

April

11-12—**Hawaii:** Annual Spring Conference, Hawaii Library Association, Honolulu. Theme: "Shape Up Your Library." Contact: Deborah Thompson, 94-1154 Poho Pl., Waipahu, HI 96797.

16-19—**Tennessee:** Annual Conference, Tennessee Library Association, Holiday Inn World's Fair, Knoxville. Theme: "Libraries: Preserving the Past, Preparing for the Future, and Celebrating the Present." Contact: Loletta Clouse, Reference Department, Knox County Public Library System, 500 W. Church Ave., Knoxville, TN 37902-2505; (615) 523-0781.

May

1-3—**User Instruction:** Earlham College BI Workshop, Richmond, Indiana. Emphasis will be on faculty involvement along with the role of online searching and end-user instruction. Fee: \$160 for librarians; \$130 for teaching faculty. Meals are included. Contact: Evan Farber, Librarian,

Earlham College, Richmond, IN 47374.

June

14-24—**History of the Book:** 2d Annual Seminar in the History of the Book in American Culture, sponsored by the American Antiquarian Society, Worcester, Massachusetts. The theme will be "The American Common Reader: Printing, Entrepreneurship, and Cultural Change, 1759-1840." Seminar leader will be Stephen Bo-tein. Deadline for seminar applications is March 21. Contact: John B. Hench, Associate Director for Research and Publication, American Antiquarian Society, 185 Salisbury Street, Worcester, MA 01609-1634; (617) 755-5221. ■■

Earlham erratum

The Earlham BI workshop is for a full three days, May 1-3, not just May 3 as listed in the *C&RL News* Calendar column for November.



Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

FOR SALE

GERMAN BOOKS. Our free antiquarian book catalogues can provide many items for your library. Eighteenth Century printings, editions, secondary works. Leseschatz, P.O. Box 24403, New Orleans, LA 70184.

POSITIONS OPEN

ARCHIVIST. The United States District Court for the District of New Jersey is planning to issue one or more publications on the 200 years of its history when celebrating the bicentennial of the Judiciary Act of 1789. There are numerous records of important events in the Court's history, both in its own files and elsewhere. The Court seeks to hire a professional archivist to work with these records. Previous archival experience and training is required. Historical writing experience is preferred. M.A. in American History or related field is preferred; B.A. required. ALA-accredited MLS is preferred, preferably with archives concentration at that level. Compensation and duration of project will be discussed with applicant. Responses, with resume, should be sent to Hon. John W. Bissell, United States District Court, Federal Post Office Building, Newark, New Jersey 07102.

ASSISTANT ACQUISITIONS LIBRARIAN. The University of Missouri-Columbia Libraries are seeking qualified applicants for the position of Assistant Acquisitions Librarian. Principal responsibilities include assisting in all phases of the work in the Acquisitions Department. This includes management of the approval plans, expending the book budget, ordering and receiving monograph books, maintaining BATAB, and training, supervising, and evaluation of staff assigned to the department. Requires a Master's degree in Library Science from an ALA-accredited program; ability to communicate well verbally and in writing. Additional courses in business or management desirable but not essential. One to two years experience in the technical services department of a university or research library, es-

pecially work with automated systems, desirable but not essential. Aptitude for working with figures and facility with foreign languages helpful. Minimum salary: \$16,000 + for 12 months with usual fringe benefits, dependent on qualifications. Available: March 1, 1986. Send a letter of application, names of three references and resume to Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201-5149. To ensure consideration, applications should be received by February 15, 1986. The University of Missouri-Columbia is an equal opportunity and affirmative action institution.

ASSISTANT DEPARTMENT HEAD, Acquisitions Department, Central University Library, University of California, San Diego. Rank: Assistant Librarian, \$22,872-\$29,256, or Associate Librarian: \$27,948-\$40,248. Starting date: Available immediately. The Acquisitions Department is responsible for monographic and serial acquisitions; serials check-in and maintenance of the automated serials record; bookfund accounting; gifts and exchanges; bindery preparation, labeling and book repair; and in-process inventory control of cataloged materials. This position assists the Department Head in organizational and personnel planning and in the management of departmental operations, including preparation of job descriptions and development of workflows, policies and procedures. Directs the implementation of the automated acquisitions component of the BLIS system within the department and in coordination with BLIS implementation in other departments of the Library. Monitors and coordinates approval and blanket order programs with collection development staff, and maintains vendor relations. Qualifications: MLS from an ALA-accredited library school. Desirable qualifications include acquisitions or related technical processing experience in a large academic or research library, familiarity with approval plans, the domestic and foreign book trade, and a working knowledge of a foreign language. Applicants should have successful experience in planning/implementing automated acquisitions or related technical processing systems. The ability to manage and provide leadership in a changing environment is essential, as are strong interpersonal skills and the ability to work well with both library staff and outside vendors. Demonstrated ability to communicate effectively orally and in writing is required. Appointment at the Associate level requires substantial experience in acquisitions or related areas of technical processing, as well as in library automation in an academic or large research institution. UCSD librarians are expected to participate in librarywide planning activities and to be active professionally. UCSD is an equal opportunity, affirmative action employer. Applications received by February 21, 1986 will be assured of consideration. Submit a letter of application enclosing a resume and a list of references, to: Lee Ann Swingle, Administrative Assistant for Academic Personnel, Library, C-075-HI, University of California, San Diego, La Jolla, California 92093.

ASSISTANT DIRECTOR FOR COLLECTION DEVELOPMENT. Under the general direction of the Director of the Libraries, responsible for development, implementation, coordination and evaluation of the Library's general collection; recommending allocation of and monitoring the current materials budget of \$2.5 million; supervising CD staff of 2 bibliographers and 4 FTE support staff; maintaining close liaison with university administration and faculty regarding academic planning and research needs; negotiating the acquisition of special purchases and gifts as required; serving as library resource for trends in new technologies, bibliographic utilities and networks as they apply to collection development, access and management; participating in general administration of the Library. Required: ALA-accredited MLS degree with responsible and appropriate experience; evidence of understanding the scholarly communication process, faculty and student needs and state-of-the-art collection development in an ARL library environment; evidence of analytic skills necessary to evaluate the collection and to assess needs through fiscal and budgeting operations; evidence of managerial skills, strong interpersonal skills and effectiveness in communication, both orally and in writing. Preferred: Experience with consortium or network impact on collection development; record of active professional involvement; competency in foreign languages. Salary: Negotiable depending upon qualifications, experience, and rank (\$30,000 minimum). Review of applications will begin March 15, 1986. Apply to: Sharon A. Hogan, Director, Middleton Library, Louisiana State University, Baton Rouge, LA 70803-3300. LSU is an equal employment university.

ASSISTANT DIRECTOR FOR PUBLIC SERVICES, University of Georgia Libraries. (Minimum Salary \$40,000). The University of

TWO SCIENCE POSITIONS

Texas A&M University

(Searches extended)

1) Resource Development Librarian, Science and Technology. As one of three collection development subject specialists, is responsible for collection development activities in science and technology disciplines. Includes selection of materials, evaluation of collections, and intensive collection building in specific areas. Monitors use of related funds. Works closely with approval plan personnel and with teaching faculty. Participates in formulation of Resource Development Division policies and procedures. Trains and supervises 3-4 support staff. Qualifications: ALA-accredited MLS. Minimum of one year professional (post-MLS) experience. Requires either a degree in the physical or life sciences, geosciences, agriculture, or engineering, or experience in science reference, bibliography or collection development. Prefer experience in collection development or closely related activities and a second Master's in one of the science fields noted. Requires reading knowledge of at least one foreign language and familiarity with major bibliographic tools. Prefer familiarity with OCLC. Salary: open-ended depending upon qualifications; minimum \$17,500 for 10.5 months. Position available: Immediately.

2) Reference Librarian, Science and Technology. Provides comprehensive reference assistance with emphasis on the sciences and engineering, from a centralized reference collection. Prepares bibliographies and guides to the literature. Assists with bibliographic instruction and computerized reference services. Serves as one of seven Reference Division resource librarians in the sciences. Responsible for reference collection development in assigned areas. Assists with training new Reference staff. Qualifications: ALA-accredited MLS. Minimum of two years professional experience in public services. Requires either an academic background in the sciences or experience in science reference. Prefer a degree in the physical sciences or engineering and a second Master's degree in a science-related field. Prefer experience with online systems of bibliographic data retrieval. Salary: open-ended depending on qualifications; minimum \$18,500 for 10.5 months. Position available: March 16, 1986. Closing date: **January 29, 1986**, for both positions. Benefits: competitive benefits package. No state income tax. Faculty rank.

For complete description of duties, qualifications and benefits, and to apply:

Susan S. Lytle, Head, Personnel Operations, Evans Library, Texas A&M University, College Station, TX 77843, (409) 845-8111.

AA/EEO employer.



ASSISTANT UNIVERSITY LIBRARIAN FOR PUBLIC SERVICES **University of California, Irvine**

The main focus of an AUL position is the welfare of the library as a whole, within the context of specific divisional or functional responsibilities. The incumbent will report directly to the University Librarian and will be a member of the Council of Department Heads.

University of California, Irvine, with a total campus area of 1,510 acres, is located in Orange County, 40 miles south of Los Angeles and five miles from the Pacific Ocean, has an enrollment of 13,500, with a faculty of 700 including the medical school. There are 30 doctoral programs in addition to the M.D. The library has a total collection of approximately 1,250,000 volumes. It is an integral part of the University of California's research library system. The library consists of 47 academic FTE, 112 support staff FTE, and employs over 200 students.

Responsibilities: Responsible for personnel matters related to all library academic appointees, support staff, student and casual employees. Acts as a counselor and advisor to the Associate Vice Chancellor Academic Affairs, to the University Librarian and AULs and to Department Heads in the areas of library personnel management, affirmative action, and the administration of the collective bargaining contracts. Responsible for the planning, development, monitoring, evaluation and modification of library personnel services which include recruitment, interviewing, selection and appointment of both academic and support staff employees, orientation and administration of the university benefits program; administration of campus policies related to merit increases, probation, promotion and reclassification of support staff personnel; resolution of grievances; and payroll record keeping and administration of all library employees. Responsible for staff development and training. Responsible for the organization, staffing and administration of the Library Personnel Office and all programs related thereto. Initiates and pursues action involving the annual call for academic reviews of appointees in the AUL and in the librarian series. As a member of the Council of Department Heads, participates in the general administrative planning and budgeting process in the library. Participates in campus, system-wide, local, state, and national activities appropriate to the needs of the library and UCI administration.

Qualifications: required: MLS degree. Demonstrated increasingly responsible professional administrative experience, principally in academic libraries, or in a complex organizational environment. Competence in planning, setting objectives and priorities, mobilizing individuals in group action, and organizing for effective action. Strong interpersonal and communication skills. Capability of working effectively with various academic, library, and public groups as well as with individuals. Understanding of concepts of personnel administration, management, counseling and interviewing, and fundamentals of labor relations. Desirable: Preference will be given to candidates with previous training and experience in personnel management, staff development, and labor relations in a collective bargaining environment.

Salary will be dependent on the candidate's qualifications for the position. Salary range as of 1 January 1986: \$38,600-\$61,400. Benefits are equal to approximately 40% of salary.

Appointment will be made as soon as possible following successful-completion of the search process. Applications received by **1 March 1986** will be given first consideration, but applications will be accepted until the position is filled. In their letter, candidates should supply: 1) A complete statement of their qualifications; 2) Full resume of their education and related experience; and 3) The names, addresses and telephone numbers of five persons who can supply frank and objective references on their qualifications for this position.

Letters and documents should be addressed to:

Karen Nassaur
Administrative Assistant
Library Personnel Office
University of California, Irvine
P.O. Box 19557
Irvine, CA 92713
Telephone (714) 856-5408

UCI is an equal opportunity, affirmative action employer.



Georgia seeks an experienced librarian with strong leadership qualities to assume responsibility for the administration of its Public Services Division. Responsible to the Director of Libraries, the Assistant Director manages the Public Services Division, which consists of four major departments, Main Library Reference, Government Documents, Main Library Circulation, and Interlibrary Loan. There are 51 full-time staff members in the Division, including 17 librarians. Serving a student body of over 25,000, the University of Georgia Main and Science libraries have a collection of more than 2 million volumes. The library is a regional depository for U.S. government publications. The University of Georgia, the major institution in the state's University System, is a member of the Association of Research Libraries, the Center for Research Libraries, and a charter member of SOLINET through which it participates in OCLC. Qualifications: Master's degree in library science from ALA-accredited school; minimum of 5 years professional experience in public services in academic or research libraries; record of increasingly responsible administrative and supervisory experience; creativity, flexibility, and leadership in administering library programs; familiarity with technology as it relates to public services, including experience with automated library systems; excellent communication and interpersonal skills; understanding of the library's service role in support of teaching and research; knowledge of current trends in higher education and library service. Application procedure: Closing date for applications January 31, 1986. Send letter of application addressing the above qualifications, resume, and names of three references to: Joseph Branin, Chair, Search Committee for Assistant Director for Public Services, University of Georgia Libraries, Athens, Georgia 30602. This position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

ASSOCIATE DIRECTOR. The University of Wisconsin-Madison General Library System is accepting applications for the position of Associate Director of Member Libraries. Benefits include 22 vacation days, sick leave, group health and life insurance, and a state retirement plan. Salary minimum: \$45,000 for a 12-month appointment. Responsibilities: The Associate Director (A.D.) for Member Libraries has line responsibility for the thirteen member libraries: Art, Biology, Business, Chemistry, College (undergraduate) Geography, Geology, Math, Music, Pharmacy, Physics, Social Work, and the Social Science Reference Library. Responsibilities include planning, budgeting, and coordinating within the GLS for the member libraries, personnel evaluation of the heads of member libraries, and providing assistance to these libraries on personnel, physical plant, and other matters as appropriate. The A.D. for Member Libraries is the liaison for the heads of these libraries with the Director of the GLS and with the Associate Directors for Memorial Library, Personnel, Collection Development, Automation, and Technical Services. This includes serving on administrative committees, recommending policies and procedures that relate to the member libraries and facilitating communication among the libraries and between the GLS administration and libraries. The A.D. for Member Libraries will serve as the GLS administrative liaison with faculty library committees and departmental administration for the member libraries, and with the other campus professional, special, and departmental libraries. Qualifications: The candidate must have an MLS from an ALA-accredited library school program, at least 7 years professional experience in academic or research libraries, and evidence of significant professional service and scholarship. Strong administrative experience and a background in public service responsibilities are required. Experience with decentralized library systems, the use of automation in public service programs, and public relations is important. Applications, including a resume and the names, addresses and telephone numbers of three references, should be directed to Phyllis Kimbrough, 360 Memorial Library, 728 State Street, Madison, WI 53706. Applications must be postmarked by February 28, 1986. EEO/AA Employer.

ASSOCIATE LIBRARIAN FOR PUBLIC SERVICES. The Harvard Law School Library is seeking an experienced administrator to lead its Public Services Department, which is responsible for reference, research and instructional services for faculty, students and other users of the library's Anglo-American Collection. Under the general direction of the Deputy Librarian, the Associate Librarian will play a leadership role in planning, implementing, coordinating and evaluating public service programs and services and will play an active role in general library administration. The Associate Librarian manages reference, circulation, interlibrary loan, and microform units, supervising 6 librarians, 16 support staff, and numerous student assistants, and is responsible for active faculty liaison, computerized re-

search services, legal research instruction, current awareness services, and administration of library access policies in a high-demand environment. Required: ALA-accredited MLS; 3-5 years progressively responsible library experience; demonstrated managerial ability; commitment to active service; effective interpersonal and communication skills; flexibility in planning and implementing library programs; strong leadership qualities. Preferred: substantial law library experience or a J.D. degree; knowledge of automated library systems; a record of active professional involvement. Salary: \$35,000 minimum, dependent upon experience and qualifications; generous benefits. Position to be filled July, 1986. Review of applications will begin January 30, 1986. Send resume, including names of three references, to: Sandra S. Coleman, Deputy Librarian, Harvard Law School Library, Langdell Hall, Cambridge, MA 02138. Harvard University is an equal opportunity, affirmative action employer.

BUSINESS REFERENCE LIBRARIAN. Participates with other librarians in general reference desk service, bibliographic instruction, online searching, and collection development. Responsibilities include general reference, liaison with and specialized services to two of three departments of the College of Business Administration: accounting, business administration, and economics. Reports to the Head of the Reference Unit. The library is heavily automated and has an online catalog. Qualifications: ALA-accredited Masters degree. Undergraduate or advanced degree in business or related field. At least two years experience in providing business reference services. The preferred candidate will have experience with online searching, library instruction and collection development. Benefits: Twelve-month appointment, faculty rank dependent on qualifications, TIAA/CREF and university-mandated benefits. Salary: \$20,000 minimum.

UNIVERSITY LIBRARIAN

Cornell University

Cornell University invites applications and nominations for the position of University Librarian. The University Librarian reports directly to the Provost, who is the chief academic officer of the University. The University Librarian is expected to lead and direct a diversified library system now converting to a fully automated state and to work effectively with the heads of other academic units in planning and developing scholarly information services at Cornell. Salary is competitive and benefits are liberal.

The University enrolls 12,000 undergraduates and 5,000 graduate and professional students and has a faculty of approximately 1500. The library system includes 13 school and college libraries, a graduate research library in the humanities and social sciences, and a general undergraduate library. The collection includes approximately 5 million monographs, over 50,000 current serial holdings, and 3 million microforms. The system employs 115 professional librarians and 285 support staff. Cornell is an active member of RLG and makes extensive use of RLIN.

Applications (including resumes) and nominations, which should be received by **February 15, 1986**, may be addressed to:

Vice Provost Barry B. Adams
309 Day Hall — CUL Search
Cornell University
Ithaca, NY 14853

Cornell University is an equal opportunity, affirmative action employer.

Send resume and names of three references by February 1, 1986, to Raymond A. Frankle, Director, J. Murrey Atkins Library, UNCC, Charlotte, NC 28223. The University of North Carolina at Charlotte is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

CATALOG LIBRARIAN/ASSISTANT PROFESSOR OF LIBRARY SCIENCE. Phillips University, Zollars Memorial Library, seeks catalog librarian to manage cataloging activities with responsibility for planning, policies, and procedures. Teaching responsibilities in the library science program, primarily Cataloging, Use of the Library, and other courses, depending upon experience. Required: ALA-accredited MLS, working knowledge of AACR2 and OCLC. Supervisory skills, knowledge of standard reference/information sources. Two years experience in an academic library desirable. School library background helpful in teaching responsibilities. Phillips University is private, church-related, Christian Church (Disciples of Christ), and offers a 12-month contract with 4 weeks vacation and faculty status. Minimum salary: \$15,000. Position available June 1, 1986. Send resume, listing 3 references, by March 1, 1986, to: John L. Sayre, Director, Phillips University Libraries, Box 2400, University Station, Enid, OK 73702. AA/EOE.

CATALOG LIBRARIAN, DEPARTMENT HEAD. Central Washington University invites applications for the position of Catalog Librarian, Department Head. Twelve-month position with the rank of assistant professor, DOQ, tenure-track requiring an MLS from an ALA-accredited library school and a minimum of three years' recent post-MLS experience in an academic library. Appointment at \$22,076, DOQ. Benefits include TIAA/CREF and paid medical and dental plans. Twenty-two working days vacation. Responsible for cataloging all materials except music resources, directing cataloging activities and supervision of staff. Qualifications: Experience with LC classification and subject headings, AACR2, OCLC or other utility, MARC tagging formats, automated systems, and demonstrated supervisory skills. Desire experience with retrospective conversion, knowledge of microcomputer applications, and working knowledge of Western European languages. Deadline: February 15, 1986, or thereafter, until position is filled. Send letter of application, resume, names and addresses of three work-related references, and requests for additional information to: Search Committee, c/o Dean of Library Services, Central Washington University, Ellensburg, WA 98926. Central Washington University is an affirmative action, equal opportunity employer, Title IX institution. Women, minorities, Vietnam era veterans and handicapped are encouraged to apply.

CATALOGER positions, Unification Theological Seminary Library. Funding for two-year project. Responsible to catalog (some original) monographs, serials, microforms online with OCLC; to maintain quality control of new cards; to determine and create authority records and cross references; to help file catalog cards; to assist in administrative and supervisory duties, in analysis and resolution of problems, and in the preparation of reports; and to perform occasional reference work. May focus alternately on descriptive and authority cataloging. Qualifications: MLS; OCLC (105/M300) and LC/AACR2 cataloging experience; human relations skills; good sense of humor. Immediate opening. Salary negotiable. Minimum salary: \$22,500 plus fringe benefits. Send letter of application, resume and 3 references (with titles, addresses, and phone numbers) postmarked by February 21, 1986, to: Library Director, UTS Library, 10 Dock Road, Barrytown, NY 12507.

COORDINATOR OF COLLECTION DEVELOPMENT (Anticipated Vacancy). Responsibilities: Under the Supervision of the Director of Libraries, the Coordinator of Collection Development plans and coordinates all collection development and preservation activities, manages the library acquisitions budget of about \$2,000,000 annually, formulates collection development policy and selects in areas of competence. These responsibilities include specifically: planning and coordinating the collection development activities of the Social Sciences Bibliographer, the Humanities Bibliographer, and about ten part-time subject specialists, including the science librarians, located in various departments throughout the library, allocating and monitoring departmental and serials acquisitions funds in consultation with appropriate department heads and committees, coordinating the library's gift/exchange activities, evaluating the collections, serving as liaison with academic departments and individual teaching faculty and library staff, coordinating the library's participation in RLG's Collection Management and Development Program. The Head of the Central Bibliographic Department and the Preservation

Officer report directly to the Coordinator. Qualifications: MLS from an accredited library school and a strong scholarly background evidenced by advanced degrees, preferably Ph.D. in social sciences or in humanities and a record of research and publication; five years experience in the development of research collections; superior communication skills; ability to direct a staff of subject specialists and to relate to scholars on a collegial basis are required. Knowledge of Western European languages; management experience in a research library and knowledge of conservation/preservation administration are highly desirable. Appointment at the rank of Associate Librarian or Librarian, with a competitive salary commensurate with qualifications and experience. Send a letter of application, resume and names and addresses of three references to: Florence Landon, Library, SUNY Stony Brook, Stony Brook, NY 11794. Applications accepted until January 31, 1986. Appointment expected after April 1, 1986. SUNY Stony Brook is an affirmative action, equal opportunity educator and employer. AK#354-85.

CURATOR OF THE EAST ASIAN COLLECTION at the Brown University Library. Reports to the Assistant University Librarian for Special Collections. Responsible for administering all aspects of an 80,000 volume Chinese/Japanese collection, including acquisitions, cataloging and reference. Requirements: MLS degree from an ALA-accredited library school; fluent knowledge of Chinese and Japanese languages; graduate study in a related field; four years' experience with automated cataloging, preferably the RLIN CJK system; ability to communicate effectively with faculty, students and library staff essential. Desired qualifications: working knowledge of Korean; some experience with reference and collection development. Appointment range: \$23,053-\$28,750, based upon experience. Interested candidates should send letter of application, resume and names of three references to Norma Beach, Personnel Office, Brown University, Providence, RI 02912. Applications received by January 31, 1986, will be given first consideration. Preliminary interviews may be held at the ALA Midwinter Conference. Brown University is an equal opportunity, affirmative action employer.

DEPUTY ASSOCIATE LIBRARIAN FOR TECHNICAL SERVICES AND PRINCIPAL CATALOGER. Brooklyn College/CUNY. Reporting directly to the Associate Librarian for Technical Services, the person filling this position manages the staff and work of the Cataloging Department (5 professionals, 9.5 FTE supporting staff) and assists the Associate Librarian in over-all technical services planning and management. In the Principal Cataloger role, the Deputy trains and supervises all cataloging staff, and plans and administers the work of the department, including both original and copy cataloging. The Library is an OCLC participant and transfers catalog records into an automated circulation system and a microfiche catalog. In the Deputy role, this staff member will work closely with the Associate Librarian for Technical Services and other technical and public services professionals in planning for complete retrospective conversion and an online catalog. Requirements: MLS from an ALA-accredited institution and second masters' degree. Minimum of 3 years supervisory experience and substantial experience in cataloging; strong working knowledge of a bibliographic utility, AACR2, and LCSH; reading knowledge of foreign languages highly desirable. Deadline: January 31, 1986. Position available immediately. Will interview at ALA Chicago. Salary: \$28,212-\$41,727. Excellent benefits, 6 weeks vacation. For this key position, evidence of creativity and strong problem-solving and decision making abilities will be sought. Candidates must demonstrate excellent interpersonal skills. For above position submit resume, also three references to: Barbra Buckner Higginbotham, Chief Librarian, Brooklyn College Library, Brooklyn, New York 11210. AA/EOE (M/F).

DIRECTOR OF LEARNING RESOURCES CENTER. Twelve-month administrative position available immediately. Responsibilities include: direction of new community college learning resources center, including library, media center, and learning laboratory; supervision of professional and classified staff. Master's degree in Library Science required, doctorate preferred; experience in both print and non-print learning resources and automated systems is essential; experience in a community college library preferred. Salary: Mid-\$30s. Send letter, resume, and names of three references by January 20, 1986, to: Somerset County College, P.O. Box 3300-A, Somerville, NJ 08876. An equal opportunity, affirmative action employer.

DIRECTOR OF LIBRARY, Albion College, a selective residential liberal arts college with an enrollment of 1600 students. Position

available July 1, 1986. Primary responsibility for all library services, planning, budget, and personnel. Ability to work effectively with library staff, faculty, and college administrators essential. Familiarity with OCLC and computer library technology expected. Familiarity with contemporary audio-visual technology desirable. The Director of Library is expected to encourage and promote an imaginative and active library program. Candidates should have minimum of five years experience, including successful supervisory responsibility, an ALA-accredited master's degree and advanced subject field degree. Twelve-month administrative appointment. Salary commensurate with experience and qualifications. Minimum \$35,000. Applications should be received by 15 January, 1986. Send letter of application, resume, supporting materials, and names and address of three references to: Daniel P. Poteet II, Provost, Albion College, Albion, Michigan 49224; (517) 629-5511. EEO.

DIRECTOR. The University of Wisconsin-Madison General Library System is accepting applications for the Director of Memorial Library. This position has the title of Associate Director within the General Library System (GLS). Memorial Library is the graduate research library of the Madison campus with collection emphases in

LIBRARIAN

Harvard Divinity School

Harvard Divinity School is preparing to appoint a new Librarian (taking office in July, 1986) for its Andover-Harvard Theological Library, the research and teaching collection of the Divinity School, and a part of the Harvard University Library System.

The Librarian of the Andover-Harvard Library must have the following qualifications: an MLS from an accredited school, or equivalent professional library experience; working knowledge of several foreign languages (including German); advanced work, preferably with a Th.D. or Ph.D., in religious studies; and experience in the administration and supervision of a research and teaching library. The Librarian will be in charge of all the operations of the Library (375,000 volumes), including its budget, with responsibilities covering development and maintenance of the teaching and special research collections, direction of its staff (currently the Library employs 16-17 persons, clerical and professional), and supervision of collaborative activities with other Harvard and Boston theological Institute libraries, especially of technical and computer-related activities. The Librarian will be a regular member of the Faculty of Divinity and of the University Library Council.

Applications with resumes and names of references should be sent, before **January 31**, to:

John Strugnell
Search Committee Chairman
Harvard Divinity School
45 Francis Avenue
Cambridge, MA 02138

Salary negotiable with a minimum of \$30,000. Further details on rank and benefits, and a more detailed description of the position, can be supplied on request to the Search Committee.

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the humanities and social sciences, and serves a campus population of 45,000 students and 13,000 faculty and staff. Memorial Library, with a physical plant of five main floors and eleven stack levels, houses 2.4 million volumes and functions as the main library on campus. Benefits of the position include 22 days vacation, sick leave, group health and life insurance and a state retirement plan. This is a 12-month appointment with a salary minimum of \$45,000. Responsibilities: The Director of Memorial Library is responsible for the following departments: Bibliographers, Circulation, Foreign Newspapers, the Graduate Reading Room, the Information Desk, Inter-library Loans, Microforms, Periodicals, Reference, Reserves and Rare Books and Special Collections (a staff of 85). The position reports to the Director of the GLS and works closely with the other Associate Directors, particularly the Associate Director for Collection Development. The Director of Memorial Library takes a leadership role in meeting the scholarly needs of the academic community, while simultaneously representing Memorial Library services and resources to this community. Administrative responsibilities include the recommendation of policies and procedures which pertain to the departments, meetings of the department heads on administrative issues and communications, budgeting, planning, personnel evaluations of the department heads, assistance on other personnel issues and assistance on physical plant issues, as appropriate. The Director of Memorial Library is the ex-officio representative to the Memorial Library Faculty Committee and participates in other library committees. Qualifications: The candidate must have, at a minimum, an MLS from an ALA-accredited library school, at least seven years professional

DEAN, SCHOOL OF LIBRARY SCIENCE

Kent State University

Kent State University invites nominations and applications for the Dean, School of Library Science. The Dean is the chief academic and administrative officer of the School and reports directly to the Provost. As the School's executive officer, the Dean is responsible for programmatic leadership, budgeting and financial management, personnel administration and planning for the School. The School of Library Science offers a Masters of Library Science accredited by ALA and a six year graduate study program. The Dean is also responsible for and coordinates Library Science Programs offered by the School in Cleveland and Columbus.

The Doctorate in Library Science or a related field, and a Master's Degree in Library Science from an ALA-accredited school, are required. Previous administrative and academic experience appropriate for a Dean and professorial rank are desirable. Salary range is \$40,524-\$56,731 and will be commensurate with experience and qualifications. Application deadline **February 1, 1986**. Letters of nomination or applications (including resume and three letters of reference) should be sent to:

Stephanie Clatworthy
Professor and Dean
Chair of the Search Committee
School of Nursing
Henderson Hall
Kent State University
Kent, Ohio 44242

Kent State University is an equal opportunity, affirmative action employer.

experience in an academic research library, evidence of significant scholarship and service, and strong administrative experience. Familiarity with a computerized library environment is necessary. Applications including resume, and the names, addresses and telephone numbers of three references should be directed to Phyllis Kimbrough, Assistant to the Director, 360 Memorial Library, 728 State Street, Madison, WI 53706. Applications must be postmarked by February 28, 1986. EEO/AA Employer.

EXECUTIVE DIRECTOR for the Central New York Library Resources Council (CENTRO), headquartered in Syracuse, a consortium of public, academic, special and school libraries in four counties. CENTRO provides such services as delivery, bibliographic center, union list of serials, continuing education, and preservation; administers programs for regional databases, hospital libraries, coordinated collection development, etc. Annual budget of \$500,000 +. Qualifications: ALA/MLS; 8 years experience, including at least 2 years management; experience with computer technology as applied to libraries; demonstrated management skills and leadership qualities; excellent communication skills; ability to interact effectively with a wide range of people and libraries; knowledge of or involvement with cooperative library systems. Salary: \$30,000 and up, depending on qualifications. Usual fringe benefits. Nominations and applications with the names of 3 references should be submitted by February 28, 1986, to: James S. Simonis, President, Board of Trustees, Central New York Library Resources Council, 763 Butter-nut St., Syracuse, NY 13208. EO/AA Employer.

HEAD, CATALOGING AND SYSTEMS DEPARTMENT (Search Extended). The Gelman Library, George Washington University, seeks an innovative manager for the position of Head of the Cataloging and Systems department. The Library is in a period of expansion of services and collections. Currently, it has approximately 1,000,000 volumes, and approximately 35,000 volumes are cataloged each year. It has been an OCLC library since 1975 and has been using the DataPhase ALIS II system since 1980. In the next few months the Library will select an alternative system to replace the ALIS II system. The Cataloging and Systems Department: Staffed by 16 FTE (including 5 librarians and 2 computer operators), the department is responsible for the cataloging of all materials added to the Gelman collection, including monographs, serials, and non-print material. In addition, the department is responsible for the maintenance of the online bibliographic database as well as the operation and maintenance of the system itself, which includes interaction with the various units and departments throughout the library that use the system.

The department is one of the four major areas within the Collections Division: Acquisitions, Cataloging and Systems, Preservation/Binding, and Special Collections. Responsibilities: Under the general direction of the Assistant University Librarian for Collections, the department head will have major responsibility for planning and implementing new systems within the next year. The department head is responsible for assuring that workflow and departmental organization are efficiently adapted to changes in automated system and service priorities. In addition to responsibilities within the department and depending on academic background and experience, all librarians at the Gelman Library serve as subject specialists for particular areas: serving as liaison to departments, providing consultation services, and assuming collection development activities. Qualifications: ALA/MLS; five years professional experience in a cataloging department of an academic or research library preferred; successful supervisory or managerial experience; demonstrated organizational, leadership, communications, and human relations skills; extensive working experience with an integrated online system in a research library; demonstrated ability to work effectively with public and collections staff at all levels. An appointee is expected to bring to the position well-developed managerial skills and cataloging experience. Salary from \$28,000. Salary is dependent upon background and experience. Closing date for application is: February 15. Please send current resume and names and addresses of three references to: Executive Coordinator, The George Washington University, Gelman Library, Washington, DC 20052. GWU is an equal opportunity/affirmative action employer.

HEAD, ACQUISITIONS DEPARTMENT. Gelman Library, George Washington University. (Search reopened). Responsibilities: Provide leadership and innovation for a recently reorganized department incorporating monograph and serials acquisitions. Develop policies and procedures, and administer department of 18 classified staff in searching, ordering, and receiving of all materials for the Gelman Library. Responsible for vendor selection for materials, management of major approval plan program, and management of current manual serials record. Serve as liaison with other library departments, faculty, vendors, book dealers, and others. In addition to responsibilities within the department and depending on academic background and experience, all librarians at the Gelman Library serve as subject specialists for particular areas: serving as liaison to departments, providing consultation services, and assuming collection development activities. Qualifications: ALA accredited MLS, monograph or serials experience in an academic or research library, including previous successful supervisory or management experi-

ASSISTANT DIRECTOR FOR TECHNICAL SERVICES

University of Michigan

Under the general direction of the Deputy Director, University Library, is responsible for the administration, planning, and policy direction of the Technical Services Division of the University Library with its major functional units of Acquisitions, Cataloging, Serials, and Preservation. The Division consists of approximately 22 FTE librarians, 5 of whom report directly to this position. Approximately 95 FTE support staff, and a temporary hourly budget of \$133,000. This position, as part of the administrative group, will have responsibilities for overall planning and decision-making for the library organization as a whole. Appointment salary in the \$50s.

Qualifications: Substantial managerial and administrative experience in a research library with an emphasis on technical services. Demonstrated success in written and oral communication, analytical, budgeting and planning activities. Knowledge and understanding of research library organization and interrelationship of divisions, and sound grasp of issues facing research libraries. Knowledge of and experience with library automation. Proven leadership ability with staff and in the profession.

Apply to:

**Library Personnel Office
404 Hatcher Graduate Library
University of Michigan
Ann Arbor, MI 48109**

Applications received by **January 31, 1986**, will be given first consideration.

The University of Michigan is a non-discriminatory, affirmative action employer.

ence. Excellent communications skills, ability to work well with all levels of staff and faculty as well as outside vendors. Preferred: Experience with serials acquisitions, automated acquisitions and fund accounting or serials control. Record of involvement in profession. The Gelman Library acquisitions budget for FY 85/86 is \$1.1 million. The Library is in the process of planning for further development of automated systems, including the automation of Acquisitions functions. The position reports to the Assistant University Librarian for Collections. Salary from \$25,000. Salary is dependent upon background and experience. Closing date for application is: February 15, 1986. Please send current resume and names of three references to: Executive Coordinator, The George Washington University, Gelman Library, Washington, DC 20052. GWU is an equal opportunity/affirmative action employer.

HEAD OF CATALOGING. The William Madison Randall Library, University of North Carolina at Wilmington, invites nominations and applications for the position of Head of Cataloging. The Cataloging Department, one of the four departments of the Library, consists of two professional positions and four supportive staff positions, and reports to the Director of Library Services. Required qualifications: ALA-accredited MLS (additional graduate studies highly desirable); minimum of four years recent experience in cataloging with OCLC system in an academic environment; managerial/leadership abilities; very strong service orientation; enthusiastic interest in playing a vital role in implementation of planned online catalog and automated circulation system. Faculty status, twelve-month contract, twenty-three days annual leave, usual fringes. Salary: \$24,000-\$26,000 range, depending upon qualifications and experience. Send letter of application, resume, and names of three current references to Joanna Wright, Chair, Search Committee for Head of Cataloging, Randall Library, UNC-Wilmington, 601 South College Road, Wilmington, NC 28403-3297. Deadline for applications: February 21, 1986. The University of North Carolina at Wilmington is an equal opportunity, affirmative action employer.

HEAD, LIBRARY SYSTEMS AND AUTOMATION OFFICE. North Carolina State University is seeking an experienced systems librarian to direct, coordinate, and plan for the automated systems of the NCSU Libraries. The Head of the Library Systems and Automation Office reports to the Director of Libraries. The person selected will analyze automation needs, advise the library administration on library automation, serve as a resource person in automation for the library staff, communicate with all units of the libraries regarding the status of automation, and develop and make recommendations on training programs on the use of microcomputers. The person will supervise a staff of two full time employees (analyst/programmer and computer operator) and one or more hourly employees in the coordinating and overseeing of the maintenance of locally automated sys-

tems. The position will assist in the further development of TRLN systems, including online catalog, circulation, serials, and acquisitions system; will be responsible for operation of the Library's Tandem computer and access terminals; and will develop policy and procedures for access to the TRLN systems by branch libraries, academic departments, and off-campus libraries, including telecommunications links. The position will represent the interests of the library with any outside groups; serve as liaison with the NCSU Computing Center and the Triangle Universities Computation Center (TUCC); and maintain current awareness of relevant technologies, bibliographic utilities, and networks as they apply to library operations. North Carolina State University is a member of the Association of Research Libraries (ARL), contains 1.3 million volumes, has an acquisitions budget of \$2.8 million, and adds more than 50,000 volumes annually. The Library is a member of OCLC, SOLINET and, along with Duke University and the University of North Carolina at Chapel Hill, is a participant in the Triangle Research Libraries Network (TRLN). A distributed system, TRLN is being developed cooperatively by the three university libraries, and operates on Tandem computer equipment in each of the three libraries. The NCSU Library also uses the NBI automated office system. Required qualifications for the position are a strong background in the application of computer technology to library operations, an MLS degree from an ALA-accredited library school; several years of library experience in public and/or technical services, and a minimum of three years of responsible experience with integrated library systems. Strong oral and written communications skills are essential; demonstrated proficiency with computer-based library systems in an academic or research library is preferred. Academic course work in computer science is not a requirement, but is desirable. Salary: \$32,000-\$35,000, depending upon experience. NCSU offers librarians academic status with 24 days vacation, 12 days of sick leave, group insurance, hospitalization, and retirement programs. Send resume with three references (addresses included) to I. T. Littleton, Director, D.H. Hill Library, North Carolina State University, Box 7111, Raleigh, NC 27695-7111. Resumes must be received by January 31, 1986. North Carolina State University is an equal opportunity, affirmative action employer.

HEAD, REFERENCE DEPARTMENT, North Carolina State University, D.H. Hill Library. The person filling this position will be responsible for the administration, supervision, and leadership of the library's Reference Department. The department's activities include general reference services, online searching services, bibliographic instruction and orientation, faculty liaison, special collections, and reference collection development. The staff consists of seven professional librarians and five library assistants. Required qualifications are an ALA-accredited MLS degree and a minimum of five years of reference experience in a large academic library. Desired qualifications include proven management and leadership ability, good communi-

HEAD, LIBRARY SYSTEMS

University of Oregon

(Search extended)

Rank: Assistant Professor or higher (renewable contract). Responsibilities include coordination of all library automation activities projects in their investigation, design and implementation stages. Major projects include serials control, and online catalog and circulation systems. Serves as resource person for all areas of library automation and systems analysis.

Required: MLS from ALA-accredited library school and at least 3 years' systems experience, preferably in academic libraries. Awareness of technological capacities, and current developments and trends a necessity. Salary: minimum \$29,000 for 12-month appointment, plus benefits.

Submit letter of application, resume, and names of 3 references by **January 20, 1986**, to:

Andrew Bonamici
Personnel Librarian
University of Oregon Library
University of Oregon
Eugene, OR 97403-1299

The University of Oregon is an EEO/AA institution.

cation skills, and knowledge of and interest in new technologies for reference services. Salary: \$30,000–\$33,000, depending upon qualifications and experience. D.H. Hill Library is an ARL library containing over one million volumes, with an annual budget of seven million dollars. The Reference Department is part of the library's Reference Services Division; the department head reports to the Assistant Director for Reference Services. NCSU offers librarians academic status with 24 days vacation, 12 days of sick leave, group insurance, hospitalization, and retirement programs. Send resume with three references (addresses included) to William C. Lowe, Chair, Search Committee, D.H. Hill Library, North Carolina State University, Box 7111, Raleigh, NC 27695-7111. Resumes must be received by March 1, 1986. North Carolina State University is an equal opportunity, affirmative action employer.

HEAD, REFERENCE SERVICES DIVISION, Middleton Library, Louisiana State University. Duties: Working reference librarian responsible to the Associate Director for program development and administration of Central Reference Department, Interlibrary Loan, Library Instruction and Reference Collection Development. Requires an ALA-accredited MLS; progressive academic or research library experience (minimum 5 years preferred) emphasizing reference, computer searching, library outreach, collection development, and reference service administration. Working knowledge of foreign languages, advanced degree, demonstrated leadership ability, active professional commitment are highly desirable. Salary dependent upon experience and qualifications (\$30,000 minimum). Preference given to applications received by February 15, 1985, to Sharon A. Hogan, Director, Middleton Library, LSU, Baton Rouge, LA 70803. LSU is an equal opportunity University.

HEAD OF RESOURCES, Law Library. Responsible for acquisitions activities of research law library (750,000 volumes), including administrative responsibility for 8 support staff. Selects Anglo-American legal material and coordinates the selection of foreign, international, and comparative law; deals with prospective donors of material; and coordinates exchange arrangements. Unit provides all aspects of the acquisitions function, including searching, order preparation, and receipt and payment. Position supervises the Materials Processing Section. Qualifications: In addition to an accredited MLS, qualifications are: demonstrated administrative abilities and appropriate experience and a thorough command of acquisitions principles and techniques. Preferential consideration will be given to candidates with experience with the law book trade and knowledge of legal bibliography; a reading knowledge of one modern Romance language and one modern Germanic language and the ability to work with a broad range of languages; substantial experience in automated acquisitions systems in a large academic library or equivalent; and postgraduate work in law, legal studies, or related fields such as political science or international law. Salary ranges: Librarian II: \$23,000–\$31,050; Librarian III: \$26,000–\$37,700. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, New York 10027. Deadline for applications is January 31, 1986. An equal opportunity, affirmative action employer.

HEAD, SERIALS DEPARTMENT, Southwest Missouri State University. Responsible for managing expanding serials collection, including acquisitions, check-in, binding and other facets of serials. Supervises 3 staff and numerous student assistants. Provides some public services. Will be involved in planning and implementing online system. Opportunity to teach in library science curriculum. Required: ALA-accredited MLS. Several years relevant experience in an academic library. Good interpersonal and communication skills. Experienced with an automated system. Desirable: second Master's degree, foreign languages. Salary: \$22,000 for 9 months, minimum, negotiable depending on qualifications. Summer appointment usually available at additional salary. Tenure track, faculty appointment, rank depending on qualifications. Retirement program, comprehensive insurance benefits (health, dental, life,) tuition benefits. Send letter of application and resume, including the names of three references to: John M. Meador, Jr., Dean of Library Services, Box 175, Southwest Missouri State University, Springfield, MO 65804-0095. Applications will be accepted at ALA Midwinter. Deadline: February 7, 1986. Equal opportunity, affirmative action employer.

HEAD OF TECHNICAL SERVICES. Gettysburg College invites applications and nominations for the position of Head of Technical Services. Appointment will commence between August 15 and September 1, 1986. The library has a collection of over 300,000 volumes

housed in a six-story, award winning building completed in 1981. The library is a member of OCLC, has a COM catalog, is implementing an integrated library system and has twice daily I.L.L. delivery service with 135 other libraries. The College has an enrollment of 1850 residential students. Responsibilities: The person holding this position is responsible to the College Librarian for the planning and implementation of all library technical services programs. These include: maintaining the machine readable bibliographic data base; coordinating all aspects of collection development; supervising acquisitions and record keeping programs; developing and monitoring all technical services budgets; and assisting in the implementation and evaluation of the integrated library system. The Head of Technical Services is also responsible for providing scheduled general reference assistance and serving as a liaison to several academic departments for collection development. Qualifications: Experience as a catalog librarian. Knowledge of OCLC or other bibliographic utility, MARC formats, AACR2, LC Classification, LC Subject Headings, and authority control. Experience in collection development highly preferred. Good management abilities, strong analytic and problem-solving skills, and a creative mind. Excellent written and oral communication skills essential. Master's degree from ALA-accredited institution. Salary: \$24,000 minimum. Full job description and statement of benefits sent upon written request. For fullest consideration, submit graduate transcript(s), vita, and names of three references before February 7, 1986 to: Willis M. Hubbard, College Librarian, Musselman Library, Gettysburg College, Gettysburg, PA 17325-1493. Gettysburg College is a selective, liberal arts college related to the Lutheran Church in America. It is an affirmative action, equal opportunity employer. Women and minority candidates are encouraged to apply.

HEAD, TECHNICAL SERVICES. Full-time position in rapidly expanding library. Responsible for management of program processing and cataloging approximately 8,000 new titles per year; also responsible for completing a retrospective conversion project and for the planning and implementing of an automated cataloging system within framework of an integrated online library system. OCLC and CLSI circulation systems are utilized. Must have MLS from ALA-accredited school, plus minimum of three years appropriate experience in technical services and cataloging. Salary in mid-\$20s. Position open until filled. Send letter of application, resume, and names of references to: Larry K. Fitzpatrick, Director of Personnel, Saginaw Valley State College, University Center, MI 48710. SVSC is an equal opportunity, affirmative action employer.

INFORMATION SERVICES LIBRARIAN/CHEMISTRY SPECIALIST, Science and Engineering Library, University of California, San Diego. Rank: Assistant Librarian, \$22,872–\$29,256 or Associate Librarian, \$27,948–\$40,248. Starting date: Available immediately. The Science & Engineering Library's 138,000 volumes and 2,300 active serials comprise a collection that supports instruction and research in the fields of chemistry, physics, mathematics, computer science, and the programs in the Division of Engineering. Under general direction of the Head of the Science & Engineering Library, incumbent is responsible for coordinating computerized information services in the Science & Engineering Library; develops and promotes innovative automated services, such as instructional and outreach programs in microcomputer applications for bibliographic data, responsible for chemistry instructional programs for graduates and undergraduates; functions as liaison to faculty in Chemistry and Chemical Engineering; responsible for collection development in chemistry; participates in the Science & Engineering Library's general reference, instructional and interlibrary borrowing services; UCSD librarians are expected to participate in library planning and to be active professionally. Qualifications. MLS from an ALA-accredited library school; academic background in chemistry; experience in special or academic library or information center in physical sciences or technology essential, thorough knowledge of science/technology reference sources and databases and demonstrated expertise in online searching, demonstrated communications skills and teaching abilities; an understanding of scientific research and demonstrated ability to work effectively with academic or research community; familiarity with current trends in scientific information services and automated systems. Desirable: Familiarity with uses of microcomputers in library applications. Appointment at the Associate Librarian level requires well-developed reference and computerized literature searching skills, and substantial relevant experience. UCSD is an equal opportunity, affirmative action employer. Applications received by March 14, 1986, will be assured of consideration. Submit a letter of application enclosing a resume and a list of refer-

ences, to: Lee Ann Swingle, Administrative Assistant for Academic Personnel, Library, C-075-H1, University of California, San Diego, La Jolla, CA 92093.

LIBRARY DIRECTOR at East Stroudsburg University. Search Reopened. Full-time, continuing position effective July 1, 1986. Director reports directly to the Vice President for Academic Affairs and is responsible for the overall supervision of the Library and its departments. Also responsible for the direction of the library staff, promoting the effective use of the library resources, administering the library budget and has final responsibility for the maintenance and development of the collection. Master's degree in Library Science from an ALA-accredited institution required. Advanced certificate in Library Science or second Master's degree in a subject field preferred. Doctorate in Library Science desirable. Candidates must also demonstrate professional experience, knowledge of current trends and applications of information technology, leadership ability and communication skills. Salary: \$32,552-\$43,951 commensurate with experience. Submit letter of application or nomination, resume and three current letters of recommendation by March 3, 1986, to: J. Michael Davis, Chair, Library Search & Screen Committee, Room 204, Rosenkrans Hall, East Stroudsburg University, East Stroudsburg, PA 18301. An affirmative action, equal opportunity employer.

MANUSCRIPT LIBRARIAN (Reopened). Johns Hopkins University, Milton S. Eisenhower Library. The Manuscript Librarian administers and develops a collection of approximately one million manuscript pieces. Duties include formulating policies and implementing procedures for processing and cataloguing with the use of a data based system; preparing finding aids; and providing reference services. Also participates in the solicitation of manuscripts and in the creation of collection development policies. Reports to Associate Director for Special Collections. Qualifications: Strong academic background with graduate degree. MLS from ALA-accredited library school or equivalent experience in a research library. Knowledge of and experience in standard archival procedures. Excellent communication skills, both oral and written. Excellent interpersonal skills. Supervisory experience. Minimum two years experience in manuscript or archival department of a research library. Familiarity with AMC/RLIN, MARC format and AACR2 desirable. Excellent benefits: salary commensurate with education and experience. Minimum \$22,000. Please submit letter of application, resume, and 3 letters of reference by February 15, 1986, to Edward S. Warfield, Johns Hopkins University, Office of Personnel Services, Room 146 Garland Hall, Baltimore, MD 21218. Affirmative action, equal opportunity employer.

MEDIA LIBRARIAN (New position). University of California, Irvine. Appointment at Associate or Librarian rank, within a salary range of \$27,948-\$40,248. Benefits at UCI equal to approximately 40% of salary. Responsibilities: management and program responsibilities for Library Media Center under the Assistant University Librarian for Public Services. Plan and implement an expanded program of media services and collections for the University community, requiring interaction with most elements of the University community. Qualifications: Required: MLS degree. Experience in media services. Knowledge and awareness of current equipment, materials, methods, and practices with the latest technology. Demonstrated commitment to public service, excellent oral and written communication skills. Ability to work effectively, independently and cooperatively with library staff and campus faculty, staff, and students. Strong leadership qualities and independence are essential. Desirable: Additional graduate degree in a subject area, media services, or educational technology. Experience in non-print collection development, bibliographic instruction, educational media. Deadline is 1 March 1986, but applications will be accepted until position is filled. To apply: send letter, resume, and names, addresses and telephone numbers of three references to: Karen Nassaur, Administrative Assistant, Library Personnel Office, University of California, Irvine, P.O. Box 19557, Irvine, CA 92713. Telephone (714) 856-5408. UCI is an equal opportunity, affirmative action employer.

MONOGRAPH ORIGINAL CATALOGER, University of Georgia. Two entry-level positions to be filled between January and June 1986. (Salary minimum: \$17,200). Recent graduates may have the opportunity to participate in a special staff development program funded by the Council on Library Resources. Duties: Responsible to the Head of the Monographs Cataloging Section of the Cataloging Department for performing original cataloging of monographic materials in all subjects and languages. The libraries have an inhouse

automated system, including an experimental online catalog. The Cataloging Department, comprised of 35 staff members, catalogs over 52,000 books, serials, microforms and nonprint materials yearly. Qualifications: MLS from ALA-accredited library school; strong interest in academic librarianship; knowledge of AACR, AACR2, and LC classification and subject headings; ability to work with broad range of subjects; knowledge of one or more modern Western European languages, preferably including German; familiarity with automated cataloging systems, preferably OCLC; good oral and written communication skills; ability to establish and maintain effective working relationships. Application procedure: Send letter of application by January 31, 1986, including resume and names of three references, to: Bonnie Jackson Clemens, Assistant Director for Administrative Services, University of Georgia Libraries, Athens, GA 30602. The position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

MUSIC LIBRARIAN AND MUSIC CATALOGER. Two positions. Applicants will be considered for both Music Librarian and Music Cataloger with appointment title dependent upon successful candidates' qualifications and interests. (Salary minimum \$17,200.) Duties: (1) Music Librarian: Responsible to the Fine Arts/Media Department Head for development and management of the Libraries' general collections in music; for facilitating access to these collections; for serving as liaison with music faculty; and for supervising two support staff. The Fine Arts/Media Department, composed of 2 librarians and 6 support staff, has an annual materials budget of over \$150,000. (2) Music Cataloger: Responsible to the Head of the Non-book Cataloging Section of the Cataloging Department for performing original and copy cataloging of music scores and sound recordings in all languages and for supervising 1.5 support staff. The Cataloging Department, composed of 12 librarians and 23 support staff, catalogs over 50,000 items yearly. Qualifications: Both positions: MLS from ALA-accredited library school; Bachelor's degree in music; Ability to work with foreign languages; Good oral and written communication skills; Ability to establish and maintain effective working relationships; Supervisory experience desired; Strong interest in academic librarianship desired. In addition, for the Music Librarian, an advanced degree in music and a working knowledge of music bibliography are preferred; for the Music Cataloger a knowledge of AACR, AACR2 and LC classification and subject headings and a familiarity with automated cataloging systems, preferably OCLC, are required. Application Procedure: Send letter of application by February 7, 1986, including resume and names of three references to: Bonnie Jackson Clemens, Assistant Director for Administrative Services, University of Georgia Libraries, Athens, Georgia 30602. These positions will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

MUSIC LIBRARIAN, DEPARTMENT HEAD. Central Washington University invites applications for the position of Music Librarian, Department Head. Twelve-month position with the rank of assistant professor, DOQ, tenure-track requiring an MLS from an ALA-accredited library school and a minimum of three years' recent post-MLS experience in an academic library. Appointment at \$22,076, DOQ. Benefits include TIAA/CREF and paid medical and dental plans. Twenty-two working days vacation. Responsible for the services and resources of the Music Library. Qualifications: undergraduate major in music or equivalent music background; experience in cataloging music resources using LC classification and subject headings, AACR2, OCLC or other utility; ability to work effectively with students and faculty; supervisory skills. Desired: knowledge of Western European language; second masters degree or equivalent graduate work; reference experience; interest in developing research; providing public service to the academic community. Deadline: February 15, 1986, or thereafter, until position is filled. Send letter of application, resume, names and addresses of three work-related references, and requests for additional information to: Search Committee, c/o Dean of Library Services, Central Washington University, Ellensburg, WA 98926. Central Washington University is an affirmative action, equal opportunity employer, Title IX institution. Women, minorities, Vietnam era veterans and handicapped are encouraged to apply.

PRINCIPAL SERIALS LIBRARIAN, Brooklyn College/CUNY. Reporting directly to the Associate Librarian for Technical Services, the Principal Serials Librarian manages the Library's Serials Record Unit, consisting of 1 professional and 3 FTE supporting staff. Responsibilities include overall planning and administration for the unit, including the acquisition, cataloging, receipt, and record manage-

ment of all serials materials. The Principal Serials Librarian also participates in over-all technical services planning and decision-making and will play an important role in the selection and implementation of a new automated serials control mechanism. Requirements: MLS from an ALA-accredited institution; second masters' degree; reading knowledge of foreign languages; knowledge of principles of AACR2 for serials materials; experience using a bibliographic utility; relevant experience in acquisitions and success in training and supervising library staff. Deadline: January 31, 1986. Position available immediately. Will interview at ALA Chicago. Salary: \$19,858-\$34,918. Excellent benefits, 6 weeks vacation. For this key position, evidence of creativity and strong problem-solving and decision making abilities will be sought. Candidates must demonstrate excellent interpersonal skills. For above position submit resume, also three references to: Barbra Buckner Higginbotham, Chief Librarian, Brooklyn College Library, Brooklyn, New York 11210. AA/EOE (M/F).

REFERENCE LIBRARIAN/BIBLIOGRAPHER. Duties include 20 hpw general reference desk duty; 20 hpw book selection and faculty liaison in librarian's discipline; computer searching; coordinating

bibliographic instruction. Reports to Assistant Director for Public Services. Required: MLS from ALA-accredited school, subject masters in one of the following: French, Spanish, or comparative literature; any life science, political science, sociology, psychology, or general social science excluding history. Salary and Benefits: Minimum \$16,000 for 12 months. 12 days annual vacation, liberal holidays. Excellent benefits package. Effective date of appointment: immediately. Letter of application and resume to: Margaret Joseph, Assistant Director for Public Services, The University of Texas at San Antonio, San Antonio, Texas 78285. UTSA is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN HEAD. University of Illinois Library at Urbana-Champaign. A new position available immediately. Under the general direction of the Assistant Director of General Services for Central Reference Services, responsibilities include the administration of Reference Library staff, collections and services; primary responsibility for Reference Library staff training, evaluation and development; also participates in provision of reference service, online search services, and user education; and the planning for development and improvement of these services. Required qualifications:

DIRECTOR, LIBRARY SERVICES

University of South Dakota

I.D. Weeks Library

The University of South Dakota invites applications and nominations for the position of Director of Library Services. Reporting to the Associate Vice President for Academic Affairs, the Director is the chief administrator of the I.D. Weeks Library, which includes the Educational Media Center. Responsibilities are budget preparation, personnel management, policy development, collection building, facility planning, public relations, educational media, and resource sharing and networking. The Director supervises the professional library staff and the Director of the Educational Media Center, and is a member of the Dean's Council, Graduate Council, and University Curriculum and Instruction Committee.

Qualifications: Candidates must possess a master's degree in Library Science from an ALA-accredited school and an additional graduate degree (doctorate preferred). The candidate should have held progressively more responsible administrative positions in an academic or research library, including budget and supervisory experience, as well as a record of scholarly and professional achievements and should be eligible for appointment as a full professor. Candidates must be able to demonstrate knowledge and/or experience of both public and technical services, new emerging technologies, collection development, and space planning. Leadership, good communication skills, and the ability to work with both campus groups and the community are essential.

Compensation: The salary for 12 months will be competitive, with a minimum of \$35,000, depending upon qualifications and experience.

Application/Nomination procedure: Candidates should forward a letter of application indicating their interest in the appointment, a current resume, and the names and addresses of three persons familiar with their present and/or past responsibilities. At least one of these should be able to evaluate the candidate's performance in his or her current position.

Applications and nominations should be sent to:

Charles N. Kaufman
Associate Vice President for Academic Affairs
The University of South Dakota
414 East Clark
Slagle Hall, Room 107
Vermillion, SD 57069.

Application deadline: The Search Committee will begin its evaluation of candidate's credentials on **February 1, 1986**, the deadline for the receipt of applications and nominations. The position will be filled as soon as possible thereafter.

About the institution: The University central administration is committed to significant library budgetary support. Planning for building expansion has already begun. In addition to involvement in state and regional resource sharing, the library is involved in planning for a statewide integrated online system and will be among the first seven institutions to install terminals.

The University of South Dakota is an equal opportunity, affirmative action employer.

MLS from ALA-accredited library school, or its equivalent. At least four years of progressively more responsible experience in a large university or major research library some of which has been in a general reference setting. Evidence of administrative ability. Comprehensive knowledge of general reference and bibliographic sources. Experience in provision of online search services. Excellent oral and written communication skills and ability to work effectively with people, both individually and in groups. Evidence of strong commitment to responsive and innovative reference services. Ability to provide firm, positive leadership and to work cooperatively and constructively in a demanding and rapidly changing environment. Evidence of ability to meet university standards of research, publication and service. Preferred qualifications: experience in reference and online services management. Awareness of emerging technological developments which may have an impact on the provision of general reference services. Background in reference collection development and evaluation. Record of scholarly and professional achievement sufficient for appointment at least at rank of Associate Professor. Desired qualifications: experience in planning user education programs. Salary: \$28,000 upward, depending on experience and qualifications. Send complete resume with names and addresses of five references to: Yvette Scheven, Africana Bibliographer, Chair, Search Committee, c/o Library Personnel Office, 127 Library, University of Illinois Library, 1408 W. Gregory Drive, Urbana, IL 61801; (217) 333-6519. For maximum consideration, applications and resumes should be received no later than March 15, 1986. An affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN, University of California, Santa Barbara. Search extended. Reference Librarian with specialization in chemical sciences. Serves student body of 17,000 and provides individual research guidance to graduate students, faculty, and research staff; teaches courses and selects materials in chemical literature; prepares profiles and performs online searching. Requires MLS and degree in chemistry. Assistant/Associate Librarian level (salary range \$22,224-\$39,108). Open until filled. Applications will be reviewed as received. Apply with letter of application, resume and three references to: Margaret Deacon, AUL-Personnel, UCSB Library, Santa Barbara, CA 93106. UCSB is an affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN, 2 positions. Southwest Missouri State University. Provide general reference service including bibliographic instruction and computer assisted reference. Limited night and weekend duty. Opportunity to teach in library science curriculum. Required: ALA-accredited MLS. Preferred: second master's degree in science or social science, foreign languages. Salary: \$16,000 for 9 months, minimum. Summer appointment usually available at additional salary. Tenure track, faculty appointment, rank depending on qualifications. Retirement program, comprehensive insurance benefits (health, dental, life,) tuition benefits. Send letter of application and resume, including the names of three references to: John M. Meador, Jr., Dean of Library Services, Box 175, Southwest Missouri State University, Springfield, MO 65804-0095. Applications will be accepted at ALA Midwinter. Deadline: February 7, 1986. Equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN, Undergraduate Library. Provides general reference service in the Undergraduate Library. Activities include library instruction, database searching, collection development and faculty liaison. Emphasis is with students and faculty in the humanities and social sciences. Presently reports to Head, Reference Department, Undergraduate Library; will report to Head, Reference/Documents Department, Central Library following the opening of that facility in 1987. ALA-accredited MLS; reference experience (preferred); library instruction and database searching experience (desirable); effective communication skills; enthusiasm for public services; ability to work with the academic community. Library faculty must meet university requirements for promotion and tenure. Tenure-track position. 24 days annual leave. Tuition remission. Group health insurance. TIAA/CREF or state retirement plan with non-refundable contributions paid by the university. No state income tax. Rank and salary dependent upon education and experience. Instructor: \$16,500-\$18,500; Assistant Professor: \$18,500-\$20,500. Position available July 1, 1986. Send letter of application, current resume, and the names, addresses, and telephone numbers of 3 recent references by February 15, 1986, to: Jill Keally, Personnel Librarian, The University of Tennessee Library, Knoxville, TN 37996-1000. UTK is an EEO, Affirmative Action, Title IX, Section 504 Employer.

SCIENCE-ENGINEERING LIBRARIAN. The University of Arizona is seeking a professional librarian to fill a position with responsibilities in the Science-Engineering Library and in the Catalog Department. The person filling this position will be responsible for providing reference service, conducting online searches and cataloging monographs in the science subject areas. This appointment will be approximately half time in each department. The Science-Engineering Library is a separate branch housing 350,000 volumes and over one million microforms covering all fields of science/engineering/technology and has a staff of seven reference librarians and seven career

DIRECTOR OF LIBRARIES

Rollins College



Rollins College, an independent, co-educational liberal arts institution, founded in 1885, invites applications for the position of Director of Libraries. The position is available June 1, 1986.

Responsibilities: the Director reports to the Provost and is responsible for the total mission of the library, including public services, budgets, personnel, and technical services. The library has a staff of nine library faculty and 11 full-time support staff, plus other part-time staff and student assistants.

The \$4.7 million Olin Library, opened in April, 1985, serves over 1,350 undergraduate, 250 graduate, and almost 1,000 Continuing Education students. It currently holds 216,000 volumes and subscribes to 1,350 periodicals. A selective federal depository since 1909, the library holds 36,000 government documents. Strong special collections include a Whitman Collection, the Rittenhouse Poetry Collection, and the Hamilton Holt papers.

Qualifications: ALA-accredited master's degree preferred; second master's or Ph.D. desirable. Minimum of five years library administrative experience. We seek effective library leadership, management, and interpersonal skills, and the ability to make our new library the intellectual center of the campus.

Salary range: \$33,000-\$50,000, commensurate with experience and qualifications.

Applications and nominations should be sent to:

**Chair—Director of Libraries Search
Committee
Campus Box 2744
Rollins College
Winter Park, FL 32789**

The search committee will begin reviewing applications **January 15, 1986**.

AA/EEO

staff. Services offered include 83 hours of reference service per week, a staffed Current Periodicals and Microforms Room, online searching including subsidized end user access to CAS and BRS Afterdark, and an active bibliographic instruction program. The Catalog Department is one of four departments within the Technical Services Division and employs 11 professional catalogers and 37 career staff. The Library system uses the LC classification, LCSH and AACR2. Access to OCLC is provided through membership in AMIGOS. Required: ALA-accredited degree and either an academic background in the sciences or experience in an academic or special science library; good communication and interpersonal skills. Candidates with experience in one or more of the three areas of specialization (reference, online searching, or cataloging) will be preferred. Desired: background in chemistry and a working knowledge of German or Russian. Beginning salary is \$17,800; higher salary is negotiable depending upon qualifications and experience. Librarians at the University of Arizona are academic professionals and voting members of the faculty, have 12-month appointments, earn 22 days of vacation per year, and 12 days of sick leave. The position is available March 1, 1986. Applications received prior to February 1, 1986, will be given priority consideration. Send letter of application, resume and the names of three referees to: W. David Laird, University Librarian, University of Arizona, Tucson, AZ 85721. The University of Arizona is an equal employment opportunity, affirmative action employer.

SCIENCE LIBRARIAN. The University of Missouri-Columbia Libraries is seeking qualified applicants for the position of Science Librarian. Principal responsibilities include providing reference services, bibliographic instruction, database searching, and collection development for the Science Library. Shares in the administration of the Science Library and in the provision and evaluation of services in coordination with Reference Department policies and procedures. Requires an MLS from an ALA-accredited program; significant coursework in science disciplines or science reference experience is strongly preferred but not essential. Prefer reference experience in an academic science or special library; competency through experience or training in online database searching required. Ability to communicate well orally and in writing; strong service orientation; ability to work in a team environment where services are expanding and where there is considerable scope for new program initiatives including the application of new technologies to service delivery. Minimum salary: \$16,000 + for 12 months with usual fringe benefits, dependent on qualifications. Available: February 1, 1986. Send a letter of application, names of three references and resume to Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201-5149. To ensure consideration, applications should be received by January 31, 1986. The University of Missouri-Columbia is an equal opportunity and affirmative action institution.

SENIOR ASSISTANT REFERENCE LIBRARIAN, University of Illinois at Chicago. Under the direction of the Reference Librarian in the Main Library Reference Department major activities include the training of Reference Department academic and civil service staff (12 FTE) and the organization of departmental skill development activities. Successful candidate will also participate in the provision of reference service, computer literature searching, library orientation and bibliographic instruction, and will supervise three paraprofessionals who work at the Information Desk. Occasional evening and weekend hours may be required. The UIC Library seeks a creative experienced reference librarian who wishes to develop training and supervisory skills in a setting where innovation is encouraged. The Library and the Campus: UIC's colleges and schools offer bachelor's degree programs in 97 fields, masters's degrees in 79 areas and doctoral degrees in 44 specializations. The campus is just west of Chicago's Loop. UIC has an enrollment of 25,000 students, of whom approximately 7,200 are graduate and professional students. The University Library has more than 1.3 million volumes and a full-time staff of 287, 70 of whom are library faculty. Minimum qualifications: 1) Master's degree in Library Science from an ALA-accredited library school; 2) Minimum of three years experience in the provision of information services in an academic library, including experience working with BRS; 3) Evidence of interest in professional involvement within academic librarianship; ability to meet university standards in research, publication, and professional service commensurate with tenure. Additional desirable qualifications: 1) Previous training experience a plus, although high level of interest in training may substitute; 2) Experience with WILSONLINE and/or DIALOG. Salary/rank/contract: Salary and rank dependent upon qualifications

and experience. Minimum: \$25,000; faculty status; twelve month appointment with one month vacation; 12 days annual sick leave with additional disability benefits; 11 paid holidays; paid hospitalization (coverage for dependents may be purchased); participation in the State Universities Retirement System compulsory (8% of salary is withheld and is tax exempt until withdrawal); no Social Security coverage; physical examination at University Health Service is required upon appointment. For fullest consideration apply by January 31, 1985. Apply, with supporting resume and the names of at least three references, to: Edith D. Balbach, Assistant University Librarian for Administrative Services, University of Illinois at Chicago, Box 8198, Chicago, IL 60680. The University of Illinois is an affirmative action, equal opportunity employer.

SERIALS COORDINATOR, University of Wisconsin-Whitewater. Responsible for formulating and implementing policies and procedures regarding all aspects of serials management, including selecting, reviewing and evaluating the collection, improving its accessibil-



UNIVERSITY LIBRARIAN

University of Richmond

The University of Richmond invites applications and nominations for the position of University Librarian. The University is a private, well-endowed institution with an undergraduate enrollment of 2700, 75% of whom are from out of state, with freshman SAT scores currently averaging 1135.

The University Librarian is responsible for administering Boatwright Memorial Library, the Learning Resources Center, the Science Library, and the Music Library. These libraries have a staff of 11 professional librarians and 24 support staff. Holdings include 330,000 monographs, 3500 periodicals, 278,000 government documents, 20,536 microforms, and 20,000 nonprint items with an annual budget of \$1.4 million. The Librarian reports to the Provost, serves on the Deans' Council, and has faculty status.

Qualifications: ALA-accredited master's degree and a second advanced degree. A minimum of 5 years administrative experience in an academic or research library. The applicant should exhibit proven leadership ability and superior communication skills with faculty, students, administrators, and staff and exhibit knowledge of or involvement in the development and use of computerized information technologies.


Salary: Commensurate with experience. **Starting Date:** July 1, 1986.

Please submit nominations and applications, including complete resume and names and addresses of three references by **February 1, 1986** to:

**University Librarian Search Committee
Office of the Provost
University of Richmond
Richmond, Virginia 23173**

Minority and women candidates are encouraged to apply.

The University of Richmond is an equal opportunity, affirmative action employer.



ity, supervising staff, maintaining financial records and assisting the Head of Collection Management in overall collection development. Requirements include MLS from ALA-accredited institution, 2 years of supervisory experience in serials management preferably in an academic or research library, knowledge of OCLC or other bibliographic utilities and good interpersonal and communications skills. A subject master's degree and database searching or automated systems experience are desirable. Tenure-track faculty position, 12 month appointment, available July 1, 1986. Rank depends on qualifications and experience. Minimum salary \$21,000. Benefits include 22 days vacation, medical insurance and state retirement. UW-Whitewater, with 11,000 students and 600 faculty and academic staff, is one of the largest non-doctoral campuses in the UW System. The library contains over 360,000 volumes of books and bound journals, 1,891 current periodical subscriptions, and has an acquisitions budget of over \$500,000. Whitewater is a town of 10,000 within easy driving distance of Madison, Milwaukee and Chicago. Apply to Hsi-ping Shao, Dean of Library and Learning Resources, Harold G. Andersen Library, UW-Whitewater, Whitewater, WI 53190. Applicants must provide a formal letter of application, a current vita, copies of transcripts and three current letters of professional recommendation. All materials must be received before the application can be considered. Deadline for applications is February 28, 1986. UW-Whitewater is an equal opportunity employer. Women, minorities and persons with disabilities are encouraged to apply.

SERIALS LIBRARIAN, Wardman Library, Whittier College. Responsible for management of serials and government documents. Emphasis will be placed on public service and bibliographic instruction. Responsibilities include: supervision and maintenance of the serials and government documents collections, participation in general collection development and bibliographic instruction, supervision of students and one library clerk, reference desk assignments (including some evenings and weekends). Qualifications: Master's degree from an ALA-accredited library school; strong communication and interpersonal skills. Some knowledge of computer applications is desirable but not required. Entry level position with faculty status. Twelve month contract, 20 days vacation, TIAA/CREF. Salary is commensurate with qualifications; \$20,500 minimum. Applications will be accepted until the position is filled. Application, resume and three letters of reference should be sent to: Phil O'Brien, Wardman Library, Whittier College, Whittier, CA 90608; (213) 693-0771, x245. Whittier College is an equal opportunity, affirmative action employer.

SPECIAL COLLECTIONS LIBRARIAN, Law Library. Under the general direction of the Law Librarian, this position has administrative responsibility for all rare books, specialized subject collections, manuscript collections, Law School Archives, realia, and law-related artwork. These collections comprise nearly 24,000 volumes, including incunabula. The incumbent will be responsible for promoting use of the collections, coordinating preservation and archival work; working with the collection development staff; preparing and developing fund-raising proposals, including the direction of an Associates of the Law Library group; developing a publications and exhibit program; working with potential donors; and administering library gift and endowment funds. Qualifications: MLS from an ALA-accredited library school or Ph.D. in a pertinent discipline; research or archival experience; knowledge of policies governing the use of special collections; excellent communication skills, both oral and written; 3 to 5 years experience in a major research library; working knowledge of Latin and two modern European languages preferred; familiarity with fund raising techniques; familiarity with education and legal history. Salary ranges: Librarian II: \$21,500-\$29,025; Librarian III: \$24,500-\$35,525. Submit resume, list 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Li-

braries, 535 West 114th Street, New York, New York 10027. Deadline for applications is January 31, 1986. Equal opportunity, affirmative action employer.

SUPPORT SERVICES LIBRARIAN (NOTIS), Northwestern University Library. Serves as account manager providing training and ongoing assistance to library staff using NOTIS at a number of installations. Monitors progress and facilitates successful use of the system at assigned accounts. Communicates the need for system enhancements from users to the NOTIS development staff. Assists in writing user documentation and developing NOTIS training materials. Coordinates occasional workshops designed for continuing education of the NOTIS user community. Reports to the Manager of the NOTIS Support Services Group. Requires accredited MLS and minimum of three years professional experience including experience training library staff in use of automated technical services and/or circulation systems. Also requires excellent communication skills. Working familiarity with NOTIS preferred. Must be willing to travel up to ten days per month. Salary range: \$22,000-\$28,000. To insure full consideration, send letter of application and the names of three references, by January 31, 1986, to Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, 1935 Sheridan Road, Evanston, IL 60201. AA/E0E.

TECHNICAL SERVICES LIBRARIAN. Opportunity to develop technical services and plan for automation along with 2.5 FTE enthusiastic, energetic librarians at Monterey Peninsula College (5500 FTE students). Located on the scenic, historic, literary Monterey Peninsula (Pebble Beach; Carmel; Steinbeck country) 2 hours south of San Francisco. Successful candidates will have experience in cataloging using AACR2 and LC classification; in planning and supervising all technical services processes, including acquisitions; in providing reference and instruction services; and in collection development. Minimum requirements: MLS from an accredited institution; ability to catalog materials using AACR2 and LC classification. Preferred qualifications: developmental and/or operational experience with technical services automation, e.g., use of bibliographic utilities; community college librarianship experience; good sense of humor. Salary: \$19,470-\$26,144. Very generous benefits. Ten-month tenure track appointment. Application deadline February 18, 1986. Application, information at: Personnel Services, Monterey Peninsula College, 980 Fremont Boulevard, Monterey, CA 93940; (408) 646-4016. AA/E0E.

UNIVERSITY LIBRARY DIRECTOR. San Jose State University lies in the heart of the Santa Clara Valley (known internationally as Silicon Valley), has 25,000 students, 1,700 faculty, including 59 graduate programs. Resources of the library include a staff of 85 budgeted positions, 800,000 books, 6,000 periodicals, automated systems, a budget of \$4.5 million, and a highly developed Instructional Resources Center. Minimum educational requirements: MLS degree or its equivalent from an ALA-accredited institution; graduate degree, preferably a doctorate in a subject field, is desirable. Minimum professional experience: 8 years as a librarian including at least 5 years in managerial positions, preferably in an academic library; demonstrated ability in library planning, automation, business management, personnel administration; and familiarity with developing and using media services; a record of creating a positive working environment contributing to staff development; ability to work harmoniously with all university constituencies; ability to communicate effectively within and beyond the university. Salary negotiable for a 12-month appointment, minimum \$60,000. Closing date: February 21, 1986. Send resume to: Ron J. McBeath, Chair, Search Committee, c/o Office of the Academic Vice President, San Jose State University, San Jose, CA 95192. An equal opportunity, affirmative action, Title IX employer.

ASSISTANT COLLEGE LIBRARIAN (Search extended). Assists the College Librarian in the management of a library serving a student population of 2,000 with a budget of more than \$1.3 million. Responsibilities include fiscal, personnel, collection management, and faculty liaison activities. Qualifications: ALA-accredited MLS degree and at least 5 years academic library administrative experience. Knowledge of library technology and automated systems planning. Salary: \$28,000+, commensurate with background and experience. To apply: Send resume and names of three references by January 31, 1986, to: Phyllis Cutler, College Librarian, Williams College, Williamstown, MA 01267. An equal opportunity, affirmative action employer.

ASSISTANT LIBRARIAN, CATALOGING. Responsible for all cataloging and processing and for card catalog maintenance. Must be able to work independently with OCLC, AACR2, and LC classification. Shares reference desk, book selection, evening and weekend duties. Requires MLS from an ALA-accredited school and at least two years' relevant post-MLS professional experience. Starting salary \$15,000-\$20,000 depending on experience and qualifications plus liberal benefits. Send a letter of application, resume, and names of 3 references by January 31, 1986, to: S. Farid-ul Haq, Chair, Library Search Committee, Southworth Library, SUNY Agricultural and Technical College, Canton, NY 13617. EO/AA employer.

BIBLIOGRAPHER FOR LATIN AMERICAN STUDIES, ECONOMICS AND GOVERNMENT. Responsible for collection development in support of Latin American studies in the social sciences, of the Government and Economics Departments, and for the coordination of selection of Latin American materials in all disciplines. Maintains close coordination with faculty in relevant departments and institutes in selecting materials, formulating collection development policies and assessing collections. Provides advanced reference assistance and bibliographic instruction in the relevant subjects and supplies access to relevant materials not integrated into regular collections. Master's in Library Science from ALA accredited program, degree in a social science, including courses in Latin American subjects, reading and speaking knowledge of Spanish and reading knowledge of another European language required. Advanced degree in relevant subject, knowledge of Portuguese and working experience in academic library highly desirable. Salary: \$23,000 minimum. Apply by February 15, 1986. Send resume: Peggy Weissert-Rengel, Library Personnel Officer, 221 Memorial Library, Notre Dame, Indiana 46556.

CIRCULATION LIBRARIAN. MLS from ALA-accredited library school and academic library circulation experience required. Responsibilities include CLSI system, stack maintenance, current periodicals, newspapers and microforms, reserve book room, and student copy service. Supervises staff of six FTE and 100 student hours. Performs major role in integrating circulation services with total library operations, including staff instruction, collection development, and automation planning. Applicant must have strong and proven interpersonal skills with evidence of ability to work effectively with staff and public. Salary \$14,720-\$26,500. TIAA/CREF or optional retirement plans. Send resume with three references by February 15, 1986, to: William M. Lee, Assistant Director for Public Services, John C. Pace Library, University of West Florida, Pensacola, FL 32514. An AA/EOE.

HEAD, BIBLIOGRAPHIC CONTROL. Buffalo State College is seeking a knowledgeable individual with automation expertise to function as Head of Bibliographic Control for E. H. Butler Library. Buffalo State College is a medium-sized, comprehensive liberal arts and sciences college in the State University of New

York system. It is the largest of the system's four-year colleges and the only one located in an urban community with strong traditions in the arts, recreation and education. E. H. Butler Library is a dynamic and progressive library which is dedicated to serving the instructional and research goals of the college. The library is known for its leadership in the development of microcomputer applications, professional and staff development, its resource collections, its innovative and supportive work environment and its commitment to quality library and information services. Responsibilities: The successful candidate will be responsible for the management of cataloging services for monographs, serial and non-print collections. This includes supervisory responsibility for four librarians and five clerical staff. Will serve as a member of the library administrative team. The Head of Bibliographic Control will assume a major role in the selection and implementation of an integrated library system. Requirements: Master's degree in library science from an ALA-accredited institution; broad knowledge of and experience in cataloging; experience working with OCLC or another bibliographic utility; demonstrated leadership and management ability; excellent writing and communications skills; seven years of relevant experience; supervisory experience is highly desirable. Salary: \$31,000-\$35,000. Twelve-month library faculty appointment at the associate librarian level. Competitive fringe benefits. TIAA/CREF, New York State Retirement. Excellent opportunities for professional development. Deadline for applications is March 1, 1986, or until such time as the position is filled. Please address resume, including the names and addresses of three references, to: Susan P. Besemer, Associate Director for Library Services, E. H. Butler Library, State University College at Buffalo, 1300 Elmwood Ave., Buffalo, NY 14222. Equal opportunity, affirmative action, Title IX employer.

HEAD, LC CATALOGUING/RETROSPECTIVE CONVERSION SECTION. Supervises eight members of LC Cataloguing/Retrospective Conversion Section who utilize OCLC Cataloguing Subsystem and Geac MARC Records Management System, and whose responsibilities include: all aspects of cataloguing English and foreign language monographs in all subject areas for which Library of Congress, Government Printing Office, or selected contributed cataloguing is available; retrospective conversion of circulating titles; holdings creation for multi-volume works. Formulates and interprets cataloguing policy in consultation with appropriate senior staff. Participates in Department and system-wide committees for procedures and/or policy formulation. Qualifications: MLS from ALA-accredited library school. Working knowledge of MARC formats and AACR2 as implemented by LC essential. Two years LC cataloguing experience essential; one year original cataloguing experience preferred, both preferably in a research library. Knowledge of LC classification highly desirable. Experience in authority file work essential. Advanced knowledge of OCLC searching subsystem required. Minimum 1-2 years supervisory experience. Appointment to Librarian II level requires three years of professional experience. Hiring range: \$18,400-\$23,000; Librarian II: to \$25,000. Position available immediately and open until filled. Send resumes including the names and addresses of three current references to: Search Committee for Head, LC Cataloguing Section, The Libraries, Room 14S-216, Massachusetts Institute of Technology, Cambridge, Massachusetts 02139. MIT is an equal opportunity employer with an affirmative action plan and welcomes applications from qualified women and minority candidates.

INTERNATIONAL DOCUMENTS LIBRARIAN. Search Extended. The Harvard Law School Library is seeking an experienced documents librarian to develop and manage its international documents collections and to provide reference assistance to faculty, students and other users of these collections. As a member of the reference staff of the library's International Legal Studies unit, the

documents librarian will also provide assistance in the use of the library's foreign, international and comparative resources. Harvard Law's UN and EEC (depository) collections are particularly strong. The documents librarian will report to the Senior Reference Librarian for Foreign and International Law and will work closely with the staffs of the library's technical services departments. Requirements: ALA -accredited MLS; knowledge of international documents bibliography; applicable documents experience in both reference and technical services; strong interpersonal and communication skills. Knowledge of a major Western European language highly desirable. Salary range: Librarian II, \$21,630-\$33,093. Send resume, listing three references and salary requirements, by January 30, 1986, to: Jerome Green, Personnel Officer, Harvard Law School Library, Langdell Hall, Cambridge, MA 02138. Harvard University is an affirmative action, equal opportunity employer.

LIBRARIAN I, AUTOMATION. Salary range: \$19,467-\$25,307. Responsibilities include student library orientation, reference, assisting implementation of online library automated system. 11.5-month contract. Excellent benefits. Resume, 3 letters of reference to: Texas Southmost College, 80 Fort Brown, Brownsville, TX 78520; (512) 544-0205. Deadline February 1, 1986.

REFERENCE (Head of Department). Land grant university, Southwestern desert climate. Coordinate nine other reference professionals and ILL operations. On OCLC/AMIGOS since 1974, VTLIS operational, DIALOG, etc. Possible development of BI. Additional responsibilities may be assigned. Require ALA-accredited masters with academic specialization. Prefer additional subject masters in biological sciences, physical sciences, agriculture, engineering or languages. Individuals with mid-career experience including OCLC sub-systems or equivalent, or online subject data bases, or computerized library processes will receive primary consideration. Salary commensurate with qualifications and experience, negotiable from \$30,000. Begin service between July 1 and August 20, 1986. Twelve-month appointment. Tenure track with rank based on academic preparation and activity. Above average fringe package. Initial contact including full resume must be postmarked no later than March 3, 1986. Applicants must request their library school to forward a copy of their credentials folder. Be prepared to have official transcripts sent directly from registrars of degree institutions. We may also request other data including references. Contact: Lowell R. Duhrsen, Associate Director, University Library, New Mexico State University, Box 3475, Las Cruces, NM 88003-3475; (505) 646-1809. Affirmative action, equal opportunity employer.

SPECIAL PROJECTS/BIBLIOGRAPHIC INSTRUCTION LIBRARIAN. George Mason University, the fastest growing university in the Washington, D.C., area, is seeking a librarian to initiate and assist in special projects at Fenwick Library, with emphasis on the use of non-traditional resources. Projects may include: development of CAI/CBI, involvement in library automation and media, and working with special populations within the University community. Media resources and library automation background highly desirable, good communications and interpersonal skills necessary. ALA-MLS required, plus relevant experience. Minimum salary from \$20,000, commensurate with experience and education. Send cover letter, resume, and names of 3 references by January 31, 1986 to Library Search Committee, George Mason University, 4400 University Drive, Fairfax, VA 22030. AA/EEO employer.

SUPERVISORY LIBRARIAN (Head, Processing Section), Rare Book and Special Collections Division, Research Services, Library of Congress. \$37,599-\$48,876. Working with the Chief of Division, manages division's processing operations. MLS plus one year of specialized experience at the

level equivalent to a GS-12. Must demonstrate knowledge of AACR, ability to catalog difficult and complicated special materials, ability to supplement and adapt LC cataloging to specialized needs, and ability to direct diverse processing activities and maintain quality control. Reading knowledge of two Western European languages. Requirements are stated in full in Library of Congress vacancy announcement 50592, which may be obtained by calling the Recruitment and Placement Office at (202) 287-5627. Applications must be submitted on Standard Form 171 to: Library of Congress, Recruitment and Placement Office, 101 Independence Avenue S.E., Washington, DC 20540. LB86-480.

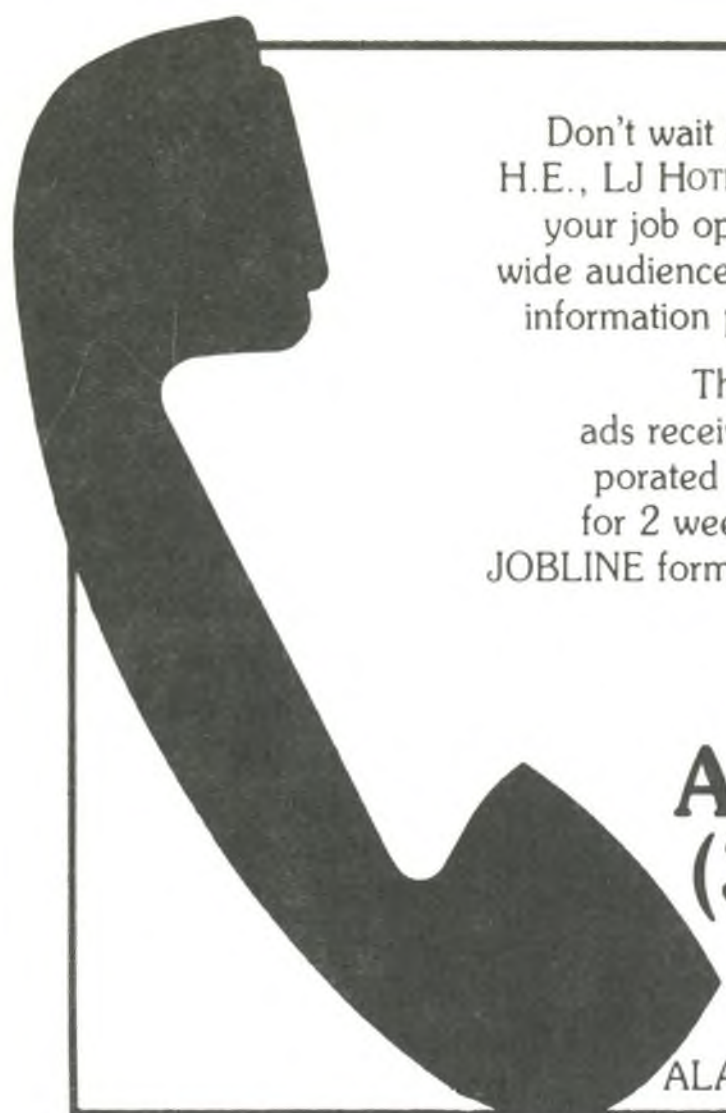
UNIVERSITY LIBRARIAN. The University of Iowa invites applications and nominations for the position of University Librarian. The University Librarian has responsibility to the management of the library system of a comprehensive, research institution with an enrollment of 30,000 students. The University is a member of the Association of Research Libraries, the Research Libraries Group, and the Center for Research Libraries. Candidates must have academic preparation and experience that indicate abilities to: 1) appreciate and address the scholarly requirements of the many varied patrons--faculty, graduate students, undergraduates--who depend upon the library for teaching, studying, and research facilities; 2) provide for the management of a large, complex academic library including planning, budget, personnel, and staff development; 3) provide leadership for the continued development of library resources and innovative information technologies in coordination with other centers of information internal and external to the university; 4) serve as a strong advocate of the Library's needs and interests within the university; 5) represent the Library effectively with external funding agencies, donors, and library professionals in the state and nation. Salary commensurate with qualifications. The position will be filled beginning September 1, 1986. Screening of applications will begin around March 1, 1986. Applications and nominations should be sent to: Lawrence Gelfand, Chair, University Librarian Search Committee, Office of the Vice President for Academic Affairs, 111 Jessup Hall, The University of Iowa, Iowa City, IA 52242. The University of Iowa is an affirmative action, equal opportunity employer.

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(Washington Hotline, cont'd)

to monitor Japanese technical information and translate selected Japanese technical documents; report annually on Japanese technical developments; publish an annual index of government translations; and encourage more U.S. companies and trade associations to review Japanese technical literature.

The Senate Commerce Committee report (S. Rept. 99-175) indicates the bill is designed to address the fact that some of the most advanced technological developments now take place in other countries, especially Japan, and that lack of information due to barriers of access, language, cost, and insufficient coordination among government programs can damage U.S. companies' ability to compete. S. 1073 was introduced by Sen. Max Baucus (D-MT); a pending House companion bill has been introduced by Rep. Norman Mineta (D-CA) -- HR 3831.

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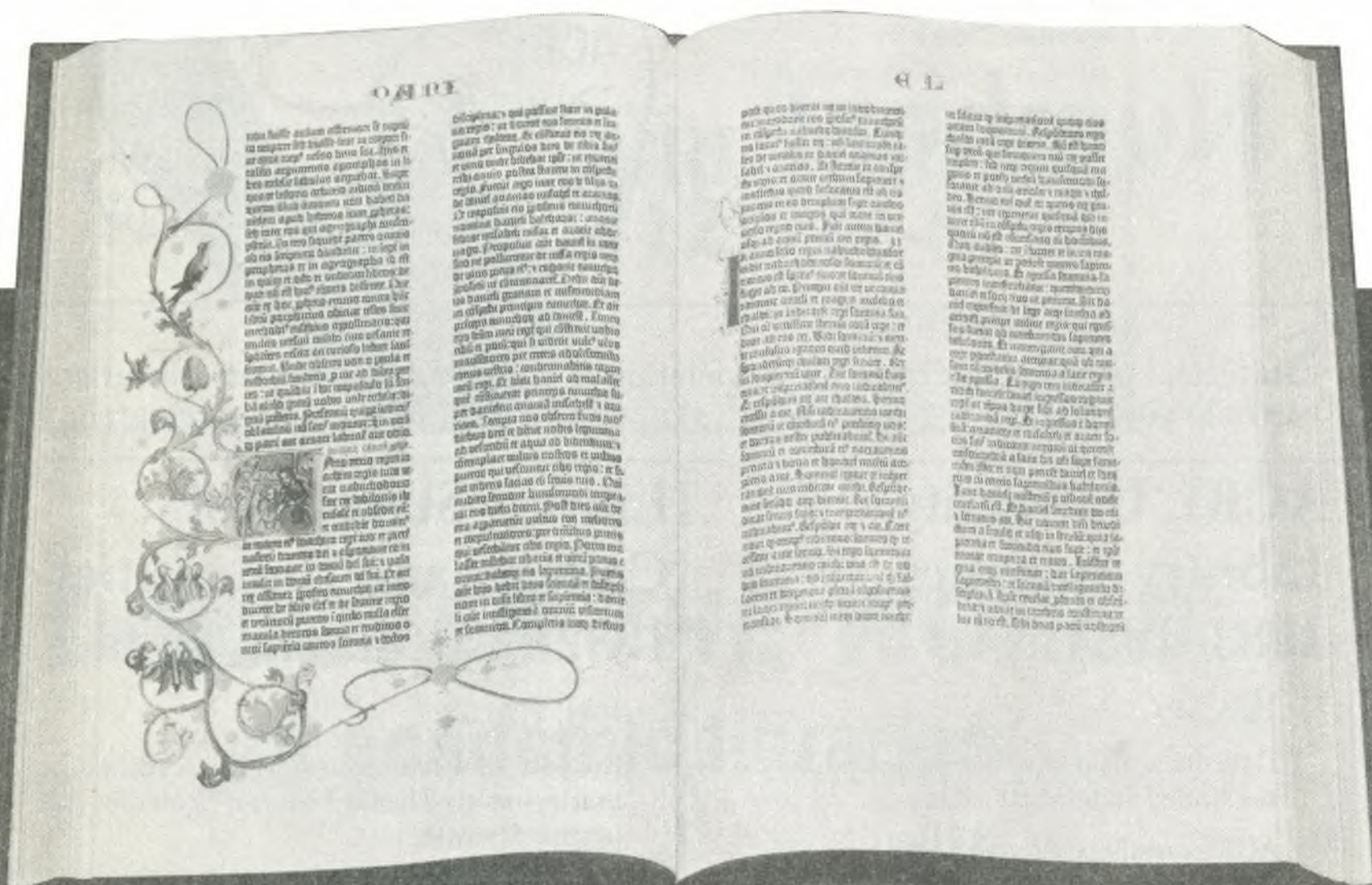
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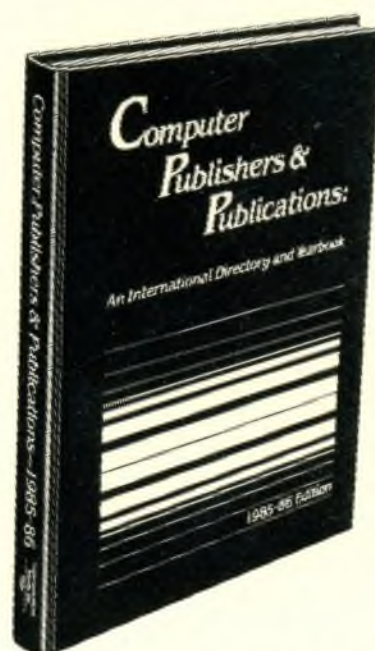
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