American Theological Library Association, Kansas City, Missouri. Contact: Michael P. Boddy, Drew University Library, Madison, NJ 07940; (201) 377-3000.

16-July 25—Rare Books: Columbia University School of Library Service, Rare Book School. Seventeen courses, each one week in length, include: Italian humanistic manuscripts of the 15th century, developing administrative strategies for special collections departments, an introduction to photography curatorship, Western Americana, developing preservation programs, and investigating evidences of ownership. Tuition ranges from \$300 to \$400 per course, and low-cost dormitory housing will be available on Columbia's Morningside Heights Campus. The School is directed by Terry Belanger, assistant dean of the School of Library Service. Contact: Rare Book School, School of Library Service, Columbia University, New York, NY 10027; (212) 280-2292.

July

5-26—Soviet Union: International Conference Series for Librarians and Educators, sponsored by the ACRL Greater New York Metropolitan Area Chapter. Contact Library and Education Conference, Human Relations Area Inter-Group, Conference Reservations Center, 12 W. 32d Street, New York, NY 10001; (800) 221-1255.

August

1-24—China: International Conference Series for Librarians and Educators, sponsored by the ACRL Greater New York Metropolitan Area Chapter. See July 5-26 entry for information.

9-23—Japan: International Conference Series for Librarians and Educators, sponsored by the ACRL Greater New York Metropolitan Area Chapter. See July 5-26 entry for information.

10-15—Rare Books: Out-of-Print and Antiquarian Book Market Seminar/Workshop, University of

Denver, Colorado. Keynote speaker will be Thomas Wright, director of the William Andrews Clark Memorial Library, University of California, Los Angeles. Lectures by booksellers, demonstrations, discussions, and practical workshops are all part of the program. Fee: \$360 (\$100 deposit required by July 1). Contact: Outof-Print and Antiquarian Book Market Seminar/Workshop, 4024 N.W. 15th Street, Gainesville, FL 32605.

September

25-27—Nevada: Annual conference, Nevada Library Association, Elko Convention Center, Elko. Contact: Laura Oki, Elko County Library, 720 Court Street, Elko, NV 89801; (702) 738-3077.

October

8–9—Automation: Fifth Texas Conference on Library Automation, sponsored by the University of Houston-University Park Libraries, will be held at the Stouffer Greenway Plaza Hotel, Houston. The conference will address such topics as the electronic library, electronic publishing, microcomputer applications, and cooperative automation projects. Fee: \$75 before August 25, \$90 afterwards. Contact: Carol Hawks, University of Houston-University Park Libraries, 4800 Calhoun Blvd., Houston, TX 77004; (713) 749-7135.

9-11—Archives: Midwest Archives Conference, Fall Meeting, Hudson House Hotel, Hudson, Wisconsin. Contact: Cheryl Norenberg Thies, Minnesota Historical Society, 1500 Mississippi Street, St. Paul, MN 55101; (612) 296-6980.

23-24—Off-Campus: The Off-Campus Library Services Conference, sponsored by Central Michigan University Libraries. Contact: Barton M. Lessin, Park Library, Central Michigan University, Mt. Pleasant, MI 48859; (517) 774-6419.



Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders

should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

POSITIONS OPEN

ARCHIVIST/REFERENCE INSTRUCTION LIBRARIAN. The Library/Learning Center of the University of Wisconsin-Parkside seeks an Archivist/Reference Instruction Librarian. The successful candidate will coordinate the services and functions of the library's Archives/Area Research Center, including supervision of one full-time clerical staff member, serving as campus records manager, serving on UW System Archives Council, and administering Open Records Law; provide reference service to users, including some evening and weekend hours; participate in the bibliographic instruction program on basic and advanced levels, including advanced courserelated instruction and workshops in microcomputer applications; participate in collection development, serving as library liaison to designated subject disciplines; perform online searches in designated subject areas; and participate in a variety of outreach programs. Required: Graduate library degree from an ALA-accredited library school; graduate level coursework in archives administration; demonstrated effective speaking, writing, and human relations skills; flexibility; strong public services orientation; must enjoy teaching and working with undergraduate students; professional commitment to librarianship and archives administration. Desirable: Experience in archives administration, records management, online database searching, reference service, and teaching; demonstrated interest in and knowledge of current trends in bibliographic instruction; familiarity with microcomputer applications; interest in historical research. Salary: Minimum \$18,000. Application deadline: May 30, 1986. To apply: Send letter of application, current resume, graduate transcripts, and three current letters of reference to: Donna Nicholson, Chair, Search and Screen Committee, Library/Learning Center, UW-Parkside, Box 2000, Kenosha, WI 53141. The University of Wisconsin-Parkside is an equal opportunity, affirmative aciton employer.

ASSISTANT OR ASSOCIATE DEAN OF PUBLIC SERVICES,

University of New Mexico, General Library. The Assistant/Associate Dean for Public Services reports directly to the Dean of Library Services, and as a member of the Library Executive Council (Dean, Associate Deans for Technical and Public Services, Assistant Dean for Collection Development, et al.), participates in resource allocation, immediate and long-range planning and overall policy development. The Assistant/Associate Dean for Public Services is responsible specifically for leadership in planning, implementing and evaluating public services programs; interpreting library public service policy to the academic community; recruiting, training and evaluating public services department heads and assigning their responsibilities. The Public Services division will include five primary locations (Zimmerman Library-the main library, Fine Arts Library, Parish Business Library, Tireman Education Library and, under construction, a new Science and Engineering Library) and the functional areas of government documents and maps, access services (circulation, interlibrary loan, and document delivery), reference (bibliographic instruction—including credit courses—and online search service), special collections, and learning assistance center.

ASSISTANT DIRECTOR FOR PUBLIC SERVICES AND COLLECTION MANAGEMENT

Case Western Reserve University

Reports to the Director of University Libraries and is responsible for the administration of all public services and collection management activities. Has primary responsibility for planning, coordinating and managing the work of the Circulation, Reference, Interlibrary Loan, Government Documents and Collection Management departments, for coordinating the work of these departments with other University Libraries departments and for representing the Public Services and Collection Management Division in library-wide planning. University Libraries, an ARL member, is composed of Sears and Freiberger Libraries, plus two branches, and houses the collections in humanities and arts, social and behavioral sciences, engineering, science, management and music. There are 14 professional and 23 support staff members in the Public Services and Collection Management Division.

Responsibilities: Directs the Public Services and Collection Management Division staff in establishing, implementing and evaluating operational goals and objectives; organizes and administers the human and fiscal resources of the division; approves operating policies and procedures and serves as a resource for matters relating to public services and collection management within the library system; plans and coordinates all collection management activities, including formulation of policies and procedures and allocation and monitoring of the materials budget; participates in the management of the GEAC automated library system; participates in library-wide planning and policy formation.

Requirements: ALA-accredited MLS; minimum seven years' professional experience in an academic research library, including senior level administrative experience in public services and collection management; comprehensive knowledge of library organization and procedures, particularly in public services and collection management; knowledge of trends and issues in the management of research collections, including collection assessment and resource sharing; demonstrated ability to work effectively with faculty, staff and students; familiarity with technology as it relates to public services; experience with automated library systems and online data bases. Salary: minimum \$32,500.

Send resume and names of three current references to:

Karen K. Griffith
Personnel Librarian
Case Western Reserve University Libraries
11161 East Boulevard, Cleveland, OH 44106

by June 6, 1986.

An equal opportunity, affirmative action employer.

The division consists of approximately 26 faculty and 44 staff, plus student assistants. Requires master's degree from an ALAaccredited program; an earned doctorate, or a second master's degree is highly desirable. Applicants should be able to meet university requirements for promotion and tenure, including research, publication and service. The successful candidate must demonstrate possession of a broad range of substantial public services experience; increasing responsibility at the middle management, or higher, level in an academic research library; administrative knowledge, skills and abilities to plan and develop service programs for an academic research library; managerial ability in a complex organization with the proven ability to work effectively with people at all levels; useroriented attitude and commitment to active programs in bibliographic instruction and other user education programs, online database searching, collection development and staff development; strong analytical and communication skills; commitment to effective interaction between public and technical service operations; working knowledge of automation in a public services environment and an understanding of developments in the field of automation. Appointment at the level of Assistant or Associate Dean will be dependent on qualifications and degree of appropriate experience transferable to the UNM environment. Academic rank is dependent on academic qualifications. Salary range, \$35,000 to \$48,000 (permanent, 12 month, full-time). Submit resume (including names and addresses of three references) by June 1, 1986 to: Claudia Dean, Personnel Specialist, General Library, University of New Mexico, Albuquerque, NM 87131. Recruitment will remain open until position is filled. AA/EOE.

ASSISTANT MODERN LANGUAGES AND LINGUISTICS LI-BRARIAN. University of Illinois Library at Urbana-Champaign. A permanent position available August 21, 1986. Under the general direction of the Modern Languages and Linguistics Librarian, responsible for original cataloging of Romance languages and literature, with emphasis on Spanish language; participation in providing reference services and user education; collection development responsibilities, inclusing liaison with academic departments. Required qualifications: master's degree in library science from an ALA-accredited library school or its equivalent; a minimum of two years' professional experience in an academic, research, or special library. Familiarity with AACR2, Dewey 19, and LC subject headings. Excellent and demonstrable reading knowledge of Spanish. Evidence of ability to meet general university requirements of research, publication and service for promotion and tenure. Preferred qualifications: knowledge of at least one Romance language other than Spanish. Desired qualifications: an advanced degree in Spanish or a related discipline. Professional librarians have faculty rank. Librarians must meet general university requirements for promotion and tenure (research, publication, university/community/professional service), in addition to specific library assignments. Appointment at Assistant Professor level. Salary: \$21,000 upward, depending on qualifications, experience, and scholarly credentials. Send letter of application and complete resume with names and addresses of five references to: Sara de Mundo Lo, Chair, Search Committee, c/o Library Personnel Office, 127 Library, University of Illinois Library at Urbana-Champaign, 1408 West Gregory Drive, Urbana, IL 61801; (217) 333-0076. For maximum consideration, applications and nominations should be received no later than June 1, 1986. The University of Illinois is an affirmative action, equal opportunity employer.

ASSISTANT REFERENCE LIBRARIAN/INTERN. Performs general reference services; shares responsibility for bibliographic instruction and online bibliographic searching; assists in ILL verification and reference collection development. This position is designed for a recent library school graduate who wishes to gain academic library experience while pursuing a second master's degree. (Ninemonth term appointment, renewable up to four years). Required: ALA-accredited MLS (earned by August 31, 1986); coursework and/ or experience with online bibliographic searching. Minimum salary: \$15,500, with standard benefits. Application deadline June 27, 1986, or until filled. Tentative starting date: September 1, 1986. Send resume, which addresses specific job qualifications, and have academic credentials and three recent letters of recommendation sent directly to: Mary Caspers, Chair of Reference Search Committee, South Dakota State University Library, Box 2115, Brookings, SD 57007. An AA/EEO employer.

BIBLIOGRAPHIC DEPARTMENT HEAD, Brigham Young University. Responsibilities include planning, supervising, and ensuring the proper initial processing and evaluation of all monographic and se-

rial materials received by the library. Also includes responsibility for pre-order searching, pre-bindery review, review and dispersal of duplicate and unwanted materials and administrative responsibilities for all of the above. Required qualifications: ALA-accredited MLS, a masters degree in a Liberal Arts subject, experience and aptitude in bibliographic identification and research, excellent reading ability in two or more foreign languages, good written and oral communication skills and experience in human resource management. Must be willing to maintain highest standards of honor, integrity and morality as taught by the Church of Jesus Christ of Latter-Day Saints, including abstinence from alcoholic beverages, tobacco, tea and coffee. Salary and Benefits: faculty status, generous insurance and retirement benefits. Salary \$20,000 and up depending on qualifications, 12-month appointment with 22 days annual leave. Deadline for applications is July 1, 1986. Send resume and names of three references to: Patti Jo Findley, Personnel Officer, 3080 HBLL, Brigham Young University, Provo, Utah 84602.

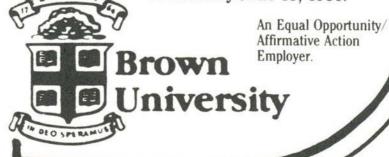
CATALOGER, Baruch College/The City University of New York. Responsible for original and complex copy cataloging of monographs on OCLC according to AACR2; descriptive and subject cataloging using LC classification and subject headings; appropriate authority work. Two years' recent cataloging experience in an academic library preferred. Candidates for the position must have ALA-accredited MLS for instructor rank; additional subject master's degree for assistant professor. Salary from \$21,844 for instructor, \$23,815 for assistant professor (may be flexible depending on qualifications); 35 hour work week; six weeks vacation; generous fringe benefits. Send letter of application and names of three professional references to: Chief Librarian, Baruch College/CUNY, 17 Lexington Avenue, Box 317, New York, NY 10010. AA/EOE.

CATALOGER, Washburn University. Qualifications: MLS from an accredited library school. Familiarity with AACR2, MARC format, LC subject headings, LC classification. Prefer candidates with experience in cataloging, technical processes and OCLC. Responsibilities: Limited supervision; input all original cataloging for materials including monographs, serials, microforms, machine-readable data files, audio-visual material; share responsibility for copy cataloging, maintaining public card catalogs, processing materials, shelf mainte-

Archivist for the Christine Dunlap Farnham Archives

Temporary, two-year position with the possibility of becoming permanent. Responsible for the development of collection development policies, acquisition and preservation of documents relating to the history of women at Brown University, of Brown alumnae, and of women in Rhode Island. Requirements: graduate work in a field of the humanities, with work or publications in women's history; an MLS degree from an ALA accredited library school, or equivalent experience; experience or training in archival management; knowledge of computers; experience with oral history techniques; excellent verbal and written communications skills; ability to write grant proposals and work in fund-raising projects. Appointment range: \$20,053-25,497, based upon experience.

Interested candidates should send letter of application, resume and names of three references to Norma Beach, Personnel Office, Brown University, Providence, RI 02912. In order to ensure consideration, applications should be received by June 13, 1986.



nance. Other duties as assigned. Salary: Commensurate with qualifications and experience, \$17,000 minimum. Application deadline July 15, 1986, or until suitable candidate identified. Position available August 1, 1986. Submit resume and names of three references to David Ensign, Associate Director, Washburn University School of Law Library, 1700 College, Topeka, KS 66621. Washburn University is an equal opportunity, affirmative action employer.

CATALOGING LIBRARIAN, a full-time, 12-month, tenure track appointment available July 18, 1986. Performs original and copy cataloging and Library of Congress classification of monographic materials in the humanities and social sciences. Participates in the professional activities of the Cataloging Department. The department staff totals 37 FTE including 11 professional librarians. A fully automated records management system and integrated authority control system are utilized. Requires ALA-accredited MLS; strong reading knowledge of German; cataloging experience with AACR2 or recent library school training in cataloging; ability to work effectively with a large staff. Prefer degree or strong coursework in language and literature or history; reading knowledge of one other Western European classical or modern language; successful cataloging experience in a research library including use of Library of Congress Subject Headings and Library of Congress classification. Salary: \$17,000-\$22,000 dependent upon qualifications. Excellent benefits. Applications must be postmarked by May 30, 1986. To apply, submit letter of application, resume, transcripts, and names of three references to: Sandra Gilliland, University of Kansas Libraries, Lawrence, KS 66045-2800. Minorities are encouraged to apply. An AA/EEO Employer.

CIRCULATION/SERIALS LIBRARIAN, Westfield State College. Permanent, tenure-track, twelve-month faculty appointment. Responsible for administration of circulation and serials departments and for developing and supervising all daily routines including stack maintenance, reserve and serials records. The circulation/serials li-

brarian supervises two full-time paraprofessionals and a large number of student assistants. Requirements: ALA-accredited MLS, demonstrated supervisory skills, minimum of three years of professional library experience. Preference will be given to candidates with knowledge of automated systems. Salary: \$16,500–\$38,900, dependent upon qualifications and experience. Liberal fringe benefits package. Deadline for applications: June 1, 1986. Send cover letter, resume, three letters of recommendation, and transcripts to: Personnel Office, Westfield State College, Westfield, MA 01086. An AA/EO Employer.

DIRECTOR OF LIBRARY SERVICES, the College of Wooster. Director serves as chief administrative officer of library and is responsible for all phases of library operation: budgeting, acquisitions, cataloging, readers services, bibliographic instruction, staff development and supervision. Andrews Library holds collection of 740,000 items and is member of OCLC and NEOMAL. Minimum requirements: MLS with significant library experience; demonstrated leadership and management ability. Salary (\$30,000 minimum) reflects background and experience. Position available July 1, 1986. Send resume, transcripts and references to Vice President for Academic Affairs, The College of Wooster, Wooster, Ohio 44691. AA/EOE. The College of Wooster is an independent liberal arts college with a commitment to excellence in undergraduate education.

EDUCATION/GENERAL REFERENCE LIBRARIAN with a Collection Management assignment. Senior Assistant Librarian. \$27,324–\$32,880 for 12 months; 10-month option available with proportionate salary reduction. Required: ALA-accredited MLS degree; academic background in education or related experience; minimum of three years' experience as a reference librarian; demonstrated ability to work effectively, independently, and cooperatively with colleagues and students; demonstrated oral and written communications skills. Preferred: Recent experience as an education reference librarian; graduate course work in the field of education;

ASSOCIATE LIBRARIAN FOR READERS' SERVICES AND DEPUTY CHIEF LIBRARIAN

City University of New York Mina Rees Library Graduate School and University Center

This is a senior position responsible for the administration of all readers' services including reference and information services, collection management, circulation, reserves, interlibrary loans and cooperation, and bibliographic instruction activities; and for the further development of automated services including on-line search services. Staff of four librarians, one clerk, and graduate student assistants. As one of two associate librarians, contributes to general library planning and direction.

Qualifications: MLS from ALA-accredited school and an advanced degree, preferably in the humanities or social sciences. Several years of progressively responsible experience in readers' services in a research or university library, at least three of which must be at an administrative level. Demonstrated evidence of managerial skills; ability to work effectively with doctoral faculty, graduate students, and colleagues; and an understanding of graduate education. Comprehensive knowledge of general reference and bibliographic sources and services. Appointment at the rank of Associate Professor. Salary: \$40,505-\$46,710, depending on experience and qualifications. Six weeks vacation; twenty days sick leave. Position available September 1986.

Send letter of application and resume with names and addresses of three references to:

Jane R. Moore
Chief Librarian
Mina Rees Library
Graduate School and University Center
City University of New York
33 West 42 Street
New York, NY 10036

For maximum consideration, applications should be received no later than June 15, 1986.

The City University of New York is an affirmative action, equal opportunity employer.

demonstrated success with database searching; collection management experience as an education bibliographer; demonstrated ability in bibliographic instruction. Send letter of inquiry and resume (including names, addresses, and telephone numbers of three references) to: Walter H. Roeder, Chair, Search Committee, c/o Library Secretary, California State Polytechnic University, 3801 West Temple Avenue, Pomona, CA 91768-4080. Letter of inquiry must be postmarked by July 15, 1986. EE0/AA/Title IX, Section 504 Employer.

ENGINEERING/PHYSICAL SCIENCES/GENERAL REFERENCE LIBRARIAN with a Collection Management assignment. Senior assistant librarian. \$27,324-\$32,880 for 12 months; 10-month option available with proportionate salary reduction. Required: ALAaccredited MLS degree; academic background in engineering/physical sciences or related experience; minimum of three years' experience as a reference librarian; demonstrated ability to work effectively, independently, and cooperatively with colleagues and students; demonstrated oral and written communications skills. Preferred: Recent experience as an engineering/physical sciences reference librarian; graduate course work in the field of engineering/physical sciences; demonstrated success with database searching; collection management experience as an engineering/physical sciences bibliographer; demonstrated ability in bibliographic instruction. Send letter of inquiry and resume (including names, addresses, and telephone numbers of three references) to: Walter H. Roeder, Chair, Search Committee, c/o Library Secretary, California State Polytechnic University, 3801 West Temple Avenue, Pomona, CA 91768-4080. Letter of inquiry must be postmarked by July 15, 1986. EE0/AA/Title IX, Section 504 Employer.

HEAD, CATALOG DEPARTMENT, Georgia State University. Responsible for managing a department of six faculty and seventeen support staff in the cataloging of serials, monographs, maps, microforms, documents, and media in all languages and in all subject areas, as well as catalog maintenance, creation of machine readable records, and retrospective conversion of records. An online catalog is in its first year of operation and an integrated online circulation system will be installed this year. Integrated acquisitions and serials control systems are to be installed at a later date. Cataloging is performed through OCLC. The library collection includes 900,000 volumes and 5,000 periodical subscriptions. A library addition is scheduled for completion in 1987 and the library is in the process of reorganization. Required: a master's degree from an ALAaccredited library school: a minimum of 5 years' professional experience in a cataloging operation in a medium to large academic or special library including increasingly responsible management experience; evidence of substantial professional development; demonstrated leadership, supervisory and planning skills and the ability to communicate and work effectively with staff at all levels; knowledge of AACR2, LC classification, and LC subject headings; working knowledge of Romance and Germanic languages; experience with a bibliographic utility, preferably OCLC or RLIN; and, thorough knowledge of Marc formats for bibliographic data. Preferred: an understanding of Marc format for authorities and holdings. Tenure track position with faculty rank and status. Salary: minimum \$31,000 for twelve months. Available July, 1986. Applications received by June 13, 1986, will receive first consideration. Submit letter of application, resume and names, addresses and phone numbers of three references to: Dianne M. Smith, Assistant to the Librarian, William Russell Pullen Library, Georgia State University, 100 Decatur St., S.E., Atlanta, GA 30303-3081. An equal opportunity and affirmative

HEAD, MONOGRAPHIC CATALOGING DEPARTMENT. Indiana State University has implemented the NOTIS online cataloging, acquistions, and circulation systems, and is seeking a Head of the new Monographic Cataloging Department which includes copy cataloging (OCLC) and original monographic cataloging units. The department includes three professional catalogers, one OCLC supervisor, four copy catalogers (terminal operators), and student assistants. The Department Head supervises staff and work flow; is responsible for training staff; and coordinates cataloging, OCLC, and NOTIS practices and policies with other departments, especially Serials Cataloging and Catalog Management Department, and Acquisitions Department. May be invited, also, to serve as a Collection Development Subject Specialist. Reports to Director of Technical Services. Technical Services Division is subject to further reorganization to take advantage of the online integrated system. Required: ALAaccredited MLS; three years of professional cataloging experience

SOCIAL SCIENCES LIBRARIAN

Trinity University San Antonio, Texas

Trinity University, San Antonio, Texas, invites applications for the position of Social Sciences Li**brarian**, a faculty appointment in a rapidly growing university library. Trinity, with 2300 undergraduates and 400 graduate students, is strongly committed to excellence in the liberal arts and sciences tradition. Scholarly achievement is recognized through Phi Beta Kappa and other national honor societies. Selective admissions, highly qualified faculty, and outstanding teaching programs place Trinity among the excellent liberal arts and sciences universities in the nation. The Library has undertaken an accelerated program of collection development; presently the collection has more than 500,000 volumes of books and bound periodicals (compared with 300,000 in 1980), plus sizable holdings of government documents, microforms, and non-print items.

Primary responsibilities of the position include general reference functions, online computer searching, collection development and user education in the social sciences, and frequent liaison work between those departments and the Library.

Qualifications include an appreciation for and commitment to undergraduate liberal arts and sciences education, initiative and creativity, interpersonal skills, the ability to function effectively in a complex organization, strong professional commitment, interest in research and publishing, and an ALA-accredited MLS. In addition, preference will be given to candidates with an academic background (preferably a graduate degree) in an applicable subject area or with relevant library experience, preferably in strong liberal arts and sciences institutions, and to those with a strong interest in and enthusiasm for user education and faculty liaison programs.

Instructor or Assistant Professor rank with faculty status, including tenure-track. Salary minimum: \$19,000; twelve-month appointment; TIAA/CREF and liberal fringe benefits.

Send letter of application, detailed resume, placement file if available, and names of three references to:

Richard Hume Werking Director of Libraries Maddux Library Trinity University 715 Stadium Drive San Antonio, TX 78284

Applications must be received by May 31, 1986.

Trinity University is an equal opportunity, affirmative action employer; we especially enocurage applications from minorities.

in an academic library; experience with OCLC, MARC formats, AACR2, LC classification, LC subject headings; and good interpersonal and communication skills. Desirable: experience with NOTIS or other online integrated system; experience in supervising. Faculty status, tenure track position. Excellent fringe benefits. Minimum salary: \$22,500, negotiable depending on qualifications and experience. Send letter of application, resume, and names, addresses, and telephone numbers of three current references to: Betty Bartlett Davis, Chairperson, Library Search Committee, Indiana State University, Terre Haute, IN 47809. To ensure consideration, applications must be postmarked no later than May 30, 1986. ISU is an equal opportunity, affirmative action employer.

HEAD OF SERIALS (Search reopened). The Head of Serials oversees daily activities of the Serials Department, supervises one librarian and three assistants, administers serials budget for 3,000 serial records, and oversees an in-house serials automation project. Re-

quirements: MLS, knowledge of serials and supervisory experience. Knowledge of microcomputers preferred. Minimum salary: \$23,660. Candidates can expect to be challenged as to the quality and quantity of their work. Send resumes to: Professor Joyce Saltalamachia, New York Law School Library, 57 Worth Street, New York, NY 10013. An equal opportunity employer.

HEAD, SERIALS CATALOGING SECTION. Manages the Serials Cataloging Section of the Serials Department which includes one other librarian and three support staff responsible for: serials cataloging, name and series authority work, and volume holdings record management. Serves as liaison to Catalog Department. Qualifications: MLS from an accredited library school, working knowledge of two foreign languages, preferably French and German. Two years of increasingly independent serials cataloging experience, using an automated system preferred. Demonstrated supervisory abilities. Salary: \$20,000–\$23,500. Send letter of application and resume, in-



HEAD, BIBLIOGRAPHIC RECORDS

Arizona State University

(Search extended)

A new position, reporting to the Associate University Librarian for Technical Services. Responsibilities include administration of copy cataloging on OCLC; maintenance of the database of the online catalog; maintenance and conversion to machine readable form of several paper files, including the shelflist, authority files, serial holdings file, and public serials list; physical processing of serials and monographs, including binding; involvement in planning and implementation of automation; supervision of approximately 30 staff.

Qualifications required: ALA-accredited MLS degree or foreign equivalent; minimum of three years of increasingly responsible post-MLS experience in original cataloging, copy cataloging, or other relevant work with bibliographic records in a large academic/research library; successful supervisory experience, including hiring, training and evaluating personnel; demonstrated organizational abilities and leadership qualities; demonstrated skills in written and oral communication, interpersonal realtions, management, and planning; knowledge of AACR2, LC classification, MARC formats and current issues/trends in bibliographic control, including automation; experience with OCLC or other bibliographic utility; evidence of professional commitment and involvement. **Preferred:** substantial supervisory experience with a large staff; experience with an online catalog.

The ASU Libraries brought up an online catalog in January and will install a separate but linked acquisitions and serials check-in system within the next few months. Additional automation and retrospective conversion activities have been funded, and the main library, which houses technical services, will be significantly expanded by 1988. Arizona State University is located in the heart of the greater Phoenix metropolitan area.

Salary: \$30,000 and up, depending on qualifications.

Applications should include a letter that specifically addresses the qualifications given above, a current resume, and the names, addresses and phone numbers of four recent references.

Please send to:

Constance Corey
Assistant University Librarian
Hayden Library
Arizona State University
Tempe, AZ 85287

Recruitment will remain open until the position is filled. To ensure consideration, applications should be received by **July 15**, **1986**, when review will begin.

ASU is a committed equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

cluding a list of references, to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by July 15, 1986, will be considered. Northwestern University Library is an equal opportunity, affirmative action employer.

HEAD OF TECHNICAL SERVICES. Under the direction of the Director of Libraries organizes and administers all functions essential to the acquisition and bibliographic control of library materials, including monographs, serials, and other media. Plans and coordinates acquisitions, cataloging, and serials control activities, inlcuding the optimal use of OCLC and NOTIS for all technical services, and implements new programs. Total technical services staff includes four librarians and 25 support staff. Qualifications: ALA/MLS; minimum two years' successful acquisitions and/or cataloging experience; demonstrable ability to administer and coordinate the efforts of others; excellent human relations and communications skills. Faculty status/rank, tenure track appointment, and good benefits. Minimum salary: \$35,000. The Robert Muldrow Cooper Library is an important research support facility with a collection of 14,000 serials titles and 1,410,000 volumes; total staff includes 23 librarians and 60 support staff. Send letters of application with resume and names, addresses and telephone numbers of three references by June 10, 1986, to: Christopher Gorsuch, Chair, Tech. Services Search Committee, Cooper Library, Clemson University, Clemson, SC 29634-3001. An EEO/AA employer.

HISTORICAL COLLECTIONS CATALOGER, Health Sciences Library. The College of Physicians of Philadelphia is seeking applicants for the position, available July 1, 1986. Responsibilities include original and copy cataloging of pre-1901 monographs in the Rare Book and Manuscripts Department of the Library. Qualifications: ALA-accredited MLS, 1-2 years' cataloging experience on OCLC, preferably using NLM classification and Medical Subject Headings (MeSH), knowledge of the principles and procedures of descriptive bibliography and rare book terminology, familiarity with rare book bibliographies and other reference tools, and reading knowledge of Latin, German, and French. Excellent fringe benefits. Minimum sal-

ary: \$17,000. Submit resume, listing three references to: Curator, Historical Collections, College of Physicians of Philadelphia, 19 South 22nd Street, Philadelphia, PA 19103. An equal opportunity, affirmative action employer.

LIBRARY INSTRUCTION/REFERENCE LIBRARIAN, Assistant Professor, to provide general reference services; coordinate library instruction program, including subject-specific classroom lectures; perform online database searching; and assume responsibility for two ongoing public series—book reviews and a readers theater. Qualifications: ALA-accredited MLS, excellent communication skills and strong interest in teaching. Prefer experience in academic reference work, library instruction and online database searching. Appointment date: August 1, 1986. Salary: \$18,000 to \$20,000 for 10 month contract. Application deadline: May 20, 1986. Send letter of application, resume and list of three references, including telephone numbers to: Larry R. Oberg, Director of the Library, Lewis Clark State College, 8th Avenue and 6th Street, Lewiston, ID 83501-2698. An affirmative action, equal opportunity institute.

LIBRARY DOCUMENTATION COORDINATOR. New position in the NOTIS office at Northwestern University Library. Coordinates writing and production of system documentation for use by Library personnel at institutions using the NOTIS system. Has primary responsibility for writing documentation. Plans and coordinates writing, printing, and distribution of documentation. Supervises one support staff. Reports to the Manager of the NOTIS Support Services Group. Requirements: successful experience in writing system user documentation or training manuals/handbooks; demonstrated ability to plan work projects and meet production deadlines. Accredited MLS and two years of Library experience preferred. Applications accepted until position is filled. Salary: Minimum of \$20,000, commensurate with experience. Send letter of application and resume to: Manager of Employment, Northwestern University Personnel Office, 720 University Place, Evanston, IL 60201. AA/EOE.

LIFE SCIENCES/GENERAL REFERENCE LIBRARIAN with a Collection Management assignment. Senior Assistant Librarian.

MANAGER OF INFORMATION SERVICES

Northwestern University

Northwestern University Library is seeking a Manager of Information Services who will be responsible for the creation and subsequent development and promotion of a fee-based information services center. Located in the Main Library, but organizationally autonomous from the rest of the Library, the information center will respond to the information needs of corporations, government agencies, and other organizations, with special emphasis upon but not limited to the Chicago metropolitan area. The incumbent will be responsible for assessing client information needs and tailoring the appropriate information services, including specialized reference and online database searching, maintaining client awareness of latest information, and document delivery. Information services will range from ready reference to analysis of literature.

The Manager will administer the information center, including development of policy, planning, budgeting, and supervision of staff. He/she will also play an integral role in the planning and development of information services in support of a cooperative effort between Northwestern University and the city of Evanston to establish a center devoted to the industrial application of high technology.

Qualifications: MLS from an ALA-accredited library school preferred. Familiarity with scientific and/or business literature and communications; experience in a special or academic library or information facility, experience/training in reference and searching of bibliographic databases, familiarity with current trends in library and information services and automated systems; demonstrated ability to work effectively with academic, corporate, and governmental professionals, excellent oral and written communication skills.

Salary: starting salary of \$37,000 to \$42,000 annually.

Send letter of application and resume, including the names and addresses of three references, to:

Lance Query
Director of Library Research, Analysis, and Personnel
Northwestern University Library
Evanston, IL 60201

An EEO/AA employer.

\$27,324-\$32,880 for 12 months; 10-month option available with proportionate salary reduction. Required: ALA-accredited MLS degree; academic background in life sciences or related experience; minimum of three years' experience as a reference librarian; demonstrated ability to work effectively, independently, and cooperatively with colleagues and students; demonstrated oral and written communications skills. Preferred: Recent experience as a life sciences reference librarian; broad based (both plant and animal) course work in the life sciences; demonstrated success with database searching; collection management experience as a life sciences bibliographer; demonstrated ability in bibliographic instruction. Send letter of inquiry and resume (including names, addresses, and telephone numbers of three references) to: Walter H. Roeder, Chair, Search Committee, c/o Library Secretary, California State Polytechnic University, 3801 West Temple Avenue, Pomona, CA 91768-4080. Letter of inquiry must be postmarked by July 15, 1986. EE0/AA/Title IX, Section 504 Employer.

REFERENCE/BIBLIOGRAPHIC INSTRUCTION LIBRARIAN, Washburn University. Qualifications: MLS from ALA-accredited school; excellent oral and written communication skills. Preference to candidates with experience in bibliographic instruction and online Twelve-month faculty position. \$16,000–\$19,000, depending upon qualifications and experience. Responsibilities: Coordinate bibliographic instruction activities, with responsibility for most lectures, preparation of handouts, resource guides, and newly-developed one-credit course. Work approximately 16-18 hours a week at general reference desk; some night and weekend hours, perform online searches and share responsibility for collection development in several areas. Other reference duties as assigned. Position available July 1, 1986. Application deadline June 10, 1986 or until suitable candidate identified. Send letter of application, resume and three current letters of reference to Wilma Rife, Director, Mabee Library, Washburn University, Topeka, KS 66621. Washburn University is an equal opportunity, affirmative action employer.

SCIENCE REFERENCE LIBRARIAN. Auraria Library, located in downtown Denver and serving the University of Colorado at Denver, Metropolitan State College and the Community College of Denver, seeks a science reference librarian to work with and support science programs on campus. The science programs of the three schools on the Auraria Campus range from introductory to graduate level courses. Responsibilities of the position include faculty liaison activities, collection development, reference work, computer assisted research and library instruction. Also required are scholarly activity, faculty committee assignments and professional service. Some evening and weekend work will be required. Requirements: ALAaccredited master's degree and relevant academic degree or experience. Preferred: Academic degree or experience in math, computer science, physics, or health sciences; reference; online searching; teaching experience and strong communication skills. The Auraria Library occupies a unique position as the central point for information services in support of the programs of three diverse academic institutions on one downtown campus. The University of Colorado-Denver, Metropolitan State College and the Community College of Denver serve a combined student FTE of about 20,000 with 1050 FTE faculty and are engaged in programs ranging from vocational to graduate and professional education. The 25 professional staff and approximately 95 FTE support staff of the Auraria Library are developing a number of innovative programs stressing a service oriented approach. The Library participates in a cooperative, integrated online catalog system with the Colorado Alliance of Research Libraries. Salary: \$17,000-\$23,000 for a 12-month contract. Faculty status, tuition benefits, 22 vacation days and TIAA/CREF. All application materials must be postmarked no later than June 1, 1986. Send letter of application, vita, and names and telephone numbers of three references to: Betsy Porter, Search Committee Chair, Auraria Library, University of Colorado at Denver, Box 101, Lawrence at 11th St., Denver, CO 80204. University of Colorado is an AA/EO employer.

SERIALS CATALOGER. Responsible for cataloging and classification of serials in all subject areas. Required: MLS from ALA-accredited school or equivalent; working knowledge of AACR2, LC classification, LC subject headings; and reading knowledge of Spanish. Some serials experience and familiarity with OCLC preferred. Appointment at Librarian I or Librarian II level. Minimum salary: \$18,000. Liberal benefits. Twelve-month academic appointment. Review of applications will begin May 15, 1986. Position available immediately. Please forward resume and three letters of recommen-

dation to: Kate Maniscalco, Administrative Assistant, Tulane University Libraries, New Orleans, LA 70118-5682. Tulane University is an equal opportunity, affirmative action employer.

SERIALS MANAGER, Baruch College/The City University of New York. Responsible for classified serials records management including acquisitions; cataloging; updating manual and online files, and revising public catalog and shelflist. Two years' related experience including working knowledge of AACR2, LC subject headings, name and subject authority work; and experience with OCLC preferred. Candidates for the position must have ALA-accredited MLS for instructor rank; additional subject master's degree for assistant professor. Salary from \$21,844 for instructor, \$23,815 for assistant professor (may be flexible depending on qualifications); 35 hour work week; six weeks vacation; generous fringe benefits. Send letter of application and names of three professional references to: Chief Librarian, Baruch College/CUNY, 17 Lexington Avenue, Box 317, New York, NY 10010. AA/EOE.

SPECIAL COLLECTIONS LIBRARIAN. Search re-opened. Responsible for administration of the Special Collections Library, which encompasses the rare book division, the manuscript division, and the University Archives. Participates in and supervises personnel engaged in organization of materials, reference assistance, collection maintenance, mounting of exhibits, and public relations. Major activities also include bibliographic instruction, collection development, gift encouragement, and preparation of promotional publications and events. Reports to the Director of Libraries. Qualifications: ALAaccredited MLS; strong liberal arts background, history especially desirable; three years' experience in a rare book and manuscript repository, preferably in an academic library; familiarity with rare book and manuscript cataloging practices; familiarity with out-of-print and antiquarian book trade; ability to establish cordial relationships with researchers, colleagues, contributors, and the public; command of written and spoken English. Preferred qualifications include additional graduate degree(s); prior administrative experience. Library faculty must meet university requirements for promotion and tenure. Tenure-track position. Twenty-four days annual leave. Tuition remission. Group health insurance. TIAA/CREF or state retirement plan with non-refundable contributions paid by the university. No state income tax. Rank and salary dependent upon education and experience. Assistant or associate professor: \$28,000-\$35,000. Send letter of application, current resume, and names, addresses, and telephone numbers of 3 recent references by June 15, 1986, to: Jill Keally, Personnel Librarian, The University of Tennessee Library, Knoxville, TN 37996-1000. UTK is an EEO, affirmative action, Title IX, Section 504 employer.

TECHNICAL SERVICES LIBRARIAN. The Myrin Library, Ursinus College, seeks an innovative librarian for the position of Head, Technical Services Department. Primary responsibilities include the management of the catalog, acquisitions, and serials departments. Supervises a staff of 2.5 FTE support staff plus student assistants in a highly automated environment that includes OCLC, automated serials and acquisitions systems, and additional microcomputer support. Responsible for all original cataloging of monographs and serials. Additional duties include some public service activities. Qualifications include an ALA-accredited MLS, successful managerial experience in an academic library technical services department, well developed organizational, communication, and leadership skills, working knowledge of OCLC formats, DDC, AACR2, LCSH. Experience with microcomputers and library automation planning highly desirable. The Myrin Library is currently planning for a renovation and automation project and the appointee is expected to play a major role in the implementation of an integrated library system. The position reports to the Library Director and has academic status. Rank and salary are dependent upon experience and qualifications. Send letter of application, resume, and three current letters of reference to: Charles A. Jamison, Library Director, Myrin Library, Ursinus College, Collegeville, PA 19426. To ensure consideration, applications must be received by May 30, 1986. Ursinus College is an equal opportunity employer.

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DIRECTOR, MEDIA RESOURCES DEPARTMENT. James Madison University's Carrier Library is seeking an individual to direct its Media Rources Department. The University is a publicly supported institution offering primarily undergraduate programs (enrollment approximately 9,400 FTE). There are also graduate programs at the master's level. Media Resources, located in Carrier Library, is composed of a public audiovisual resources laboratory, equipment check-out operation, instructional equipment repair facility, film rental division and graphic arts/media production area. The Director will supervise six full-time employees. This is a faculty position, tenure track, 12-month appointment and reports to the University Librarian. Benefits include 20 days vacation plus University holidays, paid BC/BS health insurance. Retirement options are state or TIAA/CREF with the University making full contribution. Salary range is \$28,000-\$32,000. Applicant should have had at least five years' experience in media management at a similar institution. Evidence of strong supervisory abilities together with the ability to coordinate activities of complex operations, superior interpersonal communication and an open collaborative management style is essential. Educational requirements are MLS (ALA-accredited) and/or advanced degree in educational technology. Interested individuals should send letter of application, transcripts, and three letters of recommendation to Dennis E. Robison, University Librarian, Carrier Library, James Madison University, Harrisonburg, VA 22807, by May 30, James Madison University is an equal opportunity, affirmative action employer.

HEAD, PHYSICS/ELECTRICAL ENGINEERING LIBRARY, Northeastern University. Plan and manage the policies, operations and services of a branch unit. Provide instruction and online search services, bibliographic consultation, and collection development in physics and electrical Maintain effective faculty/student relations. supervise part-time staff. Occasional evening and weekend duty. Participate in committees and other library/professional activities. Qualifications: MLS; 2 years' professional academic/research library experience, including reference and online searching. Excellent communication, organizational, interpersonal, supervisory, planning analytical skills. Self-motivated, service-oriented. Understanding of instructional and scholarly research methodologies, and of trends science/technology publishing and in higher education. Education in the physical sciences or engineering, or experience working with its literature \$20,000 minimum, depending upon qualifications or experience. desirable. Send application letter, resume, and names of three references by May 31, 1986, to: Administrative Office, 211 Dodge, Northeastern University Libraries, 360 Huntington Ave., Boston, MA 02115. Northeastern is an EEO/AA employer.

HUMANITIES LIBRARIAN. Available Fall 1986. Emphasis on bibliographic instruction. Responsible for collection development, faculty liaison in assigned subject areas and general reference service. Required: MLS from ALA-accredited library school; academic reference experience; bibliographic instruction or teaching; online searching. Second master's needed for tenure. Broad background in Humanities. Salary range: \$20,517-\$22,621 minimum. Faculty status, TIAA/CREF. Interviewing at ALA New York. Apply with full resume, plus names and current addresses/telephone numbers of three references by June 10, 1986, to: Louise Fradkin, Chair, Search Committee, Trenton State College Library, CN550 Hillwood Lakes, Trenton, NJ 08625. EEO/AA.

LIBRARY DIRECTOR, City of Santa Ana, California (population 225,000). Salary:

\$4,109 to \$5,805/month, depending on qualifications. Reports to Executive Director, City's Cultural, Recreation and Community Services Agency and serves as staff to Library Advisory Board. Responsible for day-to-day operation and short and long term planning for City's Library System. Requires Master of Library Science with Ph.D preferred. Minimum eight years as head librarian or assistant librarian. Prefer multi-cultural experience plus knowledge of budget and finance, personnel, planning, collection management, telecommunications and information resource systems. Send resumes to: Korn/Ferry International, Attn.: Jim B. Clarke, 1800 Century Park East, Suite 900, Los Angeles, CA 90067.

Librarian II or III. August 15, 1986. MUSIC LIBRARIAN. Available Administers the Maxwell Music Library, a department of the Howard-Tilton Memorial Library, with a collection of about 30,000 volumes, plus serials, scores and AV materials. Reports to the University Librarian. Supervises a staff of 3 FTE support staff plus student workers. Duties include reference, collection development, and bibliographic instruction. Works closely with Qualifications: music cataloger. Required: ALA-accredited MLS or equivalent, undergraduate degree in music, reading knowledge of major European languages, especially German, one year of relevant professional experience. Highly desirable: graduate degree in music, several years of relevant library experience, familiarity with library automated systems. Salary and benefits: Librarian II minimum \$19,000; Librarian III, \$21,000. Liberal benefits, including immediate tuition exemption for self and dependents. applications will begin June 15, 1986. Send letter of application, resume, and names and telephone numbers of three references to Kate Maniscalco, Administrative Assistant, Tulane University Libraries, New Orleans, LA Tulane University is an equal opportunity, affirmative action employer.

PUBLIC SERVICES LIBRARIAN (New position). Responsibilities include: supervision of instructional media and curriculum center, development of bibliographic and audio-visual instruction for teacher education program, general reference, and participation in collection development. Some weekend and evening hours. Qualifications: ALA-accredited MLS, outgoing personality, willingness to assume new responsibilities, supportive of a Christian liberal arts college. Minimum two years' experience. Twelve-month administrative staff appointment with faculty status. Available July 1, 1986. Salary competitive depending on experience, \$18,000 minimum. Send letter of application, vita, transcripts, and names of three references, to be received by June 1, 1986, to: Lee Bowker, Provost, Augustana College, 29th & Summit, Sioux Falls, SD 57197.

REFERENCE LIBRARIAN with primary responsibility for serials. Manages serials collection, participates in providing reference services, B.I., and occasional cataloging. Includes evening/weekend hours. Second master's, college library experience DIALOG or BRS, and teaching experience on college or secondary level desirable. ALA-accredited MLS and a demonstrated commitment to an active role for the library in a Christian liberal arts environment required. Eleven-month salary: \$21,000 and up, depending upon experience, qualifications and final budgetary approval. Faculty position with all attendant benefits and responsibilities. TIAA/CREF. North Park College is an accredited Christian liberal arts college on the north side of Chicago, and affiliated with the Evangelical Covenant Church. EEO/AA employer. Send letter of application, resume and names of three current references to: D.E. Gross, Library Director, North Park College, 3225 West Foster, Chicago, IL 60625. Deadline May 15, 1986 or until position is filled.

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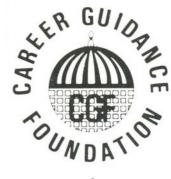
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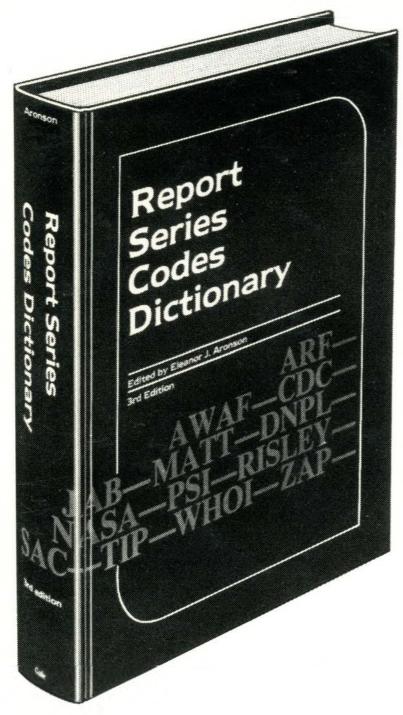
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