
ACRL list of materials available

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Bibliographic instruction

•**Back to the Books: Bibliographic Instruction and the Theory of Information Sources** (1983). Edited by Ross Atkinson. "*Back to the Books* is worthwhile reading because the major issues under discussion in the BI literature are considered thoughtfully and concisely." *Journal of Academic*

Librarianship. 76p. 6587-3. \$15; ACRL members \$12.

• **Bibliographic Instruction Clearinghouse: A Practical Guide** (1984). "Presents a review of the history, method and problems of organization, and function of established clearinghouses, followed by a how-to for organizing additional clearinghouses. This book is thorough, well written, carefully prepared..., and indeed practical." *Library Science Annual*. 71p. 6775-2. \$12; ACRL members \$9.

• **Evaluating Bibliographic Instruction: A Handbook** (1983). "...one of the most practical and useful publications in the area of user instruction." *Library & Information Science Research*, vol. 6. 122p. 6608-X. \$17; ACRL members \$13.

• **Organizing and Managing a Library Instruction Program** (1979). ACRL BIS Continuing Education Committee. 30p. 6731-0. \$4; ACRL members \$3.

• **Petals Around a Rose: Abstract Reasoning and Bibliographic Instruction** (1980). By Cerise Oberman-Soroka. 23p. 6732-9. \$5; ACRL member \$4.

Collection development

• **Books for College Libraries III** (1988). Six volumes. Review of *Books for College Libraries, second edition*: "recommended to all academic libraries as a necessary purchase." *Booklist*. 3353-X. \$500. Electronic formats (tape and online) also available. Contact BCL3/Choice, 100 Riverview Center, Middletown, CT 06457 for details.

• **Building Women's Studies Collections: A Resource Guide** (1987). 48p. 0-9144-9207-1. \$12. Edited by Joan Ariel. Choice Bibliographical Essay Series, No. 8. Order from: Choice, 100 Riverview Center, Middletown, CT 06457.

• **Curriculum Materials Center Collection Development Policy** (1984). 27p. 6777-9. \$7; ACRL members \$5.

• **Guide for the Development and Management of Test Collections with Special Emphasis on Academic Settings** (1985). Ad Hoc Subcommittee on Test Collections, Education and Behavioral Sciences Section. "Any question a librarian might have on the subject of test collections appears to have been answered in the Guide..." *Library Journal*. 69p. 6926-7. \$12; ACRL members \$9.

• **Women's Studies in Western Europe: A Resource Guide** (1986). Edited by Stephen Lehmann and Eva Sartori. "The well-edited result gives American librarians and researchers an overview of the field plus specific information about acquisitions of feminist publications from western Europe...A valuable resource for academic or large public libraries." *Choice*. 129p. 7037-0. \$18; ACRL members \$15.

Conference proceedings

• **Academic Libraries: Myths and Realities**

(1984). Proceedings of the Third National Conference of the Association of College & Research Libraries. 420p. 6787-6. \$28; ACRL members \$20.

• **Energies for Transition** (1986). Proceedings of the Fourth National Conference of the Association of College and Research Libraries. Edited by Danuta A. Nitecki. "...a good cross-section in this one volume of the current issues and new developments related to academic librarianship." *College & Research Libraries*. 248p. 6976-3. \$30; ACRL members \$22.

• **Libraries and Accreditation in Institutions of Higher Education** (1981). Proceedings of an invitational conference sponsored by ACRL and COPA. Julie A. C. Virgo, ed. "...useful to academic librarians and library schools for the purpose of understanding better the role of the library in the accreditation process." *Journal of Academic Librarianship*. 176p. 6741-8. \$19; ACRL members \$15.

• **Options for the 80's** (1981). Fifty-six contributed papers from the Second National ACRL Conference in Minneapolis. Eleven microfiche. Free.

Directories

• **Directory of Curriculum Materials Centers** (1985). Compiled by Lois J. Lehman and Eva K. Kiewitt. 2nd ed. "...an invaluable work which will be heavily used by all who are associated with education collections, instructional materials centers, and teacher training institutes." *Library & Information Science Annual*, vol. 3. 194p. 6917-8. \$20; ACRL members \$15.

• **Slavic Ethnic Libraries, Museums and Archives in the United States: A Guide and Directory** (1980). Compiled by Lubomyr R. Wynar. 164p. 6742-6. \$9; ACRL members \$6.

Personnel issues and faculty status

• **Academic Status: Statements and Resources** (1988). A compilation of official standards and guidelines, research articles, and bibliographies on academic status. 7233-0. \$7.50; ACRL members \$5.

• **Travel Policies of Twenty-one College & University Libraries** (1980). 77p. 6736-1. \$3.

Rare books, manuscripts and archives

• **Binding Terms: Thesaurus for Use in Rare Book and Special Collections Cataloguing** (1988). 7210-1. 37p. \$10; ACRL members \$8.50.

• **Genre Terms: A Thesaurus for Use in Rare Book and Special Collections Cataloguing** (1983). Developed for use in MARC field 655, these terms should be used to designate intellectual genres of textual materials. 41p. 6612-8. \$7.50; ACRL members \$5.50.

• **Printing and Publishing Evidence: Thesauri for Use in Rare Book and Special Collections Cata-**

loguing (1986). Developed for use in MARC field 755, these thesauri provide standard terms for the retrieval of physical evidence of printing and publishing practices. 28p. 7108-3. \$7.50; ACRL members \$5.50.

• **Provenance Evidence: Thesaurus for use in Rare Book and Special Collections Cataloguing** (1988). 7239-X. 24p. \$9; ACRL members \$7.

• **NEW! Your Old Books** (1988). By Peter Van Wingen. Answers frequently asked questions about rare books and book values. 7216-0. Single copies are available from ACRL for \$1 and SASE. 50 copies, \$20 available from ALA Graphics, 50 E. Huron Street, Chicago, IL 60611-2795.

Statistics

• **ACRL University Library Statistics 1985-86 and 1986 "100 Libraries" Statistical Survey** (1987). Compiled by Robert Molyneux. Statistics from 149 non-ARL university, college, and junior college libraries. "Decision makers need valid and reliable data. The title provides such data for academic libraries." *Library Journal*. 7144-X. \$30; ACRL members \$24.

• **ACRL University Library Statistics 1981-1982** (1983). Statistics from 92 non-ARL university libraries. 55p. 6596-2. \$15; ACRL members \$12.

• **ACRL University Library Statistics 1978-1979** (1980). Statistics from 98 non-ARL university libraries. 47p. 6739-6. \$7.50; ACRL members \$5.

• **Library Statistics of Colleges and Universities, 1985: National Summaries, State Summaries, Institutional Tables** (1987). Data from the 1985 HEGIS study conducted by the Center for Education Statistics covering over 3,000 academic libraries. "ACRL is to be commended for publishing...valuable comparative data that the Reagan administration no longer sees fit to disseminate." *Library Journal*. 7147-4. \$30; ACRL members \$24.

• **Library Statistics of Colleges and Universities, 1982 Institutional Data** (1984). Data from the 1981-82 HEGIS study conducted by the National Center for Education Statistics covering over 3,000 academic libraries. 177p. 6640-3. \$16; ACRL members \$12.

• **Quantitative Criteria for Academic Research Libraries** (1984). By Kendon L. Stubbs. "This volume is useful for comparative purposes and will be of interest to academic library administrators." *Library Science Annual*. 135p. 6788-4. \$19; ACRL members \$15.

CLIP Notes

• **College Library Information Packets (CLIP Notes)** collect data and sample documents from college and small university libraries to assist academic librarians in establishing or refining services and operations. CLIP Notes are prepared by

ACRL's College Libraries Section.

• **Collection Development Policies, CLIP Note #2** (1981). 131p. 6738-8. \$12; ACRL members \$9.

• **Online Bibliographic Database Searching in College Libraries, CLIP Note #4-83** (1983). Compiled by David Carlson and P. Grady Morein. "To those charged with making such a service [online service] available on the nation's campuses this inexpensive guide is likewise a must." *Online*. 132p. 6624-1. \$19; ACRL members \$15.

• **Mission Statements for College Libraries, CLIP Note #5**. Compiled by Larry Hardesty, Jamie Hastreiter, and David Henderson. "The survey is a good one, eliciting answers to questions about why and how libraries developed statements of purpose, or why not...a commendable production..." *RQ*. 1985. 107p. 6944-5. \$20; ACRL members \$15.

• **Special Collections in College Libraries, CLIP Note #6** (1986). Compiled by Christine Erdmann. Contains actual documents from college libraries on projects, publicity, financial support, archives, preservation, and use policies. 95p. 7004-4. \$18; ACRL members \$15.

• **Managing Student Workers in College Libraries, CLIP Note #7** (1986). Compiled by Michael D. Kathman and Jane McGurn Kathman. "Supervisors looking for help in hiring and managing these [student] workers, whether in small or large academic libraries, will find this compilation very useful. Any supervisor will find good, easily adaptable ideas among the sample documents." *RQ*. 182p. 7097-4. \$17; ACRL members \$14.

• **Periodicals in College Libraries, CLIP Note #8** (1987). Compiled by Jamie Webster Hastreiter, Larry Hardesty, David Henderson. "This book fulfills the series' mission to share information and ideas to aid academic library decision making. Recommended for all college and university libraries." *Library Journal*. 116p. 7143-1. \$17; ACRL members \$14.

• **Friends of College Libraries, CLIP Note #9** (1987). Compiled by Ronelle Thompson. 134p. 7171-7. \$17; ACRL members \$14.

• **Annual Reports in College Libraries, CLIP Note #10** (1988). Compiled by Kenneth Oberembt. 135p. 7219-5. \$20; ACRL members \$17.

ACRL Publications in Librarianship

• **No. 39—Libraries for Teaching, Libraries for Research: Essays for a Century** (1977). Richard D. Johnson, ed. "...a must for all library school students interested in academic librarianship." *ARBA* 78. 259p. 0247-2 (use order code 3196-0). \$15.00cl. Limited quantities available.

• **No. 41—Women View Librarianship: Nine Perspectives** (1980). Kathryn Renfro Lundy, ed. "It is satisfying to read their considered responses to questions ranging from ideas about administration and personal career choices to developing library

school curricula and advice to beginning professionals." *College & Research Libraries*. 99p. 3251-7. \$8.00pbk.

•No. 42—**The Spirit of Inquiry: The Graduate Library School at Chicago, 1921-51** (1982). John V. Richardson, Jr. "...a significant book in library education and an example of painstaking historical research." *ARBA* 84. 238p. 3273-8. \$35.00cl. Limited quantities available.

•No. 43—**The Landscape of Literatures: Use of Subject Collections in a University Library** (1983). Paul Metz. "Metz provides...an important use study...by attempting to identify the subject literature of interest to faculty and students in various academic disciplines." *RQ*. 143p. 3286-X. \$30.00pbk. Limited quantities available.

•No. 44—**The Carnegie Corporation and the Development of American College Libraries, 1928-41** (1984). Neil A. Radford. Provides a useful historical perspective on collection analysis and external funding by studying the impact of Carnegie grants for collection development. 257p. 3295-9. \$29.95pbk.

•NEW! No. 45—**English and American Literature: Sources and Strategies for Collection Development** (1987). William McPheron, ed. "This volume is not only instructive, it is also lively reading. It is handy to have in one collection a wealth of practical information to guide subject specialists in English and American literature." *Journal of Academic Librarianship*. 272p. 0476-9. \$29.95pbk.

Periodicals

•**Choice**. Book and non-print review journal of the Association of College & Research Libraries. Eleven issues per year; (July/August combined). ISSN: 0009-4978. Editor/publisher: Patricia Sabosik. Available by subscription only, \$125/year domestic rate; \$140/year foreign rate; single issues \$15. Order from: Circulation Department, *Choice*, 100 Riverview Center, Middletown, CT 06457.

•**Choice Reviews-on-Cards**. Reviews from each monthly issue of *Choice* printed on 3 x 5 cards. Available to *Choice* subscribers only for \$195/year domestic rate; \$210/year foreign rate; single issues \$25. Order from: Circulation Department, *Choice*, 100 Riverview Center, Middletown, CT 06457.

•**College & Research Libraries**. Official journal of the Association of College and Research Libraries. Six bimonthly issues per year. Editor: Charles R. Martell Jr., California State University Library, Sacramento, CA 95819. Sent to ACRL members as a requisite of membership. Also available on subscription, \$35/year, U.S.; \$40/year, PUAS countries; \$45/year, other countries. ISSN: 0010-0870. Order from: Subscription Department, American Library Association, 50 East Huron Street, Chicago, IL 60611-2795.

•**College & Research Libraries News**. Official news magazine of the Association of College and Research Libraries. Eleven issues per year; (July/August combined). Editor: George M. Eberhart, ACRL/ALA, 50 E. Huron St., Chicago, IL 60611-2795. Sent to ACRL members as a requisite of membership. Also available on subscription, \$15/year, U.S.; \$20/year, PUAS countries; \$25/year, other countries. ISSN: 0099-0086. Order from: Subscription Department, ALA, 50 E. Huron St., Chicago, IL 60611-2795.

•**Fast Job Listing Service**. A job listing which supplements in a speedy, timely fashion the classified advertising in *C&RL News*. Published twelve times per year. Six-month subscription \$15; ACRL members \$10. Order from: ACRL, 50 E. Huron St., Chicago, IL 60611-2795.

•**Index for Volumes 26 to 40 (1965-1979) of College & Research Libraries and College & Research Libraries News** (1980). Prepared by Eldon W. Tamblin. 6482-6. \$12; ACRL members \$10.

•**Rare Books and Manuscripts Librarianship**. Two issues per year. Editor: Ann S. Gwyn, Milton S. Eisenhower Library, The Johns Hopkins University, Baltimore, MD 21218. ISSN: 0884-450X. \$25/year, U.S.; \$28/year, PUAS countries; \$35/year, other countries. Order from: Subscription Department, ALA, 50 E. Huron St., Chicago, IL 60611-2795. ■■

Hurricane Gilbert relief drive

The Library at the University of the West Indies, Kingston, Jamaica, was destroyed by Hurricane Gilbert in October 1988. A Hurricane Gilbert Relief Drive was announced by City University of New York chancellor Joseph S. Murphy shortly thereafter, and since that announcement an Ad Hoc Librarians' Group at LaGuardia Community College has started a grassroots effort to get forms of assistance to UWI's Library.

The Library's collection consisted of about 360,000 volumes and over 12,000 journals. It held many unique titles including a copy of every book written by the poet Wilfred Cartey, an alumnus of UWI. LaGuardia Community College's faculty and staff donated books and periodicals to the Library during November and are investigating ways and means of making humanitarian shipments of books at little or minimal cost. Assistance, whether money or library materials, is urgently needed by the Library at the University of the West Indies.

For more information, contact: Fred Lowe at (718) 482-5424; Ken Peebles at (718) 482-5430; or Clementine Lewis at (718) 482-5429. The address of the UWI librarian is: Albertina Jefferson, Librarian, University of the West Indies, Mona Campus, Kingston 7, Jamaica.

ACRL standards and guidelines

Single copies of ACRL standards are available free upon request. Additional copies may be purchased for one dollar each. Prepayment must accompany orders for additional standards. Send all requests to: ACRL Standards and Guidelines, ACRL/ALA, 50 E. Huron St., Chicago, IL 60611-2795.

Access

Access Policy Guidelines. *C&RL News*, November 1975. 2p. \$1.00.

Audiovisual

Guidelines for Audiovisual Services in Academic Libraries. *C&RL News*, October 1987. 4p. \$1.00.

Bibliographic instruction

Bibliographic Competencies for Education Students. 1981. 2p. \$1.00.

Guidelines for Bibliographic Instruction in Academic Libraries. *C&RL News*, April 1977. 1p. \$1.00.

Colleges and universities

Guidelines for Branch Libraries in Colleges and Universities. *C&RL News*, October 1975. 3p. \$1.00.

Guidelines for Extended Campus Library Services. *C&RL News*, March 1982. 2p. \$1.00.

The Mission of an Undergraduate Library: Model Statement. *C&RL News*, October 1987. 3p. \$1.00.

Standards for College Libraries. *C&RL News*, March 1986. 12p. Single copies free; additional copies \$1.00 each.

Standards for University Libraries. *C&RL News*, April 1979. ACRL/ARL. 10p. Single copies free; additional copies \$1.00 each.

Community and junior colleges

Guidelines for Two-Year Colleges Learning Resources Programs. *C&RL News*, January and February 1982. ACRL/AECT. 10p. Single copies free; additional copies \$1.00 each.

Statement on Quantitative Standards for Two-Year Learning Resources Programs. 1979. Draft available in *C&RL News*, March 1979. 4p. Single copies free; additional copies \$1.00 each.

Personnel issues and faculty status

Guidelines and Procedures for the Screening and Appointment of Academic Librarians. *C&RL News*, September 1977. 4p. \$1.00.

Joint Statement on Faculty Status of College and University Librarians. ACRL/AAUP/AAC. *C&RL News*, February 1974. 1p. \$1.00.

Model Statement of Criteria and Procedures for Appointment, Promotion in Academic Rank, and Tenure for College and University Librarians. *C&RL News*, May 1987. 8p. \$1.00.

Standards for Faculty Status for College and University Librarians. *C&RL News*, May 1974. 2p. \$1.00.

Statement on Collective Bargaining. 1975. 1p. \$1.00.

Statement on the Terminal Professional Degree for Academic Librarians. 1975. 1p. \$1.00.

Rare books, manuscripts and archives

Guidelines for the Security of Rare Book, Manuscript, and Other Special Collections. 1983. *C&RL News*, March 1982. 4p. \$1.00.

Guidelines on Manuscripts and Archives. Compilation of policy statements prepared by the ACRL Rare Books and Manuscripts Section's Committee on Manuscripts Collections. Contains: Statement on Appraisal of Gifts; Statement on Legal Title; Statement on the Reproduction of Manuscripts and Archives for Noncommercial Purposes; Statement on the Reproduction of Manuscripts and Archives for Commercial Purposes; and Universal Gift Form and Instructions. 1977. 11p. \$1.00.

Guidelines on the Selection of General Collection Materials for Transfer to Special Collections. *C&RL News*, September 1987. 4p. \$1.00.

Guidelines Regarding Thefts in Libraries. *C&RL News*, March 1988. 4p. \$1.00.

Joint Statement on Access to Original Research Materials. This supersedes the 1976 ACRL Statement on Access and the 1974 Standards for Access of SAA (*American Archivist*, January 1974). *C&RL News*, April 1979. 2p. \$1.00.

Standards for Ethical Conduct for Rare Book, Manuscript, and Special Collections Libraries. RBMS Committee on Developing Guidelines for Professional Ethics. *C&RL News*, March 1987. 2p. \$1.00. ■■



How to publish in ACRL: Non-serial publications

Are you working on a survey, directory, pamphlet, bibliography, or any other project with publication potential? Then you need to be aware of the publication procedures for *non-serial* publications developed by the ACRL Publications Committee.

If your idea is appropriate for the *Publications in Librarianship* series, contact the editor, Jonathan A. Lindsey, Coordinator of Library Affairs, Baylor University, Waco, TX 76798. If your idea is appropriate for a *CLIP Note*, contact the chair of the CLS Clip Note Committee, Pamela Snelson, Coordinator of Access Services, Drew University Library, Madison, NJ 07940.

If your idea is more appropriate as an ACRL non-serial publication, your proposal will go through the following steps on the way.

Step One. Fill out a "Preliminary Publication Information Form," available from ACRL Headquarters, early in the planning stages of your project. This form asks for basic information about the scope and content of the proposed publication and the individual(s) responsible for developing it. Send the completed form to Mary Ellen Davis, ACRL's publications officer, at ACRL Headquarters.

Step Two. The ACRL publications officer reviews the proposal and offers ALA Publishing Services the first chance of accepting the project as an

ALA publication. This "right of first refusal" is specified in the operating agreement between ALA and its divisions.

Step Three. ACRL's Publications Subcommittee on Non-Serial Proposals and the ACRL publications officer review the content and viability of the proposal and make a recommendation as to its feasibility. (In some cases, an outside reader with expertise in the subject area will be asked to review the publication for editorial content. This review will next be considered by the Subcommittee and the publications officer.) The Subcommittee will review and act upon publication proposals throughout the year, as well as at ALA annual conferences and midwinter meetings.

Step Four. After reviewing the recommendations of the Subcommittee (and any outside reviewers) the ACRL publications officer then accepts, rejects, refers back to ALA Publishing Services, or asks for further development of each proposal from the author or sponsoring body.

Step Five. If your proposal is accepted, submit your completed manuscript to ACRL Headquarters for further review by the Subcommittee and the ACRL publications officer.

For further information, contact Mary Ellen Davis, ACRL Publications Officer, ACRL/ALA, 50 E. Huron St., Chicago, IL 60611-2795; (312) 944-6780, x287. ■■

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News from the Field

Acquisitions

• Southeast Missouri State University, Cape Girardeau, has acquired the largest private collection in the world of books and manuscripts by author William Faulkner, valued at \$3.5 million. The collection was donated by Louis Daniel "L. D." Brodsky, a St. Louis poet who collected the material and who will serve as curator, and his father, Saul L. Brodsky, a St. Louis businessman. Most notable among the 10,000 items in the collection are Warner Bros. files and screenplays from Faulkner's stints as a Hollywood screenwriter in the 1940s, more than 120 books inscribed by Faulkner, three one-of-a-kind "books" typed and

bound by Faulkner, and the 606-page carbon typescript of "The Hamlet," the only Faulkner novel manuscript not held by an institution. The collection also includes an assortment of personal letters to, from, and about Faulkner, including previously unpublished letters by his wife Estelle, his early mentor Phil Stone, and his Random House editor and confidante Saxe Commins.

• The University of Michigan, Ann Arbor, has acquired the "Lon G. Nungesser Papers: Hope for Humanity" for its Joseph A. Labadie Collection, part of the University's Department of Rare Books and Special Collections. Nungesser, a social psychologist, author, and AIDS victim, donated his papers to the Labadie Collection, one of the largest