

Public Administration and Personnel Work

M^{RS.} LUCILE L. KECK calls attention to the following publications in the field of public administration and personnel work that are significant from the standpoint of the direction of large libraries because they develop or embody guiding principles of administration.

White, Leonard D. Introduction to the Study of Public Administration. Rev. ed. Macmillan, 1939. 611p. \$4.

Dr. White has been a pioneer in the scientific study of public administration. In his thorough revision of his book he sets forth the basic principles and current practices in public administration and personnel management. It should be a helpful guide to library directors and to those who teach courses in the administration of large libraries.

Macmahon, Arthur W. and Millett, John D. Federal Administrators. Columbia University Press, 1939. 524p. \$4.50.

This volume is a landmark of public administration research on the federal level. The authors both participated in the investigations made by the President's Committee on Administrative Management. This is a real synthesis of the

managerial process as embodied in the complex administrative organization of our federal government with its multiplicity of departments and bureaus.

U. S. Department of Agriculture, Office of Personnel. How to Start a Training Program. Washington, D.C.: July, 1939. 33p. Free.

This is a manual on a training program in a personnel office of a federal department that has won great distinction in its work.

Hendrickson, Roy F. The Personnel Program of the United States Department of Agriculture. Civil Service Assembly of the United States and Canada. Chicago. Oct., 1939. 20p. \$.25. (Pamphlet No. 15)

An outline of the scope of personnel administration in the United States Department of Agriculture by its director of personnel.

Recent Library Literature

MATERIAL in this section has been generously supplied by Marian Shaw, editor of *Library Literature*, and by the H. W. Wilson Company; edited further by Neil C. Van Deusen. In scope it is limited to college, university, and reference libraries.

Architecture and Building

"Bodleian Library at Oxford." Sch. & Soc. 50:32-33, July 8, 1939.

A description of the new extension of the Bodleian Library.

Lawson, O. Gerald. "Rose Memorial Library of Drew University." Lib. J. 64: 579-83, Aug. 1939.

"Ralph Gibson McGill Memorial Library." Penn. Lib. & Mus. Notes 17:30-32, Apr. 1939.

A description of the Ralph Gibson McGill Memorial Library at Westminster College, New Wilmington, Pa.

Scott, Margaret H. "Savery Library Dedicated." Lib. J. 64:634-36, Sept. 1, 1939.

A description of the new Talladega College Library.

Shelton, Wilma L. "University of New Mexico Library." Lib. J. 64:541-45, July 1939.

Art Libraries and Collections

Pease, Marion D. "New Art Library at Skidmore College." N.Y. Lib. 16: 193-94, May 1939.

Perret, Ferdinand. "Research in Art." Calif. Arts & Architecture 56:57, Sept. 1939.

A description of the service and resources of the Ferdinand Perret Research Library of the Arts and Affiliated Sciences, Los Angeles, organized in 1906.

Stohlman, W. Frederick. "Special Collections at Princeton; I. The Marquand Art Library." Princeton Univ. Lib. Chronicle 1:9-14, Nov. 1939.

Books and Reading

Brough, Kenneth J. "Reading Program for Freshmen." Jun. Col. J. 10:16-20, Sept. 1939.

The librarian of Eastern New Mexico Junior College describes an experiment in an individualized reading program for a group of students.

Fagin, N. B. "Students Read." Engl. J. (Col. ed.) 28:62-65, Jan. 1939.

This article presents the results of a college English teacher's efforts to discover which magazines her students liked best.

Johnson, B. Lamar. "Pleasure Reading." In his *Vitalizing a College Library*. Am. Lib. Assn., 1939. pp. 54-82.

A description of experiments at Stephens College.

McCain, John W. "Improving Tastes in Reading." Engl. J. (Col. ed.) 28:309-10, Apr. 1939.

A discussion of the English teacher's task "in trying to raise the level of esthetic appreciation among students."

Mayer, Milton S. "Socrates Crosses the Delaware; St. John's College and the Great Books." Harper 179:64-75, June 1939.

The educational policy of St. John's College, Annapolis, has recently been revamped under the direction of Mr. Barr and Mr. Buchanan with the assistance of President Hutchins of Chicago. The reading of the classics is the central idea. A book list has been prepared, which can be obtained gratis.

Smookler, Idair. "Voluntary Reading Habits of Students of the Women's College." In *Delaware University, Delaware Notes*, 12th ser., 1939, pp. 55-68.

Browsing Rooms

King, Margaret I. "Browsing Rooms and Readers' Advisers." Southeastern Lib. Assn. Papers & Proc. 10:36-40, 1938.

The conclusion reached in this paper is that if browsing rooms are to succeed in developing good reading habits in college students, the books in them should circulate, the rooms should be supervised, and a readers advisory service should be available.

California University Library

Wood, Amy F. "Four and Twenty Years After; A.L.A. Returns to the University of California." Lib. J. 64:486-89, June 15, 1939.

College and University Libraries

Keenleyside, Mrs. Marjorie C. "Increasing the Use of the Library; Abridged." Sp. Lib. Assn. Proc. 2:124-30, 1939.

Munthe, Wilhelm. "University Library." In his *American Librarianship from a European Angle*, Am. Lib. Assn., 1939 pp. 114-29.

A number of aspects of university library organization are treated: departmentalization, the relation between the librarian and the president of the university, the library committee, book buying and its attendant difficulties, seminar libraries, structure of the book collection, access to the stacks, the carrel system, censorship of the collection, and inter-university cooperation. American conditions are subjected to a critical examination and are compared with those in Europe.

Administration

Dare, Ruby E. "Student Advisory Committee for the College Library." Lib. J. 64:930-32, Dec. 1, 1939.

Watson, Mrs. Mildred V. "Faculty Library Committees." Sp. Lib. Assn. Proc. 2:130-31, 1939.

Book Selection

Guinagh, Kevin. "As the College Professor Views Us." Wilson Lib. Bul. 14:64-66, Sept. 1939.

Suggestions on methods of book selection in college libraries.

Hare, Joe. "Fundamentals of College Library Book Selection." Sch. & Soc. 50: 647-53, Nov. 18, 1939.

Finance

Falley, Eleanor W. "Impersonal Division of the College Book Fund." Lib. J. 64: 933-55, Dec. 1, 1939.

The procedure of the Library Committee of Goucher College Library.

Iben, Icko. "Relationship of the Business Office and the Library in Educational Institutions." Lib. J. 64:935-38, Dec. 1, 1939.

Centralization of the business of a college in a well-manned business office is essential.

Relations With Faculty

Johnson, B. Lamar. "Library and Instruction." In his *Vitalizing a College Library*. Am. Lib. Assn., 1939, pp. 8-39.

An account of the participation of the library in the instructional program at Stephens College.

Rental Collections

Benn, T. V. "Students' Subscription Library at Leeds." Lib. Assn. Rec. 41:469, Sept. 1939.

An account of a subscription library of French books established in connection with the French Department of Leeds University.

Galloway, William F. "Function and Operation of a Departmental Lending Library." Engl. J. (Col. ed.) 28:435-41, June 1939.

A description of how the English Department of the University of Kentucky solved the problem of supplying its students with supplementary reading material.

Cooperation

Newcombe, Luxmoore. "Le système de coopération entre bibliothèques aux Iles Britanniques et la National Central Library." R. du Livre et des Bibl. 6:170-74, Oct. 1938-Apr. 1939.

Pafford, John H. P. "Quelques notes sur la coopération entre bibliothèques en Europe en ce qui concerne les systèmes régionaux." R. du Livre et des Bibl. 6:159-63, Oct. 1938-Apr. 1939.

In a paper presented at a conference on cooperation among libraries held in Paris in May, 1938, the author comments on European interlibrary loan systems. The first system of cooperation originated in Germany. In 1902 a general agreement providing for loans among eleven state controlled libraries was concluded. For several years Germany has been building up a network of mutual loans, which embraces more than 900 German libraries.

One of the most important elements in this organization is the great *Deutscher Gesamtkatalog* of 102 German libraries. It was started in 1895 and now lists all books published before 1930. Closely connected with the *Gesamtkatalog* is the information bureau of the Staatsbibliothek in Berlin.

At first all libraries sent their requests directly to the Staatsbibliothek but now to relieve this library and other great libraries which participate in the *Gesamtkatalog*, demands are dealt with regionally. In 1927 the libraries of southwest Germany established a regional system for circulating the requests for loans. The National Library in Austria accepts only requests which have been referred to it by the large library nearest to their place of origin. In Holland, the Royal Library started compiling a union catalog of the scientific libraries. More than thirty libraries take part in it and in a system of interlibrary loan. Interlibrary loan among public libraries is developed to a lesser degree.

In Switzerland cooperation started along regional lines in different cantons and on a federal plan with the National Library in Bern as a center. The Zentralbibliothek in Zurich is the center of a local system consisting of twenty libraries. The Bibliothèque Publique et Universitaire in Geneva now cooperates with more than fifty libraries of the district. Each of these centers has a union catalog. The books circulating among the libraries enjoy exemption from postal charges. It is interesting to mention in this connection that cooperation very often starts on a regional basis as in the Scandinavian countries and in Switzerland.

In Russia the system is nearly as completely regionalized as in Germany, all requests circulating first among the libraries in each region. The central office must always be in the most important library of the whole district. It must have at its disposal a good number of reference books. If all libraries of the district are of the same type one of the difficulties of regional cooperation is solved. If they are of different types—municipal, county, university, special—they represent different and often opposed interests.

Copenhagen Universitet Bibliotek

Dahl, Svend. "Über die neueste Entwicklung des wissenschaftlichen Bibliothekswesens in Dänemark." *Zentr. Bibl.* 56: 395-409, Aug. 1939.

In 1926 the Danish Royal Library and the Copenhagen University Library ended duplication of each other's collections by agreeing to redistribute their holdings according to subject matter and to limit their acquisitions to the humanities, on the part of the Royal Library, and to the sciences, including medicine, on the part of the University Library.

Dartmouth College—Baker Memorial Library

Laing, Alexander. "Future of the Library." *Dartmouth College Lib. Bul.* 3:35-46, June 1939.

An analysis of the library and statement of objectives made by a staff member. Includes also recommendations regarding acquisitions, maintenance, improvement of facilities, and staff.

Dormitory Libraries

Johnson, B. Lamar. "Pleasure Reading." In his *Vitalizing a College Library*. *Am. Lib. Assn.*, 1939, pp. 54-64.

Exchange of Books, Periodicals, etc.

Muller, Hans. "Shipping Old Magazines." *Lib. J.* 64:814-15, Nov. 1, 1939.

Henry E. Huntington Library and Art Gallery, San Marino, Calif.

"Huntington Library Observes Anniversary." *Lib. J.* 64:745, Oct. 1, 1939.

"Research Facilities of the Huntington Library." *Huntington Lib. Q.* 3:131-45, Oct. 1939.

Incunabula

Rider, Fremont. "Holdings of Incunabula in American University Libraries." *Lib. Q.* 9:273-84, July 1939; abridged and corrected in *Wesleyan Univ. Lib. About Books* 10:1-6, Sept. 1939.

John Crerar Library, Chicago

Bay, J. Christian. "Book Selection for a Scientific and Technical Reference Library." *Lib. J.* 64:777-80, Oct. 15, 1939.

An account of how books have been selected in the John Crerar Library.

Library Instruction

Aldrich, Ella V. "Two Thousand Freshmen and the Library." *A.L.A. Bul.* 33: 675-76, Oct. 1, 1939.

Johnson, B. Lamar. "Instruction in the Use of Books." In his *Vitalizing a College Library*. *Am. Lib. Assn.*, 1939, pp. 40-53.

Library of Congress. Hispanic Foundation

Smith, Robert C. "Hispanic Foundation in the Library of Congress." *Bul. Pan. Am. Union* 73:625-34, Nov. 1939.

Importation of Books

Lydenberg, Harry M. "Foreign Importations." *A.L.A. Bul.* 33:767-68, Dec. 1939. Also *Lib. J.* 64:814, Nov. 1, 1939.

Order Work

Hale, Ruth E. "Acquisitions Librarian in a University Library." *Lib. J.* 64:734-37, Oct. 1, 1939.

The organization of acquisition work at the University of Washington Library.

Reference Books

Bibliography

Elliott, Mrs. Ada McD., comp. "Selected List of Recent Reference Books." *Wis. Lib. Bul.* 35:176-81, Nov. 1939.

Spargo, John W., comp. "Some Reference Books of the Sixteenth and Seventeenth Centuries: a Finding-List." *Bibliog. Soc. Am. Papers* 31:133-75, 1937.

Reference Work

Kelly, Clara J. "Reference Work with Periodicals." *A.L.A. Bul.* 33:193-95, Oct. 15, 1939.

The plan for a serials division "complete with acquisitions, cataloging, circulation, and reference services," would seem to Miss Kelly in most instances to be inadvisable.

Research Materials

Special Subjects—American History

Lathrop, Barnes F. "Microfilming Materials for Southern History." *J. Doc.* Reproduction 2:91-108, June 1939.

Leland, Waldo G. "Bibliography and Scholarship." *Inter-American Bibliog. & Lib. Assn. Proc.* 2:25-33, 1939.

"Bibliography and scholarship are inseparable, bibliography without scholarship is sterile, and scholarship without bibliography is impossible." The three essential types of bibliography give information on original sources, on the work of earlier scholars, or on the work of contemporary scholars.

Special Subjects—Economics

Delatte, I. "Les archives des administrations des finances et l'étude de l'histoire économique." *Arch. Bibl. et Mus.* 16 no 1:17-22, 1939.

A survey undertaken by the writer for the purpose of tracing the history of sales of ecclesiastical property in the department of Jemappes in Belgium entailed consultation of the archives of the Ministry of Finance.

Special Subjects—Florida

Hanna, Alfred J. "Union Catalog of Floridiana." *Inter-American Bibliog. & Lib. Assn. Proc.* 2:67-74, 1939.

Special Subjects—Latin America

Hanke, Lewis U. "Bibliographical Principles and Practices in the Field of Latin American Studies." *Inter-American Bibliog. & Lib. Assn. Proc.* 2:50-58.

Mr. Hanke suggests that bibliographies in the field of Latin American studies be selective rather than comprehensive and contain evaluative, informative notes. A number of projects in the field are proposed, including as immediate necessities a detailed and comprehensive guide to pertinent manuscript material available in or near Washington, and a chronological, annotated record of all published documents relating to the period from 1492 to 1826. Finally, it is suggested that the *Hispanic American Historical Review* substitute bibliographical review articles filling definite needs in the field for its present lists on haphazardly chosen subjects, and that it reorganize its book review section.

Normano, João F. "Recent Attempts at an Economic Bibliography on Latin America." *Inter-American Bibliog. & Lib. Assn. Proc.* 2:75-83, 1939.

A criticism of the two-volume bibliography, *Economic Literature of Latin America*, and the annual *Handbook of Latin American Studies*.

Special Subjects—Panama

Behrendt, Richard F. "Some Problems of Bibliography and Archives Relating to the

Social and Economic History of Panama." *Inter-American Bibliog. & Lib. Assn. Proc.* 2:240-51, 1939.

Mr. Behrendt has aimed "to compile a bibliography of the social and economic history of Panama, including, as far as feasible, a registration of the documents to be found in public and private archives."

Special Subjects—Psychoanalysis

Collison, R. L. W. "Work of the Bibliographical Centre for Psychoanalysis and of the 'Index Psychoanalyticus.'" *Lib. Assn. Rec.* 41:467-8, Sept. 1939.

An account of the progress thus far made toward a complete bibliographical service for psychoanalysis.

Special Collections

American History

Cleland, Robert G. "Americana." *Huntington Lib. Q.* 3:135-41, Oct. 1939.

Darwin

"Darwin Library at Down House." *Science* ns, 89:479, May 26, 1939.

Economics

Fetter, Frank W. "Pryme Library of Economics at Cambridge University." *J. Pol. Econ.* 47:414-17, June 1939.

An account of the notable collection bequeathed to the university in 1868 by George Pryme, its first professor of political economy.

English History

Davies, Godfrey. "English History and Literature." *Huntington Lib. Q.* 3:141-45, Oct. 1939.

A discussion of the Huntington Library's collection of books printed in England or in English before 1640 and of its manuscript collections: the Larpent collection of manuscript plays from 1737 to 1824, the Stowe Papers, the Hastings manuscripts, and the Ellesmere manuscripts.

Hardy

"Hardy Collection Received." *Lib. J.* 64:463, June 1, 1939.

The Colby College Library has received a collection of Thomas Hardy material assembled by Miss Rebekah Owen.

Latin American History

Spell, Lota M. "Some of the Hispanic American Resources of the University of Texas." *Hispanic Am. His. Rev.* 19:100-01, Feb. 1939.

Mathematics

Rush, N. Orwin. "Mathematical Library." Lib. J. 64:434, June 1, 1939.

"The private mathematical library of the late Professor Edmund Landau, of the University of Göttingen, has been lent to the Colby College Library." The collection is briefly described.

Root

"Elihu Root Scrapbooks." Bul. N.Y.P.L. 43:544, July 1939.

The New York Public Library was the recipient in December, 1937, of a collection of sixty-two folio volumes of clippings and three volumes of letters and telegrams covering Elihu Root's career from 1864 to 1937, donated by his family.

Slavic Literature

Larson, Cedric. "Slavica Rara." Am. Scholar 8:375-77, Summer 1939.

Treats of the Slavic collections in the Library of Congress.

Teachers College Libraries

Standards

Dunbar, Ralph McN. "Self-Analysis for Teacher-training Libraries." Sch. Life 25:57-58, Nov. 1939.

Training for Librarianship

Cowley, John D. "Training and Recruitment of Assistants in University and College Libraries." Lib. Assn. Rec. 41:369-74, July 1939.

Hirsch, Rudolf. "Foreigner in Library Service." Wilson Lib. Bul. 14:50-51, Sept. 1939.

Austria

Theobaldus, Father. "Die Nationalbibliothek te Weenen als Opleidingsinstituut voor Bibliotheecarissen; abridged." Bibliotheekleven 24:83-94, June 1939.

A paper presented at the 1939 winter conference of the Netherlands Library Association in Utrecht. The first half deals with the administration of the National Library in Vienna and the second half with its function as a professional training agency for scholarly librarians.

Wood, M. E. "Training for Librarianship from the University Standpoint." Australian Inst. Libns. Proc. 1:42-45, 1938.

Reasons why a university librarian needs academic training are mentioned.

Vatican. Biblioteca Vaticana

Tisserant, Eugène, Cardinal. "Pius XI as Librarian." Lib. Q. 9:389-403, Oct. 1939.

Yale University School of Medicine Library

"Library for the History of Medicine at Yale University." Science ns. 90:389, Oct. 27, 1939.

The school has established a library, the nucleus of which is a group of three notable collections on the history of medicine given to the university by Harvey Cushing, J. F. Fulton, and A. C. Klebs.