

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). If the second falls on a weekend, the deadline is the following Monday. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.25 per line for ACRL members, \$6.60 for others. Late job notices are \$12.60 per line for members, \$14.70 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$15 will be charged for ads taken over the phone (except late job notices or display ads). Ads may also be sent by FAX machine, (312) 440-9374, or by ALANET (ALA0306).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

POSITIONS OPEN

ACQUISITIONS LIBRARIAN, Albert R. Mann Library, Cornell University Library. The Albert R. Mann Library at Cornell University supports the programs of the Colleges of Agriculture & Life Sciences, and Human Ecology. It houses a collection of 550,000 volumes and 9,600 current serial titles, and is considered to be the premier agricultural and life sciences library within an academic institution in the United States. The acquisitions unit is responsible for processing monographs, serials and government publications for the Albert R. Mann Library. Responsibilities: Under general direction of the Head of Technical Services, the Acquisitions Librarian manages the ordering and receipt of material in both electronic and print formats; provides leadership in the organization of the unit and coordinates RLIN and NOTIS acquisitions procedures with other processing centers on the Cornell campus. Administrative duties include supervising 6.5 support personnel and several student assistants, formulating policies and procedures, vendor relations, and working closely with other units in the library to ensure high-quality public service. Qualifications: MLS from ALA-accredited library school; demonstrated interest or experience in acquisitions, serials, automated systems, or government publishing; excellent communication skills; supervisory abilities; and some foreign language skills. Interest in innovation and professional development is required. Salary: \$26,000 depending on rank, qualifications, and experience. Apply to: Please send cover letter, resume and list of three references to: Ann Dyckman, Personnel Director, **Cornell University** Library, 201 Olin Library, Ithaca, NY 14853-5301. Applications requested by September 15, 1988, but accepted until position is filled. Cornell University is an equal opportunity, affirmative action employer.

ACQUISITIONS LIBRARIAN, Librarian III, \$30,992-\$44,054. Responsible for purchasing all library materials and supplies which include budget monitoring, automation planning, staff development, contract monitoring and serials coordination. Requires 3 years of professional level experience in library work with at least 1 year of experience at the Librarian II level, 1 year of experience in acquisitions or book trade outside of library work and 1 year of supervisory experience. To request application, call (602)262-6277 or write: **City of Phoenix**, Personnel Department, 135 North 2nd Avenue, Phoenix, AZ 85003. AA/EEO/H Employer.

EDUCATIONAL OPPORTUNITY



The School of Library and Information Science at INDIANA UNIVERSITY

IS SEEKING APPLICATIONS FROM STUDENTS WHO DESIRE ACADEMIC FELLOWSHIPS FOR THE PURPOSE OF COMPLETING THE DOCTOR OF PHILOSOPHY DEGREE

Scholarships will be awarded to students who have exceptional academic credentials, and who demonstrate interest and expertise in one of the following areas of research and/or practice:

- * Administration of Information Networks;
- * Information Services to Handicapped Youth;
- * Innovations in Information Use by Youth in School or Public Library settings.

Applicants should seek additional information concerning admission requirements as soon as possible. Applications should be completed for committee review by October 31, 1988. Recipients of the scholarships may be expected to begin coursework in January 1989. Applicants should hold the MLS from an ALA-accredited program and have a graduate 3.5 GPA. GRE scores will be required. Indiana University supports one of the highest ranking and largest Ph.D. programs in Library and Information Science in the nation. Fellowship funding is provided through HEA II-B Library Career Training Program, U.S. Department of Education. Contact: Daniel Callison, Coordinator of the Doctoral Program, SLIS 011, Indiana University, Bloomington, IN 47405.

ASSISTANT ARCHIVIST FOR RECORDS MANAGEMENT AND PLANNING. Under the general supervision of the Head of the Department of Archives and Manuscripts, is responsible for the coordination and direction of the university's records management program; for the coordination and facilitation of the departmental strategic plan, including related planning and policy activities and projects; and for the coordination of other departmental planning. Serves on departmental reference desks as assigned. Required Qualifications: ALA-accredited MLS degree (or, Master's degree in History, Business Administration or a related discipline and formal coursework at the graduate level in archival administration or records management); experience in archival administration or records management; ability to work effectively with library and university staff, students and faculty and to contribute to the management of the Department of Archives and Manuscripts; strong oral and written communication skills. Preferred: Records management experience, particularly in the creation and implementation of records retention/disposal schedules; ALA-accredited MLS degree; some experience in or knowledge of strategic planning and administrative support in a library or archival setting; reference experience; some experience with the use of computers in an administrative and/or library setting. Salary minimum: \$19,500. Application Deadline: Recruitment will remain open until the position is filled. To ensure consideration, applications should be received by September 30, 1988. Send letter of application which addresses all of the qualifications listed above, a current resume, and the names, addresses and telephone numbers of four recent references to: Constance Corey, Associate Dean of University Libraries, Hayden Library, **Arizona State University**,

ASSISTANT DEAN OF LIBRARIES



Wayne State University

This position orchestrates library support to instructional, academic, and research programs of Wayne State University. Primary areas of competence are administrative skills, planning and organizing, budget formulation, and policy development. The incumbent of this position participates in the overall administration of the WSU Library System, with line administrative assignments in the full range of technical services area, including collection development.

WSU Libraries have an integrated library automation system. WSU is also the host institution to a metropolitan area based computerized library network (DALNET).

WSU is a major urban research institution located in an attractive setting of the Cultural Center of Detroit. Its libraries enjoy a forward looking and dynamic environment, with a high level of campus support.

Qualifications: ALA-accredited MLS required, additional degrees may be an asset. Increasingly complex and responsible administrative experience, which includes creative library problem solving in an automated environment, particularly in technical services area is desired.

Candidate must demonstrate a thorough understanding of the instructional and research needs of students, faculty, and researchers. Must be able to administer timely and effective services, access to collections and information. Candidate must be able to work effectively, at a high energy level, as a member of the senior management team in a major research library and should be able to demonstrate a record of professional leadership in the profession. Salary \$51,000, negotiable.

WSU offers excellent fringe benefits, relocation assistance and tuition assistance.

Position is open immediately. Applications will be accepted until position is filled. Please send resume for a confidential expression of your interest to:

Peter Spyers-Duran
Dean of University Libraries and Library Science
134 Purdy Library
Wayne State University
Detroit, MI 48202
(313)577-4020

Wayne State University is an Equal Opportunity, Affirmative Action employer.

Salary guide

Listed below are the minimum starting salary figures recommended by 16 state library associations for professional library posts in these states. Job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1987, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Services.

Connecticut	\$20,500
Indiana	varies*
Iowa	\$18,000
Kansas	\$23,000
Louisiana	\$20,000
Maine	varies*
Massachusetts	\$20,000
New Hampshire	\$17,500
New Jersey	\$20,350
New York	varies*
North Carolina	\$19,836
Ohio	\$20,024
Pennsylvania	\$18,000
Rhode Island	\$20,000
Vermont	\$18,500
West Virginia	\$20,000

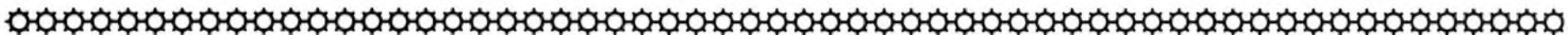
*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

Tempe, AZ 85287-1006. ASU is an affirmative action, equal opportunity employer.

ASSISTANT BIOLOGY LIBRARIAN, University of Illinois Library at Urbana-Champaign (Search Re-opened). A faculty position. Under the direction of the Biology Librarian, the Assistant Biology Librarian coordinates reference and online searching services; is responsible for bibliographic instruction; supervision of some support staff, and some original cataloging; and works closely with the Biology Librarian in the areas of planning, collection development, and in-house automation projects. Qualifications: Required: MLS from ALA school, or its equivalent; at least one year of professional or preprofessional academic/research library experience; knowledge of the life sciences literature gained either from extensive coursework or professional library experience; experience in online searching; and

evidence of research orientation and ability to meet university requirements for promotion and tenure. Preferred: Experience in reference or bibliographic instruction; familiarity with standard personal computer packages, such as word processors, database management systems, or spreadsheets. Desired: Supervisory experience; cataloging experience. Salary, \$20,000 upward, Assistant Professor level. Send letter of application with complete resume, and the names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, **University of Illinois** Library at Urbana-Champaign, 127 Library, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-8169. Application/nomination deadline is extended to October 15, 1988. AA/EEO Employer.

ASSISTANT DIRECTOR, Automated Systems. Serves as Assistant Director of the CSU Pomona campus library. Provides the Director



ASSISTANT UNIVERSITY LIBRARIAN FOR COLLECTION MANAGEMENT

University of Iowa Libraries, Iowa City, Iowa

The University of Iowa Libraries seeks candidates for this senior administrative position to assume responsibility for collection development, preservation, the special collections department, and participate as a member of the administrative team in the overall administration of the university libraries. The AUL for collection management is central in collection policy development, allocation of materials budget, selection decisions by main library and departmental library selectors. The AUL directs the activities of over 30 librarians, including 3 full-time bibliographers involved in collection development through a subject team organization (art and humanities, social sciences, sciences, and international) and chairs the collection management advisory committee. The special collections department is part of the collection management division as is the preservation program. Related to these administrative responsibilities the incumbent will work on developing preservation grant proposals, work with special donors and programs, and contribute to the library's varied development activities. The person also represents the libraries on regional and national committees that focus on developing and implementing cooperative collection development and preservation programs. The AUL works closely with faculty to maintain a dialog regarding faculty meets and satisfaction, and issues related to publishing costs and resource sharing.

University Libraries: The Libraries consist of the main library and 11 departmental libraries including the Health Sciences Library. The collections exceed 2.8 million volumes; the library ranks 27th among members of the Association of Research Libraries. The Libraries is a member since 1979 of the Research Libraries Group, the Committee on Interinstitutional Cooperation (CIC—the Big Ten plus the University of Chicago) and the Center for Research Libraries (CRL). OASIS, the online catalog, is available and contains over 800,000 records including those of the Law Library; implementation of the acquisitions component will occur during 1988–89.

Qualifications: Substantial collection management experience in a research library; in-depth knowledge of current issues in collection development, acquisitions and preservation; strong management, communication and leadership abilities; active contributor to the research library profession; ALA-accredited graduate library degree preferred; advanced subject degree highly desirable.

Appointment is expected at the Librarian IV rank, appointment salary in the range of \$40,000–\$50,000, depending on experience. Comprehensive fringe benefits offered.

University: The college of Liberal Arts is the core of the university, with 7 schools and more than 50 departments and programs. There also are professional colleges of Business Administration, Dentistry, Education, Engineering, Law, Medicine, Nursing, Pharmacy, and the Graduate College. A faculty of approximately 1,600 serves 29,000 students, 9,000 of whom are in graduate programs.

Iowa City: Iowa City, located on the Iowa River, is a community with excellent educational, recreational, and cultural advantages.

Application Procedure: Review of applications will begin **October 15, 1988**. Qualified individuals should submit a letter of application; vitae information; and the names, addresses, and telephone numbers of 3 references to:

William Sayre
Assistant University Librarian for Administrative Services
The University of Iowa Libraries
Iowa City, IA 52242.

The University of Iowa is an equal opportunity, affirmative action employer.



with technical and administrative support in automated systems. Works closely with the Director and the Library Department Heads on local needs assessment, planning, development, and implementation of micro-, mini-, and mainframe-based systems in support of library functions and programs. Carries out assignments in accordance with established priorities as determined by the Director and the Library administrative team. Participates in overall Library planning, budget preparation and the formulation of Library policies. Recommends new programs and procedures as appropriate. Has administrative responsibility for the overall operations of the Library services and facilities in the absence of the Director and assumes other duties as assigned by the Library Director. Salary: Commensurate with qualifications and experience. Required: 1) ALA-accredited MLS degree or MS in computer/information science from an ALA-accredited library program; 2) three years post-MLS experience in library automation (or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired). Request detailed job description, position announcement and application form by sending a letter of inquiry and complete resume to: Search Committee, **California State Polytechnic University**, University Library, 3801 West Temple Avenue, Pomona, CA 91768. A completed application form must be postmarked by October 28, 1988. EEO/AA/Title IX, Section 504 Employer. Employment at Cal Poly Pomona is subject to federal laws that require you to present to the University documents which verify your identity and your legal rights to work in the United States.

ASSISTANT DIRECTOR OF EDUCATIONAL SUPPORT SERVICES, Montgomery College. Montgomery College, a comprehensive Community College with campuses in Takoma Park, Rockville and Germantown, Md., is seeking candidates for the position of Assistant Director of Educational Support Services for the Takoma Park Campus. This position reports directly to the College Director of Educational Support Services and is responsible for the administration of all aspects of the Campus's Educational Support Services unit, including library and educational media resources and services and other related areas. Responsibilities also include planning, managing, and evaluating the resources, services, program facilities, budget and personnel of the campus unit. A Master's degree in library science or educational media is required. At least three years of progressively responsible managerial experience in a library/learning resources environment is also required. Community College/higher education library and/or learning resources administrative experience desirable. Strong management and communication skills are essential. Knowledge of the application and use of automated library services, alternative learning strategies, and educational technology support systems is desired. The starting salary range for this position is \$40,165 to \$50,211. Benefits are excellent. Resumes must be received in the Personnel Office no later than September 22, 1988. Women and minority candidates are encouraged to apply. Send resume with above position title noted to: **Montgomery College**, Personnel Office, College Administrative Center, 900 Hungerford Drive, Rockville, MD 20850. An EO/AA/Title IX Employer.

Director of Instructional and Research Services

The Stanford University Libraries seek an exceptional librarian to provide leadership and coherence for our instructional and research service units. Must have excellent management and communication skills to promote library services, resources and programs to the Stanford community. Must work effectively and collaboratively with the Directors of the Stanford University Libraries to develop and coordinate programs, assure consistency of goals and provide direction and long-range planning. Will work closely with administrators and faculty to define appropriate user programs and to facilitate communication of library objectives, programs and needs. Will integrate users services with other University offices and libraries and with UC Berkeley.

Requires knowledge of nature and resource needs of academic programs in a research university and library's role in support of such programs. Demonstrated knowledge of research library operations. Proven leadership ability in an academic library. Skill in dealing with cultural and racial diversity. Proven ability to recruit, hire and develop a diverse workforce and provide leadership to staff on multicultural relations. Understanding of new technologies supporting instruction and research, and of budget administration. MLS or equivalent in theory and practice. Experience in teaching at college/university level; doctorate or other advanced degree desirable.

Rank of Associate Director (minimum salary \$60,000). To receive priority consideration, send letter of application, resume and names and addresses of 3 professional references by October 1, 1988 to **David C. Weber, Director, Stanford University Libraries, Stanford, CA 94305-6004. Cite #329-CRL on all correspondence.** EEO/AEE.



Stanford University

ASSISTANT RESEARCH LIBRARIAN. Amgen is a dynamic and growing organization producing products for human health care through applied biotechnology. We now have an excellent opportunity for a librarian interested in being a part of our rapidly expanding library. The position involves a wide variety of responsibilities, most important being reference and online searching skills. Additional responsibilities will also include some cataloging and indexing. Qualified candidates must have an MLS from an ALA-accredited institution as well as a BS or BA in the life sciences or chemistry. Experience in reference and online searching in chemical, clinical and life sciences databases is essential. Experience with technical services, library automation, and subject-related reference is highly desirable. Salary range is \$23,000-\$28,000 depending on qualifications. Amgen offers a challenging and stimulating work environment as well as an excellent compensation and benefits package. Our location, about an hour northwest of Los Angeles, offers the best in Southern California living. Qualified candidates should send a resume including references, in confidence to **Amgen, Inc.**, Recruitment Department #326, 1900 Oak Terrace Lane, Thousand Oaks, CA 91320. Equal Opportunity Employer.

ASSISTANT UNIVERSITY LIBRARIAN FOR ACCESS SERVICES, Michel Orradre Library, Santa Clara University. Manages division responsible for following operations: cataloging; end processing; circulation; course reserve; stack maintenance; periodicals; and microforms. Directly supervises three non-exempt and academic staff; has general supervisory responsibility for eleven (10.5 FTE) staff plus student assistants. Serves as member of Library's "man-

agement team." May have responsibility for limited reference and/or collection development, depending upon background and experience. Required: MLS or equivalent degree from ALA-accredited program; minimum 5 years professional library experience; at least 3 years experience as supervisor, manager or unit head in library or other information services environment; prior experience with automated systems; excellent communication skills; ability to motivate staff; commitment to staff development; well-developed planning and organizational skills. Preferred: experience in an academic library; knowledge of OCLC. Desirable: prior experience in reference and/or collection development; knowledge of at least one modern foreign language. Initial appointment at rank of Associate Librarian. 1988/89 salary range approximately \$28,000-\$40,000. Apply by October 31, 1988, to: Elizabeth M. Salzer, University Librarian, Michel Orradre Library, **Santa Clara University**, Santa Clara, CA 95053. Santa Clara is an AA/EO employer.

BRANCH LIBRARIAN. University of Georgia Libraries, Coastal Plain Experiment Station, Tifton, Georgia. (Salary minimum \$30,000). Duties: The Branch Librarian at the Coastal Plain Experiment Station is programmatically responsible to the Assistant Director for Branches at the University of Georgia Libraries and is a member of the Libraries Faculty. Operationally the Branch Librarian reports to the Resident Director of the Experiment Station. Specific duties include: providing reference and circulation services; maintaining effective working relationships with Libraries Faculty, patrons, the Library Committee of the Experiment Station, and other Branch Libraries; supervising one library assistant; conducting on-

ASSOCIATE DIRECTOR OF LIBRARIES FOR INFORMATION ACCESS AND SYSTEMS

Texas Tech University

Responsibilities: Under the general direction of the Director of Libraries responsible for the day-to-day activities associated with providing library services and information to the university community. Participates in the overall management, policy formulation, and planning for the libraries. Provides leadership in implementing and evaluating services in a collegial, dynamic environment. Recruits, supervises and evaluates heads of major service units. Develops budget requests and interprets library policies to the academic community. Responsible for all library functional areas with the exception of Special Collections, Development, and Administrative Services. Serves as Liaison Coordinator.

Requirements: ALA-accredited Master of Library Science. Second Master's or higher degree required. Minimum of five years experience in an academic library. Record of increasing administrative responsibility. Proven record of successful management and motivation of personnel. Experience in both public and processing areas of academic libraries. A record of professional involvement on the state and national level. Commitment to the use of technology in the provision of information and library services. Excellent oral and written communication skills.

Salary and benefits: Minimum \$40,000 for a 12 month appointment. Excellent benefits package; 88% of employee portion of Social Security paid for first \$16,500 of salary; choice of retirement programs, including TIAA-CREF; no state or local income tax.

General Information: Texas Tech, one of five comprehensive state universities in Texas, has an enrollment of 24,000. It is located in Lubbock, Texas, a cultural and commercial center for the area with a metropolitan population of 225,000. The library has 1.1 million volumes and a materials budget of \$1.7 million. Planning for an online catalog is underway.

Application: Applications will be accepted until the position is filled. Position available September 1988. Send letter of application, resume, a one page statement of leadership philosophy, and names of three references to:

E. Dale Cluff
Director of Libraries
Texas Tech University
Lubbock, TX 79409

Direct inquiries about the position to Gisela Webb, Assistant Director of Libraries for Administrative Services; (806)742-2258.

Texas Tech is an affirmative action, equal opportunity employer.

line database searches; and verifying data for interlibrary loan requests. The Branch Librarian serves 140 university and U.S. Department of Agriculture scientists and extension specialists and is responsible for a collection of over 16,000 volumes. Qualifications: Required: ALA-accredited MLS; experience in an academic or special library; effective oral and written communication skills; ability to establish and maintain effective working relationships. Preferred: experience with current periodicals and/or interlibrary loan; familiarity with either DIALOG or BRS; background in the sciences or agriculture; flexibility in planning and implementing library programs; knowledge of the principles of bibliographic control; supervisory experience. Desired: practical experience with microcomputers. Application Procedure: send letter of application by October 14, 1988, including resume and names of three references to: George H. Libbey, Assistant Director for Administrative Services, **University of Georgia Libraries**, Athens, GA 30602. This position will be filled only if suitable applicants are found. An Equal Opportunity, Affirmative Action Institution.

BRANCH LIBRARIAN. University of Georgia Libraries, Georgia Experiment Station, Griffin, Georgia. (Salary minimum \$30,000). Duties: The Branch Librarian at the Georgia Station is programmatically responsible to the Assistant Director for Branches at the University of Georgia Libraries and is a member of the Libraries Faculty. Operationally the Branch Librarian reports to the Resident Director of the Station. Griffin, Georgia, is approximately 30 miles south of Atlanta. Specific duties include: providing reference and circulation services;

planning and development of library services and facilities; maintaining effective working relationships with Libraries Faculty, patrons, the Library Committee of the Experiment Station, and other Branch Libraries; supervising one library assistant; conducting online database searches; and verifying data for interlibrary loan requests. The Branch Librarian serves 230 university faculty and U.S. Department of Agriculture scientists and extension specialists, and is responsible for a collection of over 35,000 volumes and 300 journal subscriptions. Qualifications: Required: ALA-accredited MLS; experience in an academic or special library; effective oral and written communication skills; ability to establish and maintain effective working relationships. Preferred: experience with current periodicals and/or interlibrary loan; familiarity with either DIALOG or BRS; background in the sciences or agriculture; flexibility in planning and implementing library programs; knowledge of the principles of bibliographic control; supervisory experience. Desired: practical experience with microcomputers. Application Procedure: send letter of application by October 14, 1988, including resume and names of three references to: George H. Libbey, Assistant Director for Administrative Services, **University of Georgia Libraries**, Athens, GA 30602. This position will be filled only if suitable applicants are found. An Equal Opportunity, Affirmative Action Institution.

CATALOG/AUTOMATION LIBRARIAN (10 month). Duties: Oversee OCLC operations for a library of 160,000 items; handle editing and original cataloging; supervise retrocon project, authority control work, and catalog maintenance. Assess library's automation needs

ASSOCIATE UNIVERSITY LIBRARIAN FOR COLLECTION DEVELOPMENT AND MANAGEMENT

Rutgers University

Rutgers University Libraries invites applications and nominations for the position of Associate University Librarian for Collection Development and Management. This position reports to the University Librarian and is a member of her senior management team.

The Associate University Librarian is responsible for providing leadership for all collection development and management activities of the Libraries and to develop the Libraries' collections into a unified systemwide resource in support of University academic and research programs. The position is responsible for a collection budget of \$5.5 million and will develop plans and budgets for traditional print and non-print resources and electronic forms of information. Also responsible for the book storage facility and preservation planning and program. Oversees collection development activities of 54 part-time bibliographers and selectors. Works with selectors to enhance their skills and to maintain communication with faculty. Develops collection development policies, chairs the Standing Advisory Committee on Collection Development. Maintains liaison with collection development officers, locally, regionally and nationally and within the Research Libraries Group.

Qualifications: MLS from an accredited library school, advanced degree preferred, significant experience and knowledge of collection development in academic libraries at research universities, should be eligible for tenured librarian status. Superior interpersonal and communication skills are required. Rutgers University has an enrollment of 48,000 on three major campuses in New Brunswick, Camden and Newark. The University Libraries number 18 and rank among the top 25 research libraries in North America. The Libraries are expanding both physical facilities and the quantity and quality of library holdings with commensurate increases in materials budgets planned over the next decade.

Salary: Competitive and negotiable with a minimum of \$60,000.

Please send nominations and applications no later than **November 1, 1988**, to:

**Sandra Troy (APP. 140)
Library Personnel Officer
Rutgers University Libraries
169 College Avenue
New Brunswick, NJ 08903**

THE STATE UNIVERSITY OF NEW JERSEY
RUTGERS

Equal Opportunity, Affirmative Action Employer.

(goal is an integrated system), and coordinate ground work toward that goal. Coordinate microcomputer services in the library. Light reference duties. Required: MLS degree (ALA); knowledge of OCLC, AACR2 and LC, two years experience with computers. Desired: Good written and oral communication skills, experience with an automated library system. Salary: Minimum \$16,500 for a 10 month contract. Send letter, resume, and 3 recent references to Bob Gullo, Director, **St. John Fisher College** Library, 3690 East Avenue, Rochester, NY 14618, by October 15, 1988.

CATALOG LIBRARIAN, Central State University, Ohio. Principal cataloger of monographs, musical scores and AV formats, using OCLC, AACR2 and LC classification. Performs some original cataloging, maintains subject and shelflist catalogs, statistics, and assists in the development of future short- and long-term activities. Provides reference service on an assigned basis. Evening and weekend work required. Qualifications: MLS from ALA-accredited library school, cataloging experience with monographs, serials, non-print materials in an academic library; knowledge of AACR2, ALA filing rules, LC classification, MARC formats, LC subject headings. Working knowledge of German or French. Some knowledge of library automation systems desirable. Faculty rank, status, good benefits. Salary: \$24,000-\$26,000/ten months. Library collection: 160,000 volumes plus 275,000 microforms. State-assisted historically black institution with an integrated student body of 3,000, located 20 miles east of Dayton. Member OCLC and OHIONET. Position available November 1, 1988, or earlier. Send letter of application, resume, and at least three letters of reference to: George T. Johnson, Library Director, **Central State University**, Wilberforce, OH 45384. AA/EOE.

CATALOG LIBRARIAN. Performs original and adaptive cataloging according to AACR2, OCLC, and LC standards; creates and maintains records in card and online files; participates in formulating cataloging policies and procedures; assists with training personnel; de-

DIRECTOR, TECHNICAL SERVICES DIVISION

Center for Research Libraries

The Center For Research Libraries, a major inter-library cooperative serving its member research libraries with a collection designed to complement and supplement their own, seeks a Director of Technical Services Division. Qualified candidates will have a masters degree in library science or equivalent and seven years' progressively responsible related experience. Thorough knowledge of acquisitions and cataloging theory and processes as they relate to practice in a major research library. Knowledge of collection management and preservation practices in a research library environment. Demonstrated planning and management skills. Superior written and oral communications skills. We offer an excellent benefit package, including TIAA/CREF, and a salary range of \$30,700 to \$46,000. Applications received by **October 31, 1988**, will be assured review, but the search will continue until position is filled. Submit current resume, letter of application, and list of three references to:

Lyn Whittington
Personnel Officer
Center for Research Libraries
6050 South Kenwood Avenue
Chicago, IL 60611

EOE M/F

velops and recommends authority control procedures and resolves authority problems. Qualifications: MLS from an ALA-accredited library school; academic library cataloging experience with AACR2 and LC classification desirable; knowledge of OCLC and other automated systems desirable; knowledge of online authority control systems desirable; working knowledge of a Western foreign language, preferably German. Minimum salary \$19,728. Send letter of application, resume and three letters of reference to: Personnel Office, Box 1184, One Brookings Drive, **Washington University**, St. Louis, MO 63130 by September 30, 1988. Employment eligibility verification required upon hire. Washington University is an equal opportunity, affirmative action employer.

CATALOG LIBRARIAN. Point Loma Nazarene College. Primary responsibilities include original and OCLC cataloging and the supervision of two paraprofessionals. Includes reference desk duty (with some evening and weekend hours), participation in collection development and bibliographic instruction. Qualifications: ALA/MLS, ex-

HEAD OF CATALOGING



Wayne State University

Primary function of this position is supervision and management of personnel, scheduling work, staff training, problem solving, and developing a timely, smooth and cost effective work flow. Participates in the problem decision making process in a highly computerized library environment. Wayne State University is the host institution and computer utility for DALNET, a joint computerized library system serving numerous institutions.

Familiarity with MARC and AACR2, computerized cataloging experience with OCLC of other utility required. Demonstrated written and oral communication skills, interpersonal, analytical and problem solving skills and good managerial and supervising skills are also required. Supervises over 20 FTE permanent plus 10 FTE projected employees. Wayne State University uses the NOTIS software and is engaged in a major retro conversion project which will be completed in 1989.

Wayne State University is a national research university located in an attractive part of the city in a park like setting of Detroit's Cultural setting.

Qualifications include an ALA accredited MSLS. Salary \$38,000+ negotiable depending on background, qualifications and experience. Excellent fringe benefits, tuition reduction for dependents, relocation assistance. Position available immediately. Applications will be considered in order of receipt. Applications will be considered until posting is filled. Please send resume and/or call immediately

Peter Spyers-Duran
Dean, University Libraries
134 Purdy Library
Wayne State University
Detroit, MI 48202
(312)577-4048

Wayne State University is an Equal Opportunity, Affirmative Action employer.

perience with AACR2 and Dewey. Knowledge of OCLC, or a comparable online system. Christian commitment and membership in an evangelical church. Preference given to members of the sponsoring denomination. Salary range: \$18,360-\$40,000. TIAA/CREF. Send application, resume and three current references by October 15, 1988, to: James D. Newburg, Director of Learning Services, **Point Loma Nazarene College**, 3900 Lomaland Drive, San Diego, CA 92106.

CATALOG LIBRARIAN, SERIALS. Does original and copy cataloging of all serials and some monographs; maintains online files; serves as resource person to library staff. Required: ALA-accredited MLS; experience in serials cataloging, including original cataloging; experience in using OCLC, AACR2, LCSH, LC schedules; working knowledge of authority practices; good organizational and interpersonal skills. Salary commensurate with experience: \$20,400 minimum, excellent fringe benefits. Send letter of application, resume, and names of 3 professional references by October 3, 1988, to: Ellen Cummins, **University of Missouri-St. Louis** Libraries, 8001 Natural Bridge Road, St. Louis, MO 63121; (314)552-5064.

CATALOGER OF HEBREW AND JEWISH STUDIES MATERIALS (Search reopened). In support of a newly established curricular program, performs original and copy cataloging and classification of Hebrew language monographs and serials at all levels of difficulty, and original and complex copy cataloging of monographs in a variety of languages, including Jewish Studies materials. Uses Northwestern's NOTIS system, AACR2, LCSH, and Dewey classification. May contribute authority records to NACO. Assists in acquisition of Hebrew materials. Serves as Technical Services liaison for collection development, and to Jewish Studies faculty. Qualifications: Masters from an ALA-accredited library school. Knowledge of Hebrew. Background in Jewish or Hebrew studies preferred. Knowledge of Yiddish and other relevant European languages desirable. Familiarity with the MARC books, serials and authorities formats. Fully professional cataloging experience, including performance of subject analysis and authority work in an automated environment preferred. Salary: Minimum of \$23,000. Send application and resume, including names of three references to: Debra Domanico, Personnel Manager, **Northwestern University** Library, Evanston, IL 60208. An EEO/AA employer.

CATALOGER, MONOGRAPHS. Performs original and complex copy cataloging of monographs in a variety of languages, subjects, and physical formats, using Northwestern's NOTIS system, AACR2, LCSH, and Dewey classification. Contributes eligible authority records to NACO. Qualifications: Masters from an ALA-accredited library school. Working knowledge of two or more modern European foreign languages, preferably including German and a Romance language. Broad educational background, including some science desirable. Familiarity with the MARC books and authorities formats. Fully original cataloging experience in an automated environment preferred. Salary: \$21,000-\$24,000. Available January 15, 1989. Send application and resume, including names of three references to: Debra Domanico, Personnel Manager, **Northwestern University** Library, Evanston, IL 60208. Applications received by October 15, 1988 will be considered. An EEO/AA employer.

CATALOGING HEAD/TECHNICAL SERVICES LIBRARIAN (Search Reopened). Lane Medical Library at Stanford University Medical Center has an opening for either Head of Cataloging (Associate Librarian: \$31,400-\$39,200) or Technical Services Librarian (Assistant Librarian: \$27,200-\$31,400) depending on experience and qualifications. Primary responsibilities are to manage the library's bibliographic databases, supervise the Catalog Department, contribute to cataloging and bibliographic problem resolution, and contribute to systems planning. A detailed vacancy listing can be requested by calling the number below. We are seeking candidates with experience in technical services and with strong communication and organizational skills. An MLS or equivalent is required. Also desired are: cataloging experience including serials and non-book formats; experience with a MARC-based network and with local library systems; supervisory experience; knowledge of a foreign language; and, public service experience or orientation. Lane Medical Library serves the Stanford University Medical Center, attempting to combine personal service with technological solutions. Lane uses the RLIN network, a local integrated system, and IBM and Macintosh microcomputers. Retrospective conversion is in progress. The Technical Services Division consists of Cataloging, Acquisitions, and Periodicals Departments. Lane has 32 FTE and a budget of



LIBRARY DIRECTOR

The University of Michigan-Dearborn

The University of Michigan-Dearborn invites applications and nominations of highly qualified candidates for the position of Director of the Library. The director reports to the Vice Chancellor for Academic Affairs.

The University of Michigan-Dearborn, with a faculty of 300, is one of three campuses of the University of Michigan. It is located on 120 partially wooded acres in suburban Detroit and serves 7,300 undergraduate and graduate students with colleges of liberal arts and sciences, education, management, and engineering. The attractive new library houses an integrated online library system with community access.

Responsibilities: The Director must have demonstrated abilities to handle diverse administrative responsibilities, including collection development, information access, automation planning and execution, budget, long-range planning, public and technical services, and bibliographic instruction. The Director must also have a strong service orientation and the ability to stimulate and develop professional and support staff.

Qualifications: An MLS from an ALA-accredited institution is required, and either a second master's or a doctorate would be favorably regarded. Candidates are expected to have a minimum of five years of substantial administrative experience in an academic library, proven budget management skills, superior interpersonal and communication abilities, fund raising experience, and broad experience with information technologies. A personal commitment to affirmative action is also required.

Position to be filled on or before January 1, 1989. Salary: Range begins in mid-\$40's and includes full University of Michigan benefits.

Application: Send letter of application and current resume to:

James C. Foster, Chair
Library Director Search Committee
The University of Michigan-Dearborn
Office of the Dean
2100 University Mall
4901 Evergreen Road
Dearborn, MI 48128

Review of applications will begin on **September 30, 1988**, and will continue until the position is filled.

The University of Michigan-Dearborn is an Equal Opportunity, Affirmative Action Employer and encourages applications from minorities and women.



approximately \$2 million. The deadline is September 30, 1988, or until filled. Stanford University is an Equal Opportunity and Affirmative Action Employer. Applicants should send a letter expressing their interest in the position and include a resume of their education and relevant experience, and the names of at least three references to: Dick R. Miller, Head of Technical Services and Systems Librarian, Lane Medical Library, **Stanford University** Medical Center, Stanford, CA 94305-5323; (415)723-4585.

COMPUTER REFERENCE SERVICES LIBRARIAN. Northern Michigan University is a state university of 8,000 students and 900 employees located in Michigan's Upper Peninsula on the shore of Lake Superior. Olson Library contains over 450,000 volumes, subscribes to over 2,900 serials, and houses both A-V and depository documents collections. The Computer Reference Services Librarian provides and coordinates the library's computer-based reference services and microcomputer support services, gives direct assistance to patrons seeking information, and teaches them how to use library resources. Qualifications: Master's degree from an ALA-accredited library school; facility with microcomputers and software; experience with database searching; knowledge of latest developments in computer reference services; ability to integrate automated and traditional reference services; ability to work effectively with faculty, students and colleagues; effective oral and written communication skills; a second master's degree in a subject area desirable. Salary: \$27,000 minimum, depending upon experience and qualifications. Faculty status, tenure track. Submit nominations or letter of application with resume, three letters of recommendation, and copies of credentials and transcripts to: Director's Office, Olson Library, **Northern Michigan University**, Marquette, MI 49855-5376. Application review will begin after: October 15, 1988. Starting date: December 1, 1988. An AA/EO employer.

CURATOR, William Ransom Hogan Jazz Archive. Reporting to the head of Special Collections, curator administers a unique collection of materials on the origin and development of New Orleans jazz and related subjects. Collections include over 1,500 oral history tapes, sound recordings, sheet music, photographs, books, serials, and memorabilia. Archival duties include obtaining, processing, preserving, and servicing materials. Library duties include serving as a division head, overseeing staff of 2.5 persons plus student workers, committee work, and budgeting. Other responsibilities include grant writing, fund raising, developing strong relationships with local and national jazz community. Qualifications: graduate work in jazz-related fields, library or archival experience, managerial skills, knowledge of computer applications in libraries required. MLS from ALA-accredited school and scholarly interests highly desirable. Librarian rank and salary open, depending on experience, but no less than \$23,000. Liberal benefits, including tuition exemption for self and dependents. Twelve-month academic appointment. Position available January 1, 1989. Review of applications begins October 1, 1988. Please forward resume and names of three references to: Andrea Brigalia, Administrative Assistant, **Tulane University** Library, 7001 Freret Street, New Orleans, LA 70118. An Equal Opportunity, Affirmative Action Employer.

DIRECTOR, The Lockwood Memorial Library, State University of New York at Buffalo (Associate Librarian). The UB Libraries seek applications for the position of Director of the Lockwood Memorial Library. This is a tenure-track, library faculty position at a salary of at least \$42,000 for an Associate Librarian or at least \$47,000 for a Librarian. UB is the largest of the SUNY University Centers with an enrollment of over 27,000 students. The Libraries rank among the nation's major research systems. Combined holdings of over two million volumes are housed in seven major libraries on two campuses. The Libraries participate in RLG, ARL, OCLC, and CRL. A Geac automated circulation system is operational; a NOTIS integrated system is being implemented. LML is the primary graduate research library for the humanities, social sciences, art, social work, management, and education. It is the largest library at UB. LML's collections include 1.3 million volumes, over 9,000 current journal subscriptions, and over 2.5 million microforms. The library is a depository for U.S. government documents. Its annual acquisitions budget is \$1.2 million. LML has a staff of 22 professionals, 23 clericals, and numerous student assistants. The Director of LML is the senior administrator of the library and of its branch, the Architecture and Environmental Design Library. The Director of LML reports to the Associate Vice President of University Libraries and serves on the Libraries' Management Advisory Group which is responsible for system-wide strategic planning and policy making. Candidates must

be creative, innovative, and independent managers with demonstrated experience in library problem solving. They must have an accredited MLS and five years experience in progressively responsible positions in academic or research libraries. In addition, they must be conversant with collection development and management, resource sharing, bibliographic instruction, reference services, and library automation. A demonstrated ability to plan and implement library services and programs as well as a demonstrated skill in managing budgets, facilities, and personnel are also required. Excellent oral and written skills along with a record of research and publication are essential. Advanced degrees in relevant disciplines are desirable. The Libraries are looking for a Lockwood Director who will coordinate and lead the library in formulating goals and setting priorities and who will then work to secure the resources to accomplish programs. The successful candidate will be someone who will be able to work effectively with the deans of the disciplines Lockwood serves, who will be able to represent Lockwood effectively within the Libraries and throughout the University. The Director must be a person who is committed to working closely with and developing the Lockwood staff. Interested and qualified individuals should forward letters of application and resumes including the names of at least four references to: M.E. State, Libraries Personnel Officer, 432 Capen Hall, **SUNY/Buffalo**, Buffalo, NY 14260. An EO/AA Employer. Ethnic minorities and women are encouraged to apply.

ENGINEERING AND SCIENCE DEPARTMENT HEAD/BIBLIOGRAPHER, Temple University Libraries. Administers full-service Engineering/Computer Science/Architecture branch and 4 departmental science libraries; supervises 1 librarian, 6 support staff. Coordinates science/technology collection development for entire library system; selects science materials in consultation with faculty. Participates in system-wide planning. Reports to Associate Director for Collection Development and Public Services. Qualifications: ALA-accredited MLS; at least 5 years professional experience in a large academic library, 2 at supervisory/management level; substantial knowledge of research level collection development, reference services, public service applications of automated library systems; demonstrated organizational, leadership, interpersonal, and oral/written communication skills; understanding of science/technology user research patterns. Background in natural or applied science desirable. Salary: \$30,000 minimum, depending on qualifications. Send letter addressing all stated qualifications, resume, and names of 3 references to: Fran L. Hopkins, Associate Director and Chair, Search Committee for Engineering and Science Libraries Head, Paley Library, **Temple University**, Philadelphia, PA 19122. Review of applications will continue until position is filled. An AA/EO employer.

GENERAL REFERENCE/GOVERNMENT PUBLICATIONS LIBRARIAN. 12-month tenure-track faculty position. Salary range: \$25,140-\$27,900 depending on qualifications. Reference duties include reference desk assignment, bibliographic instruction and database searching. Government publications duties include administration of federal and state documents collections, reference and legal reference service, and bibliographic instruction. Minimum requirement: ALA-accredited MLS. Preferred qualifications: 2nd advanced degree and relevant experience. 2nd advanced degree required for tenure. Library faculty are covered by a collective bargaining agreement. Evaluations for retention, promotion, and tenure are based upon performance in areas of primary duties, research and service. Letter of application, resume, transcripts, and list of references should be postmarked by October 1, 1988. Address correspondence to: Cynthia Johnson, Administrative Clerk, University Library, **Western Illinois University**, Macomb, IL 61455. WIU is an Equal Opportunity, Affirmative Action Employer. Women, minorities, and handicapped individuals are encouraged to apply.

GOVERNMENT DOCUMENTS/TECHNICAL SERVICES LIBRARIAN. Responsible for developing and maintaining a collection of federal, state and local documents. The position involves both technical and public service duties including library instruction, faculty liaison, general reference desk work and cataloging. Qualifications: ALA-accredited MLS. Knowledge of LC system, MARC, OCLC terminal operations, AACR2, excellent interpersonal and communication skills, and one year documents experience required. Knowledge of a foreign language and experience in library instruction desirable. Minimum salary is \$20,000, tenure track, TIAA/CREF, 24 days annual leave. Send letter of application, resume and the names of 3 references by September 15, 1988, to: Ella Jane Bailey, Technical Services, University Library, **University of Nebraska**

at Omaha, Omaha, NE 68182-0237. Review of resumes will continue until position is filled. AA/EOE.

HEAD, ACQUISITIONS SECTION, Michel Orradre Library, Santa Clara University. Manages operations of Acquisitions Section; supervises 5 FTE non-exempt staff; oversees firm orders, serial subscriptions, domestic approval plans, out-of-print orders, and gift processing; serves as primary liaison with University's Business Office concerning acquisitions budget of approximately 1 million dollars; coordinates acquisitions procedures with bibliographers. Required: MLS or equivalent degree from ALA-accredited program; at least 2-3 years of relevant professional interpersonal and communication skills; experience with automated systems; and extensive familiarity with the book trade. Desirable: experience with OCLC; collection development language. Initial appointment at Senior Assistant or Associate range approximately \$25,000-\$40,000. Apply by October 15, 1988, to: Elizabeth M. Salzer, University Librarian, Michel Orradre Library, **Santa Clara University**, Santa Clara, CA 95053. Santa Clara is an AA/EO employer.

HEAD, CATALOG DEPARTMENT. Manages the operations of the Catalog Department; supervises 2.5 catalogers and 10.5 FTE staff; responsible for planning, implementing and reviewing services, procedures and programs; participates in setting goals and policies; coordinates RLIN online cataloging; participates in committees in and outside the Department. Reports to the Head of Technical Services. Required: MLS from an ALA-accredited school or equivalent degree; 5 years progressively responsible cataloging experience in an academic library, including supervisory experience; experience with a major bibliographic utility, AACR2, LC classification and subject headings; demonstrated managerial ability, good interpersonal and communication skills. Preferred: experience with development of an online integrated system and retrospective conversion; familiarity with microcomputer applications; working knowledge of one or more foreign languages. Faculty rank and status, tenure track. Twelve month appointment as Assistant or Associate Professor depending on qualifications. Salary from \$26,000. Standard fringe benefits including participation in TIAA/CREF and paid medical. Send letter of application, resume and names of at least three references by October 31, 1988, to: Donna Packer, Chair, Head of Catalog Department Search Committee, 216 Wilson Library, **Western Washington University**, Bellingham, WA 98225-5999. Position is available January 1, 1989. WWU is an AA/EO employer.

HEAD, INFORMATION SERVICES DEPARTMENT, Syracuse University Library (Search extended). Plans, develops, manages, and evaluates the services, facilities, and resources of the Information Services Department (ISD), including reference and information desk, instructional services, online search services, government documents, and maps. Supervises 15 librarians and 11 support staff. Reports to the Associate University Librarian for Public Services. Provides, through ISD staff, an array of user services to the faculty, students, and staff of Syracuse University, and to the larger scholarly community. Requires a graduate degree from an ALA-accredited library school and at least four years experience in an academic or research library, preferably in public services. Experience in supervision of full-time staff. Demonstrated planning, management, and interpersonal skills. Excellent written and oral communication skills. Preference will be given to candidates with an additional subject degree in the social sciences and experience in collection development. Salary: \$32,000 minimum, depending upon experience and qualifications. Send letter of application, resume, and names of three references to: Search Committee for Head, Information Services Department, Syracuse University Library, Office of Human Resources, **Syracuse University**, Syracuse, NY 13244. Applications received by September 15, 1988, will be given first consideration. Syracuse University is an Equal Opportunity, Affirmative Action Employer. The University is particularly interested in applications or nominations of women and minorities.

HEAD, INTERLIBRARY LOAN. This position has primary responsibility for administering centralized activities relating to the Libraries' ILL function. Duties include coordinating and supervising location of materials not available at Columbia and lending materials to other institutions, including RLG and NYSILL. This position maintains key working relationships with all Columbia libraries and has specific responsibility for coordinating various aspects of ILL with the Reference and Circulation Departments. In addition, this position oversees the operations of the public service photocopy service unit. The position has supervisory responsibility for five full-time and several

part-time staff members. In addition to an accredited MLS, requirements are: ability to work effectively with staff in other library units and with library users, ability to plan effectively, evidence of creativity and initiative, reading knowledge of one modern western European language, relevant supervisory experience, and a thorough com-

PUBLIC SERVICES LIBRARIAN



Wayne State University

Wayne State University announces a vacancy for a Public Service Law Librarian to i) perform professional work in reference, including rotating weekend assignments; ii) participate in bibliographic instruction program; iii) provide user assistance in database searching and end-user searching; iv) participate in faculty liaison activities; v) participate in collection development. Participation in professional activities and organizations is expected. This post may lead to tenure based on standards of evaluation and quality of performance in (i) professional assignments; (ii) creative and scholarly work; and (iii) contributions to the profession.

Qualifications and Desired Characteristics: Master's degree from an ALA-accredited school is required. JD preferred. Experience with online bibliographic retrieval systems preferred. Knowledge of NOTIS desirable. Effective verbal and communication skills are essential. Applicants should have a service orientation and interest in user instruction. Applicants should also have good initiative, a high motivation level, and the ability to handle the public with tact and diplomacy

Wayne State University: Wayne State University is classified as a Carnegie Research Institution with a fine reputation in many disciplines. It is one of the great urban universities in an attractive setting, surrounded by museums, theaters, and corporate offices, easily accessible by several interstate freeways and from Canada. It is serving some 30,000 students of which 29% are minorities. The library system is comprised of four libraries, including three professional school libraries (Law, Medicine, Science and Engineering).

Employment Conditions: Liberal fringe benefits, dental and health plan options, TIAA/CREF, reduced tuition for family members. Salary negotiable based on experience and qualifications, minimum \$21,000. Please send signed and dated vita and the names of three references to:

Suzanne Schuelke
Assistant to the Dean
134 Purdy Library
Wayne State University
Detroit, MI 48202

Wayne State University is an Equal Opportunity, Affirmative Action Employer.

mand of bibliographic techniques and principles, including knowledge of database techniques. Preference will be given to candidates with bibliographic experience in a large research library. Salary ranges are: Librarian I: \$26,500-\$34,450; Librarian II: \$28,500-\$38,475; Librarian III: \$31,000-\$45,675. Excellent benefits include tuition exemption for self and family and assistance with University housing. Send resume, listing three references, to: Kathleen Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th Street, New York, NY 10027. Deadline for applications is September 30, 1988. An Affirmative Action, Equal Opportunity Employer.

HEAD OF TECHNICAL SYSTEMS AND SERVICES. Reports to Director of Library and works closely with other department heads to manage the activities necessary to implement an automated library system and to provide technical assistance in its maintenance and use. Supervises the Cataloging Department and serves as library liaison to Fenway Libraries Online, NELINET, and OCLC. Qualifications: MLS from an ALA-accredited library school, familiarity with on-line systems, bibliographic utilities, and microcomputer applications. At least two years technical services or related experience which includes staff supervision. Salary is in the \$20's. Send letter of application and resume to: Jean Hood, Assistant Director of Human Resources, **Emerson College**, 100 Beacon Street, Boston, MA 02116.

HEAD, PERIODICALS/GIFTS AND EXCHANGE DEPARTMENT. Responsible to Coordinator of Collection Development and Management Division for the management of the department in accordance with the library mission. Major responsibilities, in addition to those normally assumed for ordering, receiving, claiming, and binding periodicals and for the processing of gifts and exchanges, include: 1) budget management, 2) liaison with University faculty, 3) collection development, 4) public relations with donors, and 5) possibly some reference desk duty. The library receives approximately 3,000 periodical subscriptions and 9,000 gift books yearly. Department personnel supervised includes two full-time classified staff and student assistants. Position responsibilities may be modified as a result of the automation of library functions which should begin in late 1988, and the relocation of functions in a new library building, which should be occupied in 1989. Qualifications: Master's degree from a program accredited by ALA is required. Entry-level persons will be

considered. Applicable experience in an academic library is preferred. Ability to work harmoniously with University faculty and cooperatively with Library staff, effective interpersonal and communicative skills are essential. Interest in and basic knowledge of library automation is helpful. Flexibility and tolerance of ambiguity will be necessary, given the impending changes noted above. Appointment: Position is permanent, tenure leading, with faculty status and rank. Appointment rank will be Instructor. Librarians are expected to meet tenure and promotion requirements of the Library faculty. Conditions are: 12-month contract, 24 days annual leave, 11 University holidays, 12 sick days, health/life insurance package with major portion paid by state, retirement TIAA/CREF or state system paid entirely by state, and better than average funding and opportunity for professional development. Salary is \$18,500. Responsibilities of position, pending Library automation, faculty status and privilege, and an excellent collegial and physical work environment offer an exceptional opportunity for a beginning librarian. Minorities are encouraged to apply and to identify themselves for affirmative action purposes. Tennessee Technological University is a state-supported institution within the State University and Community College System of Tennessee. Tech has approximately 7,000 full-time students and 350 full-time faculty. Application Procedure: Initial screening of applicants will begin November 1, 1988; and the position will remain open until filled. Send letter of application, resume, transcripts (unofficial copies are acceptable for initial application), and three current letters of professional reference to: Roger Jones, Chair Search Committee, University Library, Box 5066, **Tennessee Technological University**, Cookeville, TN 38505.

LEARNING CENTER LIBRARIAN, Edward G. Miner Library, University of Rochester. Under the direction of the Head of Public Services, the Learning Center Librarian's responsibilities include managing the operations and collections of the Learning Center, supervising one full-time Library Assistant and student assistants, selecting media and software, assisting in developing departmental policies, developing and implementing departmental procedures, promoting effective utilization of facilities, equipment, and resources, including provision of information and instructional services, and assisting library staff in selecting and learning to use software appropriate to their specific applications. Educational Requirements: MLS from an ALA-accredited Graduate Library School required. Experi-



REFERENCE LIBRARIAN/BIBLIOGRAPHIC INSTRUCTION COORDINATOR

California State University, Fullerton

Responsibilities: Plans, coordinates, and evaluates bibliographic instruction program and trains other librarians involved in the program. Creates teaching materials. Participates in providing reference services to academic community. Participates in computer assisted reference service. May serve as subject specialist and bibliographer for specific areas.

Requirements: MLS from ALA-accredited institution or equivalent. Second advanced degree or doctoral equivalency required for tenure. Minimum of two years library experience, one of which should be in reference/bibliographic instruction. Effective interpersonal and communication skills.

Desirable qualifications: Experience in media design and production, plus writing and editing skills. Experience or coursework in online computer searching highly desirable.

Salary: Minimum \$31,680.

Application: Please address resume including the names and addresses of three references and/or requests for further information to:

Sharon K. Perry
Chair, Public Services Recruitment Committee
University Library
California State University, Fullerton
P.O. Box 4150
Fullerton, CA 92634

Deadline for application is **10/15/88** or until such time as the position is filled. The full description is available upon request.

Affirmative Action, Equal Opportunity, Title IX Employer.



ence Requirements: Four years (minimum) experience in a health sciences or academic library, including: significant experience with microcomputers, both Macintosh and IBM, technical competence and an in-depth knowledge of DOS and a variety of applications software, and experience in selection, management and use of media and software. Additional qualifications: Reference and online experience and experience in teaching adult learners desired. Available: August 1, 1988. Send resume to: Lucretia McClure, Edward G. Miner Library, **University of Rochester**, School of Medicine & Dentistry, 601 Elmwood Avenue, Rochester, NY 14642. Equal Opportunity Employer (M/F).

ONLINE SERVICES COORDINATOR. The University of Texas Health Science Center at San Antonio Briscoe Library invites applications for the position of Online Services Coordinator. This full-time position will coordinate online services in an Information Services Department of eleven professionals and support staff. Library staff work as a team to provide information desk service; online search services, including end user searching; orientation and instruction; and clinical information services to Health Science Center and area health professionals. Besides managing the library's online bibliographic search services and end user searching program, a major responsibility of this position is designing instructional programs and materials related to online searching and participating in the library's user education activities. Qualifications: MLS from an ALA-accredited library school; three years experience as an Information Services librarian in a health sciences library; formal training and extensive experience in searching NLM systems; experience with searching BRS and Dialog; and good oral and written communication skills. Salary: \$26,000 minimum. Send a letter of application, resume and the names of three professional references to: Virginia M. Bowden, Library Director, Briscoe Library, The **University of Texas Health Science Center at San Antonio**, 7703 Floyd Curl Drive, San Antonio, TX 78284. UTHSCSA is an equal opportunity, affirmative action employer.

PHOTO ARCHIVIST, American Heritage Center, University of Wyoming. Responsibilities: Manage the research and technical operations of the Photo Archive, including processing and cataloging the collections; applying conservation, restoration and storage techniques; assisting in maintaining the art collection; and conducting a variety of outreach and special programs. Qualifications: Required: a Bachelor's degree and at least two years of responsible archives experience in handling photographic materials. Preferred: a Master's degree in archives, library science, American Studies, history, or a related field or equivalent combination of education and experience. Acquaintance with and appreciation of the fine arts would be helpful. Minimum Salary; \$17,772. Send letter of application, vitae, and names, addresses and telephone numbers of three references by October 15, 1988, to: Rolf Swensen, Administrative Archivist, American Heritage Center, **University of Wyoming**, P.O. Box 3924, University Station, Laramie, WY 82071.

RARE BOOKS AND SPECIAL COLLECTIONS LIBRARIAN. Search Extended. Under the direction of the Head of the Manuscripts, Archives and Special Collections unit this position supervises the programs relating to rare books and special collections. Responsibilities include: cataloging and processing printed materials; maintaining and preserving the collections; maintaining special access tools; reference; exhibits; grant proposals, development and donor contact. Collection development responsibilities are shared with the head of the unit. Tenure track position. Full faculty status. A progressive record of professional/scholarly achievement is expected of all librarians. Required: ALA-accredited MLS; cataloging experience in a variety of subject areas, including use of AACR2 and MARC tagging; effective written and oral communication. Preferred: Academic library experience; supervisory experience; knowledge of at least one modern European language; second subject masters in the humanities or social sciences; familiarity with preservation techniques. Rank: Librarian 2. Salary: beginning professional salary \$18,000, commensurate with experience and qualifications. TIAA/CREF, broad insurance programs, 22 days vacation, 12 days/year sick leave. Send letter of application, resume and names of three references to: Donna L. McCool, Assistant Director for Administrative Services, **Washington State University** Libraries, Pullman, WA 99164-5610. Applications should be postmarked by October 3, 1988. WSU is an EO/AA educator and employer. Protected group members are encouraged to apply.

REFERENCE LIBRARIAN (Search Reopened), Antioch College. Responsibilities include reference, interlibrary loan, online searching, and some bibliographic instruction. Night and weekend duty in rotation with 3 other professional staff. Entry level candidates encouraged to apply. Qualifications: ALA-accredited master's degree; DIALOG and BRS searching experience or course work; subject strength in social sciences preferred. Faculty rank; two-year contract; tenure-track position. Minimum salary \$21,500. TIAA/CREF and medical benefits provided. Send: 1) resume, 2) library school transcript, 3) three letters of reference as soon as possible to: Personnel Office, **Antioch College**, Yellow Springs, Ohio 45387-1694.

REFERENCE LIBRARIAN (Assistant/Senior Assistant Librarian), Uris Undergraduate Library, Cornell University. The Uris Undergraduate Library serves 12,000 liberal arts undergraduates; 90,000 sq. ft. building; stack collection of 150,000 volumes and 50,000 periodicals or microfiche; reserve collection of 6,000 items per semester; total annual circulation 275,000. Responsibilities: Provide service at reference desk; serve as coordinator and trainer for computer activities of reference department; participate in bibliographic instruction program; select current monographs in certain subject areas. Qualifications: MLS from ALA-accredited library school; experience or extensive course work in database searching and use of computers; aptitude for and interest in teaching and reference work with undergraduates. Salary: \$19,500 minimum entry level; 3 or more years experience, \$22,000 minimum. Apply to: Please send cover letter, resume and list of three references to: Ann Dyckman, Personnel Director, **Cornell University** Library, 201 Olin Library, Ithaca, NY 14853-5301. Applications requested by September 1, 1988, but accepted until position is filled. Cornell University is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN/MAP SPECIALIST, Assistant Professor (tenure-leading). Central Reference Services Department starting November 1, 1988. 1. Serve on the Reference/Information Desk. (Preference will be given to applicants with credentials in GEOGRAPHY and MAPS.) 2. Responsibility for collection development in social science and humanities areas including management of the Map Collection. 3. Provision of user education in assigned subject area(s). 4. Liaison with faculty and students in the social sciences and humanities. 5. Online searching in the social sciences and humanities. 6. Other duties as assigned. Required: MLS from an American Library Association-accredited library school; strong interpersonal skills; demonstrated oral and written communication skills. Preferred: Experience in reference service; degree in one of the assigned subject areas or relevant work experience with preference given to applicants with credentials in GEOGRAPHY and MAPS; graduate degree in the social sciences or humanities; reading knowledge of one or more foreign language(s); experience in online searching. \$19,000 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by September 15, 1988, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, **University of Nebraska-Lincoln**, Lincoln, NE 68588-0410. Affirmative Action, Equal Opportunity Employer.

REFERENCE LIBRARIAN. Responsible for general reference desk service, including evenings and weekends, and associated reference activities as assigned. Required: ALA-accredited MLS. Desirable: professional experience and reference, bibliographic instruction, and use of an online catalog. Preference will be given to candidates who are familiar with online searching. Salary: commensurate with experience: \$20,000 minimum. Send letter of application, resume, and names of three references by October 3, 1988, to: Sandra Snell, **University of Missouri-St. Louis** Libraries, 8001 Natural Bridge Road, St. Louis, MO 63121; (314)553-5060.

REFERENCE LIBRARIAN (Search reopened). Boise State University. Duties: information/instructional assistance in a general reference department; online searching of computerized databases; orientation/bibliographic instruction; collection development activities. Qualifications: ALA/MLS. Science background, relevant experience desirable. Minimum salary: \$19,500 for Instructor; \$22,000 for Assistant Professor. Application Deadline: September 30, 1988. Position available: January 1989. To Apply: Submit letter of application, resume and list of three references to: Ralph W. Hansen, Associate University Librarian, **Boise State University**, Boise, ID 83725. EO/AA Institution.

RESEARCH SUPPORT SERVICES LIBRARIANS. Two positions available in Information and Research Support Services. The ASU West Campus Library seeks applications from opportunity-seeking, dynamic, energetic and creative librarians to join a department of 4.5 Librarians and 5 paraprofessionals. Responsibilities: reference and research support, including an innovative partnership with paraprofessional information providers, individual consultation with students and faculty on research projects, and delivery of online services; bibliographic instruction in assigned subject areas; collection development in specific disciplines with emphasis on a strong liaison role with the faculty; and participation in program development and planning. Minimum Qualifications for both positions: An ALA-accredited

MLS; post-MLS experience in a research library setting; providing reference, online searches and bibliographic instruction; experience in selection of materials and developing library collections; excellent interpersonal skills; the ability to market and promote library services in a new environment; evidence of creativity and initiative in professional practices. Preferred Qualifications for both positions: subject expertise, demonstrated by substantial reference or collection development experience and/or degree in one of the following: fine arts, English, interdisciplinary humanities, business, sociology, communication, environmental or biological/biomedical sciences. For Appointment as Associate Librarian, salary \$27,500 minimum: Must meet minimum qualifications listed above and have five or more

UNIVERSITY LIBRARIAN

University of Minnesota, Twin Cities

Applications and nominations are invited for the position of University Librarian and Director of University Libraries, Twin Cities campus of the University of Minnesota. The University Libraries includes four major libraries in all subjects exclusive of law. In addition to several world renowned special collections and archives, the University Libraries has extensive holdings of maps, microforms, and government publications. The University Libraries has an important regional role and ranks first nationally in the number of volumes lent via its interlibrary loan services. Total staff of 465 includes 112 librarians with academic professional rank, serving a student body of 45,000. The University's internal plan targets the University Libraries for a \$5 million increase in its base budget and gives its capital request a high priority.

The University Librarian is the chief administrative and academic officer of the University Libraries, reports directly to the Provost and Vice President for Academic Affairs, and is a member of the Deans' Council. The University Librarian has primary responsibility for budget and planning, fundraising, collection management, library automation, public services, personnel resources, and fostering cooperative efforts at all levels. The University Librarian acts as official representative and advocate for the University Libraries to its internal and external constituencies.

Candidates must possess, at minimum: a master's degree; at least five years of management experience at the campus, college or departmental level in a research library or academic institution; and an understanding of research, scholarly communication, and the application of information technologies. Preference will be given to candidates who meet the following qualifications:

- an ability to communicate the University Libraries' central position in the instructional, research, and service missions of the University
- knowledge of the major trends and problems affecting research libraries with a capacity to envision and implement creative solutions
- strong management and leadership skills in a collegial environment
- record of achievement in affirmative action and equal opportunity
- success in managing major projects, e.g., fundraising, automation, design and construction of new facilities, preservation of research materials
- and scholarly achievement in librarianship or another discipline.

The position is available July 1, 1989. This is a full-time limited term appointment, subject to a continuous academic appointment in a relevant department, dependent upon qualifications of the candidate. Salary is commensurate with the candidate's qualifications and experience; minimum of \$70,000. Applications must be postmarked no later than **October 15, 1988**. Applications consisting of a statement of interest in the position, accompanied by a curriculum vitae, and the names and addresses of four references should be sent to:

John Fraser Hart, Chair
Search Committee for University Librarian
Office of Academic Affairs
University of Minnesota
217 Morrill Hall
100 Church Street, S.E.
Minneapolis, MN 55455

The University of Minnesota is an equal opportunity educator and employer and specifically invites and encourages applications from women and minorities.

years of experience or a relevant advanced degree; demonstrate a substantial record of service and contributions to librarianship and/or an applicable academic discipline. For Appointment as Assistant Librarian, salary \$20,000 minimum: Must meet the minimum qualifications listed above. About ASU West: The West Campus is a newly founded and rapidly growing upper-division branch campus with exceptional faculty and students, an elegant new library building, a program emphasis on quality services tailored to institutional and client needs, collection building coordinated with curriculum building, intensive use of electronic information technology, and partnership with faculty in the academic mission. An online catalog provides access to both West Campus resources and the collections of ASU in Tempe. Over 400 junior-, senior-, and graduate-level courses are presently offered. ASU West Campus has a projected enrollment of 10,000 students when completed. The Fletcher Library building contains 97,000 square feet and has an acquisitions budget of \$1.4 million in FY 1989. To Apply: A letter of application, addressing specific qualifications as they relate to the responsibilities described, a current resume, and the names, addresses and telephone numbers of 4 references must be postmarked by November 1, 1988, and sent to: Carol Burroughs, Head, Information and Research Support Services, Fletcher Library, **Arizona State University West Campus**, POB 37100, Phoenix, AZ 85069-7100; (602)543-8504.

SCIENCES AND TECHNOLOGY LIBRARIAN (emphasis in Veterinary Medicine and Animal Science), Search Reopened. Tenure-track 12-month faculty appointment. Responsible for collection development, including management of assigned materials funds; liaison to faculty and students; database searching; and library instruction in the areas of veterinary medicine and animal science and other subjects as assigned. Policy-making responsibility for the Veterinary Teaching Hospital Branch Library. Serves at general science reference desks as part of a team of five librarians and eight staff. Reports to Head of the Sciences and Technology Department. Requires ALA-accredited MLS degree; knowledge of online searching techniques; demonstrated written, oral, and interpersonal communication skills; commitment to service and academic librarianship, including research. Degree in a relevant subject field is desirable. Potential for meeting the requirements for promotion in rank and granting of tenure. Salary minimum: \$22,500. Send letter of application, resume, evidence of degree, and names, addresses and telephone numbers of three references to: Ruth Ludwig, **Colorado State University** Libraries, 106 Morgan Library, Fort Collins, CO 80523. Application deadline is September 30, 1988.

SOCIAL SCIENCES AND HUMANITIES LIBRARIAN. Tenure-track 12-month appointment. Responsible for collection development, faculty and student liaison, database searching, and library instruction in the social sciences. Serves at General Reference Desk as part of a team of 8 librarians and 3 staff. Reports to Head of Social Sciences and Humanities Department. Requires ALA-accredited MLS degree; knowledge of online searching; demonstrated written, oral, and interpersonal communication skills; commitment to service and academic librarianship, including research and publication. Degree or knowledge of a subject area in the social sciences. Potential for meeting requirements for tenure and advancement in rank. Salary minimum \$22,500. Send letter of application, resume, evidence of degree, and names, addresses and telephone numbers of three references to: Ruth Ludwig, **Colorado State University** Libraries, 106 Morgan Library, Fort Collins, CO 80523. Application deadline is September 30, 1988.

SOCIAL SCIENCES BIBLIOGRAPHER. The Stanford University Libraries seek a Social Sciences Bibliographer responsible for providing support for research programs in economics, psychology, sociology and related interdisciplinary fields. Responsibilities include: conventional book selection in subject fields; some scheduled general reference; advanced consultation and liaison with faculty and graduate students in subject areas including MRDFs and online resources. Qualifications: MLS or equivalent; graduate training in social sciences; analytical and communication skills; knowledge of Western European language(s) preferred; experience in academic library and teaching or instruction desirable; knowledge of MRDFs and data analysis desirable. Assistant (\$27,000–\$37,200) or Associate Librarian (\$29,700–\$41,400) depending on experience and qualifications. Send letter of application, resume and names and addresses of 3 professional references by October 15, 1988, to: Irene Yeh, Assistant Library Personnel Officer, **Stanford University** Libraries, Stanford, CA 94305-6004. Cite #328-CRL on all correspondence. EEO/AEE.

SUPERVISORY LIBRARIAN (Head, Telephone Reference, Correspondence and Bibliography Section) GS-1410-13 (4551), \$39,501–\$51,354. The Library of Congress is currently seeking highly motivated candidates for the Head, Telephone Reference, Correspondence and Bibliography Section of the General Reading Room Division. This position administers the full range of services for the Section. To qualify, candidates must have a master's degree in library science and one year of professional librarian experience equivalent or comparable in difficulty to the GS-12 level in the Federal government. This experience must have demonstrated a thorough knowledge of the reference tools and services of a large research library; ability to provide the public service aspects of librarianship; and knowledge of the Library of Congress bibliographic format. Qualification requirements and substitutions are stated in full in the Library of Congress Vacancy Announcement 80350. If you have the required experience and you are interested in applying for Vacancy Announcement 80350, please submit a Standard Form 171, no later than September 30, 1988, to the **Library of Congress** Employment Office, Room LM-107, 101 Independence Avenue, S.E., Washington, DC 20540. For further information and copies of the announcement and forms, please call (202)287-5620. The Library of Congress is an equal opportunity employer.

TECHNICAL SERVICES LIBRARIAN. Hope College, a four year, liberal arts college affiliated with the Reformed Church in America seeks an experienced Technical Services Librarian who will have significant responsibilities in cataloging. This person reports to the Director of Libraries and is responsible for coordinating the work of one part time librarian, three paraprofessionals, and one clerk in cataloging, acquisitions, serials control, catalog maintenance, and material processing and preservation. The Technical Services Librarian will play a key role in the implementation of an integrated, online system within the next year. He or she is also responsible for training and policy development in all areas of technical services. Required: An MLS from a program accredited by ALA; cataloging experience using OCLC or another bibliographic utility; knowledge of AACR2, LCSH, and LC classification. Ability to exercise leadership, plan and execute projects involving other staff, and keep abreast of current professional and technological developments. Desirable: Experience in original cataloging using a variety of MARC formats, and knowledge of one foreign language. A second graduate degree is also desirable. A person with experience cataloging serials and music materials will receive favorable consideration. Twelve month faculty contract, liberal benefits. Salary range \$24,000 to \$28,000, depending on qualifications. Hope College, located five miles from Lake Michigan, enrolls about 2,700 students and has a library collection of 260,000 volumes housed in an attractive new building. Send letter of application, resume, and three letters of reference to: David P. Jensen, Director of Libraries, Van Wylen Library, **Hope College**, Holland, MI 49423. Applications will be accepted until the position is filled. Hope College is an Equal Opportunity Employer.

TECHNICAL SERVICES LIBRARIAN. Manages the processing of music books, scores, and serials. Serves as principal cataloger and catalogs books, scores, and serials. Oversees the book, score, and serials bibliographic files. Provides reference service for five hours a week. Qualifications: Master's degree from an ALA-accredited library school; strong music background, MM preferred; two years music cataloging experience; familiarity with automated cataloging systems; knowledge of RLIN or OCLC cataloging procedures; demonstrated managerial abilities; working knowledge of at least two foreign languages, including German; effective communications skills. Salary Range: \$23,000–\$28,000. Send letter of application and resume, including names of three references to: Debra Domanico, Personnel Manager, **Northwestern University** Library, Evanston, IL 60208. Applications received by October 15, 1988, will be considered. AA/EEO.

TECHNICAL SERVICES LIBRARIAN (Search reopened). A new position presently available includes collection development, participation in implementation of an automated library system, cataloging, liaison work with a group of academic departments, and occasional coverage of the reference desk. We seek a librarian with experience in cataloging and with working knowledge of AACR2, LC subject headings, MARC formats, and OCLC protocols. In addition to an ALA-accredited MLS, we seek candidates with foreign language skills and broad academic interests. Recent cataloging experience, preferably in an academic library, and familiarity with the Dewey Decimal Classification system are desirable. The Library is in the process of introducing an integrated automated system. The successful

applicant will utilize cataloging skills to assist in the introduction of an online public access catalog offering access to all of the Library's holdings. Experience with an automated system is desirable. The position offers faculty status, generous health and life insurance plans, TIAA/CREF, 22 days annual vacation, and 10 paid holidays in a 12-month contract. Salary is dependent on qualifications and experience, with a minimum of \$22,000. Lafayette is a highly competitive independent coeducational undergraduate institution with

course offerings in the liberal arts and engineering. We are located within easy travel distance of New York City and Philadelphia and with the advantages of the Poconos and Bucks County nearby. Members of minority groups are encouraged to apply. Please send a letter of application, resume, and three letters of reference by October 31, 1988, to: Dorothy Cieslicki, Librarian, **Lafayette College**, Easton, PA 18042-1797. An equal opportunity employer.

LATE JOB LISTINGS

ASSISTANT DIRECTOR FOR PUBLIC SERVICES AND COLLECTION MANAGEMENT. Reports to the Director of University Libraries and is responsible for the administration of all public services and collection management activities. Has primary responsibility for planning, coordinating and managing the work of the Circulation, Reference, Access Services, Government Documents and Collection Management departments, for coordinating the work of these departments with other University Libraries departments and for representing the Public Services and Collection Management Division in library-wide planning. University Libraries, an ARL member, is composed of Sears and Freiburger Libraries, plus two branches, and houses the collections in humanities and arts, social and behavioral sciences, engineering, science, management and music. There are 14 professional and 23 support staff members in the Public Services and Collection Management Division. Responsibilities: Directs the Public Services and Collection Management Division staff in establishing, implementing and evaluating operational goals and objectives; organizes and administers the human and fiscal resources of the division; approves operating policies and procedures and serves as a resource for matters relating to public services and collection management within the library system; plans and coordinates all collection management activities, including formulation of policies and procedures and allocation and monitoring of the automated library system; participates in library-wide planning and policy formation. Requirements: ALA-accredited MLS; minimum seven years professional experience in an academic research library, including senior level administrative experience in public services and collection management; comprehensive knowledge of library organization and procedures, particularly in public services and collection management; knowledge of trends and issues in the management of research collections, including collection assessment and resource sharing; demonstrated ability to work effectively with faculty, staff and students; familiarity with technology as it relates to public services; experience with automated library systems and online databases. Salary: Minimum \$40,000. Send resume and names of three current references to: Karen K. Griffith, Personnel Librarian, **Case Western Reserve University** Libraries, 11161 East Boulevard, Cleveland, OH 44106, by September 30, 1988. An equal opportunity, affirmative action employer.

ASSISTANT PERIODICAL/MICROFORMS LIBRARIAN, University of North Texas Libraries, Denton, Texas. Position Description: The Assistant Periodical/Microforms Librarian maintains all periodical and bindery records. This position also serves at the Periodical/Microforms Services Desk and supervises the library assistants in Periodicals. The Assistant Periodical/Microforms Librarian also has limited General Reference Desk and collection development duties. Minimum Qualifications: An entry-level position with little or no experience expected; MLS or its equivalent from an ALA-accredited library school. Desirable Qualifications: 1-2 years of preprofessional experience with serials, technical services, or at a public service desk; experience with microcomputer applications or automated serial systems; supervisory experience; advanced degree in the social sciences, humanities, business, or education. Available: 1 September 1988. Salary: \$19,166.22. Applicants should send a resume, copies of all transcripts and the names and

addresses of three references before 1 October 1988 to: Margaret E. Galloway, Associate Director of Libraries, **University of North Texas**, Box 5188 N.T. Station, Denton, TX 76203-5188. The University of North Texas is an equal opportunity, affirmative action employer.

ASSISTANT UNIVERSITY LIBRARIAN FOR COLLECTIONS, the University of California, Davis. An administrative position reporting directly to the University Librarian which serves as part of the senior management team. Primary responsibility for planning and carrying out effective development of the Library's collections in support of the University's programs and research; manages and allocates a resources budget of \$4.1 million and oversees the collection development activities of 36 librarians, whose selection responsibilities range from 10% to 80%; responsible for designing programs to enhance selectors' skills and preparation of selector evaluations in conjunction with primary supervisors; develops policies relating to the scope, use and management of the collection and provides direction regarding its storage, weeding and conservation; promotes use of the collections by scholars and assists with special projects and program proposals for the Library; develops and conducts assessment studies and represents the Library in system and national collection development forums. Supervises directly the heads of the Acquisitions Department, the Collection Management Office, the Conservation and Preservation Department, and Book Fund Accounting while indirectly supervising 35 FTE. Qualifications: A graduate degree in library science from an ALA-accredited institution or its equivalent. Collection development experience, preferably at least five years, in a research library. Evidence of previous record of successful experience in the following: management, grant proposal development, interaction with donors and friends groups, and promotion of the collection. Demonstrated understanding of bibliographic sources and processes and scholarly use of the collections. Evidence of ability to lead, coordinate and motivate professional associates within a collegial framework. Excellent writing, speaking and interpersonal skills required. Open immediately. Salary: \$42,800--\$68,100, dependent upon qualifications and experience. Send letter, resume and the names, addresses and telephone numbers of three references (including current supervisor) to: Sandra A. Vella, Assistant Library Personnel Librarian, 108 Shields Library, **University of California, Davis**, CA 95616; Telephone: (916) 752-1138. Applications received by October 1, 1988, will be assured consideration. The University of California, Davis is committed to a policy of affirmative action and specifically invites inquires and applications from women and ethnic minorities.

CATALOG LIBRARIAN, SPECIAL PROJECTS, University of California, Irvine, Library. Appointment will be at the Assistant Librarian rank with a salary range of \$25,380--\$29,376. Applications received by October 15, 1988, will receive first consideration, but will continue to be accepted until the position is filled. Responsibilities: The incumbent serves as a catalog librarian reporting to the Head, Cataloging Department. The major immediate projects are the completion of the final 5% of retrospective conversion of monographs, including preparing new records when appropriate, and the supervision of record preparation and related work for monographs to be sent to the Southern Regional Library Facility (SRLF). Other projects envisioned will depend on qualifications of the incumbent, but each includes cataloging in one or more subjects, languages and formats. Qualifications: Required: ALA-accredited MLS degree; coursework or experience with AACR2 as interpreted by the Library of Congress; evidence of ability to plan, implement and supervise bibliographic control projects; excellent oral and written communication skills in English; good reading knowledge of one or more European languages; ability to work independently, productively and cooperatively and to coordinate work with other library units to meet deadlines; knowledge of computer applications

to library functions. Desired: One to three years experience as a cataloger, preferably in an academic library; grad-level work in science or humanities; general knowledge of programming and database organization (microcomputers). Send letter of application with 1) a complete statement of qualifications; 2) resume of education and relevant experience; and 3) the names, addresses, and telephone numbers of three references to: Anne Rimmer, Library Personnel Office, **University of California, Irvine**, P.O. Box 19557, Irvine, CA 92713. Telephone: (714) 856-5408. An affirmative action, equal opportunity employer.

CATALOGER, with faculty rank and tenure track. Responsible for original and complex copy cataloging of primarily music, AV materials, special collections and some monographs on OCLC according to AACR2; descriptive and subject cataloging using LC classification and subject headings; and appropriate authority work. Will also be involved in implementing the installation of an online integrated library system. ALA-accredited MLS for appointment in the rank of assistant professor. Two to three years recent cataloging experience in an academic library required. Salary: \$19,500--\$22,500 plus benefits. Deadline: October 15, 1988. Contact: Barbara Adams, Chair, Catalog Librarian Search Committee, J.D. Williams Library, **University of Mississippi**, University, MS 38677. AA/EEO Employer.

CATALOGING, SERIALS / NON PRINT / SPECIAL PROJECTS CATALOGER. Faculty rank, non-tenure track, 12 month appointment in a library which uses AACR2, LCC, and LCSH via 2 OCLC terminals. Plans for an online integrated library system are in development. Position is in a collegial, patron-oriented library located in a selective, liberal arts institution offering bachelor's and master's degrees. As library faculty appointment, position requires reference desk rotation including nights and weekends. Position is an intermediate level appointment with 3 to 5 years experience, particularly in serials, desirable and offers not less than \$23,000. Position requires ALA-accredited master's degree and salary is dependent on education and experience. Full job description and application process is available from: Trisha Long, Administrative Secretary, James B. Duke Library, **Furman University**, Greenville, SC 29613; (803) 294-2191. Applications will be accepted until position is filled, but should be received before 9/30/88 to receive full consideration.

CHAIR, CATALOGING DEPARTMENT. The Department of 20 staff members catalogs via OCLC 40,000+ new print volumes and 50,000+ non-book items annually for the main library and its four branches. The Department provides bibliographic maintenance and authority control in the card catalogs and the current online information system (LS/2). We are seeking an individual who can interact effectively with peers, administrators and with a group of well-trained subordinates in the management of this large department. We need a person who can build on the firm basis of already established cataloging procedures, providing evolutionary leadership in this exciting time of transition to a recently funded second generation automated system including an online catalog. Reports to the Associate Dean for Collection and Technical Services; serves on library-wide teams and the Library Planning Council. Required: ALA-accredited MLS; strong communication and interpersonal skills; demonstrated managerial/supervisory ability; five years of academic library technical services experience with at least two years cataloging and two years supervisory experience; knowledge of AACR, LC Classification, LSCH; familiarity with an automated bibliographic utility. Preferred: microcomputer competency; experience with an integrated online library system. Salary: \$30,000 minimum for a 12 month appointment, depending on qualifications and experience. Librarians at KSU have academic rank and are eligible for tenure,

sabbatical leaves and research support. Vacation of 22 working days plus state holidays. Choice of retirement and medical plans. Kansas State University is a land-grant institution with an enrollment of over 18,000 students and a materials budget of over 2 million dollars. KSU is located in Manhattan, a community of 45,000 in the rolling Flint Hills. Deadline for application is October 15, 1988. Send letter of application, resume, and names, addresses and phone number of three references to: Charlene Grass, Associate Dean, **Kansas State University Libraries**, Manhattan, KS 66506. KSU is an Equal Opportunity, Affirmative Action Employer. Women and minorities are encouraged to apply.

COMPUTER REFERENCE SERVICES LIBRARIAN. Northern Michigan University is a state university of 8,000 students and 900 employees located in Michigan's Upper Peninsula on the shore of Lake Superior. Olson Library contains over 450,000 volumes, subscribes to over 2,900 serials, and houses both A-V and depository documents collections. The Computer Reference Services Librarian provides and coordinates the library's computer-based reference to patrons seeking information, and teaches them how to use library resources. Qualifications: Master's degree from an ALA-accredited library school; facility with microcomputers and software; experience with database searching; knowledge of latest developments in computer reference services; ability to integrate automated and traditional reference services; ability to work effectively with faculty, students and colleagues; effective oral and written communication skills; a second master's degree in a subject area desirable. Salary: \$27,000 minimum, depending upon experience and qualifications. Faculty status, tenure track. Submit nominations or letter of application with resume, three letters of recommendation, and copies of credentials and transcripts to: Director's Office, Olson Library, **Northern Michigan University**, Marquette, MI 49855-5376. Application review will begin after: October 15, 1988. Starting date: December 1, 1988. An AA/EO employer.

COORDINATOR OF ACCESS SERVICES, Northern Illinois University Libraries, DeKalb, Ill. Seeking a qualified individual to fill a 12-month, tenure-track position at the rank of assistant professor or above, depending on qualifications. Responsibilities: Under the direction of the head of general reference department participates in the full range of departmental activities including reference service, online database searches, and library instruction. Applicants should have a strong commitment to public service-oriented librarianship. Coordinates the NIU Libraries interlibrary loan unit (high volume). Supervises and trains ILL staff. Coordinates activities associated with the Public Services aspects of the online catalog, including user training. Qualifications: MLS from an ALA-accredited library school and a second master's degree or thirty hours beyond the MLS required for an appointment at the rank of assistant professor. Demonstrated ability to communicate effectively. Basic knowledge of online database searching. A minimum of three years in public services preferred. Supervisory experience and familiarity with public services computer applications desirable. Salary and benefits: \$22,000 minimum for a 12-month contract; Illinois Retirement System; faculty status and rank. Applications received by October 1, 1988, will be given first consideration, but applications will continue to be accepted until the position is filled. Send a cover letter with: 1) a complete statement of qualifications; 2) resume of education and relevant experience; and 3) at least three names, addresses and telephone numbers of references to: Elizabeth A. Titus, Assistant Director for Public Services, 414 Founders Memorial Library, **Northern Illinois University**, DeKalb, IL 60115. EO/AE.

DIRECTOR OF ADMINISTRATIVE SERVICES, the University of California, Davis. This new Assistant University Librarian position reporting

to the University Librarian serves as a member of the senior management team. This position directs the Library's programs in personnel, labor relations, budget and planning, and facilities, including direct supervision of 3 FTE and indirect supervision of 9 FTE. It is responsible for the Library's overall planning efforts; for the management of Library personnel and budget functions, gathering and analyzing data to assist in management decisions and evaluation of services; assumption of leadership role in long range planning and budgetary projections; assistance in preparation of grant proposals, and other related duties. Specific assignments include coordination of the personnel activities for 65 academic, 230 clerical and 250 student staff in 4 major libraries; administration of labor agreements for both the academic and the clerical staff; oversight of the peer review process and professional activities program in coordination with the Librarians Association of the University of California and direct involvement in a major building expansion program to be completed in 1992. Qualifications: Degree in business, accounting, industrial relations or public administration required. A minimum of 7 years progressively responsible experience in analyzing data including preparation, administration and control of budget and budgetary process and supervision of operations. Requires application of automation and microcomputers to support a management information system. Experience in human resources management and planning highly desirable. Experience with a complex organization within an academic setting preferred. Excellent writing, speaking and interpersonal skills required. Open December 1, 1988. Salary: \$42,800--\$68,100, dependent on qualifications and experience. Send letter, resume and the names, addresses and telephone numbers of three references (including current supervisor) to: Sandra A. Vella, Assistant Library Personnel Librarian, 108 Shields Library, **University of California, Davis**, CA 95616; Telephone: (916) 752-1138. Applications received by October 15, 1988, will be assured consideration. The University of California, Davis is committed to a policy of affirmative action and specifically invites inquires and applications from women and ethnic minorities.

DIRECTOR OF TECHNICAL AND AUTOMATED SERVICES, Baylor University Libraries. Responsibilities: Management of technical service operations in acquisitions, catalog, and serials departments; planning, implementation, and operation of the libraries' automated systems; liaison with Baylor's computer center, bibliographic utilities, and vendors; participation with other library directors in general library planning. Qualifications: ALA-accredited MLS; minimum of 5 years recent technical service experience in an academic library, including 3 years as department head; comprehensive knowledge of library automation and technical services operations; experience with OCLC or other major bibliographic utility; relevant experience with automated library systems. Salary: \$33,000 minimum, depending on qualifications. 12-month contract; academic status and rank; tenure-track. Excellent benefit package. By September 30, 1988, send letter of application, resume and names of three references to: Sheila Slater, Chair of Technical Services Search Committee, **Baylor University**, Moody Memorial Library, BU Box 7151, Waco, TX 76798-7151. Baylor University is an AA/EEO employer.

EXECUTIVE DIRECTOR. Nelinet, Inc. seeks an Executive Director to lead the network in a program of balanced growth. The successful candidate will be accomplished in program planning, budgeting, and execution; experienced in library automation; and familiar with current issues in information technology and interlibrary cooperation. The position requires considerable public speaking and a substantial amount of regional and national travel. Nelinet is a New England-wide, not-for-profit network organized in 1979 to assist member libraries in achieving their resource sharing and public service goals through cooperative, cost-effective, automation-based programs. It has a membership of more than 400 libraries and revenues of almost \$9 million annually and is

currently operating under a five-year strategic plan. The Executive Director is the chief executive and operating officer of the corporation and reports to and is a member of the Board of Trustees. Salary: \$45,000--\$67,000. Applications and nominations may be sent to: the Chair, Search Committee, **Nelinet, Inc.**, 385 Elliot Street, Newton, MA 02164, by October 15, 1988.

GOVERNMENT DOCUMENTS / MICROFORMS LIBRARIAN. To coordinate the activities of the Library's U.S. Government Documents Depository and to oversee the activities of a large microforms collection. Experience in documents is required. Familiarity with general reference work and microforms desirable. Supervisory experience would be helpful. ALA-accredited MLS required. Excellent fringe benefits. Minimum salary \$25,000. Send resume by September 30, 1988, to: James DeLancey, **Georgetown University**, P.O. Box 37445, Washington, DC 20013. Georgetown University is an equal opportunity, affirmative action institution in employment and admission.

INSTRUCTIONAL SERVICES LIBRARIAN. This position has primary responsibility for planning and implementing bibliographic instruction for undergraduates, and for coordinating similar programs for graduate students and faculty. The incumbent is also responsible for identifying and selecting materials that support undergraduate and beginning graduate-level instruction, mostly in the liberal arts. The Instructional Services Librarian is responsible for providing library services to undergraduates and to graduate students in the School of Arts and Sciences, including planning, coordinating, implementing and monitoring instructional programs within the libraries' Humanities and History Division. The Librarian is also expected to provide leadership in developing and implementing instructional programs on a system-wide basis, and to act as a resource in development of CAI and related computer-based instructional programs. This position serves as the collection development officer for Burgess-Carpenter (the chief instructional library in the system), including liaison with faculty, bibliographers and committees on instruction. The incumbent is expected to provide extensive bibliographic and in-depth reference service using a variety of printed and electronic sources. Requirements include evidence of imagination and leadership skills; knowledge and understanding of the process of scholarly communication and of the complexities of a major research library; and superior oral and written communication skills. Preference will be given to candidates with successful experience in relevant areas of library operations, especially responsibility for bibliographic instruction programs and for public service activities. Accredited MLS preferred, graduate subject degree desirable. Salary ranges are: Librarian I: \$26,500--\$34,450; Librarian II: \$28,500--\$38,475. Excellent benefits include tuition exemption for self and family and assistance with University housing. Send resume, listing three references, to: Kathleen Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th Street, New York, NY 10027. Deadline for application is October 15, 1988. An affirmative action, equal opportunity employer.

JOHNSON GRADUATE SCHOOL OF MANAGEMENT LIBRARY (Assistant/Senior Assistant Librarian), Cornell University. Setting: Small library (155,000 vols. and 550,000 microtexts) with staff of 3 librarians and 5 staff located in graduate school of business; serves faculty of school (38), 30 doctoral, 450 MBA students plus others interested in business and management. Responsibilities: Under department head's direction, share with other librarians professional assignments in public service, technical processing, staff supervision, and computer-assisted services; learn University-wide systems; provide reference service and research support; assist with instruction and bibliographic projects; participate in problem solving with

technical work; assist with supervision and training support staff; help coordinate library and computer supported systems. Qualifications: MLS from ALA-accredited library school; coursework in relevant social science disciplines desirable; searching ability with online systems (DIALOG, BRS, Dow Jones) required; 1-3 years library experience or equivalent desirable. Salary: \$19,500 entry minimum; depending on qualifications and experience. Apply to: Ann Dyckman, Personnel Director, **Cornell University** Library, 201 Olin Library, Ithaca, NY 14853-5301. (Include cover letter, resume and list of three references.) Applications requested by October 1, 1988, but accepted until position is filled. Cornell University is an equal opportunity, affirmative action employer.

MUSIC LIBRARIAN. Subject specialist in music assigned to General and Humanities Reference Center of Bobst Library. Provides reference assistance, library instruction, and database searching. Selects books, scores and recordings in music with emphasis on early and Renaissance music, 20th Century music, and ethnomusicology. Accredited MLS, subject Master's degree required for tenure. Two years successful public service experience in an academic library and degree in Musicology preferred. Reading knowledge of German highly desirable. Faculty status, tuition remission, TIAA/CREF or alternative pension program, five weeks annual vacation. Salary minimum: \$26,000. To insure consideration, send resume and letter of application, including the names, addresses and telephone numbers of three references by September 30, 1988, to: Alice Deich, Personnel Representative, **New York University** Libraries, 70 Washington Square South, New York, NY 10012. New York University is an equal opportunity, affirmative action employer.

PHYSICAL SCIENCES LIBRARIAN. New position in a landgrant university library serving 8,500 undergraduates, 1,000 graduate students, and 700 faculty. Under the direction of the Assistant Director for Collections and Services, duties include general reference work in the Main Library, supervision of the Klosterman Chemistry Library, bibliographic instruction, online database searching (e.g., STN/CAS), and collection development. Responsibilities for liaison with departments of chemistry, biochemistry, polymers and coatings, geology, physics, and possibly others as assigned. Qualifications: Required: graduate degree from ALA-accredited school. Preferred: course work in chemistry or another physical science, and related experience in an academic library. Must understand the needs of researches and be able to provide service to a diverse research-oriented clientele. The NDSU Library is a member of Tri-College University, an established and accredited consortium (NDSU, Moorhead State University, Concordia College). The Tri-College University Library Consortium has been a member of the Minnesota State University System's PALS online integrated system since its inception in 1979. NDSU is located in Fargo, an educational, cultural, and medical center for the Upper Plains. The total population of the metropolitan area, which includes Moorhead, Minnesota, exceeds 145,000. The area is within a short drive of the Minnesota lake country and 4 hours from Minneapolis and Winnipeg. Minimum salary: \$22,500. Generous benefits including TIAA/CREF and Blue Cross/Blue Shield. Applications should be received no later than October 3, 1988, for maximum consideration. Send letter of application; current resume; and names, addresses, and phone numbers of three references to: Personnel Office, **North Dakota State University**, P.O. Box 5227, Fargo, ND 58105. NDSU is an equal opportunity institution.

PRESERVATION / ASSISTANT COLLECTION DEVELOPMENT LIBRARIAN. Reports to Chair, Collection Quality Enhancement. Responsibilities include managing preservation, book repair and disaster response operations and assisting with collection development activities

including approval plans, liaison to university departments, policy revision, collection evaluation and gifts. Required: ALA-accredited MLS; strong communication and interpersonal skills; demonstrated managerial/supervisory ability; experience with or education in principles and techniques of preservation; knowledge of bibliographic activities, research, and publication pertinent to academic institutions. Preferred: microcomputer competency; two years related professional experience; second masters degree. Salary: \$22,000 minimum for a 12 month appointment, depending on qualifications and experience. Librarians at KSU have academic rank and are eligible for tenure, sabbatical leaves and research support. Vacation of 22 working days plus state holidays. Choice of retirement and medical plans. Kansas State University is a land-grant institution with an enrollment of over 18,000 students and a materials budget of over 2 million dollars. KSU is located in Manhattan, a community of 45,000 in the rolling Flint Hills. Deadline for application is October 15, 1988. Send letter of application, resume, and names, addresses and phone number of three references to: Charlene Grass, Associate Dean, **Kansas State University** Libraries, Manhattan, KS 66506. KSU is an Equal Opportunity, Affirmative Action Employer. Women and minorities are encouraged to apply.

REFERENCE LIBRARIAN. This is a professional position to provide services to students, faculty, and staff. Responsibilities include reference/information desk coverage, online searching, faculty liaison, collection development, bibliographic instruction. Some evening and weekend work required. Significant online searching experience highly desirable; science background preferred. Tenure-track position requiring second Master's/sixth year certificate by year six. ALA-accredited Master's in Library/Information Sciences required. \$2095/month minimum. Position starts January 4, 1989. First review of applications will be October 15, 1988. Applications will be reviewed until the position is filled. Send letter of application, resume/vitae, and names of three references to: Harvey Varnet, Director, University Library, **Governors State University**, University Park, IL 60466. GSU is an Equal Opportunity, Affirmative Action University and encourages applications from members of minority groups and women.

SERIALS CATALOGER, Illinois State University. Works within the Cataloging and Records Maintenance Division of Technical Services as coordinator of all serials operations including supervision of support staff, cataloging, and records maintenance of serials publications. Also participates in activities developed to carry out responsibilities of the Division. Reports to the Head, Cataloging and Records Maintenance Division. Attends Library Faculty and Division meetings and participates in divisional, Library and University affairs. Acts as serials resource person within the Division. Qualifications: ALA-accredited MLS degree. Second advanced degree or certificate of advanced study in library science, or another subject discipline required for Tenure and Appointment or Promotion beyond Instructor Rank. Required: minimum of three years of professional experience with computer systems/database systems. Experience with serials cataloging and control preferred. Supervisory experience highly desirable. Salary and rank: \$24,000 minimum. Faculty Rank (Instructor or Assistant Professor) and eligibility for tenure. Benefits include State Retirement Program, Health and Dental Insurance, and other fringe benefits. Position available: September 1, 1988. Applications: to assure consideration, send application, resume, and the names of three references before October 10, 1988, (applications will be accepted, however, until the position is filled) to: Fred M. Peterson, University Librarian, Milner Library, Room 311B, **Illinois State University**, Normal, IL 61761. Deadline: October 10, 1988, or until position is filled. Illinois State University is an Equal Opportunity, Affirmative Action Employer.

SYSTEMS LIBRARIAN. Tenure track position; ALA-accredited MLS required; automation experience necessary. Responsible for technical management of libraries automation system (NOTIS). Liaison with computer center and coordination of decision making on major aspects of implementation of the system. Available immediately; salary competitive, \$25,000 minimum. Application deadline: November 18, 1988. Submit resume and 3 letters of references to: Landon Greaves, **Southeastern Louisiana University**, Library, P.O. Drawer 896, University Station, Hammond, LA 70402; (504) 549-2234.

TWO POSITIONS. 1) Reference Librarian - Education: The incumbent is responsible for general and in-depth reference services to faculty and students, and serves as liaison to the College of Education. He/she participates in the development of the reference and general collections, provides instruction in the use of the library with special emphasis on resources in education, and conducts database searches using DIALOG and other automated systems. Qualifications: ALA-accredited Master's degree required; academic background in education essential, a second Master's degree or graduate work in education preferred; reading knowledge of at least one foreign language; experience in providing reference service in an academic/research library preferred; experience in searching ERIC and other online/CD-ROM databases highly desirable. Salary: \$20,000 base. 2) Serials Librarian: The incumbent serves as a section head within the Collection Management Department, supervising five support staff and student assistants. He/she is responsible for the management of all periodicals/standing order/binding functions. Other duties include serials collection evaluation and analysis, participation in policy formulation and budget planning, and coordination of serials activities with other library units and with academic departments. The Library currently uses Faxon's LINX for serials check-in and will be automating all serials functions via the Geac Integrated Library Information System by 1989/90. Qualifications: ALA-accredited Master's degree required; three to five years experience with serials management in an academic/research library; automation/Faxon LINX/OCLC experience highly desirable; excellent communication skills; evidence of continued professional development. Salary: \$23,000 base. For full consideration, send letter of application, resume, the names, addresses, and phone numbers of three references, and photocopies of all academic transcripts by October 3, 1988, to: Linda Farynk, Assistant University Librarian, **Old Dominion University**, Norfolk, VA 23529-0256. Old Dominion University is an affirmative action, equal opportunity institution and requires compliance with the Immigration Reform and Control Act of 1986.

WORLD HISTORY REFERENCE LIBRARIAN. Subject specialist in world history (excluding U.S., Latin American, and Near Eastern history) assigned to General Reference and Humanities Unit of Bobst Library. Provides reference assistance, library instruction, and database searching. Selects books and evaluates collection for all historical periods with emphasis on retrospective selection in modern history of Western Europe. Accredited MLS, subject Master's degree required for tenure. Two years successful public service experience in an academic library and degree in Western European history preferred. Reading knowledge of French required. Knowledge of Italian desirable. Faculty status, tuition remission, TIAA/CREF or alternative pension program, five weeks annual vacation. Salary minimum: \$26,000. To insure consideration, send resume and letter of application, including the names, addresses and telephone numbers of three references by September 30, 1988, to: Alice Deich, Personnel Representative, **New York University** Libraries, 70 Washington Square South, New York, NY 10012. New York University is an equal opportunity, affirmative action employer.

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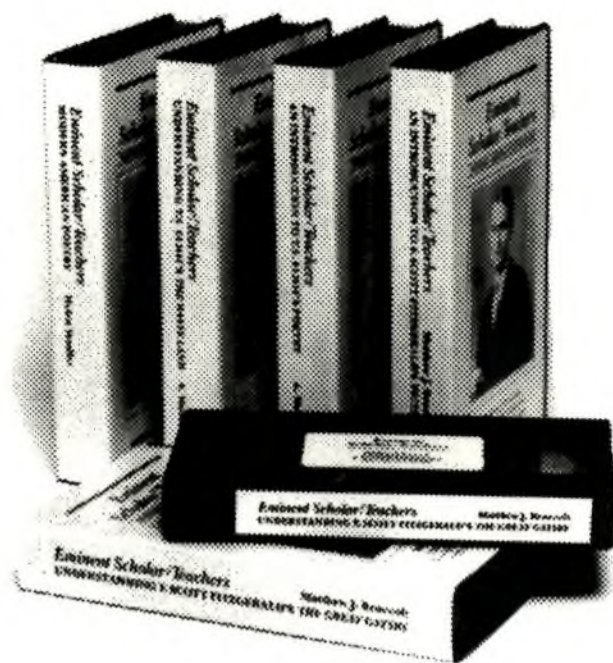
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