
Periodicals in College Libraries (CLIP Note #8) just published

Librarians who want information on policies and procedures for the acquisition, maintenance, and deacquisition of their periodicals collections will be interested in *Periodicals in College Libraries*, the newest addition to the popular CLIP (College Library Information Packet) Note series, published by the Association of College and Research Libraries.

CLIP Note #8 reports the results of a survey of small college and university libraries that collected basic data and sample documents about the management of their periodicals collections. Subscription request forms, guidelines for selection of periodicals, collection development policies, formulas, evaluation methods, format policy statements,

storage policies, weeding policies, and interlibrary loan cooperative acquisition policies are some of the topics covered.

Periodicals in College Libraries (ISBN 0-8389-7143-1) was compiled by librarians at Eckerd College: Jamie Webster Hastreiter, systems planning/serials coordinator; Larry Hardesty, director of library services; and David Henderson, instructional services/collection management. Copies may be ordered from the ALA Order Department, 50 E. Huron St., Chicago, IL 60611-2795; (312) 944-6780. This paperback sells for \$17 (\$14 for ACRL members). ALA members receive a 10% discount off the list price. ■■

many different situations, including accepting proposals to exchange, claims, visits and trips, referrals, late responses, blanket order language, and damaged package notices. The price is \$18 (plus \$2 for postage and handling). Orders should be sent to the Secretariat, Seminar on the Acquisition of Latin American Library Materials, 728 State St., Madison, WI 53706. Prepayment is requested, with checks payable to SALALM, Inc.

• *The History of Books: A Guide to Selected Resources in the Library of Congress*, by Alice D. Schreyer (221 pages, May 1987), is an introduction to the range of inquiry encompassed by the field of book history and to the diverse type of resources that can support studies in this field. Its scope is limited to the Western printed book and its arrangement follows the organization of the Library of Congress along the lines of custodial units. This illustrated volume has an extensive index and contains hundreds of references to articles, pamphlets, and books that describe the Library's collections. Copies are available for \$15 from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. Stock no. 030-001-00117-2.

• *Planning for Management Statistics, SPEC Kit #134* (106 pages, May 1987), focuses on the development of definitions and guidelines for management statistics, and is based on a September 1986 ARL/OMS survey investigating internal uses of statistics, external statistics reporting, and tools for gathering statistics. The Kit contains the tabulated results of the survey, definitions and guidelines from five ARL member libraries, and a selected reading list. SPEC Kits cost \$20 (plus \$5 postage for orders outside the U.S.); they may be ordered from SPEC, Office of Management Studies, 1527 New Hampshire Ave., N.W., Washington, DC 20036.

• *The Sloane-Dorland Annotated Medical-Legal Dictionary*, by Richard Sloane (787 pages, May 1987), includes 4,779 medical terms culled from more than 20,000 court cases. Each definition, taken from *Dorland's Medical Dictionary* and accompanied by illustrations, includes case notes and extracts showing the term used in a legal context. Cross references for many entries show the relationship of terms and provide more complete explanations of each. Copies are \$125 and may be ordered from West Publishing Co., 50 W. Kellogg Blvd., P.O. Box 64526, St. Paul, MN 55165. ■■



Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new

tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

FOR SALE

DIRECTORY OF SERVICES FOR REFUGEES AND IMMIGRANTS. Comprehensive directory of nearly 900 ethnic, religious and community organizations and voluntary and governmental agencies providing direct social, economic, educational, cultural and legal services to refugees, immigrants and the undocumented. Arranged by state. Fourteen indexes. 375p. ISBN 0-938737-12-0. \$27.95 + \$2 shipping from: The Denali Press, Box 1535, Juneau, AK 99802.

POSITIONS OPEN

ACCESS SERVICES LIBRARIAN to administer Circulation and Reserve Departments. Requires master's degree from ALA-accredited program, knowledge of automated systems, and experience in use of OCLC. Salary: \$17,000-\$21,000. Application deadline: July 15, 1987, or until filled. Position available August 15, 1987. Apply to: Director of Human Resources, Administration Building 125, **Northwest Missouri State University**, Maryville, MO 64468. Affirmative action, equal opportunity employer.

ASSISTANT BIBLIOGRAPHER FOR SOCIAL SCIENCES. Strong general social sciences background and language skills requisite. Collection development experience highly desirable. MLS from ALA-accredited school and advanced degree in subject discipline required; Ph.D. preferred. Twelve month academic appointment as Librarian I or II, depending on experience. Minimum salary \$19,000. Liberal benefits package includes 22 days vacation. Position available immediately. Submit resume and names of three references by July 20, 1987, to Andrea Brigalia, Administrative Assistant, Howard-Tilton Memorial Library, **Tulane University**, New Orleans, LA 70118. An equal opportunity, affirmative action employer.

ASSISTANT DIRECTOR FOR COLLECTION DEVELOPMENT, University of Chicago Library. The Assistant Director for Collection Development provides leadership in defining, building, and maintaining the collections of the University Library which consist of 5 million volumes and an acquisition budget of \$4 million, and participates in the general management of the Library. The incumbent reports to the Director of the Library, is a member of the Administrative Committee and Management Council, serves ex-officio on the Preservation Policy Committee, and chairs the Committee on Collection Development. Responsibilities: Assures the quality of bibliographic selection by providing leadership and coordination for approximately 29 individuals whose responsibilities are primarily or secondarily collection development and who report to line managers. Reviews and recommends staff assignments for collection development in specific subject areas. Performs collection development activities for specified subject areas. Coordinates bibliographer orientation and training, provides technical consultation and advice, and facilitates communication and cooperation for collection development. Proposes, allocates, and manages the budget for purchase of library materials, in consultation with bibliographers and senior managers. Initiates and leads a systematic and continuous planning process producing documentation describing and evaluating the collections and updating the formal collection development policy. Coordinates the processing, preservation, and automated systems concerns of collection development with the appropriate

senior managers throughout the Library. Represents the collections and the bibliographic staff in appropriate regional and national forums for collection development. Oversees cooperative and coordinated resource sharing activities. Participates in Library development activities, specifically as they relate to the collections, in collaboration with bibliographers, Library Development Office, and senior managers. Qualifications: The Assistant Director must be knowledgeable about the range of scholarly interests existing within the University and be at ease within the academic environment. A strong academic background is an essential qualification. This qualification may manifest itself in advanced subject degrees, extensive experience within academe, the ability to do research based on the broad use of texts, and a commitment to libraries and what they represent in the life of scholarship. Experience as a bibliographer and working knowledge of one or more foreign languages are requirements. A graduate library degree, experience as a supervisor and administrator, and ability to function effectively in the Library's budgeting process are highly desirable. The Assistant Director for Collection Development must be sympathetic to the ideals and aspirations of multiple constituencies and must provide strong leadership to coordinate the bibliographic enterprise and to foster a community of interest within the Library and the University. The possession of strong powers of expression, oral and written, is a requirement. Benefits: Appointment salary will be commensurate with qualifications and experience. Benefits package includes medical and life insurance, contributory retirement plan, vacation, personal holidays, sick leave and tuition remission/scholarship option. Applicants should

SCIENCE LIBRARY

Assistant Director

Plan, implement, and supervise the delivery of library service, coordinate collection development, and work closely with our science faculty. Requires an MLS, 5 years of collection development and management experience in an academic/research library, experience with automated systems, and an educational background in the sciences.

Available August 1st. Salary \$35,000+.
Deadline for applications: August 20th, 1987.

Reference Librarian

This senior reference position includes automated literature searching, bibliographic instruction and collection development. End user search systems in use. Requires MLS, 2 years of experience in an academic/research library, experience with on-line data base searches, and an educational background in the sciences.

Available September 1st. Salary \$22,000+.
Deadline for applications: August 20th, 1987.

**Please send your resume to Bessie Hahn,
Director of Library Services, Brandeis
University, Waltham, MA 02254.**

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affirmative
action employer.

**BRANDEIS
UNIVERSITY**

submit a letter of application, resume, and the names, addresses and telephone numbers of three references to: Personnel Officer, The **University of Chicago** Library, 1100 East 57th Street, Chicago, IL 60637. Applications received by July 31, 1987, will be assured consideration. Equal Opportunity Employer.

ASSISTANT MEDIA LIBRARIAN, Media Library, North Texas State University Libraries, Denton, Texas. Position description: The Assistant Media Librarian is responsible for day-to-day operation of the Media Library, including supervision of front-line services for walk-in clientele (checkout, reserve, hands-on production activity, in-library showings); provision of microcomputer software services (collection development, training staff and clientele in utilization); training other Libraries' staff in microcomputer software applications; providing reference service in all media formats; recommending equipment for use in the Media Library (prepare specifics/orders, supervise installation and maintenance). Under the supervision of the Media Library Director, this position supervises the Administrative Clerk, students, evening/weekend supervisors, and five service desk/classroom assistants. Minimum qualifications: This position requires an MLS from an ALA-accredited library school with additional education in related field, such as educational media, instructional technology, computer science, or radio/television/film. It requires three to five years' experience in an academic or large public library media center, with evidence of strong supervisory, management, and interpersonal skills; an entrepreneurial spirit; a collaborative management style; and an ability to coordinate complex operations. Microcomputer skills with experience in a variety of software, and computer-assisted and/or interactive video instruction programs are essential. Professional activities are important. Available February 1, 1988. Salary: \$22,000-\$25,000. Applicants should send a resume, copies of all transcripts, and the names of three references before October 1, 1987, to: Margaret E. Galloway, Interim Director of Libraries, **North Texas State University**, P.O. Box 5188 N.T. Station,

Denton, TX 76203-5188. North Texas State University is an equal opportunity, affirmative action employer.

ASSISTANT REFERENCE LIBRARIAN. Assist in providing general reference services in the social sciences and humanities. Participates in bibliographic instruction, online searching and collection development. Minimum requirements are: MLS degree from an ALA-accredited school; one year's professional experience (preferably in an academic library); bibliographic instruction experience; a working knowledge of one modern European language. Position starts at \$20,000. Excellent fringe benefits. Open August, 1987. Send resume by July 31 to: James DeLancey, **Georgetown University** Library, P.O. Box 37445, Washington, DC 20013. G.U. is an Affirmative Action, Equal Opportunity Employer.

BIBLIOGRAPHIC CONTROL LIBRARIAN, tenure-track, FY. Start 9/1/87. Reports to Head, Processing Services. Responsible for bibliographic and holding information in online system (INLEX); authority control; original and complex copy cataloging on WLN; assist managing/training staff. Qualifications: Required: ALA MLS; two years' cataloging experience applying AACR2 and MARC tagging via major bibliographic utility; knowledge of LC classification schedules and subject headings. Preferred: second advanced degree; experience cataloging serials, AV, and Western European languages. Ability to communicate effectively. \$22,000 minimum. Send letter of application, addressing above qualifications and describing cataloging and bibliographic control experience; resume; names, addresses and current phone numbers of three recent professional references to: Bibliographic Control Librarian Search Committee, Dean's Office, MSU Libraries, **Montana State University**, Bozeman, MT 59717-0022; (406) 994-3119. Screening begins July 27, 1987, and continues until suitable applicant found. Montana State University is an equal opportunity, affirmative action employer.

The University of Southern California announces The Martha Boaz Distinguished Research Professorship and The University of Southern California Library Fellowships

The **Martha Boaz Distinguished Research Professorship** is awarded annually to a distinguished member of the Library, Information Science or Human Resources professions for research during a six-month period running from January 1st to June 30th. During that time the incumbent will hold a visiting appointment to the University of Southern California Central Library System and conduct research on a problem mutually identified as of major importance to the research library community and to the University of Southern California Library System in particular.

An award of \$25,000 and certain expenses related to the fellowship may be expected.

Qualifications: the Master of Library Science, Information Science or Human Resources degree; evidence of successful and applied research in any of these fields; recognized standing in the profession; and proven skill in analytical research techniques. Publication of the results of the research undertaken is expected.

Two **University of Southern California Library Fellowships** are awarded annually to early or mid-career information science professionals, and are designed to continue for six months' duration. The fellowships carry a visiting appointment to the Central Library System. They are designed to enhance strategic planning and applied research for electronically generated information required by the scholarly community. The Fellows' programs will be developed in consultation with the Associate University Librarian for Academic Information Services. Practicum and hands-on experience will be emphasized.

Each Fellowship will carry an award of \$15,000 and an additional sum for certain related expenses.

Qualifications: The Master of Library Science or Information Science degree; and evidence of substantial accomplishment in electronic academic information environments in the research library community. Applicants are expected to show at least seven years' relevant experience in research libraries or academic information systems.

For more information write: **Dean Charles Ritcheson, University Librarian and Vice-Provost, Doheny Memorial Library, University of Southern California, University Park, Los Angeles, CA 90089-0182.**

DIRECTOR OF LIBRARY TECHNICAL SERVICES

**Ball State University
Muncie, Indiana**

Description: Responsible for coordinating and directing operations of library's technical services; supervising approximately 12 librarians and 40 support staff; planning for the units under his/her supervision.

Requirements: MLS from ALA-accredited institution; five years increasingly responsible professional library experience in technical services (including significant experience at administrative levels); demonstrated skills in planning, leadership, and communication. Must have operational experience with and/or knowledge of OCLC or other bibliographic utility, MARC formats, AACR2, LC classification and subject headings, the book trade, serials, non-book materials, and emerging technologies. *Prefer:* some public service experience; experience with implementing library automated systems; evidence of strong commitment to library services through a personal record of educational, scholarly, and professional achievement which can merit appointment at senior faculty rank.

Twelve month appointment with 24 days vacation and excellent fringe benefits. Salary negotiable; \$40,000 minimum. Possible tenure track appointment with faculty rank and status at senior rank. Position reports directly to the Dean of University Libraries. Send: letter of application, resume, graduate degree transcripts (unofficial copies acceptable), and list of three references, including addresses and telephone numbers to:

**Nyal Williams, Chairperson
Department of Library Service
Ball State University
Muncie, IN 47306**

Review of applications will begin immediately and will continue until the position is filled.

Ball State University practices Equal Opportunity in Education and Employment.

ASSOCIATE LIBRARIAN FOR PUBLIC SERVICES

Harvard College Library

As a member of senior management working directly with the Librarian of Harvard College, the Associate Librarian for Public Services will provide leadership for the formulation and implementation of a strong and evolving program of public services to meet the research and technological needs of the users of the Harvard College Library. As one of the largest and strongest research collections, the Library is expected to support and respond effectively to an intellectually demanding and varied community of faculty, students, and scholars from all over the world. The Associate Librarian for Public Services will be responsible for developing appropriate administrative coordination and communication among the eleven units of the College Library, will provide expertise and advice regarding developments in the areas of public services and access, and will be expected to represent the Library in University and professional groups and associations. He/she will be directly responsible for the planning and administration of the Public Services Department in the Widener Library, which presently consists of seven divisions and approximately 43 staff. With a collection of 3 million volumes, Widener is the University's central research collection in the social sciences and humanities and is the largest unit within the College Library.

Qualifications: MLS degree or equivalent; additional advanced degree and/or experience as a scholar/researcher highly desirable; significant administrative and public services experience in an academic research library; knowledge of and interest in automated circulation, remote storage, online databases, and the range of information formats; involvement in national library committees and organizations which show intellectual leadership and professional expertise; ability and desire to work effectively within a system of libraries requiring interaction and consultation with many different constituencies.

Librarian III rank. Salary dependent on qualifications, beginning at \$40,000. Good benefits package. Available 1 September 1987. Applications will be reviewed through month of July. Resumes to: **Karen N. McFarlan, University Personnel Librarian, 98 Widener Library, Harvard University, Cambridge, MA 02138.**

An equal opportunity, affirmative action employer.

BIBLIOGRAPHIC INSTRUCTION COORDINATOR/REFERENCE LIBRARIAN, University of Arkansas, Fayetteville. Responsibilities include planning and coordinating the library's bibliographic instruction activities, managing and refining an existing self-paced instructional program, providing library orientations and BI lectures, performing online information retrieval, and providing general reference service including rotated evening and weekend duties. MLS from ALA-accredited school required. Excellent communication and teaching skills required. Preference will be given to candidates with experience in bibliographic instruction. Salary dependent upon

qualifications and experience, \$17,500 minimum. 12-month tenure-track appointment, TIAA/CREF, 22 days annual leave. Position available July 1, 1987; applications accepted until appointment is made. As the major research and graduate institution in the state, the University of Arkansas, Fayetteville, a land-grant university, offers a full range of graduate, undergraduate, and professional degrees. Located in scenic Northwest Arkansas, Fayetteville is a university town of 37,000 in a picturesque setting in the foothills of the Ozarks, an unspoiled region with clean air, a temperate climate, and a variety of cultural and recreational opportunities. Letter of application and cur-



FOUR POSITIONS

Engineering and Science Libraries

Massachusetts Institute of Technology

The MIT Library System includes five major subject libraries (architecture and planning; engineering; humanities; science; social sciences and management) and several branch libraries in specialized subject areas. In addition, the Libraries include centralized technical services, a developing preservation program, a storage program for less-used materials, the Institute Archives and Special Collections, the MIT Museum and the Microreproduction Laboratory. The Libraries contain more than 2 million printed volumes, over 21,000 serial subscriptions, and extensive collections of microforms, maps, slides, photographs, sound recordings, printed music, manuscripts, motion pictures, and videotapes. The Libraries' annual budget exceeds \$10 million and the staff includes approximately 75 professional librarians, 150 support staff and 35 FTE student employees.

The MIT Library System has both an online circulation system and public access catalogue (Barton) and has developed an online union list of serials in collaboration with the Boston Library Consortium and the F.W. Faxon Company. Plans have been developed for closing the card catalogues and for linking the automated system to the campus network. Long range plans include the addition of acquisitions and serials control systems to the integrated system. The Libraries are members of the Association of Research Libraries, the Boston Library Consortium, NELINET, the International Association of Technological University Libraries and uses OCLC, Inc. as its bibliographic utility.

The Engineering and Science Libraries, while physically separate, have recently undergone an administrative reorganization, bringing together the planning and management functions for these two outstanding libraries. In addition to the two major facilities, the Engineering and Science Libraries include the Aeronautics and Astronautics Library, the Lindgren Library (earth, atmospheric and planetary sciences) and the Schering-Plough Library (health sciences). The engineering and science collections contain over 1 million printed volumes, over 1 million microforms and 8,600 current subscriptions. The annual collections budget for science and engineering is over \$1.5 million. The staff in the engineering and science libraries includes 15 librarians, 25 support staff and approximately 7 FTE student employees.

As a result of the reorganization, several positions have become available. The Libraries are seeking to create a dynamic team that will provide the leadership for the Engineering and Science Libraries and will participate fully in the planning and development of the entire MIT Library System.

Head Librarian, Engineering and Science Libraries

Administers and manages the Engineering and Science Libraries. Develops and implements integrated, coordinated collections and information service programs that will improve the effectiveness of access to information for the faculty, research staff, students and other users. Serves as a member of Library Council, which involves discussion of major program and administrative policy issues and participation in long range planning and budget formulation for the MIT Libraries. Prepares budget requests and justifications, assists in identifying additional sources of funding and allocates available resources. *Qualifications:* An MLS from an ALA-accredited library school is required. Extensive experience is required in science or engineering research libraries, providing a broad perspective on the integration of collections and services in a research community. A science or engineering degree is preferred. Substantive administrative and supervisory experience is required. Candidates will be expected to demonstrate some evidence of leadership in the profession. Final candidates will be expected as well to demonstrate well developed interpersonal skills and strong communications skills. *Salary:* \$45,000 + .

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riculum vitae, with names of three references should be submitted to: John A. Harrison, Director, University Libraries, **University of Arkansas**, Fayetteville, AR 72701. The University of Arkansas is an Equal Opportunity, Affirmative Action Employer.

BUDGET AND PLANNING OFFICER. Responsible for facilitating the University Libraries' planning efforts and for the management of the library Budget Office, including gathering and analyzing data to assist in management decisions and evaluations of services, establishing and monitoring accounts, assisting in the preparation of grant proposals and community outreach projects, preparing statistical reports, and working with administrators and units on planning and

budgetary matters. Requires MLS from an accredited library school and a minimum of five years of progressively responsible experience in analyzing data, including preparation, administration, and control of budget and budgetary process and supervision of operations. Experience with library automation and microcomputers and some library experience in a university is desired. 12-month appointment plus fringe benefits at the Senior Assistant Librarian level (\$27,756–\$33,408). This is a tenure-track position. Full job description available upon request. Apply by August 15, 1987, with a letter of application, including a complete resume and names of five references, to: University Librarian, Clark Library, **San Jose State University**, One Washington Square, San Jose, CA 95192-0028. An

Associate Head for Information Services, Engineering and Science Libraries

As one of three associate heads, participates fully in the planning and organizing of collections and services within the Engineering and Science Libraries, in evaluating programs and in allocating and monitoring the use of resources. Manages, supervises and participates in the information services activities of these libraries, including traditional and online reference services and appropriate user education. Serves as a subject specialist carrying out a full range of collection management activities in one or more engineering and science subjects and serving as a liaison to users with information needs in those subject areas. Serves on appropriate standing and ad hoc committees. *Qualifications:* An MLS from an ALA-accredited library school is required. Considerable demonstrated knowledge of research librarianship is required, gained through increasingly more responsible experience in the provision of information services, some of which must have been in a science or engineering library. Some experience with the administration and supervision of staff is required. A degree in science or engineering is desirable. Final candidates will be expected to demonstrate well developed interpersonal skills and strong communications skills. *Salary:* \$30,000 + .

Assistant Science Librarian

Manages and develops research level collections for the Engineering and Science Libraries in the life sciences and serves as liaison to users with information needs in those subject areas. Maintains awareness of changes in emphasis of the Institute's programs and of publishing trends related to these areas. Selects materials, reviews collections to insure balance and integrity, identifies gaps, makes storage, preservation, weeding and cataloguing recommendations. Provides traditional and online reference services to users of these libraries and responds to users' in-depth needs in assigned subjects. Provides instruction in both individual and group settings. Manages the Schering-Plough Library (health sciences) that contains over 10,000 volumes and several hundred current subscriptions. Works with library staff, faculty, research staff and students to plan and provide effective services. *Qualifications:* MLS from an ALA-accredited library school is required; MLA certification is preferred. Three years of professional experience, including experience in traditional and online reference and in developing research level collections are required. A degree in one of the life sciences or two years experience in a science library is required. Some supervisory experience is preferred. Final candidates will be expected to demonstrate well-developed interpersonal skills and strong communications skills. *Hiring salary range:* \$23,000–\$26,000.

Assistant Engineering Librarian

Manages and develops research level collections for the Engineering and Science Libraries in mechanical and ocean engineering and other related subjects for the MIT Libraries and serves as liaison to users with information needs in these subjects. Reviews existing collections and identifies needs; makes recommendations for additions, weeding, storage and cataloguing treatments. Provides traditional and online reference services in the general areas of interest to users of the Engineering and Science Libraries and responds to in-depth needs in mechanical and ocean engineering and other assigned subjects. Provides instruction in both individual and classroom sessions. *Qualifications:* MLS from an ALA-accredited library school. Relevant pre-professional experience in a science or engineering research library is highly desirable, as is a degree in science or engineering. Final candidates must demonstrate well-developed interpersonal skills and strong communications skills. *Hiring salary range:* \$20,000–\$22,000.

The MIT Libraries offers excellent benefits, including tuition assistance, children's scholarship program, and a relocation allowance. Interested candidates should send a resume and the names of three confidential references (please state position for which application is being made) to: **Office of the Director, MIT Libraries (ESL-CRL), Room 14S-216, Cambridge, MA 02139.** To ensure full consideration, resumes should be received no later than **31 August 1987.**

MIT is an equal opportunity employer with an affirmative action plan and welcomes applications from qualified women and minority candidates.

equal opportunity, affirmative action employer.

CATALOG LIBRARIAN (Assistant Librarian), John M. Olin Library, Cornell University. The Cornell University Libraries seeks applicants for the position of Original Cataloger of monographic materials on Southeast Asia and East Asia in English primarily, but also possibly in other Western languages or one of the Southeast Asian languages. Responsibilities include original cataloging of monographic materials, including authority work; cataloging with copy from sources other than the Library of Congress, including training of copy catalogers and revising their work; assisting in training of colleagues, quality control procedures, and formulation of cataloging policy. Qualifications: Fifth-year degree from an accredited library school; minimum of one year of cataloging experience using AACR2 and LCSH desirable; experience with automated system and familiarity with MARC bibliographic and authority formats also desirable; reading knowledge of at least one foreign language, Indonesian, Dutch or French preferred; ability to deal with complex problems and good interpersonal skills required. Salary: \$18,750 + depending on experience and qualifications.

Closing date: Applications are requested by July 30; however, they will be accepted until the position is filled. Available September 1, 1987. Apply to: Carolyn A. Pyhtila, Personnel Director, 201-C Olin Library, **Cornell University**, Ithaca, NY 14853-5301. Please send cover letter, resume and a list of three references. Cornell University is an affirmative action, equal opportunity employer.

CATALOGER (MONOGRAPH). Duties: Under the general direction of the Head of Cataloging this position performs original cataloging of monographs in several subjects, chiefly science and technology, and in a variety of languages in both book and non-book format; assists in daily revision of public catalog files and works on other general assignments. Qualifications: Required: MLS from ALA-accredited library school; bibliographic knowledge of European languages. Desirable: broad educational background, including coursework in sciences, mathematics, or technology; familiarity with automated cataloging systems; knowledge of LC classification and subject headings, AACR2 and MARC formats; knowledge of Russian; second master's degree. Deadline for applications: August 14, 1987. Available: October 1, 1987. Salary: \$17,000 minimum. Benefits: TIAA/CREF; state retirement system; comprehensive medical protection; 21 days vacation; university holidays; and generous sick leave. Send letter of application with resume and the names of three references including current supervisor to: Donald C. Hudson, Manager, Administrative Services, University Libraries, **University of Oklahoma**, Norman, OK 73019. The University of Oklahoma is an equal opportunity, affirmative action employer.

CATALOGER. Performs original descriptive cataloging and classification for materials in all formats and in all subjects. Does name and subject authority work on a regular basis. Minimum requirements are: MLS degree from an ALA-accredited school; one year's professional cataloging experience; experience with OCLC desirable; thorough knowledge of AACR2, LC classification, MARC; language competency in one or more modern European languages (German preferred). Position starts at \$20,000. Excellent fringe benefits. Open August, 1987. Send resume by July 31 to: James DeLancey, **Georgetown University** Library, P.O. Box 37445, Washington, DC 20013. G.U. is an Affirmative Action, Equal Opportunity Employer.

COORDINATOR OF DATABASE CONTROL, Gelman Library, The George Washington University. Appointment salary minimum (negotiable, based on qualifications and experience): \$20,000. Library assignment: Cataloging and Systems Department. Position description: Responsible for planning and managing the creation of bibliographic and item data for the library's CD-ROM public access catalog and online catalogs; for planning and maintaining the quality of this data to maintain the integrity and consistency of the database; and for assisting in planning and implementing procedures for phasing out the card catalog. The incumbent supervises eight full-time support staff members responsible for copy-cataloging through OCLC and for card catalog and database maintenance, and serves as a resource person for questions relating to machine-readable processing and formatting of records for staff. As one of five full-time professional catalogers, the incumbent reports to the department head and shares responsibility for original and difficult copy-cataloging; as with all professional librarians, the Coordinator of Database Control serves as a subject specialist in selective academic disciplines depending on background and experience. Qualifications: Required: ALA-accredited MLS; working knowledge of AACR2, LCSH, LC classification, OCLC/MARC formats; minimum 2 years recent professional experience cataloging on OCLC; successful supervisory experience; flexibility; good oral and written communication skills. Desirable: Teaching or training experience with OCLC or local online systems; experience using the OCLC micro-enhancer and with retrospective conversion; experience working with integrated online systems; experience cataloging serials and/or government documents; knowledge of German or East Asian languages. Deadline for applications: Applications will be reviewed beginning July 15, 1987, and continue until the position is filled. Please send current resume and names of three references to: Andrea W. Stewart, Executive Coordinator, Gelman Library, The **George Washington University**, Washington, DC 20052. GWU is an equal opportunity, affirmative action employer.

COORDINATOR OF INFORMATION SERVICES (search extended). New Mexico State University. Work with other library faculty in further development and coordination of bibliographic instruction programs, general reference desk work, online information retrieval,



HEAD LIBRARIAN

Luther College Decorah, Iowa

The position is a faculty, tenure-track appointment. Rank commensurate with credentials and experience. The Luther College Library is served by a faculty of 5 professional librarians (including the Head and Director of Instructional Media), 11 support staff and over 60 student assistants. The library houses 270,000 volumes and contains a large archival collection.

Qualifications: MLS from an ALA-accredited library school required. An additional graduate degree highly desirable. Minimum of 5 years administrative experience in academic libraries. Experience in a liberal arts college; significant activity within professional library organizations; evidence of continuing professional development; publication record desirable.

Responsibilities: The Head Librarian reports to the academic dean, serves as department head for the library faculty and is responsible for all aspects of the operation of the library. Areas of priority are budget preparation and fiscal planning, personnel management, professional development, collection development, automation and long-range planning for all facets of the library operation.

Starting Date: January 1, 1988, preferred.

Salary: \$35,000-\$45,000.

Application Deadline: The search committee will begin reviewing applications on **October 1, 1987**, and continue to do so until the position is filled. A detailed job description is available upon request.

Apply to: Send letter of application, resume, graduate transcripts and three professional references to:

Roger W. Anderson
Associate Dean
Luther College
Decorah, IA 52101

Luther College is an equal opportunity employer.



collection development, and bibliographic control. Also coordinates activities of eight reference professionals and ILL operations. Serves as faculty liaison in area of subject specialization. Experience in OCLC, DIALOG, and online public system considered. Qualifications: MLS from ALA-accredited school, plus a subject Master's; minimum eight years progressively responsible experience in an academic library; background to assess, develop, evaluate library instruction programs; demonstrated commitment to public service and bibliographic instruction. Supervisory experience in public service online data services highly desirable. Starting salary range mid \$30s depending on qualifications and experience. Faculty rank; 12 month tenure track appointment, 22 days vacation, standard benefit package including mandatory state retirement system with TIAA/CREF supplemental option. Submit letter of application, resume, and names of three references to: Hiram L. Davis, Dean, University Library, **New Mexico State University**, Box 3475, Las Cruces, NM 88003. AA/EOE. Applications received by August 15, 1987, will be given preference.

CURATOR OF MANUSCRIPTS in Special Collections of an ARL Library. Responsible for providing all services relating to access and use of the manuscript collections; advises on manuscript acquisitions; serves as a subject bibliographer for the library's humanities

collection. Required: MLS from an ALA-accredited library school or Master's or Doctorate, preferably in English; knowledge of modern manuscript cataloging procedures. Relevant job experience preferred: coursework in archives administration; experience with automated finding aid systems; knowledge of AMC format applications; familiarity with contemporary literature; manuscript reference experience; academic library experience; evidence of scholarly ability. Salary range: \$22,392-\$27,996. A letter of application, resume, and three letters of reference should be sent to: Virginia Toliver, Director of Library Personnel and Administrative Services, Olin Library, Box 1061, **Washington University**, One Brookings Drive, St. Louis, MO 63130. Applications received prior to September 11, 1987, will receive preferred consideration but recruitment will continue until the position is filled. Washington University is an equal opportunity, affirmative action employer.

CURATOR OF PRINTED BOOKS. American Antiquarian Society. To assist the director in selecting, ordering, and accessioning printed materials. Duties include searching auction and booksellers' catalogues and reviews of contemporary books; supervising acquisition budget; implementing the automated acquisition system (RLIN); assisting with reference services; and supervising a staff of 2-3 assistants. Desired qualifications: MLS, scholarly background in

THREE LIBRARIANS University of Pittsburgh

The University Library System is seeking faculty librarians to appoint at a salary and rank commensurate with qualifications. In addition to an excellent fringe benefit package which includes tuition remission, the University offers an exciting environment with its Campus of the Future Project, including an automated library system (NOTIS). The University Library System is a member of ARL, CRL and OCLC. The first two positions require an ALA-accredited MLS degree (or recognized equivalent), and effective communication and interpersonal skills. All are situated in departments in the newly renovated Hillman Library.

Afro-American Librarian. Responsible for development of the Hillman Library's Afro-American collections, reference service, library instruction and database searching. Strong background in Afro-American or African studies; knowledge of French or Spanish and some library experience desirable. Some evening and weekend work required.

The Afro-American collection comprises over 12,000 volumes housed in a separate collection and the general stacks and serves not only an active faculty and student body but also the wider community in the region.

Database Searcher/Reference Librarian. To conduct database searches and provide other reference and library instruction services. Experience with one major database system required; knowledge of microcomputers and a humanities/social sciences background are desirable. Some evening and weekend work required.

The database department includes an active end-user center. CD-ROM stations as well as a busy interactive searching unit which does over 9,000 searches per year.

Special Collections/Archives Librarian. Responsible for collection management and service of the Archives of Scientific Philosophy and other manuscript collections. Degree in modern philosophy and fluency in German required along with willingness to learn/ability to use Stolze-Schrey shorthand. Knowledge of automated cataloging and inventory methods an asset. Must be willing to acquire MLS degree or recognized equivalent within 2-3 years of initial appointment if not already held.

The Archives of Scientific Philosophy in the Twentieth Century include the personal papers and manuscripts of important figures in the field of scientific philosophy including Rudolph Carnap, Frank P. Ramsay, Hans Reichenbach and Alan Ross Anderson. The collections serve international researchers and supports one of the foremost philosophy departments in the U.S.

Apply **by July 31, 1987**, by sending a letter of application, a resume and three letters of reference to:

**Secretary, Search Committee
(Name of position)
271 Hillman Library
University of Pittsburgh
Pittsburgh, PA 15260**

The University of Pittsburgh is an Affirmative Action, Equal Opportunity Employer. Minority applications are actively sought.

American history or literature and appropriate experience in research library and rare book fields. Salary: depends upon experience and qualifications; minimum \$22,000 plus benefits and 20 days vacation. AAS is a learned society which was founded in 1812 and holds close to 3,000,000 books, pamphlets, broadsides, manuscripts, prints, maps, and newspapers. It specializes in American history, life, and culture to 1877, and holds the preeminent collection of early American printed material. The collections serve a worldwide community of scholars. Position starts September 28, 1987. Review of applications begins July 22, but applications will be accepted until the position is filled. Send letter of application explaining background and interests, resume, and names of three professional references

to: Eleanor S. Adams, Personnel Office, **American Antiquarian Society**, 185 Salisbury Street, Worcester, MA 01609. AA/EOE.

ECONOMICS/BUSINESS LIBRARIAN. New faculty position in branch business and economics library opening on June 8, 1987, with a collection of approximately 100,000 volumes. Librarian will act as assistant manager of the library and under general direction of the head of the branch will have duties in reference, computer searching, bibliographic instruction and collection development, with primary emphasis on economics materials. Serves as the liaison to the Department of Economics. Required: Master's degree in library science from an ALA-accredited program; an undergraduate major or

THREE TECHNICAL SERVICES POSITIONS

Arizona State University

The growing ASU Libraries seek three highly energetic, creative librarians to fill new positions in the Technical Services Division, which is oriented to automation, high productivity, maintenance of quality standards, and innovative approaches to facilitating the prompt processing of library materials.

Bibliographic Records Department

CATALOG MANAGEMENT LIBRARIAN. Responsibilities: Participates in the continuing development of the online catalog, authority control, and automated updating of the ASU database and in the development of specifications for a microcomputer-based work-station for online catalog and authority database maintenance; trains and manages 5 FTE classified staff; creates and edits bibliographic records to LC/ASU standards.

Required Qualifications: ALA-accredited MLS degree or foreign equivalent; knowledge of or experience in original cataloging, copy cataloging, or catalog maintenance; good knowledge of authority practices, LC classification, AACR2 and pre-AACR2 cataloging rules; OCLC/MARC formats; experience with OCLC or other bibliographic utility; strong communication and interpersonal skills; good planning, organizational and supervisory skills; ability to work with foreign language materials; demonstrated interest in professional development and involvement. Prefer experience in a large academic or research library; successful supervisory experience, including hiring, training and evaluating personnel; experience with an online catalog.

Acquisitions Department

ORDER LIBRARIAN. Responsibilities: Responsible for the supervision, training and evaluation of 10.5 FTE classified staff; organization and management of the bibliographic search and order process for serials and monographs; supervision of the out-of-print reserve and order process; liaison activities with vendors of library materials and automated systems.

RECEIPT LIBRARIAN. Responsibilities: Responsible for the supervision, training, and evaluation of 14.5 FTE classified staff; organization and management of the receipt/check-in process for monographs and serials; supervision of monographic and serial claim functions; liaison, activities with vendors of library materials and automated systems.

Required Qualifications: ALA-accredited MLS degree or foreign equivalent; good planning, organizational and supervisory skills; demonstrated analytical ability; strong communication and interpersonal skills; working knowledge of one or more foreign languages; demonstrated interest in professional development and involvement. Preferred: Experience in a large academic or research library; successful supervisory experience, including hiring, training and evaluating personnel; experience with automated library systems; experience with out-of-print acquisitions procedures (Order Librarian) or with serial materials (Receipt Librarian).

Salaries: From \$19,500, dependent on qualifications.

Application Procedure: Recruitment will remain open until the positions are filled. To ensure consideration, apply **by August 15, 1987**, when review will begin. Send letter of application which addresses all qualifications cited, a current resume, and the names, addresses and telephone numbers of four recent references to: **Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287; (602) 965-3417.**

Detailed announcements of vacancy are available on request.



ASU is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

substantial coursework in economics or business; commitment to public services. Preference will be given to candidates with experience in computerized searching in the social sciences and/or business, strong evidence of managerial skills and reading fluency in the Spanish language. Salary: \$20,000 minimum. Appointment: Assistant Professor. For most favorable consideration, submit resume including names and addresses of three references by July 20, 1987, to: Rita Critchfield, General Library, Personnel Office, **University of New Mexico**, Albuquerque, NM 87131. Recruitment will continue until the position is filled. The successful candidate must comply with the policies of the Faculty Handbook in the areas of research, publication, and service. UNM is an Equal Employment Opportunity, Affirmative Action Employer.

HEAD, ARCHITECTURAL AND ENVIRONMENTAL DESIGN LIBRARY (search reopened) at Arizona State University, home of significant special collections on Paolo Soleri and Frank Lloyd Wright. The library is located within the School of Architecture and is staffed by one professional (the Head), 2.0 FTE support staff, and student assistants. The librarian reports to the Associate University Librarian for Public Services and is responsible for management of the branch, collection development, reference and research assistance, bibliographic instruction, and liaison with the college and the main library. Required qualifications: ALA-accredited MLS degree or foreign equivalent; public service experience in an academic, research, or special library; demonstrated managerial, communication, and interpersonal skills; subject expertise in one or more of the fields of architecture, art history, interior design, landscape architecture, urban design and city planning. Preferred: administrative experience in a branch, unit or department, preferably in an academic library; a minimum of three years' public service experience in an academic or research library. Salary: dependent on qualifications (\$25,000 and up). Send letter of application which addresses all of the qualifications listed, a current resume, and the names, addresses, and telephone numbers of four recent references to: Constance Corey, Assistant University Librarian, Hayden Library, **Arizona State University**, Tempe, AZ 85287; (602) 965-3417. Recruitment will remain open until the position is filled. To ensure consideration, applications should be received by August 15, 1987, when review will begin. ASU is a committed Equal Opportunity, Affirmative Action Employer. Women and minorities are encouraged to apply.

HEAD OF LIBRARY SYSTEMS, Librarian II, University of Maryland College Park Libraries. The University Of Maryland College Park Libraries invites nominations and applications for a newly developed position to serve as Head of Library Systems. The position will be re-

sponsible for the management and implementation of automated systems supporting all automated functions of UMCP Libraries. Supervises the University's Library Information Management Systems, and coordinates all related activities among the several campuses. Qualifications: Required: MLS from ALA-accredited program. Coursework in computer and/or information science essential. Minimum of four years of progressively responsible experience, at least two of which must have been working with automated library systems. Demonstrated ability to work effectively with all levels of university, campus and library personnel essential. Ability to manage a broad range of tasks in response to varying time pressures and changing priorities. Two years supervisory experience required at the unit/section level. Salary: \$29,418 minimum. Salary commensurate with experience. Excellent benefits. For full consideration, submit resume and names/addresses of 3 references by July 31, 1987, to: Virginia Sojdehei, Personnel Librarian, McKeldin Library, **University of Maryland**, College Park, MD 20742. AA/EOE.

JAPANESE LANGUAGE CATALOG LIBRARIAN/AREA SPECIALIST (search reopened). A new position at Arizona State University, responsible for cataloging, classifying, and providing subject analysis and MARC tagging for monographs and serials in the Japanese language; supervision of classified staff; and collection development, faculty liaison and specialized public service for the Center for Asian Studies. The Original Cataloging Department is comprised of 26 FTE librarians and support staff, and the collections total approximately 2.5 million volumes. The Libraries use OCLC and Innovacq; this summer will use CARL software to convert their online catalog and circulation systems, and anticipate the purchase of CJK terminal clusters. Required qualifications: ALA-accredited MLS degree or foreign equivalent; proficiency in both spoken and written Japanese; ability to communicate effectively in spoken and written English; knowledge of the Japanese language book trade and bibliography; demonstrated interpersonal skills; supervisory potential. Preferred: Proficiency in the Hepburn romanization scheme, working knowledge of the Korean language; original cataloging experience with AACR2 rules, LCSH, and LC classification; experience with an automated cataloging system; supervisory experience. Salary: Dependent on qualifications (\$19,500 minimum). Recruitment will remain open until the position is filled. To ensure consideration, apply by August 15, 1987, when review will begin. Send letter of application which addresses all qualifications listed, a current resume, and the names, addresses and telephone numbers of four recent references to: Constance Corey, Assistant University Librarian, Hayden Library, **Arizona State University**, Tempe, AZ 85287; (602) 965-3417. An equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

DIRECTOR OF LIBRARIES

North Texas State University

North Texas State University, Denton, is seeking nominations and applications for the Director of Libraries. NTSU is a comprehensive, state-supported research university in the vibrant and rapidly expanding Dallas/Fort Worth metropolitan area with about 1,400 faculty and over 21,000 students, approximately one-third of whom are graduate students. The libraries have a collection of over 1.7 million holdings and presently employ 36 professional librarians and 74 support personnel. The Director reports to the Vice President for Academic Affairs and has primary responsibility for all library operations, including budget, collection development, media library, university archives, university bindery, and long-range planning.

A master's degree from an ALA-accredited program is required and an earned doctorate is preferred. Other expected qualifications are: five years of administrative experience in a university library; a record of professional and scholarly achievement; the ability to communicate effectively; knowledge of current management practices, bibliographic networks, automated systems and resource sharing.

Salary range: \$50,000-\$65,000. A complete application should include a resume, and the names and addresses of at least three references and be received by **November 1, 1987**, in order to receive full consideration. However, nominations will continue to be received until the position is filled. Applications should be addressed to: **Chair, Search Committee for the Director of Libraries, North Texas State University, P.O. Box 13707, Denton, TX 76203.**

North Texas State University is an equal opportunity, affirmative action employer.

LIBRARY USER EDUCATION PROGRAM HEAD. Under the direction of the Director of Libraries and in consultation with the Committee on Library User Education plans, designs and implements the WSU Libraries' User Education Program. Evaluates program and personnel engaged in user education activities. Conducts needs assessment studies on periodic basis. Provides narrative and statistical reports on user education activities. Prepares and manages program budget. Works closely with Systems Librarian on library automation instruction. Investigates supplementary funding sources for library user education. Chairs Committee on Library User Education. Serves as resource person for development of library assignments. Assists with reference desk duties up to 8 hours per week. A progressive record of professional scholarly achievement is expected of all librarians. Required: ALA-accredited MLS or its equivalent; effective reference and teaching experience in a variety of subject areas; effective interpersonal relations and communications skills; previous experience in computer applications in public service (public access catalogs, microcomputers, etc.); must have a progressive record of professional/scholarly achievement. Preferred: Academic library experience; online search services experience. Rank: Librarian 2 or above dependent on previous relevant experience, faculty status. Salary: \$20,000-\$30,000, commensurate with qualifications and experience. TIAA/CREF, broad insurance program, 22 days vacation, 12 days/year sick leave. Send letter of application, resume, and names of three references to: Donna L. McCool, Assistant Director for Administrative Services, **Washington State University** Libraries, Pullman, WA 99164-5610. Application deadline is August 15, 1987. Washington State University is an equal opportunity, affirmative action employer.

PRINCIPAL CATALOGER. Assist the Department Head in the administration and supervision of the department. This includes formulation and documentation of policies and procedures, the monitoring of cataloging quality, and the training and advising of cataloging staff. Catalogs monographs and serials as the department workload requires. ALA-accredited MLS required. Minimum of two years professional cataloging experience in a library utilizing OCLC or other bibliographic utility is required. Experience with NOTIS or other automated local system is desired. Supervisory and training experience desired. A second master's is desirable and is expected for tenure. Salary range: \$22,500-\$27,500 for twelve months depending on experience and qualifications. Tenure eligible. TIAA/CREF, Blue Cross/Blue Shield or HMO. Twenty-two days annual leave. Send letter of application and resume by September 1, 1987, to: Greg Lubelski, Head, Cataloging Department, Library, Box 68, **The Wichita State University**, Wichita, KS 67208. Finalists will be invited for an expense-paid interview. Wichita State is an urban institution with an enrollment of 16,000. Librarians at Wichita State have faculty rank, privileges, and responsibilities. The Wichita State University is an Affirmative Action, Equal Opportunity Employer.

REFERENCE LIBRARIAN, Mount Holyoke College. Participates in general and online reference services, bibliographic instruction and collection development. Master's degree in Library Science (ALA-accredited). Knowledge of computers and automated library systems desirable. Mount Holyoke College is part of the Five College-OCLC/LS2000 project for developing an integrated, multi-library, automated system. Hiring range \$19,364-\$27,000 depending on experience and qualifications. Position available immediately. Applications, resumes and names of three references by August 1, 1987, to Anne C. Edmonds, College Librarian, **Mount Holyoke College**, South Hadley, MA 01075. An Equal Opportunity, Affirmative Action Employer.

REFERENCE LIBRARIAN (search extended). Responsible for coordinating development of an innovative public access program. The coordinator actively identifies, initiates, and promotes alternative modes of user access to information sources, print and non-print. The incumbent will work closely with five reference service coordinators, as well as the library's assistant directors for automated services and public services to develop integrated applications to new technologies. Full reference service participation is required, including patron assistance, course related library instruction, database searching, collection development and rotation (with five other reference librarians) and evening and weekend assignments. Required: ALA-accredited MLS, demonstrated knowledge of automated catalogs, online systems, and computer software. Preference: science/engineering/computer science background. Starting date: October 1, 1987. Salary minimum: \$18,000. Please send resume and names of 3 references to: Ann de Klerk, Director of Library Services, **Buck-**

nell University, Lewisburg, PA 17837, no later than August 15, 1987, for maximum consideration. An AA/EOE Employer.

REFERENCE/GOVERNMENT DOCUMENTS LIBRARIAN. Reference responsibilities: Provide reference service (including some Sunday and weekday evening hours), bibliographic instruction and online database searching. Government Documents responsibilities: Supervision and maintenance and service of selective federal and state documents; supervise support staff and student assistants. Qualifications: MLS from an ALA-accredited program; effective communication skills and the ability to work effectively as a team are essential; knowledge of reference tools and extensive experience in searching BRS and DIALOG; 2 years' experience in public service. Benefits: 12 month position; excellent fringe benefits; faculty status; salary \$18,000-\$20,000 depending on qualifications and experience. Submit application, resume and names of three references by July 15, 1987, to: Myra Macon, Director of Library Services, W.B. Roberts Library, **Delta State University**, Cleveland, MS 38733. EOE/M/F.

REFERENCE/INSTRUCTION LIBRARIAN. The University of Nevada, Las Vegas, seeks innovative, service oriented librarian to fill new entry-level position. Duties include reference assistance, online searching, assisting Orientation/Instruction Librarian with orientation tours and classroom instruction and helping implement Carlyle OPAC in an instructional and public service context. Schedule includes evenings and weekends. Required: ALA-accredited MLS; interpersonal and communication skills; analytical ability; flexibility; ability to work cooperatively in demanding and changing environment; demonstrated interest in library instruction. Preferred: Knowledge of basic reference sources, online searching experience, and teaching experience. Salary Range: \$18,400-\$19,000, depending on legislative appropriation. Twelve-month tenure-track appointment with excellent benefits, including TIAA/CREF; no state income tax. Send application letter; names, addresses, and phone numbers of three references, by August 21, 1987, to: Mary Dale Deacon, Director of Libraries, **University of Nevada, Las Vegas**, Las Vegas, NV 89154. UNLV is an AA/EEO institution.

SERIALS AND BIBLIOGRAPHIC SERVICES COORDINATOR, Gelman Library, The George Washington University. Appointment salary minimum (negotiable, based on qualifications and experience): \$20,000. Library assignment: Acquisitions Department. Position description: New position. Responsible for serials control activities within acquisitions, including supervision of the Serial Control Unit, providing liaison with involved public service units, with Cataloging, and with Preservation and Binding. Also includes editorial control of serials database content and completion of transition to automated serial control. Responsible for bibliographic search unit performing pre-order searching of all materials as well as copy cataloging of approval books. Will also provide assistance to the Head of Acquisitions in general leadership of the department and in maintenance of the gifts program. Will strengthen department's support of library collection development activities, working with the Assistant University Librarian for Collections and subject specialists. Will serve as subject specialist for selective academic disciplines depending on background and experience. The incumbent will report to the Head of Acquisitions in a department consisting of 2 librarians and 18 support staff. Qualifications: Required: ALA MLS, supervisory experience and a minimum of 2 years serials experience. Desirable: experience with automated serials control system, knowledge of bibliographic searching techniques, commitment to support of library programs through high quality technical services, demonstrated ability to coordinate inter-unit activities. Deadline for applications: Applications will be reviewed beginning August 1, 1987, and continue until the position is filled. Please send current resume and names of three references to: Andrea W. Stewart, Executive Coordinator, Gelman Library, **The George Washington University**, Washington, DC 20052. GWU is an equal opportunity, affirmative action employer.

SERIALS CATALOGER. Kansas State University Libraries. Responsibilities include: performing original and copy cataloging of serials; supervising one paraprofessional serials cataloger; managing serials retrospective conversion. Reports to the Chair of Cataloging Department. Required: ALA-accredited MLS degree; knowledge of AACR1 and 2, LC subject headings and classification, MARC formats and cataloging conventions. Preference may be given to candidates with: serials cataloging experience; experience in serials records management; cataloging experience in an academic library

using an automated bibliographic utility; supervisory experience; working knowledge of one or more foreign languages. Salary: \$18,500 minimum for 12 month appointment. A higher salary can be negotiated depending upon qualifications and experience. Librarians at KSU have academic rank and are eligible for tenure, sabbatical leaves and other research support. Vacation of 22 working days. Choice of retirement and medical plans. Kansas State University, founded in 1863 and one of the nation's oldest land-grant universities, is located in Manhattan, a community of 45,000 in the rolling Flint Hills. The University has 1,500 full-time faculty and an enrollment of over 18,000. KSU Libraries contain over 1,000,000 cataloged volumes and have over 33,000 cataloged serial titles. The Libraries have a materials budget in excess of \$1.9 million. Position available September 18, 1987. Deadline for application: August 3, 1987. Send letter of application, resume, names, addresses and phone numbers of three relevant references to: Nancy Wootton, Administrative Officer, **Kansas State University Libraries**, Manhattan, KS 66506. KSU is an Equal Opportunity, Affirmative Action Employer.

SPECIAL COLLECTIONS CATALOGER, University of California, Santa Cruz. Assistant/Associate Librarian. Starting salary: \$24,012-\$30,720. Catalogs special collections material and provides reference service in the Special Collections unit. MLS, knowledge of AACR2, MARC format and LC classification; experience in special collections cataloging desirable. FFD: August 31, 1987. Send application letter, resume, names of 3 references to: Katherine Beiers, University Library, **University of California, Santa Cruz**, CA 95064. UCSC is an EEO/AA employer.

SYSTEMS LIBRARIAN. Assists with the management of the library systems operation, including the integrated, automated system (GEAC). Works with the Head of Systems to plan, implement, and maintain computer based library applications and with other library units to maintain and refine existing automated applications and to implement an online catalog. Required qualifications: ALA-

accredited MLS; knowledge of public service requirements and operations; ability to analyze complicated library operations; basic understanding of the operation of automated library systems; ability to communicate well. Tenure-track position. Twenty-four days annual leave, tuition remission, usual benefits. Instructor or Assistant Professor depending upon education and experience. Salary: \$23,000-\$26,000. Send letter of application, current resume, and the names, addresses, and telephone numbers of three recent references by July 31, 1987, to: Jill Keally, Personnel Librarian, The **University of Tennessee** Library, Knoxville, TN 37996-1000. UTK is an EEO, Affirmative Action, Title IX, Section 504 Employer.

TECHNICAL SERVICES LIBRARIAN. The College of Wooster is reopening its search for a Technical Services Librarian with responsibility for the planning of an integrated online library system and supervisory responsibilities for acquisitions, cataloging, serials, and preparation functions of the Technical Services Department which has a staff of 4.5 FTEs. Reports to the Director of Library Services. Involved in the development of the total library program. Three or more years of successful cataloging or other technical services experience in an academic library using OCLC procedures and familiarity with AACR2 and Library of Congress classification required. Supervisory experience essential. Retrospective conversion of library holdings almost completed. Experience in planning, implementing, and working with an integrated online library system highly desirable. MLS from an ALA-accredited library school required. Salary approximately \$23,000, commensurate with experience and qualifications. The College of Wooster is an independent liberal arts college with a commitment to excellence in undergraduate education. We wish to ensure that the search identifies qualified candidates who are women or members of minorities. Applicants belonging to these groups are encouraged to identify themselves if they wish. AA/EOC. Deadline for applications is September 1, 1987. Position available January 1, 1988. Send three letters of reference, resume, and transcript to: Pat Rom, Director of Library Services, Andrews Library, **The College of Wooster**, Wooster, OH 44691.

LATE JOB LISTINGS

AGRICULTURAL REFERENCE LIBRARIAN. Responsible for in-depth reference and consultation services, online searching, bibliographic instruction, and collection development in agriculture, forestry, and recreation in a reference unit in a medium-sized university library. Provides information services to agricultural extension and research personnel located off-campus. Works with eight other reference librarians at a general reference desk and teaches freshman library orientation classes. Qualifications: ALA-accredited MLS; degree in agriculture, biological sciences, forestry, or natural resources desired; two years reference experience preferred. Faculty status, tenure-track appointment. Blue Cross/Blue Shield/major medical or HMO plan. 12 month appointment with 18 days annual leave. Minimum salary: \$19,000. Clemson University Libraries support agricultural research throughout South Carolina, use NOTIS for cataloging, acquisitions, and circulation. Clemson University, with an enrollment of 13,000, is located in the foothills of the Blue Ridge Mountains, 30 miles from Greenville, South Carolina, and convenient to Atlanta, Georgia, and Charlotte, North Carolina. Send letter of application with resume and names of three references by August 31, 1987, to: Martha Lyle, Chair, Agricultural Reference Librarian Search Committee, Clemson University Libraries, Clemson, SC 29634-3001. Clemson University is an equal opportunity, affirmative action employer.

ASSISTANT CURATOR, SPECIAL COLLECTIONS. McFarlin Library, The University of Tulsa. Assists with department administration, reference services, acquisition and organization of book and manuscript collections, preparation of exhibits, publications and class presentations. The University of Tulsa is an independent, private university. Special collections holdings exceed 100,000 volumes plus 2,500 feet of literary and historical manuscripts and archive records. Qualifications: ALA-accredited MLS with coursework and/or academic library experience in special collections librarianship; oral and

written communications skills; interpersonal skills; imagination and energy. Prefer experience with exhibition practices and techniques or with MARC/AMC cataloging standards and routines. Minimum salary: \$18,000. Benefits include 20 days annual vacation; 10 paid holidays; TIAA/CREF; medical and other insurance programs. Position is available immediately. Applications received by July 1, 1987, will be given preference. Send letter of application and resume, including names and addresses of 3 references, to: Sidney F. Huttner, Curator of Special Collections, McFarlin Library, The University of Tulsa, 600 South College, Tulsa, OK 74104. The University of Tulsa is an affirmative action, equal opportunity employer.

ASSISTANT DIRECTOR FOR ARCHIVES AND SPECIAL COLLECTIONS (search extended). As head of the archives division, responsible for the acquisition and processing of Southern Appalachian manuscripts and media, university archives and rare books. Solicit gifts and grants, interpret collection to university users and the public. Participate in interdisciplinary Center of Excellence program in Appalachian Studies and Service. Supervise two FTE faculty, two support staff and student assistants. Reports to the Director, University Libraries. Requires graduate degree in humanities, library science or social science, formal archival training and minimum of three years' professional level archives experience. Also prefer doctorate; good interpersonal skills; evidence of scholarly and professional activity; background in supervision, Southern Appalachian historical materials, rare book management, media presentations, preservation and emergency programs, microcomputer applications. Appointment range: \$24,000-\$33,000, commensurate with qualifications. 12-month, tenure-track appointment. Faculty rank and status. Review of applications begins July 27, 1987, and continues until position is filled. Send application letter, resume, names, addresses and phone contacts of three references to: Personnel Office, East Tennessee State University, P.O. Box 24, 070A, Johnson City, TN 37614-0002. ETSU is an affirmative action, equal opportunity employer.

BIBLIOGRAPHER FOR SCIENCE AND ENGINEERING, Milton S. Eisenhower Library, Johns Hopkins University. The Bibliographer for Science/Engineering is responsible for collection management and development in life sciences and chemistry. Assist in the formulation of collection development policies. Cultivate strong working relationships with academic departments. Manage acquisitions budgets. Select materials to support teaching and research. Conduct collection evaluation studies. Make decisions regarding gifts, replacements, weeding and storage. Provide advanced bibliographic instruction and specialized reference on a referral basis. Qualifications: MLS from an ALA-accredited library school. Advanced degree in chemistry or one of the life sciences desirable. Broad background in life sciences and/or chemistry required. Minimum of two years experience in collection development or reference in a research or special library. Reading knowledge of one Western European language required, but more desirable. Strong verbal, written and interpersonal skills. Knowledge of the foreign and domestic book trades. Excellent benefits. Salary \$24,397-\$32,815, dependent upon education and experience. Please submit letter of application, resume and three letters of reference from individuals familiar with your professional qualifications by August 7, 1987, to: Edward S. Warfield, The Johns Hopkins University, Office of Personnel Services, Room 146, Garland Hall, Baltimore, MD 21218. Affirmative Action, Equal Opportunity Employer.

BIOLOGICAL SCIENCES LIBRARIAN. The University of California, Irvine, Library invites applications for the position of Biological Sciences Librarian in the Main Library. Appointment will be at the Assistant or Associate Librarian rank within a salary range of \$24,012-\$42,264. Applications received by

August 15, 1987, will receive first consideration, but applications will continue to be accepted until the position is filled. Responsibilities: The incumbent serves as a reference librarian reporting to the Head of Reference and as a bibliographer reporting to the Head of Collection Development. The reporting line is through the Reference Department. Reference librarians in the Main Library share responsibility for general and specialized reference service (including evening and weekend assignments). These responsibilities include reference desk assistance, database searching, and bibliographic instruction. The incumbent shares responsibilities for liaison and collection development with a second Biological Sciences Librarian, and acts as a liaison with the School of Biological Sciences, specifically with the Department of Developmental and Cell Biology and the Department of Molecular Biology and Biochemistry. Additional liaison responsibilities exist with the Biomedical Library and the Biological Sciences Library. As a bibliographer, the incumbent has special responsibility for developing and maintaining materials to support the research and instructional needs of faculty and students in the School of Biological Sciences, specifically in the departments noted above. Qualifications: Required: ALA-accredited MLS; degree in Biological Sciences or relevant experience; demonstrated commitment to public service; excellent oral and written communication skills; ability to work effectively, independently, and cooperatively with all elements of the academic community. Desirable: Additional graduate degree in Biological Sciences; good reading knowledge of at least one major European language; experience in collection development, bibliographic instruction, database searching, experience as a biological sciences librarian in an academic library. To apply: Send application letter with 1) a complete statement of qualifications; 2) resume of education and relevant experience; and 3) the names, addressees, and telephone numbers of three references. Letters should be addressed to: Anne Rimmer, Library Personnel Office, University of California, Irvine, P.O. Box 19557, Irvine, CA 92713. Telephone: (714) 856-5408. An Affirmative Action, Equal Opportunity employer.

CATALOGER/SYSTEMS COORDINATOR, Framingham State College. Immediate opening. Coordinates in-house technical and public service functions with OCLC and 20-agency, area network, online circulation/catalog operations. Assistant or Associate Librarian rank, dependent on qualifications and experience. Salary range \$21,000-\$31,000. Full benefits. Send resume and three references for review beginning July 10, 1987. Interviews close July 31. Jonathan Husband, Search Committee, Henry Whittemore Library, Framingham State College, Box 2000 CRL, Framingham, MA 01701. EEO/AA Employer.

COMPUTER-BASED REFERENCE SERVICES LIBRARIAN. The University of Connecticut seeks a senior reference librarian to assume responsibility for day-to-day management of interdepartmental, computer-based reference and information services and to plan for the development of these services. The successful candidate will have strong leadership abilities, highly developed reference/database searching skills and first rate communication, teaching, training, and planning abilities. The incumbent will participate in coverage of the reference and/or documents service desks, perform searches, teach and perform a variety of managerial/coordinating functions. Requirements: MLS from an ALA-accredited program; minimum of 5 years of post-MLS work experience, preferably as a reference librarian in a research or special library; substantive experience with online searching, CD-ROM, microcomputers, and a record of active professional involvement. Salary Range: \$26,000-\$35,000; rank and salary dependent on qualifications and experience. Blue Cross/Blue Shield, major medical, life insurance, 22 days vacation and 12 paid holidays. Send resume and cover letter to: Administrative Offices, U-5A, Homer Babbidge Library, University of Connecticut, Storrs, CT 06268.

Resumes received by August 31, 1987, will be given preference. We are an Affirmative Action, Equal Opportunity Employer, m/f. (Search #7A463)

DIRECTOR, LIBRARY PERSONNEL. Under general direction of the University Librarian, manage a comprehensive personnel program for 130 academic librarians, 300 plus career staff and 700 student assistants. Member of Library management, serve on local and universitywide committees and participate in local, state and national professional activities. Responsibilities include managing an extensive online computerized personnel system. Requires MLS from accredited library school and/or master's degree in business or public administration with specialization in personnel and labor relations or appropriate combination of education and experience. Substantial, responsible and successful experience in personnel and labor relations fields, preferably in a large research library or academic setting, expected. Must be able to take initiative and be responsible for exercising independent judgment. Commitment to affirmative action a must. Full job description on request. Appointment salary range \$40,000 to \$55,000 per annum. Open until filled; candidates applying by 15 August 1987 given first consideration. Send resume, including name and address of three professional references to: William E. Wenz, Library Personnel Office, Room 447 Library, University of California, Berkeley, CA 94720. EEO Employer.

HEAD, MEDIA CENTER. Administer the handsome new Avery Fisher Center for Music and Media equipped with state-of-the-art video, audio, microcomputing, language laboratory, and telecommunications facilities. Plans, develops, coordinates, and directs services and selects video and audio resources. Supervises staff of 1 supervisor, 5 clerks, and 25 students. Oversees equipment maintenance and materials and room booking. Reports to the Director of Public and Administrative Services and works closely with the Director of Collection Management. Accredited MLS; subject master's degree required for tenure. Extensive knowledge of audio/visual materials and equipment, computers and telecommunications technologies. Academic background in the performing arts desirable. Minimum 5 years experience in a library including at least 2 years of work with developing and promoting media services. Demonstrated ability to supervise staff, provide leadership, exercise independent judgement, and work in conjunction with the representatives of other units and the community at large. Experience with fund raising techniques helpful. Excellent communication skills essential. Faculty status, NYU tuition remission, TIAA/CREF or alternative pension program, five weeks annual vacation. Salary commensurate with experience and background. Minimum: \$32,000. To ensure consideration, send resume and letter of application, including names, addresses and telephone numbers of three references, by July 15, 1987, to: Alice Deich, Personnel Representative, New York University Libraries, 70 Washington Square South, New York, NY 10012; (212) 998-2440. Preliminary Interviews at the ALA Annual Conference. New York University is an Affirmative Action Institution.

HEAD OF READER SERVICES. The California Institute of Technology Library is seeking a Head of Reader Services, one of six department head positions in the library reporting to the Director of Information Services. Responsibilities include supervision of general reference, interlibrary loans and circulation; collection development and faculty liaison in a science subject area; and coordination of public services policies and operations relating to circulation, database searching, reference, promotion of library services and instructional programs. Requires MLS or MIS and minimum 5 years experience in an academic or research-oriented library. Advanced subject degree desirable. Must demonstrate knowledge and experience in supervision, reference work, computer literature searching and collection development. Skills in planning,

writing, oral communications and interpersonal relations are essential. The Caltech Library contains approximately 460,000 volumes, has extensive microfilm and technical report collections, and subscribes to 5,000 periodicals. It serves about 800 teaching and research faculty, 820 undergraduate and 1,000 graduate students. The library staff consists of 17 librarians and 38 support staff. The library is currently implementing an integrated online system. The Head of Reader Services will be expected to contribute to this effort. The salary is commensurate with experience and qualifications with a minimum of \$32,000 annually. For consideration, please send a letter of application with resume and at least three references to: Glenn L. Brudvig, Director of Information Resources, Millikan Library, California Institute of Technology, Pasadena, CA 91125. Apply by September 1, 1987. Caltech is an Affirmative Action, Equal Opportunity Employer. Women & Minorities are Encouraged to Apply.

HEAD, PRESERVATION SERVICES. Smithsonian Institution Libraries seeks energetic librarian to set up new preservation services unit. Reports to Assistant Director, Collections Management. Designs and operates system for preserving damaged, deteriorated materials from general collections of SIL's 14 branches. Establishes replacement program to include preservation microfilming. At higher level, also supervises commercial binding and coordinates minor repair program. SIL holds 1 million volumes with large quantity of 19th and early 20th-century imprints. Position to be filled at GS-9 or GS-11; \$22,458/\$27,172. Position open until filled. For qualifying standards and application form, call Ms. Danzler at (202) 357-1354. Specify announcement #87-340-F. Apply to: Smithsonian Institution Libraries, Natural History Building, Room 26A, 10th and Constitution Avenues N.W., Washington, DC 20560. The Smithsonian Institution is an equal opportunity employer.

LIBRARY COORDINATOR, TECHNICAL SERVICES AND AUTOMATION. Manages the cataloguing, acquisitions, serials, processing, and conservation operations of the Library and is responsible for the planning and implementation of automated systems in close cooperation with Bryn Mawr and Swarthmore Colleges. Provides leadership in planning for effective use of new technology. Serves as liaison with PALINET/OCLC. Works closely with public services colleagues in matters relating to reference services, collection development and resource sharing. Participates in the development of the total library program. Reports to the Librarian of the College. Required: ALA-accredited MLS, comprehensive knowledge of technical services operations (particularly cataloguing), experience with OCLC or other bibliographic utility, knowledge of automated library systems, excellent interpersonal skills and strong commitment to staff development. Preference will be given to candidates with at least three years technical services cataloguing experience and an additional advanced degree. Salary: \$27,000 minimum, generous fringe benefits. Application deadline: 15 August 1987. Please send letter of application, resume, transcripts and three letters of recommendation to: Michael S. Freeman, Librarian of the College, Haverford College, Haverford, PA 19041-1392. EOE/AA.

PERIODICALS LIBRARIAN. Responsible for overall coordination of periodicals and microform collections including: budgeting, collection development, automated serials control and bibliographic description, binding preparation, and public service. Supervises two full-time and three part-time staff. Also scheduled for reference work (including evenings and weekends) and occasional bibliographic instruction. Other duties as assigned. Accredited master's in library science, with evidence of increasing professional responsibility in serials, including two years' supervisory experience. Excellent organizational and communicational skills; strong user-oriented philosophy.

Knowledge of OCLC and AACR2 and familiarity with current trends in serials management and control. Salary range \$21,748 to \$30,452, depending on qualifications. 12-month contract, faculty rank, tenure track position. Application deadline is August 1, 1987, with starting date of September 1, 1987; possibly earlier if mutually agreeable. Send application and placement file to: Cynthia Mullens, Chair, Savitz Library Search Committee, Glassboro State College, Glassboro, NJ 08028. EO/AA employer.

REFERENCE AND PERIODICALS LIBRARIAN. To assist in providing all facets of reference service, including direct reference and research support, bibliographic instruction, and database searching. Manages organization, maintenance and development of periodicals collection; serves as acquisitions liaison in designated academic subject areas. Requires MLS from ALA-accredited program, plus strong commitment to and interest in public service and strong communication skills. Prefer previous experience in reference and/or periodicals. Salary: \$18,000-\$20,000, excellent fringes. Position open immediately and until filled. Send letter of application and resume to: Larry K. Fitzpatrick, Director of Personnel, Saginaw Valley State College, University Center, MI 48710. SVSC is an equal opportunity, affirmative action employer.

REFERENCE/INSTRUCTION LIBRARIANS. Two beginning instructor positions. Reference/Instruction librarians, full-time, fixed-term appointments up to 180 duty days. Good probability for second-year appointment. Starting date is 9/10/87. Assist with the staffing of the information desks and assist Instructional Services with bibliographic instruction. Tasks include 1) help patrons find and use information resources; 2) offer instruction, formal and informal, in support of the bibliographic instruction program; 3) work with appropriate academic department(s) in support of the Library's collection development program; and 4) handle other reference/instruction duties as appropriate to the incumbent's abilities. An ALA-approved master's degree in library science and/or media is required. Priority will be given to those applicants who demonstrate the following: 1) prior experience in an academic library; 2) ability to communicate effectively with colleagues and with users of the library; and 3) undergraduate major or graduate work in foreign languages, mathematics, business, natural sciences, engineering, or computer science. Salary is competitive to \$20,000. Apply by August 3, 1987, to: Thomas M. Peischl, Dean of the Library, Mankato State University, Mankato, MN 56001. Applications from minorities are encouraged.

REFERENCE LIBRARIAN. This Assistant Reference Librarian position is responsible for professional reference service including some evenings and weekends in a busy urban university library with a diverse clientele. Database searching, library user instruction, collection development are other dimensions of this position. Faculty rank and status, 12-month contract, tenure-track with liberal fringe benefits. Salary is a minimum of \$20,000, negotiable depending on qualifications and experience. We are seeking an experienced reference librarian (1-2 years) with an ALA-accredited MLS degree. Experience in database searching is desirable. Review of applications will begin August 15, 1987, and continue until position is filled. Send resume and names of at least three references to: Kathleen Voigt, Chairperson of the Search Committee, William S. Carlson Library, The University of Toledo, Toledo, OH 43606. The University of Toledo is an Equal Opportunity, Affirmative Action Employer.

SCIENCE/ENGINEERING LIBRARIAN. Member of a team of librarians responsible for servicing the reference, computer searching, bibliographic instruction and collection development needs of the users of the Science and Engineering

Library. Serves as library liaison to assigned Science/Engineering Department(s). May be responsible for coordinating an operational function in the library which may involve serials, microforms, interlibrary loan, technical reports, library instruction, electronic services or networking. Required: Master's degree from an ALA-accredited program. An undergraduate major or graduate degree in science or engineering. Experience in a science/engineering academic library or special library preferred, with a strong commitment to, and ability for, public services. Experience with searching online databases in science and technology. Engineering sciences, physical sciences, or mathematics background preferred. Salary: \$20,000 minimum. Appointment: Assistant Professor. Applications: submit resume (including names and addresses of three references to: Rita Critchfield, General Library, University of New Mexico, Albuquerque, NM 87131. For most favorable consideration, submit application by August 31, 1987. AA/EOE.

SERIALS CATALOGER. Description: Responsible for original cataloging, classification and retrospective conversion of serials with special responsibilities for materials in Oriental languages, using Library of Congress classification and subject headings, the OCLC Library Bibliographic Utility, and following national standards of Anglo-American Cataloging Rules, 2nd edition; CONSER and NACO conventions; and ANSI standards for Serials Holdings at the Summary and Detailed levels. Qualifications: Master's degree from ALA-accredited library school. Two years experience in serials cataloging using AACR2, LC classification and subject headings, and OCLC or other library bibliographic utility. Must be able, in Chinese, Japanese, and Korean, to determine the scholarly subject matter of the material; to determine the history of names and name changes of corporate bodies and individuals; to identify and provide bibliographic control of title changes, mergers or split titles, ceased or superseded serials, frequency changes and publishing dates. Must be able, in both oral and written English, to discuss specialized theoretical concepts and rules of cataloging as regularly distributed by the Library of Congress, to participate in reviewing the work of peers, and to discuss errors or differences in interpretation. Experience with CONSER and NACO conventions and ANSI standards for holdings statements preferred. Salary: \$19,500 per year. Send resume with Social Security number to: The Indiana State Employment Service, 10 North Senate Avenue, Indianapolis, IN 46204, attention W.F. Shepherd, I.D. #3095846.

(Washington Hotline, cont'd)

to make to obtain a fee waiver directly, including a representation by that person of intent to perform the work involved."

There is congressional concern about the way the Administration has interpreted the FOIA amendments, but Congress needs examples of the guidelines' detrimental effect before hearings take place late this summer. The ALA Washington Office is interested in hearing about library experience in using the FOIA.

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