

# THE

# CLASSIFIED

# ADS

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$7.95 per line for institutions that are ACRL members, \$9.95 for others. Late job notices are \$19.25 per line for institutions that are ACRL members, \$22.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$355 to \$675 based upon size. Please call for sizes and rates.

**Guidelines:** For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

**Internet:** C&RL News classified ads are accessible on the Internet through the gopher server at the University of Illinois at Chicago. Ads will be placed on the gopher approximately 2-3 weeks before the printed edition of C&RL News is published. To reach C&RL NewsNet locate the University of Illinois at Chicago in the menu of all servers maintained on gopher at the University of Minnesota. Alternatively, connect your favorite gopher client directly to host "gopher.uic.edu 70". Select "The Library" from the menu and then select "C&RL NewsNet" from the next menu.

**Contact:** Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U21808@UICVM.uic.edu or jack.helbig@ala.org.

**Policy:** ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

## POSITIONS OPEN

**ARCHIVIST/SPECIAL COLLECTIONS LIBRARIAN.** Emory & Henry College and the Holston Conference of the United Methodist Church seek qualified applicants for the position, effective January 1, 1996. All collections are housed at Emory & Henry College. Reporting to the Director of Kelly Library, the Archivist/Librarian will be responsible for the overall management of the archives and special collections for the college and the conference, including collection development, records management, research services, and public relations with both the college and the conference community. Duties: Developing policies and programs to facilitate acquisition, preservation, access to, and use of these collections, serving as liaison to the campus community and Holston Conference members in procuring records providing proper archival housing and treatment of materials in the collections. Qualifications: ALA-accredited master's degree, with substantial course work or an advanced degree in history or related discipline. Experience as an archivist. Background in church history, especially

## TRENTON STATE COLLEGE

### ROSCOE L. WEST LIBRARY

**Information Literacy Coordinator:** Plans, promotes, implements, and evaluates information literacy programs that fulfill the educational mission of the library. Works closely with classroom and library faculty. Shares responsibility for general reference. Some evenings and weekends. Required: instructional experience at the college level. Desirable: an additional graduate degree; knowledge of teaching and research methods, and familiarity with educational technology.

**Social Science and Archives Librarian:** Provides reference, collection development, and user education in the social sciences. Shares responsibility for general reference. Supervises the organization and daily operation of the Trenton State College Archives. Some evenings and weekends. Required: social science background. Desirable: a second graduate degree in a social science; archives experience.

**Both positions:** Full time, tenure track, and report to the Assistant Dean for Public Services. Salary range U24 (\$37,196-\$55,787). Required: ALA-accredited Master's degree; three years of professional-level academic library experience; record of, or strong interest in, scholarship, publishing, and involvement in professional associations and conferences; experience in general reference service, including database and Internet searching; excellent oral and written communication skills; excellent interpersonal skills; problem-solving and planning skills; ability to set priorities. Initiative, flexibility and a strong service orientation are essential. Scholarship and professional activity required for tenure. Applications will be accepted until the positions are filled. Please send cover letter, resume, and names and phone numbers of three professional references to:

- Information Literacy Coordinator Search Committee -  
Maureen Gorman, Chair
- Social Sciences and Archives Search Committee -  
Nelson Evans, Chair

Roscoe L. West Library, Trenton State College,  
Hillwood Lakes, CN4700, Trenton, NJ 08650-4700.  
To enrich education through diversity,  
TSC is an AA/EOE.

United Methodism; a plus. Preference will be given to applicants with significant public service and/or special collections experience and familiarity with computers and the emerging technologies for networked access. Membership in the Academy of Certified Archivists desirable. Send letter of application, names of three references, and resume, by December 15, 1995, to: Thelma J. Hutchins, Director, Kelly Library, Emory & Henry College, Emory, VA 24327. Salary: \$22,000 (negotiable) and benefits including TIAA/CREF, insurance, vacation, sick-leave. EO/AA.

**CATALOGER, ASSISTANT PROFESSOR.** (Tenure-leading.) Cataloging Department, starting May 1, 1996. The successful candidate will: (1) Be responsible for original cataloging and editing of non-Library of Congress bibliographic records from the OCLC database for print and nonprint monographic materials for titles written in German, French, and Chinese languages, for titles in the subject areas of German, French and eastern Asian languages and literatures, and for English-language titles in the social sciences. This includes procedures for OCLC Enhance, Upgrade, and Database Enrichment. (2) Act as a resource person for cataloging assistants in assigned language and subject areas. (3) Serve one-quarter time as a resource person for the Cataloging Department's database maintenance section for the libraries' Innovative Interfaces system, resolving nonroutine maintenance problems, providing cataloging expertise to the section.

# BOWLING GREEN STATE UNIVERSITY

## Libraries and Learning Resources



Bowling Green State University seeks to fill the following vacancies by July 1, 1996. All positions are full-time, tenure-track, faculty positions. Bowling Green State University is a Ph.D.-granting institution serving 17,000 undergraduate and 2,500 graduate students in northwest Ohio. BGSU Libraries hold over 1.8 million volumes, and offer a full range of knowledge services, nationally known special collections, and access to resources via OhioLINK, a statewide online catalog. The libraries are a campus leader in efforts to promote a culturally diverse environment through programs and services. BGSU is a short commute to and from Toledo.

### **LIBRARY USER EDUCATION (LUE) COORDINATOR**

Coordinates programs and activities associated with library user education, including liaison with teaching departments; trains staff in teaching; provides course-integrated classes and general instruction in research processes and library resources; develops instructional materials and documentation; serves at reference desk; and promotes library services and resources.

**REQUIRED:** Demonstrated skill in bibliographic instruction; proficiency with networked electronic resources and general computing.

**PREFERRED:** Up to two years supervisory experience; reference desk experience; strong academic background in social sciences or humanities.

### **REFERENCE LIBRARIAN (two positions)**

Performs reference service; participates in library user education; conducts individual consultations; instructs and assists in the use of electronic resources; shares reference collection development duties. Some night and weekend work required.

**REQUIRED:** Demonstrated skill in bibliographic instruction, proficiency with networked electronic resources, collection development experience, and strong academic background in social sciences or humanities.

### **SCIENCE LIBRARIAN**

Serves as member of a self-managing team which coordinates all activities and services, including development and planning of reference, library user education, and collection development, in the Science Library; provides reference, database searching, and other public services.

**REQUIRED:** Academic background and/or experience in the sciences, especially chemical sciences. Science bibliography course work very helpful.

**MINIMUM REQUIREMENTS FOR ALL POSITIONS:** ALA-accredited MLS. Some professional academic library experience preferred.

**SALARY:** Minimum of \$28,000, negotiable depending on qualifications and experience.

**TO APPLY:** For each different position, send a separate letter of application, resume, and names and addresses of three references to:

**Dennis East**  
**Chair, Screening Committee**  
**204 Jerome Library**  
**Bowling Green State University**  
**Bowling Green, OH 43403**

Applications must be postmarked by **January 15, 1996**, to receive full consideration. (Only applications received by U.S. Postal Service will be considered.)

*EEO/AA employer.*

assisting the section head with training section personnel, writing procedural documentation, and coordinating special projects. (4) Serve as a department resource person for OCLC software and hardware and the local marking and labeling software programs. (5) Troubleshoot OCLC and local software problems. (6) Complete special projects as assigned. Required: MLS (Library Science) from an ALA-accredited institution; working knowledge of German, French, and Chinese languages, including an advanced degree in either German or French; academic courses in the social sciences; and demonstrated ability to: (1) catalog using Anglo-American Catalogu-

ing Rules, Library of Congress Classification Schedules, Rule Interpretations, and Subject Headings, USMARC format, and an automated online library system; (2) train staff; (3) teach staff the use of PC software programs and the Internet; and (4) load and troubleshoot software programs. \$27,000 minimum for a 12-month contract. Salary may be higher, depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses and telephone numbers of three references by January 15, 1996, or until the position is filled to: Larry Kahle, 106 Love Library, University of Nebraska-Lincoln, Lincoln, NE 68588-0410. The University of



## FACULTY/CHAIRPERSON, Periodicals



Miami-Dade Community College located in Miami, FL has an excellent opportunity available for a Faculty/Chairperson who will report to the Library Director and will be one of three Library Chairpersons in a tenure track faculty position. Plans, manages serial resources and supervises people and services during a time of technological change. Maintains accurate budgets, business accounts, records and documentation for vendors and policies related to serials management. **REQUIREMENTS:** Master's degree from an ALA accredited program and 6-8 years of demonstrated administrative and supervisory experience. Excellent communication, interpersonal, and team building skills; demonstrable ability to work well with others and understand intricacies of serials management. Experience with serials acquisition and control; familiarity with automation; possess effective written communication skills and have experience with library instruction, electronic indexes and on-line information networks. Knowledge of business practices; experience with planning and managing a serials budget in an academic library and familiarity with the serials trade, current trends in serials management and national standards for serials controls. Some Saturday and evening hours required. **SALARY/ACADEMIC RANK:** Based on education and experience.

**Formal application required: Call (800) 552-MDCC for an application form. Copies of transcript(s) and 3 work related references must accompany the application. For special accommodations, call the FL Relay Service TDD 1-800-955-8771. Only completed application packages will be considered. E/VEO Employer.**

Nebraska-Lincoln is committed to a pluralistic campus community through affirmative action and equal opportunity and is responsive to the needs of dual-career couples. We assure reasonable accommodation under the Americans with Disability Act; contact Larry Kahle at the above address for more information.

**COORDINATOR OF INSTRUCTIONAL SERVICES AND PROGRAMS.** University Library, University of Michigan. The University Library provides a variety of instructional services and programs across a large research library system, including a central campus complex connecting the Harlan Hatcher Graduate Library, the Shapiro Undergraduate Library, and the Shapiro Science Library. Duties: This position is responsible for coordinating user instruction programs and services for the University Library. This includes successful integration of current and emerging instructional and information technologies with the teaching mission of the library to educate the University of Michigan community in the global and networked knowledge environment. The incumbent has particular responsibility for the central campus complex, including the Hatcher and Shapiro facilities. The successful candidate will provide leadership in the librarywide educational initiative, including design and creation of interactive and networked information resources, direct instruction to the campus community in information retrieval and synthesis in the networked environment, and development of new models of individual instruction and consultation at the "time of need." This position is also responsible for directing the user education and outreach activities of the Shapiro Undergraduate Library, designed on the teaching library model to serve the needs of undergraduate students. Required qualifications: ALA-accredited MLS; three to five years experience in designing and implementing instructional programs and services in an academic library setting; two to three years experience and demonstrated familiarity with the applications of current and emerging technologies in teaching and learning, as well as the networked and electronic environment; demonstrated understanding of adult learning theory and instructional strategies; prior supervisory experience or equivalent experience coordinating the activities of professional staff; demonstrated ability to provide leadership and direction in a dynamic and service-oriented environment; demonstrated ability to work collaboratively and foster collaboration among colleagues both within and outside the library; excellent ability to communicate in writing and speaking. Rank, salary, and leave: Rank of Senior Associate Librarian. Minimum salary of \$34,500; 24 working days of vacation a year; 15 days of sick leave a year, with provisions for extended benefits. Apply to: Karen Downing, Library Human Resources, 404 Hatcher Graduate Library North, University of Michigan, Ann Arbor, MI 48109-1205. Application deadline: Review of applications will begin January 15, 1996, and continue until a successful candidate is found. The University of Michigan is a nondiscriminatory, affirmative action employer.

## Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$31,273
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$24,533
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$30,128
New York	varies*
North Carolina	\$24,367+
Ohio	\$25,198+
Pennsylvania	\$23,700*
Rhode Island	\$28,000
South Carolina	varies*
South Dakota	\$20,000
Texas	\$26,000
Vermont	\$23,846
West Virginia	\$22,000
Wisconsin	\$25,830

\*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.  
#Option for local formula.



## UNIVERSITY OF SOUTHERN CALIFORNIA THE UNIVERSITY LIBRARIES

The University of Southern California University Libraries seeks applicants for the following positions:

- **Reference/Instruction Librarian, Leavey Library:** working with a team of dedicated librarians and library assistants, the Reference/Instruction Librarian provides core reference and instruction services for a vibrant library user community in an innovative and highly electronic library setting. The Reference/Instruction Librarian advances the Leavey Library teaching mission through research consultations by appointment and in the Leavey Information Commons, a public service area comprising over 100 advanced microcomputer workstations, the collaborative learning rooms, and an information/reference service desk; through extensive participation in an ambitious instruction program that emphasizes electronic information retrieval and critical thinking skills for contemporary library research; through active participation in the Leavey Library collection development and management program; by assisting Leavey's Networked Information Resources Coordinator with electronic course reserves, fulltext databases, and other networked resources; and by providing leadership for the evaluation and statistical analysis of Leavey programs and services.
- **Reference Librarian, Doheny Memorial Library Reference Center:** reporting to the Head of the Reference Center, Reference Desk Librarian oversees the daily functions of the Reference Desk, maintains and updates the reference collection, provides reference services, supervises an FTE Library Assistant, and explores and implements enhancements to Desk services and student training. As part of the Reference Center team works in an innovative and collegiate environment with an emphasis on reference and instructional services to graduate and faculty researchers, including course-integrated lectures, and workshops and seminars in the humanities and social sciences. Some evening and weekend work may be required.

Librarians at USC are represented in the Academic Senate and participate in University governance.

To request a copy of the vacant position announcements, which includes qualifications and application instructions, e-mail your name and mailing address to [donaldso@calvin.usc.edu](mailto:donaldso@calvin.usc.edu) or call (213) 740-2928 between the hours of 9:00 a.m. to 4:00 p.m., Monday - Friday.

*The University of Southern California is an AA/EOE, ADA-compliant institution strongly committed to the principle of diversity.*



### HEAD, COLLECTION MANAGEMENT SERVICES DEPARTMENT.

Provides dynamic and innovative leadership of collection development program for a research library's academic and health sciences programs, with particular attention to enhancing the library's core of electronic resources. Allocates and monitors a \$4.5 million materials budget. Formulates, coordinates, and implements collection development policies and procedures across all library divisions, fostering collaboration at all levels. Directs formal assessments of collections and maintains ongoing awareness of the collection through analytical reports. Communicates a strong library image to university faculty and administrators through the faculty liaison program. Oversees approval and gifts programs. Supervises a department with four librarians and two paraprofessionals, directs the selection activities of four other professionals, and assumes responsibility for selection of at least one subject discipline. Works with division's management team to implement policies, allocate resources, and plan for the future. Qualifications: ALA-accredited MLS required. The following are preferred: Broad collection management experience in a large academic or research library, including experience with collection budgets; increasingly responsible managerial experience; ability to exercise leadership in promoting faculty liaison and in encouraging cooperation within the library; awareness of national trends in publish-

ing, particularly in the delivery of electronic resources; experience with the innovative application of computer technology to collection management; experience with large approval plans and collection assessment; an additional advanced degree in a subject area; strong service orientation; excellent oral and written communication skills; positive interpersonal relations, with ability to work well independently and in groups; initiative and creativity; flexibility and the ability to accept and manage change; ability to meet requirements for faculty advancement, including professional service and publication. Experience working in a culturally diverse environment highly preferred. Environment: VCU is a publicly-supported urban, research university in Richmond, Virginia, serving 21,000 students on the academic campus and at the Medical College of Virginia. The library has 1.1 million volumes and a materials budget of \$4.5 million. Salary: \$40,000 minimum. Benefits include 24 vacation days, choice of health plans (including HMOs and dental plans), choice of retirement and annuity plans (including TIAA/CREF); remuneration for university coursework; and paid life insurance. Application: Submit resume and the names and phone numbers for three current references to: John Duke, Assistant Director for Network and Technical Services, University Library Services, Virginia Commonwealth University, VCU Box 2033, Richmond, VA 23284-2033; e-mail: [jduke@gems.vcu.edu](mailto:jduke@gems.vcu.edu).

## HEAD OF THE LILLY LIBRARY

### INDIANA UNIVERSITY LIBRARIES BLOOMINGTON

The Indiana University Libraries represent one of the leading academic research libraries, providing strong collections, quality service and instructional programs, and leadership in the application of new information technologies. The university community includes approximately 96,000 students and 4,000 faculty on eight campuses. The libraries on the Bloomington campus house a collection of over five million cataloged volumes and extensive other collections.

**POSITION:** Indiana University, Bloomington, seeks an experienced and talented special collections professional to provide leadership and operational management for the Lilly Library, one of the world's most distinguished rare books and manuscripts collections. The Head of the Lilly Library reports to the Dean of University Libraries and provides planning and policy direction in the areas of collection development, public services, technical services, collection preservation and security, development and implementation of new technologies, and building planning. In the area of collection building, the Head of the Lilly Library will work with the Lilly Librarian, whose responsibilities include fundraising and development, and with the Curator of Books and the Curator of Manuscripts.

**QUALIFICATIONS:** ALA-accredited MLS and/or advanced degree in appropriate subject area; successful management experience in rare books and manuscripts; ability to work in collaboration with others in a team environment; knowledge of and interest in technology applications and development; demonstrated ability to communicate and interact effectively with colleagues, patrons, and donors; demonstrated success in planning and implementing programs; record of participation in professional and scholarly activities; ability to meet the requirements of a tenure-track appointment. Preferred: Management experience in an academic or research library and knowledge of and interest in technology applications and development.

**SALARY:** Salary negotiable and competitive, dependent upon experience and qualifications.

**BENEFITS:** Librarians hold tenure-track appointments within a system of ranks analogous to and modeled on those of the teaching faculty. They participate in a system of faculty governance that includes the Bloomington Faculty Council and the University Faculty Council. Within the university they serve on university committees and task forces. They are eligible for sabbatical and other research leaves.

Benefits include university health care plan, TIAA/CREF retirement/annuity plan, group life insurance, and liberal vacation and sick leave.

**APPLICATION:** Send letter of application, professional resume, names, and addresses, and phone numbers of four references to:

**Marilyn Shaver  
Personnel Officer  
Indiana University Libraries  
Main Library C-201  
Bloomington, IN 47405  
Telephone: (812) 855-8196**

Review of applications will begin after **January 15, 1996**, and will continue until the position is filled.

*Indiana University is an affirmative action, equal opportunity employer.*

Review of applications will begin January 1996. Virginia Commonwealth University is an equal opportunity, affirmative action employer. Minorities, women, and persons with disabilities are encouraged to apply.

**HEAD OF BIBLIOGRAPHIC SERVICES DEPARTMENT.** This position provides leadership for a department of six professionals and 7.5 support staff organized into units for general cataloging, serials cataloging, copy cataloging, database management, and book preparation. The department head plans and implements policies and procedures for the creation, maintenance, and quality control of the Library's bibliographic records. The position reports to the Associate Director of Libraries and coordinates cataloging activities with the services of other departments. The Library uses DRA for cataloging and circulation functions and Innopac for serials and acquisitions. Qualifications: MLS from an ALA-accredited program, highly devel-

oped communication skills, excellent interpersonal skills, and strong service orientation are required. The successful candidate will likely have extensive cataloging experience in an academic or research institution, display strong supervisory skills, and be adept at working with other department heads in a management team environment. Salary and benefits: Salary range for a 12-month appointment is \$32,916-\$39,452. Benefits package includes choice of retirement programs, including TIAA/CREF; 13 state holidays; Blue Cross-Blue Shield; and no state or local income tax. General information: Texas Tech University, a Carnegie Research University II institution, has an enrollment of 24,000 and is the youngest of four major comprehensive state universities in Texas. A wide range of academic programs is offered in seven colleges and schools of law, medicine, allied health, and nursing, including nearly 100 degree offerings at the master's level and 50 at the doctoral level. The University Library has over 1.3 million volumes and a budget of approximately \$6 million. Lubbock



## LIBRARY INSTRUCTION LIBRARIAN/ REFERENCE LIBRARIAN

### The Madden Library of the California State University, Fresno

The Madden Library of the California State University, Fresno, is seeking a creative, energetic, and knowledgeable librarian with experience in library instruction, familiarity with new techniques and trends in library instruction, familiarity with library technology, and a willingness and aptitude in dealing with faculty and students. Position reports to the Head of Reference.

**JOB TITLE:** Library Instruction Librarian/Reference Librarian.

**RESPONSIBILITIES:** Planning, implementing, and evaluating the library's instructional program. Teaching group sessions; coordinating all library instruction activities; scheduling instructional activities; developing and preparing library teaching aids. Working collegially with teaching faculty on library instruction programs; reaching out to teaching faculty to expand the library instruction program; developing new library instruction applications of technology, Working at the reference desk (including some evening and weekend hours) and other reference department activities as assigned.

**QUALIFICATIONS:** MLS from an ALA-accredited library school (or equivalent). At least three years professional experience in academic library instruction post-MLS. Professional experience in an academic library reference service. Thorough knowledge of, and experience in using, printed and electronic reference resources and online services. Strong oral and written communication skills. Ability to work productively, cooperatively, and collegially. Demonstrated ability to meet the university's requirements for promotion and tenure.

**SALARY:** Minimum \$41,184.

To ensure full consideration, submit a letter of application by **February 9, 1996**, to:

**William Heinlen**  
**Chair, Library Instruction Librarian Search Committee**  
**California State University, Fresno**  
**Henry Madden Library**  
**5200 N. Barton**  
**Fresno, CA 93740-0034**

*CSUF is an EO/AA employer.*

has a metropolitan population of 224,000 and is the west Texas center for higher education, agriculture, health care, banking, and business. Located on the Texas high plains, Lubbock enjoys an average of 270 days of sunshine annually, low summer humidity, and moderate winters. Application information: Applications received by January 19, 1996, will be given first consideration. Send letter of application that indicates expertise, current resume, and names and addresses of three references to: Search Committee, Office of Library Administration, Texas Tech University Library, Box 40002, Lubbock, TX 79409-0002. AA/EO.

**INSTRUCTIONAL SERVICES LIBRARIAN.** Ten-month, tenure-track, Assistant Professor; ALA-approved MLS or MLIS degree; begin August 1, 1996. Provide instruction to library users in print and electronic information sources within context of undergraduate liberal arts college. Work in collaboration with other members of library staff to develop and implement instructional programs that will enable users, particularly in the sciences, to locate, obtain, and use materials in an evolving electronic environment and rapidly expanding pool of information resources. Assist in providing general reference service, including some evening hours, liaison with classroom faculty in sciences, oversight of interlibrary loans, occasional participation in general education. Ability to work well with users and staff. Send resume, transcripts, and three reference letters by February 1, 1996, to: Lloyd W. Chapin, Vice President and Dean of Faculty, Eckerd College, 4200 54th Ave. S., St. Petersburg, FL 33711. EOE.

**LIBRARY AUTOMATION COORDINATOR.** Morehead State University invites applications for a position as Library Automation Coordinator at the level of Librarian I or II beginning January 1996. Responsibilities: Provide leadership in addressing automation needs; admin-

ister operation of the library's Unicorn integrated library system (running on an IBM RS6000); plan and supervise installation of computer hardware and software within the library; participate in the library's collection development activities; serve as principal library contact with the Office of Information Technology, OCLC, SOLINET and Sirsi; supervise one full-time and one half-time technician; and perform other job-related duties. Minimum qualifications: MLS from an ALA-accredited institution; at least three years of library experience including experience with an integrated library system and hands-on experience with system setup and repairs; ability to troubleshoot and solve system problems; demonstrated understanding of emerging technologies; and strong organizational, interpersonal, and communication skills. Desired qualifications: At least one year professional library experience; experience with microcomputers in a system support capacity; knowledge of programming, database structure, MARC format, CD-ROM system setup, IBM's AIX, and Sirsi's Unicorn. To ensure consideration, submit letter of application, resume, and references by December 29, 1995, to: Office of Human Resources, Attn: Library Automation Coordinator, Morehead State University, HM 101, Morehead, KY 40351. MSU is an AA/ADA/EO employer. Women, minorities, and individuals with disabilities are encouraged to apply.

**LIBRARY DIRECTOR.** Furman University invites applications and nominations for the position of Library Director beginning summer 1996. We seek a dynamic and experienced person to lead the library into the 21st century, integrating new information technologies, expanding outreach to students and faculty, and building effective teamwork within the library and between the library and its constituencies. The position is a 12-month faculty position which reports to the Vice President of Academic Affairs and Dean. Furman University is

## LIBRARY SYSTEMS COORDINATOR

### Smith College Libraries

Coordinate the planning, installation, training, and operational support for computer hardware, software, and networks dedicated to library functions, including the integrated system, stand-alone and networked CD-ROM systems, Internet resources and remote services, multimedia products, and library office automation. Reporting to the Director of Libraries and serving as a member of the library management team, the coordinator will work closely with vendors and the college's information systems department. Smith College is a member of Five Colleges, Inc., and shares an integrated library system (Innopac) with Amherst, Mt. Holyoke, and Hampshire colleges and the University of Massachusetts at Amherst. The Smith College Libraries have a collection of over 1.2 million items.

Responsibilities include: Configure and support the library's file servers and workstations; serve as liaison for INNOPAC; manage operation of CD-ROM and Internet-based resources; coordinate procurement, installation, documentation, security, and troubleshooting; oversee related contracts and accounts; plan computing budgets and conduct staff training; assist in developing customized interface and access mechanisms and in collection development related to electronic resources; coordinate long-range planning for the continued integration of information technology into library services; and serve on the Library Staff Council.

**QUALIFICATIONS:** Master's degree in library science or computing, or equivalent professional-level experience; minimum of five years additional experience with local networks, electronic information resources, and microcomputers; strong written and oral communication skills, commitment to collaborative work environment, and ability to handle multiple priorities. Highly desired: Planning and budgeting experience in an academic library setting, working knowledge of Novell Netware, integrated library systems, CD-ROM LANs, and Internet. Starting salary for this full-time position is in the mid to upper \$30s, commensurate with experience; excellent employee benefits. Review of applications begins **December 20, 1995.**

Submit letter of application, resume, salary requirements, and names of three references to:

**Employment Group  
Office of Human Resources  
Smith College  
Box 730  
Northampton, MA 01063**

For further information contact: Rocco Piccinino, Search Committee chair (e-mail: [rpiccini@library.smith.edu](mailto:rpiccini@library.smith.edu)).

*An affirmative action, equal opportunity institution, minorities and women are encouraged to apply.*

a private, liberal arts college which offers bachelor's and two master's degree programs. The college has an enrollment of 2,663 and an FTE faculty of 188. The James B. Duke Library has over 260,000 volumes, 800,000 microforms, 100,000 government documents, and a budget in excess of \$1,000,000. There are eight faculty and 12 support staff. Responsibilities: Manages library operations, including budgeting and long-range planning. Works with the administration to ensure appropriate levels of library support. Conducts public relations and fund-raising activities with the community and alumni. Qualifications: ALA-accredited MLS. Second master's degree or Ph.D. is desirable. Five to eight years of professional library experience, including two to three years administrative experience. Strong commitment to univer-

sity service and information literacy. Appropriate knowledge and experience in the area of technical responsibility. Experience with automated library systems and information technology. A commitment to the liberal arts experience. A record of professional participation. Familiarity with trends and standards in academic and college librarianship. Experience with library planning and design. Salary is commensurate with qualifications. Candidates should provide by February 1, 1996, a letter of application explaining interest and qualifications, resume, and three letters of reference to: Philip L. Elliott, Chair, Library Director Search Committee, Department of English, **Furman University**, Greenville, SC 29613. Furman University is an affirmative action, equal opportunity employer.

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<http://www.ala.org/acrlhome.html>



**PUBLIC SERVICES LIBRARIAN/  
USER EDUCATION  
(Search Extended)**

**Marshall University**



Leads and coordinates user education efforts of the library. Also provides general reference services, using print and nonprint resources; helps develop reference collection; searches computer databases; and acts as liaison to the library science program. Evening and weekend hours required. Complete job description available from BALCH@MUVMS6.MU.WVNET.EDU or by mail.

**MINIMUM QUALIFICATIONS:** ALA-accredited MLS; strong service orientation and interpersonal and communication skills; ability to work with diverse student population; commitment to professional growth. Highly desirable: Proficiency in user education; experience with CD-ROM and computer applications.

Appointment at Instructor/Librarian I (\$20,895 minimum) or Assistant Professor/Librarian II (\$23,797) level, depending on qualifications; 12-month, non-tenure-track appointment; 24 days annual leave, standard benefits.

Marshall University, one of West Virginia's two state universities, is committed to high-quality undergraduate and graduate education. Applications received by **January 22, 1996**, will be given first consideration. Send application letter, resume, and names of at least three professional references to:

**Director of Libraries  
Marshall University  
400 Hal Greer Blvd.  
Huntington, WV 25755-2060**

*EEO/AA employer.*

**DEAN OF ACADEMIC SERVICES**

**Moorhead State University**

Moorhead State University invites nominations and applications for Dean of Academic Services. The Dean is a member of Academic Affairs Council and reports directly to Vice President for Academic Affairs. The Dean supervises 11 unclassified and 19 classified personnel and makes recommendations on retention, tenure, and promotion. Dean is responsible for administering the library, budget of \$2.6 million. Within Division of Academic Services, the Dean oversees continuing studies, interactive television and distance learning, graduate degree programs, summer session, and AV/TV services.

One of the primary requirements is that the successful candidate must have significant experience in at least two of the following: university library administration, educational outreach (continuing studies and distance education), or administration of graduate programs.

Moorhead State University, enrollment of about 7,000 full-time and part-time students, is a member of the State University and College System of Minnesota.

Screening will begin **January 9, 1996**, and continue until the position is filled. Applications must include: (1) resume; (2) three letters of reference including addresses and phone numbers; (3) an application letter; and (4) copies of graduate transcripts. Nominations, or requests for vacancy notice and application form, may be addressed to Search Committee chair.

Official transcripts and completed MSU Standard Application Form are required prior to hiring. Contact:

**Carol S. Dobitz  
Chair of Search Committee  
Moorhead State University  
Moorhead, MN 56563  
Phone: (218) 236-4654  
Fax: (218) 236-4076**

*MSU is an affirmative action, equal opportunity employer.*





# STONY BROOK

STATE UNIVERSITY OF NEW YORK

## Dean and Director of University Libraries

The State University of New York at Stony Brook invites nominations and applications for the position of Dean and Director of the Frank Melville, Jr. Memorial Library and eight branch libraries (Biological Sciences, Chemistry, Computer Science, Earth & Space Sciences, Engineering, Music, Marine and Atmospheric Sciences Information Center, and Mathematics/Physics). The library is supported by an annual budget of \$7.4 million; library collections include 1.7 million volumes and 11,000 journals. There are 111 employees. The University is a member of ARL, RLG.

### Position

The Dean and Director reports directly to the Provost, provides administrative leadership for the libraries, and is responsible for managing all aspects of library operations. The Dean actively participates in long range planning of campus information services with the Provost and the CIO/Director of Information Technology. The Dean and Director will have tenure as Librarian. This is a twelve-month appointment.

### Qualifications

The successful candidate will possess the following: a master's degree in library science with additional subject master's or doctorate desirable; at least eight years in responsible management positions in academic libraries; experience with information technology, automation, and networking in providing innovative information resources and services; an understanding of the instructional and scholarly needs of students and faculty; success in developing external sources of support; a commitment to staff development; excellent interpersonal and collaborative skills; evidence of professional growth, demonstrated by publications, teaching, consulting and other professional activities.

### The University

The University at Stony Brook is a Carnegie Research I public research university, with \$100 million in externally funded research. Stony Brook offers undergraduate, graduate and professional education to 17,600 students and has a full-time faculty of 1300. Additional information about Stony Brook can be found on the World Wide Web <http://www.sunysb.edu>.

### Application Procedure

Applications and nominations should be submitted immediately. Review of applications will begin January 15, 1996. The position will remain open until filled, with an expected appointment effective early summer, 1996. Salary is competitive and commensurate with experience. Applicants should submit a letter of application, curriculum vitae, and the names, addresses and telephone numbers of five references to: Dr. Peter Manchester, Chair, Dean/Director of Libraries Search Committee, Office of the Provost, SUNY at Stony Brook, Administration 407, Nicolls Road, Stony Brook, NY 11790-1401.

The University at Stony Brook is an Affirmative Action/Equal Opportunity Educator and Employer.

## **VICE PROVOST AND UNIVERSITY LIBRARIAN**

### **RICE UNIVERSITY**

Rice University invites letters of application and nomination for the position of Vice Provost and University Librarian. The successful candidate will have responsibility for leadership of Rice's Fondren Library and its working relationships with faculty and students. We seek an outstanding individual who is both well schooled in the traditional operation of libraries and can guide the development of the rapidly developing innovations in information technology.

Rice University is a highly selective, independent, nonsectarian, coeducational center of learning, with academic programs that include offerings at both undergraduate and graduate levels in architecture, business, engineering, humanities, music, natural sciences, and social sciences. Its endowment is among the top dozen in the nation. There are approximately 450 faculty members and about 4,000 students at Rice, approximately one-third of whom are pursuing graduate degrees.

Fondren Library is a research library with 1.7 million volumes, 2.5 million microforms, and 14,000 current periodicals. The library is a selective depository for U.S. and Texas government publications and a depository for U.S. patents and trademarks. The total budget for 1995-96 exceeds \$8 million and the staff of 108 includes 30 librarians and 78 support personnel. Fondren Library is a member of ARL, CNI, CRL, and AMIGOS.

The university is conducting a national search for the critical position. Letters of application or nomination should be sent to:

**King Walters  
c/o Office of the Provost  
Rice University  
P.O. Box 1892  
Houston, TX 77251**

*Rice is an equal opportunity, affirmative action employer.*

## **ASSISTANT HEAD OF ACQUISITIONS/SERIALS**

**(Search Reopened)**

### **NEW YORK UNIVERSITY LIBRARIES**

Manages the Receiving Section of the Acquisitions Unit, which receives materials in all formats for the library's collections, using a Geac ADVANCE system. Supervises, trains, and directs full- and part-time staff in serials check-in; receipt of books, videotapes, CD-ROMs, and other formats; claims; and serials binding. Assists in management and planning of the unit.

**REQUIRES:** ALA-accredited MLS (subject master's degree required for tenure), minimum two years experience in large serials acquisitions department; demonstrated supervisory skills; vendor negotiation skills; ability to work comfortably and productively in a complex and high-volume work environment; excellent oral and written communication skills; awareness of and involvement in current national developments in acquisitions and serials control.

Excellent benefits include five weeks annual vacation. Salary commensurate with experience and background. Minimum: \$34,000.

Send resume and letter of application, including the addresses and telephone numbers of three references, to:

**Alice Deich  
Library Personnel Director  
New York University Libraries  
70 Washington Square South  
New York, NY 10012**

Applications received by **December 31, 1995**, will receive first consideration.

*NYU encourages applications from women and members of minority groups.*

## THREE POSITIONS

### EASTERN WASHINGTON UNIVERSITY LIBRARIES

#### **PRINCIPAL CATALOG LIBRARIAN**—Available July 1, 1996

**RESPONSIBILITIES:** Coordinates cataloging and authority control activities, and performs original cataloging, classification and authority work for materials in all formats. Serves as a resource for staff working with copy cataloging, and supervises participation in the OCLC Enhance and TOC programs. Coordinates cataloging standards and practices with other academic institutions in an online union catalog environment. Reports to the Head of Collection Services Division. Participates in training and evaluating staff in technical services unit with 11 full-time employees. Coordinates cataloging activities with those of other library units in order to provide timely and effective access to library materials and information. Contributes to division management and policy formulation.

**QUALIFICATIONS:** Required: Three to seven years of professional cataloging experience with AACR2, MARC, LCSH, and LCCS; familiarity with a major bibliographic utility, integrated local library systems, and technical services workflows; reading knowledge of one or more foreign languages. Desired: Second master's degree; successful supervisory experience; experience with OCLC; knowledge of acquisitions, serials control, and cataloging modules of Innovative Interfaces library system.

#### **SERIALS/GPO RECORDS LIBRARIAN**—available approximately September 1, 1996

**RESPONSIBILITIES:** Plans, directs, documents, and monitors acquisition, control, and cataloging of serials in all physical formats, and physical processing and binding of all library materials. Serves as SuDocs liaison. Oversees maintenance of bibliographic, holdings, control, and retention records for U.S. government publications. Performs original cataloging, classification, and authority work for serials and for U.S. government publications. Reports to the Head of Collection Services Division. Participates in training and evaluation of staff in a technical services unit of 11 full-time employees; coordinates serials and GPO record activities with activities of other library units, in order to provide timely and effective access to serials and government publications.

**QUALIFICATIONS:** Required: Three to five years of professional serials cataloging and/or acquisitions experience; course work and/or experience with government publications; knowledge of AACR2, MARC, LCSH, LCCS, SuDocs classification and depository requirements; familiarity with a major bibliographic utility, integrated local library systems, and serials vendors. Desired: Second master's degree; reading knowledge of one or more foreign languages; successful supervisory experience; experience with OCLC; knowledge of acquisitions, serials control, and cataloging modules of Innovative Interfaces library system.

(continued on next page)

### Late Job Listings

**SPECIAL COLLECTIONS LIBRARIAN.** Manages manuscript collections and oversees staff in developing computerized finding aids under the general direction of Head of Special Collections. Coordinates special collections reference services. Shares responsibility for planning, research, and installation of exhibits, as well as public outreach programs, including graduate and undergraduate classes. Requires ALA-accredited master's degree. Salary, \$26,000. Comprehensive benefits package. Send letter of application, resume, and names of three references to: Jose Aguinaga, **University of Houston Libraries**, Houston, TX 77204-2091. The University of Houston is an equal opportunity, affirmative action employer. Minorities, women, veterans, and persons with disabilities are encouraged to apply.

**REFERENCE LIBRARIAN.** The American University Library invites applications for a one-year full-time appointment as Reference Librarian. Renewal will be based upon performance review and budgetary considerations. Responsibilities: Provide research assistance in an active department with a busy reference desk and in-demand outreach programs and services. Support and assist in user access to the online public catalog, networked and stand-alone compact disc databases, LEXIS/NEXIS, mediated databases, Internet, and other electronic resources. Design and teach library instruc-



(Eastern Washington continued from previous page)

**REFERENCE/GOVERNMENT DOCUMENTS LIBRARIAN**—Available July 1, 1996

**RESPONSIBILITIES:** Provides reference service as well as student and faculty instruction in the use of information resources, with special responsibility for federal information resources. Develops and conducts training sessions for library reference personnel in the use of print and nonprint government sources, and creates point-of-use guides. Participates in the library liaison program, collection development/profiling, and evaluation of services. Reports to the Head of Reference and Instruction.

**QUALIFICATIONS:** Required: Three to five years of professional library experience; demonstrated knowledge of government sources; knowledge of general reference sources and services; experience with CD-ROM applications, Internet tools, and PC applications; demonstrated instruction skills and knowledge of current developments in public services. Desired: Second master's degree.

**SALARY/APPOINTMENT:** All are 10-month, tenure-track appointments at the Assistant Librarian level, with salary from \$35,000 annually, depending on degrees and experience. TIAA/CREF retirement program; comprehensive medical insurance; 20 days vacation and established holidays; generous sick leave; assistance with moving expenses; support for professional development; no state or local income taxes. The successful candidates will participate in collection development and library instruction, as assigned, in addition to primary duties, and in the governance structure of the libraries' faculty. The successful candidates must hold an ALA-accredited MLS; have a minimum of three years professional experience in an academic or research library by July 1, 1996; show evidence of ability to work both independently and as a member of a team; demonstrate effective written and oral communication, training, planning, and problem-solving skills; demonstrate the ability to meet requirements for faculty promotion and tenure; and provide proof of eligibility to work in the United States pursuant to the U.S. immigration laws.

**APPLICATIONS:** Review of applications begins **January 15, 1996**, and will continue until filled. Submit application, curriculum vitae, and the names, addresses, and phone numbers of three references to:

**V. Louise Saylor**  
**Chair, Search Committee**  
**EWU Libraries, MS-84**  
**816 F St.**  
**Cheney, WA 99004-2423**

The libraries have total holdings of approximately two million volumes, with 4,600 current subscriptions, and an FDLP selective depository at 65%, in a dynamic mix of print, microform, and electronic formats. The libraries support the university's mission to provide excellent education to undergraduate, graduate, and professional students in a comprehensive university.

*Eastern Washington University is committed to increasing the diversity of its faculty, staff, students, and academic program offerings and to strengthening sensitivity to diversity throughout the institution. We are an affirmative action, equal opportunity employer, and applications from members of historically underrepresented groups are encouraged.*

tion sessions, prepare publications, participate in departmental planning processes. Build the collection as a subject selector. Perform other reference responsibilities as assigned. Evening and weekend service required. Professional development and service to the university community expected. Requirements: ALA-accredited MLS. Reference experience and experience with electronic information resources, including the Internet. Excellent communication skills. Ability to work independently and collegially in a dynamic environment. Preferred: Academic reference experience and library instruction experience. All subject backgrounds considered, with business or social sciences expertise preferred. Experience with interlibrary loan and/or document delivery also helpful. Salary: Commensurate with experience and qualifications. Position available: January 1, 1996. The American University, incorporated in 1893, offers a wide range of undergraduate and graduate programs, many with international focus, to over 11,000 students. Its proximity to centers of politics, justice, world affairs, communication, science, business, and art in Washington, D.C., enhances the learning environment. The University Library serves the University through a collection of over

## LIBRARY DIRECTOR

### Villanova University

Villanova University seeks a dynamic, creative librarian to serve as Director of Falvey Memorial Library. The Director must display a vision and provide leadership in formulating programs and implementing strategies as the library undergoes the transformation from primarily a repository of print-based information to a provider of electronic access to and delivery of information. In addition, the Director must commit to upholding Falvey's tradition of service. Strong interpersonal skills, the ability to communicate with all constituencies, an aptitude for problem solving, knowledge of information technologies, and strong advocacy for library services and perspectives are essential.

Villanova University is an independent coeducational institution founded by the Augustinian Order of the Roman Catholic Church. As a medium-sized comprehensive university, it offers undergraduate and graduate programs in arts and sciences, business, engineering, and nursing. The university enrolls 11,000 students, and has 550 full-time faculty. Its attractive 250-acre campus is located approximately 10 miles from Philadelphia.

Falvey Memorial Library contains 650,000 volumes, subscribes to 2,800 journals, offers a full service instructional media center which includes a comprehensive media production facility, provides access to numerous electronic databases and online services, and employs 78 full- and part-time staff, including 17 professional librarians. Its annual budget is over \$3,700,000. Funding has been approved and investigations are underway for a replacement library system. The Director reports to the Vice-President for Academic Affairs.

Candidates should possess an appropriate doctorate, although exceptionally well qualified candidates with a master's degree in library science/information science from an ALA-accredited institution will be considered. Required experience includes five to seven years of increasing levels of management responsibilities in an academic or research library; knowledge of and experience with integrated library systems, electronic indexing and document retrieval, document delivery, and end-user services and demonstrated experience with fiscal and budgetary matters.

Salary is competitive and is commensurate with qualifications.

Letters of application with vita and names and addresses of three references should be sent to:

**Library Director Search Committee  
Falvey Memorial Library  
Villanova University  
800 Lancaster Ave.  
Villanova, PA 19085**

*Villanova University is an affirmative action, equal opportunity employer.*

635,000 volumes, 21 library faculty, 51 full-time staff plus over 100 student assistants, and a budget of over \$4.7 million. The university is an active member of the Washington Research Library Consortium, with a shared NOTIS system that includes an online public catalog and 15 additional bibliographic databases. The Reference Department employs nine full-time library faculty and four support staff. Review of applications will begin December 15, 1995, and continue until position is filled. Send resume and names, addresses, and telephone numbers of three references to: Michele Mikkelsen, Personnel Officer, **The American University Library**, 4400 Massachusetts Ave., NW, Washington, DC 20016-8046. The American University is an AA/EEO university committed to a diverse student body, faculty, and staff. Minority and women candidates are encouraged to apply.

**ASSOCIATE DIRECTOR OF LIBRARIES.** This position is responsible for the daily library operations of an urban, commuter university. Duties include personnel administration, budgeting, analysis of the efficiency and effectiveness of operations in the wake of rapid technological change, and assisting the Director with strategic planning. Qualifications: MLS from an ALA-credited program, or equivalent foreign degree; substantial management and supervisory experience in academic or research librar-

## CURRICULUM/JUVENILE LIBRARIAN AND EDUCATION BIBLIOGRAPHER

### California State University, Fresno

California State University is seeking an energetic, creative librarian with a background and interest in the field of library resources and services for education to be the head of its Curriculum/Juvenile Library and provider of collection development and liaison services to the School of Education. Position reports to the Associate University Librarian.

**RESPONSIBILITIES:** Supervision of the juvenile literature and pre-K-12 curriculum library, including collection development; preparation of bibliographies, reading lists, etc.; supervision of a Library Assistant III; library instruction (tours, lectures, etc.). Liaison (especially in the field of education collection development) with the faculty of the School of Education. Library instruction (in coordination with the Library Instruction Librarian) in the field of education. Ten hours of general reference (desk) work each week. This may involve weekend and evening hours. Liaison with the Curator of the Arne Nixon Center for the Study of Children's Literature.

**QUALIFICATIONS:** MLS from an ALA-accredited library school (or equivalent). At least three years professional experience in an academic library (preferably in an education related-field). Knowledge of general printed and electronic reference resources and online services; the needs of pre-K to 12 teacher training programs; trends and issues in educational research. Demonstrated interest in, and knowledge of, children's literature. Strong communication skills. Ability to work productively, cooperatively, and collegially. Demonstrated ability to meet the university's requirements for promotion and tenure.

**SALARY:** Minimum, \$41,184.

To ensure full consideration, submit a letter of application by **February 9, 1996**, to:

**Bertina Richter**  
**Chair, Curriculum/Juvenile Librarian Search Committee**  
**California State University, Fresno**  
**Henry Madden Library**  
**5200 N. Barton**  
**Fresno, CA 93740-0034**

*CSUF is an EO/AA employer.*

ies, preferably serving both undergraduate and graduate populations; strong oral, written, and interpersonal skills; demonstrated evidence of conflict-resolution abilities; demonstrated ability to work successfully with library and university personnel at all levels, and with diverse communities; demonstrated evidence of successful leadership in planning, implementing, and evaluating library automation. Preferred: experience in a collective bargaining environment. Salary starts at mid-50's; benefits competitive. Position available on or after June 1, 1996. Candidates should send a resume; cover letter; and names, addresses, and phone numbers of at least three references to: Charles A. Schwartz, Search Committee, Healey Library, **UMass-Boston**, 100 Morrissey Blvd., Boston, MA 02125-3393. For e-mail: TONY@delphinus.lib.umb.edu. The application review will begin February 1, 1996 and continue until the position is filled. An Affirmative Action, Equal Opportunity, Title IX Employer.

**REFERENCE LIBRARIAN.** The Federal Reserve Bank of Atlanta Research Library seeks a professional librarian with knowledge and understanding of the research process as applied to economics and finance, to expand and deliver a broad range of information services to Bank economists, analysts, other staff, and, at times, the general public. Primary duties: Works with researchers primarily in macroeconomics, banking, finance, monetary policy, international trade and finance, agriculture, regional and business economics. Participates in collection development. Compiles and edits a daily clipping service for distribution to selected Bank personnel. Coordi-



nates working papers collection and serials binding. Specific research involvement will emphasize source and use consulting, placing broad topics in their appropriate context, helping to focus searches using online databases and providing perspective on the completeness and pertinence of chosen reference sources. Requirements: LA-accredited MLS; minimum two years relevant experience in a research environment — academic, business, or special library; strong subject knowledge in finance or economics; extensive knowledge of relevant sources (printed and computerized); in-depth knowledge of online databases and online searching techniques; excellent oral and written communications and interpersonal skills; understanding of the specific needs of the Bank's Research and Public Affairs staff; ability to work effectively in a changing environment and meet deadlines. Opening available: After February 1, 1996. Salary range: Low to mid 30's. Send resume to: Marsha Harper (attn. LIB), **Federal Reserve Bank of Atlanta**, 104 Marietta Street, NW., Atlanta, Georgia 30303-2713.

**BIBLIOGRAPHIC CONTROL LIBRARIAN** to oversee bibliographic control of all library materials as well as physical control of serials and participate in some combination of reference service, collection development, library instruction, and database searching. Good working knowledge of LC MARC format, AACR2, OCLC's integrated format, and authority control are necessary. ALA-accredited masters degree required; background in science or business a plus. The Moore Library has ten librarians, 18 staff, a client/server integrated system, 380,000 volumes, 1400 subscriptions, for 4,000 students, and 250 plus faculty. Twelve-month tenure-track position with faculty status. Rank dependent upon qualifications. Promotion and tenure require a second graduate degree and scholarly activity. Excellent benefits include TIAA. Minimum salary is \$35,740. Review of applications will begin December 15, 1995 with a targeted starting date of February 1, 1996. Send letter of application, resume, and names, addresses, and phone numbers of three references to: Carolyn Dearnaley, Acting Director of Library Services, **Rider University** Libraries, 2083 Lawrenceville Road, Lawrenceville, NJ 08648-3099. Rider University is an affirmative action, equal opportunity employer and does not discriminate on the basis of age, race, sex, disability, sexual orientation, national origin, religion, or any other non-job related criteria.

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