

Ontario, died September 5 in Toronto at the age of 57. Born in Toronto, Stevens graduated from the University of Toronto with a bachelor's degree in English and philosophy in 1952. After raising a family, she returned to the University, earning bachelor's (1966) and master's (1967) degrees in library science, and later teaching library automation and documentation as a member of the library

science faculty. From 1971 to 1973 Stevens was visiting librarian at the Tata Institute of Fundamental Research in Bombay, India. On her return to Canada she joined the staff at York University and was appointed assistant director of library systems in 1981, earning a master's degree in business administration in 1983. ■■



# PUBLICATIONS

• *Check This Out: Library Program Models* (329 pages, July 1987) is a survey of tested library programs and services that have proven to be successful and effective. Released by the U.S. Department of Education and prepared for the National Diffusion Network under contract to RMC Corporation, the book describes programs for school and public libraries, as well as programs serving defined segments of the population. Of particular interest are the academic library programs mentioned: the University of Nebraska's Consumer Health Information Resource Service, the Oakland University Reference Hotline, and the Earlham College Bibliographic Instruction Program. An appendix contains a synopsis of the definitions and criteria that served as an information base from which the evaluation instruments for the programs were built. Copies are available for \$15 (prepaid) from Dept. 36-YA, Superintendent of Documents, Washington, DC 20402-9325; stock no. 065-000-00303-1.

• *A Citizen's Guide on Using the Freedom of Information Act and the Privacy Act of 1974 to Request Government Records* (56 pages, 1987) has been published by the House Committee on Government Operations. The report is intended to be an introduction to the two acts, reflecting all changes to the laws made since 1977 including the 1986 amendments to the FOIA. It discusses the types of exemptions allowable under the FOIA, administrative appeal procedures, and how to file a judicial appeal. The report also points out requirements for agency responses, fee and fee waivers, and general, specific, medical, and litigation records of the Privacy Act of 1974. Copies may be ordered for \$1.75 (prepaid) from Dept. 36-XZ, Superintendent of Documents, Washington, DC 20402-9325; stock no. 052-071-00752-1.

• *A Directory of Clearinghouse Participants* (39 pages, July 1987) has been published by the ACRL New England Chapter to identify the 75 institu-

tions in its Collection Development Policy Clearinghouse. The directory contains information on collection sizes, sponsoring institutions, and the status of collection development policies at participant libraries, along with names and telephone numbers of contact persons. A free copy may be obtained from Reina Hart, CDIG Clearinghouse, Collection Development Department, Dimond Library, University of New Hampshire, Durham, NH 03824.

• *The Directory of Master's Programs in Foreign Languages, Foreign Literatures, and Linguistics* (175 pages, September 1987) provides information for prospective graduate students and their advisers in these fields. Entries contain data on languages offered, curricular emphases, requirements, program options, and certificates or diplomas. Indexes by state, program, special program, and certificate or diploma are included. Copies are \$15, available from the Modern Language Association of America, 10 Astor Place, New York, NY 10003. ISBN 0-87352-169-2.

• *English and American Literature: Sources and Strategies for Collection Development*, edited by William McPheron (272 pages, September 1987), has been published as no. 45 in the ACRL Publications in Librarianship series. The essays in the volume describe the tasks involved in building collections of English and American literature for academic libraries and discuss the strategies and tools that facilitate their accomplishment. The focus is on practice, with each author covering the bibliographical sources relevant to their particular topic. Sample chapters include acquisitions, serial bibliographies and review media, retrospective collection development, serials, contemporary literature, textual studies, nonprint media, literary reference collections, and special collections. Copies may be purchased for \$29.95 from the ALA Order/Billing Department, 50 E. Huron Street, Chi-

chicago, IL 60611-2795. ISBN 0-8389-0476-9.

• ***A Guide to Library Resources for Japanese Studies***, by Sachiko Morrell (194 pages, June 1987), published as part of the Library Studies Series at Washington University, is a comprehensive survey of the major core items housed in the university's East Asian Library. In addition to highlighting materials in the Japanese collection, which includes some 40,000 volumes and 125 journals, the manual also incorporates items not held by the library but of interest to researchers in the study of Japanese. Titles are listed in the vernacular as well as the romanized transliteration. Copies are available for the cost of postage and handling. Orders should be sent to the East Asian Library, Washington University, One Brookings Drive, St. Louis, MO 63130.

• ***Latin American Masses and Minorities: Their Images and Realities***, edited by Dan C. Hazen (2 vols., 1987), contains the papers of the 30th Seminar on the Acquisition of Latin American Library Materials, held at Princeton University, June 18-23, 1985. The papers are grouped into five broad areas: 1) philosophical and conceptual dilemmas in Latin Americanist scholarship; 2) sam-

ple inquiries; 3) images and realities in non-traditional formats; 4) research libraries and the structure of Latin Americanist research; and 5) bibliographies, research guides, and finding aids. A copy may be ordered for \$55 (plus \$2.50 shipping, prepaid) from the SALALM Secretariat, 728 State Street, Madison, WI 53706. ISBN 0-917617-11-8.

• ***Music in New York During the American Revolution: An Inventory of Musical References in Rivington's New York Gazette***, by Gillian B. Anderson (135 pages, 1987), has been published as no. 24 in the Music Library Association's Index and Bibliography series. The *New York Gazette*, a weekly newspaper published in New York City from 1773 to 1783, contained announcements of music and instruments for sale, concerts, assemblies and balls, and musical instruction. The monograph profiles American musical culture in the Revolutionary War era. Copies may be ordered for \$15 (MLA members, \$12) from the Music Library Association, P.O. Box 487, Canton, MA 02021. ISBN 0-914954-33-4.

• ***The National Directory of Addresses and Telephone Numbers*** (892 pages, 1987 ed.), now distributed by Pacific Bell, contains some 150,000 useful phone numbers for airlines, car rental agencies, hotels and motels, accounting firms, ad agencies, trade or educational associations, unions, colleges and universities, computer services, banks, governments (city, county, state, federal, and foreign), hospitals, law firms, media sources, and corporations (both alphabetical and by industry classification). One would hope in future editions that a "Library" classification might be added, although somehow the Cleveland and Minneapolis Public Libraries were included in the "Research Services" category. Some of the most helpful sections are an alphabetical list of U.S. towns and cities showing area and zip codes, and comprehensive price tables for the U.S. Postal Service, UPS, and selected express courier services. All numbers have been verified by phone within the six months preceding publication. Copies may be ordered for \$34.95 from General Information, Inc., 401 Parkplace, Kirkland, WA 98033. ISBN 0-941841-00-6.

• ***Preservation Guidelines in ARL Libraries***, SPEC Kit #137 (September 1987), contains the results of a survey of 97 ARL libraries on comprehensive preservation programs, decision-making and priorities, brittle books programs, and trends and issues concerning costs, cooperative programs, and technology. The kit contains the ARL Preservation Guidelines, six preservation policies, preservation priority statements, documents related to decision-making, descriptions of brittle books programs, and a selected reading list. Individual SPEC kits cost \$20 prepaid, plus \$5 postage outside the U.S. Send check payable to ARL Office of Management Studies to: SPEC, Office of Management Studies, 1527 New Hampshire Ave., N.W., Washington, DC 20036.

#### Statement of ownership and management

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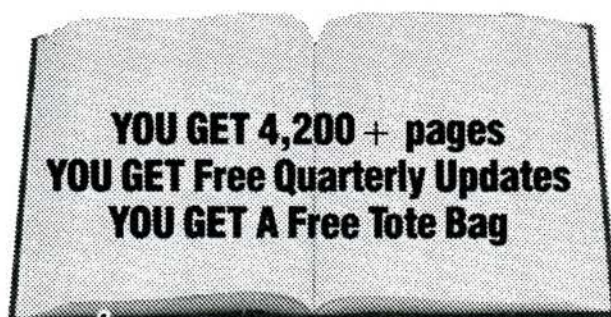
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• ***Procedural Guide to Automating an Art Library***, edited by Patricia J. Barnett and Amy Lucker (48 pages, 1987), features four papers presented at a session sponsored by the Art Libraries Society of North America (ARLIS/NA) Computer and Museum Groups at their 1986 Annual Conference in New York. The editors have prepared a Summary on working toward a model art library and information system, and have included a glossary of terms, a directory of projects and systems, and an annotated bibliography. The cost is \$15 (plus \$1 billing fee if not prepaid) from ARLIS/NA Occasional Papers, 3900 E. Timrod St., Tucson, AZ 85711. ISBN 0-942740-06-8.

• ***Proposals and Contracts for Library Automation: Guidelines for Preparing RFP's***, by Edwin M. Cortez (225 pages, June 1987), is a step-by-step handbook on writing RFPs and negotiating the resulting contract. Nearly half of the book consists of appendices showing examples of functional, technical, contract, and miscellaneous specifications for use in various situations. The book was co-published by ALA and Pacific Information, Inc., a California consulting firm. Copies may be ordered for \$29 from ALA Order/Billing, 50 E. Huron St., Chicago, IL 60611-2795. ISBN 0-8389-2043-8.

• ***Sound Recordings and the Library***, by Sharon G. Almquist (37 pages, August 1987), published as Occasional Paper no.179 by the University of Illi-

nois Graduate School of Library and Information Science, provides an overview of recording technology from Edison's phonograph to the compact disk. Copies are \$3.00 (prepaid, plus \$.50 shipping) from Occasional Papers, GSLIS Publications Office, University of Illinois at Urbana-Champaign, 249 Armory Building, 505 E. Armory St., Champaign, IL 61820.

• ***Statistical Norms for College and University Libraries*** (42 pages, 1987) have been derived from the 1985 HEGIS Survey conducted by the U.S. Department of Education. The report contains national statistical norms for all HEGIS survey items and breaks them out for independent and public institutions offering associate, bachelor's, master's, and doctoral degrees. Percentile rankings are provided for purposes of comparison. Copies may be ordered for \$35 (\$10 extra if not prepaid) from John Minter Associates, Inc., 2400 Central Ave., B-2, Boulder, CO 80301. ISBN 0-937767-69-7.

• ***Telefacsimile Sites in Libraries in the United States and Canada*** (3d ed., 1987) contains 700 listings for libraries that use telefacsimile in support of interlibrary loan activities. The directory is organized by state and institution, with indexes by city, telefacsimile phone number, and institution. Copies may be ordered for \$18 from CBR Consulting Services, Inc., P.O. Box 248, Buchanan Dam, TX 78609-0248. ■■



# CALENDAR

## November

13—**Communication:** SBCLS SouthNet Staff Development Subcommittee workshop, Convention Center, Santa Clara, California. Arch Lustberg will speak on "Turning Confrontation into Communication" and "Effective Public Speaking." Fee: \$35 for CLA/SouthNet members, \$50 for non-members. Contact: California Library Association, 717 K St., Suite 300, Sacramento, CA 95814-3477.

13—**New technology:** "Managing Technology: Real Life Stories from Hi-Tech Libraries," a symposium sponsored by ACRL's Greater New York Metropolitan Area Chapter, New School for Social Research, 66 W. 12th Street., New York City. Speakers include Sheila Creth and John Rizzo, plus a panel of case study perspectives moderated by Frederick Low. The program will focus on how front line librarians, directors, and networks are meeting the challenges

of multi-levels of technology. Contact: Janet Wagner, Hofstra University Library, 1000 Fulton Ave., Hempstead, NY 11550; (212) 560-5963.

19—**Automation:** "Getting the Most out of Your PC," an automation workshop sponsored by the Long Island Library Resources Council and its Regional Automation Committee, Long Island University, Brentwood Campus. Fee: \$10 for LILRC members, others \$20. Deadline is November 12. Contact: PC Workshop, LILRC, Melville Library Building, Suite E5310, Stony Brook, NY 11794-3399.

## December

1-3—**Optical media:** 7th Annual Optical Information Systems Conference and Exhibition, New York Hilton Hotel, New York City, sponsored by Meckler Corporation. OIS '87 will feature separate tracks on interactive videodisk, compact