

Mary Rhoads, Health Sciences Center Library  
3404, University of Arizona, 1501 N. Campbell  
Avenue, Tucson, AZ 85724.

26-28—North Carolina: "Stand Up for Libraries,"  
biennial conference of the North Carolina Li-

## THE CLASSIFIED ADS

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$4.00 per line for ACRL members; \$5.00 for others. Late job notices are \$10.00 per line for members; \$12.00 for others. Organizations submitting ads will be charged according to their membership status.

**Telephone:** All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

**Guidelines:** For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

**JOBLINE:** Call (312) 944 6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly, each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

**Fast Job Listing Service:** A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

**Contact:** Classified Advertising Dept., ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611, (312) 944-6780

### FOR SALE

**ELSEVIER ANTIQUARIAN DEPARTMENT.** Periodicals and rare books on **Life** and **Earth Sciences**. Over 1 million volumes on stock. Catalogues available on demand. Please write to: Lippinstraat 4, 1055 KJ Amsterdam, The Netherlands

### POSITION DESIRED

**ALA-ACCREDITED MLS.** One year professional experience in Reference/Collection Development. Knowledge of computer and foreign languages. Desires similar position. Will relocate. Omar Khaidi, 2462 Dalton, Wichita, KS 67210

### POSITIONS OPEN

**ASSISTANT CATALOGER.** ALA-MLS. Some cataloging experience required. Knowledge of LC classification and OCLC (or other

network). Coursework in business and economics helpful. We are in the process of planning for an integrated online system. One year appointment \$15,000+ depending upon qualifications and experience. Send resume and three letters of reference to: Virgil F. Massman, Executive Director, James Jerome Hill Reference Library, St. Paul, MN 55102. EOE.

**ASSISTANT ENGINEERING LIBRARIAN.** A permanent position available July 1, 1983. Under direction of the Engineering Librarian, duties include reference and information services; database searching of BRS, Lockheed and OCLC; bibliographic instruction; collection development; liaison with faculty; original cataloging of monographs; staff supervision; and special projects utilizing the Engineering Library's microcomputer system. Required: master's degree in library science from an ALA-accredited library school, or its equivalent; evidence of research orientation and ability to meet university requirements for promotion and tenure; commitment to serving the research needs of clientele. Preferred: subject background or library experience in engineering or related science. Desirable: experience or proficiency in reference service; cataloging, bibliographic instruction, collection development, and online database searching. Librarians have faculty rank. Assistant Professor rank for applicant with desired experience and qualifications, including evidence of ability to meet general university requirements for promotion and tenure (research, publication, university/community/professional service) in addition to performing specific library assignment. Salary \$14,500 upward, depending on qualifications and scholarly credentials. Send complete resume with names and addresses of five references to: Allen G. Dries, Libraries Personnel Manager, University of Illinois at Urbana-Champaign, 127 Library, 1408 W. Gregory Drive, Urbana, IL 61801; phone (217) 333-8169. For maximum consideration, applications and nominations should be received no later than July 31, 1983. The University of Illinois is an affirmative action, equal opportunity employer.

**ASSISTANT HEAD, CHEMISTRY LIBRARIAN.** Affiliate. Assistant or Associate Librarian. Provides reference service, including online interactive searching and library instruction; assists in collection development; directly supervises the library operations, including supervision and training of one full-time support staff, and oversees all technical services operations. Master's degree from an ALA-accredited library school; minimum of one year post-MLS library experience preferred; supervisory experience; experience with computer-assisted reference services; demonstrated ability to relate effectively to faculty, students, and staff. Effectiveness in planning and organizing work flow. Some academic background in science and/or experience in a science-oriented library. Ability to communicate effectively both orally and in writing. Reading knowledge of German is desirable. Ability to meet the responsibilities and requirements of a tenure-track appointment. Salary dependent on qualifications and experience. Salary minimum, Affiliate, \$14,500; Assistant, \$15,800; Associate, \$18,500. Send letters of application to: Anne Rimmer, Personnel Officer, Indiana University Libraries, Bloomington, IN 47405; (812) 335-3403. Closing date for applications, no earlier than June 15, 1983. Indiana University is an equal opportunity, affirmative action employer.

**ASSISTANT LIBRARIAN.** Southern Arkansas University has a vacancy for an assistant librarian effective immediately. Applicants should hold the M.L.S. degree and have three to four years experience as a reference librarian in a four-year college or university library. A more complete job description is available. Salary is commensurate with training and experience. Southern Arkansas University is an equal opportunity, affirmative action employer. Applications will be received until position is filled. Interested persons should send letter of interest and resume to: L.A. Logan, President for Academic Affairs, Southern Arkansas University, Box 1402, Magnolia, AR 71753

**ASSISTANT PROFESSOR.** Search reopened. The University of Illinois Graduate School of Library and Information Science is seeking candidates for a full-time tenure-track position for teaching two or more of the following areas: information science, cataloging, medical reference, special libraries, and/or science reference. Full-time teaching load equals two courses per semester plus sharing in student advising and faculty committee work. Earned doctorate in library and information science preferred, and library (or information center) and teaching experience desirable. The University of Illinois offers excellent research resources, including six million plus volume library, computer facilities, manuscript typing, etc. Minimum salary \$20,000. Summer session and extension teaching with additional pay is possible but not required. Position open August 21, January

1984 starting date possible. Send letter of application, resume, and names of three persons from whom references can be secured, to: Charles H. Davis, Dean, Graduate School of Library and Information Science, University of Illinois, 410 David Kinley Hall, 1407 W. Gregory Dr., Urbana, IL 61801; (217) 333-3280. Applications will be accepted until June 27, or until a suitable candidate has been found. The University of Illinois is an affirmative action, equal opportunity employer.

**ASSISTANT UNDERGRADUATE LIBRARIAN (MEDIA COORDINATOR).** A permanent position available August 1, 1983. Under direction of the Assistant Director for Undergraduate Libraries and Instructional Services, administers the Library Audio/Video Center, a playback—not production—facility housed in the Undergraduate Library. Assignment includes supervision of 2 FTE staff and a student wage budget of \$13,500. Participates in and coordinates all original Media cataloging; participates in provision of general reference services and bibliographic instruction; assists with UGL book and journal selection in assigned areas of responsibility; and in areas of subject responsibility expected to establish faculty liaison and develop reference aids. Other duties as assigned, regular night and weekend work expected. Required: master's degree in library science from an ALA-accredited library school, or its equivalent; at least one year professional experience working in a media center or with non-print materials; demonstrated ability to relate effectively with faculty, students and staff; and evidence of ability to meet University requirements for tenure and promotion. Preferred: experience in providing reference and/or bibliographic instruction in an academic environment. Desired: experience with non-print cataloging, particularly in the area of motion pictures and television. Librarians have faculty rank. Appointment at the Assistant Professor level. Salary \$16,000 upward depending on qualifications and experience. Librarians must meet general university requirements for promotion and tenure (research, publications, and university/community/professional service) in addition to performing specific library assignment. Send complete resume with names and addresses of five references to: Allen G. Dries, Library Personnel Manager, University of Illinois Library at Urbana-Champaign, 127 Library, 1408 W. Gregory Drive, Urbana, IL 61801; phone (217) 333-8169. For maximum consideration, applications and nominations should be received no later than July 29, 1983. The University of Illinois is an affirmative action, equal opportunity employer.

**BEHAVIORAL SCIENCES LIBRARIAN AND SCIENCE LIBRARIAN.** Two 9-month, tenure-track, faculty positions at Chapman College, a private liberal arts college in Southern California. Responsibilities: teaching required library research courses; general reference, and liaison with faculty and students in subject areas including collection development, online bibliographic searching, and cataloging. Required: MLS from ALA-accredited school and 2 years academic library experience. Prefer second master's and teaching experience. One position requires strong cataloging background. Appointment at the Assistant or Associate Professor level. Salary range: \$16,400-\$31,100 for 9 months. Separate summer contracts usually available. Send letter of application, resume, and three letters of reference by June 30, 1983, to: Janice H. Shaw, Library Director, Chapman College Library, 333 N. Glassell St., Orange, CA 92666. Interviews may be held at ALA Conference. Equal opportunity, affirmative action employer.

**BIOLOGY/NATURAL RESOURCES AND HUMANITIES LIBRARIANS** effective August 15, 1983, at the Assistant Librarian, Senior Assistant Librarian or Associate Librarian level as appropriate depending on qualifications and experience (current salary range \$17,028-\$30,672). One of the positions may be combined with the position of Head, Information Services. Closing date July 1, 1983. Equal opportunity employer. For more detailed information write: University Librarian, Humboldt State University, Arcata, CA 95521.

**CATALOGER,** entry level new position with responsibility for original cataloging of monographs and editing of OCLC copy, using the LC classification schedules and subject headings. Master's degree from ALA-accredited library school. Minimum \$14,500. Academic status. Send letter of application with resume and names of three references by June 30, 1983, to: Walter M. High, Head, Monographic Cataloging Department, D.H. Hill Library, North Carolina State University, PO Box 5007, Raleigh, NC 27650. An equal opportunity, affirmative action employer.

**CATALOGER,** new position. Experienced cataloger with demonstrated potential to manage people. Detailed knowledge of MARC formats and the theory underlying the development and use of machine-readable cataloging necessary. Responsibility for original cataloging of monographs and editing of OCLC copy, using the LC classification schedules and subject headings. Knowledge of multimedia cataloging will be especially useful. Master's degree from ALA-accredited library school. Minimum \$17,500. Academic status. Send letter of application with resume and names of three references by June 30, 1983, to: Walter M. High, Head, Monographic Cataloging Department, D.H. Hill Library, North Carolina State University, PO Box 5007, Raleigh, NC 27650. An equal opportunity, affirmative action employer.

**CATALOGER,** Northwestern University. Performs original and complex cataloging of monographs, including descriptive and subject cataloging and classification and authority work, using AACR2, LCSH, DDC 19, and the MARC bibliographic and authority formats. Works cataloged may be on any subject, and in a variety of languages. Cataloging and authority work are performed on Northwestern's NOTIS (Northwestern Online Total Integrated System) library automation system, for inclusion in the union online catalog and forwarding to the RLIN database. Some authority work may be submitted to the Library of Congress for inclusion in the Name Authority Co-operative Program (NACO). Qualifications: MLS from an ALA-accredited library school, working knowledge of one or more foreign languages, preferably including German or a Romance language. Experience in library technical services, using an automated system desirable. Position available open. Salary \$15,000-\$16,000 depending upon experience. Send application and resume, including names of references to: Lance Query, Personnel Librarian, Northwestern University Library, Evanston, IL 60201. Applications received by July 15, 1983, will be considered. Northwestern University Library is an equal opportunity, affirmative action employer.

**CATALOGER.** Responsible for original cataloging of Latin American materials. Required: MLS from ALA-accredited school; reading knowledge of Spanish; ability to work with French, German, and Portuguese; working knowledge of LC classification and subject headings, AACR2, and OCLC; at least one year of cataloging experience. Salary \$16,000. Two year term appointment available September 1, 1983. Application deadline July 1, 1983. Send letter of application, resume, and names of three references to: Associate Curator for the Pre-Columbian Collection, Dumbarton Oaks, 1703 32nd St. NW, Washington, DC 20007.

**CATALOGING LIBRARIAN.** Responsible for cataloging of all library materials except music. Formulates cataloging policies and procedures; trains and supervises cataloging staff. Collect on development and some reference duties included. Responsible for the creation and maintenance of all authority files. Master's degree from ALA-accredited library school and at least 3 years experience as a cataloger using an automated system. Second master's degree in a subject field preferred. Salary \$18,800 + depending upon qualifications and experience. Faculty status and liberal fringe benefits including TIAA/CREF. Send resume and names of 3 references by June 30, 1983, to: Deanne Molinari, Affirmative Action Officer, SUNY College at Purchase, Purchase, NY 10577.

**CURATOR OF RARE BOOKS AND SPECIAL COLLECTIONS,** University of Wisconsin-Madison. 12-months academic staff appointment. Administer a department with 2.5 FTE and 20 hours/week of student assistance, and holdings of 80,000 volumes including materials of national reputation in history of science, little magazines, French pamphlets, Russian underground materials, and English and American literature. Curator will be encouraged to seek gifts of special collections and outside funding for purchase of rare books. Responsibilities: plan and implement department's public and technical services; collection development in history of books and printing, little magazines, and rare books reference materials; assist faculty, students, and visitors in use of collections; act as liaison between department and university teaching units; mount exhibits; work with Friends of the Library; supervise the shift of valuable materials from the general stacks to the rare book vaults; provide lectures and tours for university classes and outside groups; act as liaison to ESTC/NA project; represent department, as requested, on university and community committees. Minimum qualifications: ALA-accredited MLS or equivalent demonstrated subject mastery in librarianship; graduate degree in humanities or social sciences; 5 years experience in rare books and/or special collections, preferably in a research library; administrative experience; foreign language expertise. Salary \$26,000 minimum. Appointment effective September 1, 1983, or as soon thereafter as possible. Application deadline: June 30, 1983. Letter of application, current vita, and names, addresses, and telephone numbers of three references to: Sandra J. Pfahler, Assistant Director for Budget and Personnel, 360 Memorial Library, 728 State Street, Madison, WI 53706. EEO/AA employer.

**DEAN OF LEARNING RESOURCES CENTER,** Pueblo Community College. Pueblo Community College is accepting applications for the position of Dean of the Learning Resources Center. Applicants must possess an ALA-accredited MLS (doctorate of library science desirable). Minimum experience: candidate shall have been employed full-time for one year as a Director of a learning resources center at an institution of higher education. In addition, two years experience as Chairperson of a library department is required. The college is seeking an individual with a background in both public and technical services who will provide leadership in working with library staff, faculty and administrators; who is knowledgeable about the application of computer technology to library processes and who can design and implement projects to increase existing library resources. Minimum salary is \$30,000 for 12 months. The Dean of the Learning Resources Center will be responsible to the Vice President for Instructional Services. Send application and vita before July 1, 1983, to: Edward Broadhead, Chairman, Dean of Learning Re-

sources Center Search & Screen Committee. Pueblo Community College, 900 W. Orman Avenue, Pueblo, CO 81004. Pueblo Community College is an affirmative action and equal opportunity employer.

**GENERAL REFERENCE LIBRARIAN.** Position requires an ALA-accredited degree; second subject master's degree or doctorate desirable; and five years' academic library reference experience with appropriate supervisory experience. Position carries faculty rank. Responsibilities include administration, planning and supervision of general reference professional staff, services, and collection, in addition to coordinating collection development activities. Rank and salary dependent upon qualifications and experience: \$16,000-\$19,000. Send letter of application, resume, transcripts, and three letters of recommendation to: Office of Academic Affairs, Librarian Position, Wetherby Administration Building, Western Kentucky University, Bowling Green, KY 42101. Applications will be accepted until position is filled. An affirmative action, equal opportunity employer.

**HEAD, GENERAL REFERENCE.** Robert W. Woodruff Library, Emory University, Atlanta. Responsibilities: manage Reference Department, including supervision of six reference librarians and three support staff. Areas of service include bibliographic instruction, inter-library loan, microform reading room, and online bibliographic searching. Coordinates reference collection development and participates in development of the general collections. Minimum qualifications: ALA-accredited degree; depth of subject knowledge and familiarity with research techniques, preferably in an area of the humanities or the social sciences; 3-5 years of reference experience with a demonstrated competency in supervisory and managerial skills, preferably in a large academic or research library; or equivalent combination of education and experience. Reading knowledge of at least one modern European language. Demonstrated strong communication and public relations skills required. Salary and rank dependent upon qualifications and experience (minimum rank and salary Librarian II, \$20,000). Send letter, resume, and names of three references, by July 15, 1983, to: Nancy A. Books, Director of Public Services, Robert W. Woodruff Library, Emory University, Atlanta, GA 30322. An affirmative action, equal opportunity employer.

**HEAD OF SERIALS CATALOGING.** Catalog serials originally for input into OCLC-CONSER or upgrade shared records with CONSER authorization. Represent UF at CONSER operational meetings at OCLC. Coordinate along with the Department Chairman, other departments, and satellite libraries serials development on the Library's new in-house automated system developed from Northwestern Uni-

versity software. Train beginning professionals in serials cataloging. MLS from ALA-accredited school required. Reading knowledge of at least one modern European language preferred. Salary range for Assistant Librarian: \$13,030-\$21,700; Associate Librarian, (5 years of professional experience) \$15,660-\$26,100. Florida State Retirement, faculty status, Blue Cross/Blue Shield group plan, 22 days vacation. Send letter of application with complete resume with names of five references and salary requirements by July 1, 1983, to: James H. Renz, Associate Director for Technical Services, 216 Library West, University of Florida, Gainesville, FL 32611. EEO/AAE

**HEAD OF SPECIAL COLLECTIONS.** Oversees the operations and actively pursues the continued development and expansion of the Libraries' Special Collections. Participates in public relations, fund raising, special events, and grant proposals related to the Collections. Requires ALA-accredited MLS or minimum of 5 years experience in book trade, archives or special collections administration. Graduate degree in American literature or history strongly preferred. Salary mid-20's depending on qualifications. Excellent benefits including choice of retirement programs. The University of Houston-Central Campus Libraries has 1.4 million volumes, a materials budget of \$1.9 million, and a staff of 54 professionals and 170 support staff. Applications accepted through July 1, 1983. Send letter of application, names of 3 references, and resume to: Dana Rooks, University of Houston Libraries, 4800 Calhoun, Houston, TX 77004. Equal opportunity employer.

**HEAD, OPTOMETRY LIBRARY.** Assistant or Associate Librarian (one-half FTE position). Responsible for administering the library. Also responsible for the provision of reference services and library instruction; the establishment of library policies and procedures of the University Libraries; the selection, training, and supervision of library staff; the maintenance of bibliographic control of the collection in cooperation with Technical Services; and the preparation of budget requests. Serves as the fund manager in the selection of materials to support the curriculum and research activities of the School of Optometry and the Department of Psychological Optics. Master's degree from an ALA-accredited library school; minimum of 2 years post-MLS library experience; demonstrated ability to supervise; ability to relate effectively to faculty, students, and staff; some academic background in science or experience in science-oriented library is preferable. Ability to communicate effectively both orally and in writing. Ability to meet the responsibilities and requirements of a tenure-track appointment. Salary dependent on qualifications and experience. Salary floors will be observed: Assistant, \$15,800; Associate, \$18,500. Send letters of application to: Anne Rimmer, Personnel Officer, Indiana University Libraries, Bloomington, IN 47405. (812)

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## COLUMBIA UNIVERSITY LIBRARIES

### Head of Serials Acquisitions

Under the general direction of the Chief of the Support Division, this position has responsibility for administering a centralized serials function for the Columbia Library System. The position has direct responsibility for 16 full-time staff members; coordinating routines and work flow; planning and implementing change in an evolving technological environment; establishing priorities; resolving problems relating to the ordering, receipt, and payment of serial materials; and developing a thorough knowledge of publishing and sources of supply.

In addition to an accredited MLS, qualifications are administrative ability as demonstrated by successful relevant supervisory experience; a substantial knowledge of serials; the ability to work with staff in other library units and outside vendors; effective writing and speaking skills; evidence of professional creativity and initiative; familiarity with computer-assisted technical processing in a large research library; and the ability to work with a broad range of languages, with preferential consideration being given to applicants with a working knowledge of French or German. Preferential consideration will also be given to applicants with relevant acquisitions and/or bibliographic experience.

Submit resume, including salary requirements and three references, to:

**Box 35, Butler Library  
Columbia University  
535 W. 114th Street  
New York, NY 10027**

Salary ranges for 1982-83: Librarian II, \$22,500-\$29,250; Librarian III, \$25,500-\$36,975. **Deadline for applications: July 31, 1983.**

An equal opportunity, affirmative action employer.



335-3403. Closing date for applications: no earlier than June 15, 1983. Indiana University is an equal opportunity, affirmative action employer.

**INSTRUCTION AND ORIENTATION LIBRARIAN.** Assistant or Associate rank. Responsibilities: planning, developing, and coordinating instruction and orientation for the Main Library and the Branch Libraries on the Bloomington campus; providing leadership, general direction, and assistance to other librarians who participate in instructional activities, and collecting, creating, and maintaining files of instructional materials. Also responsible for publications and other handouts used in the instruction program. Evaluates the effectiveness of classes, programs, and teachers and keeps library faculty, staff, and the university community informed of developments in the librarians' user education program. Serves as a member of the Public Services Committee's Publications Subcommittee and is invited to meetings of the Public Services Committee. Will work 10 hours each week in the provision of reference services in the Undergraduate Library including some night and weekend hours. Qualifications: MLS from an ALA-accredited library school; minimum of 2 years of post-MLS public service library experience with experience in library instruction. Demonstrated ability to plan and coordinate library programs. Ability to work well independently and with others. Familiarity with trends and techniques of library instruction. Verbal and written with trends and techniques of library instruction. Verbal and written communication skills. Supervisory and reference experience preferred. Ability to meet the responsibilities and requirements of a tenure-track appointment. Salary dependent on qualifications and experience. Salary floors are observed. Assistant, \$15,800; Associate, \$18,500. Send letters of application to: Anne Rimmer, Personnel Officer, Indiana University Libraries, Bloomington, IN 47405; (812) 335-3403. Closing date for applications: no earlier than June 15, 1983. Indiana University is an equal opportunity, affirmative action employer.

**INTERNATIONAL DOCUMENTS LIBRARIAN.** The position reporting to the Head of Documents combines reference and technical responsibilities for U.S., UN and other international documents, and is specifically charged with planning and supervising collection development and technical work for several international collections. Participates in library instruction, faculty outreach and online refer-

ence searching. Supervises one part-time assistant. Required: MLS from an ALA-accredited library school; interest in government publications; strong public service orientation. Preferred: experience with government publications, familiarity with online searching techniques; subject master's in a social science field; proficiency in a Western European language, familiarity with cataloging rules. Entry level position. Rank of Affiliate Librarian. Salary: \$14,000. Paid health insurance and retirement. 25 days vacation. Additional benefits. Send resume and either names of three references or a placement address to: Winn Margets, Library Personnel, University of Utah Libraries, Salt Lake City, UT 84112. Interviewing at ALA in Los Angeles. Deadline June 30, 1983. Equal opportunity, affirmative action employer.

**LIBRARIAN, ARCHITECTURE & FINE ARTS LIBRARY AND MUSIC LIBRARY.** The University of Florida Libraries is looking for a librarian to administer the operations of the Architecture & Fine Arts Library and the Music Library. Applicants should have an MLS from an accredited library school, at least six years pertinent professional experience, and demonstrated ability to supervise and to work effectively with faculty, staff, and students. The appointment is for twelve months with faculty status and tenure track. There are twenty-two working days vacation per year, eight paid holidays, and state retirement plan at no cost to the employee. Appointment will be at the Associate University Librarian rank with a salary between \$15,660-\$25,100. Applications should be made by July 31, 1983, to: R. Max Willcocks, 215 Library West, University of Florida Libraries, Gainesville, FL 32611. The University of Florida Libraries comply with Section 503 of the Rehabilitation Act of 1973, and is an equal opportunity affirmative action employer.

**ORIGINAL MATERIALS CATALOGER.** Trinity University of San Antonio, Texas, invites applications for the position of Original Materials Cataloger, a faculty appointment in a rapidly growing and dynamic university library. Trinity is strongly committed to excellence in support of the liberal arts tradition at the bachelor's and master's degree levels. Primary responsibilities include cataloging; all English-language monographic materials requiring original cataloging; some foreign language monographs; and all Trinity theses and research projects. May have some responsibility for the daily operations of

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## UNIVERSITY OF WISCONSIN

### Associate Director for Collection Development

The University of Wisconsin General Library System is accepting applications for the position of Associate Director for Collection Development. Benefits include 22 vacation days, sick leave, group health and life insurance and a state retirement plan. Salary minimum: \$40,000.

The Associate Director for Collection Development of the University of Wisconsin-Madison Libraries has primary responsibility for collection development policies and procedures for the General Library System and for the allocation of its acquisitions budget (currently about 2.5 million dollars). In coordinating collection policies, priorities, and procedures, the Associate Director for Collection Development considers the advice of the selectors (who include the subject bibliographers and the Branch Librarians), the Library Coordinating Council, the University Library Committee, faculty, and administrators. The Associate Director for Collection Development maintains close contact with campus-wide academic planning activities in order to relate library collection development policy to the wider planning process on the Madison campus. On matters of collection development and administration, the subject bibliographers and the Curator of Rare Books report to the Associate Director for Collection Development; the Branch Librarians report to him or her on matters of collection development alone. In addition, the Associate Director for Collection Development is responsible in the area of collection development for preparing grant proposals and initiating other fund-raising activities. The Associate Director for Collection Development reports to the Director of Libraries and works closely with the Director in the overall administration of the General Library. In certain circumstances he or she serves as Acting Director in the absence of the Director. The Director of Libraries may delegate to the Associate Director for Collection Development the function of liaison with the University of Wisconsin System and other State libraries and regional networks in the area of collection development.

The candidate must have an MLS from an ALA-accredited library school and a strong academic background, and must show evidence of substantial scholarly achievement, broad bibliographical knowledge, and five years of relevant experience in a major research library. Applications including resume, and the names, addresses and telephone numbers of three references should be directed to: **Sandra Pfahler, Assistant Director for Budget and Personnel, 360 Memorial Library, 728 State Street, Madison, WI 53706.** Applications must be postmarked by **June 30, 1983.**

EEO/AA employer.

OCLC including supervision and training of OCLC operators. Required qualifications include: the MLS from an ALA-accredited library school; knowledge of AACR2; knowledge of Library of Congress classification system and subject headings; reading knowledge of at least one foreign language; knowledge of the OCLC system; and initiative, creativity, and strong communications skills. Highly desirable is cataloging experience in an academic library. An additional graduate degree is also desirable. Instructor or Assistant Professor rank with tenure-track. Salary minimum of \$16,500, higher depending on experience or other qualifications. Twelve month appointment, TIAA/CREF and liberal fringe benefits. Send letter of application, detailed resume and names of three references by July 7, 1983, to: Chair, Search Committee, Original Materials Cataloger, Trinity University Library, 715 Stadium Drive, San Antonio, TX 78284. Affirmative action, equal opportunity employer.

**PROGRAM MANAGER.** The Research Libraries Group (RLG) located on the Stanford Campus is a consortium owned by twenty-five of the nation's major universities and other research institutions. RLG is committed to the development of innovative applications of computer technology to the capture, storage, retrieval and delivery of information to support research and scholarship in the U.S. RLG is currently recruiting two Program Managers to support the daily operation of the Shared Resources, Collection Development and Preservation Programs of the corporation. Responsibilities will include: analysis of collection development verification studies; management of Conspectus data collection and products; analysis of interlibrary loan statistical data; management of RLG's reference liaison program; management of activities associated with the preservation projects; and grants administration staff support. Qualifications: MLS degree or equivalent, three years experience as a reference librarian, bibliographer, curator, or cataloger in a major research library, strong organizational, editorial, verbal, writing and interpersonal skills. Reading knowledge of one or more foreign languages, statistical skills, supervisory experience, and familiarity with RLIN desirable. Salary: \$1,854-\$2,312/month. To apply, submit a resume with the names of 3 references, to the following address: For further information contact: Art Wilson, Stanford University, Old Pavilion (Personnel), Stanford, CA 94305, (415) 497-3117. Equal opportunity employer through affirmative action.

**PUBLIC SERVICES LIBRARIAN** to develop and coordinate an online information retrieval system. Must have library degree from an ALA-accredited library school. Must be able to communicate and work effectively with all segments of the academic community. Experience in database searching highly desirable. Will participate in general reference services, including library instruction. Twelve month appointment with faculty rank. Salary range \$17,000-\$22,500 dependent upon experience and qualifications. McNeese State University has a library budget of \$1,059 million and over 260,000 volumes. 13 professional librarians serve a faculty of 305 and student population of 7,500. Interviews can be arranged at ALA in Los Angeles. Send letter of application, names of 3 references, and current resume by July 1, 1983, to: Richard H. Reid, Director of Library Services, Frazier Memorial Library, McNeese State University, Lake Charles, LA 70609. An equal opportunity employer.

**REFERENCE LIBRARIAN, EDUCATION LIBRARY.** Affiliate or Assistant Librarian. Responsible for the provision of reference services, including computer-assisted reference services and library instruction and orientation; coordinating the activities of the reference assistant and the preparation of bibliographies and other documents. Some night and weekend hours are required. MLS from an ALA-accredited library school; background in education and/or information science; minimum of one year post-MLS public services experience preferred. Experience with computer-assisted reference services; basic knowledge of education reference materials; demonstrated ability to relate effectively to students, faculty and staff; ability to communicate effectively both orally and in writing. An education degree and/or relevant experience and supervisory experience are preferred. All responsibilities and requirements of a tenure-track appointment. Salary dependent on qualifications and experience. Salary floors are observed: Affiliate, \$14,500; and Assistant, \$15,800. Send letters of application to: Anne Rimmer, Personnel Officer, Indiana University Libraries, Bloomington, IN 47405, (812) 335-3403. Closing date for applications: no earlier than June 15, 1983. Indiana University is an equal opportunity, affirmative action employer.

**REFERENCE LIBRARIAN.** Two positions available as subject specialist in business assigned to the Graduate Business Administration Library. Principal duties: reference assistance, database searching, orientation, and participation in classroom instruction. Qualifications: accredited MLS, degree in business or related subject area preferred. Two years experience in an academic or special business library. Benefits, faculty status (subject master's degree required for promotion beyond the rank of Library Associate. Instructor equivalent). TIAA/CREF: five weeks annual vacation. Salary minimum \$20,000. Apply: send resume and letter of application, including the names, addresses and telephone numbers of three references by June 30, 1983, to: New York University, Elmer Holmes Bobst Library, 70 Washington Square South, New York, NY 10012. Attn: Connie Colter. NYU is an affirmative action institution.

**REFERENCE LIBRARIAN, UNDERGRADUATE LIBRARY.** Responsible for providing reference services, teaching in library instruction program, and participating in collection development. ALA accredited MLS, or equivalent, required, reference experience preferred; library instruction and database searching experience desirable; ability to relate well with undergraduate students; effective communication skills. Tenure-track position. 12-month appointment, 24 days annual leave, tuition remission, usual benefits. Salary ranges dependent upon qualifications: Instructor, \$14,000-\$16,000; Assistant Professor, \$16,000-\$18,000. Send letter of application, resume, and 3 letters of reference or placement folder by July 15 to: Jill Keally, Personnel Librarian, The University of Tennessee-Library, Knoxville, TN 37996-1000. UTK is an EEO, affirmative action, Title IX, Section 504 employer.

**REFERENCE LIBRARIAN/VISUAL ARTS SPECIALIST.** General reference, online searching and bibliographic instruction in library of college with special programs in the performing and visual arts. Collection development in visual arts and art history; responsibility for slide collection and picture file. Master's degree from ALA-accredited library school and knowledge of French, German or Italian required; preference given to candidates with second master's in art history. Salary: \$15,500+ depending upon qualifications and experience. Faculty status and liberal fringe benefits including TIAA/CREF. Send resume and names of 3 references by June 30, 1983, to: Debra K. Mori, Affirmative Action Officer, SUNY College at Purchase, Purchase, NY 10577.

**SCIENCE REFERENCE LIBRARIAN/BIBLIOGRAPHER.** Responsible for the Library's collection development in assigned science disciplines, including approval plans, firm orders, gifts and serials. Provides service at the Reference Desk, including some weekend and evening hours. Participates in an active program of library instruction and computerized database searching in the disciplines of selection responsibility. Requires a master's degree from an ALA-accredited library school and an undergraduate degree in a science discipline or professional library experience in science reference. Salary \$15,500-\$19,500 depending on qualifications. Excellent benefits including choice of retirement programs. The University of Houston Central Campus Libraries has 14 million volumes, a materials budget of \$1.9 million, and a staff of 54 professionals and 170 support staff. Applications accepted thru July 1, 1983. Send letter of application, names of 3 references, and resume to: Dana Rooks, University of Houston Libraries, 4800 Clearbourn, Houston, TX 77004. Equal opportunity employer.

**SCIENCE REFERENCE LIBRARIAN.** Participates with other librarians in general reference duties, online searching, bibliographic instruction, and collection development. Liaison responsibilities with science departments, College of Engineering, and College of Nursing. ALA-accredited master's. Highly desirable: two years reference and bibliographic instruction experience in an academic library; experience in online searching, particularly in the sciences; undergraduate and/or advanced degree in science. Twelve-month appointment, proposed effective date: September 1983; faculty rank and salary commensurate with qualifications, \$16,500 minimum; TIAA/CREF and university mandated benefits. Send resume and names of three references by July 15, 1983, to: Raymond A. Frankie, Director, J. Murray Atkins Library, The University of North Carolina at Charlotte is an equal opportunity affirmative action employer. Women and minorities are encouraged to apply.

**SERIALS CATALOGER,** Trinity University of San Antonio, Texas, invites applications for the position of Serials Cataloger, a faculty appointment in a rapidly growing and dynamic university library. Trinity is strongly committed to excellence in support of the liberal arts tradition at the bachelor's and master's degree levels. Primary responsibilities include cataloging of all serials titles, cataloging monographs in one foreign language, either French, Russian, or German; and cataloging all non-book materials. May have some responsibility for the daily operation of OCLC including supervision and training of OCLC operators. Required qualifications include: the MLS from an ALA-accredited library school; knowledge of AACR2, particularly as related to serials; knowledge of Library of Congress classification systems and subject headings; reading knowledge of at least one of the foreign languages specified above; familiarity with OCLC or other in-house automated systems; and initiative, creativity, and strong communications skills. Highly desirable is experience in serials acquisitions or serials cataloging in an academic library. An additional graduate degree is also desirable. Instructor or Assistant Professor rank with tenure-track. Salary minimum of \$16,500, higher depending on experience or other qualifications. Twelve month appointment, TIAA/CREF and liberal fringe benefits. Send letter of application, detailed resume and names of three references by July 7, 1983, to: Chair, Search Committee, Serials Cataloger, Trinity University Library, 715 Stadium Drive, San Antonio, TX 78284. Affirmative action, equal opportunity employer.

**SERIALS CATALOGING SECTION HEAD,** University of California, Santa Barbara. Supervises serials section of Cataloging Department. Duties include online cataloging and classification of serials and analytics; revision of contributed cataloging work by library assistants; and resolution of complex bibliographical problems. Re-

quirements: M.L.S. at least two years professional experience in serials cataloging, experience with AACR1 and AACR2. LC classification and LC subject headings, online cataloging systems, and supervisory experience. Facility with European languages and with automated serials cataloging desired. Salary range: \$17,412-\$30,648 dependent upon experience and qualifications. Applications must be received by July 15, 1983. Send letter of application, names of references, and resume to: Margaret Deacon, Assistant University Librarian, UCSB Library, University of California, Santa Barbara, CA 93106. An equal opportunity, affirmative action employer.

**STAFF SERVICES LIBRARIAN**, University of Georgia (salary minimum \$17,000). Duties: responsible for administering classified staff personnel program, establishing orientation and staff development programs, developing and maintaining a comprehensive personnel manual, and assisting with personnel functions related to librarians. Reports to the Assistant Director for Administrative Services. The Librarians staff consists of 150 classified personnel, 65 librarians, and 200 student assistants. Qualifications: ALA accredited M.L.S.; knowledge of and demonstrated interest in academic/research librarian-ship; ability to work effectively with all levels of library staff and with other university personnel; interest in and ability to present effective orientation and staff development programs; ability to handle personnel matters with sensitivity and confidentiality; commitment to affirmative action guidelines; excellent communication skills; effective organizational skills; knowledge of principles of personnel manage-

ment preferred. Application procedure: send letter of application by July 8, 1983, including resume and names of three references to: Bonnie Jackson Clemens, Assistant Director for Administrative Services, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

**USER EDUCATION LIBRARIAN**, 75% position (30 hrs/week); there is some possibility that the position may become full-time. Assists in planning, implementing and evaluating user education programs for undergraduate and graduate students; includes classroom instruction. Contributes to the development of instructional materials and provides some reference service. Requires flexible scheduling to meet changing program needs. Reports to the Director of Library User Education. Faculty are expected to meet University requirements for tenure and promotion, including research, publication, and service. Required: M.L.S. from ALA-accredited program; demonstrated interest in bibliographic instruction; ability to communicate clearly and effectively, orally and in writing. Desirable: experience in library user education, with instructional use of audio-visual materials and with online bibliographic systems; broad subject background. Salary: \$12,000-\$14,400 for 75%. Apply by 8 July to: Sharon A. Sullivan, Personnel Librarian, Ohio State University Libraries, 1858 Neil Avenue, Columbus, OH 43210. Submit detailed resume with names and addresses of at least 3 references. An EEO/affirmative action employer. Qualified women, minority and handicapped persons as well as others are encouraged to apply.

**ASSISTANT DIRECTOR FOR TECHNICAL SERVICES**. Position available: immediately. Requirements: requires minimum of an ALA-accredited master's degree in library science and five years of progressively more responsible professional experience in the technical services of a large academic library. A second master's preferred. Demonstrated successful supervisory experience and thorough knowledge of automated systems. Demonstrated ability to communicate effectively with various levels of university staff and to manage a large acquisitions budget. Duties and responsibilities: participation in overall library planning, budget preparation and the formulation of library policies; development and implementation of plans and policies for Technical Services in consultation with divisional staff; coordination of automated processes in the division; preparation of annual and special reports on problems and progress in Technical Services; representation of the department on the Library Council; assumption of any special responsibilities and duties that are assigned by the library administration; directly supervising eight department and unit heads; coordination of divisional staff training and development. Benefits: excellent benefits package including health, dental, life and disability insurance; tax-deferred annuity program available; educational assistance program. Library information: the University of Missouri-Columbia Library, an ARL library, serves a student body of 24,500 and a faculty of 2,600 with a collection of over two million volumes and over 2.4 million microforms. An online catalog, to serve the four campuses of the University, is being developed. General information: founded in 1839 as the first state university west of Mississippi, the University of Missouri now has four campuses. The Columbia campus has 19 schools and colleges, and is located midway between Kansas City and St. Louis. Application deadline: July 15, 1983. Minimum salary: \$33,500. Send letter of application, names of three references and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201. An equal opportunity employer.

**BUSINESS LIBRARIAN**. Primarily a public service position. Works closely with head to determine activities, policies, and procedures. Shares reference and other responsibilities, such as coordination of library instruction, database searching, computerized circulation activities, preparation of reference guides, hiring and scheduling of student staff. A staff of three library assistants plus students complement the three professional positions. Required: ALA-MLS; degree in business; library public service experience with emphasis on reference; some knowledge or experience with online database searching. Instructor rank, faculty status. \$14,500 for 12 months, two-year



appointment ending June 30, 1985. May be renewed. Twenty days annual leave plus ten paid holidays. Excellent fringes. Send letter of application, resume, academic credentials, and placement file to: Carl Sachtleben, Director of Libraries, Western Michigan University, Kalamazoo, MI 49008. An EEO, AA employer.

CATALOG MAINTENANCE LIBRARIAN, Automated Processing Department. Supervises operation of the section. Responsible for maintenance of the online catalog (LCS) and the card catalog. Selects, trains, supervises, and revises the work of 12 support staff and 10-15 student assistants. Oversees the interface of OCLC data with the online catalog and the maintenance of headings and holdings files. Recatalogs and upgrades catalog information and resolves problems. Is responsible for the operation of the department one or two evenings a week. Reports to the Head of the department. Required: master's degree from ALA-accredited program; at least two years post-MLS experience in original cataloging using AACR2 and LC classification and subject headings; substantial experience with OCLC or other bibliographic utilities; supervisory experience; ability to communicate effectively orally and in writing; ability to adapt to frequently changing environment. Highly desirable: reading knowledge of one or more Western European languages and familiarity with automated library systems. Faculty are expected to meet University requirements for promotion and tenure including research, publication, and service. \$17,040-\$19,560. Apply by 8 July to: Sharon A. Sullivan, Personnel Librarian, Ohio State University Libraries, 1858 Neil Ave. Mall, Columbus, OH 43210. Submit resume with names, addresses, and telephone numbers of at least three references. An AA/EEO employer. Qualified women, minority, and handicapped persons, as well as others, are encouraged to apply.

COLLECTION MANAGEMENT DEPARTMENT HEAD. Associate Librarian, \$25,440-\$30,672 for 12 months (ten month option with proportionate salary reduction available). Required: ALA-accredited degree; 7-8 years professional library experience; minimum three years as a collection management librarian in academic library. Send inquiry and resume including names and addresses of three references who have observed candidate's professional performance and human relationships, to: Walter H. Roeder, Chair, Search Committee, c/o Library Office, 15-102 California State Polytechnic University, 3801 W. Temple Ave., Pomona, CA 91768. Closing date: July 15. EEO/AA employer.

COORDINATING CATALOGER, AUTOMATED PROCESSING DEPARTMENT (search extended). Supervises operation of the section responsible for editing and input of cataloging data through OCLC to create records in the local online catalog. Trains, schedules, supervises, and revises the work of 10 support staff and 10-15 student assistants. Upgrades, enhances, and solves problems related to cataloging copy through application of AACR2 and LC classification and subject headings; serves as liaison with Catalog Department for resolution of cataloging problems. Compiles statistics and reports, and maintains procedure manuals. Responsible for operation of the department one or two evenings per week. Reports to the head of the department. Required: master's degree from ALA-accredited program, two or more years post-MLS cataloging experience using AACR2, LC classification and subject headings; substantial experience with OCLC or other bibliographic utilities; supervisory experience; ability to communicate effectively orally and in writing; ability to adapt to frequently changing environment. Desirable: reading knowledge of one or more Western European languages. Faculty are expected to meet University requirements for promotion and tenure, including research, publication and service. Salary: \$17,040-\$19,560. Apply by 8 July to: Sharon A. Sullivan, Personnel Librarian, Ohio State University Libraries, 1858 Neil Avenue Mall, Columbus, OH 43210. Include resume and names and addresses of at least three

references. An AA/EEO employer. Qualified women, minority, and handicapped persons, as well as others, are encouraged to apply.

HEAD OF CATALOGING DEPARTMENT. Significant professional opportunity for innovative librarian in university library with full online public cataloging. Responsible for unit of three professional and ten support staff. Position includes responsibility for coordination of bibliographic files throughout the library. Minimum qualifications: an ALA-MLS and at least seven years of relevant professional experience, including 1) demonstrated supervisory and management skills; 2) recent in-depth cataloging and automation related activities; 3) experience with OCLC or other bibliographic utilities or networks. Desirable qualifications include background in authority control, non-print media, online catalog development. Salary range is \$25,440-\$30,672; 24 days annual vacation and liberal benefits. Position is Associate Librarian rank, tenure-track, 12-month. Send by July 17, 1983, names, addresses, and telephone numbers of three current professional references, and resume with complete record of education, experience, and salary, to: Frederick Ryan, Assistant Library Director for Systems and Technical Services, Meriam Library, California State University, Chico, CA 95929. CSU Chico is located 90 miles north of Sacramento in an attractive northern California setting, and is an affirmative action employer.

HEAD OF CIRCULATION AND INTERLIBRARY LOAN SERVICES. Position available: September 1, 1983. Requirements: ALA-accredited master's degree in library science. Minimum of five years professional library experience, at least two of which should be in a large academic library. At least two years experience in circulation activities; experience with automated circulation systems highly desirable. Supervisory experience, communication skills and strong service orientation essential. Duties and responsibilities: responsible for the administration of Circulation Services, which includes circulation, reserve collection services, interlibrary loans, shelving, billing, security, and the library annex. Supervision of 13 full-time staff members, and approximately 80 student assistants. Supervision of all automated activities and equipment maintenance in the department. Plans for future circulation needs with library administration, appropriate library staff and University Computer Center. Benefits: excellent benefits package including health, dental, life and disability insurance; tax-deferred annuity program available; education assistance program. Library information: the University of Missouri-Columbia Library, an ARL library, serves a student body of 24,500 and a faculty of 2,600 with a collection of over two million volumes and over 2.4 million microforms. An online catalog, to serve the four campuses of the University is being developed. General information: founded in 1839 as the first state university west of Mississippi, the University of Missouri now has four campuses. The Columbia campus has 19 schools and colleges, and is located midway between Kansas City and St. Louis. Application deadline: July 15, 1983. Minimum salary: \$19,500. Send letter of application, names of three references and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201. An equal opportunity employer.

HEAD, LEARNING RESOURCES CENTER, Mansfield Campus. Administers Library and Learning Resources programs and services, including planning, budgeting, staffing and directing the activities of the Learning Resources Center which serves the 3,000 students and 175 faculty of the OSU-Mansfield Campus and the North Central Technical College. Manages technical and public services. Reports to the Associate Dean of the Mansfield Campus and, for coordination purposes, to the Vice President for Academic Affairs of North Central Technical College and to the Head of Undergraduate Libraries in Columbus.



Required: MLS from ALA-accredited program; substantial post-MLS professional experience, preferably in public services; experience in the development and creation of A/V materials and with A/V equipment; user-education or teaching experience; supervisory experience; ability to communicate effectively orally and in writing; and to interpret and promote the Learning Resources Center to the campus community. Highly desirable: administrative and technical services and experience, as well as familiarity with the needs of students in a technical program. Faculty are expected to meet University requirements for promotion and tenure including research, publication, and service. \$22,080-\$27,720. Apply by 8 July to: Sharon A. Sullivan, Personnel Librarian, Ohio State University Libraries, 1858 Neil Ave. Mall, Columbus, OH 43210. Submit resume with names, addresses, and telephone numbers of at least three references. An AA/EEO employer. Qualified women, minority, and handicapped persons, as well as others, are encouraged to apply.

#### HEAD OF REFERENCE/INFORMATION SERVICES AND COLLECTION DEVELOPMENT.

Administers a department of 16 professionals and 31 support staff responsible for reference service, collection development, user education, computer searching, interlibrary loans, government documents, copy service, and four branch libraries (Architecture, Music, Optometry, and Pharmacy). Under the general direction of the Assistant Director for Public Services and Collection Development, this position is responsible for planning, coordinating, and managing the operations of the department, training and evaluating staff, and for the direct supervision of the Assistant Head of Reference, the coordinators of the department's service programs, and the branch librarians. Current projects include a collection analysis project, implementation of a library skills workbook into the English core curriculum, and planning for the impact on reference and branch libraries of an online catalog, circulation, and acquisition system. Requires ALA-accredited MLS, substantial professional experience (5+ years) in a major academic or research library, proven supervisory capability, substantial experience in reference services, leadership ability with strong interpersonal skills, excellent oral and written communication skills. Desirable qualifications include: experience in other areas of responsibility of reference department, with collection development experience highly desirable. Salary from upper \$20s, depending on qualifications and experience. Excellent benefits, including choice of retirement programs, 88% of Social Security paid for first \$16,500 of salary. The University of Houston-University Park Libraries have a 1.4 million volume collection, a 1983/84 acquisitions budget of over \$2 million, and a staff of 54 professionals and 170 support staff. The library is a member of ARL. To ensure consideration applications must be received by July 10, 1983. Preliminary interviews available at ALA. Send letter of application, names of three references, and resume to: Dana Rooks, University Houston Libraries, 4800 Calhoun, Houston, TX 77004. Equal opportunity employer.

HEAD OF TECHNICAL SERVICES. Responsible for all technical services operations; interacts with Centralized Serials, Acquisitions, and Cataloging Units in Bloomington; includes some public services responsibilities, including reference. MLS from ALA-accredited library school, reading knowledge of at least one modern European language; ability to supervise staff and deal with complicated procedures; 2-3 years experience required; knowledge of AACR2; must be able to meet the responsibilities of a tenure-track appointment. Assistant Librarian rank, minimum salary \$16,000. 22 days vacation, Blue Cross-Blue Shield, dental, life, TIAA/CREF. Closing date July 7, 1983. Send letter of application and resume, including names of three references, to: James Mullins, Director, Indiana University at South Bend, PO Box 7111, South Bend, IN 46634. Indiana University is an EEO/AA employer.

HUMANITIES OR SOCIAL SCIENCES/REFERENCE LIBRARIAN, The University of Texas at San Antonio Library. Duties include general reference, collection development in area of expertise, online searching, library instruction and some supervisory responsibility. ALA-accredited MLS degree and second master's in one of the humanities or social sciences, training in online database searching required. Experience in any of the areas of responsibility highly desirable. Salary: \$15,000 minimum for 12 months with usual fringe benefits. Send letter of application, resume, and names of three references to: Margaret A. Joseph, Assistant Director for Public Services, The University of Texas at San Antonio Library, San Antonio, TX 78285. UTSA is an equal opportunity, affirmative action employer.

LIBRARIAN. Maine Maritime Academy is seeking a librarian with skills in both reader services and technical services with a strong interest in computer applications. Qualifications: MLS, familiarity with AACR2 and with automation. Academic library experience with working knowledge of OCLC, LC classification, and online bibliographical searching preferred. Interest in maritime field desirable. Salary: \$18,200. Twelve-month appointment. Available: August 15, 1983. Send letter of application, resume, and three references by June 30, 1983, to: Marjorie Harrison, Librarian, Maine Maritime Academy, Box C-1, Castine, ME 04420.

LIBRARIAN, REFERENCE DIVISION, Maryland Historical Society. MLS, genealogical research experience, general knowledge of Maryland history. Administers collection of books, specialized files. Supervises reference and cataloging activity. Plans for improvement of organization and accessibility of collections, including automated acquisitions and cataloging routines. Minimum: \$12,800. Generous benefits. Available July 1. Resumes to: William B. Keller, Maryland Historical Society, 201 W. Monument St., Baltimore, MD 21201.

MUSIC CATALOGER. The University of Arizona is seeking a professional librarian responsible for original cataloging of music scores, recordings, and monographs. Serves as the liaison to the staff of the music collection. Requirements: an ALA-accredited degree; experience in cataloging both scores and recordings according to AACR2; strong background or degree in music; experience with LC classification and LCSH; facility with French and German languages preferred; experience with OCLC or a similar utility desired. Salary range \$16,500-\$21,000. Professional librarians at UA have faculty status but twelve-month continuing appointments, earn 22 days of vacation, and have a standard package of holidays and other benefits. Send letter of application, resume, and names of three referees by July 15 to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. The University is an EEO/AA employer.

REFERENCE LIBRARIAN, St. Mary's College of Maryland. The College is a publicly-supported liberal arts college with no religious affiliation, located on the water in the country 70 miles southeast of Washington, DC. Duties: reference desk work, bibliographic instruction, online searching (experience in BRS or DIALOG preferred). We are seeking someone with a strong commitment to public services in general and bibliographic instruction in particular. Schedule includes nights and weekends. Qualifications: MLS from ALA-accredited library school. Prefer. given candidates with some previous professional experience. Salary starting range: \$14,666-\$15,520, depending on background and experience. TIAA/CREF or Maryland State Retirement, 22 days annual leave, Blue Cross-Blue Shield. Applications accepted through July 1, position available August 1983. Send resume and ask three references to write letters of reference to: John G. Williamson, Director of the Library, St.

Mary's College of Maryland, St. Mary's City, MD 20686. St. Mary's College is an affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN, University of California, Irvine. Entry level position at Assistant Librarian rank. Responsibilities: general and subject/specialized reference service ranging from factual information to in-depth research. Reference collection development (selection, weeding, and management) in literature and other humanities. Liaison with faculty and students in subject areas. Active participation in orientation and bibliographic instruction program at the undergraduate and graduate levels. Participation in and contribution to general work of the department. Some night and weekend work required. Qualifications: required--MLS, strong commitment to public service with an emphasis on bibliographic instruction and clear commitment to the profession, strong verbal and written communication skills, ability to work effectively, independently, and cooperatively with others; desirable--MA in English or American literature, professional experience in public service, training or experience in bibliographic instruction, knowledge of both traditional and machine-assisted reference services in an academic library. Assistant Librarian salary range, \$17,412-\$22,284 per year, depending upon qualifications and experience. Benefits in UC equal to approximately 40% of salary. Applicants need to send letters, resumes, and the names of three references to: Michael J. MacInnes, Library Personnel Office, University of California-Irvine, PO Box 19557, Irvine, CA 92713; (714) 833-7115. Deadline for applications: July 1, 1983. Applicants should indicate whether they will be available for a preliminary interview at the June ALA Conference. UCI is an affirmative action employer. Women and minorities especially encouraged to apply for this position.

SERIALS CATALOGER. Responsible for cataloging and classification of serials in all subject areas. Required: MLS from ALA-accredited school or equivalent; working knowledge of AACR2, LC classification and LC subject headings. Reading knowledge of Spanish and familiarity with OCLC preferred. Appointment at Librarian I level. Minimum salary \$16,000. Liberal benefits. Twelve months academic appointment. Closing date for applications July 15, 1983. Please forward resume and three letters of recommendation to: Kate Maniscalco, Administrative Assistant, Tulane University Libraries, New Orleans, LA 70118. An equal opportunity, affirmative action employer.

SCIENCE/SOCIAL SCIENCE CATALOGER. The University of Arizona is seeking a professional librarian responsible for the original cataloging of monographs in selected subject areas, including geography, geology, statistics, economics, and technology. UA is a large, academic research library. Requirements: an ALA-accredited degree; working knowledge of AACR2; experience with LC classification; experience with OCLC or a similar utility; at least one foreign language. Advanced degree in a science or social science field is desirable. Salary range \$16,500-\$21,000. Professional librarians at UA have faculty status but twelve month continuing appointments, earn 22 days of vacation, and have a standard package of holidays and other benefits. Send letter of application, resume, and names of three referees by July 15 to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. The University is an EEO/AA employer.



# Checklist of Selected Gale Reference Books

## Contemporary Authors

Volume 107 brings the total coverage to over 72,000 writers and media personalities. Cumulative indexes in even numbered new volumes. \$76.00/vol. (SO) *CA New Revision Series*. Vols. 1-8 in print. \$76.00/vol. (SO)

## Contemporary Literary Criticism

This continuing series provides excerpts from current criticism of major authors now living or deceased since 1960. 150-200 authors per vol. Vols. 1-24 in print. \$76.00/vol. (SO)

## Twentieth-Century Literary Criticism

Each volume furnishes long excerpts from representative criticism on the great novelists, poets, and playwrights of 1900-1960. Author portraits, starting with vol. 4. About 600pp. per vol. Vols. 1-9 in print. \$76.00/vol. (SO)

## Nineteenth-Century Literature Criticism

Meets the need for a convenient source of wide-ranging critical comment on authors of 1800-1900. Each volume presents definitive overviews of about 30 authors. About 600pp. per vol. Vols. 1-3 in print. \$74.00/vol. (SO)

## Dictionary of Literary Biography

A multi-volume series designed to fill a long-standing gap in literary biographical scholarship. Each volume focuses on a specific literary movement or period, so the entire series will ultimately encompass all who have contributed to the greatness of literature in America, England, and elsewhere. Vols. 1-17 in print. (SO) (*Write for details*)

## Contemporary Issues Criticism

Gathers excerpts from many critics on a wide range of contemporary issues, all fully indexed by writer, critic, and subject. About 60 writers per vol. About 600pp. per vol. Vol. 1 in print. \$66.00/vol. (SO)

## Biography Almanac

2nd ed. A guide to biographies of over 23,000 newsworthy persons, past and present. Entries include data for quick identifications. Vol. 1. 1,352 pp. 1983. \$48.00. (SO) Vol. 2, Chronological Index by Year, Chronological Index by Date, Geographic Index. 1,272 pp. 1983. \$48.00. (SO) \$84.00/set. *Supplement* will cover 2,500 persons. Softbound. 200pp. 1984. \$35.00. (SO)

## Something about the Author

Heavily illustrated child-oriented reference tool. Each volume contains articles on 150-200 juvenile and young adult authors and illustrators. About 250pp. per vol. Vols. 1-30 in print. \$52.00/vol. (SO)

## Children's Literature Review

Provides excerpts from current criticism on past and present authors of children's books. About 50 authors per vol. Illustrations, starting with vol. 4. Vols. 1-4 in print. \$58.00/vol. (SO)

## Magill's Literary Annual

Each annual two-volume set furnishes critical evaluations and summaries of the previous year's 200 most significant books. About 900pp. per set. Annuals for 1978-1982 in print. Published by Salem Press. Available in North America from Gale. \$50.00/set. (SO)

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# COLLEGE & RESEARCH LIBRARIES NEWS

AC  
RL

Association of College & Research Libraries

June 1983

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Photos by F. Peter Weil, Newbery Library

*Careful handling of rare research materials is a major concern.  
Note the cradle, booksnake, and use of pencil.*

## Special Collections Desk Duty: Preventing Damage

*Anthony J. Amodeo  
Carbondale, Illinois*

The desk attendant in a special collections, rare book, or archives reading room is in a unique position regarding the conservation of the collections. Both surveillance for the prevention of theft and monitoring the physical treatment of materials are obviously important responsibilities. An additional contribution which deserves attention is the desk attendant's attitude toward the collections and their handling, which is picked up by both patrons and staff. The following suggestions have been drawn up as a sample of the kinds of concerns that should be addressed in the training of special collections desk attendants.

(continued on p. 180)