

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$10.15 per line for institutions that are ACRL members, \$12.25 for others. Late job notices are \$23.50 per line for institutions that are ACRL members, \$28.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$470 to \$870 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/advert2.html>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude

discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/c&rlnew2.html>. Ads will be placed approximately four weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnewsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ASSISTANT PROFESSOR/REFERENCE/WEB SERVICES LIBRARIAN. Mississippi State University Libraries seeks a motivated, service-oriented, and technologically proficient librarian to fill the position of Assistant Professor/Reference/Web Service Librarian. This position is a tenure-track position and is currently one of a team of six faculty reporting to the Reference Services Coordinator. Mitchell Memorial Library has a highly collaborative environment where excellence in job performance, scholarship, and service are valued. Qualifications: MLS degree from an ALA-accredited graduate program; ability to design and maintain the Reference Department's Web presence; experience in broad-based information access/reference tools, primarily in the use of electronically accessible database systems; ability to teach using designated methods of library instruction; familiarity with print resources; participation in activities related to the criteria for promotion and tenure; effective written and verbal communication skills; a strong service orientation; an ability and willingness to work independently within a team environment and a changing library and university environment; and documented successful experience working in an academic library reference department. An additional subject master's degree and expertise in a second language preferred. The successful candidate will be responsible for scheduled hours at the general reference/information access desk (including some nights and weekends); delivery of information using electronic and print resources; subject bibliographer and outreach responsibilities with academic departments to be assigned and additional tasks according to individual strengths and experience. Reports to the Reference Services Coordinator. See full description at: <http://library.msstate.edu/jobsopen.htm>. Salary: \$34,000-\$36,000 depending on qualifications and experience. Excellent benefits package. Faculty rank; 12-month appointment. Applications accepted through April 15, 2002, or until suitable applicant is found. Submit a letter of application, a complete résumé, and the names, addresses, and phone numbers of three references who can address the suitability of the candidate for the responsibilities above, to: Debra Fairbrother, Administrative Assistant to the Dean, Mississippi State University Libraries, P. O. Box 5408, Mississippi State, MS 39762. Mississippi State University is an equal opportunity, affirmative action employer.

ASSOCIATE DEAN FOR PUBLIC SERVICES. The Mississippi State University Libraries seeks an experienced librarian and administrator to provide dynamic leadership in a position as Associate Dean for Public Services. This is a tenure-track position at the Associate Professor level. Qualifications; MLS degree from an ALA-accredited program is required. The successful candidate should have evidence of a strong commitment to public services; substantial library experience in progressively more responsible positions; demonstrated knowledge of reference and re-

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

Connecticut	\$34,172
Delaware	\$22,500**
Illinois	\$30,096*
Indiana	varies*
Iowa	\$23,911
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$31,362*
New Jersey	\$33,785
North Carolina	\$27,641**
Ohio	\$25,198**
Pennsylvania	\$28,120*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$30,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,700

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

search issues and trends; understanding of teaching methods and instructional design; effective supervisory experience; demonstrated initiative in program development; demonstrated ability to work well with a diverse user community; ability to facilitate change; demonstrated ability to work within a collegial framework; excellent oral, written, and interpersonal communication skills; strong analytical and decision-making skills; and credentials to qualify for tenure as an associate professor in the University Libraries. Ten years of successful and documented experience in the



ASSISTANT LIBRARIAN

Andrew College, Cuthbert, Georgia, has an opening for an Assistant Librarian. Primarily evening hours; reference (print and electronic); coordination/supervisory responsibilities in public/technical service areas.

QUALIFICATIONS

Excellent oral/communication skills; ALA-accredited MLS.

TO APPLY

Send a letter of interest, curriculum vitae, and three letters of recommendation to:

David Seyle
Dean of the College
Andrew College
413 College Street
Cuthbert, GA 31740

Andrew College is an equal education and employment institution.

public service areas with several years of increasingly responsible administrative positions required. An earned doctorate and/or additional master's degree highly preferred. Reporting to the Dean of Libraries, the Associate Dean for Public Services is one of three administrators with major responsibilities for Reference, Current Journals, Government Documents and Microforms, Library Instruction, and the four branch libraries and is responsible for the successful planning, organization, policy development, implementation, and direction of all aspects of these departments. See full description at: <http://library.msstate.edu/jobsopen.htm>. Salary: \$68,000-\$75,000 depending on qualifications and experience. Applications accepted through April 15, 2002, or until suitable applicant is found. Submit a letter of application, a complete résumé, and the names, addresses, and phone numbers of three references who can address the suitability of the candidate for the responsibilities above, to: Debra Fairbrother, Administrative Assistant to the Dean, **Mississippi State University Libraries**, P.O. Box 5408, Mississippi State, MS 39762. Mississippi State University is an equal opportunity, affirmative action employer.

COLLECTION DEVELOPMENT LIBRARIAN. **Southeastern Louisiana University** seeks an experienced and enthusiastic professional to work as Collection Development Librarian in the Sims Memorial Library. Southeastern is located in Hammond, in close proximity to New Orleans, Baton Rouge, and the Gulf Coast. The Library is a member of LOUIS, a statewide network of academic libraries utilizing SIRSI Unicorn software to provide access to OPACs, indexes, and databases. Qualifications: ALA-accredited MLS; professional experience in an academic or large public library, with significant experience in collection development; working knowledge of standard selection and evaluation methods and tools; proven expertise in manipulation of collection data to produce reports; strong organizational, interpersonal, oral and written communication skills. Strongly Preferred: Expertise in acquisitions and vendor relations; additional master's degree; working knowledge of at least one romance language or German. Duties: This position will be responsible for evaluation and development of the library's collection; oversees departmental liaison programs; recommends fund allocation for purchase of library materials; selects appropriate vendors; responsible for approval plans, deselection, and gifts; establishes and maintains effective communication with academic departments. Applicants must be committed to working with diversity. This tenure-track position is at the department head level and reports to the Assistant Director for User Services. Application materials must be received by April 30, 2002. Send letter of application and

Director of the Architecture Library

NJIT is a public research university, perennially among *Yahoo! Internet Life's* top ten most wired universities. We are looking for an innovative librarian to operate, manage, supervise & improve the new Barbara & Leonard Littman Architecture Library (<http://www.njit.edu/Library/archlib/ir.dex.html>), closely satisfying the library needs of the architecture faculty & students & coordinating with the university library management team. This position includes, but is not limited to, all architecture duties, such as the selection of materials, circulation, training, faculty liaison, digital image collections, web improvements, general reference, etc. Reports to the University Librarian & supervises 1 full time staff member & designated student employees. Position requires MLS from ALA accredited program, web author & developer skills with digital image experience; 3 yrs. progressive experience as academic librarian & demonstrated interest, knowledge, or experience in architecture, art, design, or construction. See full job description at our web site: www.library.njit.edu/jobs. Highly competitive salary & benefits. Applications will be taken until May 15, 2002 or until position is filled.

The university reserves the right to substitute equivalent education and/or experience at its discretion. NJIT is an equal opportunity, affirmative action, equal access employer. Send resume to: Personnel Box L-DAL.

NJIT

New Jersey Institute of Technology
A Public Research University
University Heights
Newark, New Jersey 07102-1982

résumé, three letters of recommendation, and copies of all transcripts (original required upon employment) to: Eric Johnson, Chair, Collection Development Search Committee, Sims Memorial Library, SLU 10896, Hammond, LA 70402. SLU is an AA/ADA/EEO employer.

DISTANCE EDUCATION COORDINATOR. Joyner Library, **East Carolina University**, Greenville, North Carolina. Seeking a highly motivated, service-oriented individual to help plan, coordinate, and deliver the library's informational and instructional services to off-campus users. Complete information on the position is available at: <http://www.lib.ecu.edu/facpos.html>; or contact Christina Bowers via e-mail: bowersc@mail.ecu.edu or phone: (252) 328-6514.

EDUCATION LIBRARIAN. Miami University Libraries, Oxford, Ohio, is looking for an Information Services, Education Librarian who will: work closely with the faculty, students, and staff of the School of Education and Allied Professions to provide for their information and information technology as well as promote information literacy; develop and manage collections; participate in consultation services; and teach credit/noncredit courses/workshop. Required: ALA-accredited graduate library degree; understanding of faculty research needs; strong computer based skills; strong commitment to public service, initiative, and sense of humor. Complete position advertisement available: <http://www.lib.muohio.edu/libinfo/employ/>. **Miami University** is an equal opportunity employer.

EXECUTIVE DIRECTOR. PALINET is seeking a dynamic and innovative leader to manage, develop, and expand its excellent programs, services, and products in a challenging and competitive environment. PALINET is a cooperative membership organization of over 600 multitype library-



HEAD OF ACCESS SERVICES

Dartmouth College Library

Working at Dartmouth means joining an institution with a strong commitment to libraries. New digital library developments provide an opportunity for creative leadership in Access Services. A high quality of life, an interesting mix of graduate, professional, and undergraduate programs, and a diverse student body make

Dartmouth an outstanding place to work.

Are you interested in applying your leadership skills to create next-generation library patron services? Bring your vision and talent to Dartmouth. Reporting to the Associate Librarian of the College, the Head of Access Services leads the library's development and application of new technologies to empower library users.

The successful candidate will work within a collaborative and team environment to bring leadership to the management and strategic development of circulation, reserve, resource sharing, and remote storage facility services. A relevant graduate or professional degree is required, with a minimum of three to five years of related experience, including management and supervisory experience in a large ILL/Document Delivery or Circulation/Reserve operation preferred. Demonstrated project management or team leadership skills, strong commitment to customer service, and experience with integrated library system software are required. In addition, applicants must demonstrate commitment to diversity and to serving the needs of diverse populations.

Review of applications will begin on **April 15, 2002**, and will continue until the position is filled. Please submit résumé and letter of application to:

Search Committee for Head of Access Services

c/o Mary Ann Mousley
Dartmouth College Library
6025 Baker-Berry Library
Hanover, NH 03755

E-mail: mary.ann.mousley@dartmouth.edu

For further information, review our Web site: www.dartmouth.edu.

*Dartmouth College is an equal opportunity, affirmative action employer.
Women and minorities are encouraged to apply.*

related institutions and systems in Delaware, Maryland, New Jersey, Pennsylvania, West Virginia, and other states. PALINET is headquartered in Philadelphia with 14 staff and has a regional office in Pittsburgh with seven staff. Revenues exceed \$15 million. PALINET is an OCLC-affiliated regional network. The successful candidate should possess demonstrated leadership and management abilities and excellent written and verbal communication skills; experience in libraries or other information-related organizations; the ability to serve as a strong advocate for the interests and needs of information-service organizations; the ability to engage in outreach to members and potential members; the ability to build consensus and coalitions; the ability to work collegially with the organization's managers and staff, board members, and other network directors; knowledge of issues of licensing, intellectual property, and copyright; and experience with fiscal and budgetary operations and human resources policies and procedures. Qualifications include a master's degree or an earned doctorate in a relevant field, with an MLS from an ALA-accredited graduate program strongly preferred. Salary is \$90,000 minimum, commensurate with qualifications and experience. Excellent benefits include TIAA-CREF. PALINET is an equal opportunity employer. The Board of Trustees requests that a letter of interest, a résumé or curriculum vitae, and the names, addresses, and telephone numbers of three references be submitted to: Judith Lin Hunt, President, Board of Trustees, c/o PALINET, 3401 Market Street, Suite 262, Philadelphia, PA 19104. Review of applications will begin on April 26, 2002, although applications will be accepted until the position is filled. Nominations and inquiries are welcome. Contact Judith Lin Hunt at: (973) 655-4301; or: huntj@mail.montclair.edu. Further information about PALINET can be found at: <http://www.palinet.org>.

HEAD OF BIBLIOGRAPHIC MANAGEMENT. The University of Dayton, a Catholic and Marianist, Carnegie Doctoral-Intensive University, seeks an enthusiastic and team-oriented librarian to head the Bibliographic Management Department. This individual will provide innovative,

service-oriented leadership for the Cataloging and Material Preparation Units. The head reports to the Dean of Libraries and Information Services, is a member of the Library Leadership Team, and supervises one FTE librarian, four FTE support staff, and numerous students. The library is actively involved in a variety of cooperative cataloging programs and is a founding member of OhioLINK. Responsibilities: Manage cataloging and material preparation units, including cataloging, authority control, database maintenance, and material preparation activities; establish departmental goals and objectives in relation to library strategic directions; establish cataloging priorities consistent with client-service expectations; supervise staff in their training, evaluation, and development; develop cataloging policies for both new and existing formats in consultation with other affected units; provide leadership and expertise for projects involving metadata for digital objects; maintain awareness of current trends and developments in the profession; review and coordinate adherence to cataloging standards and policies; perform collection development and liaison duties in one or more subject areas. Required Qualifications: ALA-accredited MLS or equivalent; professional cataloging experience (minimum 5 years) in an academic library, including original cataloging, using AACR2, LCRI, MARC formats, LC classification, and LCSH; proficiency with computer technology, OCLC, and the cataloging component of an integrated library system; knowledge of cataloging standards for digital formats; familiarity with established and emerging metadata standards; ability to work with a variety of modern languages, especially European; excellent communication skills; analytical, organizational, and effective leadership skills; knowledge of emerging trends in libraries and higher education. A strong service orientation and the ability to work in a collegial manner with other departments are essential. Preferred Qualifications: Supervisory experience managing cataloging operations in an academic library; experience with Innovative Interfaces, Inc., and with a consortial library environment; material preservation and preparation procedures, and MARS authority control; demonstrated ability to work with culturally diverse populations. The position is a full-time (35 hours), 12-month,

WEB LIBRARIAN

WESTERN MICHIGAN UNIVERSITY

POSITION: Western Michigan University Libraries invites applications and nominations for the position of Web Librarian. Reporting to the Assistant Dean for Library Systems and Technology, this position offers an exciting opportunity to lead and coordinate the development of the library Web site.

RESPONSIBILITIES: The Web Librarian takes a leadership role in the development and maintenance of a continually evolving Web presence. Designs, develops, and manages the site to deliver information to serve the students, faculty, and staff of the University and to further its research and teaching goals. As head of the Library Web Office, the Web Librarian sets priorities and manages the work of a Web Developer, a part-time Web technician, and student employees. Chairs the Libraries' Web group, a body of librarians and staff involved in Web development, building consensus for site improvements, refining Web policies, setting priorities, establishing ongoing usability testing, and providing a vision for future Web projects. Provides training and support for content authors throughout the library. The position interfaces with other library departments and has a commitment to acquiring knowledge of the Voyager system. The Web Librarian serves on library or university committees as appropriate.

QUALIFICATIONS: Required: ALA-accredited MLS; two years' relevant experience in an academic/research library or research setting; demonstrated effective management, supervisory and organizational skills, including the ability to plan, organize, and implement projects; and the ability to work effectively with diverse constituents. Must have a thorough understanding of research and teaching activities and knowledge of how information is organized, accessed, and used; strong public service orientation; and an understanding of the needs of academic library users. A minimum of one year of demonstrated experience with the design, development, and management of Web sites and emerging trends in Web technology. Proven experience with Web authoring and development tools such as Dreamweaver, CSS, Fireworks, Flash, and Photoshop. Demonstrated ability to initiate, organize, and set priorities in a team environment. Excellent interpersonal and diplomacy skills as well as successful technical project management skills are important. Excellent oral and written communication skills, including documentation of procedures is required. Preferred: Second graduate degree; Webmaster certification or site design certification; experience conducting Web usability studies.

APPOINTMENT AND COMPENSATION: Full-time, 12-month, tenure-track appointment. Faculty rank, status, privileges, and responsibilities. Minimum of \$42,500 for Assistant Professor and \$52,500 for Associate Professor plus generous benefits. Rank and salary commensurate with qualifications and experience.

PROCEDURES: Send letter, résumé, and the names and phone numbers of three references to:

Regina E. Buckner
Director Operational Services
Waldo Library
Western Michigan University
Kalamazoo, MI 49008-5353

Applications received by **April 30, 2002**, will receive first consideration. Review will continue until the position is filled.

WMU is a dynamic and growing Carnegie Doctoral/Research Extensive University with 27 doctoral programs and enrollment of 28,000 students, 25 percent at the graduate level. Located less than three hours from Chicago and Detroit, Kalamazoo offers rich cultural and recreational activities and is situated in the fastest growing part of the state.

WMU is an equal opportunity, affirmative action employer that encourages qualified women and members of minority groups to apply.

tenure-track appointment at the Assistant Professor rank. University of Dayton librarians are expected to fulfill faculty responsibilities including professional service, research, and publication. The library allows some release time for these activities. Finalists for this position will be required to make a 20–30-minute oral presentation. Salary: Low to mid-\$40s,

including administrative supplement. Benefits include 22 annual vacation days, health and retirement plans, and tuition remission for self and immediate family. Starting date: July 1, 2002. Review of applications will begin on April 15, 2002, and will continue until the position is filled. Applications should include cover letter, curriculum vitae, and names,

JOHNS HOPKINS UNIVERSITY

REFERENCE SERVICES COORDINATOR

Johns Hopkins University
(Reopened Search)

Johns Hopkins University seeks an experienced, service-oriented librarian to coordinate and lead the reference services program in the Milton S. Eisenhower Library, which uses the Brandeis model of reference service. Includes managing the two key reference service points; being responsible for the selection of print and electronic reference materials; hiring, training, and supervising approximately 86 hours of students and support staff; scheduling and evaluating 12 librarians and implementing new methods of providing electronic reference.

The Sheridan Libraries are strongly committed to diversity. A strategic goal of the Libraries is to "work toward achieving diversity when recruiting new and promoting existing staff."

REQUIRED QUALIFICATIONS: MLS from an ALA-accredited library school with a minimum of three years' experience in a library; demonstrated commitment to well-run service desks; supervisory experience; administrative skills; self-starter with ability to initiate, innovate, and solve problems creatively; knowledge of and experience with a wide variety of print and electronic resources.

PREFERRED QUALIFICATIONS: Ability to create Web sites and pages, experience with obtaining user feedback, and ability to conduct training sessions.

For a more detailed job description and position qualifications and to apply online, please go to: <http://library.jhu.edu>; send résumé, indicating job # SCRA3467 on cover letter, via e-mail to: jhu@alexus.com; fax: (877) 262-0646; or mail to:

**JHU Resume Processing Center
P. O. Box 3687
Scranton, PA 18505**

Approximate starting salary range \$46,290–\$59,000. We offer excellent benefits, including tuition remission, in a smoke-free/drug-free environment.

Affirmative action, equal opportunity employer.

telephone numbers, and addresses (including e-mail, if possible) of three references. Send applications by mail or e-mail (in Microsoft Word) to: Fred Jenkins, **University of Dayton Libraries**, Room 105F, 300 College Park, Dayton, OH 45469-1360; (937) 229-4272; e-mail: Fred.Jenkins@notes.udayton.edu. For more information about the University of Dayton and its libraries, visit: <http://www.udayton.edu/> and <http://library.udayton.edu/>. The University of Dayton, a comprehensive Catholic university founded by the Society of Mary in 1850, is an affirmative action, equal opportunity employer. Women, minorities, individuals with disabilities, and veterans are encouraged to apply. The University of Dayton is firmly committed to the principle of diversity.

HEAD OF TECHNICAL SERVICES. Lynchburg College Library seeks a talented and dynamic librarian as Head of Technical Services. In addition to exercising oversight responsibility for all areas of technical services (acquisitions, binding, cataloging, microforms, processing, and serials), the Head catalogs library and archival materials in all formats. Supervises and trains technical services staff; troubleshoots library hardware and software problems; participates in the provision of reference and information services; and works with Information Technology and Resources on library-related technology issues. Required Qualifications: MLS from an ALA-accredited program; five years of experience in technical services with knowledge of or experience in multiple areas; knowledge of MARC format, OCLC, and Library of Congress classification system and subject headings; knowledge of integrated systems such as EpiXTech; ability to balance multiple responsibilities simultaneously; excellent communication skills. Preferred Qualification: Technical services and reference experience in an academic library. To Apply: Please submit cover letter, résumé, and names of three business references to: **Lynchburg College**, Attn: Personnel Services, 1501 Lakeside Drive, Lynchburg, VA 24501; fax: (434) 544-8658; or e-mail: Personnel@mail.lynchburg.edu. Position available June 1, 2002. Equal opportunity employer.

HEALTH SCIENCES LIBRARIAN. **Southeastern Louisiana University** seeks an experienced and enthusiastic professional to work as Health Sciences Librarian in the School of Nursing Baton Rouge Campus Library

and Sims Memorial Library. The Library is a member of LOUIS, a statewide network of academic libraries utilizing SIRSI Unicorn software to provide access to OPACs, indexes, and databases. Qualifications: ALA-accredited MLS; two years' professional library experience; working knowledge of Health Sciences literature and information management; substantial experience with microcomputer applications, the Internet and reference databases, such as CINAHL and MEDLINE; experience in bibliographic instruction. Must be team oriented, flexible and able to work both independently and collaboratively. Preference will be given to candidates with the following: Degree in Health or Life Sciences; professional experience in Health Sciences Library; supervisory experience. Duties: Oversees daily operations of the Baton Rouge Nursing Library (BRNL); provides reference and instruction services to students and faculty at BRNL, and instruction as needed at the Hammond campus; works closely with Nursing faculty and Sims Library faculty to develop and maintain BRNL collections and services; provides formal and informal instruction in the use of the library's print and electronic resources and in research methods; supervises graduate assistants and/or student workers. This tenure-track position is at the Department Head level, and reports to the Assistant Director for User Services. Application materials must be received by April 30, 2002. Send letter of application and résumé, three letters of recommendation, and copies of all transcripts (original required upon employment) to: Eric Johnson, Chair, Health Sciences Search Committee, Sims Memorial Library, SLU 10896, Hammond, LA 70402. SLU is an AA/ADA/EEO employer.

INSTRUCTIONAL SERVICES LIBRARIAN. Available: May 2002. Job Description: Responsible for providing instruction to library users, developing electronic and print instructional resources such as tutorials and handouts, planning and coordinating the participation of other librarians in the instruction program; participating in reference, performing some collection development duties, working collaboratively with others in planning and decision-making processes for the whole library. Serves on library's Web Committee. Reports to head of reference and supervises student worker(s). Full-time, non-tenure-track position with library rank and faculty status. Qualifications: Required: ALA-accredited MLS; work-



UNDERGRADUATE INSTRUCTION AND SERVICES LIBRARIAN

University of California, Berkeley

Assistant/Associate Librarian: \$37,920–\$52,620 per annum, based upon qualifications.

The University of California, Berkeley seeks an energetic and creative librarian to serve as a team member of the Teaching Library, a department devoted to instructing students in the effective use of information resources and research methodologies. The incumbent will participate in various teaching and outreach activities in the library and other campus contexts. A central responsibility of this position will be to lead the development of Web-based resources and tools that support instructional programs and reference services in the Doe/Moffitt Library.

RESPONSIBILITIES: Under the general direction of the Head of Instructional Services, the successful candidate will participate in designing and facilitating library-related instruction for Berkeley's diverse student population. Teaching responsibilities include providing course-integrated instruction, general walk-in sessions, and faculty and staff workshops, as well as individual research and term paper consultation. Along with classroom instruction, the incumbent will provide regular reference services at the public service desks in the Doe/Moffitt Libraries. A central part of the incumbent's role in the Teaching Library will be to lead the review and development of existing and new Web resources related to library instruction, information literacy, and reference services.

REQUIRED QUALIFICATIONS: MLIS from an ALA-accredited institution, or equivalent degree; familiarity with the concepts, goals, and methods of information literacy and library instruction gained through recent coursework or experience (other substantial classroom instruction experience may also be considered). The candidate should also have significant training or experience in providing reference service, including a broad knowledge of both print and online information sources, and a familiarity with the challenges of working with a large and diverse library clientele. Experience or training related to Web design and Web authoring is highly desirable. Experience in developing online library resources such as tutorials, surveys, and guides is also highly desirable. Candidate must have excellent analytical, interpersonal, and communication skills, show evidence of both professional initiative and flexibility, and demonstrate the ability to work effectively and collegially with a diverse population of faculty, students, and staff.

The successful candidate must have excellent analytical, organizational, and communication skills, a strong commitment to excellence in service, and the ability to work independently as well as collaboratively in a complex, changing environment.

See <http://www.lib.berkeley.edu/LHRD/librec.html> for complete job description and requirements.

DEADLINE FOR APPLICATIONS: April 30, 2002.

TO APPLY: Send cover letter, résumé, and names and contact information of three professional references to:

**Barbara Kornstein
Library Human Resources Department
447 Doe Library
University of California
Berkeley, CA 94720-6000
Fax: (510) 642-8675
E-mail: librec@library.berkeley.edu**

The University of California is an equal opportunity, affirmative action employer.

ing knowledge of Internet and personal computer applications; knowledge of at least one automated library system such as Voyager; ability to work in a complex and changing environment; supervisory, organizational, analytical and problem-solving skills; excellent interpersonal, verbal, and written communication skills; ability to work independently and collaboratively; demonstrated flexibility and attention to detail; strong service orientation; the ability to adjust priorities based on changing needs. Desired: Academic library experience, teaching experience, and addi-

tional advanced degree preferred; experience using technology in an educational or library setting; familiarity with Microsoft Office, electronic databases, Web page development and maintenance; demonstrated knowledge of current emerging technologies as they contribute to meeting the needs of researchers and students in an academic community; familiarity with evolving concepts of information literacy; knowledge of library information technology. Send letter of intent and résumé, including names, addresses, e-mail addresses, and phone numbers of three professional

HEAD, ACQUISITIONS AND GIFTS

George Mason University (Search Extended)

The Head, Acquisitions and Gifts provides leadership for and administration of centralized acquisitions and donations for the four constituent libraries of the University Libraries system and also coordinates acquisitions control and activities with the School of Law Library. Researches, proposes, and implements new and improved methods for acquiring, receiving, and paying for research materials in all formats. Provides leadership for an active gifts program, working closely with the Heads of Collection Development and Preservation and Special Collections and Archives. Manages research materials budget of \$4.35 million (approximately 19% of which is devoted to electronic resources and 38% to monographs). Directly supervises 5.5 FTE (including a gifts coordinator). Position reports to the Associate University Librarian for RCMS. Recent MLS recipients are encouraged to apply since there is a possibility of hiring at entry-level for this frontline management position.

QUALIFICATIONS

Required:

- ALA-accredited MLS degree, or recognized foreign equivalent.
- Familiarity with acquisitions operations in an academic environment, or other similarly large or complex library setting.
- Familiarity with other technical services functions (cataloging and serials control).
- Familiarity with MARC formats, OCLC, automated library systems, and spreadsheet software.
- Effective organizational, communication, and interpersonal skills.
- Strong service orientation and commitment to professional growth.
- Collegial orientation.

Desired:

- Supervisory experience.
- Experience with Voyager Endeavor.
- Experience with acquisitions, MARC formats, OCLC, automated library systems, and spreadsheet software.
- Familiarity with EDI and embedded order technology.

APPOINTMENTS/BENEFITS

Professional faculty appointment. Salary is competitive and commensurate with qualifications. Excellent benefits: many health plan options and fully paid life insurance; several retirement plans, including TIAA-CREF (the university contributes approximately 10% of salary to such plans); 24 vacation days and 11 paid holidays; tuition waiver for self.

More information about George Mason University and GMU Libraries is available at: <http://www.gmu.edu>.

APPLICATION:

Review of applications will begin **April 29, 2002**, and continue until position is filled.

Send letter of application, résumé, and names, addresses (including e-mail), and phone numbers of three current references to:

Chair, Head, Acquisitions and Gifts Search Committee
Library Administration, MSN 2FL
George Mason University
Fairfax, VA 22030-4444

Affirmative action, equal opportunity employer; minorities are encouraged to apply.

references to: Ruth H. Miller, Director, David L. Rice Library, **University of Southern Indiana**, 8600 University Blvd., Evansville, IN 47712; fax: (812) 465-1693; phone: (812) 464-1824. Consideration of applicants will begin in mid April and will continue until position is filled. Affirmative action, equal opportunity employer.

LIBRARIAN, BUSINESS AND AGRIBUSINESS SUBJECT SPECIALIST (#4007). The Kennedy Library at Cal Poly, San Luis Obispo (member of 23-campus CSU system), is seeking a full-time, 12-month, tenure-track business and agribusiness librarian. Senior assistant level, \$48,156-\$60,000 per year, dependent on qualifications and experience.

The candidate should possess a strong service and energetic outreach perspective, and a background in business and/or agribusiness. This individual will provide a variety of reference and subject specialist-related services including reference desk, information literacy instruction, faculty collaboration and outreach, and collection development. Working with the Digital Teaching Library staff, the candidate will collaborate with teaching faculty to develop digital collections and courseware. Qualifications: ALA-accredited MLS required; subject-relevant undergraduate degree or experience as a subject specialist librarian in business and/or agribusiness within an academic setting including reference work, instruction, faculty contact, collection development, compilations of instructional and re-

TWO POSITIONS AVAILABLE

Seattle Pacific University

Seattle Pacific University invites applications for two 11-month faculty librarian positions.

Theology/Humanities/Fine Arts Liaison Librarian

Provides leadership and collaborates with theology/humanities/fine arts faculty in collection development and information literacy. Provides reference service to students.

Education Liaison/Remote Services Librarian

Provides leadership and collaborates with education faculty in collection development and information literacy. Provides leadership in designing library services to remote users, including distance-learning students, through the use of new technologies. Provides reference services to students.

General requirements for both positions include the MLS from an ALA-accredited program; experience in reference, collection development, and instruction in an academic library; excellent interpersonal, written, and oral communication skills; and facility with new technologies. Must be able to work independently, collaborate with faculty and staff, and serve students. Positions include some regularly scheduled evening and weekend hours. Preference will be given to applicants with a second master's degree or equivalent experience.

ANNUAL SALARY: \$36,000 to \$45,000 depending on experience.

Seattle Pacific University serves more than 3,400 undergraduate and graduate students in both liberal arts and professional studies. The university's Christian commitments are both evangelical and Wesleyan, with faculty and students representing a broad range of faith traditions. The university seeks applicants who are enthusiastically committed to its Christian mission. For more information about SPU, access our homepage at: <http://www.spu.edu/>. Preference given to applications received by **April 15, 2002**.

TO APPLY: Please send a letter of interest, résumé, and three references to:

Susan Reynolds
Seattle Pacific University Library
3307 3rd Avenue West
Seattle, WA 98119
Phone: (206) 281-2413
E-mail: sreynold@spu.edu

source Web pages. Preference given to undergraduate or graduate business degree or experience in the private sector, knowledge of applying Geographic Information Systems (GIS) to business and agribusiness marketing, experience with designing and developing digital collections and courseware. Applications can be requested by calling: (805) 756-5785. Submit applications to: Dean of Library Services, **California Polytechnic State University**, San Luis Obispo, CA 933407; refer to recruitment code #4007. Visit the library's homepage at: www.lib.calpoly.edu and for a full job description. Deadline: May 1, 2002. Equal opportunity employer.

MUSIC LIBRARIAN. The University of Richmond libraries seek a dynamic individual to serve as its Music Librarian. This individual will be responsible for the overall management of the Music Library and must be willing to experiment and seek new ways to use technology to provide access to music resources in all appropriate, useful formats. Responsibilities: Responsible for planning, personnel, supervision, training, and day-to-day operations of the Music Library. This entails selection, receipt, and cataloging of music materials. Serves as the library's liaison to the Music Department. Provides instruction in library research methods in music. Participates in initiatives of the library's Outreach and Instruction team. Will participate in the library's planning and implementation of Endeavor's ENCompass product for organizing and providing access to digital information. Required Qualifications: Master's degree in library/information science from an ALA-accredited program; minimum of three years' experience, including at least two in music librarianship; in-depth and wide-ranging knowledge of music and music history; knowledge of current and emerging trends in music librarianship; creative problem-solving skills; effective oral and written communication. Desirable Qualifications: Bachelor's and/or master's degree(s) in music or music history; knowledge of French, German, or other languages useful in the study of music and in music cataloging; experience with Endeavor's Voyager

system; supervisory experience. To Apply: Send a letter of application, résumé, and names, addresses, and e-mail addresses of three professional references to: Human Resource Services, Attn: UR Jobs, **University of Richmond**, Richmond, VA 23173; e-mail: urjobs@richmond.edu. Please visit the University's Web site at: www.richmond.edu. The University of Richmond is an equal opportunity employer.

PHYSICAL SCIENCES LIBRARIAN. Miami University Libraries, Oxford, Ohio, is looking for a Physical Sciences Librarian who will work closely with the faculty, students, and staff of the Chemistry, Physics, and Paper Science Departments to provide for their information and information technology needs as well as promote information literacy; develop and manage collections; participate in consultation services; teach credit/noncredit courses/workshops. Required: ALA-accredited graduate library degree; academic or corporate library experience in chemistry, physics, or engineering or a strong willingness to learn chemistry and other resources; ability to utilize new and emerging technologies in the design and delivery of library services and products; understanding of faculty research needs and scholarly communication innovations in the scientific literature; enthusiasm for outreach and marketing; strong commitment to public service, initiative, and sense of humor. The complete position advertisement is available from: <http://www.lib.muohio.edu/libinfo/employ/>. **Miami University** is an equal opportunity employer.

PHYSICAL SCIENCES TEAM LEADER. Emory University, General Libraries. An exciting opportunity awaits the candidate interested in developing innovative service programs with an emphasis on electronic information resources for the new Physical Sciences Library at Emory University. A full position announcement and application information is available on the Web at: <http://info.library.emory.edu/jobs/>. For more information, please contact: Kristi Morley, Emory Project Team/The Morley Group, 6201 Corporate Drive, Indianapolis, IN 46278; or phone: (317) 616-1720; or e-



LIBRARIAN FOR THE KOREAN COLLECTION

University of California, Berkeley

East Asian Library. Assistant/Associate/Full Librarian.

SALARY: \$37,920–\$76,860 per annum, based upon qualifications.

The Librarian for the Korean Collection reports to the Director of the East Asian Library. The incumbent develops and maintains the Korean language collection, evaluates and selects Korean language materials in all formats, provides in-depth reference and consultation service on Korean Studies, and conducts bibliographic instructions for faculty, students, and other users. The incumbent actively participates in the development of electronic information resources and services to support the teaching and research programs on campus. Performs original cataloging in all formats for Korean language materials, serves as library liaison for Korean studies faculty and students on campus, and represents the Library in regional, national, and international cooperative programs or special projects on Korean materials. Professional contributions beyond the primary job (e.g., publications, active participation in University and professional organizations, and other research and creative activity) are required for advancement within the Librarian series. Candidates must show evidence of such contributions or capacity to make such contributions if appointed at the assistant rank.

QUALIFICATIONS: MLS from an ALA-accredited institution or equivalent degree; expert knowledge of the Korean language including the ability to read and process Korean materials written in classical Chinese (Hanmun); substantial subject background in scholarship on Korea and East Asia; knowledge of Korean book publishing and book trade; knowledge of AACR2, LCRI, LC classification, LCSH, and USMARC formats; knowledge of library applications of computer technology and electronic information resources. The incumbent must have a strong commitment to excellence in service and demonstrated ability to work independently as well as collaboratively in a complex, changing environment. He or she must have excellent analytical, interpersonal, and communication skills and demonstrate initiative and flexibility.

DESIRABLE: Previous work experience in a research library; additional advanced degree in a Korean studies subject area; working knowledge of Chinese or Japanese. For a complete job description and requirements, see: <http://www.lib.berkeley.edu/LHRD/librec.html>.

DEADLINE: May 31, 2002. Application review will begin **April 30, 2002**.

TO APPLY: Send cover letter, résumé, and names and contact information of three professional references to:

Barbara Kornstein
Interim Academic Recruitment Coordinator
447 Doe Library
University of California
Berkeley, CA 94720-6000
Fax: (510) 642-8675
E-mail: librec@library.berkeley.edu

The University of California is an equal opportunity, affirmative action employer.

mail: kmorely@themorleygroup.com. **Emory University** is an equal opportunity, affirmative action employer and encourages women and minority candidates.

REFERENCE AND GOVERNMENT DOCUMENTS LIBRARIAN.

North Carolina Wesleyan College (NCWC) seeks a dynamic service-oriented librarian to manage the library's collections of state and federal government documents, work with other librarians to provide reference service, guidance, and access to both print and electronic resources, and assist in providing effective instruction in information literacy to members of the Wesleyan community. NCWC is a dynamic, growing, liberal arts institution dedicated to engaging students of any age who want to succeed in life and work. NCWC has approximately 825 traditional students on campus and 1,300 adult students in Raleigh, Durham, and Goldsboro. The student body, both on campus and off, is highly diverse. **Qualifications:** Required: Accredited MLS degree; knowledge of computers, including Microsoft Office applications, the Internet, and electronic mail; demon-

strated excellent oral and written communication skills; demonstrated excellent interpersonal communication and problem-solving skills; the ability to work as a member of a team and independently. **Desired:** One to three years of academic library experience; second master's degree or above in a field appropriate for a liberal arts college; experience working with government documents. **Compensation:** This is a tenure-track appointment at the rank of Assistant Professor. Competitive salary and benefits package. **Available:** Position available August 1, 2002. Review of applications will begin immediately and continue until a suitable candidate is identified. Women and minority candidates are encouraged to apply. **To Apply:** Initial application should include a letter of application, a résumé, copies of transcripts showing academic work in higher education and degrees received, and three letters of recommendation addressing academic qualifications and library experience. Applications should be sent to: Darrell Whitley, Director of Human Resources, **North Carolina Wesleyan College**, 3400 N. Wesleyan Boulevard, Rocky Mount, NC 27804. An equal opportunity, affirmative action employer.

ASSISTANT UNIVERSITY LIBRARIAN FOR INFORMATION TECHNOLOGY AND PUBLIC SERVICES

University of Pittsburgh

This senior-level administrative position reports directly to the Hillman University Librarian and is responsible for leading the technology and public services initiatives of the library system. Directly supervises the library's information technology and public services in 14 departments, encompassing 34 librarians and 42 staff in 11 locations, with administrative responsibility for Information Systems, Digital Research Library, Hillman Library Public Services units, and all departmental libraries.

RESPONSIBILITIES

- Setting direction for the library systems' information technology environment and services, and ensuring that programs, services, and infrastructure are responsive to the academic needs of faculty and students of the University of Pittsburgh.
- Developing strategic goals and objectives; facilitating interaction and communication throughout the library system.
- Developing proposals and overseeing the management of information technology budgets and expenditures.
- Encouraging creative development in digital and information technology initiatives.
- Working with managers and supervisors to establish unit goals and set priorities.
- Providing leadership in library planning by serving as a member of the library's Senior Management Team and on the Administrative Council; serving on universitywide committees; and being active professionally in associations, committees, etc.
- Providing leadership and facilitation of ongoing analysis and assessment initiatives.

MINIMUM QUALIFICATIONS

MLS from an ALA-accredited program; minimum of five years of substantial management, supervisory, and budget experience in increasingly responsible positions, some of which has been in an academic library; experience in public services or information technology in a research library or university or equivalent experience; a record of successful implementation and management of emerging technologies; knowledge of information technology trends and applications, and of scholarly communication patterns; clear understanding of the variety of public services functions and knowledge of best practices and current trends in the provision of information services; demonstrated ability to work effectively with staff, colleagues, faculty, and students; excellent interpersonal skills, both written and oral; strong analytical skills; capacity to thrive in an environment of change and to foster that capacity in others; strong record of professional and scholarly activity. Preference will be given to candidates who can demonstrate the capacity for exercising leadership on a national and international scale.

SALARY/BENEFITS

Salary commensurate with experience. Comprehensive benefits package including 23 vacation days per year; medical; TIAA-CREF, Vanguard; and tuition assistance.

TO APPLY

Submit letter of application and résumé with the names, addresses, and phone numbers of three references to:

William Gentz, Personnel Librarian
271 Hillman Library
University of Pittsburgh
Pittsburgh, PA 15260

Review of applications will begin **April 15, 2002**, and continue until position is filled.

To learn more about the University Library System, visit: <http://www.library.pitt.edu/>.
For more information on the University of Pittsburgh, please visit: <http://www.pitt.edu/>.

The University of Pittsburgh is an affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN. South Dakota State University. 12-month, annual-term or tenure-track appointment depending on qualifications. Responsibilities: Provide general, specialized, and virtual reference services including some weekend and evening duty; participate in the library/bibliographic instruction program; fulfill book selection and library ser-

VICES to off-campus students and faculty; and fulfill faculty expectations required for promotion and tenure. Required: An earned ALA-accredited MLS; the ability to communicate and interact effectively with students, faculty, and staff; a strong public services orientation; the ability to work independently and as part of a team; the ability to

DEAN, LEARNING RESOURCES

University of Guam

REQUIRED QUALIFICATIONS: ALA-accredited Master's; five years of relevant administrative and supervisory experience in an academic library of comparable size using current technological and telecommunications applications, including formulation and enforcement of library policies, budget management, and community relations; excellent oral, written, and interpersonal communication skills; record of research and publications; service oriented; and successful experience with securing and administering external funding through grants and/or private contributions.

PREFERRED QUALIFICATIONS: An earned doctorate in any field from an accredited institution; proven ability to articulate and implement an imaginative, flexible vision that incorporates an understanding of the changing scholarly use of information resources and services; experience in an academic library environment with innovative technologies and Internet telecommunications capabilities; and experience working with multicultural populations.

Salary will be commensurate with qualifications and experience. Three-year initial contract. Range from \$64,256 to \$78,167 per annum. Twelve-month appointment. If hired off-island, some travel expenses will be provided.

Complete application shall include a cover letter detailing reasons for interest in this position and a statement of qualifications, current curriculum vitae or résumé including names, telephone numbers, and e-mail addresses (if available) of three references, unofficial copies of undergraduate and graduate-degree transcripts, three original, confidential letters of reference or placement file, and a Government of Guam application form. Short listed candidates will be required to submit official graduate transcripts sent directly from the awarding institution(s). Submit documents to:

**Thomas Hodge
Chair, LR-Dean Search Committee
c/o Human Resources Office
University of Guam
UOG Station
Mangilao, Guam 96923**

For further information, please e-mail: thodge@guam.uog.edu; or call: (671) 735-2314.

To ensure full consideration, all required documents must be received no later than **April 30, 2002, 5:00 p.m.** Review of applications will begin on April 15, 2002.

For further information about the University of Guam, visit our Web site at: <http://www.uog.edu/hro>.

Affirmative action, equal opportunity employer.

provide reference services in a broad range of subject areas; graduate course work dealing with advanced reference topics. Desired: An earned subject master's degree in addition to the MLS (required for tenure-track appointment as assistant professor or higher rank); a reference internship, practicum, or other reference work experience in academic or research library; working knowledge of, or experience with, instructional and/or presentation software; library/bibliographic instruction employment experience, teaching experience, or course work dealing with classroom instructional techniques and theories; academic, public, or special library work experience; working knowledge of one or more modern foreign languages. Salary: Instructor \$30,000 minimum, Assistant Professor \$32,000 minimum, with competitive benefits. Screening Begins: May 15, 2002, and continues until filled. Send letter of application, résumé addressing specific job qualifications, copies of transcripts, and names and contact information for three professional references to: Vickie Salonen, Reference Search Committee, South Dakota State University Library, Box 2115, Brookings, SD 57007-1098; e-mail: vickie_salonen@sdstate.edu. More information about the library may be obtained at: www3.sdstate.edu/academics/library. SDSU is an affirmative action, equal opportunity employer and encourages applications from women and minorities. ADA accommodations: (605) 688-4504; TTY: (605) 688-4394.

REFERENCE LIBRARIAN-HEALTH SCIENCES. Provide reference assistance, curriculum-based BI, collection development, produce instructional materials and guides, participate in information literacy program; other projects and duties as needed. Required: ALA-accredited MLS; three to five years' post-MLS reference experience and instructional

experience; strong service orientation; 30 additional graduate credits or second master's, preferably in health sciences. Position is a tenure-track faculty appointment at the Instructor or Assistant Professor rank. Excellent benefits including 44 days' leave, calendar recesses, release time; 10-month contract. Send letter of interest, indicating position desired, and c.v. to: Terri Campo, Long Island University, 1 University Plaza, Brooklyn, NY 11201-8423. Long Island University (LIU) is the eighth largest private university in the United States. It is recognized for strength in the liberal arts and sciences, health sciences, and library and information science, including a Ph.D. program in the latter. The Brooklyn Campus is located within easy access of Manhattan. It enrolls more than 10,000 students pursuing undergraduate and graduate degrees in the various colleges: Arts and Science, Pharmacy and Health Sciences, Education, Health Professions, Nursing, Business and Public Administration. The library, with a staff of 42, including 21 librarians, houses 250,000 volumes, 2,400 periodical subscriptions, and a collection of 24,000 AV resources. It provides 55 bibliographic databases for end-user searching. LIU is an equal opportunity, affirmative action employer.

SOCIAL SCIENCES CATALOGING LIBRARIAN. Western Kentucky University, Department of Library Automation and Technical Services, invites applicants for the position of Social Sciences Catalog Librarian. This is a tenure-track faculty position, which reports to the Head of the Department of Library Automation and Technical Services. For information about our library, see our Web site at: <http://www.wku.edu/Library/>. Responsibilities: Original cataloging and complex copy cataloging of materials in a variety of formats in the social sciences, political science, law, military science, maps and atlases, and some foreign languages.



FEDERAL DOCUMENTS LIBRARIAN

University of California, Berkeley

Associate Librarian/Librarian: \$60,132–\$76,860 per annum, based upon qualifications.

The University of California, Berkeley seeks a dynamic librarian with energy, experience, and enthusiasm to serve as the U.S. Federal Documents librarian. The position is one of three Government Information Librarians in the Research, Reference and Collections Department within the Doe/Moffitt Libraries, the primary libraries for humanities, social sciences, and undergraduate services on the Berkeley campus.

RESPONSIBILITIES: The Federal Documents Librarian selects, acquires, and manages print and electronic publications from government organizations for the Library and identifies reliable resources on the Internet for cataloging. The librarian monitors and ensures compliance of the library's Federal Depository Program, and initiates and manages purchase plans including approval plans and standing orders.

The Federal Documents Librarian is expected to be an active participant in user outreach and reference, including regularly scheduled general reference hours at one of the facility's public service desks, Research Advisory Service, and research consultations with faculty and graduate students. The incumbent is expected to contribute to the librarywide planning process through participation in library and campus committees, etc., as appropriate. This position reports to the Head, Doe/Moffitt Research, Reference, and Collections.

REQUIRED QUALIFICATIONS: An MLIS from an ALA-accredited institution, or equivalent degree; minimum of four years' experience; strong knowledge of U.S. Federal government documents in multiple formats, including print, microform, CD-ROM, and data sets; reference experience using print and electronic government resources. Must have excellent analytical, interpersonal, and communication skills, and show both initiative and flexibility. Must also be able to work effectively with a diverse population of faculty, staff, student, and community members. The candidate should possess a working knowledge of current and emerging technological developments including Web page authoring and their practical application to enhance user services. Must show evidence of commitment to educating users and promoting information literacy.

For complete job description and requirements, see: <http://www.lib.berkeley.edu/LHRD/librec.html>.

DEADLINE: May 31, 2002.

TO APPLY: Send cover letter, résumé, and names and contact information of three professional references to:

Barbara Kornstein
Interim Academic Personnel Coordinator
Library Human Resources Department
447 Doe Library
University of California
Berkeley, CA 94720-6000
Fax: (510) 642-8675
E-mail: librec@library.berkeley.edu

The University of California is an equal opportunity, affirmative action employer.

Shared responsibilities for maintenance of the authority file and revising member copy input of cataloging staff. Required Qualifications: MLS from an ALA-accredited program; knowledge of LC Subject Headings and Classification, AACR2 and MARC formats; ability to meet the promotion and tenure criteria of the department. Desired Qualifications: Cataloging experience, undergraduate degree in the social sciences, familiarity with OCLS or similar utility and an integrated library system (VOYAGER preferred), and familiarity with cataloging of electronic and digital resources. Pay Band 108. Anticipated Annual Salary: \$30,000. Interested candidates should submit a letter of application, résumé, and the names, addresses, and telephone numbers of three references to: Department of Human Resources, Wetherby Administration Building, Room 42, **Western Kentucky University**, 1 Big Red Way, Bowling Green, KY 42101-3576. Review of application materials will begin immediately and continue until position is filled. Applicants may track the status of this position at

Internet URL: <http://www.wku.edu/Dept/Support/HR/>. Online application available. Women and minorities are encouraged to apply. Western Kentucky University is an affirmative action, equal opportunity employer.

TECHNICAL SERVICES/AUTOMATION COORDINATOR. Kansas State University-Salina. Administer technical services and systems operations of the library; coordinate technical activities including acquisitions, cataloging, and processing of library materials; manage emerging information technologies and their applications, general reference, bibliographic instruction, collection development, and operation of electronic resources (e.g., Endeavor/Voyager). Qualifications: ALA-accredited MLS or equivalent; evidence of knowledge and expertise with library online systems, Internet, HTML, and microcomputer applications required. Prefer Networking experience and use of Endeavor/Voyager. For details, see: http://www.sal.ksu.edu/Unclassified_Openings/librarytech.htm.

UNIVERSITY
OF MICHIGAN



UNIVERSITY
LIBRARY

MUSIC LIBRARIAN

University of Michigan

DESCRIPTION: The University of Michigan seeks a creative, service-oriented Music Librarian. This position participates in providing reference and research support to library users. Duties will also include selection of new material in jazz, improvisation studies, popular music, musical theatre, and ethnomusicology. For a complete position description, please see: <http://www.lib.umich.edu/libhome/humres/vac-music.htm>.

REQUIREMENTS: ALA-accredited MLS; undergraduate degree in music; bibliographic knowledge of at least one Western European language; effective oral and written communication skills; clear understanding of issues related to music librarianship; demonstrated ability to work effectively with culturally diverse faculty, staff, and student populations.

UNIVERSITY/COMMUNITY: The Music Library supports the teaching and research interests of the School of Music and of the larger University of Michigan community. The School of Music, one of the oldest and largest in the country, has approximately 150 faculty and over 1,000 students from all 50 states and almost two dozen countries. Ann Arbor is a small, vibrant city of tree-lined streets, cafés, bookshops, and restaurants. It offers many recreational, cultural, and entertainment opportunities, good public schools, and a rich musical life including nationally known jazz, folk, and rock clubs, as well as the internationally recognized University Musical Society performing arts series.

APPOINTMENT: Rank is anticipated at the Assistant or Associate Librarian level. Final rank will be dependent on the candidate's experience and qualifications.

BENEFITS: As a professional appointment in the University of Michigan, University Library, this position offers full benefits and opportunities for professional development and travel, and participates fully in faculty governance.

DEADLINE: Applications received by **April 30, 2002**, will be given priority.

APPLICATION: Send cover letter, curriculum vita, and references to:

Lucy Cohen
404 Hatcher Graduate Library North
University of Michigan
Ann Arbor, MI 48109-1205

For further information, please call: (734) 764-2546, Monday through Friday, 8:00 a.m.–5:00 p.m. ET.

The University of Michigan is a nondiscriminatory, affirmative action employer.

Late Job Listings

ASSOCIATE DEAN, LEARNING RESOURCES, DISTANCE LEARNING AND INSTRUCTIONAL TECHNOLOGY. (Search Reopened) Dynamic educator to lead instructional support services team. Oversee Library/Learning Resource Center, Media Services, Distance Learning, and Academic Technology. Participate in collegewide planning to maximize these services. Oversee faculty development activities. Requires advanced degree in Library Science, Information Technology, or related field, and minimum of seven years' progressively responsible experience, preferably in higher education. Minimum Salary: \$75,510. Send résumé and transcripts to: Human Resources, **Westchester Community College**, 75 Grasslands Road, Valhalla, NY 10595; fax (914) 785-7838; e-mail Word documents to: humanresources@sunywcc.edu. Affirmative action, equal opportunity employer. Women and minorities strongly encouraged to apply.

HEAD OF TECHNICAL SERVICES. Oregon State University (OSU) Libraries seeks a highly motivated, experienced, and creative librarian to lead the Technical Services Department. This is an exciting opportunity to work with a dynamic group of library



GERMANIC CATALOGER

University of California, Berkeley

Original Cataloging Division, Technical Services. Associate Librarian/Librarian.

SALARY: \$56,256–\$70,500 per annum, depending upon qualifications.

Under the general supervision of the Head of Original Cataloging, the Germanic Cataloger is responsible for original cataloging of monographs in German, other Germanic languages and Germanic studies. As needed, perform original cataloging of monographs in other Western European languages and other disciplines in the humanities and social sciences. Original cataloging is governed by the Anglo-American Cataloging Rules (2nd edition, 1998 revision) as interpreted by the Library of Congress; classified using the Library of Congress Classification scheme; and assigned subject access using the LC subject headings. Records are given full USMARC tagging by the cataloger. When necessary, catalogers upgrade incomplete records, adding subject headings, classification and other data as necessary. Members of the division contribute original BIBCO records as part of the LC Program on Cooperative Cataloging and may create name authority records according to the MARC21 authority format. As a participant in the LC Program on Cooperative Cataloging, the incumbent will contribute original name authority records to the NACO program.

UCB librarians are expected to participate in librarywide planning and governance, to be able to work comfortably in a shared decision-making environment, and to be active professionally. Professional contributions beyond the primary responsibilities (e.g., active participation in university and professional settings, publication or other research and creative activity) are required for advancement in the Librarian series. The successful candidate will show promise or evidence of such contributions.

QUALIFICATIONS: MLIS from an ALA-accredited institution, or equivalent degree; knowledge of German, Germanic languages and Germanic studies; knowledge of AACR2 (2nd edition, 1998 revision), Library of Congress classification system, LC subject headings, and USMARC coding; demonstrated experience working with OCLC and RLIN online systems; excellent oral and written communication skills; ability to work well with a diverse group of people; excellent analytical, interpersonal, and communication skills; demonstrated ability to work independently as well as collaboratively in a complex, changing environment.

DESIRABLE: Knowledge of other Western European languages.

For complete job description and requirements, see: <http://www.lib.berkeley.edu/LHRD/librec.html>.

DEADLINE: May 31, 2002. Application review will begin **April 30, 2002**.

TO APPLY: Send cover letter, résumé, and names and contact information of three professional references to:

Barbara Kornstein
Interim Academic Personnel Coordinator
Library Human Resources Department
447 Doe Library
University of California
Berkeley, CA 94720-6000
Fax: (510) 642-8675
E-mail: librec@library.berkeley.edu

The University of California is an equal opportunity, affirmative action employer.

faculty and staff in a beautiful, recently renovated and expanded facility. This is a full-time, tenure-track position at the rank of Assistant or Associate Professor. For a complete job description, see: <http://osu.orst.edu/dept/IS/admin/jobs.htm>. Submit a letter of application, current résumé, and names, addresses, and telephone numbers of three references to: Brenda Marcum, 121 Valley Library, **Oregon State University**, Corvallis, OR 97331-4501. For full consideration, apply by April 30, 2002. This position is funded by



TWO POSITIONS AVAILABLE

Wake Forest University

Collection Development Librarian (#02035)

Assists Head of Collection Development in all functions of collection development. Performs ongoing analysis of collection, collection development policies, approval plans, and serials selections; manages disposition of gift books; coordinates weeding of collection; maintains collection development Web site.

REQUIRED: ALA-accredited MLS with course work in academic libraries; experience with Windows applications, MS Office, integrated library systems, Web page creation. Preferred: Academic library experience. Reading ability of foreign language. Equivalent combination of education and experience may be accepted.

Salary commensurate with experience.

Special Collections Librarian – Cataloging (#02036)

Assists Special Collections Librarian III in processing, cataloging, and arranging special collections materials. Performs complex copy and original cataloging and reclassification of special collections; arranges and describes manuscript and archival collections. Participates in digitization projects.

REQUIRED: ALA-accredited MLS with course work in advanced cataloging or special collections. Familiarity with cataloging standards, integrated library systems, current archival theory and practice. Preferred: Work experience in academic special collections or in technical services. Equivalent combination of education and experience may be accepted.

Salary commensurate with experience. The duration of employment in this position is subject to the continuing availability of funds.

For more detailed job descriptions and information about Wake Forest University, visit our Web site at: www.wfu.edu.

TO APPLY: Send letter of application and résumé with names, addresses, telephone numbers, and e-mail addresses of three professional references to:

**Staff Employment Manager
Office of Human Resources
P.O. Box 7424
Wake Forest University
Winston-Salem, NC 27109**

Review of applications will begin immediately and continue until position is filled. Applications received before **May 1, 2002**, will be given first consideration.

Wake Forest University is an equal opportunity, affirmative action employer.

education and general funds. OSU is an affirmative action, equal opportunity employer and has a policy of being responsive to the needs of dual-career couples.

PUBLIC SERVICES/INFORMATION LITERACY LIBRARIAN. (Tenure Track) An MLS Degree in Library Science/Information Studies with a preferred emphasis in bibliographic instruction, information literacy, and public service. Experience in an academic setting preferred; consideration given to experience in special, school, and public librarianship. Demonstrated proficiency in information technology including: knowledge of and ability to use computers, applicable software, and the Internet are required. Placement on salary schedule is dependent on qualifications. Qualifications include education and related work experience. Application deadline May 1, 2002. Indicate by letter your interest in being considered for the position and detail your experience, background, and education appropriate to the position. All materials (application, résumé, copies of transcripts, three reference letters) must be complete and on file by the deadline date to receive full consideration. Applications and inquiries should be directed to: Human Resources Center, **Joliet Junior College**, 1215 Houbolt Road, Joliet, IL 60431; fax: (815) 729-3331. Web: www.jjc.cc.il.us. An equal opportunity, affirmative action college supporting diversity.

LIBRARIAN

San Diego Mesa College Library is seeking a motivated and forward-looking librarian to participate in a wide range of activities. These activities include: reference service, library instruction, book collection development in assigned subject areas, the coordination of the library's audiovisual services and resources, assistance in the maintenance of the library/audiovisual services website, and participation on campus and district committees. Candidates should possess an ALA-accredited Master's degree in Library or Information Science. Salary range is \$3,775-\$5,671 per month and includes an excellent benefits package.

Filing deadline: May 2, 2002. To request application materials, please contact:

The San Diego (California) Community College District, Human Resources-Employment Office, (619) 388-6580 or outside of California (800) 648-4023, e-mail jobs@sdccd.net, Web site: www.sdccd.net/employment/



AA/EOE

Head of Special Collections

The University of Florida is seeking applicants for a senior position to manage specialized curators and oversee special collections, including: rare books and manuscripts, the Baldwin collection of historical children's literature, area studies collections and a superb collection of Latin American materials. These collections are offered to scholars in the Special Collections Department's beautiful and historic main reading room of the Smathers Library.

Responsibilities: collection management policy, advancing the collections, research in a relevant area of interest, staff supervision. Required: 5 years experience in rare books or special collections, significant management experience, MLS plus advanced degree in history, literature, etc. Preferred: Ph.D. in relevant field, record of publication. Details at: <http://web.uflib.ufl.edu/pers/Vacancies/special.htm>

The University of Florida is a leading educational and research institution, located on a beautiful wooded campus. Gainesville offers a pleasant lifestyle within easy reach of Florida's beaches, attractions and numerous cultural opportunities.

Compensation: \$68,500. or higher, depending on qualifications; faculty status; 22 paid vacation days plus 9 holidays annually; excellent insurance and retirement choices; no state or local income tax. EEO/AA

Applications will be reviewed beginning April 12, 2002. Send letter of application, resume and name/address/phone/email of three professional references to: Denise Bogart-Caballero, Library Personnel Officer, University of Florida, 370 Library West, PO Box 117001, Gainesville, FL 32611 Fax 352-392-4538 email: dbogart@ufl.edu



UNIVERSITY OF FLORIDA



**San José State
UNIVERSITY**

INTERESTED IN CREATING A LIBRARY THAT SETS A MODEL FOR THE NEXT CENTURY?

San Jose State University is California's oldest institution of public higher learning. The campus is located on the southern end of San Francisco Bay in downtown San Jose (Pop 919,000), hub of the world-famous Silicon Valley high-technology research and development center. A member of the 23-campus CSU system, San José State University enrolls approximately 30,000 students. SJSU will share with the San Jose Public Library a new state of the art facility located on campus that will open in 2003. This new library will facilitate students becoming lifelong learners and will meet their lifelong information needs.

If you are energized by leading edge opportunities and excited about forging models and paradigms for libraries in the new millennium, Dr. Patricia Breivik, Dean of the University Library, invites you to consider this opportunity at the San José State University Library.

REFERENCE LIBRARIAN

The University Library seeks to fill a librarian position to provide general reference service (including evenings and weekends) and specialized reference in assigned subjects. This is a tenure-track faculty appointment, requiring an ALA accredited MLS or its equivalent. Starting salary is commensurate with qualifications and experience. SJSU offers an excellent benefits package.

Application: Please send a letter of application for Reference Librarian JRN 0538, including a statement of specialization interests/reference service philosophy and research plans, a curriculum vita, and three letters of reference by April 15, 2002 to:

Sandra Belanger, Head, Academic Services
Library Human Resources Office
San Jose State University
One Washington Square
San Jose CA 95192-0028

You may access the full job description at www.library.sjsu.edu/employment or call 408-924-2788.

Applications will be accepted until the position is filled.

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Reasonable accommodations are available
for applicants with disabilities.*



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Position description:

<http://www.lib.uconn.edu/jobopps>

UConn Libraries: <http://www.lib.uconn.edu>

UConn: <http://www.uconn.edu>

*The University of Connecticut has a strong commitment to diversity.
We actively encourage minorities and people with disabilities to apply.*

SERIALS/ELECTRONIC RESOURCES LIBRARIAN. University of Denver (DU), Penrose Library. Penrose Library seeks a motivated and progressive professional to assume responsibility for managing the ongoing cataloging and processing activities of its serials unit. Penrose Library houses 2.8 million volumes of material in its main and music libraries. The library fulfills its mission with a faculty of 16 professional librarians and 41 FTE. The library is a founding member of the Colorado Alliance of Research Libraries, a partnership of 11 research, public, and educational institutions serving the information needs of the Colorado community. Additional information about DU and Penrose Library can be seen at: <http://www.du.edu>. Responsibilities: Catalog and maintain serials in electronic, print, and microform formats using OCLC and the Innopac/Millennium system; supervise 4.5 FTE; develop cataloging policies and procedures; coordinate electronic licensing; and serve as facilitator of the Serials Team. Qualifications: Required: MLS; two years' professional cataloging experience with strong knowledge of serials operations; one year's supervisory experience; current awareness of new trends and emerging technologies in serials cataloging and access; working knowledge of AACR2, USMARC, LCSH, LC classification, OCLC, and CONSER standards; excellent communication and interpersonal skills; strong analytic and problem-solving skills; ability to work in a team environment; flexibility in response to changing circumstances. Participation



SERIALS CATALOGER

University of California, Berkeley

Original Cataloging Division, Technical Services. University of California, Berkeley. Associate Librarian/Librarian.

SALARY: \$56,256–\$70,500 per annum, depending on qualifications.

Under the general supervision of the Head of Original Cataloging, the Serials Cataloger is responsible for original cataloging of serials, electronic resources, and media. All original cataloging is performed according to the Anglo-American Cataloging Rules (2nd edition, 1998 revision) as interpreted by the Library of Congress, following CONSER guidelines, classified using the LC Classification scheme, and provided subject access using the LC subject headings. Records are given full MARC tagging. When necessary, catalogers upgrade incomplete records, adding subject headings, classification, and other data as necessary. Members of the division contribute original BIBCO records as part of the LC Program on Cooperative Cataloging and create, as necessary, name authority records according to the MARC21 authority format. As a participant in the LC Program on Cooperative Cataloging, the incumbent will contribute original name authority records to the NACO program. The Serials Cataloger serves as the UC Berkeley Library cataloging liaison to the California Digital Library Shared Cataloging Program.

UCB librarians are expected to participate in librarywide planning and governance, to be able to work comfortably in a shared decision-making environment, and to be active professionally.

QUALIFICATIONS: MLIS from an ALA-accredited institution, or equivalent degree; a minimum of five years' experience performing original cataloging of serial publications in an academic environment; experience with original cataloging of electronic resources and media; working knowledge of the Anglo-American Cataloging Rules (2nd edition, 1998 revision), the Library of Congress Rule Interpretations, CONSER Editing Guide, the Library of Congress classification system, the Library of Congress subject headings, and MARC coding; experience with online cataloging utilities such as OCLC and RLIN; familiarity with several western European languages.

Candidate must have a strong commitment to excellence in service and demonstrated ability to work independently as well as collaboratively in a complex, changing academic environment. Must have excellent analytical, interpersonal, and communication skills, initiative, and flexibility.

For complete job description and requirements, see: <http://www.lib.berkeley.edu/LHRD/librec.html>.

DEADLINE: May 31, 2002. Application review will begin **April 30, 2002**.

TO APPLY: Send cover letter, résumé, and names and contact information of three professional references to:

Barbara Kornstein
Library Human Resources Department
447 Doe Library
University of California
Berkeley, CA 94720-6000
Fax: (510) 642-8675
E-mail: librec@library.berkeley.edu

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in professional and scholarly activities is expected. Preferred: Working knowledge of one or more foreign languages; experience with an automated serials module; basic knowledge of metadata standards (e.g., Dublin Core) and mark-up languages (e.g., HTML, XML). Salary: Low- to mid-\$40s. Benefits: TIAA-CREF pension plan; medical and dental plans available; tuition benefits; 22 days' vacation per year. Status: Faculty status, non-tenure-track appointment. Deadline: Review of applications will begin June 3, 2002. The position will remain open until filled. General Information: The University of Denver, founded in 1864, enrolls approximately 9,300 students in its undergraduate, graduate, and professional programs. It is in the midst of a \$350 million campus improvement program. The university is situated in a residential neighborhood of Denver, a vibrant and diverse city situated at the foot of the Rocky Mountains. The city has a robust economy

REFERENCE LIBRARIAN

George Washington University

The George Washington University, Mt. Vernon Campus announces a search for a full-time Reference Librarian.

APPOINTMENT RANK AND SALARY: Appointment at the rank of Librarian I. Minimum salary: \$38,000. Salary based on qualifications and experience.

LOCATION: Eckles Library, <http://www.gwu.edu/gelman/eckles>, serving the Mt. Vernon Campus community, is located on a 23-acre wooded campus in the Foxhall Road area of northwest Washington, D.C., next to historic residential Georgetown and 15 minutes by shuttle from the university's main campus at Foggy Bottom. The university is served by three libraries comprising the integrated Gelman Library System (Eckles, the Virginia Campus Library, and Gelman Library, the university's main library) as well as two separate libraries for law and medicine. Eckles serves a growing undergraduate residential campus, home to a branch of the University's Honors Program, the Women's Leadership Program, and scores of undergraduate courses in the arts and sciences. Areas of academic strength for the campus include art history, interior design, literature, political science, women's history, and contemporary issues.

POSITION DESCRIPTION: Provides remote reference services to the GWU community; develops Web-based and traditional instructional guides; collaborates with GLS Reference and Instruction department to ensure consistent instructional services; provides reference and instruction services in a broad range of subject areas in a highly electronic environment; serves as collection development librarian and faculty liaison for selected academic programs; contributes to overall effort to achieve the mission of the Library System; covers Eckles circulation desk as needed; serves on library and University committees. Work schedule normally Monday through Friday; some evenings and weekends required. Reports to Head, Eckles Library.

QUALIFICATIONS REQUIRED: ALA-accredited MLS; experience creating or editing Web pages; excellent oral and written communication skills; strong public service orientation; commitment to user-centered public services; ability to work independently and collegially in a changing environment; evidence of understanding key issues, ideas, and trends in reference and user education; knowledge of print and electronic reference resources and the Internet/Web; commitment to learn and use emerging technologies in the provision of library services and development of collections; ability to apply systems thinking in solving problems and decision-making; flexibility in adapting to change.

DESIRABLE QUALIFICATIONS: Reference and instruction experience in an academic library; experience in the preparation of instructional materials.

APPLICATION PROCEDURE: Review of applications will begin on **April 30, 2002**, and continue until the position is filled. Please send a letter of application, current résumé, and the names and addresses of three references to:

**Emma Mosby, Manager
GLS Administrative Services
The George Washington University
The Melvin Gelman Library
2130 H Street, N.W., Room 201
Washington, DC 20052**

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anchored by tourism, high technology, great shopping, and a lively nightlife. Denver is the gateway to the playgrounds of the mountains and recreational activities in abundance all year round. The climate is temperate and healthful, with little humidity and lots of sunshine. To Apply: Please submit a letter of application and a current résumé, including the names, addresses, phone numbers, and e-mail addresses of three current references to: Toni Miller, Office of the Dean, Penrose Library, **University of Denver**, 2150 E. Evans Avenue, Denver, CO 80208-2007. The University of Denver is committed to enhancing the diversity of its faculty and staff and encourages applications particularly from women, minorities, people with disabilities, and veterans.

INFORMATION SERVICES LIBRARIAN (TWO POSITIONS)

Georgia Institute of Technology

The Georgia Tech Library and Information Center invites energetic, flexible, and innovative professionals to join the Information Services Department, delivering client-centered library services to the academic community. The Library and Information Center (www.library.gatech.edu), a member of the Association of Research Libraries, is central to the Institute's curricular and research programs. The Georgia Institute of Technology, with nearly 20,000 faculty, students, and staff, is one of the nation's outstanding universities and a leading center for research and technological development, with nationally recognized programs in science and engineering.

RESPONSIBILITIES: The Information Services Librarian proactively and responsively plans, delivers, and promotes information services for faculty and students in Engineering and/or Computer Science. The Librarian develops and delivers curriculum-integrated instruction, performs collection development, and will also deliver information services in an Information Commons to open in August 2002. Some evening and weekend hours are required.

QUALIFICATIONS: Required: ALA-accredited MLS; strong commitment to outreach service; effective communication and presentation skills; ability to work independently and as a team member, and to assess and shift priorities in a demanding and rapidly changing environment. Strongly Preferred: Academic background and/or experience delivering information services in engineering, computing, or the sciences; and demonstrated leadership abilities.

SALARY AND BENEFITS: Salary is competitive and based on qualifications and experience. Minimum salary is \$38,000. Appointments will be made at the entry level or higher depending on credentials. Librarians are members of the general faculty and are non-tenured. Georgia Tech offers a comprehensive benefits package, which includes 21 days' vacation, 11 paid holidays, 12 days' sick leave, health and dental insurance options, and retirement options including TIAA-CREF. Relocation allowance. The benefits package can be viewed at: <http://www.ohr.gatech.edu/benefits/facben.html>.

APPLICATION PROCESS: Applications will be reviewed upon receipt and will be accepted until the positions are filled. Employment is contingent on proof of the legal right to work in the United States. Send letter of application, résumé, and names, addresses, phone numbers and e-mail addresses of five references to:

**Sharon West
Personnel Administrator
Library and Information Center
Georgia Institute of Technology
Atlanta, GA 30332-0900**

Georgia Tech is an equal employment opportunity institution.

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