

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

COLLECTION WANTED

WANTED: Library Holdings from liberal arts institution; heavy business holdings a plus. Ideal would be 100,000-150,000 volumes (shelving and fixtures also considered). If you have a collection for sale, or know of one, call collect: Allan A. Mussehl, Library Director, Southeastern University, 501 Eye St., S.W., Washington, DC 20024; (202) 488-8162, x213.

POSITIONS OPEN

ACCESS SERVICES/REFERENCE LIBRARIAN. Full-time faculty appointment (12-month contract year) to manage Access Services programs including circulation, ILL, reserves, current periodicals, and non-print services. Responsible for unit staff supervision, policies, budget, space planning, and service to off-campus programs. Assumes leadership role in preparing for automated circulation in the near future; some shared reference responsibility. Requires ALA-accredited MLS plus three years' relevant experience, strong commitment to service, and effective organizational/communication skills. Academic library orientation preferred. Salary range: \$25,000-\$29,500; full benefits package. Send letter of application, resume, names, addresses, and phone numbers of three professional references and a statement of philosophy on the role of the library in the academic setting to: Carol A. Franklin, AVPAA, University of Redlands, Redlands, CA 92373. Application deadline (ex-

tended): 5:00 p.m., April 30, 1986. An equal opportunity, affirmative action employer.

ACQUISITIONS EDITOR-Senior Position. Libraries Unlimited, a well-known publisher of library science and reference books, has an immediate opening for a qualified individual to join our editorial staff in Denver. Requirements: MA (Ph.D. optional) in Library Science; minimum five years' experience in a responsible position; good writing and editorial skills; ability to evaluate proposals and manuscripts; and some knowledge of professional literature. Responsibilities include, but are not limited to: initiating ideas for new books; developing contacts with prospective authors; and acquiring manuscripts for publication. Salary range: \$20,000-\$30,000 annually (negotiable depending on experience). Excellent benefits including pension plan. Send resume with salary history to: President, Libraries Unlimited, 6931 South Yosemite, Englewood, CO 80112.

ARCHIVIST/CONSERVATOR. Non-tenure track position. Responsible for acquisition/preservation of archival materials; records management; user service; providing leadership for development, coordination, and expansion of Library preservation programs, including disaster recovery plans. Qualifications: at least 2-3 years' experience with archival/preservation activities; demonstrated managerial/organizational abilities; and one or more of the following: degree or certificate in archival science, an MLS, a master's in history or a related field. Salary range: \$23,000-\$25,000. Review of applications begins on April 15, 1986. Resume and names of 4 current references to: Assistant Dean Charles Kratz, Hofstra University Library, 1000 Fulton Ave., Hempstead, NY 11550. AA/EOE.

ASSISTANT HEAD OF CIRCULATION, Main Library, University of Georgia Libraries. Entry level position. (Salary minimum \$17,200.) Recent graduates may have the opportunity to participate in a special staff development program funded by the Council on Library Resources. Duties: The Assistant Head of Circulation reports to the Head of Circulation, Main Library; supervises the Circulation Office; contributes to planning and coordinating activities within the Department; and serves other areas of the Library as the primary resource person for Circulation activities. The Circulation subsystem of the Libraries' locally developed integrated online system has been operational since 1982. The Main Library Circulation Department is composed of 2 librarians, 19 support staff, and approximately 35 student assistants organized into 4 units: Circulation Office, Circulation Desk, Reserve Desk, and Shelving. Qualifications: ALA-accredited MLS; knowledge of issues in circulation desired; familiarity with automated systems desired; interest in management and supervision; ability to establish and maintain effective working relationships; effective oral and written communication skills; strong public service orientation; strong interest in academic librarianship desired. Application Procedure: Send letter of application by May 2, 1986, including resume and names of three references to: John Sutherland, Administrative Office, Main Library, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

ASSISTANT PUBLIC SERVICES LIBRARIAN. Non-tenure track faculty appointment with shared responsibilities for general reference services, bibliographic instruction, online searching, inter-library loan, government documents, and collection development. Requires: Knowledge of public services operations, an ALA-accredited master's degree, and appropriate supervisory and communication skills. Desirable: Second master's, initiative, and previous library experience. Letter of application, resume including all library-related positions held, graduate and undergraduate transcripts, names, addresses, and phone numbers of all immediate supervisors with three additional references to: Dorothy Burns, Administrative Secretary, Furman University Library, Greenville, SC 29613. Minimum starting salary \$18,000. Position currently open. To assure full consideration all data must be received by April 30, 1986. An equal opportunity, affirmative action employer.

ASSISTANT READER SERVICES LIBRARIAN. Academic library seeks a person to combine the administration of the Reserve Room with other duties in the Reader Services Area, such as reference duty (including weekend and evening assignments) and online searching. Qualifications include MLS degree from an ALA-accredited institution, with a minimum of two years' academic experience; experience with DIALOG and OCLC preferred. This is a tenure-track position with appointment at the Instructor or Assistant Professor level dependent upon education and experience; salary range

\$17,198–\$23,048. Excellent fringe benefits. Position open September 1, 1986. Application deadline April 30, 1986. Address applications to: Bruce E. Thomas, Library Search Committee, Lock Haven University, Lock Haven, PA 17745. An equal opportunity, affirmative action employer.

ASSISTANT REFERENCE LIBRARIAN, North Texas State University Libraries, Denton, Texas. Position description: The Assistant Reference Librarian provides reference services to students, faculty, and other patrons of the collection in the University Libraries under the direct supervision of the Head of the General Reference Services. This position involves a variety of bibliographic and consultative duties including library instruction and database searching. Minimum qualifications: An entry level position with little or no experience expected; MLS from an ALA-accredited library school; and an undergraduate subject specialty in the humanities, the social sciences, business or education. Desirable qualifications: Experience at a public service desk, knowledge of database searching techniques and teaching experience. Available: April 1, 1986. Salary: \$15,000 (non-negotiable). Applicants should send a resume, copies of all transcripts and the names and addresses of three references before April 30, 1986, to: Margaret E. Galloway, Associate Director of Libraries, North Texas State University, Box 5188, N.T. Station, Denton, TX 76203-5188. North Texas State University is an equal opportunity, affirmative action employer.

ASSISTANT REFERENCE LIBRARIAN, INTERLIBRARY LOAN, North Texas State University Libraries, Denton, Texas. Position description: The Assistant Reference Librarian/Interlibrary Loan provides reference services; supervises the Interlibrary Loan unit with library assistants; and performs online searching. Minimum qualifications: This position requires an MLS from an ALA-accredited library school and supervisory experience. Some experience with reference desk services, interlibrary loan and online searching would be desirable. Available: April 1, 1988. Salary: \$15,000 (non-negotiable). Applicants should send a resume, copies of all transcripts, and the names and addresses of three references before April 30, 1986, to: Margaret E. Galloway, Associate Director of Libraries, North Texas State University, Box 5188, N. T. Station, Denton, TX 78203-5188. North Texas State University is an equal opportunity, affirmative action employer.

ASSISTANT SERIALS LIBRARIAN, entry-level position under supervision of the Serials Librarian to begin June 2, 1986. Responsibilities include cataloging serials; training and supervising library serials assistants; revising serials cataloging; directing daily serials operations; maintaining a periodicals list database and planning production of a statewide union list. Applicants must have an ALA-accredited MLS. Preference for candidates possessing a second master's degree. Demonstrated supervisory skills highly desirable, also working knowledge of AACR2, LC classification, LCSH, OCLC. Applicants must be able to meet university requirements for promotion and tenure, including research, publication and service. Twelve-month tenure-track appointment at faculty rank of Instructor/Assistant Professor depending on qualifications and experience. Starting range: \$18,000–\$19,400. Send letter of application, resume, and names of three references by April 21, 1986, to: Barry Hennessey, Head of Technical Services, Dimond Library, University of New Hampshire, Durham, NH 03824. UNH is AA/EEO employer.

AUTOMATION LIBRARIAN. Responsible for providing technical and systems analysis support to staff engaged in developing comprehensive plans for library automation, completing final phase of retrospective conversion project, developing applications for OCLC M300 Workstations, coordinating Library use of campus computers (Honeywell DPS8/49D and DEC Vax 11/785), and training of staff in use of computer and telecommunications hardware. Reports to University Librarian and assists all Library departments in their automated activities. Twelve month tenure-track appointment with rank and salary commensurate with qualifications. Generous benefits including fully-paid State or TIAA/CREF retirement, 24 days annual leave, 12 days sick leave, and 10 paid holidays. Qualifications: ALA-accredited MLS required; experience in planning and implementing automated systems in a library (circulation, acquisitions, serials control, or online catalog) preferred; current knowledge of general and library specific hardware and software as well as MARC formats and OCLC bibliographic system preferred; good oral and written communications skills and some programming ability desired. Send application letter, resume, graduate transcript, and 3 reference letters by May 15, 1986, to: J. Donald Craig, University Librarian, Todd Li-

brary, Middle Tennessee State University, Murfreesboro, TN 37132. MTSU is an equal opportunity, affirmative action employer; minorities and women are encouraged to apply.

CATALOG LIBRARIAN. The University of Arizona Library is seeking a professional librarian to be responsible for the original cataloging of monographs in English, French, German and Italian literatures and languages. The classics, linguistics and religion are also included in the assignment. Related activities such as revision of filing and reference assistance may also be assigned. Requirements include: an ALA-accredited degree; knowledge of AACR2, LC classification and LCSH; experience with OCLC or a similar utility. Applicants with previous cataloging experience and with bibliographic knowledge of European languages will be preferred. The beginning professional salary is \$17,800; a higher salary can be negotiated depending upon qualifications and experience. Professional librarians at the University of Arizona are academic professionals and voting members of the faculty, have 12-month appointments with 22 days of vacation, 12 days of sick leave and 10 holidays annually. The position is available July 1, 1986. Applications received by May 15, 1986, will be given first consideration. Send letter of application, resume and the names of three referees, to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. The University of Arizona is an EEO/AA employer.

CIRCULATION LIBRARIAN, Assistant Professor (tenure leading). University of Nebraska, Lincoln, General Services Department, starting August 1. Responsible for the overall supervision of Circulation Services in Love Library including Computer Operations. Functions of Circulation Services include the Circulation desk, reserves, stacks maintenance, building and collection security, delivery service, and photocopy services. The responsibilities of Computer Operations include the training of key personnel in circulation functions for all the University Libraries, maintaining liaison with branch circulation personnel, conducting automated circulation workshops/demonstrations as well as the supervision and training of two computer operators. The hiring, training, supervising, and evaluating of twelve classified staff and one managerial/professional are assigned to this position. Will be expected to promote public relations both within the university community and without. Required: graduate degree from a program accredited by the American Library Association; demonstrated managerial ability; and ability to relate to patrons and staff. Preferred: two years' professional or para-professional experience with circulation operations; and experience with automated systems. \$17,500 minimum for 12 month contract. Salary may be higher depending upon qualifications. Apply with full resume plus names and current addresses/telephone numbers of three references by May 15, 1986, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, University of Nebraska-Lincoln, Lincoln, NE 68588-0410. Affirmative action, equal opportunity employer.

CIRCULATION/SPECIAL COLLECTIONS LIBRARIAN/DEPARTMENT HEAD (12-month, tenure track). Open June 1, 1986. Plan, organize, and direct circulation, reserve, and bookstack services in a land-grant university. Includes limited responsibilities for organization and management of the library's special collections area. Supervise two technicians plus student assistants. Qualifications: Requirements include an ALA-accredited MLS, professional experience in an academic or research library or full-time nonprofessional experience in an academic library circulation department, and demonstrated communication skills. Desirable qualifications include supervisory experience, knowledge/experience with special collections and/or circulation systems, especially automated circulation systems, and a second master's degree. Salary dependent on rank: Instructor (minimum \$18,000) or Assistant Professor (minimum \$20,000). Application deadline: April 15, 1986, or until filled. Send resume, and have academic credentials and three recent letters of recommendation sent directly to: Clark Hallman, Chair, Circulation Search Committee, South Dakota State University Library, Box 2115, Brookings, SD 57007. An AA/EEO employer.

DEAN OF LIBRARIES, Adelphi University. University with an automated library seeks administrator with successful experience in an academic library. MLS (doctorate preferred). Send applications to: Chair, Search Committee for Dean of Libraries, Office of the Provost, Adelphi University, Garden City, NY 11530. The deadline for applications is April 15, 1986. Adelphi University is an equal opportunity, affirmative action employer.

EDUCATION LIBRARIAN, University of Minnesota Libraries-Twin

Cities, Humanities/Social Sciences Libraries Department. The Humanities/Social Sciences Libraries Department seeks qualified applicants for the position of Education Librarian. The Education Librarian reports to the Head of Humanities/Social Sciences Reference Services. Responsibilities include the following: 1) selects materials to support the instruction and research programs in assigned subjects; 2) analyzes, develops, and manages collections according to University needs; 3) prepares budget requests and manages an acquisitions budget; 4) serves as library liaison with the College of Education (consults with other faculty and bibliographers as necessary and appropriate); 5) provides both introductory and specialized bibliographic instruction; 6) offers general reference service during scheduled desk hours and specialized reference consultation by appointment; 7) searches online databases. Required qualifications are an MLS or other master's degree from a program in library and information sciences; experience in collection development and reference service at the professional level in education in a research library; experience in online database searching. Desired qualifications include good communication skills; an advanced degree or significant progress towards an advanced degree in education; experience in bibliographic instruction. The appointment is probationary at the Assistant Librarian rank. The incumbent will be expected to meet the Libraries' criteria for continuous appointment within six years. Minimum salary is \$20,000. To apply, send a letter of application addressing in detail the requirements of this position and a resume including references to publications, a statement of research interests, and names and addresses of three references to: Barbara Doyle, Personnel Officer, University Libraries, 499 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455-0414. Applications must be postmarked no later than May 15, 1986. Please identify application with No. UL 139. The University of Minnesota is an equal opportunity employer and specifically invites and encourages applications from women and minorities.

FINE ARTS REFERENCE LIBRARIAN. General reference duties and collection development in fine and performing arts. Also Coordinator of online searching services. Required: ALA-accredited MLS, experience and/or training in online searching and general reference, ability to interact effectively with patrons and colleagues. Highly desirable: second master's, preferably in fine or performing arts, experience in a fine arts collection; 1-2 years reference experi-

ence also desirable. Nine-month appointment as instructor or assistant professor, minimum salary \$18,500-\$19,500, depending on qualifications. Send letter of application, resume, and names, addresses and telephone numbers of 3 references by May 15, 1986, to: Deborah Hollens, Chair, Library Personnel Committee, Southern Oregon State College, Ashland, OR 97520. Equal opportunity, affirmative action employer.

HEAD ACQUISITIONS LIBRARIAN. Rollins College, an independent liberal arts institution founded in 1885, invites applications for the position of Head Acquisitions Librarian. The position is available July 1, 1986. Responsibilities: Supervises all acquisitions functions, as well as library budget, statistical reports, and planning. 2.0 FTE staff. Fully integrated CLSI automated system in new Olin Library. Qualifications: ALA-accredited MLS degree required. Five years' academic experience desirable; three years acquisitions experience required. Salary competitive. Commensurate with experience and appointed rank. \$19,000 minimum. Twelve-month tenure-track library faculty appointment effective Sept. 1, 1986. Send resume and application letter to: Chair, Acquisitions Search Committee, Rollins College, Campus Box 2678, Winter Park, FL 32789. Closing date for applications is April 30, 1986. Minorities are encouraged to apply.

HEAD ACQUISITIONS LIBRARIAN, (COLLECTION DEVELOPMENT), (Re-opened). The University of Arizona Library is seeking a librarian to manage its Acquisitions Department and coordinate collection development under the general direction of the Assistant University Librarian for Technical Services. Responsibilities include the supervision of four acquisitions librarians who are responsible for selection of monographs in English and European languages and ten career staff who process and receive orders and gift materials and who monitor the materials budget. Head Acquisitions Librarian manages the monographic materials budget; monitors the Library's approval plans and blanket orders; works closely with other librarians and faculty in matters related to acquisitions and collection development, and will chair the Collection Development Committee. Head represents the department on library-wide administrative and planning committees. Applicants must have a master's degree in Library Science from an ALA-accredited school; substantial and increasingly responsible management experience in collection development, acquisitions, or a closely related area; demonstrated leader-

COORDINATOR, GRADUATE LIBRARY SELECTORS

The University of Michigan

Graduate Library Collections total approximately 2.5 million volumes primarily in humanities and social sciences. Under the general direction of the Head, Graduate Library, the Coordinator of Selectors oversees the collection development and management activities of approximately 35 librarians, with selector appointments ranging from 5-50%. Assists in developing policies relating to the scope, use, and management of the collection. Monitors activities of selectors and designs programs to develop selector skills. Prepares selector evaluations in conjunction with primary supervisors. Monitors resources budget of nearly \$1 million and makes recommendations for allocations. Develops and conducts assessment studies. Selects materials in area of subject expertise. Assists in special projects and program proposals for the Graduate Library.

Requirements: MLS. Substantial experience in research library or research university setting. Demonstrated oral and written communication skills. Experience or coursework in research methods and statistics. Demonstrated knowledge of collection development/management strategies, including assessment. One or more foreign languages. Advanced graduate degree, coursework or substantial selection experience in humanities or social sciences.

Rank of Senior Associate Librarian with a salary range of \$24,000-\$30,000, dependent on directly relevant experience. Applications received by **April 28, 1986**, will be given first consideration.

Apply to:

**Library Personnel Office
404 Hatcher Graduate Library
University of Michigan
Ann Arbor, MI 48109**

The University of Michigan is a non-discriminatory affirmative action employer.

ship, supervisory and planning skills and the ability to communicate and work effectively with staff at all levels and with faculty. Applicants should have experience in managing materials budgets and working with approval plans; and be familiar with domestic and foreign book trades and with developments in automation for acquisitions. Working knowledge of a foreign language is desirable. Minimum salary \$31,500; higher salary is negotiable depending upon qualifications and experience. Librarians at the U of A have academic professional status, are voting members of the faculty, and may take up to 15 days professional leave per year. They have 22 days paid vacation, 12 days sick leave and 10 holidays. A standard package of fringe benefits is available. Send a letter of application, resume, and names of three references to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. Applications postmarked prior to April 18, 1986 will be given first consideration. The University of Arizona is an EEO/AA employer.

HEAD, CATALOG MANAGEMENT DEPARTMENT, Librarian II. Provides management of department responsible for maintaining the integrity and accuracy of bibliographic and holdings information in the Geac MRMS data base and related files. Responsible for the management of the libraries' primary manual files: Union Catalog, Union Shelflist, and authority files. Qualifications: Required: MLS from ALA-accredited program. Four years' progressively responsible professional experience; including two years in administration or supervision of a library cataloging or catalog maintenance effort. Thorough knowledge of cataloging and technical services in general; experience with an automated integrated library system. Preferred: Demonstrated interest and ability in the following: managing catalog maintenance for an academic library; managing a broad task variety in response to varying time pressures and constantly changing priorities; taking direction well; interacting effectively with broad variety of staff within/outside Technical Services; promoting, supporting, and managing effective change for greatest benefit/cost in utilization of staff and other resources; writing effectively. Salary: \$27,075 minimum. For full consideration, submit resume and names/addresses of 3 references to be received by April 30, 1986, to: Virginia Sojdehei, Personnel Librarian, McKeldin Library, University of Maryland, College Park, MD 20742. AA/EOE.

HEAD, CATALOGING UNIT. The University of Minnesota Libraries-St. Paul Campus seeks applicants for the position of Head, Cataloging Unit within the St. Paul Campus Libraries Technical Services Department. This position supervises two paraprofessional positions and student support. The St. Paul Campus is a land-grant school; the Libraries consist of a central library and six special subject libraries. Responsibilities: Under the direction of the Head of Technical Services, manages, organizes, and coordinates cataloging unit. Supervises, trains, and evaluates staff; monitors workflow; develops operations procedures; and acts as a liaison between Cataloging Unit and other library units concerning cataloging. Performs original cataloging and classification of monographs and serials; revises cataloging by staff as needed; and resolves bibliographic problems. May be required to participate in library instruction and collection development opportunities. Qualifications: Requirements include MLS, demonstrated managerial ability and communication skills, at least 3 years of professional experience that include substantive cataloging, thorough knowledge of AACR2, LC classification, and LC subject headings, and experience in online cataloging systems as well as supervisory experience. Desirable qualifications include experience in a large academic research library, reading knowledge of one or more European languages, and automated cataloging/management. Appointment: The appointment is a twelve-month appointment in the academic professional series at the Assistant Librarian rank. Beginning salary is at a minimum of \$23,000 depending on qualifications. Application deadline May 15, 1986. Applicants should send a letter of application with detailed resume and names of three references to: Barbara Doyle, Personnel and Staff Development Officer, University Libraries, 499 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455. Please identify application with No. UL 140. The University of Minnesota is an equal opportunity educator and employer, and specifically invites and encourages applications from women and minorities.

HEAD, ORDER DEPARTMENT. Coordinates and supervises pre-order bibliographic searching. Oversees ordering and receiving of materials. Monitors expenditure of book funds. Reviews procedures and workflow and plans for automation of acquisitions processes. Supervises staff of five and student assistants. Required: ALA accredited MLS, three to five years relevant experience (including su-

pervisory) in an academic or research library, knowledge of AACR2 and OCLC system, reading knowledge of at least one modern foreign language. Desired: Familiarity with elementary accounting practices and microcomputer spreadsheet applications. Salary range: \$19,330-\$30,711, based on qualifications. TIAA/CREF, group life, medical, dental, 22 days' vacation. Available June 1, 1986; will remain open until filled. Review of applications begins April 30, 1986. Apply to: Wilson D. Snodgrass, Associate Director, Central University Libraries, Southern Methodist University, Dallas, TX 75275. An affirmative action, equal opportunity employer.

LIBRARIAN of the Ames Library of South Asia. The Humanities/Social Sciences Libraries of the University of Minnesota Libraries-Twin Cities seeks qualified applicants for the position of Librarian of the Ames Library of South Asia. The Librarian of the Ames Library is responsible for administering the Ames Library which currently contains more than 100,000 volumes, 600 serial titles, and several hundred maps. The collection includes materials in English, Hindi, Urdu, Sanskrit, and several regional vernaculars. The Ames Library has been a full participant in the Special Foreign Currency Program of the Library of Congress since the program's inception in 1962. The Ames Library is located in the Wilson Library. The Librarian of the Ames Library is responsible for 1) maintaining and enhancing the strength of the existing collections in the Ames Library, 2) providing expertise in using the collections both through individual consultation and group instruction, and 3) communicating with constituencies within the University, including the Department of South and Southwest Asia studies, and in the larger community. The Librarian of the Ames Library reports to the Coordinator of Special Libraries of the Humanities/Social Sciences Libraries of the University of Minnesota Libraries-Twin Cities. Applicants must have a master's degree in librarianship with an education background and research experience in South Asian studies or a minimum of a master's degree in an area relevant to South Asian Studies with significant research library experience. This is a twelve-month, academic/professional position with probationary appointment at the Assistant Librarian rank. Minimum salary is \$22,000. Send letter of application providing background and experience relating to the above job description and qualifications, a resume, and the names and addresses of at least three references to: Barbara Doyle, Personnel Officer, University Libraries, 499 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455-0414. Please identify application with UL #142. Applications must be postmarked by May 30, 1986. The University of Minnesota is an equal opportunity, affirmative action educator and employer and encourages applications from females and minorities.

LIBRARIAN II, University of Rochester. Assistant Head, Reference Department, for Management, Government Documents, and Microtext. Responsible for administration of the Management, Government Documents, and Microtext sections of the Reference Department. Works directly with professional and support staff in those areas to provide public services, collection development and maintenance, and materials processing and organization. Library liaison for the Graduate School of Management and the Department of Economics. Participates in planning for the Reference Department as a whole. Reports to the Head, Reference Department, and consults with the Chief Collection Development Officer. Qualifications: ALA-MLS; 3 years' relevant experience in an academic library, including reference and successful administrative/supervisory experience; familiarity with government documents sources and collection operations; working knowledge of automated bibliographic retrieval systems and bibliographic instruction; familiarity with microtext management and a foreign language desirable. Salary \$24,000 + depending on qualifications and experience. Send resume, cover letter, and names of three references to: Reference Search, Director's Office, University of Rochester Libraries, Rochester, NY 14627, by 20 April, 1986. Equal opportunity employer (M/F).

LIBRARY DIRECTOR. The Kirksville College of Osteopathic Medicine is accepting applications for Director of the Andrew Taylor Still Memorial Library. KCOM, the oldest osteopathic college, is an independent private institution. It is located in a pleasant, rural, Midwestern college town where the Northeast Missouri State University is also located. The library serves the academic, research and clinical communities of the institution. Present staff of 6.5 FTE; a collection of 59,000 volumes; receives over 800 periodicals; Medline, BRS, audiovisual and software services and houses the oldest and largest collection of osteopathic literature. Responsible for overall administration of the library: planning, organizing, directing and evaluating budget, personnel, services and functions; developing policies and

procedures and long-range planning for library automation and a new library building. Qualifications: MLS from ALA-accredited library school, professional experience, preferably in an academic medical library; supervisory or administrative experience; good communicative skills; ability to work well with diverse population; high motivation; strong commitment to public service and knowledge and understanding of advanced library technologies to guide the library into automation. Some knowledge of the osteopathic profession would be desirable. This position has faculty rank and excellent fringe benefits. Salary commensurate with qualifications and experience. Submit letter of application, resume and 3 references by April 30, 1986, to: Allen Jacobs, D.O., Associate Dean of Academic Affairs, Kirksville College of Osteopathic Medicine, Kirksville, MO 63501; (816) 626-2537. Equal opportunity, affirmative action employer.

PRESERVATION INTERN. This is a one-year position funded by a grant from the Mellon Foundation to support research-library preservation programs nationally. Four other institutions have also received preservation intern grants from the Mellon Foundation: Library of Congress, New York Public Library, Stanford University Libraries, and Yale University Libraries. The intern will report to the Head of the Preservation Department and, after orientation in the Preservation Department, will be assigned to one or more departmental libraries, which will be chosen in consultation with the Library Services Group. Every effort will be made to assign the intern to subject areas of individual interest. The primary responsibilities will involve surveying the condition of specific collections, monitoring environmental conditions, assessing current preservation procedures and determining needs in order to design a practical preservation program, and preparing a proposal for the funding of any identified special needs. The intern will have the opportunity to participate in planning sessions, policy discussions, and other library-wide preservation activities. In addition to an accredited MLS, requirements are knowledge of preservation practices and conservation procedures and techniques, as demonstrated through previous relevant experience and/or successful completion of a formal program in the preservation of research library materials. A working knowledge of one Romance and one Germanic language is desirable. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. External applicants should list 3 references and salary requirements. Annual salary: \$19,500. This is a 12-month position, available on or about July 1, 1986. Deadline for applications is May 1, 1986. An affirmative action, equal opportunity employer.

PRESERVATION OFFICER, University of Virginia Library. Develops and manages a program to preserve the print and nonprint collections in the main library and 12 branch libraries. Supervises 3 FTE in the binding/mending section and a current budget of \$150,000 per year. Develops and manages programs for treatment of brittle books, preservation microfilming, user education, monitoring and upgrading of environmental conditions, and other preservation activities. Reports to the Director for Collection Development. Qualifications: MLS and/or master's degree with preservation training; knowledge of preservation methods, policies and procedures; ability to communicate effectively with faculty, students and staff. Preference for experience in a research library preservation program. Salary of \$25,000 or higher and faculty rank of Instructor or Assistant Professor, depending on qualifications. Deadline: May 15, 1986. Send resume and names of three references to Sada Crismond, Library Personnel Coordinator, Alderman Library, University of Virginia, Charlottesville, VA 22903-2498. An equal opportunity, affirmative action employer.

REFERENCE/INSTRUCTION LIBRARIAN, University of Minnesota Libraries-Twin Cities, Humanities/Social Sciences Libraries Department, East Bank/West Bank Reference Services Unit. The Humanities/Social Sciences Public Services Department of the University of Minnesota Libraries-Twin Cities seeks qualified applicants for four (4) positions of Reference/Instruction Librarian. Reference/Instruction Librarians are responsible for providing reference assistance and computerized database searching in the social sciences and humanities in a large academic library serving both undergraduate and graduate students, faculty, staff, and the scholarly community. They also participate in a program of formal bibliographic instruction. Regularly scheduled evening and weekend hours are required. Applicants must have a master's degree in librarianship. Reference experience in an academic or research library; a subject background in the social sciences; and experience with ma-

ior online bibliographic search utilities such as Dialog and BRS are desirable. Evidence of verbal and written skills and a commitment to public service are also desirable. These are 12-month academic/professional positions with probationary appointment at the Assistant Librarian rank. Minimum salary is \$20,000. To apply, please send a letter of application relating background to this job description, a resume, and names and addresses of three references to: Barbara Doyle, Personnel Officer, University Libraries, 499 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455-0414. Please identify with No. UL 138. Applications must be postmarked by May 15, 1986. The University of Minnesota is an equal opportunity educator and employer and specifically invites and encourages applications from women and minorities.

REFERENCE LIBRARIAN, University of Georgia Libraries. Two entry-level positions to be filled by October 1, 1986. (Salary minimum \$17,200.) Recent graduates may have the opportunity to participate in a special staff development program funded by the Council on Library Resources. Duties: Reference Librarians in the Science Library are responsible for providing reference, instructional, and referral services and for developing the Science Library collection in assigned areas. Reference duties involve assisting students, faculty and staff in making effective use of library resources, including government documents and science data bases. The Science Library serves the biomedical, agricultural, and physical sciences. The 76,000 square foot facility has 430,000 volumes and 5500 current journal subscriptions with a staff of 28. Qualifications: ALA-accredited MLS; working knowledge of basic reference sources; knowledge of database searching; ability to communicate effectively; ability to establish and maintain effective working relationships; ability to evaluate resources; interest in science literature desired; strong interest in academic librarianship desired; ability to work with a foreign language desired. Application Procedure: Send letter of application by April 30, 1986, including resume and names of three references to: John Sutherland, Administrative Office, Main Library, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

REFERENCE LIBRARIAN/BUSINESS SUBJECT SPECIALIST at Arizona State University, home of one of the world's largest business colleges (enrollment 12,000). Responsible for general reference (on a rotating schedule including evenings, weekends, and occasional holidays); specialized public service in business (database searching, library instruction and in-depth reference); faculty liaison; and collection development. Salary: \$18,000 and up, depending on qualifications. Qualifications required: ALA-accredited MLS degree or foreign equivalent; strong background in a business-related field; demonstrated communication skills. Preferred: Academic background in business, experience in using business materials in public service; reference experience in a college, university, research, or large public library; training or experience in library instruction, database searching, and/or collection development. Recruitment will remain open until the position is filled. To ensure consideration, applications should be received by May 15, 1986, when review will begin. Please send letter of application which addresses all of the qualifications above, a current resume, and the names, addresses and telephone numbers of four recent references to: Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287. ASU is a committed equal opportunity, affirmative action employer. Minorities are encouraged to apply.

REFERENCE LIBRARIAN/COORDINATOR, LIBRARY INSTRUCTION PROGRAM. Rank: Assistant Professor or higher (renewable contract). Reports to head, reference department. Duties and responsibilities: provides reference service to students, faculty, and individuals from the academic community. Coordinates activities of library instruction program, including: developing long- and short-term goals; designing instructional materials and handouts; acting as resource person and trainer for other professionals teaching in the department. Actively participates in teaching classes and offering tours and seminars. Has subject responsibility for collection development in education. Serves on library and university committees. Qualifications required: ALA-accredited MLS, demonstrated strength in bibliographic instruction in an academic library, commitment to public service, strong oral and written communication skills. Two-three years' relevant experience. Degree in education and/or teaching experience. Position available: July 1, 1986. Salary: \$20,000 minimum plus benefits for 12-month appointment. Deadline for applications: April 25, 1986. Applications to include: cover letter,

resume, and names of three references. Apply to: Andrew Bonamici, Personnel Librarian, University of Oregon Library, Eugene, OR 97403-1299. The University of Oregon is an equal opportunity, affirmative action institution.

REFERENCE LIBRARIAN, FINE ARTS. Reporting to the Head of General Reference, the librarian will manage a Fine Arts reference unit within the main library. Collection includes reference materials in Art, Architecture, Music and Dance. Duties include supervision of full and part-time employees, reference work in Fine Arts with students, faculty and members of the community, collection development as assigned, library instruction, data base searching. Required: MLS from an ALA-accredited library school. Preferred: Advanced degree in a Fine Arts discipline, Fine Arts Library experience, reference, instruction and online searching experience, ability to work well with university faculty and students, knowledge of a Western European language. Salary: Minimum \$18,000. Send letter of application, resume and names of three references and/or Placement Bureau address by April 30, 1986, to: Dennis R. Defa, 328 Marriott Library, University of Utah, Salt Lake City, UT 84112. The University of Utah is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

REFERENCE LIBRARIAN OR HEAD OF REFERENCE SERVICES, Law Library, University of California, Los Angeles. Duties include a regular schedule at the reference desk, and providing specialized reference services to faculty, including bibliographic compilation, computer searches, locating materials, and SDI services. Participation with other reference librarians in: evaluation and selection of materials, preparation of instructional materials, design and presentation of tours, bibliographic lectures, and training in using ORION (UCLA's online catalog), the University of California's MELVYL Online Catalog, WESTLAW and LEXIS. Depending on experience and qualifications, may act as Head of Reference Services, directly supervising the reference section of the Public Services Department, and the Reference Librarian. Coordinate reference desk scheduling, train new librarians, and update the reference files. Participate in the planning and implementation of public services policies. Plan and develop programs to expand reference services to law school faculty and students. Qualifications: JD degree highly desirable. Law library experience adequately qualifying candidate for specified duties required. Academic law library experience preferred. Three to five years' progressively responsible reference experience, demonstrated ability to plan and implement reference programs, and some administrative or supervisory experience required for appointment as Head of Reference. Salary range is \$22,822-\$40,248. Anyone wishing to be considered for this position should write to: Frederick E. Smith, Law Librarian, 1444 Law Building, UCLA, Los Angeles, CA 90024. The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are knowledgeable about the applicant's qualifications for the position. Candidates applying by April 30, 1986, will be given first consideration. UCLA is an equal opportunity, affirmative action employer. Librarians at UCLA are represented by an exclusive bargaining agent, the American Federation of Teachers. A personal interview at UCLA may be required.

REFERENCE LIBRARIAN AND USER EDUCATION COORDINATOR, University of Illinois Library at Urbana-Champaign. A permanent position available August 21, 1986. Under the general direction of the head of the reference library, coordinates the department's patron education program, including bibliographic instruction, tape and in-person tour program, instructional aids, and coordinates educational programs with other library units. Assists the central information services librarian in developing programs for training graduate assistants and non-academic staff who work at an information desk. Also provides bibliographic research and reference assistance to library users during scheduled hours, including some nights and weekends. Contributes to the development and improvement of reference services to the university community. Required qualifications: master's degree in library science from an ALA-accredited library school or its equivalent. A minimum of one year experience in the provision of general reference services in an academic library. Evidence of planning and coordinating skills as well as good interpersonal and written communication skills. Ability to work well with a diverse academic clientele. Broad knowledge of reference services. Ability to do complicated bibliographic verifications. Evidence of ability to meet university standards of research, publication, and professional service for promotion and tenure. Preferred qualifications:

knowledge of the concepts and strategies for developing a patron education program. Desirable qualifications: familiarity with U.S. government documents. Reading knowledge of one or more Western European languages. Librarians have faculty rank. Rank for this position will be Assistant Professor. Salary: \$19,000 upward depending on qualifications and experience. Librarians must meet general university requirements for promotion and tenure (research, publication, and university/community/professional service) in addition to performing specific library assignments. Send letter of application and complete resume with the names, addresses, and telephone numbers of five references to: Gary G. Golden, Chairperson, Search Committee, University of Illinois Library at Urbana-Champaign, 127 Library, 1408 W. Gregory Dr., Urbana, IL 61801; (217) 333-8169. For maximum consideration, applications and nominations should be received no later than May 1, 1986. The University of Illinois is an affirmative action, equal opportunity employer.

SCIENCE REFERENCE LIBRARIAN. Provides reference service in a centralized reference department; performs online literature searches; coordinates programs with faculty in academic departments; provides bibliographic instruction and collection development primarily in the physical sciences and engineering. Required: ALA-accredited MLS; academic training or relevant experience in the physical sciences or engineering; demonstrated verbal and written communication skills. Preferred: academic or special library experience; online literature searching experience. Salary: \$18,000-\$22,000 for 12-month appointment, depending on experience and qualifications. Academic rank/tenure track. Vacation of 22 working days. Choice of retirement and medical plans. Kansas State University, founded in 1863 and one of the nation's oldest land-grant universities, is located in Manhattan, a community of 45,000 in the rolling Flint Hills. The University has an enrollment of over 18,000 students and 1,500 full-time faculty. KSU Libraries contain 1,000,000 cataloged volumes and have a materials budget in excess of \$1,700,000. Deadline for application: May 15, 1986. Position available July 1, 1986. Send letter of application, resume, names, addresses and phone numbers of three relevant references, to: Ann Scott, Assistant Director for Administrative Services, Kansas State University Libraries, Manhattan, KS 66506. KSU is an equal opportunity, affirmative action employer.

SOCIAL SCIENCES LIBRARIAN. Responsible for planning and recommending programs for the delivery of information services to the Social Sciences departments in the context of a liberal arts college. Duties include teaching of library use, reference and research consultation, online searches, collection development and faculty liaison. Qualifications: MLS, degree in a social sciences discipline. Faculty position, twelve month appointment, faculty rank and salary commensurate with qualifications, within a range of \$17,000-\$22,000. TIAA-CREF, excellent fringe benefits. Send inquiries or letter of application, resume, and three letters of reference to: Imre Meszaros, Director of the Library, Wittenberg University, P.O. Box 720, Springfield, OH 45501. Extended deadline for applications is May 1, 1986. An EEO, affirmative action employer.

SPECIAL COLLECTIONS LIBRARIAN, ASSISTANT, for active rare books and manuscripts library (6.5 FTE librarians, 180,000 volumes, 250,000 manuscripts). Lively academic community in pleasant town of 50,000 in rolling, wooded hills of northeast Kansas, 40 minutes from Kansas City. Kenneth Spencer Research Library, University of Kansas, needs an all-around librarian to share cataloging, reference, book selection duties (subject emphasis according to candidate's interest and qualifications within departmental parameters), teach History of the Book and participate in exhibition program. Required: ALA-accredited MLS; training or experience in rare books librarianship; at least one West European language in addition to English; training or experience in AACR2 cataloging; ability to work effectively with public; broad academic interests. Preferred: strong academic background in European or English history, Classics, or English; acquaintance with OCLC or RLIN; experience teaching history of the book; ability to operate and teach handpress; Latin, German, French. Tenure-track, 12-month faculty appointment. TIAA/CREF, liberal benefits; salary \$16,500-\$21,000, depending on qualifications. Information: Alexandra Mason, Spencer Librarian, (913) 864-4334. Applications (letter, resume, names/addresses/phones of three referees) postmarked before 1 May 1986 to: Sandra K. Gilliland, Personnel Officer, University of Kansas Libraries, Lawrence KS 66045-2800. An AA/EEO employer. Minorities are encouraged to apply.

TECHNICAL SERVICES/REFERENCE LIBRARIAN. Work in technical services half-time, cataloging a variety of formats in Dewey on OCLC. Two years' cataloging experience and familiarity with OCLC, AACR2, LCSH required. Accuracy in details essential. German, Russian language skills desirable. Work in reference half-time, providing full reference service. Work in liaison with selected departments, offering bibliographic instruction and collection development assistance. Participate in staff planning and implementation of an integrated automated system. Accredited MLS required. Lafayette College is an independent coed undergraduate college offering degrees in liberal arts and engineering, located within easy travel distance of New York and Philadelphia. Benefits include TIAA/CREF, generous insurance plans, free tuition, 22 vacation days, 10 holidays. Position offers faculty status and is presently available. Salary is commensurate with qualifications and experience, with \$20,000 minimum. Send letter of application, resume, and names of three references to: Dorothy Cieslicki, Librarian, Lafayette College, Easton, PA

18042. An equal opportunity employer. Minorities are encouraged to apply.

USER SERVICES LIBRARIAN. Entry-level, tenure-track position with general responsibilities in all user service areas, including circulation, Reference, and Periodicals. Some evening and rotated weekend work required. Qualifications: ALA-accredited MLS, ability to work effectively with students, faculty, and staff. Twelve month appointment with rank of Instructor. Salary commensurate with qualifications. Generous benefits including fully-paid State or TIAA/CREF retirement, 24 days annual leave, 12 days sick leave, and 10 paid holidays. Starting date July 1, 1986. Send application letter, resume, names, addresses, and telephone numbers of three recent references by May 15, 1986, to: J. Donald Craig, University Librarian, Middle Tennessee State University, Murfreesboro, TN 37132. MTSU is an equal opportunity, affirmative action employer; minorities and women are encouraged to apply.

LATE JOB LISTINGS

ASSISTANT DIRECTOR FOR TECHNICAL SERVICES, Wayne State University Libraries. This is an administrative post for the day-to-day supervision, management and coordination of Central Technical Services functions, including the purchase and processing of all library materials. The assistant director (i) participates in the establishment and maintenance of standards for Technical Services functions throughout the Library System, (ii) participates in the implementation and management of automated library operations, (iii) develops effective processing functions for Central Technical Services, and (iv) administers and coordinates the retrospective conversion project. Qualifications and desired characteristics: Master's degree in library or information science from an ALA-accredited library school preferred. Substantial and successful administrative experience with library automation applications preferred. Effective written and verbal communication skills required. Liberal fringe benefits, non-tenure track, dental and health plan options, TIAA/CREF, tuition breaks to family members. Salary competitive and negotiable based on experience and qualifications; minimum \$34,000. Position will remain open until filled. Send application and/or nominations to: James F. Williams, II, Associate Director of Libraries, 134 Purdy Library, Wayne State University, Detroit, MI 48202. Wayne State University is an affirmative action, equal opportunity employer.

BIBLIOGRAPHER FOR ROMANCE LANGUAGES AND LITERATURES. The University of Chicago Library seeks a librarian with advanced training in Romance Languages and Literatures to manage collection development and provide subject reference services. Duties include selection of monographic and serial materials, evaluation, maintenance, and preservation of existing collections, cultivation of communications with faculty and students to be responsive to needs, changes, and developments in the disciplines, and the provision of specialized reference service and advanced bibliographic instruction. Candidates with graduate degrees in library science and in a Romance language and literature, and prior experience in a research library will be given preference. Good reading knowledge of French, Italian, and Spanish required; working knowledge of Portuguese and German preferred. Some familiarity with other Western European languages desirable. Salary range: \$20,000-\$27,000 depending on qualifications. To apply, send letter of application, resume, and names, addresses and telephone numbers of three references to: University of Chicago Library, Regenstein Library, 1100 E. 57th Street, Chicago, IL 60637, Attn. Andrew Waters, Personnel Officer. Receipt of applications before May 1, 1986, will assure consideration. (Telephone: 312/962-8752.) An equal opportunity employer.

CATALOG/REFERENCE LIBRARIAN (Search reopened, position redefined). Phillips University, Zollars Memorial Library, seeks individual with primary

responsibility for cataloging and secondary responsibility for reference and bibliographic instruction. Required ALA-accredited MLS, working knowledge of AACR2 and OCLC. Supervisory skills, knowledge of standard reference/information sources. Two years academic library experience desirable. Phillips University is a private, liberal arts university affiliated with the Christian Church (Disciples of Christ). Twelve-month contract with four weeks vacation. Faculty status. Salary: \$17,000. Position available June 1, 1986. Send resume listing three references by April 20, 1986, to: John L. Sayre, Director, Phillips University Libraries, Box 2400 University Station, Enid, OK 73702. AA/EOE.

CATALOGER, for books and serials in the Clarke Historical Library. The Clarke collection includes approximately 80,000 volumes, one million manuscript items, and extensive map, print, and photographic collections. The collection has three major foci, the Great Lakes region, especially Michigan, children's literature, and Africana. The cataloger has some public service responsibilities and supervises the cataloging support staff. ALA-accredited MLS and experience with OCLC and AACR2 cataloging rules required. Salary and rank set according to academic credentials with target level of assistant professor (\$22,611 minimum). This is a 12-month, tenure-track, faculty appointment. Research and publication expected for tenure and promotion. Inquiries may be directed to: William H. Mulligan, Jr., Director, Clarke Historical Library, (517) 774-3965. Send resume and names and addresses of three current references to: Selection Committee, 206 Park Library, Central Michigan University, Mt. Pleasant, MI 48859, by April 30, 1986. Central Michigan University is an affirmative action, equal opportunity employer and invites applications from female and minority candidates.

CATALOGER. Catalogs monographs and serials using OCLC/MARC format. Opportunity to teach an occasional cataloging class. Required: ALA-accredited MLS. Working knowledge of AACR2, LC classification and subject headings. Preferred: Cataloging experience in an academic library and knowledge of the MARC format and OCLC. Salary: \$16,000 for 9 months, minimum. Summer appointment usually available at extra salary. Tenure track, faculty appointment, rank depending on qualifications. Retirement program, comprehensive insurance benefits (health, dental, life), tuition benefits. Send letter of application and resume, including the names of three references to: John M. Meador, Jr., Dean of Library Services, Box 175, Southwest Missouri State University, 901 S. National, Springfield, MO 65804--0095. Deadline: May 2, 1986. Equal opportunity, affirmative action employer.

COORDINATOR OF COLLECTION DEVELOPMENT AND BIBLIOGRAPHER. Responsible for directing, planning, and evaluating collection development activities of seven bibliographers/reference librarians in library of 360,000 volumes, 390,000 government documents, and 700,000 microforms in a regional university serving 11,000 students. Formulates, justifies, and monitors acquisitions budget of \$450,000. Selects resources as subject bibliographer for business, the sciences and health sciences, or the social sciences. Solicits special collections and funding sources. Monitors collection space needs. Shares reference desk duties, bibliographic instruction/orientation, and online searching with other bibliographers/reference librarians. Reports to Assistant Director for Public Services. Required: ALA-accredited master's degree, additional subject master's or doctorate in Business, Health Sciences, Sciences, or Social Sciences; significant experience in collection development in academic or research libraries. Tenure track, 12-month appointment. Salary (\$28,500-\$35,000) and faculty rank (Assistant or Associate Professor) commensurate with qualifications and experience. Excellent benefits. Send letter of application, resume, and names, addresses, and telephone numbers of

three professional references to: Meredith V. Gillette, Chairperson, Search and Screen Committee, Libraries and Learning Resources, University of Wisconsin-Oshkosh, Oshkosh, WI 54901. Closing date: April 30, 1986. Affirmative action, equal opportunity employer.

DIRECTOR OF LIBRARY SERVICES. Northwestern Michigan College, a community college, seeks a Director of Library Services to begin in the Summer of 1986. Responsibilities include library, media services, and duplicating services. Requirements: MLS from an ALA-accredited institution; administrative experience in an academic library; knowledge of library automation; familiarity with current trends in telecommunications and computer applications relevant to learning. Send letter, resume, transcripts, and three letters of reference to: Richard Saunders, Vice-President for Instructional Services, Northwestern Michigan College, Traverse City, MI 49684, by May 1, 1986. AA/EOE.

HEAD OF REFERENCE. Responsible for planning, implementing and evaluating reference programs and services, including desk activities, current awareness, online database searching, library instruction and collection development. Supervises eight librarians and interlibrary loan activities. Serves as collection and services specialist in area of subject specialization. Participates in the library's program of undergraduate collection development. MLS degree and five years professional library experience required. Administrative experience and subject background in social sciences or humanities desired. Minimum salary \$30,000, twelve month contract. Send letter of application, resume and names of three references by May 1, 1986 to: Chair, Head of Reference Search Committee, 126 University Library, Wright State University, Dayton, OH 45435. EO/AA employer.

HEALTH SCIENCES LIBRARIAN/BIBLIOGRAPHER, the University of Texas at Arlington. Available June 1, 1986. Required qualifications: Masters degree from an ALA-accredited program; knowledge of science and engineering reference and bibliographic resources; course work or experience with MEDLINE or the BRS system. Desirable qualifications are experience or academic preparation in biology, nursing, or allied health field; reading knowledge of a modern foreign language, preferably German or French; strong commitment to public service. Employment is full time, 40 hours per week minimum. Nontraditional work week includes some weekend duty. Salary: \$17,496 minimum. Benefits include State contribution to health insurance premiums, payment of 88 percent of Social Security premiums for the first \$16,500 of annual salary, and 8.5 percent of annual salary contributed by the State for optional retirement programs. The University of Texas at Arlington is located in the Dallas/Fort Worth metroplex, has a current enrollment of approximately 23,000 and offers 97 degrees, 16 at the Ph.D. level. The University Libraries presently have approximately 1,076,500 items in the collections and a staff of 97. Applications should include a resume, transcripts of all academic work, and the names and addresses of three professional references. Consideration for the position will begin May 30, 1986. Applications should be addressed to: Health Sciences Librarian-Bibliographer Search Committee, University Libraries Administration, The University of Texas at Arlington, P.O. Box 19497, Arlington, TE 76019. The University of Texas is an equal opportunity, affirmative action employer.

PERIODICAL LIBRARIAN. Manage the University of California-Berkeley's Periodical Division, which acquires and maintains records for 32,000 active non-document serial titles. Responsibilities entail supervision of a large staff, maintaining relations throughout the library system, participation in planning, budgeting and personnel management. Conversion from a manual and

batch operation to an online system expected to be a major activity during the next few years. Requires graduate degree from accredited library school, appropriate supervisory and management experience and communication skills, previous work with serials, library automated systems and knowledge of at least one European language. Should be public service oriented with understanding of service goals of a large research library. Full job description mailed on request. Salary in the \$22,872 to \$30,696 per annum hiring range depending on qualifications. Position available 1 July 1986 or as soon thereafter as possible. Send resume, including the names and addresses of three professional references, by 30 April 1986, to: William E. Wenz, Library Personnel Officer, Room 447 General Library, University of California, Berkeley, CA 94720. The University of California is an equal opportunity, affirmative action employer.

PHYSICAL SCIENCES REFERENCE LIBRARIAN. Dartmouth College Library is seeking a reference librarian for the Kresge Physical Sciences Library, one of eight libraries in the Dartmouth College Library system. The individual we are seeking will be capable of working as part of a team providing information services in a technologically sophisticated library environment utilizing the Dartmouth Online Catalog; RLIN, OCLC, online database vendors such as DARC/QUESTEL, BRS, and Dialog; as well as microcomputers. Responsibilities include the provision of reference services including bibliographic instruction and online searching, consultation with faculty to determine instructional and research interests, and collection development in subject areas of expertise. Qualifications: ALA/MLS; educational background, graduate degree preferred, in one of the physical sciences, and a minimum of two years of post-MLS experience in an academic or special library are required. Experience in online database searching and library applications of microcomputers is highly desirable. Salary and rank commensurate with experience and qualifications with a minimum of \$17,500 for a Librarian I and a minimum of \$20,000 for a Librarian II. Dartmouth College is an AA/EEO/M/F employer and minority candidates are encouraged to apply. Please send resume to Phyllis E. Jaynes, Director of User Services, 115 Baker Library, Dartmouth College, Hanover, NH 03755, before April 30, 1986.

PUBLIC SERVICES COORDINATOR, Wayne State University, Purdy/Kresge Library. Description: Head of Purdy/Kresge Library Public Services to plan, implement, and participate in user services and programs such as reference, bibliographic instruction, computer search services, faculty liaison, and collection development. Coordinates the work of 10 FTE librarians and several pre-professional reference assistants. Qualifications and desired characteristics: Master's degree from an ALA-accredited library school is required. Five years of public service experience is required, preferably in a large academic library, and with evidence of increasing levels of responsibility. Background in social sciences, humanities or education is required. Other information: The Wayne State University Libraries consists of about 2.0 million volumes. The Purdy/Kresge Library houses the Social Sciences, Humanities, and Education collections, and the Media Library. The Purdy/Kresge Library serves the faculty and students in the College of Liberal Arts, College of Education, College of Nursing, School of Social Work, Institute of Gerontology, Labor Studies Program, Black Studies, and the other faculties and students of the University. Liberal fringe benefits, tenure track academic rank, dental and health plan options. TIAA/CREF, tuition breaks to family members. Minimum salary of \$25,000; rank competitive and negotiable based on experience and qualifications. Send application and/or nominations to: James F. Williams, II, Associate Director of Libraries, 134 Purdy Library, Wayne State University, Detroit, MI 48202; (313)577-4021. Position open immediately and will remain open until filled. Applications

received by May 15, 1986, will be given first consideration. Wayne State University is an affirmative action, equal opportunity employer.

PUBLIC SERVICES LIBRARIAN, Wayne State University, Purdy/Kresge Library. Description: Public/Services Librarian to provide comprehensive user services programs to students, faculty, and staff of the University, and to the other patrons in the community of the Purdy/Kresge Library. Specific duties include: reference services (weekends on a rotational basis), bibliographic instruction, database searching and collection development in Business, Marketing, and/or in U.S. and U.N. Documents. Qualifications and desired characteristics: Master's degree from an ALA-accredited library school is required. At least two years' public service experience in an academic library desired. Documents experience and/or subject background in business, economics, or marketing desired. Other information: The Purdy/Kresge Library houses the Social Sciences, Humanities, and Education Collections, and Media Services. The Purdy/Kresge Library serves the faculty and students in the College of Liberal Arts, College of Education, College of Nursing, School of Social Work, and the other faculties and students of the University. Liberal fringe benefits, tenure track academic rank, dental and health plan options. TIAA/CREF, tuition support for family members, minimum salary of \$19,000-\$20,000, rank competitive and negotiable based on experience and qualifications. Send application and/or nominations to: James F. Williams, II, Associate Director of Libraries, 134 Purdy Library, Wayne State University, Detroit, MI 48202; (313)577-4021. Position open immediately and will remain open until filled. Applications received by May 15, 1986, will be given first consideration. Wayne State University is an affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN. This professional position to provide services to students, faculty, and staff. Responsibilities to include reference/information desk coverage, collection development, bibliographic instruction, database searching, etc. Some evening and weekend work required. Tenure-track position, requiring second master's/sixth year certificate by year six. ALA-accredited master's in library/information sciences required. \$23,700 minimum. Position starts September 1, 1986. First review of applications will begin May 1, 1986. Applications will be reviewed until the position is filled. Send letter of application, resume, vitae, and names of three references to: Director, University Library, Governors State University, University Park, IL 60466. Governors State University is an equal opportunity, affirmative action university.

REFERENCE LIBRARIAN. Twelve-month, tenure-track position. Provide general reference service, user education, data base searching; serve as liaison for collection development; supervise periodicals personnel and student assistants; administer online reference operations. Accredited MLS required; experience in user education and data base searching, and advanced subject degree desired. Rank dependent on experience and qualifications; salary from \$18,000. Starting date: August 1, 1986. Send letter of application, resume and addresses and telephone numbers of four references by May 16, 1986, to: Gaynelle Pratt, Personnel Office, Keene State College, Keene, NH 03431. AA/EOE.

REFERENCE LIBRARIAN. Participates in general and online reference services, bibliographic instruction and collection development. Master's degree in Library Science (ALA accredited). Knowledge of computers and automated library systems desirable. Mount Holyoke College is part of the Five College-OCLC/LS2000 project for developing an integrated, multi-library, automated system. Hiring range: \$19,000-\$24,000, depending on experience and

qualifications. Position available immediately. Applications, resumes and names of three references by May 15, 1986, to: Anne C. Edmonds, College Librarian, Mount Holyoke College, South Hadley, MA 01075. An equal opportunity, affirmative action employer.

SYSTEMS LIBRARIAN. San Francisco State University seeks a librarian to assume key responsibility for planning, procuring, and implementing an integrated online public access catalog and circulation system. Permanent, tenure-track position. Appointment date: September 1, 1986. Required qualifications: MLS from an ALA-accredited institution; minimum seven years' experience as a professional librarian in a variety of library functions and settings of which a minimum of three years' experience must be in computer-based systems, preferably in academic libraries; knowledge and experience in library systems analysis, computer hardware and software technologies, and MARC format and its application to automation. Preferred qualifications: experience in planning, procuring, and implementing an online public access catalog and circulation system; experience in writing technical specifications for online library systems; additional education and training in computer-based systems and programming. Associate Librarian or above depending on qualifications; appointment salary range as of June 1, 1986: \$35,004-\$48,648, depending on qualifications with regular step increases; 24 days vacation, liberal university paid benefits. To apply, send letter of application, current resume and names, addresses and phone numbers of three references, by May 5, 1986, to: Eloise McQuown, Assistant Library Director for Administrative Services, J. Paul Leonard Library, San Francisco State University, 1630 Holloway Ave., San Francisco, CA 94132. San Francisco State University is an affirmative action, equal opportunity employer.

HEAD, ARCHITECTURE AND URBAN PLANNING LIBRARY (AUPL), University of California, Los Angeles. Duties: broad management responsibility, including planning, coordinating, and managing services, collections, personnel, budgets, and space utilization. Maintain relations with faculty and other members of the Library system to ensure that AUPL services and policies appropriately complement system services. Oversee application of AUPL collection development policy and work with other units to build a balanced collection. Supervise AUPL staff. Prepare various reports. Reference work and participation in the general activities of the UCLA Libraries. May be invited to teach in the UCLA Graduate School of Library and Information Science. Required qualifications include: demonstrated excellent managerial, planning, leadership, communication and interpersonal skills and experience in an academic or research environment and in a complex library network environment. Knowledge of architecture and urban planning; applied, theoretical, and historical. Strong background in architecture, architectural history, urban design and urban planning, including current research directions, and reference and research tools including computer-based information resources. Ability to communicate effectively interpersonally and in writing. Ability to work well with faculty, students and staff. Understanding of the mission of higher education and student and faculty information needs. Preferred qualifications include: advanced degree in relevant field. Experience with automated retrieval systems. Ability to work with a variety of languages, both Roman and non-Roman. Salary range: \$27,948-\$47,292. Anyone wishing to be considered for this should write to: Rita A. Scherrei, Director, Administrative Systems and Personnel Services, University Research Library, UCLA, 405 Hilgard Avenue, Los Angeles, CA 90024. The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are knowledgeable about the applicant's qualifications for the position. Candidates applying by June 16, 1986, will be given first

consideration. UCLA is an equal opportunity, affirmative action employer. Librarians at UCLA are represented by an exclusive bargaining agent, the American Federation of Teachers.

HEAD, MONOGRAPH PROCESSING DIVISION, Langsam Library. New Position. The University of Cincinnati Libraries are seeking applications for the management position of the Head, Monograph Processing. It will be the responsibility of the person in the position to merge the monograph cataloging and acquisitions functions to form the new Division. The Head will be responsible for the management of the central monograph processing services of the University Libraries and for the maintenance of bibliographic and holdings records in the OPAC. The University of Cincinnati Libraries are a member of OCLC and are installing the Biblio-Techniques (BLIS) online catalog. The database contains 610,000 records, representing the holdings of five library systems. Conversion of holdings is ongoing. The person in the position will have a major role in facilitating the transition from a manual to an online environment. This is an excellent opportunity for the experienced librarian to develop a new organizational reporting structure and workflow. The Head, Monograph Processing supervises a staff of approximately 30, including 6 librarians, and reports to the Associate University Librarian for Access Services. Qualifications: Master's degree in library science from an ALA-accredited program. Demonstrated leadership, management and human relations skills and successful supervisory experience. Five years progressively responsible professional experience in a large academic or research library, including substantial experience in some area of monograph processing. Some public service experience highly desirable. Demonstrated understanding of contemporary cataloging rules and procedures and their application in an online environment. Experience with OCLC. Ability to communicate clearly, both orally and in writing. Minimum salary: \$30,000, depending on qualifications and experience. Available immediately. Send resume and names of three references by April 21, 1986, to Sharon Tuffendsam, University Libraries Personnel Officer, 640 Langsam Library, University of Cincinnati, Cincinnati, OH 45221-0033.

HEAD, REFERENCE DEPARTMENT. Yale University, Sterling Memorial Library. Yale University seeks applications for Head of Reference of its central library. The principal reference department on campus, with focus on the humanities and social sciences, the department includes Reference, Interlibrary Loan, Newspaper/Microforms, Periodical Reading Room, Publications/Dissertations Office, and the Map Collection. Responsibilities: leadership in the provision of high caliber reference and information services. Evaluation of existing services, facilities, and collections. Planning for new programs, including data services and expanded user education. Coordination of reference services with school and departmental libraries. Supervision of six librarians, nine support staff, and a large number of student assistants. Participation in library policy development. Contribution to the profession. Qualifications: ALA-accredited MLS. Professional experience of increasing responsibility in an academic or research library. Understanding of the scholarly use of library collections and services, thorough knowledge of reference and bibliographic sources, and awareness of current developments in reference service. Demonstrated ability to work effectively with faculty, students and library and university staff at all levels. Strong commitment to active, innovative reference service and to professional and staff development. Ability to work cooperatively in a demanding and rapidly changing environment. Demonstrated supervisory ability and analytical skills. Effective oral and written communication. Working knowledge of at least one foreign language highly desirable. Salary from \$30,000, dependent on qualifications and experience. Full benefits including 22 days vacation, 4

personal business days, 12 holidays or recess days, comprehensive health care, and TIAA-CREF or Yale retirement program. To be assured of consideration, submit letter of application, resume and names of three references by April 30, 1986, to: Maureen Sullivan, Personnel Librarian, 1603A Yale Station, New Haven, CT 06520. Yale is an equal opportunity, affirmative action employer.

HEAD, THEATER ARTS LIBRARY, University of California, Los Angeles. Duties: broad management responsibility, including planning, coordinating, and managing services, collections, personnel, budgets, and space utilization. Maintain relations with faculty and other members of the Library system to ensure that Theater Arts services and policies appropriately complement system's services. Oversee application of Theater Arts collection development policy and work with other units to build a balanced collection. Manage processing of special materials, coordinating with other library units. Supervise Theater Arts staff. Prepare various reports. Reference work and participation in the general activities of the UCLA Libraries. May be invited to teach in the UCLA Graduate School of Library and Information Science. Required qualifications include: demonstrated excellent managerial, planning, leadership, communication and interpersonal skills and experience in an academic or research environment and in a complex library network environment. Knowledge of theater, film and television; applied, theoretical and historical. Knowledge of information resources in the humanities and fine arts which contribute to research in theater, film and television. Ability to communicate effectively interpersonally and in writing. Ability to work well with faculty, students and staff. Understanding of the mission of higher education and student and faculty information needs. Preferred qualifications include: advanced degree in relevant field. Experience with automated retrieval systems. Ability to work with a variety of languages, both Roman and non-Roman. Salary range: \$27,948-\$47,292. Anyone wishing to be considered for this should write to: Rita A. Scherrei, Director, Administrative Systems and Personnel Services, University Research Library, UCLA, 405 Hilgard Avenue, Los Angeles, CA 90024. The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are knowledgeable about the applicant's qualifications for the position. Candidates applying by June 16, 1986, will be given first consideration. UCLA is an equal opportunity, affirmative action employer. Librarians at UCLA are represented by an exclusive bargaining agent, the American Federation of Teachers.

PUBLIC SERVICES LIBRARIAN, THEATER ARTS LIBRARY, University of California, Los Angeles. Duties: Under the direction of the Head, provide reference services using the full range of resources available in the UCLA Library system and beyond. Coordinate an active user education program, including course-integrated instruction presenting research strategies, elements of bibliographic investigation, training on the online catalogs, ORION and MELVYL™, etc. Prepare user guides and plan and direct computer-assisted reference service. Train and supervise the support staff for public services. Work closely with faculty to develop and implement user education and outreach programs, assist in collection development and promote good relations with faculty and students. Assist in processing special materials. Participate in the general activities of the UCLA Libraries. May be invited to teach in the UCLA Graduate School of Library and Information Science. Required qualifications: knowledge of theater, film and television in applied and theoretical aspects, modern and historical. Knowledge of information resources in the humanities and fine arts which contribute to research in these fields. Experience in successfully assisting library users with research methodology. Ability to communicate effectively interpersonally and

in writing. Ability to work well with faculty, students and staff. Understanding of the mission of higher education and student and faculty information needs. Preferred qualifications include: advanced degree in relevant field. Experience with automated retrieval systems. Ability to work with a variety of languages, both Roman and non-Roman. Salary range: \$22,872-\$40,248. Anyone wishing to be considered for this should write to: Rita A. Scherrei, Director, Administrative Systems and Personnel Services, University Research Library, UCLA, 405 Hilgard Avenue, Los Angeles, CA 90024. The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are knowledgeable about the applicant's qualifications for the position. Candidates applying by June 16, 1986, will be given first consideration. UCLA is an equal opportunity, affirmative action employer. Librarians at UCLA are represented by an exclusive bargaining agent, the American Federation of Teachers.

(Washington Hotline, cont'd)

issues. ALA President Beverly Lynch appointed ACRL Legislation Committee chair Nancy Kranich of New York University Libraries after Buckley's resignation.

ALA President Beverly Lynch testified March 4 before the House Legislative Appropriations Subcommittee in support of the Library of Congress FY '87 budget, and the effects on libraries of the \$18.3 million (or 8%) cut this year. The subcommittee said Congress needs additional evidence that the LC budget is important "beyond the beltway." (So keep writing!) Others testifying included Association of Research Libraries Executive Director Shirley Echelman, American Historical Association Executive Director Samuel Gammon (representing the National Coordinating Committee for the Promotion of History and the Consortium of Social Science Associations), and historian and author Elizabeth Griffiths for the National Humanities Alliance.

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The Geographic Index allows users to identify organizations in a particular location. Entries are arranged by city, state, and country.

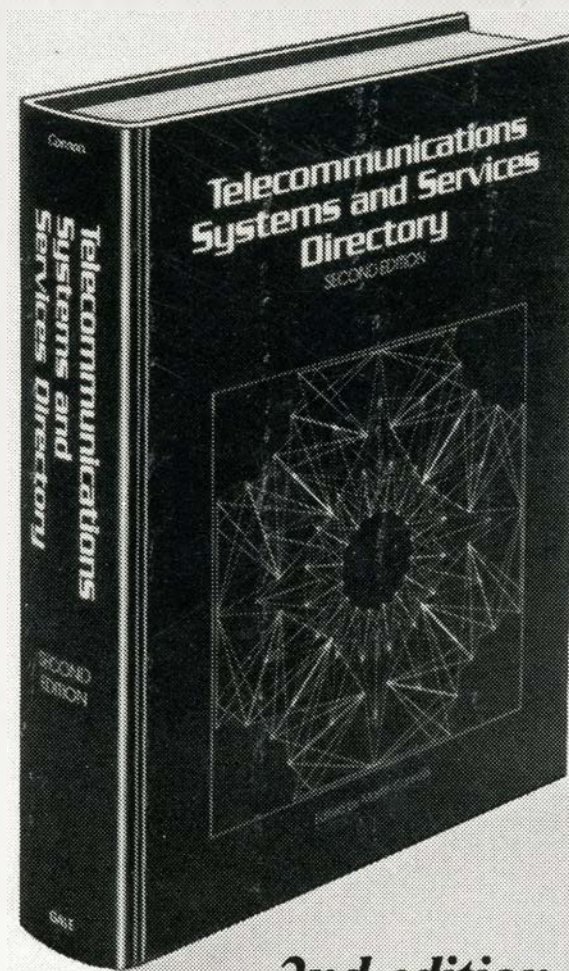
The Personal Name Index contains phone numbers and addresses of executives and professionals listed in the main section.

Eighteen items of information are provided for typical entries

- Name, address, and telephone number
- Date established
- Head of unit
- Type of service
- Number of staff
- Extensive general description
- List of the specific uses or purposes of the activity, or areas of specialization
- Information on how to access
- Geographic areas served
- Rates, charges, or fees
- Publications and documentation
- Clientele and availability
- Summary of key advantages claimed for the activity
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