

# Classified Advertising

## NOTICE

Respondents to advertisers offering faculty "rank" and "status" are advised that these terms are ambiguous and should inquire as to benefits involved.

All advertisements submitted by institutions offering positions must include a salary range. The range should provide the applicant with an indication of the salary the institution is willing to provide for the position offered.

All advertisements for the Positions Wanted and the Positions Open classifications will be edited to exclude direct or indirect references to race, creed, color, age, and sex as conditions of employment.

Classified advertising orders and copy, and cancellations, should be addressed to the Advertising Department, 50 East Huron Street, Chicago 60611, and should reach that office before the second of the month preceding publication of issue desired. Copy received after that time may be held for the next issue.

Telephone orders for classified advertising, while not encouraged because of the increased risk of copy error, will be accepted. Calls should be directed to Leona Swiech at (312) 944-6780. A confirming order should be mailed to the Advertising Department as soon as possible following the call, along with typewritten copy to be used in proofreading the ad.

Rate for classified advertising is \$1.30 per printed line.

## POSITIONS OPEN

### Acquisitions

**ACQUISITIONS LIBRARIAN.** Responsibilities: supervises ordering and receipt of materials, and bibliographic searching; works with faculty and library staff on book selection, collection development, budget planning and related research; manages encumbrance and expenditure of library materials budget (about \$300,000 in FY 1976). Supervises .5 FTE bibliographer, six classified staff members, and student assistants. Qualifications: MLS from ALA-accredited program, 2-3 years experience in acquisitions at supervisory level required. Second master's, knowledge of computer applications to library operations, and facility with one or more major European languages desirable. Salary range \$13,500 to \$15,000 depending on experience, 12 months; 24 days annual leave and usual fringe benefits. Send application and resume to Head Librarian, Boise State University, Boise, ID 83725. Application deadline August 1, 1976. An equal opportunity/affirmative action employer.

**COLLECTION DEVELOPMENT LIBRARIAN**—(Temporary appointment: September 15, 1976-September 15, 1977). Coordinates and supervises collection development division (6 half-time professional staff). Qualifications: ALA-accredited MLS; 6 years' professional experience. Salary: \$13,904. Incumbent on one year's leave of absence. Contact Mary Lou Harkness, Director of Libraries, University of South Florida, Tampa, FL 33620. An equal opportunity/affirmative action employer.

**ASSISTANT ORDER LIBRARIAN.** Participates in planning, supervisory and procedural responsibilities of monographic acquisitions department utilizing automated support systems. Offers opportunity for broad acquisitions experience and development of supervisory ability. Assist in planning departmental policies and procedures; assist in supervising staff involved in order preparation; supervise clerical assistant handling dealer reports, cancellations, and monthly claims; supervise library assistant in charge of receipt of approval and firm order materials and solve problems relating to their receipt; train departmental staff and assist in problem solving related to computer-support systems. Open immediately. MLS from accredited library school required plus reading knowledge of two major European languages. A year of professional ex-

perience in technical services highly desirable. Hiring range: \$9,700-\$10,000. Applications will be accepted through August 1, 1976. Apply: Robert Ireland, Personnel Officer, Northwestern University Library, Evanston, IL 60201. An equal opportunity employer.

### Administration

**ASSOCIATE DIRECTOR:** Responsible for planning, managing technical processing with 5 professionals and 9 assistants. Immediate task of implementing divisional reorganization. Member of SOLINET. Collection of 250,000 volumes with over 4,000 serial subscriptions. Operating budget \$300,000. Upper division university with Master's programs. 6 years' experience, 2 in supervision. Salary: \$13,904-\$20,704. Available September 1. Send resume to: Bill Lee, Chairman, Search Committee, John C. Pace Library, University of West Florida, Pensacola, FL 32504. An equal opportunity/affirmative action employer.

**DIRECTOR OF THE UNIVERSITY LIBRARY.** San Jose State University, 50 miles South of San Francisco, has 26,000 students, 1,500 faculty, and graduate programs in over 40 fields. Resources of the library include 700,000 books, extensive microform holding, a highly developed instructional resources center, and a staff of 165 FTE positions. Minimum educational requirements: graduate degree from accredited library school; doctorate and/or advanced degree in subjects field preferred. Minimum professional experience: 8 years as a librarian, including at least 5 years in upper level administrative positions, preferably in an academic library. Demonstrated ability and knowledge of library and media faculty planning, automation, business management and personnel administration. Salary range: \$27,492-\$33,420. Liberal fringe benefits. 12-month appointment. Closing date: October 1, 1976. Send resume to: Dr. Margaret Jacobson, Chairperson, Selection Committee c/o Office of the Academic Vice President, San Jose State University, San Jose, CA 95192. An equal opportunity/affirmative action employer.

**LIBRARY DIRECTOR:** Hendrix College seeks experienced administrator to direct library program and supervise staff of eight plus 25 student workers in an underground facility housing a collection of approximately 125,000 volumes. In addition to general administrative responsibilities, the director functions as acquisitions librarian and serves as library liaison with the faculty. Minimum requirements include (1) MLS degree from an accredited library school, (2) at least 3 years' experience in administrative work in a college library, and (3) knowledge of (a) OCLC system, (b) learning resources/all media concept, (c) library management, (d) staff development, and (e) preparation of grant request. Appointment effective as early as September 1976. Faculty status, TIAA/CREF, broad insurance program. Salary: \$13,000-\$16,500; contract period negotiable. Address applications including current vita to Dr. John R. Merrill, Vice President and Dean of the College, Hendrix College, Conway, AR 72032.

**UNIVERSITY LIBRARIAN.** Reports to Vice-Chancellor, Academic Affairs. To be responsible for administering campus library systems, supervising library staff, promotion of staff development programs and employee relations. Will prepare and allocate budget, plan for effective space utilization, and cooperate with other agencies in university system and regional planning and development. Must have graduate degree in library science, with extensive administrative experience in university libraries or an equivalent combination of education and experience. Background with health science libraries preferred. Requires familiarity with library automated systems, collection development, information services and bibliographic control in academic libraries. Must be able to maintain effective working relationship with staff, students, faculty and administrators. Salary \$28,700-\$43,100 with experience and education. Appointment begins January 1977 or as soon as possible thereafter. Send resume to Office of Vice-Chancellor, Academic Affairs, Attn: Chairperson, Search Committee, Room 15-S, University of California, San Francisco, CA 94143. Filing deadline: August 1, 1976. Affirmative action employer M/F.

**DIRECTOR OF LIBRARY DIVISION.** (Position advertised previously in Spring 1975.) Directorship of one of three library divisions now vacant. Requires administration of the division's two branches: the General Library Branch and the Library Development Branch. Must provide di-

rection, establish goals and objectives, prepare biennial budgets, review policy, and develop programs and collections (including Virginiana and rare books), with emphasis on assisting public and other libraries in the state. Qualifications include MLS from ALA-accredited school and a record of progressive library experience, including administration, involving major public and research library functions. Salary \$20,500-\$25,600 with 5% increase expected July 1. Application forms may be had from Personnel Manager, Virginia State Library, Richmond, VA 23219. An equal opportunity/affirmative action employer.

**ASSISTANT DIRECTOR OF LIBRARIES FOR COLLECTION DEVELOPMENT.** State University of New York at Buffalo. Responsibility for coordinating the overall collection development program of the University Libraries and for administration of a book budget of approximately \$1 million. Requirements: MLS from an accredited library school, substantial experience in collection development in a large academic or research library, including several years' responsibility for developing a major area of the collection; knowledge of book budget preparation; demonstrated planning and leadership abilities. Salary above \$18,000 and negotiable. Excellent retirement and fringe benefits. Appointment will be at the rank of Associate Librarian or Librarian. Applicants should contact: Ms. M. E. State, University Libraries' Acting Personnel Officer, State University of New York at Buffalo, 308 Lockwood Memorial Library, Buffalo, NY 14214. An equal opportunity/affirmative action employer.

### Cataloging

**TWO CATALOG LIBRARIANS** to do original cataloging and classification of monographs in all subject areas with major emphasis in social sciences and in all languages. Qualifications: graduate degree from ALA-accredited library school; knowledge of both Romance and Germanic languages; extensive training in general reference assistance to faculty and students; share responsibility for selecting materials for general and reference collections, for evaluating collections in depth in specific subject areas, and for collecting and administering special collections. Qualifications: graduate degree from ALA-accredited library school; strong and broad liberal arts background; subject specialty in economics, political science, or the natural sciences; reading knowledge of European languages; proficiency in use of government documents, card catalog, and bibliographic tools essential. 40 hour work week, one month vacation, two weeks sick leave, state teachers retirement, social security, group life and health insurance, optional disability insurance, faculty rank (12-month appointment). Beginning salary \$10,000. Send resume to Carolyn Robison, Associate University Librarian, William Russell Pullen Library, 104 Decatur St., S.E., Atlanta, GA 30303. An equal opportunity/affirmative action employer.

**CATALOGER** of monographs in the Social Sciences, primarily Economics and European History. Preference will be given candidates with a related advanced degree. A working knowledge of two foreign languages is desirable, preferably German and Spanish. The minimum salary will be \$9,600. A higher salary is possible depending upon experience and preparation. Deadline for submission of applications and resume is August 15, 1976. Send resume and inquiries to: James N. Myers, Assistant Librarian for Technical Services, University of Arizona Library, Tucson, AZ 85721. An equal opportunity/affirmative action employer under state and federal laws and regulations including Title IX, 1972 Education Amendments.

### Circulation

**LIBRARIAN, CIRCULATION.** Responsibilities also in reference assistance and government documents. MLS. Faculty status. Salary \$9,000-\$11,000, depending on experience or qualifications. Begin September 1, 1976. Send resume to: Daniel R. Gahl, Moellering Library, Valparaiso University, Valparaiso, Indiana 46383. An equal opportunity/affirmative action employer.

### Multiple

The University of Manitoba Libraries invite applications for 1. **SYSTEMS COORDINATOR** to evaluate library operations: to define requirements and develop specifications for cost effective manual and automated systems; to coordinate the implementation and operation of li-

brary automated systems. The University of Manitoba computer facility includes IBM 370/158 and 360/65 computers each with time sharing systems. An off-line acquisitions and an online circulation control system are currently in operation. Qualifications: degree from an accredited library school or equivalent; several years' relevant experience in academic libraries; knowledge of library network development; training and experience in library applications of computer science and systems analysis is an asset; good human relations and problem solving skills; resourcefulness, technical knowledge and initiative. Salary \$18,000+, depending on qualifications and experience. 2. **HEAD, ADMINISTRATIVE STUDIES LIBRARY.** Responsible for the development and operation of the faculty of administrative studies library. Duties include collection development and provision of reference services. Library services in this unit, formerly a reading room, are being upgraded by the appointment of a head and by the provision of additional space, a permanent collection and an automated circulation system. Primary users are approximately 1,500 administrative studies faculty and students. Qualifications: degree from an accredited library school or equivalent plus an academic background in administrative studies preferably at a master's level. Several years' relevant experience preferably including administrative responsibilities. Salary: \$16,500+, depending on qualifications and experience. 3. **HEAD, CIRCULATION DEPARTMENT.** To manage the provision of circulation services in the Elizabeth Dafeo Library. Duties include the development and implementation of circulation policies and procedures, supervision of 25 full-time and 30 part-time staff and the operation of an automated circulation control system. The Dafeo Library has a collection of about 600,000 volumes; circulation services are provided from 68 to 98 hours per week. Circulation is over 310,000 annually. Qualifications: Degree from an accredited library school or equivalent, several years' relevant experience in academic library public services, preferably in a circulation function with an automated system; demonstrable knowledge of data processing procedures; good human relations skills essential. Salary \$16,000+, depending on the qualifications and experience. 4. **SCIENCE CATALOGUER** to provide original cataloguing copy for science materials. Qualifications: Degree from an accredited library school or equivalent academic background in science or technology preferably at the master's level; interest in cataloguing with LC classification; cataloguing experience preferred. Salary \$11,000+, depending on education and experience. The University of Manitoba Library system comprising a main library (Elizabeth Dafeo) and twelve regional libraries and reading rooms with a staff of 234 and collections of over 1 million volumes serves a student population of approximately 20,000. Applications with curriculum vitae should be sent to: P. Wien, Assistant Director for Administration (Libraries), Elizabeth Dafeo Library, University of Manitoba, R3T 2N2.

Stanford University Libraries, Department of Special Collections: (1) **RARE BOOK REFERENCE LIBRARIAN AND BIBLIOGRAPHER (LIBRARIAN I-II).** Responsible for the development of rare book collections in the humanities and the Newton Science Collection, and for provision of public access to the materials in these collections. Qualifications: Requires ALA-accredited graduate library school or equivalent; 2-4 years applicable library experience is required; requires knowledge of Latin and German; requires familiarity with book trade in order to carry out selection responsibilities; graduate training in a relevant humanities discipline is preferred. Salary: \$11,000-\$13,000. (2) **READERS' SERVICES (LIBRARIAN II).** Responsible for direction of public service programs of the Department, development of the Gunst Collection on book arts, The Theater Collection, and the collection of rare non-book materials. Qualifications: MLS from an ALA-accredited graduate library school or equivalent required; academic background in humanities required; 3-5 years applicable library experience required; knowledge of book trade necessary to carry out selection responsibilities required; academic training in theater history and typographic history highly desirable; knowledge of fine book trade highly desirable; knowledge of preservation of rare books highly desirable. Salary range: \$12,000-\$15,000. For information contact Tina Kass, Library Personnel Officer, Stanford University Libraries, Stanford, CA 94305. Stanford University is an equal opportunity/affirmative action employer.

Two openings: New \$5 million building under construction; consequent growth in staff requires addition of **CIRCULATION** and **CATALOGING LIBRARIANS**. We offer: as-

sistant professor rank, \$13,200 for 12 months; excellent fringe benefits. Required: 5th year ALA-accredited library science degree; 3 years relevant professional experience; 3 references from instructors and supervisors. Circulation librarian must have supervisory experience; cataloger will catalog audiovisual items as well as print. Particularly desirable: innovative mind, cooperative personality, hard working habits. Vitae, transcripts, and references must reach Eli M. Oboler, University Library, Idaho State University, Pocatello, ID 83209 by August 1. An equal opportunity/affirmative action employer.

(1) **BUSINESS REFERENCE LIBRARIAN.** Responsible for collection development and library liaison with business department to aid in developing business program. Minimum of 3 years' professional reference experience in academic library required. Salary \$15,000 per annum.  
(2) **GENERAL REFERENCE LIBRARIAN.** Flexibility, knowledge of academic reference tools, interest in archival development and library user programs important. Salary \$13,000 per annum. Both positions require MLS degree from accredited library school; master's degree in subject area desirable. 12 months contract, faculty status, 23 days vacation, liberal sick leave and other fringe benefits. Send resume by July 15, 1976 to Melvin R. George, University Librarian, Northeastern Illinois University Library, 5500 N. St. Louis, Chicago, IL 60625. An equal opportunity/affirmative action employer. Women and minorities are encouraged to apply.

**TEACHERS OF LIBRARY AND INFORMATION SCIENCE.** Jundi Shapur University in Ahvaz, Iran will begin a M.L.S. program and is looking for instructors with the experience and ability to successfully implement the program, as well as to continue working towards the development of the existing library collection. The basic requirements are a MLS degree with at least two years experience or a MLS degree and a Ph.D (preferably in Library Science or a related field) with teaching experience. We are especially interested in applicants with specializations in information science. The monthly salary for holders of the MLS is 92,000 Rials (about \$1,300) and 125,525 Rials (about \$1,700) for holders of the Ph.D. Send resume, official University transcripts and three letters of recommendations to: The College of Literature and Humanities, Jundi Shapur University, P.O. Box 257, Ahvaz, Iran.

#### Reference

**HEAD REFERENCE DEPARTMENT.** Responsible for planning and administration of Reference Department of 35,000 volumes in Main Library, including provision of general reference, information, documents, and computer-based citation services, coordination of collection development and bibliographic instruction programs. Staff includes 7.5 librarians and 2.5 support staff. MLS from program accredited by ALA required; additional degree in subject area desirable, 5 or more years of successful reference and administration experience, preferably in large academic or research library. Salary: \$18,000-\$21,000 annually. Faculty rank and salary commensurate with qualifications. Expected to meet university requirements for research, service and publication. Available September 1, 1976. Send resume to: Rita Hirschman, Personnel Librarian, The Ohio State University Libraries, 1858 Neil Avenue Mall, Columbus, OH 43210. An equal opportunity/affirmative action employer.

**REFERENCE LIBRARIAN.** Medical school library seeking applicants for October, 1976 opening involving manual reference duties, computer terminal searches, varied public services and many supervisory responsibilities. Salary range: \$11,000-\$13,000 depending upon qualifications and experience. Interviews in Chicago during July and August. Request your library school to forward credentials. Also please forward an up-to-date resume and letter of application to: Mr. Lee Brooke, Director of Libraries, Chicago College of Osteopathic Medicine, 5200 South Ellis Avenue, Chicago, IL 60615.

**ASSISTANT REFERENCE LIBRARIAN—GENERAL** reference work, primarily with undergraduates. Requires MLS accredited library school. Faculty rank with 11-month contract. Minimum salary \$10,000. Position open September 1976. Send resume to Bob Mowery, Director of Libraries,

Thomas Library, Wittenberg University, Springfield, OH 45501. An equal opportunity/affirmative action employer.

**HEAD OF INSTRUCTIONAL AND RESEARCH SERVICES DIVISION.** Responsibilities include, development, supervision and evaluation of the work effort of the division which is comprised of general reference, government documents and inter-library loan. Departments are staffed by 6 professionals, 3 full-time support staff, and student assistants. Further duties: participation in budget and over-all library planning, and provision of direct assistance to library patrons. The Library serves an urban public university with an enrollment of 11,000; holds in excess of 350,000 volumes, an extensive microform collection, and a full government documents depository. Requirements: MLS, a minimum of 3-5 years of professional public service experience in an academic or research library, with at least 2 years' administrative experience. A second subject master's degree and varied library experience are desirable. Minimum salary \$12,500, 12-month contract with 24 days vacation and usual fringe benefits. Submit letter of application, resume and 3 references to: Mrs. Sue Burkholder, Search Committee, Thomas Jefferson Library, University of Missouri-St. Louis, 8001 Natural Bridge Road, St. Louis, MO 63121. Interviews possible at ALA. Closing date for application is 8/1/76. An equal opportunity/affirmative action employer.

**HEAD OF INFORMATION SERVICES.** Responsibilities include general reference assistance, formal library use instruction, supervision of circulation, interlibrary loan, print materials collection, government depository collection, and cooperation with the Head of Media Services in providing a comprehensive and dynamic multi-media public services library program at a progressive liberal arts college. Graduate degree in academic librarianship from an ALA-accredited library school required. At least 24 credit hours of further graduate study, with previous teaching and applicable library experience preferred. Nine-month position starting September 1. Faculty status and excellent fringe benefits. Salary: \$8,900 minimum, depending on qualifications and experience. Send resume to: Evelina Tseng, Acting Director of Library Services, Catawba College Library, Salisbury, NC 28144. An equal opportunity/affirmative action employer.

**LIBRARIAN.** Northern Illinois University is seeking a qualified librarian to fill a vacancy in its Undergraduate Library Reference Department. Applicant must have a graduate degree in library science from an accredited library school and display a dynamic and imaginative interest in working with undergraduate students on a one-to-one basis, showing them how to use a library. Starting salary: \$10,800. Position open immediately. Interviews will be held at the annual ALA Conference in Chicago, 19-22 July only. Please send resume, including three references, to Mr. George Nenonen, Personnel Director, Parson Library, Northern Illinois University, De Kalb, IL 60115. Deadline for filing: 15 July 1976. An equal opportunity/affirmative action employer.

#### Serials

**ASSISTANT SERIALS LIBRARIAN.** A person is needed to assist the Head of the Serials Unit. Should be well organized, have good work habits, and be dedicated to thoroughness. Must be able to get along well with others. Works with a staff of nine. Serials and/or cataloging experience desirable. Working knowledge of at least one foreign language required. MLS degree from an ALA-accredited library school. Salary range starts at \$10,200 for 12 months. Instructor rank. Faculty status. Excellent fringe benefits. Twenty days vacation. Position open now. Applications received until August 15, 1976. Temporary, one-year appointment. May be renewed. Send resume and three letters of professional reference to Carl H. Sachtleben, Director of Libraries, Western Michigan University, Kalamazoo, MI 49008. An equal opportunity/affirmative action employer.

#### Subject Specialists

**SLAVIC BIBLIOGRAPHER.** To manage a Slavic Bibliocenter including materials selection and collection development; acquisition, cataloging, and specialized ref-

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erence service for materials in Slavic and East European languages. Supervises three full-time staff members. Requires fluency in Russian and reading knowledge of related languages, relevant graduate level training, and familiarity with bibliographic techniques. MLS highly desirable. Minimum salary \$13,000. Send resume by July 25, 1976, to Joseph Jerz, Assistant University Librarian, University of North Carolina, Chapel Hill, NC 27514. An equal opportunity/affirmative action employer.

**BUSINESS LIBRARIAN.** The University of Colorado Libraries is seeking candidates for the position of Business Librarian. This librarian (who holds faculty status) directs the Business Library, a branch library of 40,000 volumes. Requirements: a degree in library science from an accredited library school and 2 years' appropriate library experience is preferred. Also, a degree in business administration or additional relevant experience is desirable. Salary: \$11,000-\$16,000 starting, depending on qualifications. Position now open and should be filled by January 1, 1977. Apply to John Lubans, Jr., University of Colorado Libraries, Boulder, CO 80309.

**HEAD, SCIENCE LIBRARY.** Administrative responsibility for University's Science Library of over 260,000 volumes in the sciences, engineering, pharmacy and nursing. Staff consists of five professionals, eleven fulltime supportive staff plus student assistants. Annual acquisitions approximately 11,000 volumes, over 2,400 journal subscriptions. The Science Library is significant research resource to science and industry in Metropolitan Detroit. Required: Fifth year library science degree from an accredited library school; at least three years of experience with administrative responsibilities in a large science or technical library; evidence of professional interest and leadership in developing cooperative library programs and services to the scientific community. Salary: \$15,000-\$20,000 depending upon qualifications and experience. Fringe benefits: TIAA-CREF retirement plan, social security, health, hospital and life insurance partially subsidized; liberal sick leave. Write to: Robert T. Grazier, Associate Director of Libraries, Wayne State University, Detroit, MI 48202. An equal opportunity/affirmative action employer.

**ASSISTANT LIFE SCIENCES LIBRARIAN** to give Reference Service, assist with faculty liaison, provide service to students, etc. Qualifications: Master's degree in Library Science, ALA-accredited, with professional experience in Agriculture/Science/Technology Library. Appropriate subject background and recent MLS is acceptable. Second Master's degree in appropriate subject field desirable. Faculty status and responsibilities. Salary \$10,000 or more depending on qualifications. Request application and notice of vacancy from John Thomas, Personnel Officer, Libraries/AVC, Purdue University, West Lafayette, Indiana 47907. Deadline for applications: September 1, 1976. An equal opportunity employer.

**REFERENCE/BIBLIOGRAPHER FOR EDUCATION AND PSYCHOLOGY.** Will assume general reference duties, classroom instruction and group orientation in library usage, prepare guides and bibliographies, develop and maintain liaison with faculty and students, coordinate collection building, and recommend library materials for purchase. MLS required. Two years of reference experience and additional master's degree in Education and/or Psychology preferred. Salary, with above qualifications \$11,300. Submit resume by August 31, 1976 to: Joe R. Weeks, Assistant Director for Information Sciences, Main Library, Room 510, University of Cincinnati, Cincinnati, OH 45221.

### Technical Services

**HEAD TECHNICAL SERVICES.** MLS from accredited institution and at least 10 years' experience in all aspects of technical services: cataloging, acquisitions, and serials in academic library. Supervise staff of seven, including one professional. Faculty status and responsibilities, including student advising. Potentially tenurable. Minimum salary \$15,000. 12 month contract. Position now open. Send resume to: Joanna Todd, Search Committee, Hugh Stephens Library, Stephens College, Columbia, MO 65201. An equal opportunity/affirmative action employer.

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Included in *Library Journal's* "Best Reference Books of 1972" (April 15, 1973).

Based on Volume 1, this "backwards" dictionary contains 130,000 entries arranged alphabetically by complete words or terms, with the acronyms as definitions. With the aid of *RAIAD*, researchers are able to know the short forms of the names of organizations, technical terms, etc.



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