

# THE CLASSIFIED ADS

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$5.75 per line for ACRL members, \$7.25 for others. Late job notices are \$13.75 per line for members, \$16.20 for others. Organizations submitting ads will be charged according to their membership status.

**Telephone:** All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$15 will be charged for ads taken over the phone (except late job notices or display ads).

**Guidelines:** For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

**JOBLINE:** Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

**Fast Job Listing Service:** A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$15 for ACRL members and \$20 for non-members.

**Contact:** Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 944-6780.

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## FOR SALE

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**PEOPLE COUNTERS**, for information: 1-800-441-BOOK, library director designed and markets accurate electronic device that will count the people that enter your library with invisible beam, usable anywhere, portable or permanently, \$229 includes shipping. Full warranty for one year, Laser Counters, 120 West Walnut St., Blytheville, AR 72315. (501) 762-2431. Over 500 sold U.S. and Canada.

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## MATERIALS WANTED

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**SPACE PROBLEMS?** We will buy your surplus serials, technical, scientific and historic materials. Send list for best offer to: Colfax Books, P.O. Box 380542, Denver, CO 80238.

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## SERVICES AVAILABLE

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**BOOK SEARCH SERVICE.** General and French-language titles. No fee. Contact: Diane Pyke, 1107C Glacier Ave., Pacifica, CA 94044.

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## POSITIONS OPEN

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**ASSISTANT CATALOG LIBRARIAN**, South Dakota State University. (12-month, tenure-track). Open April 1, 1990. Faculty position responsible for providing bibliographic control of monographic titles, series, and other materials through cataloging and classification consistent with AACR2 and LC MARC formats; utilizing OCLC in the cataloging of materials and inputting of bibliographic records into library's OPAC (PALS) system; original cataloging when necessary; providing reference service as scheduled. Qualifications: requirements include ALA-accredited MLS; working knowledge of OCLC, AACR2, Dewey and LC classifications; demonstrated ability to communicate effectively; demonstrated effective interpersonal relations skills; one year of professional cataloging experience, reading knowledge of a modern foreign language. Desired: one or more years experience in original cataloging or specialized cataloging of non-print materials and second master's degree. Salary range \$20,000-\$21,500 depending on qualifications. Application deadline: January 15, 1990 or until suitable applicant is hired. Send letter of application with resume, transcripts, and have three recent letters of recommendation (which describe applicant's job related qualifications) sent to: Mrs. B. J. Kim, H. M. Briggs Library, Box 2115, South Dakota State University, Brookings, SD 57007. An AA/EEO employer.

**ASSISTANT DIRECTOR FOR PUBLIC SERVICES** (Anticipated Opening). Fairleigh Dickinson University anticipates the need for an Assistant Director of Public Services at its Florham-Madison Campus library. The Assistant Director serves as Head of Reference; supervises the public service departments including circulation and periodicals; assumes supervision in the absence of the Director. Requirements: MLS from ALA-accredited school and Master's degree in academic discipline; four years' experience performing professional reference work including online search and bibliographic instruction; experience managing a library department or functional area, including staff supervision; good communication skills. Salary; \$27,500 to \$33,000. Excellent benefit package includes free tuition for self and eligible family members. Send resume and cover letter to: Employment Office, PC-19, Fairleigh Dickinson University, 285 Madison Avenue, Madison, NJ 07940. FDU is an equal opportunity, affirmative action employer.

**ASSOCIATE DEAN**, University of New Mexico General Library. The University of New Mexico General Library offers an exciting opportunity for someone with vision, energy, and enthusiasm. We are looking for the person who can provide leadership in an academically active and politically dynamic environment. The Associate Dean works as a member of the Library Management Team. Providing leadership from within through a collaborative approach to decision making. The challenge of this position is in the creativity it will require, not in the authority it provides. The Associate Dean needs to be willing to take risks, inaugurate new concepts, stimulate and facilitate programmatic innovation and change. At the same time, the Associate Dean must have the knowledge and experience to serve as a resource person for traditional approaches to library operations, programs, and services. The Associate Dean is expected to take the lead in strategic planning, library mission enhancement, grants coordination, and the electronic information functions of the library. He/she is responsible for the internal operations which provide the foundation for the library's bibliographic, educational, and service programs. The Associate Dean serves as Acting Dean in the Dean's absence. The Associate Dean will need to be effective in the role of project team

leader and work collegially with individuals throughout the organization, excellent communication skills are necessary for the position. The proven ability to establish and maintain relationships with internal and external constituencies is crucial as is the stature to serve as one of the Library's primary links with the university, local, state, and national library communities. Required: MLS from an ALA-accredited program. Second advanced degree desired. At least five years of professional experience. The General Library, with a collection of over 1,000,000 volumes, is a member of the Association of Research Libraries and the AMIGOS Bibliographic Council. The General Library consists of five libraries, the Center for Southwest Research, and the Center for Academic Program support, all located on the main campus. The General Library utilizes the LS/2 circulation system, INNOVACQ acquisitions and serials control system, and Carlyle online catalog. The Library is administered and managed by the Library Management Team (LMT), which includes the directors, department heads, Dean and Associate Dean. The Library Management Team Practices humanistic management by teamwork. LMT makes broad operational, personnel, and budgetary decisions while leaving considerable latitude to individual library directors and department heads in managing their operations and in fulfilling their specific responsibilities. The Library is a process oriented system and many of its operations, programs and services are evolving in innovative directions. The Library is an active presence in University affairs, with a real part in educational reform. It is expanding its role in research, teaching, university program development, and specialized services. The librarians at UNM have tenure-track positions with full faculty status and responsibilities. Like all other faculty members, the Associate Dean must be able to meet university requirements in areas of research, publication, and service in order to earn promotion and tenure. The University of New Mexico is now in its centennial year. Located in Albuquerque, the main campus has an enrollment of 24,500 and employs 1,400 faculty and 3,800 staff. The institution serves a multi-cultural state and the student body is one of the most ethnically diverse in the nation. The library strives to serve and support this culturally rich environment. UNM offers 54 masters degree and 35 doctoral and professional degree programs. Salary is negotiable from \$50,000. This is a twelve-month, tenure-track faculty position. Rank is negotiable from Assistant Professor. It is assumed that the incumbent in the position will comply with the policies of the *Faculty Handbook* including research, publication, and service to the profession and community. Send letter of application, resume, and list of references to: Rita Critchfield, Library Personnel Specialist, **University of New Mexico** General Library, Albuquerque, NM 87131. To ensure consideration, applications must be postmarked no later than January 1, 1990. UNM is an EEO/AA Employer.

**BUSINESS LIBRARIAN**, University of California, Irvine Library. Assistant or Associate Librarian rank salary range of \$26,136-\$46,020; generous benefits package, equal to approximately 40% of the salary; excellent retirement system. Responsibilities: Reports to the Head of Reference and as a bibliographer reports to the Assistant University for Collections; general and specialized reference services (including evening and weekend assignments); reference desk assistance, database searching, and bibliographic instruction; faculty liaison and collection development for business and management. As a bibliographer, the incumbent shares with the Assistant University Librarian for Collections and other bibliographers, the responsibility for development and management of all library collections, with special responsibility for developing and maintaining materials to support the research and instructional needs of faculty and students in the Graduate School of Management. Qualifications: Required: ALA-accredited MLS degree; degree in business or management, or relevant experience; demonstrated commitment to public service; excellent oral and written communication skills; ability to work effectively, independently, cooperatively with all elements of a culturally-diverse academic community; basic computer literacy. Desirable: Additional graduate degree in business or management; experience in collection development, bibliographic instruction, database searching; experience as a business or management librarian in an academic library. Applications received by January 15, 1990, will receive first consideration, but applications will continue to be accepted until the position is filled. To apply: Send application letter with 1) a complete statement of qualifications; 2) resume of education and relevant experience; and 3) the names, addresses, and telephone numbers of three references. Letters should be addressed to: Anne Rimmer, Library Personnel Office, **University of California**,

Irvine, P.O. Box 19557, Irvine, CA 92713; telephone: (714) 856-7115. AA/EEO.

**CATALOG LIBRARIAN** at Arizona State University, which offers the opportunity to work within the environment of an innovative and highly automated research library. Responsibilities include cataloging in the social sciences and/or humanities, dependent on departmental needs and the subject and language background of the successful candidate; participation in the planning, governance and general management of the Department of Criminal Cataloging and Special Languages; and, potentially, the training and supervision of classified staff. Required: ALA-accredited MLS degree; broad academic background in the social sciences and/or humanities; knowledge of AACR2, LCSH, LC classification system and MARC format; demonstrated interpersonal and communication skills; ability to catalog accurately materials in any Roman alphabet language. Preferred: Original cataloging experience in a research library (either professional or pre-professional); experience with a bibliographic utility; supervisory and training experience; ability to work with materials in Southeast Asian languages.

## Salary guide

Listed below are the minimum starting salary figures recommended by 16 state library organizations for professional library posts in these states. Job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Services.

<b>Connecticut</b>	\$22,200
<b>Indiana</b>	varies*
<b>Iowa</b>	\$19,619
<b>Kansas</b>	\$17,500*
<b>Louisiana</b>	\$20,000
<b>Maine</b>	varies*
<b>Massachusetts</b>	\$22,000
<b>New Hampshire</b>	\$17,500
<b>New Jersey</b>	\$22,000
<b>New York</b>	varies*
<b>North Carolina</b>	\$20,832
<b>Ohio</b>	\$20,024
<b>Pennsylvania</b>	\$20,000
<b>Rhode Island</b>	\$21,000
<b>Vermont</b>	\$19,000
<b>West Virginia</b>	\$20,000
<b>Wisconsin</b>	\$23,700

\*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

Salary; \$21,000 and up, dependent on qualifications (but essentially an entry-level position). To apply: Send letter of application, resume, and the names, addresses, and telephone numbers of four recent references to: Constance Corey, Associate Dean of University Libraries, Hayden Library, **Arizona State University**, Tempe, AZ 85287-1006; (Phone 602/965-3417). Recruitment will remain open until the position is filled, with review of applications beginning January 15, 1990. ASU is an affirmative-action, equal-opportunity employer.

**CATALOG LIBRARIAN.** Responsible for original cataloging, catalog maintenance, participation in planning for an online integrated catalog, and supervision of support staff. Thorough knowledge of cataloging procedures and principles is mandatory. Familiarity with microcomputers, a working knowledge of Spanish, French, German, or Italian, and professional technical serv-

ices experience are desirable. This is a ten-month, tenure track faculty position at the rank of Instructor or Assistant Professor, depending on the qualifications of the successful candidate; a master's degree required; an additional graduate degree and evidence of scholarly work will be necessary to obtain tenure. Minimum salary is \$25,000. Position is available September 1, 1990. Credentials review will begin January 15, 1990. Send resume and the names of three references to: David H. Eyman, College Librarian, **Skidmore College**, Saratoga Springs, NY 12866. An equal opportunity employer.

**CATALOG LIBRARIAN,** University of Wisconsin Health Sciences Library. Responsibilities: complex copy and original cataloging of current and historical monographs, audiovisuals, microforms, and computer software on NOTIS, using AACR2, MeSH and NLM classification. Supervises 1 or more paraprofessional. Participates

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## TWO POSITIONS

### Purdue University

Purdue University, Undergraduate Library. Creative, energetic, and visionary individuals sought for an evolving undergraduate library with primary mission to meet the information needs of lower-division undergraduates.

*Reference and Instruction Librarian.* Requirements: Master's degree in Library/Information Science (ALA-accredited). Minimum of three years professional academic reference experience. **Desired Qualifications:** Previous experience in bibliographic instruction, supervision, collection development, online searching, microcomputer applications, and service to undergraduates. Demonstrated written and oral communication skills and ability to interact with faculty and students. Responsibilities: Participates in overall mission of the Undergraduate Library. Responsible for coordinating, and directing the Undergraduate Library reference department and library instruction program. Supervises reference department faculty and staff. Selects materials for reference collection. Serves as liaison between Undergraduate Library and teaching faculty to promote effective use of available reference services and information literacy skills for undergraduates. Salary: \$25,000 and up, depending on qualifications.

*Assistant Reference and Instruction Librarian.* Requirements: Master's degree in Library/Information Science (ALA-accredited). Minimum of two years professional library experience. **Desired Qualifications:** Previous experience in reference, bibliographic instruction, supervision, and online searching. Demonstrated written and oral communication skills. Ability to interact with faculty and students. Responsibilities: Participates in overall mission of Undergraduate Library. Provides reference service and assists in development and delivery of Undergraduate Library Research Skills Program. Performs and interprets online searches from a variety of commercially available databases. Participates in planning process, general management support, and supervision of departmental staff. Salary: \$23,000 and up, depending on qualifications.

**Status and Benefits:** Faculty status and responsibilities. Members of the Library faculty must meet Purdue University requirements (excellence in librarianship, research and publishing, and service) for promotion and tenure. Rank commensurate with education and experience. Twelve-month appointment with annual vacation of 22 working days. Flexible benefit programs with open enrollments annually. Group life, medical and disability insurance programs, TIAA-CREF and Social Security coverage. Libraries: The Undergraduate Library, with expanding collections and services in both print and non-print formats, including the Independent Study Center and Film Library, serves approximately 6,000 students daily. The staff includes 5 librarians, 15 support staff, and 10 FTE student assistants.

Apply to:

**Thomas L. Haworth  
Personnel Officer  
Libraries, Stewart Center  
Purdue University  
West Lafayette, IN 47907**

Please send resume and a list of references. Deadline: **January 20, 1990**, or until position is filled.

An Equal Opportunity, Affirmative Action Employer.

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in unit quality control activities and automation efforts. Works at the Reference desk nights and weekends as required. Minimum qualifications: ALA-accredited MLS; 1-3 years of relevant cataloging experience, preferably in an academic setting; reading knowledge of at least 1 European language; knowledge of AACR2 and USMARC formats; effective written, oral and interpersonal communication skills. Preferred: reading knowledge of 2 European languages; science background; familiarity with NLM-classification and MeSH subject headings; experience with OCLC and automated systems, audiovisual, computer software or rare book cataloging experience. Salary and appointment at the Associate Academic Librarian or Academic Librarian level depending on qualifications and experience. Salary from \$23,185. Review of applications to begin January 2, 1990. Letter of application, resume, and names of 3 references to: Diana Slater, Associate Director, Center for Health Sciences Library, **University of Wisconsin**, 1305 Linden Drive, Madison, WI 53706. An EE/AO employer.

**CATALOGER**, Social Sciences. Responsible, under Head of Original Cataloging, for cataloging monographs and serials in all formats, in the social sciences, with emphasis on Latin American materials. MLS from ALA-accredited program, with undergraduate degree in a social science or Latin American studies and a strong working knowledge of Spanish required. Knowledge of LC classification schedules, subject headings, AACR2, and MARC formats required. Knowledge of another language, particularly Portuguese, advanced studies in a social science, and experience in an academic library cataloging department desirable. Library has NOTIS online catalog. Salary \$23,000 minimum; TIAA; 20 days vacation. Send resume to: Peggy Weissert, Human Resources Representative, University Libraries, Theodore M. Hesburgh Library, **University of Notre Dame**, Notre Dame, IN 46556, by

January 30, 1990. An Affirmative Action, Equal Opportunity Employer.

**DIRECTOR OF LIBRARIES**, Washington State University, Pullman, Washington. Washington State University invites applications and nominations for the position of Director of Libraries. The Director is the Chief Administrative and Financial Officer of the University Libraries and reports to the Provost. Washington State University is a comprehensive research institution which is the land-grant university for the State, with a student enrollment of 17,700, including 2,000 graduate students. The Library system has a collection of approximately 1,600,000 volumes, 2,540,000 microform units, 302,000 audiovisual units, and a current subscription list of 30,000 serial titles. The current staff includes 45 faculty, 112 classified staff, and 52 FTE student assistants. The Library is a member of the Association of Research Libraries, the Center for Research Libraries, and the Western Library Network. Qualifications for the position include: an ALA-accredited MLS degree; demonstrated and substantial success as a leader in a research library; a strong commitment to excellence; managerial experience with library automation; and demonstrated ability to work effectively with people at all levels. Desirable qualifications include the doctoral degree and/or a second master's degree, successful experience in development and fundraising, and experience with centralized library services in a multi-campus setting. Nominations will be accepted until December 15, 1989. Screening of applicants will begin January 4, 1990, and will continue until the position is filled. Nominations or letters of application, accompanied by a vita and a list of at least four references should be sent to: Fredrick J. Dobney, Chair, Director of Libraries Search Committee, Vice Provost for Extended University Services, **Washington State University**, Pullman, WA 99164-1041. Washington State University is an equal opportunity, affirmative action educator and em-

## BUSINESS REFERENCE LIBRARIAN/BIBLIOGRAPHER

### Miami University

The Business Reference Librarian/Bibliographer (re-opened) is responsible for collection development in business, with special emphasis in Accounting, Management, and Marketing. Serves as faculty liaison to departments within the School of Business Administration. Provides reference/users services, including online searching (with assistance from Computer Services Librarian), bibliographic instruction, and other duties as assigned. Reports to Head, Humanities and Social Science Department.

Qualifications: An MLS from an ALA-accredited program; business reference experience, experience with online searching and micro-computers. Strong interpersonal skills and service commitment; effective oral and written communication skills; commitment and ability to work collegially. Advanced subject degree in a Business field preferred.

The Miami University Libraries contain over 1.4 million volumes, have an extensive collection of government documents and microforms, and subscribe to over 12,000 serials. They serve 800 teaching and research faculty, 15,000 undergraduates and 1,000 graduate students. The library has 36 professional librarians and 55 support staff.

Miami University is a highly selective institution, located in Oxford, Ohio, 35 miles northwest of Cincinnati. Benefits include Blue Cross/Blue Shield, major medical, disability, dental and term life insurances paid by the University. Public employees retirement system. Minimum salary \$23,000; negotiable based on experience. Submit letter of application, resume, and names, telephone numbers, and addresses of three professional references to:

**Judith A. Sessions**  
Dean and University Librarian  
Miami University  
Oxford, OH 45056

Preliminary screening of applications will begin **December 15, 1989**.

Miami University is an Equal Opportunity Employer.

ployer. Members of ethnic minorities, women, Vietnam-era or disabled veterans, persons of disability, and/or persons between the ages of 40 and 70 are encouraged to apply.

**DOCUMENTS LIBRARIAN.** Tenure-track, 12-month appointment. Reports to Head, Documents Department. Responsible for operation of Libraries programs for U.S. and Colorado documents; maps; microtext; collection development; processing services; bibliographic instruction; reference assistance; database searching; and supervision of support and student staff. Requires ALA-accredited MLS degree; demonstrated experience/expertise in automated processing, including MARC format; online searching; and CD-ROM databases. Potential for meeting requirements for tenure and promotion. Prefer social science background; experience in government publications; maps; and supervision. Salary competitive, minimum \$26,000. Send letter of application, resume and names, addresses, and telephone numbers of three references to: Ruth Ludwig, **Colorado State University Libraries**, 106 Morgan Library, Fort Collins, Colorado 80523. An AA/EEO employer. Application deadline is January 16, 1990.

**FACULTY APPOINTMENT IN QUAKER STUDIES AND CURATOR OF THE QUAKER COLLECTION.** Haverford College seeks applicants for a full-time position that combines curatorial, teaching, and scholarly activity relating to Quaker Studies. Curatorial responsibilities are to coordinate the development and management of the Quaker and other Special Collections, as a member of the Library professional staff. Academic responsibilities (at a rank commensurate with experience) include teaching one course per semester in an appropriate discipline, such as History, Religion, Philosophy, or Literature. We seek a person who will maintain scholarly activity in his or her field as the T. Wistar Brown Fellow and play an active role in the Quaker life of the College. Requirements include a Ph.D., scholarly publications, and teaching interest and ability. Education or experience in library science or archival management is desirable. Candidates should be familiar with the activities of the Society of Friends and be able to work effectively with the library staff, faculty, and students. Send resume and names of three references to: Mary Jo Aho, **Haverford College Library**, Haverford, PA 19041 by February 1, 1990. EO/AE.

**GOVERNMENT DOCUMENTS/MAPS LIBRARIAN** (new position). George Mason University, a rapidly-growing university in the Washington, D.C. area, is seeking a Government Documents/Maps Librarian to manage all public service and collection maintenance operations of the Government Documents/Maps Unit. The incumbent is responsible for effective planning, organization, management, and evaluation of government documents/maps services in a highly automated and flexible environment. Shares in general reference desk service including evening and weekend rotation. ALA-accredited MLS required. Experience with government documents, reference and/or other library experience, and a second master's degree preferred. Salary: \$23,500-\$28,500 depending on qualifications and experience. Application deadline is December 30. Send cover letter and resume with names of three references to: Government Documents/Maps Librarian Appointment Committee, **George Mason University**, 4400 University Drive, Fairfax, VA 22030-4444. AA/EEO.

**HEAD, CATALOGING DEPARTMENT**, Search Extended. The University of Akron is the third largest state-assisted university in Ohio. It offers its 29,000 day and evening students more than 230 associate's, bachelor's and master's degree programs and 14 doctoral degree programs. The University Library and Learning Resources is seeking a professional, experienced manager to effectively set priorities and direct the workflow of its Cataloging Department. Reporting directly to the Director of University Library and Learning Resources, the Head of the Cataloging Department supervises 6.0 professional and 5.0 staff employees. This working manager is responsible for: coordinating the original cataloging, copy cataloging and pre-order searching of monographs, serials, government documents, media, and machine-readable datafiles; maintaining the database, catalog, and authority files; participating in the ULLR's Department Head's Advisory Group and serving on other standing and ad hoc committees: planning and implementing the department's goals and budget. Required: MLS from ALA-accredited institution; at least 5 year's cataloging experience in varied academic or research libraries; demonstrable successful management of a large cataloging unit; proven expertise with

OCLC or other major bibliographic utilities, MARC formats and local automated systems; thorough knowledge of AACR2, LC classification and authority control; excellent oral, written, and interpersonal communication skills. Preferred: Record of increasing responsibility of staff supervision; experience with VTLS; budgetary experience; potential for research and evidence of scholarly/professional achievement, evidence of creative and imaginative contributions to overall library management. This is a 12-month, tenure-track appointment at the rank of Associate Professor. It includes 22 days vacation, standard benefits package, and a starting salary between \$33,000-\$36,000. Application deadline is January 30, 1990. Send letter of application, resume, and three current letters of professional recommendation to: Rebecca Kopanic, Chairperson, Search Committee for Head, Cataloging Department, **University of Akron**, Library and Learning Resources, Akron, OH 44325-1706. The University of Akron is an Equal Education and Employment Institution.

**HEAD, DOCUMENTS DIVISION** (search extended), Coordinates reference and user instruction services, collection development, processing, circulation and administrative operations including staff training. Define goals, establish objectives and formulate policy for the division. Provide overall supervision and management for the Documents Division including 3.5 professional librarians and 6 support staff. Oversee U.S., Texas, and Patent Depository Programs. Provide comprehensive reference services through indexes, online, and CD-ROM database. Plan and implement addition of bibliographic records to Library's NOTIS system or three collections: U.S. Documents, Texas Documents and Technical Reports. Maintain liaisons with academic departments or promotion use of Documents resources and services. Qualifications: ALA-MLS. Minimum 6 years professional experience required, including experience with government documents preferably in an academic library. Experience in planning organization, supervision, and management required. Demonstrated user-oriented philosophy required. Should be knowledgeable of automation and technical services relating to government documents. Must possess ability to communicate clearly and effectively. Should possess knowledge of issues and trends associated with government publications and their applications to local programs. Should be knowledgeable of OCLC and other automated bibliographic control system. Must possess ability to work with faculty, staff, and students. Salary \$32,000 minimum or 12 months; \$33,000 minimum with second masters. Competitive benefits package. No state income tax, faculty rank. Texas A&M has an enrollment of 39,000 and is located in Bryan/College Station between Houston and Austin. Closing dates: Applications received by March 1, 1990, will receive first consideration. Write or call for complete description of duties, qualifications and benefits. To apply send letter of application, resume and names, and telephone numbers of 3 professional references to: Roberta Pitts, Head, Personnel Operations, Evans Library, **Texas A&M University**, College Station, TX 77843-5000; (409) 845-8111. AA, EEO employer.

**HEAD, MEDICAL LIBRARY COLLECTIONS AND COORDINATOR**, Health Sciences Technical Operations. University of Michigan. Duties: New position which will review policies relating to the Taubman Medical Library (TML) collection scope, use, development and management. TML with a collection of over 250,000 volumes supports the research and instructional needs of the schools of Medicine, Pharmacy and Nursing. Develop programs, publications or other mechanisms to promote the collection. Identifies opportunities for collection cooperation with other health sciences institutions. Monitors and directs the work of subject selectors. Develops annual budget requests and allocations and monitors expenditure and encumbrance activity. Designs, directs, and conducts periodic collection evaluations/assessments. Coordinates the implementation of the serials and acquisitions module of the NOTIS system for the health sciences cluster of libraries (Dentistry, & Public Health as well as TML). Recommends policies and procedures for technical processing units in the cluster. Provides direct supervision to the Coordinator for Health Sciences Technical Processing. Qualifications: Required: MLS from an ALA-accredited institution. Minimum of 5 years experience in a health sciences library. Demonstrated knowledge of collection development and management, including experience with collection assessment methodologies. Experience with online integrated library systems, especially acquisitions and/or serials subsystems. Demonstrated oral and written communication skills. Demonstrated knowledge of the book trade, includ-

ing approval plan jobbers. Desired: Bachelor's degree in the biological or health sciences. Contribution to regional and/or national professional associations and/or publications. Associate or Senior Associate Librarian depending on final classification. Minimum salary of \$27,000 dependent on previous relevant experience and final classification. Apply to: Lucy R. Cohen, Manager, Library Personnel and Payroll Services, 404 Hatcher Graduate Library, **University of Michigan**, Ann Arbor, MI 48109-1205. The University of Michigan is a non-discriminatory, affirmative action employer. Applications received by January 15, 1990, will be given first consideration.

**HEAD OF CATALOGING AND BIBLIOGRAPHIC CONTROL**, (Search Extended). The University of Missouri-Columbia Libraries is seeking qualified applicants for the position of Head of the Bibliographic Control department, reporting to the Head of Technical Services as one of three department heads. Responsibility for the bibliographic control of the MU Libraries' collections, including the management of all cataloging and of the online catalog. Principal responsibilities include planning, directing and evaluating the performance of a department of five professional and twenty-two support staff. Participates in the continuing development of the online catalog (LUMIN); keeping up-to-date with national cataloging standards and developments in bibliographic access and automation. Requires a master's degree from an ALA-accredited program with a second subject master's preferred. Five years cataloging and significant supervisory experience required; demonstrated experience in managing cataloging activities; and an ability to communicate well orally and in writing, good supervisory and problem-solving skills, commitment to high productivity and high quality cataloging. Minimum Salary: \$30,000+ for 12 months commensurate with experience. Benefits include 30 vacation days per year, vested retirement after 5 years, dental insurance, and other normal fringe benefits, including 75 percent tuition waiver. Columbia is in the middle of the state on I-70, only 2 hours

from St. Louis and Kansas City, and 1.5 hours from the Lake of the Ozarks major recreational area. The University and two other colleges provide superb cultural events. According to the ACCRA Composite index, the cost of living in Columbia is very reasonable when compared with other university communities. Available: April 1, 1990. Send letter of application, names of three references, and resume to: Pat Burbridge, Personnel Coordinator, 104 (CN) Ellis Library, **University of Missouri-Columbia**, Columbia, MO 65201-5149. Applications received by December 30, 1989, will receive first consideration. The University of Missouri-Columbia is an equal opportunity, affirmative action employer and employs only U.S. citizens and lawfully authorized alien workers.

**HEAD OF CIRCULATION**. The University of Southern Maine has an opening for the position of Head of Circulation. Incumbent is responsible for the administration, coordination, and supervision of all circulation activities, automated and manual, including the reserve collections, stack maintenance, and the security of the collections in both libraries. Qualifications: Master's degree in librarianship from an ALA-accredited program; a minimum of three years of successful professional experience including the ability to analyze and organize complex operations. Salary minimum \$22,000. Must be able to provide strong leadership in motivating, developing, and working harmoniously with a large staff. Strong interpersonal relations skills. A strong commitment to library public services and user needs. The University of Southern Maine hires only United States citizens and lawfully authorized alien workers. Send resume and the names of three references postmarked by December 20, 1989, to: George Parks, Search Chair, Re: 102, University Library, **University of Southern Maine**, 96 Falmouth Street, Portland, ME 04103. USM is an EEO/AA employer.

**HEAD OF INTERLIBRARY LOAN**, Johns Hopkins University. The Milton S. Eisenhower Library seeks a Head of Interlibrary Loan who will direct resource sharing with other libraries, communicate within



## SAINT MICHAEL'S COLLEGE

### Reference Librarian

Saint Michael's College is a Catholic liberal arts and sciences college of 1,700 undergraduate and 500 graduate students, as well as, a large international student body. Applications are invited for the position of reference librarian with specialization in library instruction. Responsibilities include designing and managing a library instruction program and traditional reference duties such as assisting in identifying and retrieving information, helping in developing computer search strategies and preparation of specialized bibliographies and reports. Individual hired will share coverage of 100 hour per week service schedule.

Requirements include graduate degree from an accredited library school and two year's professional experience in bibliographic instruction in an academic or large public library. Applicant should have ability to type, use computer terminal (OCLC), some acquaintance with on-line database searching and competence in at least one modern foreign language. Excellent communication and public relations skills are essential. Salary \$19,000-\$25,000. Send resume with three professional references by January 1, 1990 to Director of Personnel, Saint Michael's College, College Parkway, Colchester, Vermont 05439

**Equal  
Opportunity/  
Affirmative  
Action  
Employer**

library networks, supervise a regular staff of 5, coordinate delivery/retrieval of ILL materials, participate in reference and online searching, and act as a Reference Librarian approximately 8 hours per week. Requirements: MLS from ALA-accredited school, library management and supervisory experience (ILL preferred), strong communication, interpersonal, planning, and organizational skills. Knowledge of computerized databases, local and national systems. Excellent Benefits: Minimum \$25,989. Send resume, including position applied for, and three letters of reference from individuals familiar with your professional qualifications by November 27, 1989, to: Edward S. Warfield, Office of Personnel Services, Room 146 Garland Hall, **John Hopkins University**, Baltimore, MD 21218. Affirmative Action Equal Opportunity Employer.

**HEAD OF TECHNICAL SERVICES**, Weter Memorial Library, Seattle Pacific University. Responsibilities include: managing/directing technical services, cataloging, classification, physical processing and bibliographic records (on-line, WLN, and card catalog). Candidates must have: ALA-accredited MLS; administrative experience in academic technical services; familiarity with a major bibliographic utility; application of microcomputers, retrospective conversions, and bibliographic database management; and effective interpersonal and communication skills. Professional position, salary (\$26,000-\$27,500) depends upon experience and qualifications. Seattle Pacific University is a Christian university of

the arts, sciences and professions with a combined undergraduate and graduate enrollment of 3,400 students and an additional 4,000 students enrolled in off campus programs each quarter. SPU seeks evangelical Christian applicants who are committed to the educational mission and lifestyle expectations of the University. Women and minorities are encouraged to apply. Closing date is February 1, 1990. Send resume and letter listing three or more references to: Gary R. Fick, University Librarian, Weter Memorial Library, **Seattle Pacific University**, Seattle, WA 98119. Phone: (206) 281-2228.

**HEAD, ONLINE CATALOGING SECTION**. The Online Cataloging Section Head supervises personnel involved with the plans for bibliographic record searching, online cataloging of MARC monographs, and the creation of machine-readable bibliographic records for retrospective conversion. The section Head supervises six library assistants and three part-time student assistants. Required: MLS from an ALA-accredited library school; experience with MARC formats and online cataloging. Preferred: Experience with integrated online systems; supervisory experience. Salary: \$20,000 plus, commensurate with experience. Applications received by January 31, 1990, will be given first consideration; applications will be accepted until the position is filled. Send letter of application, resume and names of three references and/or Placement Bureau address and salary requirements to: Dennis R. Defa, 328 Marriott Library, **University of Utah**, Salt Lake City, UT

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## DIRECTOR OF TECHNICAL SERVICES

### Emory University

General Libraries. Responsibilities: Provides creative leadership in planning, developing and administering the Technical Services Division of the Emory University General Libraries. Participates in overall library management and reports to the Vice Provost/Director of Libraries. The Division is composed of 5 departments: Catalog, Catalog Support, Serials Control, Acquisitions, and Processing. In areas of responsibilities represents the libraries at the national level (e.g. RLG, OCLC). Will play a lead role in the continuing implementation of the DOBIS integrated library system, will direct a major retrospective conversion project, funded and in the planning stages, and will plan for additional creative uses of the resources of both RLIN and OCLC. Qualifications: ALA-accredited MLS or equivalent. Extensive experience in research libraries in increasingly responsible administrative positions sufficient to demonstrate competence in management of technical library operations. Broad knowledge of technical operations and procedures. Strongly demonstrated interpersonal skills; leadership qualities with understanding of national developments and standards in bibliographic control; experience with automated technologies and their appropriateness for library operations; good analytical, creative and organizational skills; ability to communicate and coordinate activities with library divisions, other libraries and departments of the university; sensitivity to information needs in a university community. Technical Services Division and General Libraries: The Technical Services Division has forty-four professional and paraprofessional staff members. The collections of the General Libraries total 1,100,000 volumes (over 2,000,000 volumes for all Emory libraries), 1,200,000 microforms, 6,000 linear feet of manuscripts with a growing collection of audiovisual materials. The staff totals approximately 150. Other resources are available in separate libraries for law, health sciences, theology, and Oxford College. The library materials budget of more than \$2,500,000 provides for the purchase of materials for the General Libraries which support Arts and Sciences and Business. Beginning salary: Dependent upon qualifications and experience, but not less than \$40,000. Comprehensive benefits package, including TIAA/CREF. Send letter of application, resume, and the names, addresses and telephone numbers of three references to:

**Paul M. Cousins, Jr.**  
**Chair, Search Committee**  
**Robert W. Woodruff Library**  
**Emory University**  
**Atlanta, GA 30322**

Review of applications begins **January 1, 1990**, and continues until an appointment is made.

Emory University is an Equal Opportunity Employer.

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84112. The University of Utah is an Equal Opportunity, Affirmative Action Employer. Women and Minorities are encouraged to apply.

**HEAD, PUBLIC SERVICES.** Provides reference services, database searching, and bibliographic instruction to faculty and graduate students at 2 seminaries and a university divinity school. Supervises circulation, reserves, and ILL. Is responsible for maintaining the reference collection. Some evening and weekend hours. Qualifications: ALA-MLS; education in theology and/or religious studies; supervisory and reference experience; good communication, interpersonal, and organizational skills; experience in database searching and OCLC. Preferred: background in Lutheran and/or Reformed theological traditions; knowledge of Biblical languages, German, other modern European languages. Salary: based on qualifications and experience; \$24,000+ and

benefits. Starting date: June 1, 1990. Closing date for applications: January 15, 1990. Send resume and names of three references to Mary Bischoff, Director, **Jesuit Kraus McCormick Library**, 1100 E. 55th Street, Chicago, IL 60615.

**HISPANIC/LATIN AMERICAN CATALOGER**, (Search Extended). The Hispanic/Latin American Cataloger is a faculty librarian position in the Original Cataloging Section of the Catalog Department and reports to the Head of the Catalog Department. The primary responsibility is; the original cataloging of monographs, documents, and non-print materials in the Spanish and Portuguese languages, and the enhancing of some OCLC member copy cataloging. Requirements: MLS from an ALA-accredited library school program or recognized equivalent. Fluency in Spanish required, Portuguese helpful. Must have knowledge of AACR2 and LC classification.

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## THREE POSITIONS

### University of Central Florida

University of Central Florida, a growing institution with a concentration in business, education, and technology and a fully-automated library (NOTIS, INNOVACQ, OCLC). All positions require an ALA-accredited Master's degree and are in the faculty bargaining unit.

1. *Circulation Librarian*: Reports to Head of Access Services. Responsible for management and operation of the circulation unit including NOTIS module, reserves, fines and bills, stack maintenance, and security. Supervises a staff of 7 FTE paraprofessionals and 50 students. Plans for enhancements to the circulation system, and prepares reports based on system output. Required: Three years' public services experience after the professional degree, preferably in an academic or large research library using an automated circulation system; experience in supervision and management; effective oral and written communication skills. Desired: Experience in reference and/or online searching, NOTIS circulation, library security, personal computers, and statistical report preparation using SAS. Deadline for postmark: February 1, 1990.

2. *Government Documents Librarian*: Reports to Head of Reference. Responsible for the management of a selective U.S. and state depository collection including a U.S. patents depository; supervises 1.5 FTE staff; participates in reference desk services, including nights/weekends. Required: Government documents and public services experience; minimum of three years library experience after the professional degree, preferably in an academic and/or U.S. government depository library; demonstrated oral and written communication skills. Desired: Experience with automation, with patents, and with supervision. Interview will include a 20 minute classroom presentation on a government publication. Deadline for postmark: February 15, 1990.

3. *General Reference Librarian*: Reports to Head of Reference. Duties include reference services and bibliographic instruction, with some evening/weekend scheduling. Assignments may include online searching and/or collection development. Required: Two years' experience in reference services and bibliographic instruction in an academic library; demonstrated oral and written communication skills. Desired: Previous experience with microcomputer applications, online searching, or collection development; subject expertise in science, engineering, or health sciences. Deadline for postmark: March 1, 1990.

Ranks and salaries dependent upon experience and qualifications; salary minimum: \$22,000 Instructor Librarian; \$25,000 Assistant Librarian; \$27,000 Associate Librarian. Send letter of interest, resume, and names of three references to:

**Victor Owen**  
**Library Administrative Assistant**  
**University of Central Florida Library**  
**P.O. Box 25000**  
**Orlando, FL 32816-0666**

Letters must be postmarked no later than the dates listed with each position announcement. As an agency of the State of Florida, the University makes all application materials and selection procedures available for public review.

UCF is an Equal Opportunity, Affirmative Action Employer.

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Experience in original cataloging and using OCLC preferred. Applicant must have a strong interest in work in an academic communication skills, and be able to work with diverse groups in an ever-changing automated environment. Salary and rank of appointment as a faculty librarian commensurate with qualifications. Applications received by February 9, 1990, will be given first consideration but search will continue until a suitable person is found. Preliminary contact may be arranged at ALA-Midwinter meeting. Apply in writing, including a resume and three letters of reference, to: Secretary, Search Committee, (Hispanic/Latin American Cataloger), 271 Hillman Library, **University of Pittsburgh**, Pittsburgh, PA 15360. The University of Pittsburgh is an affirmative action, equal opportunity employer. Minorities are actively sought.

**HUMANITIES LIBRARIAN.** Southern Illinois University at Carbondale. Responsible for overall administration of the humanities subject division library within centralized library. Minimum Qualifications: ALA-accredited MLS; advanced degree in subject field related to the areas served by the division; foreign language capability, particularly Modern European; ability to maintain good working relationships with library staff and users; minimum of five years experience in academic library reference work; previous supervisory experience with a record of successful management; evidence of scholarly research and publication or creative activity record. Preferred qualifications: experience as a department or division head in an academic/research library; ability to adapt to changing academic and library needs and to propose changes when appropriate to improve services and operations; knowledge of additional foreign languages, preferably French and/or German. Salary of \$40,000 and up based upon education and experience. Faculty rank, full-time, tenure-track appointment. Position presently available and to be filled as soon as possible. Application deadline: January 15, 1990, or until filled. Send application and names of three references to: Angela Rubin, Chairperson, Humanities Librarian Search Committee, Morris Library, **Southern Illinois University at Carbondale**, Carbondale, IL 62901-6632; (618) 546-3391. The University is an Equal Opportunity, Affirmative Action Employer.

**INSTRUCTION AND INFORMATION SERVICES LIBRARIAN,** Arizona State University, to serve as a member of the creative team which is responsible for the instruction, information services, publications, and signage programs of the Libraries. This is a continuing appointment-track position, requiring professional development and service in addition to excellence on the job, and represents an outstanding opportunity for a bright recent MLS graduate. The ASU Libraries are rapidly becoming fully automated and offer a dynamic environment in which to learn and grow. Required: ALA-accredited MLS degree; excellent interpersonal and communication skills; ability to contribute effectively to planning and developing library service programs; aptitude for library instruction and orientation; potential supervisory ability; team orientation and adaptability. Preferred: Experience in and enthusiasm for teaching, training, instructional materials development, and signage; familiarity with online public access catalog systems; strong knowledge of reference sources, including general reference and government documents creativity and desire for innovation computer literacy. Salary; \$21,000 and up, dependent on qualifications and experience. To apply: Send letter of application, resume, and the names, addresses, and telephone numbers of four recent references to: Constance Corey, Associate Dean of Libraries, Hayden Library, **Arizona State University**, Tempe, AZ 85287-1006; (Phone: 602/965-3417). Recruitment will remain open until the position is filled, with review of applications beginning January, 1990. ASU is an affirmative-action, equal-opportunity employer.

**LIBRARIAN/ARCHIVIST.** Texas Christian University, a research institution of 7,000 students, is accepting applications for a Librarian/Archivist for the James C. Wright Jr. Collection housed at the Mary Couts Burnett Library at TCU. The person will be directly responsible for planning and implementation of procedures to accession, arrange, describe, and develop finding aids and MARC-AMC records for the James C. Wright Jr. Papers and other political manuscripts. Position includes responsibility for supervising and training of staff and student assistants; publicity; exhibits; and reference duties for the Wright collection. Requires ALA-accredited MLS with an archival concentration and a second advanced degree. Preference given to candidates with a Ph.D. in American history or related field. Significant archival experience,

preferably in a large 20th century political archival and manuscript collection. Requires demonstrated knowledge of archival principles and practices, experience with MARC-AMC, and computer applications in archival collections. Must have excellent communications, organization and interpersonal skills. Prefer evidence of interest and/or experience in working with oral history projects. \$24,000-\$26,000. Position available January 1, 1990. Preference given to applications received by December 20, 1989. Interested candidates should send vita and three references to: Fred Heath, University Librarian, Mary Couts Burnett Library, **Texas Christian University**, Box 32904, Fort Worth, TX 76129. EEO/AEE.

**LIBRARY DIRECTOR.** Committed to making the library a focal point of campus life; encourage staff development; and encourage innovative and forward thinking. Requires MLS from ALA-accredited school, 5-10 years academic library experience; supervisory experience; knowledge of library automation; excellent oral and written communication skills; working knowledge of all library departments; and experience in resource management with a knowledge of university budgeting processes. Position available: July 1, 1990. Application deadline: January 15, 1990. Send letter of application, resume, and names, addresses, and phone numbers of five references to: Director of Human Resources Management, **Northwest Missouri State University**, Maryville, MO 64468. Affirmative Action, Equal Opportunity Employer. Northwest encourages women and minorities to apply.

**MONOGRAPHIC CATALOGER.** Responsibilities: Reports to the Head of Cataloging. Catalogs and classifies new titles in English and other languages of specialization. Edits member RLIN copy, especially for backlog, gift, and language materials. Catalogs materials located in the Special Collections Department. Reviews RLIN member copy and prepares, as needed, cataloging records for titles in series that are classed together. Performs the committee duties and other responsibilities normally expected of a member of the University Academic Faculty. Qualifications: ALA-accredited MLS. 2 years of post-MLS experience in cataloging on a bibliographic utility (RLIN or OCLC preferred) using AACR2. Knowledge of at least one Western European language in addition to English. Knowledge of Latin and/or French desirable. Knowledge of rare book cataloging desirable. Salary: Commensurate with education and experience. Minimum \$24,000. Deadline: Review of letters of application and resumes will begin December 20, 1989. Please include a list of three persons with addresses whom we can contact for references. Apply to: Christine M. Travis, Library Personnel Officer, University Libraries-UL 139, **The University of Albany**, State University of New York, 14000 Washington Avenue, Albany, NY 12222. The University at Albany, State University of New York is an Equal Opportunity, Affirmative Action Employer. Applications from women, minority persons, handicapped persons, and special disabled and Vietnam era veterans are especially welcome.

**MUSIC CATALOGER.** Responsible for cataloging assigned music and non-print materials for the University Libraries and for assisting with the transition from a manual catalog to an online catalog. Catalogs music scores, music and spoken word sound recordings and other non-print music materials using AACR2 revised, OCLC/MARC formats for descriptive cataloging, and Library of Congress subject headings and classification schedule; supervises Music Catalog Section of Educational Resources Technical Services, including training and supervision of cataloging assistants; creates and assists with maintenance of authority records; participates in development and evaluation of policies and procedures in technical services. Minimum Qualifications: ALA-accredited MLS or equivalent; knowledge of MARC formats; AACR2 revised, Library of Congress subject headings and classification schedule; knowledge of automated cataloging using a national bibliographic utility; working knowledge of at least one Western European language; effective communication skills. Preferred Qualifications: Advanced degree in music; music cataloging experience; supervisory experience. Terms: Fiscal year contract with 24 days vacation, excellent fringe benefits, possible tenure-track appointment with faculty status depending on credentials. Salary negotiable: \$22,000 minimum. Application: Send letter of application, resume, graduate transcripts (unofficial copies acceptable), and a list of three references, including addresses and telephone numbers to: Nyal Williams, Chairperson Department of Library Service, **Ball State University**, Muncie, IN 47306. Consideration or credentials will begin December 15, 1989, and will continue until the position is



duty and serving as backup at branch campus. Required: ALA-accredited MLS. At least two years of full-time professional academic library experience performing general reference, bibliographic instruction, and database searching. Library experience in the areas of business, law and/or government documents desirable. Experience in working with ethnically diverse student body. Ability to communicate effectively both orally and in writing. Demonstrated professional commitment. Tenure-track appointment plus staff benefits at Senior Assistant Librarian rank, depending upon experience and qualifications (\$33,168-\$39,924). Progressive professional and/or scholarly development required for tenure and promotion. To be assured of consideration, applications must be received by January 31, 1990. Send letter of application, including complete resume and names, addresses, and telephone numbers of 3 references to: Melissa Rose, Library Director, **California State University, Hayward**, Hayward, CA 94542. Applications from women and minorities welcomed. (AA/EOE).

**REFERENCE LIBRARIAN.** James Madison University's Carrier Library is seeking a Reference Librarian for a new position. The University is a publicly-supported institution offering primarily undergraduate programs (enrollment approximately 10,000 FTE). There are also graduate programs at the Master's level. Located in Virginia's Shenandoah Valley, JMU is considered one of the outstanding schools in the region, and aspires to be one of the best public undergraduate institutions in the nation. Carrier Library has modern facilities, offers more than 600,000 items in its collections, provides media resources and services, and has installed the VTLS online catalog and circulation system. Current periodical subscriptions number approximately 2,500 titles. The Reference Department provides access to the Dialog and BRS online services in addition to several CD-ROM databases. The staff consists of 19 library faculty and 35 FTE classified staff. The Reference Librarian holds a 12-month tenure-track appointment with faculty rank. Benefits include 20 days paid vacation plus University holidays, and paid BC/BS health insurance. Retirement options

are TIAA/CREF or the Virginia State system, with the University making the full contribution in either case. Salary is negotiable depending upon qualifications, minimum, \$25,000 per year. Required: ALA-accredited MLS; ability to work cooperatively with faculty, students and colleagues is essential; ability to communicate effectively both orally and in writing; strong commitment to public service; evidence of ability to provide effective courses related library instruction; potential to meet the requirements of a tenure-track faculty position. Desirable: Experience working with electronic information resources; experience providing reference assistance in an academic library. Position Description: Primary responsibilities involve the provision and development of reference services. Provides regularly scheduled reference assistance, including some evenings and weekends; serves as liaison to designated academic departments; assumes responsibility for selection of materials, library instruction and the creation of bibliographies and research guides for these departments; participates in the development of the reference and general collections; serves in Library and University committees; reports to the Head Reference Librarian. James Madison University is an affirmative action, equal opportunity employer and has as one of its objectives the development of a diverse faculty and student body. As a result the university is seeking faculty members with extensive experience working with minority students. Applications for the position should include resume, transcripts, and three letters of reference. Send applications to: Ralph Alberico, Head Reference Librarian, **James Madison University**, Harrisonburg, VA 22807. Review of applications will begin January 3, 1990, and will continue until the position is filled. Interviews may be conducted at the ALA Mid-Winter Conference in Chicago.

**REFERENCE LIBRARIAN**, Merrill Library, Utah State University. The reference staff works as a team in providing information service, online searching, distance education service, and bibliographic instruction to faculty and staff of the University. CD-ROM databases, and vendor services such as DIALOG, BRS, STN, etc.,

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## INFORMATION AND REFERENCE SERVICES LIBRARIAN (III)

### Rutgers University

The James B. Carey Institute of Management and Labor Relations Library.

Under direction of Library Director will provide and coordinate information and reference services in labor, industrial relations, and human resources.

Responsibilities: implementation of new online Information Center; development of workshops in use of online information databases and retrieval; evaluation and development of reference collection; coordination of bibliographic searching. Expected areas: research, publications, involvement in professional organizations, and participation in committee work at Rutgers.

Qualifications: MLS from an accredited library school and relevant experience academic background in industrial relations and/or advanced degree in social science preferred. Up to date knowledge and experience in computer reference services and ability to integrate automated and traditional reference essential. Strong training skills and ability to work effectively with faculty, students and public necessary.

Salary: Negotiable, dependent upon experience and qualifications with a minimum of \$30,705-\$40,000 plus excellent benefit package. Submit resumes and three sources for current references no later than January 15, 1990, to:

**Director**  
**Library Institute of Management & Labor Relations**  
**Rutgers University**  
**Ryders Lane and Clifton Ave.**  
**New Brunswick, NJ 08903**  
Phone inquires (201) 932-9513.



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are within the reference team framework. Qualifications: MLS from an ALA-accredited library school. Demonstrated training with database searching and reference services. Preferred: facility with computers and software; knowledge of latest developments in computer reference services; strong oral and written communication skills; ability to work with diverse groups; demonstrated success in project management. 12-month, library faculty rank appointment. Salary: \$20,000. Application deadline is January 15, 1990. Utah State University is a land grant institution serving a student population of 12,000. It is situated in a valley 80 miles north of Salt Lake City and offers many outdoor recreational facilities. Send letter of application and resume, with names, addresses, and phone numbers of references to: Max Peterson, Director, Library and Information Services, Merrill Library, **Utah State University**, Logan, UT 84322-3000. EEO/AA employer.

**REFERENCE LIBRARIAN**, Real Estate Institute Library. Principal duties include reference, collection development, and liaison with the Real Estate Institute and industry. Accredited MLS degree in Business or related subject area preferred. Subject master's degree required for tenure. Two years experience in an academic or special business library. Knowledge of real estate literature and library applications of microcomputers useful. Salary commensurate with experience and background, minimum \$27,000. Faculty status, tuition remission, excellent pension programs and five weeks annual vacation. To ensure consideration, send resume and letter of application, including the names, addresses, and telephone numbers of three references by December 1, 1989, to: Alice Deich, Personnel Officer, **New York University Libraries**, 70

Washington Square South, New York, NY 10012. NYU encourages applications from women and members of minority groups.

**REFERENCE LIBRARIAN**, Science & Technology (Entry level, search extended). Provides comprehensive reference assistance with emphasis on the sciences, from a centralized reference collection. Prepares bibliographies and guides for use in staff training and classroom instruction. Assists with bibliographic instruction, computerized reference services and CD-ROM search services. Serves as one of seven Reference Division resource librarians in the sciences. Qualifications: ALA/MLS. Entry level (no post-MLS experience). Academic background in the sciences required, preferable in the agriculture, physical or life sciences. A second master's degree in a science-related field preferred. Pre-professional library experience and experience with online systems of bibliographic data retrieval desirable. Salary: \$21,000 for 10.5 months; \$22,000 with additional master's. Competitive benefits. No state income tax. Faculty Rank. Texas A&M University has an enrollment of 40,000 and is located in Bryan/College Station between Houston and Austin. Applications received by January 9, 1990, will receive first consideration. To apply send letter of application, resume and names and telephone numbers of three professional references to: Roberta Pitts, Head, Personnel Operations, Evans Library, **Texas A&M University**, College Station, TX 77843-5000. (409) 845-8111. AA, EEO employer.

**REFERENCE LIBRARIAN**, University of Pittsburgh, Hillman Library. The Reference Librarian/Philosophy, and History and Philosophy of Science Bibliographer, Hillman Library is a faculty

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## HEAD, GENERAL REFERENCE SECTION

### Penn State University Libraries

The Pennsylvania State University Libraries (Search Re-opened) seek an energetic, creative team leader for the position of Head of the General Reference Section. This is a faculty position with academic rank at Penn State's University Park campus which currently enrolls over 37,000 students.

The Section Head reports to the Chief of the Humanities and Social Sciences Department and is responsible for development, maintenance, and participation in a broad range of humanities and social science reference and general information services, instructional programs, collection development, and for active participation in Department planning.

The reference collection contains approximately 50,000 volumes and an innovative CD-ROM service center. Continued aggressive development of electronic reference services is planned. Staffing currently consists of the Section Head, ten faculty, four support staff and twenty-four part-time assistants.

Qualifications: ALA-accredited MLS, or equivalent, and significant experience in a large, academic/research reference environment are required. The ability to provide leadership in a dynamic, changing environment is essential, as are strong interpersonal skills, demonstrated supervisory skills, and a knowledge of the major trends in academic reference librarianship. An additional advanced degree in the humanities or social sciences and experience with automated reference services are preferred. Potential for promotion and tenure will be considered.

Salary and rank dependent on qualifications, minimum \$34,000. Benefits include liberal vacation excellent insurances, State or TIAA/CREF retirement options and educational privilege. To apply, send letter of application, resume and names of three references to:

**Nancy Slaybaugh**  
**Personnel Coordinator**  
**Box GRS-ACRL**  
**Penn State University Libraries**  
**University Park, PA 16802**

Applications will be reviewed beginning **January 5, 1990**, and continue until the position is filled.

An affirmative action, equal opportunity employer; women and minorities are encouraged to apply.

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librarian position in the Reference Department and reports to the Head of Public Services, Hillman Library. The librarian is responsible for providing a wide range of reference services and library instruction to users. He/she is also responsible for developing collections in the fields of Philosophy and the History and Philosophy of Science. Requirements: A Master's degree from an ALA-accredited library school and a strong background in philosophy of sciences are required. Reading knowledge of French and German. Substantial reference, online searching and library instruction skills are highly desirable. Academic or research library experi-

ence definitely an asset. Candidate must possess excellent oral and written communication skills, and be able to work well with a diverse group of library staff, students and faculty. Willingness to work evenings, weekends and occasional holiday schedules is required. Salary and rank of appointment as a faculty librarian commensurate with qualifications. Applications must be received no later than December 15, 1989. Apply in writing, including a resume and three letters of reference, to: Secretary, Search Committee, Reference Librarian/Philosophy and History and Philoso-

## DEAN OF THE UNIVERSITY LIBRARY The University of Rhode Island

Nominations and applications are invited for the position of Dean of the University Library. The Dean is responsible for the leadership and administration of the University of Rhode Island Libraries (Main Library and Audio-Visual Center in Kingston, Pell Marine Science Library at Narragansett Bay Campus and the College of Continuing Education Library in Providence). The Dean reports to the University Provost and is a member of the Council of Deans.

The Dean has primary responsibility for the budget, facilities, planning, fundraising, and supervisory responsibility for interlibrary cooperation, personnel, library automation including the implementation of an integrated, automated system, and the upcoming construction of a \$13.5M addition.

The library presently has a staff of 21.5 library faculty, 58 support staff and a budget of over \$4.5M. The library system houses over 1M volumes and is also a U.S. Government Depository Library.

The University of Rhode Island is a land grant and sea grant institution located in Kingston in southern Rhode Island with campuses in Narragansett and Providence. The University enrolls about 12,000 students on its Kingston campus and another 3,000 in credit courses throughout the state. About half of the undergraduates are resident students; there are about 3,000 graduate students, and a full-time teaching faculty of about 750.

**QUALIFICATIONS:** Master's degree from an ALA accredited program and five years' demonstrated leadership and administrative experience in an academic or research library are required; additional advanced degree preferred. Candidates should have good interpersonal skills; effectiveness in communication and interaction in a scholarly environment; broad knowledge of information technologies and automated library systems; strong planning and analytical skills and thorough understanding of issues facing research librarians; record of professional and scholarly achievements; demonstrated ability to lead state/regional cooperative activities.

**Salary range: \$60,000 minimum; salary commensurate with experience. Preferred starting date of 1 July 1990. Screening of applications will begin January 10, 1990 and continue until the position is filled. Please send nominations and applications with curriculum vitae and 3 letters of reference to: Dean Jean R. Miller, Search Committee Chair, Dean of the University Library Position, P.O. Box G, The University of Rhode Island, Kingston, RI 02881.**



The University of Rhode Island is an Equal Opportunity/Affirmative Action Employer.

phy of Science Bibliographer, Hillman Library, 271 Hillman Library, **University of Pittsburgh**, Pittsburgh, PA 15260. The University of Pittsburgh is an affirmative action, equal opportunity employer. Minorities are actively sought.

**REFERENCE LIBRARIAN.** West Virginia University's Health Sciences Library announces a new reference position. Under direction of the Head of Reference, provides reference service including some night and weekend hours; performs computerized literature searches and assists users with CD-ROM products; and informal instruction on use of reference tools. Minimum Qualifications: ALA-accredited MLS; strong service orientation; excellent oral and written communication skills. Minimum salary and rank: \$19,500. 12-month appointment; staff librarian and adjunct instructor, non-tenure earning faculty position. TIAA/CREF, 24 days annual leave and other excellent benefits. Deadline for applications: January 15, 1989. Starting date negotiable. Send letter of application stating qualifications; 2 copies of resume; and names, addresses, and telephone numbers of at least 3 professional references to: Robert Murphy, Head of Search Committee, Health Sciences Library, **West Virginia University**, Morgantown, WV 26506. West Virginia University is an affirmative action, equal opportunity employer.

**ROMANCE LANGUAGES CATALOGER.** Harvard Law School Library. Duties: This position has primary responsibility for original cataloging of materials in Romance languages using AACR2, LC subject headings, LC classification and local classification systems for legal materials, and the RLIN bibliographic utility. This position will also edit contributed copy from other RLIN libraries to full AACR2 standards, recatalog older library materials as required, contribute authority information to the Harvard Authority File and to the Library of Congress Name Authority File via the NACO project, and maintain the backlog of Romance languages materials. The Harvard Law School Library serves an international research community as well as the faculty and students of the school. Its collections of 1.5 million volumes from most of the world's legal jurisdictions include more than 12,000 active serial titles. The current legal information budget is \$1.4 million. The Harvard Law Library is a member of the Research Libraries Group and the New England Law Library Consortium. The Harvard On-Line Library Information System is used for integrated technical processing and for the public catalog. Requirements: MLS from an ALA-accredited library school; fluent reading knowledge of two Romance languages, and some cataloging experience are required; working knowledge of other romance languages and familiarity with automated cataloging procedures, RLIN or OCLC, are desirable. Appointment at Librarian I or II rank. Salary negotiable depending upon experience; salary range: \$26,000-\$42,000; generous benefits, including professional development support. For full consideration, send letter, resume, and names of three references to: Harry S. Martin III, Librarian, **Harvard Law School**, Langdell Hall, Cambridge, MA 02138. Position available immediately. Harvard University is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

**SERIALS LIBRARIAN.** An Assistant Serials Librarian is needed to fill a new, entry-level position. The department consists of a FTE staff of seven, is completing conversion from manual to online records, and is an OCLC union list member. Participate in acquisitions, collection management, public services. An MLS degree from an ALA-accredited school is required. Excellent fringe benefits including faculty status. Beginning salary is \$22,000. Send resume by December 31st to: James DeLancey, **Georgetown University Library**, P.O. Box 37445, Washington, DC 20013. Georgetown University is an Affirmative Action/Equal Opportunity Employer.

**SERIALS MANAGER.** Responsible for series technical services functions, including acquisitions, cataloging, and database maintenance of a collection of over 5,000 current subscriptions (printed, CD-ROM, microforms, etc.). Managing unit whose materials budget is upwards of \$550,000, developing bibliographic and serials control policies and procedures, and participating in implementation of the library's NOTIS-based automated system. Reporting to the Coordinator for Systems and Technical Services. Qualifications: ALA-accredited MLS for rank of instructor, plus subject master's degree for rank of assistant professor. Professional experience with serials cataloging and acquisitions in academic or research libraries, as well as knowledge of automated serials control system capabilities required. Applications must be

received by January 16, 1990, for March 1 starting date. Applicants must submit a letter of application, a current resume, and names of three professional references to: Acting Chief Librarian, **Baruch College**, 17 Lexington Avenue, Box 317, New York, NY 10010. AA/EOE.

**SPECIAL COLLECTIONS LIBRARIAN/ARCHIVIST.** Collects, preserves, catalogs, and provides reference service for special collections and archival materials. Special collections includes Texana, rare books, fine bindings. Archives includes manuscripts and correspondence, photos, rare books, maps, and other historical materials relating to South Texas. Duties include collection development, reference, instruction, conservation, preservation, organization of materials, exhibits. Reports to Director. Position is twelve-month appointment. Librarians are distinct group of academic professionals. Expansion of university in near future as part of Texas A&M University System will provide opportunities for creative leadership. Qualifications required: ALA-MLS or graduate degree in related subject area with applicable special collections/historical archives experience and at least five years appropriate professional experience in a university or research library. Effective writing and oral communication skills, demonstrated familiarity with library automation applied to special collections, archives, skills in basic paper, photograph preservation, conservation, demonstrated ability to work successfully with colleagues, faculty, researchers, public. Preferred: Knowledge of Texana, familiarity with rare book market, advanced degree in relevant field of history, interest in the literature and cultures of Texas and especially South Texas, and familiarity with AskSam, the text-oriented microcomputer database currently in use. Knowledge of Spanish. Salary negotiable from \$27,000 depending on qualifications and experience. Benefits include percentage payment of Social Security premiums, State vacation, holiday benefit package, including optional retirement program. Screening of applicants will begin January 2. Send letter of application addressing qualifications, resume, references to: R. L. O'Keefe, University Library, **Corpus Christi State University**, 6300 Ocean Drive, Corpus Christi, Texas 78412. AA/EOE.

**SYSTEMS LIBRARIAN.** Responsible for implementing and maintaining online systems for Ball State University Libraries. Participates in analyses of program requirements for modifications and enhancements to NOTIS system; cooperates with University Computing Services to design, program, test, and implement changes to NOTIS modules; designs and manages statistical reports generated by SAS program; documents local program modifications; trouble shoots software problems; trains and supervises assistant; assists in planning, developing goals, and projects, and in preparing reports, and budgetary requests for library automation. Minimum Qualifications: ALA-accredited MLS and BS or equivalent in Computer Science or Information Systems; at least three years applications programming experience in a mainframe environment such as IBM operating MVS. Experience with MARC database management. Preferred Qualifications: Experience in programming in Assembler, PL/I and SAS; knowledge of the IBM-based/NOTIS system; familiarity with local area networks. Terms: Fiscal year contract with 24 days vacation, excellent fringe benefits, possible tenure-track appointment with faculty status depending on credentials. Salary negotiable: \$30,000 minimum. Application: Send letter of application, resume, graduate transcripts (unofficial copies acceptable), and a list of three references, including addresses and telephone numbers to: Nyal Williams, Chairperson, Department of Library Service, **Ball State University**, Muncie, IN 47306. Consideration of credentials will begin December 15, 1989, and will continue until the position is filled. Can conduct preliminary interviews at ALA mid-winter meeting in Chicago. Ball State University Practices Equal Opportunity in Education and Employment.

**UNIVERSITY LIBRARIAN,** The University of British Columbia. Search Reopened. The University of British Columbia invites applications and nominations for the position of University Librarian. The UBC Library is the second largest university library in Canada, with a collection comprising 2.7 million catalogued volumes and more than 4 million items in other formats. It provides support for a broad range of undergraduate, graduate, and professional programmes through a system which includes a central library and fifteen branch libraries. The Library has a staff of 370, including about 100 professional librarians, and an annual budget of \$16 million. The University Librarian is the chief executive officer



# SAINT LOUIS UNIVERSITY

## DIRECTOR

### PIUS XII MEMORIAL LIBRARY

Saint Louis University invites applications and nominations of highly qualified candidates for the position of Director of its main university research library, comprising the general collections, the Divinity Library, and special collections including the Vatican Film Library. Total collections exceed 750,000 volumes. The Director reports to the Academic Vice President for Frost Campus and manages a staff of 80 FTE (including 19 professionals with non-tenured faculty rank and status) and a total budget of \$2.7 million. Pius XII Memorial Library serves directly or indirectly the needs of faculty and students from six colleges and schools on the Frost Campus: Arts and Sciences, the Graduate School, Philosophy and Letters, Business and Administration, Law, and Social Service. Present automation includes OCLC, the Intelligent Catalog, serials and acquisitions systems, CD-ROM databases and online search services, and a state-of-the-art library-wide microcomputer network. The Library participates in the Missouri Union List of Serials Project and local academic consortia. Planning for selection and installation of a University-wide automated library system is about to begin.

An independent university committed to the Jesuit, Catholic tradition, Saint Louis University was founded in 1818. It operates with three campuses in addition to the main Frost campus in midtown St. Louis. It has a total enrollment of 11,555, a faculty of 995, and a support and administrative staff of 1,933. In addition to Pius XII, the University library system includes libraries in the Law and Medical Schools, the School of Social Service, and on the Parks College campus.

The Director has primary responsibility for budget, facilities, personnel, services and operations, collection development, library automation, planning, fund raising, and local library cooperation.

Candidates should demonstrate proven service-oriented leadership and administration in a large academic library; service and leadership within the profession; thorough knowledge of, and planning experience with, a microcomputer-to-mainframe library information technology environment; strong commitment to the teaching, research, and service missions of the University; superior communication skills; capacity to establish collegial working relationships with faculty, administration, students, and other clientele; experience in library fund raising and community relations; and a commitment to regional resource sharing.

Candidates should possess an ALA-accredited Master's degree and a record of not less than five years of increasing administrative experience and accomplishment in an academic research library. An additional advanced degree in an appropriate subject field is highly desirable; a doctoral level degree is preferred. Applications should include a resume and names and addresses of at least three professional references. Candidate review will begin by January 1, 1990, and will continue until a suitable candidate pool has been identified. Appointment will be effective July 1, 1990. Salary will be competitive and commensurate with experience and qualifications: minimum \$54,000.

Applications, nominations, and inquiries should be addressed to:

Dr. Thomas J. Kramer, Chairperson  
Library Director Search Committee  
Department of Psychology  
Saint Louis University  
St. Louis, MO 63103

Saint Louis University is an Equal Opportunity, Affirmative Action Employer,  
M/F/H/V.

of the University Library, responsible for the management and development of the Library collection; the provision of library services; the management of the Library budget and allocation of resources; the continued development of automated management and other computer-based information systems; the direction and development of staff resources; the planning of future library services; and the Library's participation in regional, national, and international cooperative efforts. The University is currently engaged in a major development campaign, in which the Library figures prominently. The University Librarian reports directly to the Vice President, Student & Academic Services and is an ex-officio member of the University Senate. Applicants must have a professional qualification in librarianship. Advanced degrees in librarianship, in addition to the professional qualification, or in other disciplines would be desirable. The successful candidate will have a thorough familiarity with the operation of a modern academic research library; strong leadership and management skills at a senior administrative level and in a collegial environment; and a demonstrated ability to represent the Library persuasively within the University and externally. A firm grasp of the issues facing research libraries and the trends that affect them is essential. The appointment will be effective July 1, 1990. Salary depends on qualifications and experience but will not be less than \$80,000 Canadian currency per year. The University Librarian is appointed for a renewable term of six years and will have a continuing appointment as a librarian. To be assured of full consideration, nominations and applications (including vitae and the names of three references) should be submitted by January 31, 1990, to:

K.D. Srivastava, Vice President, Student & Academic Services, the **University of British Columbia**, 6328 Memorial Road, Vancouver, B.C. V6T 2B3. The University of British Columbia offers equal employment opportunities to qualified male and female applicants. In accordance with Canadian immigration requirements, this advertisement is directed to qualified Canadian citizens and permanent residents of Canada.

**USER SERVICES LIBRARIAN.** The University of Idaho Library is looking for a general reference librarian with skill in setting up and maintaining access to CD-ROM products, both bibliographic and statistical. Principal duties include providing reference service to library users, including occasional weekend hours; bibliographic instruction; coordinating the installation and use of both the CD-ROM catalog and reference products; coordination of online searching; supervision of LAN when installed. Required: ALA-accredited MLS. Significant experience with MS-DOS computers and CD-ROM products. Preferred: Reference experience; computer searching experience/training. Benefits: Full faculty rank and benefits; \$20,500 minimum depending on experience. Located in scenic northern Idaho, the University of Idaho offers the cultural amenities of a university community, while being located in the midst of an outstanding outdoor recreation area, within easy drive of national parks and wilderness areas. To apply, send vita and names of three references to: Ronald W. Force, Selection Committee Chair, **University of Idaho** Library, Moscow, ID 83843; (203) 885-7070. Application review begins January 2, 1990. (May be extended until a suitable candidate applies.) AA/EOE.

## LATE JOB LISTINGS

**CATALOG LIBRARIAN.** (Search Re-Opened). Performs original and adaptive cataloging according to AACR2, OCLC, and LC standards; creates and maintains records in card and online files; participates in formulating cataloging policies and procedures; assists with training personnel; develops and recommends authority control procedures and resolves authority problems. Qualifications: MLS from an ALA-accredited library school; academic library cataloging experience with AACR2 and LC classification desirable; knowledge of OCLC and other automated systems desirable; knowledge of online authority control systems desirable; working knowledge of a Western foreign language, preferably German. Minimum salary \$20,316. Send letter of application, resume and three letters of reference to: Personnel Office, Box 1184, **Washington University**, One Brookings Drive, St. Louis, MO 63130-4899. Position will remain open until filled. Initial review of applications will begin January 15, 1990. Employment eligibility verification required upon hire. Washington University is an equal opportunity, affirmative action employer.

**COLLECTION DEVELOPMENT LIBRARIAN-MUSIC** (Instructor, tenure-track), Sam Houston State University. Reporting to the Head, Collection Services, the position will be responsible for collection development, including the selection of materials, evaluation of collections, and collection assessment in several subject areas including music; will assist with the cataloging of music scores, sound recordings, monographs, and serials; will oversee the general reference desk some evenings and weekends. Required: ALA-accredited MLS and a background in music preferred, second master's in a subject field required for tenure. Salary \$19,000 for a 9-month, tenure-track position. Send letter of application, resume, and names, addresses, and telephone numbers of three references to: Jaspyn Sanford, Head, Collection Services, Newton Gresham Library, **Sam Houston State University**, Huntsville, TX 77341, by January 30, 1990. SHSU is an EEO and Affirmative Action Employer.

**DEAN**, School of Library and Information Science. Indiana University invites applications and nominations for the position of Dean of the School of Library and Information Science. The school offers three degree programs: the Master of Library Science, the Specialist, and the Doctor of Philosophy. The School also offers seven dual master's degree programs and three specializations. It is one of the largest



schools in the country with a master's enrollment of over 370 (FTE of 230) and a doctoral enrollment of over 60. It has a full-time faculty of 16. The school has a large extended education program, offering courses at eight locations away from the Bloomington campus. The position will be available September 1, 1990. The Dean is the chief executive officer of the School and reports to the Chancellor of the Bloomington campus of the University. The Dean provides academic leadership, articulates the mission of the School, facilitates the conduct of research, and maintains a strong funding base. The position is a tenured academic appointment. An applicant for this position should possess leadership qualities, an ability to foster collegiality in a faculty, and an ability and desire to be an energetic advocate for the School within the University community and the profession on a local, state, and national level. The applicant should also have an extensive knowledge of library and information science education and a record of sustained, productive scholarship in library and information science. Competitive salary beginning at \$70,000. Bloomington is located in scenic southern Indiana and provides superb opportunities for culture and leisure activity. Send letter of application and detailed curriculum vitae to: George W. Whitbeck, Chair, SLIS Dean Search Committee, School of Library and Information Science, **Indiana University**, Bloomington, IN 47405. Applications will be reviewed beginning January 20, 1990, and the process will continue until the position is filled. Indiana University is an affirmative action and equal opportunity employer. Women and minority candidates are encouraged to apply.

**HEAD, COLLECTION MANAGEMENT.** The Milbank Memorial Library of Teachers College, Columbia University is seeking an innovative manager to develop the library's collections. The library contains the largest and richest collection of materials on the educating, psychological, and health service professions. Materials are collected in all formats (print, archival, nonprint, and computer-based). Responsibilities include: collection assessment, initiating and coordinating implementation of collection policies, working with faculty and librarians in collection development activities; providing effective access to research resources through planning and budget, evaluation and analysis, policies and procedures, outreach programs, and use and user studies. Qualifications: MLS from an ALA-accredited school; graduate degree desirable, preferably in education or behavioral sciences; minimum 3 years relevant experience, preferably in an academic library setting; excellent oral/written communication skills; organizational, analytical, quantitative skills. Salary: minimum \$28,144. Excellent fringe benefits including BC/BS, major medical, dental and vision plans, TIAA/CREF retirement plan, tuition exemption, 13 paid holidays and 24 vacation days. Send your resume including the names and addresses of three references to: Maureen Horgan, Planning Coordinator, Box 307, The Milbank Memorial Library, **Columbia University Teachers College**, 525 West 120th Street, New York, NY 10027. Teachers College is an equal opportunity, affirmative action employer.

**HEAD, TEXTILES LIBRARY.** The North Carolina State University Libraries invites applications and nominations for the position of Head, Textiles Library. Organized in 1949, the Burlington Textiles Library is one of the world's leading textiles research libraries. With a staff of two librarians, two library assistants, and two FTE student assistants, the library serves a faculty of 54 and a student body of over 750. The Textiles Library will occupy a new 12,000 square foot facility in 1990 when the College of Textiles moves to the new research campus. Responsibilities: Under the direction of the Assistant Director for Public Services, has administrative responsibility for the Burlington Textiles Library. Plans and develops programs in collection management and public services in support of one of the world's leading textiles programs. Provides dynamic leadership in planning and implementing services that incorporate new technology in meeting textiles information

needs. Participates in College of Textiles building project that features a new textiles library opening in 1990. Is responsible for planning, budget, personnel, and facilities management. Serves as a member of the Libraries' middle management group, participates in the Libraries' planning activities, and is expected to be active professionally. Qualifications: Required: MLS degree from an ALA-accredited library school. Substantial experience in a special or academic research library. Subject degree or experience in a science/engineering library. Substantive experience with online searching in chemistry and other textile-related subjects. Effective interpersonal skills and some administrative and supervisory experience necessary. Preferred: Experience with the application of technology to the delivery of library services. Knowledge of microcomputer applications. North Carolina State University is located in Raleigh within the Research Triangle. This region of North Carolina contains one of the nations' premier concentrations of academic, corporate, and public research. The area offers outstanding opportunities for professional growth and an exceptional quality of life. Salary range: \$31,000-\$38,000. Librarians at NCSU have academic status without tenure or faculty rank. Benefits include: 24 days vacation, health insurance, state retirement and disability. Additional dental, life, and legal plans are available. Tuition waiver program for all 16 campuses of the University of North Carolina available. To apply: The position is available as of January 2, 1990. Applications are being reviewed and the process will continue until the position is filled. Interested candidates should send a resume and the names and addresses of three current, confidential references to: Chair, Textiles Search Committee, Office of Personnel Services, Box 7111, **North Carolina State University** Libraries, Raleigh, NC 27695-7111. AA/EOE.

**INFORMATION/REFERENCE LIBRARIAN**, Access Services Department. Search Extended. Librarian I (full year, full-time library continuing employment system). Responsible for general reference services including nights and weekends, and bibliographic instruction. Will also coordinate the database searching program within Information/Reference. Required: MLS degree from ALA-accredited institution, ability to communicate effectively both orally and in writing, and familiarity with online searching bibliographic databases. Minimum salary \$24,000. Screening will commence January 3, 1990. Applications received by then will receive priority consideration. Send resume, including names and addresses of three current references to: Clifford H. Haka, Head, Access Services, **Michigan State University** Libraries, East Lansing, MI 48824.

**MICROCOMPUTER SPECIALIST**. The Atkins Library of the University of North Carolina at Charlotte seeks an individual who, under the direction of the Associate Director of the Library, will have the following responsibilities: Serve as the first responder to microcomputer hardware or software problems; assist in the development of microcomputer software applications for the library; provide staff training for various types of microcomputer hardware and software; maintain the library's microcomputer software and hardware. The Atkins library is noted for its application of technology. It uses the VTLS System for its online catalog and circulation control. The Innovacq System is used for the acquisition of materials and serials check-in. More than 12 CD-Rom products are used in Reference and other areas of the library. Over 50 microcomputers are in use throughout the library, many of which are linked through a local area network. A minimum of one year of experience working with MS DOS microcomputers is required. Experience with Apple II and Macintosh microcomputers highly desirable. Familiarity with OCLC-MARC record formats and online bibliographic search services is necessary. Knowledge of standard word processing, spreadsheet, and data base management software is required together with knowledge of an upper-level programming language. Experience training people in the use of computers is highly desirable. Strong interpersonal and communication skills are a necessity. A master's degree

is required. All other qualifications being equal, preference will be given to candidates who have a master's degree in library science from a program accredited by the American Library Association. Twelve-month contract. Minimum salary \$24,000. State mandated benefits. Send resume and the names of three references by February 1, 1990, to: Microcomputer Specialist Search Committee, c/o Carole McIver, Administrative Services Librarian, Atkins Library, The **University of North Carolina**, Charlotte, NC 28223. AA/EEO.

**SERIALS CATALOGER.** Duties: Responsible for original/shared cataloging and classification of serials and serial analytics in all subject areas and all languages in both book and non-book format. Provides reference service in the Current Periodicals/Microforms area. Some evening work required. Reports to Head, Serials Department and supervises classified staff and student assistants. This position is governed by the University's policies for research or creative achievement and professional service as outlined by the *Faculty Handbook*. Qualifications: Required: MLS from ALA-accredited library school; bibliographic knowledge of foreign languages; evidence of research and publication. Desirable: Cataloging experience in an automated system (RLIN, OCLC, etc.); knowledge of LC classification and subject headings, AACR2 and MARC formats; bibliographic knowledge of Russian language; demonstrated supervisory ability; second master's degree. Screening Date: January 15, 1990. Search will remain open until filled. Salary: \$28,966 (minimum). Benefits: TIAA/CREF; State Retirement System; comprehensive medical protection; 21 days vacation; University holidays; generous sick leave. University Libraries: A member of the Research Libraries Group and ARL, the University Library consists of a main library and six branches. The collection contains more than 2.2 million volumes, 17,000 periodical subscriptions, and three outstanding special collections in history of science, western history, and business history. A major expansion of the main library was completed in May 1982, doubling the size of library facilities. The Libraries possess an LS2 automated circulation system and is involved in the implementation of NOTIS. Employment: Librarians have faculty status, privileges, responsibilities, rank of assistant professor or above, and are eligible for tenure. Application: Send letter of application with resume and the names of three references including current supervisor to: Donald C. Hudson, Manager, Administrative Services, University Libraries, **University of Oklahoma**, Norman, OK 73019. University of Oklahoma is an equal opportunity, affirmative action employer.

**SOCIAL SCIENCES LIBRARIAN.** Reports to head of Reference and Research Services Unit; provides reference service in a centralized reference unit; performs online literature searches; provides collection development, bibliographic instruction and faculty liaison in the social sciences, primarily Anthropology/Social Work, Geography, Political Science, Women's Studies. Required: ALA-accredited MLS; online literature searching experience; initiative; flexibility; excellent interpersonal and verbal/written communication skills. Preferred: experience with library microcomputer applications; subject background in one or more of the above fields; academic library experience; experience in collection development. Salary: \$20,500 minimum for 12-month appoint. A higher salary can be negotiated depending upon qualifications and experience. Librarians at KSU have academic rank and are eligible for tenure, sabbatical leaves and other research support. Vacation of 22 working days. Blue Cross/Blue Shield and choice of retirement plans. Kansas State University, founded in 1863 and one of the nation's oldest land-grant universities, is located in Manhattan, a community of 45,000 in the rolling Flint Hills. The University has 1,500 full-time faculty and an enrollment of over 20,000. KSU Libraries contain over 1.1 million cataloged volumes and have a materials budget in excess of 2.0 million. Position available January 15, 1990. Deadline for application: December 30, 1989. Send letter of application; resume; names, addresses and

phone numbers of three relevant references to: Jean McDonald, Administrative Services, **Kansas State University** Libraries, Manhattan, KS 66506. KSU is an equal opportunity, affirmative action employer.

**SOCIAL SCIENCES REFERENCE LIBRARIAN**, The University of Oklahoma. Duties: Under the general direction of the Head of Reference, this position provides reference and bibliographic service in the social sciences (specifically, sociology, social work, human relations, women's studies, education, physical education, psychology, and human development); provides general reference service at the Library's main reference desk; participates in collection development activities in the above subject areas; performs online bibliographic searches; and participates in library instruction including general tours and specific subject-oriented presentations. This position is governed by the University's policies for research or creative achievement and professional service as outlined by the *Faculty Handbook*. Qualifications: Required: MLS from ALA-accredited library school; second master's degree in a social sciences discipline or equivalent professional library experience; knowledge of database searching and library instruction concepts and methods; evidence of research and publication. Desirable: Strong interpersonal and communication skills; working knowledge of one or more modern European languages; knowledge of or experience with a major bibliographic utility. Screening Date: January 15, 1990. Search will remain open until filled. Salary: \$28,966 (minimum). Benefits: TIAA/CREF; State Retirement System; comprehensive medical protection; 21 days vacation; University holidays; generous sick leave. University Libraries: A member of the Research Libraries Group and ARL, the University Library consists of a main library and six branches. The collection contains more than 2.2 million volumes, 16,000 periodical subscriptions, and three outstanding special collections in history of science, western history, and business history. A major expansion of the main library was completed in May 1982, doubling the size of library facilities. The Libraries currently operates a LS2 automated circulation system and is developing the NOTIS library system. Employment: Librarians have faculty status, privileges, responsibilities, rank of assistant professor or above, and are eligible for tenure. Application: Send letter of application with resume and the names of three references including current supervisor to: Donald C. Hudson, Manager, Administrative Services, University Libraries, **University of Oklahoma**, Norman, OK 73019. University of Oklahoma is an equal opportunity, affirmative action employer.



“When you can measure what you are speaking about, and express it in numbers, you know something about it.”

*William Thomson, Lord Kelvin*

### **ACRL University Library Statistics 1987-88**

*compiled by Robert E. Molyneux*

Reports statistics on collections, personnel, and expenditures for 100 non-ARL university libraries. "Decision makers need valid and reliable data. The title provides such data for academic libraries," *Library Journal* said of the last edition.

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1989. ISBN: 0-8389-7310-8. \$59.95; ACRL member \$47.95.

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A photograph of two cats, one white with dark spots and one black and white, sitting on a light blue carpeted floor in a library aisle. They are surrounded by tall wooden bookshelves filled with books of various colors.

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# Omnigraphics

## REFERENCE PUBLICATIONS

### **Government Assistance Almanac, 1989-90:**

*The Guide to All Federal Financial and Other Domestic Programs*

Edited by J. Robert Dumouchel.  
Third edition. 749 pages.  
Summary tables. Index. 1989.  
Standing Order available. \$55

Revised. Enlarged. An invaluable guide to over 1,115 government assistance programs. Contains 4,000 addresses and phone numbers. Includes information about government loans with and without interest; fellowships, scholarships, living stipends; how-to-apply for assistance; and much more. Master index features 130 two-column pages.

### **Privatization:**

*A Sourcebook.*

Edited by John Sherrod. Approximately 500 pages per volume. Standing Order available. Per volume: \$75

Contains reports, surveys, and other selected materials on trends, projects, and practices of government, trade and professional societies, foundations, and other public and private groups.

Volume 1 concentrates on privatization of libraries, especially those associated with government agencies. Future volumes, in preparation, will deal with privatization on the international level and in foreign countries.

### **THE DEVELOPMENT DIRECTORY 1990:**

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