

Brockport. Fee: members, \$25; non-members, \$45; students, \$20. Contact: Virginia Papan-drea, Drake Library, SUNY Brockport, Brockport, NY 14420; (716) 395-5790.

14-17—**Serials:** Second Annual Conference, North American Serials Interest Group (NASIG), Denison University, Granville, Ohio. Speakers include Donald Riggs, John Secore, and Jean Houghton. Deadline: May 26. Contact: Kathleen Meneely, Cleveland Health Sciences Library, 2119 Abington Road, Cleveland, OH 44106; (216) 368-3269.

26-28—**Library technicians:** "Library/Media Support Staff: Yesterday, Today, and Tomorrow," 20th Annual Conference, Council on Library/Media Technicians, San Francisco. Fee: members, \$50; non-members, \$55; students, \$45. Deadline: June 15. Contact: Barbara Humlicek, 6814 Stanwood, San Antonio, TX 78213.

## August

9-14—**Book trade:** The Out-of-Print and Antiquarian Book Market," sponsored by the University of Denver and presented by Book Seminars, Inc., in cooperation with *AB Bookman's Weekly*. Keynote speaker will be Marcus McCorison, director of the American Antiquarian Society. Topics covered will include antiquarian book dealers and used book shops, bibliographic description, appraisals, care and preservation, and the nature of the physical book. CEUs: 3.0. Fee: \$395. Contact: Margaret K. Goggin, 4024 N.W. 15th St., Gainesville, FL 32605; (904) 378-8144.

12-15—**Newspapers:** First International Symposium on Newspaper Preservation and Access, London, sponsored by the IFLA Working Group on Newspapers. Workshops on collection development, bibliographical aspects, the user's viewpoint, microfilm, indexing, and preservation will be offered. Full resident, single room fee: £365. Contact: Valerie J. Nurcombe, Informa-

tion Consultant, 8 Kingfisher Drive, Over, Winsford, Cheshire CW7 1PF, United Kingdom.

18-21—**Staff training:** "Managing the Learning Process in Libraries," Baltimore. The intended audience for this new Office of Management Studies institute is library professionals who need to develop skills and techniques necessary to ensure the development of effective training in a library setting. Fee: \$400. Limited to 35 participants. Contact: Susan Jurow, ARL/OMS, 1527 New Hampshire Ave., N.W., Washington, DC 20036; (202) 232-8656.

## November

4-6—**Information science:** "The Information Profession: Facing Future Challenges," sponsored by the Special Libraries Association, Washington, D.C. Sessions will discuss issues including information malpractice, the role of information in societal change, pay equity and comparable worth, the status of the profession, and the changing workplace. Contact: David Malinak, Director of Communications, SLA, 1700 18th St., N.W., Washington, DC 20009; (202) 234-4700.

6-7—**Popular culture:** "American Play: 1820-1914," a symposium on recreation and leisure in the United States, sponsored by the Margaret Woodbury Strong Museum, Rochester, New York. Changing attitudes towards leisure, its relationship to industrialization, and new recreational opportunities for women are some of the themes. Contact: Florence Smith, The Strong Museum, One Manhattan Square, Rochester, NY 14607; (716) 263-2700, x212. ■■

### Internal training programs?

Do any academic libraries have an internal staff training program designed to teach or improve teaching skills? This might include (but not be limited to) any sessions on presentation or communication skills, objectives development, organizing a presentation, creating handouts and audiovisuals, classroom management, learning theory, teaching techniques, and maintaining interest.

If your library does train its staff in any of these areas and you would be willing to discuss your methods and/or share materials with the BIS Education for Bibliographic Instruction Committee, contact: Cindy A. Schatz, Countway Library of Medicine, 10 Shattuck St., Boston, MA 02115; (617) 732-2134.

# THE CLASSIFIED ADS

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

**Telephone:** All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

**Guidelines:** For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

**JOBLINE:** Call (312) 944-6795 for late-breaking job ads for aca-



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demarc and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

**Fast Job Listing Service:** A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

**Contact:** *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

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## FOR SALE

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**COST OF LIVING INDEX.** Provides living cost comparisons for 250 cities. Published quarterly since 1968 by American Chamber of Commerce Researchers' Association. For annual subscription send \$75 to: Alice O. Klein, Louisville Chamber of Commerce, One Riverfront Plaza, Louisville, KY 40202.

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## POSITIONS OPEN

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**ASSISTANT CURATOR,** Special Collections, Northwestern University Library. Assists with departmental administration, in-depth reference, solicitation of gifts and grants, reading room supervision, class presentations, exhibits preparation, and collection development; publishes "Women's Collection Newsletter" twice yearly. Qualifications: ALA-accredited MLS, including course work and/or academic rare book librarianship; knowledge of rare book reference sources; demonstrated written and oral communications skills including one or more foreign languages; ability to develop and maintain excellent relations with patrons, staff, and donors required. Ability to perform descriptive bibliography; knowledge of and experience with preservation issues and microcomputer applications in special collections desired. Salary: \$18,000-\$25,000 (\$20,000-\$26,000 after 9/1/87). Send letter of application and resume, including the names and addresses of three references, to: Lance Query, Assistant University Librarian for Planning and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by June 10, 1987, will be considered. AA/EOE.

**ASSISTANT INTERLIBRARY LOAN LIBRARIAN.** Responsible for daily management of borrowing and lending operations of interlibrary loan. Supervises 5 FTE support staff including student assistants. Library is a member of RLG, ILLINET, and CRL, and is a net lender with over 22,000 total transactions per year. MLS from an accredited library school required. Academic library interlibrary loan and reference experience strongly preferred. Proven supervisory skill required. Reading knowledge of at least one modern European language. Excellent communication skills and the ability to work effectively with colleagues and library users. Familiarity with RLIN or other automated systems useful. Starting salary range: \$20,000-\$26,000 depending upon qualifications. Send letter of application and resume, including names of three references, to: Lance Query, Assistant University Librarian for Planning and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by May 29, 1987, will be considered. Northwestern University Library is an Equal Opportunity, Affirmative Action Employer.

**BAPST LIBRARIAN,** Boston College. This position manages the programs and collections of the Bapst Library, supervising 6 support staff plus students. Bapst, once the main university library, has been renovated and reopened to serve primarily student users. It provides study space and a variety of high interest collections on several floors. The ground level is dedicated to graduate students, with plans for a graduate study collection. The Bapst Librarian will be responsible for developing programs and services appropriate for this newly defined library, and will continue to develop its collection in the context of overall library collection policies. This is an exciting opportunity for a creative, energetic librarian with an innovative approach to

library services. Qualifications: ALA-accredited MLS, with a minimum of 3 years experience in academic libraries. Evidence of interest and expertise in developing public service programs, together with some collection development experience. Demonstrated communication and management skills, including supervision of staff and students. Public relations experience and background in managing a separate library building is desirable. Salary from \$25,000 depending on qualifications. Boston College offers its 14,000 students and almost 700 faculty the advantages of a strong liberal arts institution with outstanding graduate and professional programs. The new O'Neill Library provides an attractive, intensively used, highly automated environment for study and learning. The Bapst and Burns libraries are newly renovated and opened in 1986. Benefits: Wide range of insurance programs with tuition remission and one month's vacation. To apply: Send resume and names of 3 references to: Mary McMillan, Employment Manager, Department of Human Resources, Boston College, Chestnut Hill, MA 02167. Applications received by May 28, 1987, will receive priority consideration. Boston College is an equal opportunity, affirmative action employer.

### **BIBLIOGRAPHIC INSTRUCTION/REFERENCE LIBRARIAN.**

Stockwell-Mudd Libraries, Albion College. Plan and coordinate bibliographic instruction activities, prepare and provide lectures, tours and instructional materials. Other responsibilities include general reference, online searching, collection development, and faculty liaison. Some evening and weekend duties. Qualifications: requires an ALA-accredited MLS and excellent teaching and communications skills. Bibliographic instruction experience preferred. Knowledge/experience in library automation desirable. Salary range \$17,500-\$19,500, commensurate with qualifications, for a 10-month appointment. Albion College is a selective, undergraduate liberal arts college with approximately 1,500 students. Position available July 1, 1987. Send letter of application, resume, and names, addresses, and telephone numbers of three references by June 1, 1987, to: Larry R. Oberg, Library Director, Stockwell-Mudd Libraries, Albion College, Albion, MI 49224. The College encourages applications from women and minority candidates. Equal Opportunity Employer.

**CATALOGER.** Assistant Department Head/Supervisor of Bibliographic Conversion and Maintenance Section. Assist with Catalog Department and administrative duties (6 professional/19 staff). Supervise completion of retrospective conversion and maintenance of online public access catalog. Catalog materials assigned using OCLC, MARC formats, AACR2, LC classification. Possible weekday evening hours. Qualifications: Minimum: ALA-accredited MLS; additional subject area graduate degree; retrospective conversion experience; supervisory experience. Preferred: Audiovisual materials cataloging experience; automated library systems experience; i.e., maintenance and authority control of online public access catalog. 12 month tenure track; Faculty Rank, Assistant Professor; salary: \$24,000 annually; benefits: 24 days annual/12 days sick leave per year; TIAA/CREF or State Employees' fully paid retirement; group insurance. Application requirements: letter of application, resume, 3 letters of reference, official transcripts. Application materials deadline: June 1, 1987. Address all inquiries/application materials to: Annette R. Huggins, Associate Director for Technical Services, Memphis State University Libraries, Memphis, TN 38152. Memphis State University is an Equal Opportunity, Affirmative Action University (M/F).

**CATALOGER.** Tenure track position, responsible for cataloging of all materials on OCLC for a small specialized academic library. Some public service and reference work required. Assist with transition to an online catalog. Qualifications: MLS from an ALA-accredited program, knowledge of AACR2, LC classification and subject headings. Experience with OCLC preferred. Assistant Librarian level requires no professional experience but solid academic preparation for cataloging is essential. Senior Assistant Librarian requires a minimum of 2-3 years professional cataloging experience. Salary \$19,000-\$22,000 for Assistant, \$22,000-\$26,000, for Senior Assistant. Send resume and three references by May 15, 1987, to: Margaret Lewis, SUNY, College of Optometry, 100 East 24th Street, New York, NY 10010. EEO/AA.

**CATALOGING/REFERENCE LIBRARIAN.** St. Lawrence University, a private, nondenominational liberal arts college, located between the Adirondack Mountains and the St. Lawrence River, has an opening for a librarian with shared responsibilities in cataloging (2/3 time) and reference (1/3 time). Cataloging responsibilities include:

# Research Library Opportunities

The New York Public Library currently has positions open for:

## **Deputy Director**

*The Research Libraries*

Responsibilities include planning, administering, and managing operations within the four research libraries. This will include consulting with The Research Library's Management Team on administrative, operations, and technical issues, reviewing and developing grant proposals, and recommending in-service improvements. A Masters degree in Library Science is required; graduate degree in Humanities, History, or the Social Sciences desirable. Solid experience in large research library operations or a related field is essential. Background must reflect supervisory, managerial, and administrative expertise in progressively responsible positions. Budget, organizational, and communications skills should be exceptional. Salary: minimum \$65,000.

## **Associate Director—Preparation Services**

*The Research Libraries*

Responsibilities include administering, coordinating and providing leadership for technical services support activities within The Research Libraries; as well as supervising and evaluating personnel, equipment, and space needs. A Masters degree in Library Science is required, as is substantial experience in research libraries operations. Knowledge in the following areas is essential: preservation, cataloging, physical processing, acquisitions. Demonstrated managerial skill, particularly in budgeting, planning, and staffing is necessary. Training and/or experience in library automation, computer networking and systems analysis are highly desirable. Excellent interpersonal and leadership skills are expected. Salary: minimum \$50,530.

These positions offer salaries commensurate with experience and excellent benefit packages. Preliminary interviews can be conducted at The American Library Association Conference in June. To apply, send resume, indicating position applying for, including salary history to: **Patricia Dobbins, Employment & Placement Administrator, Dept CBL587, The New York Public Library, 8 West 40th Street, New York, N.Y. 10018. Application deadline: July 4, 1987.**



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performing original cataloging, revising non-DLC contributed cataloging, serving as a cataloging resource professional for three FTE paraprofessionals, sharing card catalog maintenance activities, and assisting the Head of Technical Services with training and with developing cataloging policies. Reference responsibilities include: providing regular reference desk services, sharing evening and weekend reference desk service in rotation with all librarians, and participating in other reference activities, such as online database searching and collection development. Required: ALA-accredited MLS, 2 years or more professional cataloging experience using OCLC or another bibliographic utility, knowledge of AACR2, LCSH, and LC classification, evidence of commitment to providing a high quality of reference services, and excellent communication and interpersonal skills. Desirable: Some reference experience, knowledge of automated library systems, second master's degree, and a working knowledge of at least 1 foreign language. 12 month contract. Liberal benefits. Month's vacation. Faculty status. Starting date: 17 August 1987. Salary range: \$19,000-\$22,000. Send letter of application, resume, and the names, addresses and telephone numbers of 3 references to: Michael Alzo, Search Committee Chair, Owen D. Young Library, St. Lawrence University, Canton, NY 13617. Application deadline: 5 June 1987. St. Lawrence University is an Equal Opportunity, Affirmative Action Employer.

**COLLECTIONS/ONLINE COORDINATOR**, Countway Library, Harvard University. Librarian I or II, depending on qualifications. Competitive salary, \$18,000 for LI and \$22,387 for LII minimum. Reports to the Assistant Librarian for Collections Development & Man-

agement. Coordinates the online activities of the Department using HOLLIS, an integrated library system, including technical services and, when implemented, interfacing with the online public catalog and circulation functions. Provides general guidance for the acquisitions programs; manages online payment functions; supervises, trains and evaluates serials staff. Assists in the development of ancillary microcomputer functions for management and statistical reports, planning for retrospective conversion and some collection development. Provides assistance to users and other related activities as needed. ALA-accredited MLS; sound knowledge of MARC format; competence in acquisitions/cataloging procedures; experience with OCLC, automated systems and microcomputers; familiarity with AACR II, MESH/LCSH, NLM & LC classifications. Qualities sought include excellent interpersonal and communications skills, flexibility, initiative and good problem solving abilities. Preference given to candidates with medical or research library experience. Applications received by May 15, 1987, will receive first consideration. Send resume to: Miriam H. Allman, Assistant Librarian for Collections Development & Management, 10 Shattuck Street, Boston, MA 02115. Harvard is an Equal Opportunity Employer.

**COLLEGE LIBRARIAN** (Anticipated vacancy 9/1/87). Instructor or Assistant Professor. Tenure track. MLS required (second Master's required for Assistant Professor); 2 years professional experience in reference service and bibliographic instruction; OCLC/CLSI or public service desirable. 35 hours/week. Starting salary: Instructor \$23,035/A; Assistant Professor \$25,114/A. Refer to BMCC Vacancy #328 and send resume with cover letter by 6/4/87 to: Alyne Holmes



## **ASSISTANT HEAD/CURATOR** **Japanese Collection, Asia Library** **Harlan Hatcher Graduate Library** **University of Michigan**

Responsibilities: Under the general supervision of the Head of the Asia Library, incumbent assists the Head in the management of the Library and serves as coordinator for public services. The incumbent works closely with the members of the faculty associated with the Center for Japanese Studies and the Department of Asian Languages and Cultures and the collection management staff to maintain and develop the collection in support of the instructional and research needs of the University programs. The incumbent is responsible for selecting, acquiring, and servicing Japanese materials and providing reference/bibliographical services and instructions to users of these materials. Of increasing importance is coordination with the programs of the RLG and the University of Chicago in the development of Japan-related information resources. The incumbent is a member of the Director's Assembly and the Public Services Forum.

Required: Professional degree in Library Science; expert knowledge of Japanese, including speaking, reading, writing, and scholarly competence in classical Japanese; some familiarity with other East Asian languages; advanced knowledge in Japanese studies, including training in the bibliography and research methodology of the subject area; knowledge of the publishing industry in Japan, the book trade concerning Japanese materials, trends and problems in acquisition work; minimum of five years of experience in an extensive Japanese research collection, including at least three years supervisory experience and two years in bibliographical/reference work; demonstrated ability to communicate and work with people effectively.

Desired: Knowledge of and experience with computer-based library system; participation in professional organizations concerned with research librarianship and East Asian librarianship.

Minimum of \$25,000 dependent on previous relevant experience. Applications received **by May 30, 1987**, will be given first consideration. Apply to:

**Lucy R. Cohen**  
**Manager, Library Personnel and Payroll Services**  
**404 Hatcher Graduate Library**  
**University of Michigan**  
**Ann Arbor, MI 48109-1205**

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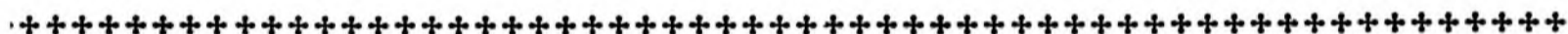
Coy, Director of Personnel, Room G, Borough of Manhattan Community College/CUNY, 199 Chambers Street, New York, NY 10007. An equal opportunity, affirmative action employer.

**COMPUTER SEARCH/REFERENCE LIBRARIAN**, Assistant Professor (tenure-leading). Central Reference Services Department, starting August 1, 1987. 1) Serve as the senior coordinator for the computer search services of the University Libraries, which includes the administration, budget oversight, coordination with the Branch Services Department, training, planning, and development. 2) Serve on the Reference/Information Desk. 3) Assist in the management of the Reference/Information Desk. 4) Conduct user education activities for end user searching (including user education for the future online public catalog). 5) Computer database searching in the humanities and social sciences. Required: MLS from a program accredited by the American Library Association; minimum two years professional public service in an academic or research library; strong interpersonal skills; demonstrated oral and written communication skills; experience in reference service; experience in online searching. Preferred: Graduate degree in the humanities or social sciences; general knowledge of budget management; reading knowledge of one or more foreign languages. \$19,500 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by June 15, 1987, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, University of Nebraska-Lincoln, Lincoln, NE 68588-0410. Affirmative Action, Equal Opportunity Employer.

**CONSERVATOR**, Boston College. Responsible for designing and implementing a comprehensive program of book and paper conservation for the Burns Library of Rare Books and Special Collections at Boston College, a repository of over 60,000 volumes and 100,000 manuscripts with special strengths in Jesuitana, British Catholic authors, Irish culture and Boston History. The Conservator will administer to the physical needs of the collection, using a new and fully

equipped conservation laboratory. This position will also assist the Burns Librarian in long term preservation planning and be a resource person for the University Libraries in general preservation planning and training. The Burns Library also has a hand press room that will provide an opportunity to do occasional work in the area of specialized printing. Qualifications: A minimum of 3 years experience in conservation services and a thorough knowledge of conservation practices in paper conservation and specialized book repair. Some experience in preservation planning and training, with excellent communication skills. Knowledge of the history of fine printing and a background in chemistry or a related discipline is desirable. Salary from \$25,000, depending on qualifications. Boston College offers its 14,000 students and almost 700 faculty the advantages of a strong liberal arts institution with outstanding graduate and professional programs. The new O'Neill Library provides an attractive, intensively used, highly automated environment for study and learning. The Bapst and Burns libraries are newly renovated and opened in 1986. Benefits: Wide range of insurance programs with tuition remission and one month's vacation. To apply: Send resume and names of 3 references to: Mary McMillan, Employment Manager, Department of Human Resources, Boston College, Chestnut Hill, MA 02167. Applications received by May 28, 1987, will receive priority consideration. Boston College is an equal opportunity, affirmative action employer.

**COORDINATOR OF COLLECTION MANAGEMENT**, New Mexico State University Library. Duties: Responsible for guiding the general direction of the University Library collections in support of university teaching and research programs and future scholarship. Emphasis of position is on definition of collection scope and budget needs, collection analysis and evaluation, resource sharing programs, budget management (approximately \$1,000,000), and broad policy determination. Qualifications include an MLS degree from an accredited library school; a subject master's degree or advanced post-graduate study; minimum eight years professional library experience, including a minimum of four years as a collection



## **DATABASE ADMINISTRATOR**

### **University of Michigan**

Responsibilities: Under the general supervision of the Assistant Director for Technical Services, and in close coordination with the Library Systems Office staff and the Public Services staff, incumbent works with high degree of independence to administer the Michigan Research Library Network (MIRLYN) integrated system database, with responsibility for record structure and database quality control. Works with staff to determine database content and to define what data is retained for short and long term needs. Defines and documents how discretionary data fields are used locally. Reviews database problems, identifies need for changes, recommends record structure changes. Recommends rules/functions to ensure validity, consistency of data; special security needs. Defines, prepares, implements, maintains procedures for dealing with errors, changes. Coordinates record preparation with suppliers of data, e.g., RLG, vendors. Writing, maintaining conversion specifications.

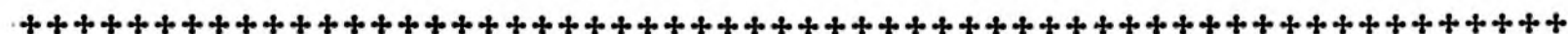
Required: Accredited MLS. Minimum 5 years previous experience in a large academic environment, knowledge of AACR2. Proven oral and written communication skills. Demonstrated excellent interpersonal skills and ability to work with staff throughout the Library to accommodate units with a wide variety of needs. Proven ability to work independently. Demonstrated ability to analyze complex, detailed issues; organizational skills.

Desired: Experience in analyzing and working with the MARC formats, data files and utility generated records. Experience developing specifications for the processing and manipulation of bibliographic records. Experience working in a complex organization.

Salary range of \$29,500-\$50,500; dependent on previous relevant experience. Applications received **by May 30, 1987**, will be given first consideration. Apply to:

**Lucy R. Cohen**  
**Manager, Library Personnel and Payroll Services**  
**404 Hatcher Graduate Library**  
**University of Michigan**  
**Ann Arbor, MI 48109-1205**

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management librarian in a university library; demonstrated leadership qualities; demonstrated analytic, communication, and interpersonal skills; experience with allocation of resources; knowledge of publishing/bookselling industry and of national trends in collection management; knowledge of the principles of bibliographic control; commitment to professional and staff development. Desirable: experience with collection development in an academic environment; experience in reference or technical services in a university library; experience with and/or knowledge of automated library systems; successful administrative experience at the department head level; evidence of university service, research and/or participation in professional associations. Starting salary range mid \$30s depending on qualifications and experience. Faculty rank; 12 month tenure track appointment, 22 days vacation, standard benefit package including mandatory state retirement system with TIAA/CREF supplemental option. Position available July 1, 1987. Send letter of application, resume, and the names, addresses and telephone numbers of three references to: Hiram L. Davis, Dean, University Library, New Mexico State University, Box 3475, Las Cruces, NM 88003. AA/EEO. Applications received by May 30, 1987, will be given preference.

**COORDINATOR OF INFORMATION SERVICES.** New Mexico State University. Work with other library faculty in further development and coordination of bibliographic instruction programs, general reference desk work, online information retrieval, collection development, and bibliographic control. Also coordinates activities of eight reference professionals and ILL operations. Serves as faculty liaison in area of subject specialization. Experience in OCLC, DIALOG, and online public system considered. Qualifications: MLS from ALA-accredited school, plus a subject Master's; minimum eight years progressively responsible experience in an academic library; background to assess, develop, evaluate library instruction programs; demonstrated commitment to public service and bibliographic instruction. Supervisory experience in public service online data services highly desirable. Starting salary range mid \$30s depending on qualifications and experience. Faculty rank; 12 month tenure track appointment, 22 days vacation, standard benefit package including mandatory state retirement system with TIAA/CREF supplemental option. Submit letter of application, resume, and names of three references to: Hiram L. Davis, Dean, University Library, New Mexico State University, Box 3475, Las Cruces, NM 88003. AA/EEO. Applications received by May 30, 1987, will be given preference.

**COORDINATOR, REFERENCE AND INSTRUCTION,** Undergraduate Library, University of Michigan. Responsibilities: Direct all reference and instructional services at UGL, including reference desk service, term paper assistance program, online searching, user education, Peer Information Counselor Program, and Aca-

ademic Resource Center. Supervise 3-4 librarians including recruiting, training, professional staff development, and evaluation. Plan, implement, and evaluate public service programs. Act as a liaison with faculty and participate in library and campus planning and instructional activities. Participate in collection development and perform general administrative functions. Required: Accredited MLS. Previous experience in public services in an academic library, in bibliographic instruction and reference services and in supervision. Knowledge of the theory of bibliographic instruction and public service planning and evaluation in an academic setting. Demonstrated commitment to quality and innovation in public services, understanding of the role of emerging information technology in public service and instructional design, and collection development issues for reference collections. Previous supervisory experience and outstanding communication skills. Strong interest in public services to undergraduates. Desired: Previous experience in the applications of microcomputers in library or instructional services, and with an online catalog in an academic library, and demonstration of professional activity outside job responsibilities. Minimum of \$25,000, dependent on previous relevant experience. Applications received by May 30, 1987, will be given first consideration. Apply to: Lucy R. Cohen, Manager, Library Personnel and Payroll Services, 404 Hatcher Graduate Library, University of Michigan, Ann Arbor, MI 48109-1205. The University of Michigan is a non-discriminatory, affirmative action employer.

**EAST ASIAN CATALOGER.** The Center For Research Libraries is currently seeking a Cataloger for East Asian Materials. Qualified candidates will have a Master's Degree in Library Science, or equivalent combination of education and experience. Thorough knowledge of East Asian languages and contemporary cataloging rules and procedures is required; familiarity with procedures related to major bibliographic online utilities desirable. Salary dependent on qualifications, \$18,000 minimum. Persons wishing to apply for this position should submit a letter of application and list of three references to: Lyn Whittington, Personnel Officer, The Center For Research Libraries, 6050 South Kenwood Avenue, Chicago, IL 60637. CRL is an Equal Opportunity Employer.

**GIFT BOOKS LIBRARIAN.** Duties include enhancing a book donor program, acknowledging receipt of donated material, evaluating each piece to determine if and where it should be placed, managing the duplicate book exchange, selecting requested memorials, and maintaining appropriate files. Also shared weekend and evening professional coverage. Requirements include ALA-accredited MLS and demonstrated ability to use OCLC and DIALOG. Minimum salary \$18,000 for 12 months; excellent benefit package. Faculty rank position. Available September 1. Send letter of application and resume to: L. Thomas Snyderwine, Director, Gannon University Li-

## ASSOCIATE DEAN OF LIBRARIES FOR TECHNICAL, AUTOMATED, AND ADMINISTRATIVE SERVICES

The Adelphi University Libraries seeks an experienced administrator with an MS degree and significant background in technical services, automation, and management to head a major division of its library system. Responsibilities include the overall administration, direction, and coordination of acquisitions, cataloging, and automated services (OCLC, CLSI, and INNOVACQ) and administrative assistance to the Dean of Libraries in budgeting, planning, and development. Salary; \$34,000 minimum. Send letter, resume, and name of three references by July 3, to: Rochelle Sager, Associate Dean of Public Services, c/o Dean's Office, Swirbul Library, ADELPHI UNIVERSITY, Box 704, Garden City, New York 11530.

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UNIVERSITY A Commitment to Intellect

brary, P.O. Box 295 University Square, Erie, PA 16541, by July 1, 1987. Gannon University is a mid-sized Catholic liberal arts university, emphasizing business, humanities, science/engineering, and education, and is an affirmative action, equal opportunity employer.

**GIFTS/REPLACEMENTS LIBRARIAN.** Responsible for the processing of gifts-in-kind to the O'Neill Library under the direction of the Assistant University Librarian. Arranges and manages sale, trade, or disposal of discards and unwanted gifts according to established guidelines. Aggressively seeks replacements for needed out-of-print materials. Searches for alternative sources and formats for the replacement of damaged books and for the addition of retrospective materials. Maintains appropriate records and statistics. Will work at the Reference Desk occasional evenings and weekends. Depending on background, may be responsible for an area of collection development. Participates in Bibliographers Council and works closely with bibliographers. Qualifications: ALA-accredited MLS degree, experience in acquisitions, collection development or the book trade, good interpersonal and communications skills, attention to detail and organized work habits. Knowledge of foreign and domestic out-of-print market, knowledge of European languages desirable. Salary from \$21,000 depending on qualifications. Boston College offers its 14,000 students and almost 700 faculty the advantages of a strong liberal arts institution with outstanding graduate and professional programs. The new O'Neill Library provides an attractive, intensively used, highly automated environment for study and learning. The Bapst and Burns libraries are newly renovated and opened in 1986. Benefits: Wide range of insurance programs with tuition remission and one month's vacation. To apply: Send resume and names of 3 references to: Mary McMillan, Employment Manager, Department of Human Resources, Boston College, Chestnut Hill, MA 02167. Applications received by May 28, 1987, will receive priority consideration. Boston College is an equal opportunity, affirmative action employer.

**HEAD, CIRCULATION DEPARTMENT,** Sterling Memorial Library. Responsible for the administration, planning, evaluation, and staffing of circulation services. Supervision of a staff of 1 other librarian, 3 managers, 33 clerical workers, and many student assistants. Coordinates circulation policies. Implements NOTIS. Oversees GEAC circulation system and transfer from GEAC to NOTIS. Requires: MLS from an ALA-accredited library school. Professional experience of increasing responsibility in an academic or research library, including 2 years of supervisory experience. Knowledge of circulation functions and issues. Experience with automated systems. Demonstrated ability to work effectively with a wide range of users. Effective analytical skills and oral and written communication skills. Ability to work cooperatively in a demanding and rapidly changing environment. Application deadline: May 31, 1987. Salary and rank commensurate with experience; \$27,000 minimum. Please send letter of application, resume, and the names of three references to: Maureen Sullivan, Head, Library Personnel, Yale University Library, Box 1603A Yale Station, New Haven, CT 06520. An EEO/AA employer.

**HEAD, NON-PRINT AND RESERVE SERVICES.** Responsibilities: Supervises non-print and reserve services including microforms. Selects, trains and evaluates a staff of 5 FTE and 30-40 student assistants. Serves as libraries' resource person on non-print and microform equipment and emerging technologies. Develops policies and procedures for non-print and reserve collections and services. Coordinates library services to the visually and physically disabled. May be assigned other duties. Qualifications: MLS from an ALA-accredited library school and at least two years of appropriate supervisory experience required. Demonstrated experience with management of microform collections and equipment highly desirable. Candidates with public or technical service experience in an academic library may be given preference. Salary: Minimum \$19,000; commensurate with education and experience. Apply to: Dorothy E. Christiansen, Assistant Director/Planning Coordinator, University Libraries-UL 139, The University at Albany, State University of New York, 1400 Washington Avenue, Albany, NY 12222. Deadline: Letter of application, list of three references and current resume should be received no later than May 29, 1987. The University at Albany, State University of New York is an Equal Opportunity, Affirmative Action Employer. Applications from women, minorities, handicapped, and Vietnam veterans are especially welcome.

**HEAD, REFERENCE DEPARTMENT,** Ekstrom Library, University of Louisville. The Head, Ekstrom Library Reference Department, reports to the Director, Division of Public Services, and serves on the Public Service Advisory Committee. The Reference Department

## Conservator of Library Materials

Brown University is seeking a Conservator of Library Materials in the University Library. Responsible for managing the Library paper conservation facility, including repair and restoration of a wide range of paper-based library materials; design and implement new techniques and select equipment; formulate conservation policies with Special Collections and make recommendations on Library conservation policies; provide training and supervision for student personnel. Requirements: extensive training on a graduate level or equivalent in paper conservation; two-four years' experience administering a library conservation operation preferred; knowledge of fine binding and paper conservation techniques; ability to communicate effectively. Salary commensurate with experience and qualifications: range \$18,500-\$23,500.

**In order to ensure consideration, please send letter of application, resume and names of three references by June 15, 1987, to Geneva Ferrel, Personnel Office, Box 1879-M, Brown University, Providence, RI 02912.**



Brown University is an  
Equal Opportunity/  
Affirmative Action Employer

**Brown  
University**



Head has responsibility for the administration of the department, including the management of the online database search service, instruction and user orientation programs, Reference collection programs. Night and weekend work may be required. The Head has supervisory responsibility for 6 librarians and 2.5 staff members. As a member of the faculty this individual is expected to meet criteria for promotion and tenure. Qualifications: Master's Degree from an ALA-accredited library school. At least five years of professional experience in public services in a medium to large academic or research library. Two to three years of supervisory experience of full time personnel. Evidence of administrative ability and a strong service orientation. Comprehensive knowledge of general reference and bibliographic sources. Experience with online bibliographic searching, bibliographic instruction in the classroom situation, and the provision of reference service. Evidence of excellent oral and written communication skills. Ability to plan, organize, and coordinate departmental activities. Record of scholarly and professional achievement. Preferred Qualifications: Awareness of technological developments having an impact on the provision of reference services. Experience with an OPAC, preferably NOTIS. Background in reference or general collection development. Social science subject background. Experience in planning user education programs. Knowledge of the interaction between public and technical services. Ability to provide firm, positive leadership and to work cooperatively and constructively in a collegial environment. Experience supervising professional staff. The University of Louisville, Kentucky's major state-assisted urban institution, enrolls 19,000 students and is located in a city rich in history and culture. Louisville is a dynamic city experiencing a downtown renaissance and supporting a wide range of cultural activities. A \$40 million fundraising campaign targets the libraries as a prime recipient. The library system consists of 6 libraries, contains approximately 1 million volumes, supports an acquisition budget of \$1.7 mil-

lion, adds 30,000 volumes annually and belongs to SOLINET. The libraries are implementing the NOTIS system and are constantly expanding microcomputer use. Rank and Salary: Dependent upon experience: Minimum \$28,000. Review of applications will begin June 15, 1987. Please submit cover letter, resume, and the names of three references to: Dave Reed, Chair, Search Committee, Head Reference Department, Ekstrom Library, University of Louisville, Louisville, KY 40292. An Equal Opportunity, Affirmative Action Employer.

**HEAD, SYSTEMS OFFICE,** Yale University Library. Responsible for the coordination of all library automation activities, including their investigation, design, and implementation stages, and for the overall direction and management of the Systems Office, consisting of five FTE systems analysts, programmers, and support technicians. Reports to the Associate University Librarian for Technical Services. Requires: Master's degree, preferably an MLS from an ALA-accredited library school or M.S. in computer science. 5 years of systems experience, preferably in a research library environment, including 2 years supervisory experience of systems staff. Excellent grasp of advanced information technologies, with a knowledge of and working experience with library automation preferred. Excellent oral and written communication skills and analytical skills. Ability to establish and maintain effective interpersonal relationships with all levels of staff. Creative and dynamic leadership potential. Application deadline: May 31, 1987. Salary and rank commensurate with experience; \$31,800 minimum. Please send letter of application, resume, and the names of three references to: Maureen Sullivan, Head, Library Personnel, Yale University Library, Box 1603A Yale Station, New Haven, CT 06520. An EEO/AA employer.

**HISTORY AND SOCIAL SCIENCES BIBLIOGRAPHER** (Search Reopened). The University of Iowa Libraries, Iowa City, Iowa. New



## CATALOG LIBRARIAN/MONOGRAPHS

### Trinity University

Trinity University, San Antonio, Texas, invites applications for a faculty appointment in a rapidly growing university library. Trinity, with 2,400 undergraduate and 350 graduate students, is strongly committed to excellence in the liberal arts and sciences tradition. Scholarly achievement is recognized through Phi Beta Kappa and other national honor societies. Selective admissions, highly qualified faculty, and outstanding teaching programs place Trinity among the excellent liberal arts and sciences universities in the nation. The library has undertaken an accelerated program of collection development; presently the collection has some 570,000 volumes of books and bound periodicals (compared with 300,000 in 1980), plus sizable holdings of government documents, microforms, and non-print items.

The Catalog Librarian/Monographs will report to the Head of Cataloging. Primary responsibilities include original cataloging of monographic materials, including some foreign language monographs; assigning LC classification and subject headings to incomplete OCLC copy; cataloging of special collections and special formats as assigned. The incumbent will be responsible for the daily operations of OCLC, including supervision and training of OCLC staff.

Qualifications include an appreciation for and commitment to undergraduate liberal arts and sciences education, initiative and creativity, interpersonal skills, the ability to function effectively in a complex organization, strong professional commitment, interest in research and publishing, and an ALA-accredited MLS. In addition, the applicant must possess knowledge of current cataloging rules, Library of Congress Classification System, and subject headings; reading knowledge of at least one foreign language, preferably German or French; and basic knowledge of the OCLC system. Desirable qualifications are cataloging experience in an academic library; experience with OCLC; a reading knowledge of Russian, Greek, or Latin; and a second graduate degree.

Instructor or Assistant Professor rank with faculty status, including tenure-track. Salary minimum \$20,000; twelve-month appointment; and TIAA/CREF. Send letter of application; detailed resume; placement file if available; and names, addresses, and phone numbers of three references to: *Richard Hume Werking, Director of Libraries, Maddux Library, Trinity University, 715 Stadium Drive, San Antonio, TX 78284.* Applications will be accepted until July 10, 1987; however, those received by June 11, 1987, will facilitate interviewing at the ALA summer meeting, June 26-30.

Trinity University is an equal opportunity, affirmative action employer.  
We especially encourage applications from minorities.



position. Under direction of Assistant University Librarian for Collection Development, responsible for planning, development and management of designated collections in history and other social science subjects. Selects on British and European history; coordinates work with selectors responsible for building collections in the history of other geographical areas; assumes responsibility for selecting on the history of other geographical areas as needed; depending on experience, interest, and current staffing, assumes responsibility for selecting on other social science subjects; provides specialized reference and bibliographic instruction; works closely with faculty to establish collection priorities; provides advice on university collection management policy. Required: ALA-accredited graduate library degree; working knowledge of European languages and willingness to learn new languages as needed for collection development purposes; good communication and management skills; strong commitment to scholarship and collection development. Preferred: Professional experience in a research library, with some responsibility for selection; advanced degree in history; some knowledge of history beyond Europe. Appointment will be made at a Librarian I or a Librarian II rank, depending on qualifications. Salary range for Librarian I is \$18,370-\$28,845, and for Librarian II is \$22,870-\$36,245. Fringe benefits include 25 days paid vacation per year, TIAA/CREF retirement, social security, Blue Cross/Blue Shield and disability and major medical insurance. Deadline for application: June 15, 1987. Interested and qualified applicants should send letter of application, resume, and the names and telephone numbers of three references to: William C. Sayre, Assistant University Librarian for Administrative Services, The University of Iowa Libraries, Iowa City, IA 52242. The University of Iowa is an equal opportunity, affirmative action employer.

**HUMANITIES REFERENCE LIBRARIAN**, San Diego State University Library. Responsibilities: Serve at busy reference desk, including

rotating evening and weekend duty. Participate in the full range of public services activities: active searching, library instruction, and preparation of library guides. Assume responsibility for book selection in several humanities disciplines, children's and contemporary literature, cinema, and the performing arts. Participate in committee work and perform other duties as assigned. Qualifications: MLS or equivalent from ALA-accredited school. Relevant experience in an academic or research library desirable. Subject specialty in the areas of responsibility required. Must have broad cultural background. Must be able to work effectively with students, faculty, and library colleagues. Must be committed to providing high quality reference service. Full time, tenure-track, faculty position, with rank of Senior Assistant Librarian or Associate Librarian. Salary range is \$29,643-\$45,100. Reappointment, promotion and tenure require evidence of continuing professional development. Desired starting date: August 1, 1987, but the position will remain available until filled. To ensure consideration, applications should be received by May 26, 1987. Please submit letter of application with resume and names of at least three references to: Gerald D. Palsson, Assistant University Librarian for Administrative Services, Ref: HUM, San Diego State University Library, San Diego, CA 92182-0511. SDSU is an affirmative action, equal opportunity, Title IX employer.

**INSTRUCTIONAL SERVICES DEPARTMENT HEAD**, Emory University Libraries. Available Summer or Fall 1987. Responsibilities: Participate in instructional design and development by serving as consultant to academic community, identifying media needs for instructional and research support and working with Production and Presentation Department in design of instructional non-print materials. Responsible for Learning Center which includes library reserve materials, music lab, language lab, and viewing/listening areas. Develop and supervise management of non-print collection. Select non-print materials and serve as consultant to librarian selectors in

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## TWO FACULTY POSITIONS

### University of South Alabama, Biomedical Library

Two faculty, tenure-track positions available in Biomedical Library on the Alabama Gulf Coast.

**Public Services Coordinator-Campus:** Reports to the Director of the Biomedical Library. Primary responsibilities: organization and operation of the public services activities of the Biomedical Library at the campus location, including the provision of reference services, user education, database searching, interlibrary loan and circulation of library materials. Supervision of 1.5 FTE librarians and 4 support staff. Required: ALA-accredited MLS and achievement of MLS certification within 2 years of employment; demonstrated supervisory skills; 3 years of professional library experience; medical database searching experience. Other desirable qualifications: experience in information services promotion and marketing; excellent speaking, writing and interpersonal skills; experience in scientific and/or medical libraries. 12 month appointment at Assistant Librarian rank or above. \$24,000 + depending on education and experience. Position available October 1, 1987.

**Information Services Librarian-Medical Center:** Reports to the Public Services Coordinator-Medical Center, Biomedical Library. Duties include general reference, online searching, and user education. Required: ALA-accredited MLS and achievement of MLA certification within 3 years of employment. Desired: academic background in biological or health sciences and or/experience in health sciences librarianship; online searching experience. Rank and salary dependent on education and experience. Salary range: \$16,000-\$19,000. Position available immediately.

University of South Alabama Libraries is a member of SOLINET/OCLC and operates NOTIS, an integrated library system with online acquisitions, cataloging and circulation modes. In addition, two microcomputer workstations are available for end-user searching using Grateful Med and NurseSearch. Benefits include 20 days vacation, university-subsidized insurance, state retirement, TIAA/CREF option. Applications for each position will be reviewed beginning June 1, 1987; positions will remain open until filled. Submit resume and names of 3 references to:

**Chairman  
Biomedical Library Search Committee  
Library Administration  
University of South Alabama  
Mobile, AL 36688**

An Equal Opportunity, Affirmative Action Employer.

Library Collection Management Division for non-print materials regardless of subject. Minimum Qualifications: Graduate degree in media field, preferably in instructional development, with some formal library education or experience, or graduate degree in Library Science with experience in instructional development, or an equivalent and appropriate combination of education and experience. Media collection development training and/or experience desirable. Background in music or languages helpful. Demonstrated administrative and supervisory skills; ability to coordinate work with others; demonstrated ability to work and communicate effectively with all segments of the academic community and general public. Initial rank and salary dependent upon qualifications and experience. 1986/87 beginning salary for Rank I: \$17,500, Rank II: \$21,000, Rank III: \$26,000. Application Procedures: Send letter, resume and names of three references to: Herbert F. Johnson, Director of Libraries, Robert W. Woodruff Library, Emory University, Atlanta, GA 30322. Review of materials begins May 15, 1987 and continues until appointment is made. Emory University is an Equal Opportunity, Affirmative Action Employer.

**LIBRARY ADMINISTRATOR.** A progressive public library with a wide range of services, a collection of 113,000 books and a budget of \$638,000 is seeking an administrator to direct four professionals and a support staff of 13 full-time equivalents. Leadership ability and experience in library automation, collection development and public relations are required. Skill in long-range planning, management, communication, and staff supervision is essential. Candidates must have MLS from an accredited institution plus at least four years of experience in public library administration. Salary: Minimum \$33,000. Applications will be accepted until the position is filled. Submit resume and three letters of reference to: Dr. Carl Hammerstrom, M.D., Search Committee Chair, Peter White Public Library, 217 North Front Street, Marquette, MI 49855.

**LIBRARY DIRECTOR.** Pittsburg (Kansas) State University. Nominations and applications are invited for the position of Director of the Library at Pittsburg State University. Pittsburg State University is a multi-purpose state-supported university with 265 faculty and 5,300 students. Leonard H. Axe library contains 750,000 volumes equivalent. The FY 1987 library budget is \$810,000; \$285,000 operating expenses and library materials; \$525,000 for salaries. There are 10 librarians, who have full faculty status, and seven support staff positions. The Director of the Library reports to the Vice President for Academic Affairs, serves on the University Deans and Directors Council, and has overall responsibility for planning and management of the library. The position is tenure-earning, with rank corresponding to qualifications. The salary range is from \$38,500 to \$42,500, with strong fringe benefits. The starting date is August 1, 1987. Qualifications: ALA/MLS degree required; doctorate, second master's, or additional degree work preferred; five years of recent academic library experience, including three years of administrative responsibilities in personnel management and budgeting; familiarity with academic research, scholarship, and information resource system; experience in current technological developments; a commitment to shared governance; a service orientation; proven leadership ability; interpersonal and communication skills important. Nominations must be postmarked no later than May 29, 1987. Applicants should send letter of interest, complete resume, and the names, addresses, and telephone numbers of five references by June 8, 1987. Send correspondence to: Richard Welty, Chair, Library Director Search Committee, Pittsburg State University, 1701 S. Broadway, Pittsburg, KS 66762. Pittsburg State University is an equal opportunity, affirmative action employer.

**MANAGEMENT REFERENCE LIBRARIAN.** Specializes in full range of information and reference services for students and faculty of Northwestern University's Kellogg Graduate School of Management and participates in general social sciences and humanities reference programs. Assists in planning and development of the Management Services departmental programs, and has special responsibility for undertaking bibliographic instruction activities in support of the Graduate School of Management. MLS from accredited library school required. Academic background in economics or other business-related discipline and advanced degree preferred. Business reference or general reference experience preferred. Training in computerized literature searching required. Starting salary range: \$20,000-\$26,000 depending upon qualifications. Send letter of application and resume, including names of three references to: Lance Query, Assistant University Librarian for Planning and Personnel, Northwestern University Library, Evanston, IL 60201. Appli-

cations received by May 29, 1987, will be considered. An Equal Opportunity, Affirmative Action Employer.

**MUSIC LIBRARIAN.** Under the general direction of the Librarian, the Music Librarian has overall responsibility for planning, developing, managing, and evaluating the facilities, services, and resources of the branch Music Library. Works closely with the staff at Magill Library in reference and technical services functions pertaining to music. Serves as the primary liaison between the library and the faculty and students of the Department of Music. Collaborates with colleagues at Bryn Mawr and Swarthmore Colleges in a wide variety of collection development and service functions. May teach a course related to music bibliography and research methods. Required: ALA-accredited MLS, excellent interpersonal skills. Preference will be given to candidates with two years experience in a library serving music faculty, students, and researchers. Performance background and graduate degree in music are highly desirable. Salary: low \$20s; generous fringe benefits. Application deadline June 5, 1987. Please send letter of application, resume, transcripts, and three letters of reference to: Michael S. Freeman, Librarian of the College, Magill Library, Haverford College, Haverford, PA 19041-1392. EOE/AA.

**PERIODICALS LIBRARIAN.** Deadline Extended. Coordination of public and technical services for periodicals and microform collection. Additional responsibilities may include assisting with technical services, bibliographic instruction, reference (nights and weekends included), and other duties as assigned. Ability to work effectively with faculty and colleagues, strong service orientation, concern for detail and accuracy, good communication skills are essential. Experience with periodicals or similar materials desirable. MLS (ALA-accredited) required. The University of Evansville is a fully-accredited, private university located in a city of 135,000 in southwestern Indiana. Enrollment numbers 3,600 full- and part-time students. The recently completed library is automated with the NOTIS system. Salary: \$17,000 minimum; 12 month contract, faculty rank. Application deadline June 8, 1987, with position available after August 1, 1987. Send application, placement file and three letters of reference to: Grady Morein, University Librarian, University of Evansville, 1800 Lincoln Avenue, Evansville, IN 47722, EOE.

**PUBLIC SERVICES LIBRARIAN** (Assistant/Senior Assistant Librarian). Provides a wide range of services in a dynamic, research-oriented environment. The Albert R. Mann Library at Cornell University supports the teaching and research programs of the College of Agriculture and Life Sciences and the College of Human Ecology. Assists in the development and implementation of an information literacy program, provides reference and online searching services, and selects materials for the collection. Participates in public services research projects examining new technologies. Includes evening and weekend hours. Qualifications: ALA-accredited MLS required; experience in teaching, working with the public, programming, and online searching of bibliographic and nonbibliographic databases highly desirable. Excellent communication skills, strong interest in professional development, participation in professional organizations, and collegial relations with faculty. Enthusiasm for innovative programs and interest in research. Subject background in agriculture, life sciences, or social sciences. Closing date: Applications requested by June 15, 1987; however, applications will be accepted until the position is filled. Salary/hiring range: \$18,750 to \$21,800, dependent upon qualifications and experience. Apply to: Carolyn A. Pytila, Personnel Director, 235 Olin Library, Cornell University Libraries, Ithaca, NY 14853-5301. Include cover letter, resume and a list of 3 references. Cornell University is an affirmative action, equal opportunity employer.

**REFERENCE LIBRARIAN.** DePauw University is seeking an innovative, service-oriented librarian to provide reference services as part of a public services department in an undergraduate, liberal arts college library. Responsibilities include a combination of reference desk service, selection of reference materials, online searching and bibliographic instruction. Position will coordinate online searching services, including a program of end-user instruction and will work with selected academic departments in collection development. The library is currently undergoing a complete renovation and will be shortly developing its plans for automation. Qualifications: An ALA-accredited MLS and some reference experience. A second Master's degree and experience with online searching, collection development or bibliographic instruction is desirable. Salary dependent on qualifications, \$19,500 minimum. Letter of application should include candidate's views on library service in an undergraduate lib-



## TWO POSITIONS

### Columbia University Libraries

The Libraries, in conjunction with the Center for Computing Activities, are transforming information services to the academic community. The concept of the Scholarly Information Center has been developed to coordinate and make accessible to the user all the talent and resources serving information needs in the University. Our online catalog, built through Columbia's participation as an original member of RLG, is available in the Libraries and to all users of the campus local area network. A circulation component is now in preparation, and a serials control system is in planning. The catalog is one component of the projected unified University information system supporting scholarly access to campus data files, national databases, textual and graphic files and other research resources. The Libraries Technical Services Group, comprising Bibliographic Control, Technical Support, and Library Systems, is an active player in the development of the Scholarly Information Center. The Group seeks two talented Assistant Directors with the skills to manage significant changes in providing access to knowledge in a variety of formats. Both incumbents serve as members of the Libraries' Operations and Planning Council, participating in library-wide planning and policy analysis on a broad range of professional and operational issues.

**Assistant Director for Library Systems.** Reporting to the Director, Technical Services Group, this position takes a leadership role in library computer-based systems and automation planning and implementation. The Assistant Director is responsible for overseeing and coordinating the development and operations of library computerized systems, coordinating plans and operations within the context of the Scholarly Information Center and working with other units of the University. The incumbent will prepare budgets and manage contracts for computer-based services and equipment, manage the Library Systems Office (3 professionals, 2 support) and represent the systems activities of the Libraries in regional and national planning as delegated. Qualifications: Substantial systems analysis and development skills with extensive operational computer system expertise, successful project management experience, familiarity with the use of computer systems in research and bibliographic processes, and strong interpersonal and communication skills are required. Line management experience, experience with library automation and technical services, and an accredited MLS or equivalent are desirable.

**Assistant Director for Bibliographic Control.** Reporting to the Director, Technical Services Group, this position leads and administers four central cataloging departments, coordinates bibliographic control efforts throughout the Libraries, and participates in planning for computer-based access systems which serve the Scholarly Information Center. The Bibliographic Control Division consists of Original Monographs Cataloging (16.5 professionals, 2 support), Serials Cataloging (6 professionals, 13 support), Cataloging with Copy (4 professionals, 27 support) and Catalog Maintenance (2 professionals, 6 support). The position is responsible for directing, stimulating and coordinating a wide range of management activities within the Bibliographic Control Division: policy development, workflow evaluation and change, statistical analyses and presentation, communication with Libraries' staff, project development and planning. An individual in the position is expected to be active professionally. Qualifications: Successful management experience in a large research library; knowledge of national bibliographic control developments and of research library automated cataloging practice; understanding of the scholarly use of bibliographic information; strong interpersonal and communication skills; familiarity with the application of computer-based systems in library operations; accredited MLS or equivalent; administrative energy and leadership as demonstrated through successful innovative work in technical services.

We offer excellent benefits, including tuition exemption for self and family and assistance with relocation expenses and University housing. Salary ranges (which will increase 7/1/87) are currently: Librarian II: \$32,500-\$43,875; Librarian III: \$35,500-\$51,475; Librarian IV: \$39,500-\$55,300. (Appointment at Librarian IV is for individuals demonstrating exceptional experience and achievement.) Deadline for applications is May 30, 1987. Send resume (state position applied for) and names of three references to:

**Kathleen M. Wiltshire  
Director of Personnel  
314 Butler Library  
Columbia University  
535 West 114th Street  
New York, NY 10027**

An affirmative action, equal opportunity employer.

eral arts college. Send letter of application, resume, and three letters of reference to: Jana Bradley, Director of Libraries, DePauw University, Box 137, Greencastle, IN 46135. Review of applications will begin June 1, 1987. Affirmative action, equal opportunity employer.

**REFERENCE LIBRARIAN**, La Salle University, Philadelphia. Responsibilities: online database searching, bibliographic instruction, faculty liaison, reference desk assistance (including some evenings and weekends). Applicant should possess an ALA-accredited MLS, demonstrated experience with database searching, 2-3 years public service experience, and excellent communication skills. La Salle is presently building an 11 million dollar library, installing an automated library system, and providing grant-supported end-user searching to faculty and students. The successful applicant will be involved in the completion of all of these projects. Minimum salary: low \$20s. Application deadline: May 30, 1987. Apply to: Jean Haley, Director, Library, La Salle University, 20th Street and Olney Avenue, Philadelphia, PA 19141. AA/EOE.

**REFERENCE LIBRARIAN**, tenure-track faculty position. Qualifications: accredited MLS required; experience in user education and database searching, and an advanced subject degree preferred. Responsibilities: provide reference service (including Sunday, one weekday evening), user education and database searching; serve as liaison in several disciplines for collection development; responsible for supervision of circulation personnel; coordinates user education. Salary: dependent upon experience and qualifications (from \$19,500). Send letter of application, resume, and addresses and telephone numbers of 4 references by June 12, 1987, to: Gaynelle Pratt, Personnel Office, Keene State College, Keene, NH 03431. (State whether available at ALA San Francisco). AA/EOE.

**REFERENCE/ACCESS LIBRARIAN**. Plymouth State College is seeking candidates for the position of Reference/Access Librarian. The Reference/Access Librarian reports to the Public Services Coordinator. Reference responsibilities include: sharing in Reference Desk coverage, bibliographic instruction, and database searching. In addition, all public services librarians share in collection development, serve as faculty liaison and student advisors. Access responsibilities include: organization, staffing, and supervision of operations of the Circulation Area. The Library is expected to implement an integrated online library system in summer 1987. This is a tenure-track, 12 month position, starting July 1, 1987. Appointment is at the Assistant Professor level. Required qualifications include: ALA-accredited MLS; a minimum of one year of reference experience; strong leadership; good interpersonal, written, and oral communication skills. Desirable qualifications include experience in supervision, teaching, and automated circulation system. Salary range between \$19,000 to \$21,000. Send letter of application, resume and three current letters of reference to: Philip C. Wei, College Librarian, Lamson Library, Plymouth State College, Plymouth, NH 03264. Deadline for application is May 29, 1987. PSC is an AA/EEO.

**REFERENCE/INSTRUCTION LIBRARIAN**. University of Michigan Libraries, Undergraduate Library. Responsibilities: Under the direction of the Coordinator for Reference and Instruction, provides bibliographic instruction, including orientation in a variety of formats and settings. These involve classes in the College of Literature, Science, and the Arts, workshops, on-demand sessions, point-of-use, individualized in-depth instruction on research problems through the Term Paper Assistance Program, and instruction in the use of automated systems for information retrieval. Provides reference service, including answering a high volume of inquiries using reference collection of 5,000 volumes encompassing humanities, social sciences, and sciences. Performs and interprets online searches through use of BRS, DIALOG, Wilsonline, and RLIN. Participates in collection development for the Undergraduate Library collection of over 175,000 volumes, including working with standard selection sources, bibliographies, and approval plans in assigned subject areas. Participates in library planning process as appropriate. Required: Accredited MLS. Demonstrated superior written and oral communication skills. Interest and ability to interact enthusiastically with faculty and students in a public service setting. Desirable: Experience in reference, bibliographic instruction, collection development, or database searching with an online catalog, or microcomputers in an instructional setting. Public service experience in an academic library highly desirable. Salary: Minimum \$19,500, dependent upon previous relevant experience. Applications received by May 30, 1987, will be given first consideration. Apply to: Lucy R. Cohen, Manager, Library Personnel and Payroll Services, 404 Hatcher Graduate Li-

brary, University of Michigan, Ann Arbor, MI 48109-1205. The University of Michigan is a non-discriminatory, affirmative action employer.

**REFERENCE LIBRARIAN/SUBJECT SPECIALIST**, Assistant Professor (tenure-leading). Central Reference Services Department, starting August 1, 1987. 1) Serve on the Reference/Information Desk. 2) Select materials for the general library collection in one or more of the humanities or social sciences. (Includes collection management, assessment, and fund management.) 3) Provide user education in assigned subject area(s). 4) Liaison responsibilities with academic department(s) in the humanities or social sciences. 5) Computer database searching in the humanities and social sciences. Required: MLS from a program accredited by the American Library Association; strong interpersonal skills; demonstrated oral and written communication skills. Preferred: Experience in online searching; experience in reference service; graduate degree in the humanities or social sciences; reading knowledge of one or more foreign language(s). \$18,000 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by June 15, 1987, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, University of Nebraska-Lincoln, Lincoln, NE 68588-0410. Affirmative Action, Equal Opportunity Employer.

**SCIENCE/ENGINEERING TECHNOLOGY LIBRARIAN**. Emphasis on bibliographic instruction, specialized reference and database searching for our science departments, School of Technology and School of Nursing. Also responsible for collection development and faculty/department liaison in assigned subject areas. Provides general reference service on a scheduled basis. ALA-accredited MLS required. Master's or substantial graduate work in science, engineering technology, or nursing is highly desirable. Experience and online database searching ability highly desirable. Library has strong public service commitment. Salary range: \$23,979-\$33,573, dependent on experience and other qualifications. Faculty status, tenure track position. Excellent benefits package including TIAA/CREF. Available August 1, 1987. Send resume with names, addresses and phone numbers of three references, plus letter of application by June 15, 1987, to: James R. Mahoney, Chair, Search Committee, Roscoe L. West Library, Trenton State College, Hillwood Lakes, CN4700, Trenton, NJ 08650-4700. Affirmative Action, Equal Opportunity Employer.

**SERIALS CATALOGING COORDINATOR**, Oberlin College Library. Coordinates all aspects of serials cataloging, including the establishment of new policies and procedures for implementing a local online catalog system; supervises 3 experienced paraprofessional catalogers. Qualifications required: ALA-accredited MLS; serials cataloging experience in an academic library; experience in the application of current automated cataloging standards and techniques; knowledge of a foreign language, preferably German, French, Spanish, or Italian. Qualifications desired: Experience with monographic cataloging, Dewey and LC classification, LC subject headings, OCLC cataloging and GEAC library systems. Salary competitive, commensurate with qualifications and experience, minimum \$22,000. Generous fringe benefits. Available July 1, 1987. Send letter of application, resume, and three letters of reference to: Serials Search Committee, Oberlin College Library, Oberlin, OH 44074. Applications received by June 1, 1987, will be given preference. AA/EOE.

**SOCIAL SCIENCES BIBLIOGRAPHER**, Yale University Library. Responsible for the selection of publications and information sources in the social sciences, with emphasis on works in western European languages in the disciplines of anthropology, economics, political sciences, psychology, public policy, and sociology for Sterling Memorial Library. Participates in the collection development for the Social Science Library and Government Documents collection and advises subject specialists in the social sciences. Specialized references services are an integral part of these responsibilities. Requires: MLS from an ALA-accredited library school or equivalent. Advanced degree, preferably a Ph.D. in economics, political sciences, public policy, sociology, or international relations. Excellent oral and written communication skills and organizational skills. Record of significant scholarly and professional contributions expected. Effective interpersonal skills. Fluency in one or more western European languages; competence in several. Salary and rank commensurate with experience from \$23,500, minimum (FY 86/87). To be as-

sured of consideration, send letter of application, resume, and the names of three references by May 30, 1987, to Maureen Sullivan, Head, Library Personnel, Yale University Library, Box 1603A Yale Station, New Haven, CT 06520. An EEO/AA employer.

**TECHNICAL SERVICES LIBRARIAN.** Primary responsibilities are: collection management/acquisitions. Secondary responsibilities: supervision of nonprofessional cataloger, some original cataloging, supervision of work-study students assigned to acquisitions, and reference backup. MLS required. Prefer 2 years' experience in academic

library acquisitions. Automated acquisitions background desirable. Salary: base of \$15,000 for 11 months, depending on qualifications. TIAA/CREF retirement and Blue Cross/Blue Shield major medical insurance coverage. Applicant should send letter of application, resume, and names, addresses, and phone numbers of 3 references to: Cynthia L. Peterson, Memorial Library, Mars Hill College, Mars Hill, NC 28754. Mars Hill College is a 4-year, liberal arts college associated with the North Carolina Baptist Convention located near Asheville, N.C. Position available after June 1, 1987.

#### LATE JOB LISTINGS

**ACCESS SERVICES LIBRARIAN.** Brooklyn College seeks a librarian to manage 14 FTE supporting staff in the Circulation, Reserves, Current Periodicals, and Microforms units and to provide general reference service, database searching (social sciences, humanities), and library instruction. Responsibilities include planning and evaluation of access services; selection, training, and evaluation of staff; developing access policies and procedures; and communicating and interpreting these policies to readers. The library is implementing NOTIS and presently uses CLSI for circulation. Some evening work may be required. Requirements: MLS from an ALA-accredited school, plus a subject master's; demonstrated creativity; good interpersonal skills; an ability to communicate effectively with staff, faculty, and students; administrative ability. Salary: \$25,114-\$40,505 (Assistant Professor) depending upon qualifications and experience. Excellent benefits, including 6 weeks vacation and TIAA/CREF. Submit resume and names of 3 references no later than June 3, 1987, to: Barbra Higginbotham, Chief Librarian, Brooklyn College, Brooklyn, NY 11210. An equal opportunity, affirmative action employer, M/F.

**ACQUISITIONS LIBRARIAN.** Responsible for administering the \$875,000 library resource acquisition program. Library resources include monographs, serials, periodicals, microforms, computer software, and audio-visual materials. Duties include supervising a support staff of five; interacting with other librarians and faculty in collection department; working with publishers, vendors, and college finance officers; and planning, coordinating, and implementing enhancements in the library's OCLC automated acquisitions system and coordinating its interface with the CUNY Integrated Library System. Must have an ALA-accredited MLS for instructor, an additional subject master's degree for assistant professor, and a minimum of two years relevant experience working with automated library acquisitions systems. Salary from \$23,035 for instructor; \$25,114 for assistant professor (may be flexible depending on qualifications); 35 hour work week; six weeks vacation; superior benefits package. Send letter of application and names of three professional references to: Chief Librarian, Baruch College/CUNY, 17 Lexington Avenue, Box 317, New York, NY 10010. AA/EOE.

**ACQUISITIONS LIBRARIAN.** Responsible for ordering and receiving library materials, acquisitions budget, payment process, and funds accounting reports. Supervise and train 3 FTE support staff and student assistants. Work with catalogers on processing materials. One evening a week and occasional weekend work at Reference Desk. MLS from ALA-accredited school or equivalent library degree. 3-5 years experience in acquisitions work, good managerial and organizational skills, and experience with OCLC and/or library computer applications. Facility in a modern Western European language desirable. 12-month, tenure-track appointment. Faculty status and rank. Salary commensurate with experience; minimum \$19,000-\$20,000. Deadline for applications June 1, 1987. Send resume and names and addresses of three references to: Paul Logsdon, Director, Heterick Memorial Library, Ohio Northern University, Ada, OH 45810. ONU is an affirmative action, equal opportunity employer.

ARCHIVIST, Berry College, Rome, Georgia. Reports to Director of College Library. Permanent full-time position. Berry College is a private liberal arts college in northwest Georgia with a co-ed student population of 1,500. Responsibilities: Organize, administer, and service Martha Berry Papers and historical records of the college. Some reference duties. Qualifications: ALA-accredited MLS. Background in history and archival experience highly desirable. Minimum salary \$18,000. Application deadline July 1, 1987. Send letter of application, resume, and names and addresses of 3 references to: Ondina S. Gonzalez, Director, Memorial Library, Berry College, Mount Berry Station, Rome, GA 30149.

BUSINESS REFERENCE LIBRARIAN. Reports to Head of Reference. Responsibilities include: providing service in a centralized reference unit; coordinating programs with faculty in the College of Business Administration; providing library instruction and collection development primarily in the areas of business administration and economics. Required: ALA-accredited degree; demonstrated written and verbal communication skills; excellent interpersonal skills. Preferred: experience in online literature searching and microcomputer applications; graduate or undergraduate degree in business administration or one of the social sciences; business reference experience in an academic library. Salary: \$18,492 minimum for 12 month appointment. A higher salary can be negotiated depending upon qualifications and experience. Librarians at KSU have academic rank and are eligible for tenure, sabbatical leaves and other research support. Vacation of 22 working days. Choice of retirement and medical plans. Kansas State University, founded in 1863 and one of the nation's oldest land-grant universities, is located in Manhattan, a community of 45,000 in the rolling Flint Hills. The University has 1,500 full-time faculty and an enrollment of over 18,000. KSU Libraries contain over 1,000,000 cataloged volumes and have a materials budget in excess of \$1.9 million. Position available July 1, 1987. Deadline for application: June 1, 1987. Send letter of application, resume, names, addresses and phone numbers of three relevant references to: Nancy Wootton, Administrative Services, Kansas State University Libraries, Manhattan, KS 66506. KSU is an Equal Opportunity, Affirmative Action Employer.

CHAIR, CATALOGING DEPARTMENT, Kansas State University Libraries. Responsibilities include: managing department of 8 faculty, 12 classified staff and 5 FTE students performing copy and original cataloging and physically processing via OCLC over 40,000 new monographs, serial and non-book items; completing approximately 30,000 retrospective conversions per year; and providing bibliographic maintenance and authority control in the card catalogs and the Libraries' automated database. The Chair also serves on library-wide teams and the Library Planning Council. Required: ALA-accredited degree; five years of academic library technical services experience including at least two years of cataloging and two years of supervisory experience; knowledge of AACRI and 2, LC Classification and LC subject heading practice; familiarity with an automated bibliographic utility; strong communication skills, both verbal and written; demonstrated supervisory and managerial ability; ability to train all levels of staff. Preferred: strong academic background; knowledge of microcomputer applications; experience with automated local library systems; evidence of professional involvement or library research. Salary: \$28,000 minimum for 12 month appointment. A higher salary can be negotiated depending upon qualifications and experience. Librarians at KSU have academic rank and are eligible for tenure, sabbatical leaves and other research support. Vacation of 22 working days. Choice of retirement and medical plans. Kansas State University, founded in 1863 and one of the nation's oldest land-grant universities, is located in Manhattan, a community of 45,000 in the rolling Flint Hills. The University has 1,500 full-time

faculty and an enrollment of over 18,000. KSU Libraries contain over 1,000,000 cataloged volumes and have a materials budget in excess of \$1.9 million. Position available July 1, 1987. Deadline for application: June 1, 1987. Send letter of application, resume, names, addresses and phone numbers of three relevant references to: Nancy Wootton, Administrative Services, Kansas State University Libraries, Manhattan, KS 66506. KSU is an Equal Opportunity, Affirmative Action Employer.

CURATOR, COLUMBIANA LIBRARY, AND REFERENCE LIBRARIAN/BIBLIOGRAPHER, RARE BOOK & MANUSCRIPT LIBRARY. The Columbian Library, comprising 24,000 volumes and more than 200,000 pieces of ephemera, contains materials dating from the founding of Columbia University in 1754 to today. The primary responsibilities for this position consist of administering the operations of the Columbian Library, including providing general and in-depth reference service; organizing vertical files and ephemeral materials; processing, organizing, and cataloging manuscript collections; and keeping all Columbian records and maintaining and developing the collection. Accredited MLS, knowledge of and experience with reference sources of American studies, and manuscript and archival management techniques and skills as demonstrated by previous relevant experience and/or superior performance in a formal course. Highly desirable are knowledge of historical, social science, and literary research methods; knowledge of reference sources, and techniques in manuscripts and archives; knowledge of RLIN, AMC, and other automated library systems; and effective writing and speaking skills. Preference is given to applicants with a reading knowledge of French and German; a graduate degree in American studies or literature, or other relevant degree. Excellent benefits, including tuition exemption for self and family, and assistance with university housing. Salary ranges (which will increase July 1) are currently: Librarian I: \$22,000-\$28,600; Librarian II: \$24,000-\$32,400. Deadline for applications is May 30, 1987. Submit resume, listing three references, to: Kathleen Wiltshire, Box 35 Butler Library, Columbia University, 535 West 114th Street, New York, NY 10027. An Affirmative Action, Equal Opportunity Employer.

DIRECTOR OF LIBRARY SERVICES. Available September 1. Responsible for the management and operation of a college library of 150,000 volumes, 820 journal subscriptions, a substantial A-V collection, and 12.5 FTE staff. Candidate must have an ALA-accredited MLS; minimum of 3 years experience in an academic library; and excellent leadership and communication skills. Additional graduate degree, publishing record, and experience in planning, budgeting, and supervision desired. Salary range: \$30,000-\$33,000. Send letter of application, resume, and three professional references to: Frank Butler, Vice President, Armstrong State College, Savannah, GA 31419-1997. Application deadline: June 1, 1987. Armstrong State is an AA/EOE.

EDUCATION/GENERAL REFERENCE LIBRARIAN WITH A COLLECTION MANAGEMENT ASSIGNMENT. Senior Assistant Librarian. \$29,640-\$35,676 for 12 months; 10-month option available with proportionate salary reduction. Required: ALA-accredited MLS degree, three years reference librarian experience in an academic or public library (two years K-12 teaching may substitute for one year reference librarian experience), a combination of: a) graduate course work in the field of education; b) demonstrated success with database searching; c) collection management experience as an education bibliographer; d) demonstrated ability in bibliographic instruction. Demonstrated ability to work effectively, independently, and cooperatively with others; demonstrated oral and written communication skills. Preferred: recent experience in a similar position. Request position announcement/description and application form by sending a letter of inquiry and complete resume to: Walter H. Roeder, Search Committee,



c/o Library Secretary, California State Polytechnic University, P.O. Box 3088, Pomona, CA 91768. Letter of inquiry/resume must be postmarked by June 30, 1987. EEO/AA/Title IX/Section 504 Employer. In compliance with the Immigration Reform and Control Act of 1986, it is our intent to hire only authorized workers. All newly hired employees must provide proof of work eligibility.

HEAD, COLLECTION DEVELOPMENT & PRESERVATION DEPARTMENT. Under the general supervision of the Dean of Library Services, the appointee will be responsible for planning, monitoring, and coordinating the development and preservation of library collections. Coordinates collection development activities of library faculty subject specialists, and supervises work of support staff and/or student assistants in the areas of binding, mending, processing, and gifts. Responsible for developing collection development and preservation policies in consultation with technical and public services staff. Required: ALA-accredited MLS degree; experience in or knowledge of standard bibliographic practices, publishing trends, and national trends in collection management and preservation; good supervisory and interpersonal skills; and good oral and written communication skills. Desirable: five years experience in academic or research libraries including three in collection development or preservation, additional advanced degree, experience with NOTIS or other online integrated library system. Faculty status, tenure-track position. Excellent fringe benefits. Minimum Salary: \$27,000, negotiable depending on qualifications and experience. Send letter of application, resume, and names, addresses, and telephone numbers of three current references to: Betty Bartlett Davis, Chairperson, Library Search Committee, Indiana State University, Terre Haute, Indiana, 47809. To ensure consideration, applications must be postmarked no later than June 5, 1987. ISU is an equal opportunity, affirmative action employer.

HEAD OF CATALOGING AND TECHNICAL SERVICES (Senior Librarian). Primary responsibilities include cataloging and supervision of professional and support staff. Assist the Principal Librarian on budget preparation, grant and report writing, automation of the libraries, and long range planning. Requirements: Accredited MLS, master's in Art History or equivalent; experience with RLIN or other bibliographic utility and cataloging expertise. Salary mid \$20s; negotiable. Send resume to: Personnel Manager, Brooklyn Museum, 200 Eastern Parkway, Brooklyn, NY 11238. EOE/M/F.

HEAD OF INFORMATION SERVICES. Will coordinate service and instructional programs including reference, ILL, circulation, and reserve and government documents. The successful candidate will develop an integrated bibliographic instruction program and a faculty research service. Occidental College is a highly selective liberal arts college situated on a beautiful campus in a culturally enriched urban environment. The campus community consists of 1600 students, 125 faculty and a large professional service staff. The library system holds over 400,000 volumes and is currently preparing for installation of an automated system. Qualifications: Seeking a dynamic professional, highly motivated, with excellent communication and interpersonal skills, and the ability to work collegially with faculty, students, and staff. Must demonstrate a commitment to user services, working knowledge of program development, successful participation in an active bibliographic instruction program, knowledge of and experience with online reference services. Must hold an ALA-MLS with a minimum of three years experience in an academic reference bibliographic instruction position. Supervisory experience preferred. Salary: minimum \$25,000, depending on qualifications. Interested persons please send letter of application, resume, and names of three references to: Jacqueline M. Morris, College Librarian, Occidental College

Library, 1600 Campus Road, Los Angeles, CA 90041. Applications received prior to June 15, 1987, will be given first consideration. Position available July 1, 1987. Interviews can be scheduled for ALA Annual Conference in San Francisco. Occidental College is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

HEAD OF READER'S SERVICES, American Antiquarian Society. Provides general and in-depth reference service in American history and literature, acts as assistant security officer, and supervises two full-time and four part-time staff members, plus summer workers. Desired qualifications: MLS, scholarly background in American history, three years reference and/or supervisory experience in academic library or rare book field, familiarity with RLIN. Salary: depends upon experience and qualifications; minimum \$20,500 plus benefits and 20 days vacation. AAS is a learned society which was founded in 1812. The Society holds close to 3,000,000 books, pamphlets, broadsides, manuscripts, prints, maps, and newspapers. It specializes in American history, life, and culture to 1877, and holds two-thirds of the total pieces known to have been printed in this country, Canada, and the British and French West Indies between 1640 and 1821. The collections serve a worldwide community of graduate students, scholars, bibliographers, genealogists, and writers. Position starts 17 August 1987. Review of applications begins May 22, but applications will be accepted until position is filled. The Society is committed to providing equal employment opportunity for any qualified candidate from whatever background. Send letter of application explaining background and interests, resume, and names of three professional references to: Eleanor S. Adams, Personnel Office, American Antiquarian Society, 185 Salisbury Street, Worcester, MA 01609.

HEAD, SERIALS DEPARTMENT. Dartmouth College Library seeks a service-oriented librarian who can creatively manage the acquisitions, receipt, bibliographic maintenance and binding of serials in an innovative and technically sophisticated environment utilizing the Dartmouth Online Catalog, RLIN, and OCLC. Duties include planning, setting goals, formulating policies, designing and monitoring workflow, allocating staff, and providing leadership for the continuing development of serials automation. Candidate must be familiar with current trends in serials management and control, including computer applications and national standards; have demonstrated experience in managing technical operations; have RLIN or OCLC experience; be able to provide strong leadership in a climate of change; and possess effective communications, interpersonal and problem-solving skills. Required: ALA/MLS and six years experience in an academic or research library with two years in serials. Salary dependent on qualifications and experience; minimum \$30,000 for Librarian III. Send resume to: Phyllis E. Jaynes, Director of User Services, 115 Baker Library, Hanover, NH 03755. Applications reviewed beginning June 1, 1987.

HUMANITIES REFERENCE LIBRARIAN. Under the general direction of the Head of Humanities Reference, this position participates in assistance to patrons of the reference desk, online searching, compilation of subject bibliographies, faculty liaison, and general orientation and specialized bibliographic instruction programs. Some evening and weekend hours required. ALA-accredited MLS, degree in an area of the Humanities, one year reference experience in an academic research library required; familiarity with database searching or experience with OCLC preferred. Proficiency in a Western European language and strong professional commitment desired, as well as the ability to be imaginative, innovative, and responsive to change. 12-month academic appointment, \$18,500 minimum annual salary, and standard State benefits of annual leave, sick leave, insurance coverage, and retirement plan.

Application deadline June 15, 1987. Available July 1, 1987. Send letter of application, resume, and names of 3 references to: Susan S. Shenton, Library Personnel Officer, Davis Library, 080A, The University of North Carolina, Chapel Hill, NC 27514. An equal opportunity, affirmative action employer.

INSTRUCTOR. Temporary/full-time instructor in the library for the 1987-88 academic year. Salary commensurate with qualifications. Responsibilities: information desk; inter-library loans; development of the reference collection; online searching; special collections for use of the disabled; library instruction; and the discarding of used materials. Qualifications: master of science in library science from an accredited American Library Association school; 3 years experience in the activities described above or equivalent to be determined by the department/director/provost. Send letter, detailed resume, copies of transcripts, and names, addresses and telephone numbers of three references to: Daryl L. Lake, Associate Vice President for Human Resources, Box 47, Edinboro University of Pennsylvania, Edinboro, PA 16444, no later than July 1, 1987. An equal opportunity, affirmative action employer.

LIBRARY DIRECTOR. The Ryan Memorial Library of the Theological Seminary of St. Charles Borromeo is seeking a qualified person for the position of Director. St. Charles is a Roman Catholic seminary primarily serving the Archdiocese of Philadelphia. The library at present comprises a medium-sized collection of books, periodicals, and non-book materials and supports the study and research of the community of students and faculty in a college, theologate and School of Religious Studies. It also serves the public by maintaining historical archives, a museum of religious Americana and rare book and art collections. The Director of the library should possess an MSLS, a Masters' degree in Catholic theology, experience in a theological library, and an appreciation of archival and museum administration. Duties of the Director include: recruitment and supervision of the library staff, coordination of collection development, knowledge of computer applications, bibliographic instruction, preparation and oversight of budget, participation in faculty and administrative committees, and long-range planning. Salary: upper \$20s; negotiable depending on professional background and experience. Position available June 1, 1987. Send resume and letters of interest to: Office of the Rector, St. Charles Seminary, Overbrook, Philadelphia, PA 19151. St. Charles is an affirmative action, equal opportunity employer.

MANUSCRIPTS LIBRARIAN, Harvard Law School. As a unit head in the Special Collections Department, the Manuscripts Librarian administers the Library's manuscripts collections and the Red Set, the official collection of faculty and School publications. These holdings include 110 collections of American legal manuscripts, comprising approximately two million items; more than a thousand European legal manuscripts dating from the fifteenth to the nineteenth centuries; and 2,000 linear feet of published and unpublished writings of the Harvard Law School and its faculty and staff. The Manuscripts Librarian defines goals and objectives for the manuscripts unit, and develops, directs, and evaluates its programs in coordination with other units. Responsibilities include supervision of one support staff member and several casual/student workers; formulation and implementation of collection development, cataloging, and preservation policies; and interpretation of the unit's programs through exhibitions, publications, and other publicity. The Manuscripts Librarian provides research support services to faculty, students, and other researchers. Reports to Assistant Librarian for Special Collections (department head). Required: ALA-accredited MLS; three years professional manuscript/archival experience; ability to communicate well orally and in writing; supervisory experience. Preferred: advanced degree in American or

European history; knowledge of legal history; knowledge of Latin, French and/or German; knowledge of US MARC Archives and Manuscripts Control Format and computer applications for archive and records management; involvement in archival and historical professional organizations. Position available July 1, 1987. Appointment at Librarian II rank; salary negotiable, minimum \$23,500. Generous benefits, including professional development support. Send letter, resume and names of three references to: Sandra Coleman, Deputy Librarian, Harvard Law School, Cambridge, MA 02138. Harvard University is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

MEDIA SERVICES LIBRARIAN. La Salle University seeks a Media Services Librarian for a new department scheduled to open September 1988 upon completion of new library. The Department will be responsible for AV/computer software (not hardware) with a limited number of machines for viewing. Librarian will specify equipment, draft collection development policy, acquire materials, propose budget, supervise support staff, provide service to faculty and students. Position may also require limited number of hours on reference desk. Qualifications: ALA-accredited MLS or related degree, academic library experience (preferably with AV materials), excellent communication skills. Salary low to mid \$20s. Apply with letter of application, resume, and names of three references by May 29, 1987, to: Jean Haley, Director, Lawrence Library, La Salle University, 20th Street and Olney Avenue, Philadelphia, PA 19141. AA/EOE.

PRINCIPAL CATALOG LIBRARIAN. Loyola University of Chicago Library. Reports to the Head of Cataloging. Responsibilities include: serves as resource person for catalogers and support staff; coordinates periodicals cataloging; supervises Library Associate; writes policy; writes and revises procedures for original cataloging. Will also train new professional catalogers; develop methods for monitoring and maintaining original cataloging quality; catalog periodicals; and serve on the Cataloging Policy Board. Qualifications include: 3 years cataloging experience in an academic or research library; excellent knowledge of AACR2, LCSH, MARC formats, etc.; periodicals cataloging experience; good communication skills; demonstrated decision making skills; ability to work with all levels of staff. Experience in a library with an internal automated library system is preferred. Salary in the mid-\$20s. Librarians at Loyola have limited faculty status, earn 20 days of vacation and have a standard package of fringe benefits. Qualified applicants should send letter of application, resume and names, addresses and phone numbers of three recent references to: Ellen J. Waite, Acting Director of University Libraries, Cudahy Library, Loyola University of Chicago, 6525 N. Sheridan Road, Chicago, IL 60626. Applications received prior to June 12, 1987, will receive first consideration. Loyola University of Chicago is an Affirmative Action, Equal Opportunity Educator and Employer.

REFERENCE LIBRARIAN. Coordinates all reference services in a small academic library. Performs online database searches. Presents bibliographic instruction classes. Supervises ILL. Oversees circulation desk operations and personnel. Qualifications: ALA-accredited MLS. Reference experience with B.I. and database searching. Ability to communicate well with faculty and students. Salary: \$18,000 minimum. Application: letter, resume, 3 references to: Philip H. Young, Director, Krannert Memorial Library, University of Indianapolis, Indianapolis, IN 46227. Deadline is June 15, 1987. AA, EO employer.

REFERENCE LIBRARIAN. Employment Terms: Tenure track, fiscal year position at the Instructor level. Available date: July 1, 1987. Description of

position: An entry-level position responsible for provision of reference service with weekend and evening shifts, online searching, and library orientation and instruction to students, faculty, staff, and the general public. There may be ad hoc assignments relating to other public services or collection development. Library faculty are expected to participate in library and university committees, and to exhibit the professional activity and publication necessary for promotion and tenure. Montana State University, the state's land grant institution, is located in the Gallatin Valley in southwestern Montana 90 miles north of Yellowstone National Park. The university has an enrollment exceeding 10,000 and offers undergraduate degrees in 47 fields and graduate degrees in 38 fields with an emphasis in science and technology. The Libraries' collection numbers more than 500,000 volumes. Qualifications: An MLS from an ALA-accredited program required. Second subject master's preferred, but not required for appointment. Knowledge of DIALOG required. Experience with computer applications in libraries desired. The successful candidate should demonstrate the ability to communicate effectively, both orally and in writing, and interact with colleagues, students and faculty. Salary: \$18,000. Send letter of application addressing the above qualifications and describing reference service, experience in library instruction, and online searching; resume; names, addresses and phone numbers of three current references to: Reference Librarian Search Committee, Dean's Office, MSU Libraries, Montana State University, Bozeman, MT 59717-0022. Application Deadline: Screening will begin June 1, 1987, and continue until a suitable applicant is hired. Montana State University is an Equal Opportunity, Affirmative Action Employer.

REFERENCE LIBRARIAN. Full-time, probationary appointment up to 196 duty days. Rank of Instructor/Assistant Professor. Starting date of 9/10/87. Subject specialist in one or more of the following: Mathematics, Engineering, Physics, or Computer Science. Assist with the staffing of the information desks. Tasks include (1) help patrons find and use information resources as needed, (2) offer instruction, formal and informal, in the use of the library's resources, (3) work with appropriate academic department(s) in support of the Library's collection development program, (4) perform database searching in area(s) of expertise, and (5) handle other reference duties as appropriate to the incumbent's professional background. An American Library Association approved Master's Degree in Library Science and/or Media is required. Priority will be given to those applicants with demonstrable experience in academic libraries. Preference will be given to candidates who demonstrate ability to communicate effectively with colleagues and with users of the Library. Preference will be given to those candidates who have a second subject Master's Degree in Mathematics, Physics, Engineering, or Computer Science. The salary is competitive to \$28,000. Apply by July 1, 1987, to: Thomas M. Peischl, Dean of the Library, Mankato State University, Box 19, Mankato, MN 56001. Applications from minorities are encouraged. Preliminary interviews may be conducted at ALA in San Francisco.

REFERENCE LIBRARIAN, tenure-track faculty position. Qualifications: Accredited MLS required; experience in user education and database searching, and an advanced subject degree preferred. Responsibilities: provide reference service (including Sunday and one weekday evening), user education and database searching; serve as liaison to several disciplines for collection development; responsible for supervision of circulation personnel; coordinates user education. Salary: dependent upon experience and qualifications (from \$19,500). Send letter of application, resume, and addresses and telephone numbers of four references by June 12, 1987, to: Gaynelle Pratt, Personnel Office, Keene State College, Keene, NH 03431. (State whether available at ALA-San Francisco.) AA/EOE.

REFERENCE/SENIOR REFERENCE LIBRARIAN. The Harvard Law School Library seeks a highly qualified, experienced law reference librarian to join the Langdell Reference staff in provision of services to faculty, students and other academic researchers in a demanding research environment. As a member of a nine-person reference unit, the Reference/Senior Reference Librarian will provide and promote reference and research services in law and law-related disciplines, in both conventional and electronic format. The Reference/Senior Reference Librarian will be expected to maintain a high degree of expertise in many facets of research services; provide research advice and support to faculty, students and staff; participate in legal research instruction; and advise on the development and management of the Anglo-American collection. Reports to the Langdell Head of Reference Services. Requirements: ALA-accredited MLS; three years of legal or law-related reference experience. Candidates should possess and be able to demonstrate sound knowledge of Anglo-American legal and law-related resources in print and electronic media, as well as appropriate research methodology; be able to initiate and foster close working relationships with faculty, students, and other academic researchers; possess a sound service philosophy and excellent leadership and interpersonal skills. Preference will be given to candidates with significant legal reference, research and/or instructional experience in a large research library; demonstrated ability to serve as a contributing member of a team in a changing environment; and an ABA-accredited J.D. or law-related graduate degree. Position available immediately. Appointment at Librarian II or III rank; salary negotiable, minimum \$23,500 (II) or \$28,900 (III). Generous benefits, including professional development support. Send letter, resume and names of three references to: Sandra Coleman, Deputy Librarian, Harvard Law School, Cambridge, MA 02138. Harvard University is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

REFERENCE SERVICES LIBRARIAN. Responsible for providing direct reference service to library users; searching machine-readable databases; teaching classes in library use; preparing bibliographies and library use aids; assisting in evaluation and development of reference collection and services. Requirements: MLS from an ALA-accredited program; effective communication skills. Prefer: Work experience in library public service; undergraduate and/or graduate concentration in social sciences or business; second master's degree; strong commitment to library public services and potential for scholarly and professional achievement. Salary: Negotiable; \$18,000 minimum. Good fringe benefits. Possible faculty rank and status with tenure track appointment with second master's degree. Send: Resume, graduate degree transcripts (unofficial copies acceptable), and list of three references, including addresses and telephone numbers, to: Nyal Williams, Chairperson, Department of Library Service, Ball State University, Muncie, IN 47306. Review of applications will begin immediately and continue until the position is filled. Ball State University Practices Equal Opportunity in Education and Employment.

RETROSPECTIVE CONVERSION CATALOGER. The Harvard Law School Library is seeking a highly qualified SERIALS cataloger to continue its efforts to build high quality, machine readable records of its active serial and high use monographic collections in the Harvard University Library's HOLLIS system. Responsibilities: Recataloging of serials and monographs and original cataloging of serials using AACR2, LC classification and subject headings, CONSER editing guidelines and the RLIN and OCLC bibliographic networks. Contributes authority information to LC via NACO; compiles and encodes serial holdings information in MARC holdings format; edits contributed copy for serials; revises online bibliographic records input by support staff. Works in conjunction with the Serials Project Librarian to facilitate efficient work

flow. Reports to the Assistant Head of Cataloging Services. Requirements: ALA-accredited MLS; two years serials cataloging experience; reading knowledge of one Western European language. Working knowledge of additional European languages, familiarity with CONSER requirements and the MARC holdings format are desirable. Position available immediately. Appointment at Librarian I or II rank; salary negotiable, minimum \$19,700 (I) or \$23,500 (II). Generous benefits, including professional development support. Send letter, resume and names of three references to: Sandra Coleman, Deputy Librarian, Harvard Law School, Cambridge, MA 02138. Harvard University is an equal opportunity, affirmative employer. Women and minorities are encouraged to apply.

SCIENCE REFERENCE/BIBLIOGRAPHER. As part of a Public Services team of 13 professionals Brooklyn College seeks a versatile and energetic librarian to provide general reference services and collection development, database searching, and library instruction in the special areas of computer and information science, mathematics, chemistry, and physics. Some evening work may be required. Requirements: MLS from an ALA-accredited school, plus an appropriate subject master's; demonstrated creativity; good interpersonal skills; an interest in electronic information delivery (The Library is implementing NOTIS and actively experimenting with CD-ROM resources). Public service experience in an academic library, experience in searching science databases highly desirable. Salary: \$25,114-\$40,505 (Assistant Professor) depending upon qualifications and experience. Excellent benefits, including 6 weeks vacation and TIAA/CREF. Submit resume and names of 3 references no later than June 3, 1987, to: Barbra Higginbotham, Chief Librarian, Brooklyn College, Brooklyn, NY 11210. An equal opportunity, affirmative action employer, M/F.

SERIALS CATALOGER, Indiana University at Bloomington. Description: Responsible for original cataloging, classification and retrospective conversion of serials with special responsibilities for materials in Oriental languages, using Library of Congress classification and subject headings, the OCLC Library Bibliographic Utility, and following national standards of Anglo-American Cataloging Rules, 2nd edition; CONSER and NACO conventions; and ANSI standards for Serials Holdings at the Summary and Detailed levels. Qualifications: Master's degree from ALA-accredited library school. Two years experience in serials cataloging using AACR2, LC classification and subject headings, and OCLC or other library bibliographic utility. Must be able, in Chinese, Japanese, and Korean, to determine the scholarly subject matter of the material; to determine the history of names and name changes of corporate bodies and individuals; to identify and provide bibliographic control of title changes, mergers or split titles, ceased or superseded serials, frequency changes and publishing dates. Must be able, in both oral and written English, to discuss specialized theoretical concepts and rules of cataloging as regularly distributed by the Library of Congress, to participate in reviewing the work of peers, and to discuss errors or differences in interpretation. Experience with CONSER and NACO conventions and ANSI standards for holdings statements preferred. Salary: \$19,500 per year. Send resume with Social Security number to: The Indiana State Employment Service, 10 North Senate Avenue, Indianapolis, IN 46204, attention W.F. Shepherd, I.D. #3095846.

SERIALS LIBRARIAN. A 12 month, tenure-track appointment with faculty rank with responsibilities in serials and public services. Serials (50-70% of time) includes serials collection development, acquisitions, budgeting, binding, automation, public service for periodicals and microforms and supervision of 4-5 support staff. Public service includes scheduled reference desk hours, liaison with selected academic departments for collection

development, research consultation, library instruction. These responsibilities are shared with 7-10 other library faculty members. Position reports to the University Librarian. Qualifications: MLS degree from an ALA-accredited program required; three to five years experience in serials, preferably in an academic library; excellent communications (oral and written) and interpersonal skills are essential. Benefits include 20 days paid vacation plus university holidays, paid BC/BS health insurance, paid retirement (TIAA/CREF or State). Salary \$24,000+. Applications for the position should include resume, transcripts, and three letters of reference. Deadline for applications is June 15, 1987. Send applications to: Dennis E. Robison, University Librarian, Carrier Library, James Madison University, Harrisonburg, VA 22807. JMU is an equal opportunity and affirmative action employer.

SERIALS PROJECT LIBRARIAN, Harvard Law School. Plans, organizes and directs the Serials Records Conversion Project, which has as its primary goal the conversion to machine readable form, in the Harvard University Library's HOLLIS system, of processing, holdings, and bibliographic records for the Library's active serial titles and high use monographic collections. Works with reference librarians and selectors on collection retention, location and preservation decisions. Coordinates cataloging, upgrading of processing records and physical preparation of recataloged materials and the acquisition of materials to be added to the collection with appropriate Library staff, including the Assistant Head of Cataloging services, the Acquisitions and Serials Librarians. Supervises two full-time support staff. Reports to the Assistant Librarian for Collection Development (department head). The Harvard Law School Library serves an international research community as well as the faculty and students of the Harvard Law School. Its collections of 1.5 million volumes in many languages include approximately 12,000 active serial titles, 6,500 of which are now managed online. Requirements: ALA-accredited MLS; three years serials experience in a general research or law library, excellent problem solving and communication skills. Experience with automated serials records, especially in a conversion project, strongly preferred. Supervisory experience, reading knowledge of one modern Western European language and familiarity with the MARC holdings format and CONSER requirements desired. Position available immediately. Appointment at Librarian II level; salary negotiable, minimum \$23,500. Generous benefits, including professional development support. Send letter, resume and names of three references to: Sandra Coleman, Deputy Librarian, Harvard Law School, Cambridge, MA 02138. Harvard University is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

SPANISH AND PORTUGUESE REFERENCE BIBLIOGRAPHER. Dartmouth College Library has an opening for a Spanish and Portuguese Languages and Literatures Reference Bibliographer in the Baker Humanities and Social Sciences Library. Responsibilities include developing the library's collections in Spanish and Portuguese Languages and Literatures through consultation with the faculty to identify instructional and research needs and providing reference services including bibliographic instruction and online database searching in the Humanities and Social Sciences. The person we are seeking will be capable of working as a member of a reference-bibliographer team in an innovative and technologically sophisticated department utilizing the Dartmouth Online Catalog, RLIN and OCLC; online database vendors such as BRS, Dialog, NEXIS, and WilsonLine as well as microcomputers. Qualifications: ALA/MLS. Preferred candidates will have a graduate degree encompassing Spanish study and two years of post-MLS experience in an academic research library including bibliographic instruction and online database searching. Salary and rank are commensurate with experience and qualifications with a minimum salary of



\$18,500 for Librarian I. Dartmouth College is an AA/EEO/M/F employer and minority candidates are encouraged to apply. The search committee will begin review of resumes June 1, 1987. Send resume to: Phyllis E. Jaynes, Director of User Services, 115 Baker Library, Dartmouth College, Hanover, NH 03755.

SUBJECT SPECIALIST FOR CARTOGRAPHY, GEOGRAPHY AND GEOLOGY. Available: September 1, 1987. Description: Faculty position in the Collection Development Division. Coordinates the selection of cartographic, geographic, and geologic materials for the library. Also provides reference and advanced research assistance to patrons in the use of these materials. Catalogs map collection and supervises maintenance and recommends repair and preservation decisions in consultation with the Preservation Department. Coordinates with faculty and colleagues on the development of the collection. Provides bibliographic instruction on the use of these materials. Qualifications: An MLS degree from an ALA-accredited library school or equivalent experience and a second master's degree in geography or geology is preferred. A strong background in cartographic studies is highly desirable. Ability to catalog maps according to AACR2 and AACCM rules is required. Foreign language skills are highly desirable. Ability to work well with people and good oral communication skills are required. Must be willing to maintain the standards as taught by the Church of Jesus Christ of Latter-day Saints, including abstinence from alcoholic beverages, tobacco, tea and coffee. Salary & Benefits: Faculty status, generous insurance and retirement benefits. Salary range is \$24,000 and up depending on qualifications. This is a twelve-month appointment with twenty-two days annual leave and additional professional development time available. Deadline for Application: July 1, 1987. To Apply: Send resume and names of three references to: Patti Jo Hanks, Personnel Officer, 3080 HBLL, Brigham Young University, Provo, UT 84602.

TWO LIBRARY POSITIONS. Susquehanna University seeks two bright, energetic, and outgoing generalists to participate in an active and developing library program. Assistant Director of the Library (Senior Position): Leadership of service and outreach activity within a matrix structure. Accredited MLS and substantial ability in reference (traditional and emerging). Faculty liaison and management. Salary range: \$27,000-\$30,000. Assistant Librarian (entry level position) for service and outreach duties, along with coordination of other operations (media, interlibrary loan, etc.). Accredited MLS with some reference and related experience. Salary range: \$22,000-\$25,000. Susquehanna University is a selective undergraduate residential institution affiliated with the Lutheran Church. It is located within a few hours of Baltimore, Washington, D.C., Philadelphia and New York. Send a resume and the names of three references by June 15, 1987, to: Librarian Search, Academic Affairs Office, Susquehanna University, Selinsgrove, PA 17870. Applications from women and minorities are actively encouraged.

TWO SCIENCE/ENGINEERING LIBRARIANS. Part of team of librarians servicing reference, computer searching, bibliographic instruction and collection development needs of Science and Engineering Library users. Requires: Master's Degree from ALA-accredited program, undergraduate major or graduate degree in science or engineering and public service experience in science and technology including government documents, or undergraduate major or minor in chemistry and experience in computerized searching of the chemical literature. Salary: \$20,000 minimum. Appointment: Assistant Professor. Submit resume, including names and addresses of three references, by June 30, 1987, to: Rita Critchfield, General Library, Personnel Office, University of New Mexico, Albuquerque, NM 87131. AA/EOE.

U.S. DOCUMENTS AND PATENTS LIBRARIAN. Duties: Provides comprehensive

reference assistance with emphasis on U.S. documents and patents, from a collection of U.S. and Texas State documents and technical reports. Maintains depository collection of U.S. documents; develops collection, makes decisions concerning de-selection of materials, and supervises processing of depository materials and maintenance of U.S. documents card catalog. Maintains depository collection of U.S. patents; serves as liaison to U.S. Patent Office, selects reference sources, and trains others in use of patent materials, including CASSIS online database. Supervises two support staff. Assists with bibliographic instruction and computerized reference services within Documents Division. Participates in planning and implementation of the addition of bibliographic records for U.S. documents to Library's online catalog and in development of office automation activities for the Division. Qualifications: ALA MLS. Minimum of one year professional (post-MLS) experience, preferably in government documents or patents. Supervisory experience, experience in an academic library, and experience with online systems of bibliographic data retrieval preferred. Experience with or knowledge of collection development, bibliographic instruction, and cataloging desirable. Knowledge of microcomputer or laserdisk applications desirable. Salary: Negotiable; minimum \$18,000 for 10.5 months; minimum \$19,000 with second Master's. Benefits: Competitive benefits package. No state income tax. Faculty rank. Position available immediately. Closing Date: To ensure full consideration, applications should be received by May 25, 1987. Applicants should submit letter of application, complete resume, and names and phone numbers of three professional references. For complete description of duties, qualifications, and benefits, and to apply, contact: Susan Steele, Head, Personnel Operations, Evans Library, Texas A&M University, College Station, TX 77843. (409) 845-8111. AA/EEO employer.

UNDERGRADUATE LIBRARIAN AND ASSOCIATE PROFESSOR OF LIBRARY ADMINISTRATION.

University of Illinois Library at Urbana-Champaign. Responsible for the management of the Undergraduate Library, one of the largest and most heavily used of 25 libraries in Departmental Library Services. Provides direction to a staff of 6 librarians, 3 FTE graduate assistants, 22 non-academic staff, and 75 part-time student assistants. In cooperation with the faculty of the Undergraduate Library, administers a materials and operating budget of nearly \$650,000 to develop and maintain collections and deliver services that meet the needs of an on-campus undergraduate population of 27,000. Ensures that all circulation, reserve, collection development, original cataloging, reference and bibliographic instruction services are provided in the Undergraduate Library. The Undergraduate Librarian is also an Assistant Director of Departmental Library Services responsible for undergraduate libraries and instructional services, and administers the largest course-integrated BI program in the country. Required Qualifications: A Master's degree in Library Science from an ALA-accredited school, or its equivalent; 5 years of academic library experience, including delivery of library services to undergraduates, with at least 2 years of successful administrative experience; experience with reference and bibliographic instruction; must qualify for appointment at the rank of Associate Professor with tenure. Preferred Qualifications: Experience with collection management and online catalogs. Desired Qualifications: Familiarity with cataloging and electronic database searching. Salary & Rank: Librarians have faculty rank. Minimum salary for this position is \$33,000. Librarians must meet general university requirements for promotion and tenure (librarianship, research, publication, university/professional service). For maximum consideration, applications and nominations should be received no later than May 15, 1987. Send letter of application and complete resume with the names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, Library Personnel Office, 127 Library, University of Illinois Library, 1408

West Gregory Drive, Urbana, IL 61801. Phone (217) 333-8169. AA/EEO Employer.

UNIVERSITY LIBRARIAN, University of Evansville. The University of Evansville invites applications and nominations for the position of University Librarian. The University Librarian is responsible for providing leadership and direction for all learning resources on campus and serves as a member of the Dean's Council. In addition, the University Librarian directs the University of Evansville Press. The successful candidate must have demonstrated administrative capabilities in a college or university library. Communications and interpersonal skills, strong service orientation, and ability to work effectively with faculty and colleagues are essential. ALA-accredited degree required, Ph.D. preferred. The University of Evansville is a fully-accredited, private university located in a city of 135,000 in southwestern Indiana. Enrollment numbers 3,600 full- and part-time students. The library completed a major addition and renovation in 1986 and is fully automated using the NOTIS system. Salary commensurate with qualifications and experience, minimum \$40,000. Position available September 1, 1987. Send application and resume postmarked no later than July 6, 1987, to: University Librarian Search Committee, Office of Vice President for Academic Affairs, University of Evansville, 1800 Lincoln Avenue, Evansville, IN 47722. An Equal Opportunity, Affirmative Action Employer.

VETERINARY MEDICINE LIBRARIAN. University of Illinois Library at Urbana-Champaign. A faculty position. Veterinary Medicine Librarian is responsible to the Assistant Director of Departmental Library Services for Life Sciences for the administration of the Veterinary Medicine Library and for the direction of its staff. With a materials budget of \$60,000, the librarian, in cooperation with the faculty, develops and maintains research quality collections in veterinary biosciences, veterinary pathobiology and veterinary clinical medicine. The librarian also ensures that reference, original cataloging, and online services are provided to meet the needs of the faculty, professional students, and graduate students in the College of Veterinary Medicine in their teaching, research and continuing education programs. The librarian maintains a strong working relationship with the faculty of the College, with the library administration, with other libraries in the Life Sciences Council, and with other related units, and engages in instructional and promotional activities. Required qualifications: Master's degree in Library Science from an ALA-accredited library school or its equivalent; a minimum of 3 years of successful professional experience in an academic, research or special library, including experience in public services and in online searching. Evidence of ability to provide service to a diverse research and clinical clientele; ability to meet university standards of research, publication, and service. Preferred qualifications: Administrative experience in a major research library; medical, biological or related science background. Desirable qualifications: M.L.A. certification; familiarity with the collections and procedures of the National Library of Medicine and the National Agricultural Library. Librarians have faculty rank. Salary: \$29,000 upward for appointment as Assistant Professor; \$29,000 upward for appointment as Associate Professor, depending on qualifications and scholarly credentials. Send letter of application and complete resume with the names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, Library Personnel Office, 127 Library, University of Illinois Library, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-8169. Inquiries about the position can be directed to the chair of the Search Committee, Margaret Chaplan, Labor and Industrial Relations Library, 504 E. Armory, Champaign, IL 61820, (217) 333-7993. For maximum consideration, applications and nominations should be received no later than June 19, 1987. AA/EEO Employer.

*Collection*

# Your Development Collection



## **Guide for the Development and Management of Test Collections with Special Emphasis on Academic Settings**

*Prepared by the ad hoc subcommittee on Test Collections  
of the Education and Behavioral Sciences Section, ACRL*

"Any question a librarian might have on the subject of test collections appears to have been answered in the *Guide*." (*Library Journal*) Contains chapters on planning the test collection, scope of the collection, bibliographic control of tests, problems of access, acquisitions of tests, circulation policies, staffing patterns and online information on tests.

\$12.00pbk.; ACRL member \$9.00 69p. 0-8389-6926-7 1985

## **Women's Studies in Western Europe: A Resource Guide**

*Edited by Stephen Lehmann and Eva Sartori*

A country-by-country directory of organizations, libraries, bibliographies, diaries, publishers, journals, and bookshops providing information about women's studies. Also describes women's studies courses and research in Western Europe and the development of the Fawcett Library, the oldest and largest library in Britain devoted entirely to the study of women.

\$18.00pbk.; ACRL member \$15.00 129p. 0-8389-7307-0 1986

## **Curriculum Materials Center Collection Development Policy**

*Prepared by the Education and Behavioral Sciences Section, ACRL*

A model collection development policy for curriculum materials centers will help librarians define their collection development programs and provide guidance in building and maintaining their materials and equipment collections. Details objectives of the collection, clientele to be served, scope and boundary of the collection, review sources, personnel roles and responsibilities, selection criteria, gifts, weeding policy, and ILL policy.

\$7.00pbk.; ACRL member \$5.00 27p. 0-8389-6777-9 1984

## **Special Collections in College Libraries CLIP Note #6**

*Compiled by Christine Erdmann*

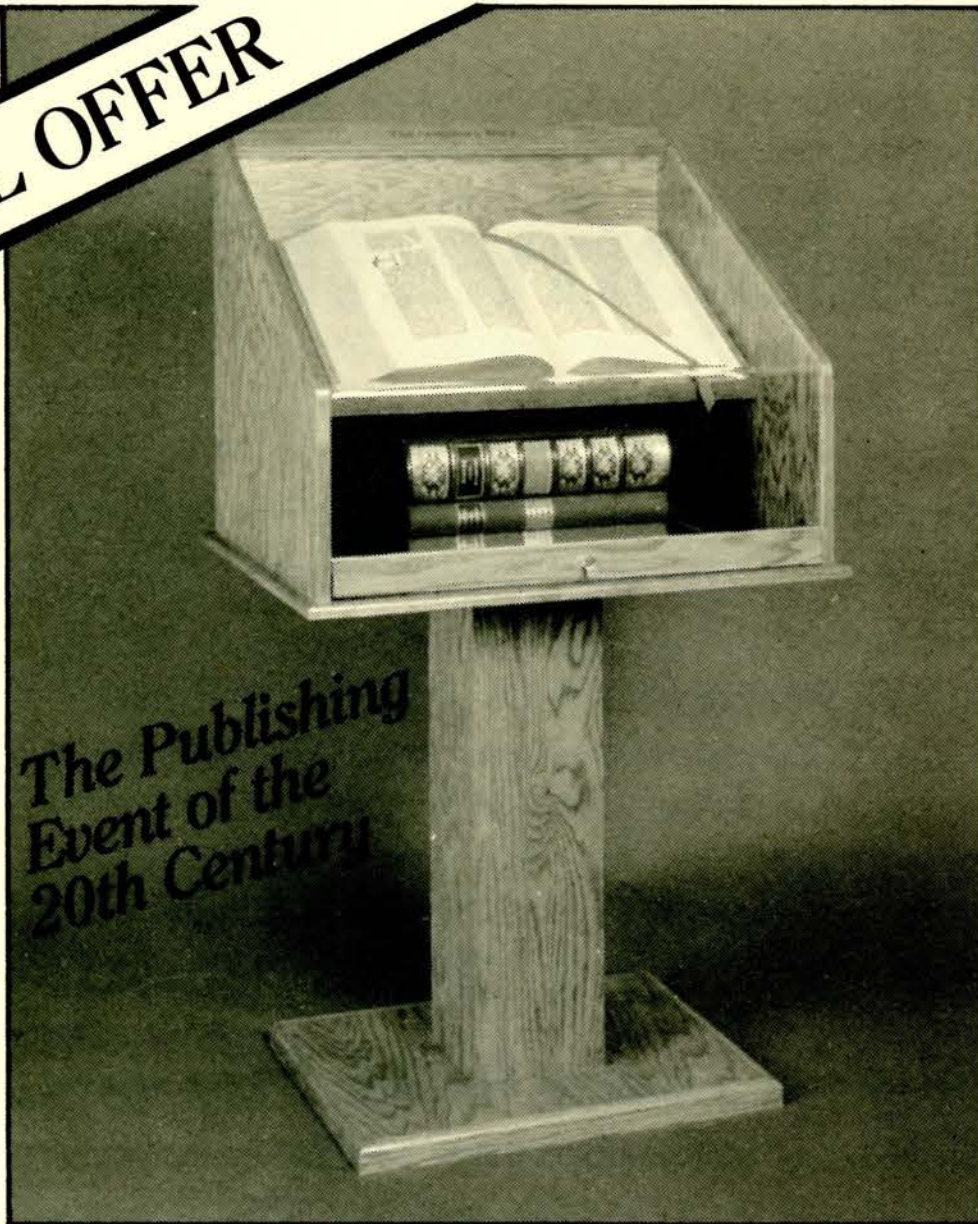
Contains sample documents from college libraries on projects, publicity, financial support, archives, preservation, and use policies.

\$18.00pbk.; ACRL member \$15.00 95p. 0-8389-7004-4 1986

## **Association of College and Research Libraries**

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