

• *Contemporary Foreign Language Writers and Great Foreign Language Writers*, edited by James Vinson and Daniel Kirkpatrick, are two volumes in the St. Martin's Press *Foreign Language Writers* series. Each volume provides a biography, a complete list of separately published books, a selected list of published bibliographies and critical studies, and a signed critical essay on each author. The latter volume includes classical Greek and Latin authors as well as 20th-century writers. The contemporary volume covers authors whose works were published mostly after 1930. A comprehensive title index provides access to works cited in the text. The contemporary writers volume (439 pages) costs \$25.00, and the great writers volume (714 pages) costs \$39.95. Contact St. Martin's Press, 175 Fifth Ave., New York, NY 10010.

• *Legal Information Alert* (Vol.1, no.1, 1982- ), formerly the *U.S. Law Library Alert*, contains news and articles on legal publications, databases, and research techniques. Of special interest are the reviews of recent law books, which are very timely and qualitative. Published 10 times a year, each issue is 8-12 pages. Annual subscriptions are \$60, from U.S. Law Library Alert, Inc., 24 North Wabash, Suite 939, Chicago, IL 60602. ISSN 0278-5854.

• *The Library and Information Technology Series* is a new series of monographs published by ALA's Library and Information Technology Association. The first two volumes are now available from ALA Publishing: *Crossroads: Proceedings of the First LITA National Conference*, September 17-21, 1983, in Baltimore (261 pages, 1984, \$40); and *Online Catalogs, Online Reference: Converging Trends*, the proceedings of a LITA Preconference, June 23-24, 1983, in Los Angeles (211 pages, 1984, \$20). Both contain papers of great interest to academic and research librarians and may be ordered from ALA Publishing, 50 E. Huron St., Chicago, IL 60611-2795.

• *Perspectives on Music*, edited by Dave Oliphant and Thomas Zigal (235 pages, 1985), contains essays on music collections at the University of Texas Humanities Research Center. The collections range from sacred music of the 16th century to jazz and theatre music of the 20th, and the essays include early printed editions of music as well as the correspondence of noted composers. Copies may be ordered for \$16.95 from HRC Publications, P.O. Box 7219, Austin, TX 78713. ISBN 0-87959-102-1.

• *Popular Culture and Libraries*, by Frank W. Hoffman (312 pages, January 1985), surveys a long-neglected area of collection development. Part I covers popular culture integrated into traditional library services, while Part II describes popular culture concepts and materials, including popular literature, popular music, the Hollywood film, comic books, television, and the underground press. Cloth (\$29.50) and paperback (\$18.50) cop-

ies may be ordered from Library Professional Publications, Shoe String Press, P.O. Box 4327, 995 Sherman Ave., Hamden, CT 06514. ISBN 0-208-01983-9.

• *Sheet Music Cataloging and Processing: A Manual*, by Sarah J. Shaw and Lauralee Shiere (51 pages, 1984), has been published as MLA Technical Report number 15. The manual was originally prepared to train both librarians and support staff for a sheet music cataloging project funded by an HEA grant for Brown University's special collections. This revised version details steps in authority searching, cataloging, and processing, using AACR2 rules, LC subject headings, and the MARC Scores Format. The manual is available for \$11.74 (MLA members \$9.40) from the Music Library Association, P.O. Box 487, Canton, MA 02021. ISBN 0-914954-34-2.

• *To Reclaim a Legacy: A Report on the Humanities in Higher Education*, by William J. Bennett (32 pages, November 1984), draws from the discussions of a 31-member study group convened by the National Endowment for the Humanities and charged with assessing the state of undergraduate teaching and learning in the humanities. The report does not list any formal recommendations; rather it poses a number of questions for institutions to ask themselves in preparation for launching any curriculum reform. Up to five free copies may be requested from the Public Affairs Office, National Endowment for the Humanities, Washington, DC 20506.

• *William Morris: The Sanford and Helen Berger Collection* (56 pages, 1984) records the contents of the exhibition at the Bancroft Library and University Art Museum, October through December 1984. Copies may be ordered for \$7.50 from the Bancroft Library, University of California, Berkeley, CA 94720. ■■



**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

**Telephone:** All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

**Guidelines:** For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice

appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

**JOBLINE:** Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

**Fast Job Listing Service:** A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

**Contact:** *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

---

## POSITIONS OPEN

---

**ACADEMIC LIBRARIAN/TECHNICAL SERVICES.** Readvertise-ment. Faculty, tenure-track position at instructor or assistant profes-sor level. Supervises all cataloging operations, serves as library liai-son to various academic disciplines, performs occasional online database searches, recommends policy and procedural modifica-tions, performs other tasks as may be assigned (full job description available on request). Requirements: ALA-accredited master's de-gree, knowledge of library operations with special emphasis on de-scriptive and subject cataloging utilizing AACR2, LCSH and LC clas-sification, MARC formats, OCLC and ALA (1980) filing rules, and supervisory ability. Desirable qualifications: undergraduate or sec-ond master's degree in business or sciences and directly related professional experience. Salary range from \$17,000, depending on education and experience. Send letter of application, complete re-sume with all library positions held naming immediate supervisors, plus 3 other references with addresses and phone numbers, and transcripts before March 15, 1985, to: Gaynelle Pratt, Personnel Offi-cer, Keene State College, 229 Main Street, Keene, NH 03431. AA/EEO.

**ACCESS SERVICES AND LIBRARY AUTOMATION COORDI-NATOR.** Available July 1 to manage access services programs, in-cluding circulation, interlibrary loan, reserve, photocopy, current pe-riodicals, non-print and related services. Responsible for a unit staff, policy development, budget, space planning, and coordination with other library units. Will also assume responsibility for planning and implementing automation programs for all library units. Some shared reference responsibilities. Qualifications: ALA-accredited MLS plus relevant experience and organizational/communication skills. Salary range: \$25,000-\$29,500. Position pending budget approval. Appli-cation, vita, 3 professional references by 5:00 pm, April 5, 1985, to: Carol Franklin, Associate Vice President for Academic Affairs, Uni-versity of Redlands, Redlands, CA 92374. An EOE/AA employer.

**ARCHIVES/SPECIAL COLLECTIONS.** Responsible for collecting, preserving, and administering the historical records of the Univer-sity, rare books, literary manuscripts and personal papers, and sup-plying information from these materials to members of the University and the public. Initial focus will be on Archives, with development into full Special Collections responsibility following. MLS (ALA), mini-mum one-year professional experience, and training/working expe-rience in Archives management required. Background in History and British/American Literature and knowledge/experience in non-archival Special Collections preferred. Annual salary \$19,000 and up, depending upon qualifications. Generous fringe benefits, includ-ing one-month paid vacation and TIAA/CREF. Colgate University is located in beautiful rural Central New York. Send resume and names of three professional references to: G. R. Parks, Case Library, Col-gate University, Hamilton, NY, 13346 by April 15. AA/EOE.

**ARCHIVIST,** University of Cincinnati. Responsible for records man-agement to promote acquisition of materials for the University Ar-chives; for acquisitions and processing of University Archives mate-rials; and for reference assistance with departmental collections. Receives general direction from and reports to the Assistant Head of the Archives and Rare Books Department. Qualifications: MLS from

an ALA-accredited library school or relevant combination of educa-tion or experience required. Relevant experience working with archi-val or manuscript collections required. Ability to communicate clearly, both orally and in writing required. Ability to work effectively with patrons, other library staff and University personnel required. Appropriate graduate degrees and records management experi-ence desirable. Knowledge of computer applications to archival work helpful. Rank and salary commensurate with qualifications and experience. Minimum salary: \$18,000. Send cover letter with re-sume and list of three references postmarked by March 29, 1985 to: Sharon Tuffendsam, Libraries Personnel Officer, 640 Central Li-brary, University of Cincinnati, Cincinnati, OH 45221-0033. The Uni-versity of Cincinnati is an affirmative action, equal opportunity em-ployer.

**ASSOCIATE DEAN OF THE LIBRARY.** Oakland University invites applications and nominations for the position of Associate Dean of the Library. The position is now open. The University which enrolls more than 11,000 students is a state-assisted institution 25 miles north of Detroit. The University Library has a collection of 1,090,000

---

## DIRECTOR OF THE LIBRARY

### North Central College

North Central College seeks applications for the position of Director of the Library. Affiliated with The United Methodist Church and located in the west-ern suburbs of Chicago, the College is a private lib-eral arts institution granting B.A. and B.S. degrees and with an enrollment of 1,700 undergraduates. It is currently developing several master's programs. The library is undergoing a one million dollar physi-cal renovation. It has OCLC and LCS automated circulation.

*Responsibilities:* The Director reports to the Vice President for Academic Affairs and is responsible for supervising the professional and clerical staff and administering the budget. The Director will also be expected to assume temporary duties in one of the library services of his or her choice.

*Qualifications:* These include an ALA/MLS de-gree and, preferably, another academic degree in a field taught at the College; several years of aca-demic library experience and management; famil-iarization with library computer systems; imagina-tion, enthusiasm, and the ability to articulate and promote active use of the library; leadership quali-ties to guide the growth of the library to serve the needs of future graduate programs.

*Salary:* Commensurate with qualifications and experience. Range: \$25,000-\$35,000.

*Application process:* Position available July 1, 1985. Application, resume, and three letters of rec-ommendation should be submitted no later than **March 31, 1985**, to:

**B. Pierre Lebeau  
Librarian Search Committee  
North Central College  
Naperville, IL 60566**

North Central College is an equal opportunity employer.

---

---

# CALIFORNIA STATE FULLERTON

## Three openings

**1) Reference Coordinator.** Responsibilities: Coordinates activities of Reference section, consisting of 11.5 FTE librarians and 3.5 FTE paraprofessional staff. Current operations include public assistance from central reference desk, comprehensive bibliographic instruction program, and computerized literature searching services. In addition to coordinating above operations, plans and develops future reference activities. Requirements: MLS from ALA-accredited institution or equivalent and a second advanced degree. Minimum of five years of increasingly responsible academic library experience, including minimum of three years of reference experience. Effective interpersonal and communication skills. Desirable qualifications: Experience in administration of reference services. Subject expertise in the fields of business or science. Salary: Minimum \$30,000.

**2) Computerized Reference Services/Access Services Coordinator.** Responsibilities: 1)Half-time: coordinates activities of Computerized Information Retrieval Services (CIRS) within the Reference Section. Oversees in-house database training of approximately 7 librarians; fiscal accounting of CIRS expenditures; preparation of reports and statistical summaries. CIRS involves both online and offline searches (totaling approximately 800 single or multiple database searches per year), including ready-reference assistance. Directly performs searches in areas of personal subject expertise and works regular hours at the reference desk. 2)Half-time: Coordinates Access Services section consisting of Circulation, Interlibrary Loan, and Reserve Book Room, and including staff of 6.5 FTE paraprofessionals and a large number of student assistants. Maintains working knowledge of Library's automated systems and anticipates new computerized applications. Requirements: MLS from an ALA-accredited institution or equivalent and a second advanced degree. Minimum of three years of increasingly responsible academic library experience, including minimum of two years experience in computerized reference searching. Demonstrated understanding of computer applications in circulation and interlibrary loan operations. Effective interpersonal and communication skills. Desirable qualifications: Experience in administering computerized reference, circulation, or interlibrary loan activities. Subject expertise in the fields of business, science, and/or technology. Salary: Minimum \$25,000.

**3) Chicano Resource Center/Reference Librarian.** Responsibilities: 1)Half-time: Develops and maintains Chicano Resource Center (CRC) by serving as subject bibliographer and acting as liaison with faculty from appropriate academic departments/programs. Provides public assistance in use of CRC-related materials and prepares guides to their contents. 2)Half-time: Serves as reference subject specialist with responsibility in the field of business or science (dependent upon academic background). Provides public assistance to users which may include reference desk work, bibliographic instruction, and computerized literature searching. Requirements: MLS from an ALA-accredited institution or equivalent and a second advanced degree. Minimum of three years of increasingly responsible academic reference experience. Bilingual in Spanish and English. Knowledge and understanding of the Chicano experience. Substantial coursework and/or experience in one or more fields of business or science. Effective interpersonal and communication skills. Salary: Minimum \$25,000.

**Benefits:** Level of appointment dependent upon qualifications and experience. Tenure-track positions. Optional 10/12-month work year. Twenty-four working days paid vacation per year; one day per month sick leave accumulative; 14 paid holidays; eligibility for sabbatical leave; group medical and dental insurance; standard retirement benefits under the state retirement system; and optional TSAs.

**Application:** Please address resume including the names and addresses of three references and/or requests for further information to: **Barbara Davis, Chair, Public Services Recruitment Committee, Library, California State University, Fullerton, P.O. Box 4150, Fullerton, CA 92634.** Deadline for applications is **April 15, 1985**, or until such time as the position is filled.

**The University and the Library:** California State University, Fullerton, is one of the largest of 19 campuses which comprise the California State University. It is located approximately a 35-minute drive from central Los Angeles. The University offers baccalaureate degrees in 42 fields of knowledge, credential programs for teachers, and graduate (master's level) work in 37 programs.

The Library contains a collection of 2,000,000 items in a variety of formats (600,000 books, 4,000 currently-received periodicals, 300,000 documents, 800,000 microforms) and adds 25,000 books per year.

Professional librarians meet standards parallel to the instructional faculty for the granting of tenure and are expected to maintain active professional involvements. The staff includes 28 librarians and 55 paraprofessionals, plus student assistants. The CSU has been under collective bargaining agreements since 1982.

CSUF is an affirmative action, equal opportunity employer. All personnel policies conform with the requirements of executive order 11246, Title IX of the Higher Education Amendment of 1972 and other federal regulations regarding nondiscrimination.

---

items (bound volumes, government documents and microforms) and a staff of 45 which includes 14 library faculty. Responsibilities: Serve as the associate dean for the administration of day-to-day operations of the library, including reference, circulation, interlibrary loan, bibliographic instruction, computer search services, and technical services. Other responsibilities include management information activities, library automation, personnel and building operations. Participates in planning and evaluating library policies and procedures which support the University's academic objectives and programs. Reports to the Dean of the Library. Qualifications: Graduate degree from an ALA-accredited library school and a second master's degree or equivalent. Professional accomplishments warranting appointment to tenured faculty rank required. Minimum of seven years academic library experience, including library administrative experience. Demonstrated success in oral and written communications and analytical and planning activities; understanding of organization, programs, and current issues and trends in academic libraries, including library automation; proven leadership ability with library faculty and staff and in the profession; evidence of continuous professional growth through scholarship and active participation in the profession. Salary: Minimum: \$35,000. Excellent fringe benefits include TIAA-CREF, full health coverage, dental plan, life insurance, paid annual leave of 22 days vacation. Send letter of application, resume and three letters of recommendation addressing position qualifications to: Suzanne O. Frankie, Dean of the Library, Oakland University, Rochester, MI 48063. Deadline (postmark) for applications: March 20, 1985. Oakland University is an affirmative action, equal opportunity employer.

**AUTHORITIES LIBRARIAN/CATALOGER** (Search reopened). Northwestern University Library. As head of the Authorities Unit, oversees operations and maintenance of the online union authority file which forms a part of Northwestern's automated system, NOTIS (Northwestern Online Total Integration System). Supervises 1 paraprofessional plus student assistants. Oversees authority control, validation, input, and maintenance for the authority file; acts as trainer/liaison to participants in the union file and to other library staff; participates in the ongoing design and development of the authority control system and procedures. As a cataloger, generally not less than one-third, but not more than half-time, performs original and complicated copy cataloging of monographs using NOTIS, AACR2, DDC 19, and LCSH, for eventual inclusion in the RLIN database. May contribute headings to the LC Name Authority File via the Name Authority Cooperative (NACO). Qualifications: Master's degree from an ALA-accredited institution. Minimum two years cataloging experience, preferably in a research library using an automated system, and including performance of authority work. Familiarity with the MARC bibliographic and authority formats. Working knowledge of one or more foreign languages, preferably including German or a Romance language. Hiring range: \$19,000-\$21,000. Send letter of application and resume, including names of three references, and have library school credentials, including transcripts, forwarded to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by March 27, 1985, will be considered. Northwestern University is an AA/EEO employer.

**CANCER INFORMATION SPECIALIST/REFERENCE LIBRARIAN**, Biomedical Library. Primary duties include providing information services to Cancer Center members involved in clinical practice, research, and education in oncology; online search services; reference desk services; and possible advising on microcomputer usage for departmental information management. Qualifications include strong communication and interpersonal skills; strong familiarity with information resources in the health and life sciences; and ability to analyze. Experience with NLM databases and search software is required; experience with DIALOG and BRS is desirable. Teaching or public speaking experience would be helpful. Salary \$21,024-\$26,892. Position open until filled. Apply with an application letter with a complete statement of qualifications, a resume, and names of three references to: Rita A. Scherrei, Director of Administrative Systems and Personnel Services, University Research Library, UCLA, 405 Hilgard Avenue, Los Angeles, CA 90024. For more information call (213) 825-1201.

**CATALOG LIBRARIAN**. Christopher Newport College, a four-year degree granting State institution of 4,000 students located in the Tidewater area of Virginia, near the Chesapeake Bay, invites applications for the position of Catalog Librarian. The Catalog Librarian will be responsible for cataloging and classifying library materials

with LC classification and subject headings; cataloging non-book materials; revising cataloging and catalog cards. This position will also include some public service responsibilities. ALA-accredited MLS degree required. Familiarity with bibliographic utility—preferably OCLC and knowledge of LC classification and subject headings required. Prior experience either as a professional Cataloging Librarian or para-professional in cataloging is desirable. Salary from \$15,500 to \$17,000, dependent on qualifications, for twelve-month contract with faculty rank. Excellent fringe benefits. Send letter of application, resume, and names of three references by March 29, 1985, to: Jennilou Grotevant, Chairperson, Cataloging Librarian Search Committee, Captain John Smith Library, Christopher Newport College, 50 Shoe Lane, Newport News, VA 23606. An EOE/AA employer.

**CATALOG LIBRARIAN**. Head of Copy Cataloging Section, responsible for supervision of all activities relating to Copy Cataloging, including overall coordination of processing of monographs and serials in all formats through the OCLC System. A graduate degree from an ALA-accredited program; working knowledge of at least one foreign language; at least two years cataloging experience in an academic library; plus some supervisory experience. Serials experience highly desirable. Salary: \$20,000 minimum. Apply by April 15, 1985. Desired starting date: available immediately. Send resumes to Peggy Weissert-Rengel, Library Personnel Officer, 221 Memorial Library, University of Notre Dame, Notre Dame, IN 46556.

**CATALOGER OF ARCHITECTURAL DRAWINGS**, Avery Architectural and Fine Arts Library Videodisk Project. This position provides original cataloging for architectural drawings; trains three support staff in cataloging architectural drawings and provides them with professional assistance and general supervision; assists in coordinating implementation of the Visual Arts format with RLIN and the technical services units of the Columbia Libraries; writes, revises and updates manuals and documentation as necessary; works with the staff involved in physical preparation and photography of the drawings to coordinate and maintain work flow; assists in communicating the goals and achievement of the videodisk project to the library public and the scholarly community; and performs related administrative duties. In addition to an MLS from an accredited library school, requirements are a thorough knowledge of AACR2 and LC's MARC format as demonstrated by a minimum of 2 years of cataloging experience with each, and proven ability to coordinate work-flow and to train and supervise staff. Preference will be given to candidates with background in architecture or architectural history and reading knowledge of 2 modern western European languages. *This position is temporary, for 3 years.* Excellent benefits, including free tuition and assistance with University housing. Salary ranges are: Librarian I: \$19,000-\$24,700; Librarian II: \$21,000-\$27,300. Submit resume, listing 3 references and salary requirements to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, New York 10027. *Deadline for applications is March 29, 1985.* An affirmative action, equal opportunity employer.

**COLLECTION DEVELOPMENT LIBRARIAN**. Billy Graham Center Library at Wheaton College (Illinois). Responsible for selection of all formats of materials in the subject areas of world missions, evangelistic work, American church history, and theology; coordinates activities with those of the Center's Archives and the main Wheaton College library. Participates in budget allocation, collection evaluation, use and user studies, policies and decisions regarding storage, weeding, conservation, and serials management. Some reference work and supervision of staff is expected. Requires MLS, with degree or background in one subject area of the library's collection. Prefer a second Master's degree, a working knowledge of European languages, an understanding of theological research techniques, and familiarity with domestic and overseas book markets. Minimum salary: \$17,500. Position is open now. Review of applications will begin April 15, 1985. Send letter of interest, resume, and names, addresses, and telephone numbers of three references to: Trygve Larsen, Director of Personnel, Wheaton College, Wheaton, IL 60187. Wheaton College complies with federal and state requirement for nondiscrimination in employment.

**COORDINATOR FOR CIRCULATION AND INTERLIBRARY SERVICES**, Public Services, Rutgers University Libraries. Available immediately. Major responsibility for developing policy and procedure recommendations for circulation services. Responsible for administering interlibrary loan services (Inter and Intra-Library Loan, New Jersey Reference, etc.) with attendant budget and personnel

responsibility. Involved in developing new Public Service programs and special projects. Responsible for two offices engaged in handling all Interlibrary Loan transactions and for providing reference services to New Jersey users. Assisting in general public services coordination including supervision of a central shipping and receiving service and the Rutgers University Libraries Annex. In charge of Copy Center Functions in the absence of the Assistant University Librarian for Public Services. MLS from an accredited library school required. Significant public service experience in an academic, research or special library. Experience with online systems and interlibrary loan highly desirable. Supervisory experience desirable. \$24,192 minimum. Faculty status, calendar year appointment, TIAA-CREF, life/health insurance, 22 days vacation. Submit resumes and three sources for current reference by April, 1985 to: Shirley W. Bolles (APP 91), Alexander Library, Rutgers University, New Brunswick, NJ 08903. An equal opportunity, affirmative action employer.

**EDUCATION LIBRARIAN.** Assists users directly at a central reference desk, takes part in the library use instruction and collection development programs, provides computer searches, and serves as liaison with the faculty of the College of Education. The successful candidate will be service-oriented, able to work effectively with both students and faculty, and committed to promoting library services and collections to the academic community. ALA-accredited MLS required. An additional graduate degree in education is desired and is expected for tenure. Starting salary \$18,500-\$22,000 for 12-month appointment, depending on experience and qualifications. Successful candidate will be eligible for tenure review. TIAA-CREF, Blue Cross/Blue Shield or HMO. Letter of application, resume, and names of three references must be received by March 15, 1985. Mail

to: Stephen K. Stoan, Head of Reference, Box 68, Wichita State University, Wichita, KS, 67208. Finalists will be invited for an expense-paid interview. Wichita State University is an urban institution with an enrollment of 17,000. Librarians at WSU enjoy faculty rank, privileges, and responsibilities. Wichita State University is an affirmative action, equal opportunity employer.

**EXECUTIVE DIRECTOR,** Pittsburgh Regional Library Center. The Pittsburgh Regional Library Center, a consortium of over 100 public, academic, and special libraries in Western Pennsylvania, West Virginia, and Maryland is seeking an Executive Director. The Executive Director has primary responsibility for administering network services, including OCLC and microcomputer based services, assessing member needs, formulating policies and programs in support of PRLC goals, and managing the Center's budgets and staff. The Executive Director works closely with the Executive Council and the Board of Trustees in developing organizational goals, policies, and services. The budget of the Center is \$2.5 million, including membership supported activities, projects and grants. The staff consists of 25 FTE employees. Qualifications: MLS, or its equivalent; a minimum of five years of demonstrated management experience, including fiscal management; experience with and understanding of computing technologies, particularly microcomputer based systems, as applied to library operations and services; excellent written, communication and interpersonal skills; an ability to interact effectively with a wide range of people and libraries, and a willingness to travel. Salary: \$38,000 minimum. Excellent fringe benefits including TIAA-CREF, 22 days vacation, Blue Cross/Blue Shield, etc. Starting date: August 1, 1985. Nominations, and applications with the names of three references, should be submitted by May 1, 1985. However, applications

---

## HEAD, RESOURCE DEVELOPMENT DIVISION

### Texas A&M University

Duties: Plans, administers, evaluates, and coordinates collection development activities and personnel. Initiates, develops, supervises, and manages collection development activities, including selection of materials, approval plans, gifts and exchanges, serial and monographic searching, preservation activities, selected grants and special projects, and collection analysis. Allocates and monitors use of \$2.6 million materials budget. Develops strong program of cooperation with academic Departmental Library Representatives. Fulfills a major subject selection assignment (currently science and technology). Supervises 2.5 FTE professional librarians and 10 support staff. Establishes policies and procedures for the Division within framework of Library goals and objectives. Maintains awareness of regional and national trends and activities in collection development and management. Provides guidance for Division personnel in professional growth and career development. Participates in decision making with other Collection Development (technical services).

Qualifications: ALA-MLS. Minimum six years professional (post-MLS) experience, preferably in collection development activities in academic library. Supervisory experience required. Knowledge of library automation, as indicated by experience with an automated library system; prefer familiarity with OCLC. Working knowledge of foreign language materials. Ability to communicate clearly and effectively, both orally and in writing. Demonstrated ability to work effectively with faculty, staff, and students.

Salary: Minimum \$22,000; negotiable. Open: Position available no later than September 1, 1985. Benefits: Up to \$85/month paid on health, life, and disability insurance package; 87.3% of Social Security paid for first \$16,500 of salary; choice of retirement plans including TIAA-CREF; tax-deferred annuity program available; no state or local income taxes; 10.5 month appointment; faculty rank; 14 state holidays. Closing date: To ensure full consideration, applications should be received **by April 1, 1985**. Applicants should submit a letter of application, complete resume, and names and telephone numbers of three professional references.

For additional information and to apply, contact:

**Susan S. Lytle**  
**Head, Personnel Operations**  
**Evans Library**  
**Texas A&M University**  
**College Station, TX 77843**  
**Telephone (409) 845-8111**

An EEO/AA employer.

---

will be accepted until a suitable candidate is selected. Send to: Thomas J. Michalak, President, PRLC, c/o Carnegie-Mellon University, Hunt Library, Schenley Park, Pittsburgh, PA 15213. An equal opportunity, affirmative action employer.

**GOVERNMENT DOCUMENTS LIBRARIAN/SERIALS CATALOGER.** (Search reopened.) Responsibilities equally split between two roles. Coordinates the overall operation of the GPO depository collection. As a member of the reference department, the government documents librarian participates in general reference service with rotating evening and weekend schedule. As a member of the technical services department the serials cataloger performs original and copy cataloging of serials in all subjects and languages. Qualifications: MLS and professional experience with federal documents and serials cataloging. Knowledge of foreign languages desirable. Salary from \$17,500, dependent upon qualifications. Send resume and names of 3 references by April 15, 1985, to: Phyllis Cutler, College Librarian, Williams College, Williamstown, MA 01267. An EO/AA employer.

**GOVERNMENT PUBLICATIONS/GENERAL REFERENCE LIBRARIAN.** Bears total responsibility for development and maintenance of gov't. pubs. and coll.; acts as liaison with Supt. of Docs.; provides reference service in a centralized Reference Department. Qualifications: ALA-accred. MLS and documents experience required; substantial prof. experience, including some supervisory experience, in a large academic library strongly preferred. Second subject master's degree highly desirable. Appointment with faculty rank, status and benefits. Salary commensurate with qualifications and experience; min. starting salary \$19,000. Send letter of application, resume, and names of three references by March 29, 1985, or until position is filled, to: Donald L. Saporito, Director, University Libraries, University of Southwestern Louisiana, USL Box 40199, Lafayette, LA 70504. The University is an equal opportunity, affirmative action employer.

**HEAD LIBRARIAN,** Harrye B. Lyons Design Library, North Carolina State University, Raleigh. Librarian required to administer special library serving the School of Design. Duties include selection and organization of materials, reference service, orientation and instruction, and supervision of 3 staff members and student assistants. Librarian is a member of the D.H. Hill Library staff and reports to the Director of Libraries. The position will be available June 30, 1985. Qualifications: Applicants must have an MLS degree. Undergraduate or strong background in architecture, art, art history, or urban studies, is highly desirable. A minimum of 2 years experience in a special library or service-oriented academic library or reference department is required. Knowledge of German and/or French is helpful. Benefits: academic status, 24 working days vacation, 12 days annual sick leave, group insurance and hospitalization programs, state retirement program. Salary: \$25,000 minimum, depending on educational background and experience. Apply with resume and names of three references to: D.H. Hill Library, North Carolina State University, Box 7111, Raleigh, NC 27650-7111, Attn: William C. Lowe, Search Committee Chair. Applications for this position must be received by May 1, 1985. North Carolina State University is an equal opportunity, affirmative action employer.

**HEAD, MEDICAL CENTER LIBRARY,** University of California, San Diego. Assistant Librarian: \$21,024-\$26,892; or Associate Librarian: \$25,692-\$36,996. Starting date: June 1, 1985. The Medical Center Library is a branch of UCSD's Biomedical Library; it is located in downtown San Diego approximately 30 minutes from campus. The library provides resources to support the patient care, teaching, and research programs of the UCSD Medical Center's 400-bed teaching hospital, the School of Medicine's clinical faculty, and the cancer research center. It has a collection of over 23,000 volumes, including 700 current serials; its 1983/84 expenditures exceeded \$249,000. The Biomedical Library, located on the university campus in La Jolla, provides services and collections in support of the programs of the School of Medicine and the Department of Biology. Combined resources of both libraries include a collection of over 182,000 volumes, with 3,500 current serials, and a staff of 38 FTE; 1983/84 expenditures were over \$1.6 million. An extensive automation program now underway will result in a fully integrated technical and public service system. Position reports to the Biomedical Librarian and is responsible for planning, developing, managing, and evaluating the services and resources of the Medical Center Library. Di-

rects 5 FTE support staff and .9 FTE student assistants. Works with faculty and hospital staff to develop relevant instructional and outreach programs. Incumbent is also responsible for collection development and provides reference and online search services. UCSD librarians are expected to participate in librarywide planning and to be active professionally. Qualifications: MLS from an ALA-accredited library school, minimum of two years' experience in a health/life sciences library or hospital library. Excellent communication and interpersonal skills. Preference will be given to applicants with supervisory experience, experience in planning and implementing new services, and strong online database searching skills. An appointee at the Associate Librarian level would be expected to bring to the position well-developed reference skills and substantial previous experience. Applications should be postmarked by April 15, 1985. Submit a letter of application, enclosing a resume and a list of references, to: Mary M. Horres, Biomedical Librarian, C-075-B2, University of California, San Diego, La Jolla, CA 92093. UCSD is an equal opportunity, affirmative action employer.

**HEAD OF CATALOGING DEPARTMENT.** Supervises 2 professional catalogers, 8 support staff, and 9 students. ALA-accredited MLS and minimum 5 years professional library experience required. Experience should include AACR2 cataloging in book and non-book formats; LC classification; knowledge of OCLC system and other automated systems applicable to technical services; demonstrated ability to supervise. Willingness to participate in faculty activities (committees). Position carries faculty rank. Must meet faculty standards for appointment, promotion, and tenure. Minimum salary \$23,000. Twelve-month appointment. Available July 1, 1985. Send letter of application including resume and names and addresses of 3 references to: Edna Earle Brown, Associate Director of Libraries, Box 8074, Georgia Southern College, Statesboro, GA 30460. Application deadline is April 15, 1985. EEO/AA employer.

**HEAD OF LIBRARY INSTRUCTION.** Faculty tenure-track academic year position available in the University Library at the University of Wisconsin-Stevens Point to plan, implement, coordinate and evaluate a comprehensive instructional program. Responsibilities include: assessing undergraduate/graduate/faculty needs, working with and advising faculty and students in instructional matters, and assisting in reference. Requirements include: good communication, teaching and administrative skills, an ALA-accredited master's degree, successful bibliographic instruction experience, and an energetic commitment to instruction. A second master's or Ph.D. and knowledge of online systems preferred. Submit resume and a short statement of your philosophy of library instruction to: Chair, Library Instruction Search and Screen Committee, Learning Resources Center, University of Wisconsin-Stevens Point, Stevens Point, WI 54481. Salary: \$14,000 minimum. Actual salary dependent on qualifications and experience. Resumes will be considered beginning April 1, 1985. The University of Wisconsin-Stevens Point is an affirmative action, equal opportunity employer.

**HEAD OF TECHNICAL SERVICES** (Librarian III). Land-grant institution serving over 9,000 students and member of Tri-College University (North Dakota State University, Moorhead State University, Concordia College) and Minnesota State University System's online catalog. Position is responsible for the administration of all technical services operations (5 professionals and 14 support staff). Reports to the Director and assists in library-wide planning and policy formation. Qualifications include technical service experience in an academic library, MLS degree from an ALA-accredited program, and successful experience in supervision and with automated library systems. Needs to relate with sensitivity to staff at all levels and be responsive to needs and concerns of other library units. Desirable qualifications include work in more than one technical services area and experience with OCLC, AACR2, and LC classification. Salary and benefits: \$22,500 + DOE; TIAA/CREF; Blue Cross/Blue Shield. Application deadline: April 15 or thereafter until filled. Submit letter of application, current resume, and names and addresses of three references to: Personnel Office, North Dakota State University, Fargo, ND 58105. NDSU is an equal opportunity institution.

**HEAD, PHYSICAL SCIENCES AND TECHNOLOGY LIBRARIES,** University of California, Los Angeles. Under the general direction of the Associate University Librarian for Research and Instructional Services, the Head of PSTL has administrative responsibility for coordinating the operations, long-range planning, and direction of four libraries: Engineering and Math Sciences, Chemistry, Physics, and Geology; a technical processing unit; and an interli-

brary loan operation, including: policies, programs; user and technical service, including online support system applications and bibliographic instruction; collection management and control; personnel management, including recruitment, selection, training, staff development, supervision, and evaluation; funding; expenditure control; space utilization; statistical, evaluative, planning and other reports; and the promotion of good relations with faculty, students, and the public. The Head establishes priorities and objectives for PSTL based on consultation with the library and section heads regarding needs and available resources. The Head consults with staff, library administrative officers, library committees and faculty of the schools and departments served as appropriate. The Head of PSTL participates in the general planning and problem-solving activities of the UCLA Libraries, and the University-wide library system, as appropriate. Evidence must show that candidates have demonstrated competence in administration in a complex organizational environment, particularly: competence in planning, setting objectives and priorities, communicating, mobilizing individuals to group action, and organizing for effective action; capability of working with various academic, library, and public groups and individuals; understanding of the mission of higher education and faculty/student information needs in the sciences; familiarity with research trends in the physical sciences and technology; complete understanding of academic library services to the sciences and the ability to formulate, advocate, and relate goals and programs to the fields served. Salary range is \$25,692-\$43,464. Anyone wishing to be considered for this position should write to: Rita A. Scherrei, Director, Administrative Systems and Personnel Services, University Research Library, UCLA, 405 Hilgard Avenue, Los Angeles, CA 90024. The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are knowledgeable about the applicant's qualifications for the position. This position will remain open until filled; candidates replying by May 15, 1985, will be given first consideration. EEO/AA.

**HEAD REFERENCE LIBRARIAN**, University of Nevada, Las Vegas. Responsibilities: Plans, implements, and evaluates reference services; supervises 4 librarians and 3 classified employees; supervises online searching; selects reference materials; coordinates reference staff training; establishes and administers departmental policies; participates in reference desk duty, including evenings and weekends; and serves on the Library Administrative Council. Qualifications: ALA-accredited MLS; three years' progressively responsible professional academic library experience; demonstrated supervisory, planning, and communication skills; knowledge of reference sources and online searching; ability to relate harmoniously with clients and staff; and a commitment to responsive and innovative services. Second master's desirable. Salary: \$23,500-\$28,500, depending on experience. Send letter of application; resume; names, numbers and addresses of three references by April 15, 1985, to: Mary Dale Deacon, Director of Libraries, University of Nevada, Las Vegas, 4505 Maryland Parkway, Las Vegas, NV 89514. Librarians have 12 months, tenure-track appointments with 20-24 days' vacation. UNLV is an AA/EEO institution.

**HISTORY AND SOCIAL SCIENCES BIBLIOGRAPHER**. Northwestern University Library. The Library: Northwestern University Library has a collection of about 2.3 million volumes (excluding the Dental, Medical, and Law Libraries). The collections are highly centralized in two major buildings. The Library has a sophisticated online database (NOTIS) for both technical processes and patron access. The selection of library material is managed by several subject specialists working throughout the Library. Position summary: The History and Social Sciences Bibliographer selects material to support instruction and research in history, economics, geography, and psychology. Responsibilities may also include selection in other social sciences (and/or arrangement and description of archival holdings), depending on the qualifications and interests of the person appointed. The Bibliographer cultivates strong working relations with the academic departments he or she serves and works in close cooperation with other selectors, with the Conservation Officer, and with the Reference, Acquisitions, Serials, and Catalog departments. Specialized bibliographic instruction or other teaching is another major responsibility. The Bibliographer is responsible for collection evaluation and weeding in his or her areas of selection and for acquisition fund management (\$170,000 in 1984-85). Qualifications: Master's degree from an ALA-accredited library school; advanced degree(s) in history; strong reading knowledge of at least two modern European languages; commitment to bibliographic instruction or re-

search, preferably to both; effective communications skills. Previous selection responsibility for history materials in a research library preferred. Salary: \$18,000-\$27,000, depending on experience and qualifications. Available: November 1, 1985. Send letter of application and resume, including names of three references, to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by May 15, 1985 will be considered. An EEO/AA employer.

**HUMANITIES REFERENCE LIBRARIAN**, Librarian I. The Humanities Reference Librarian participates with other reference librarians to provide reference services, including reference desk service, computer-based literature searching and library instruction in the humanities, social sciences and sciences with special emphasis on the Humanities. Also, collection development responsibilities include selection of materials in the humanities to support programs in the College of Arts and Sciences, including the departments of English, Theatre, Philosophy, Foreign Languages, and Communications Studies, and liaison with faculty in those departments. Minimum qualifications: ALA-accredited MLS, a bachelor's degree in a humanities field, and a strong commitment to public services and undergraduate instruction. Preferred qualifications: Master's degree in a humanities field, especially literature, library experience, and familiarity with a major European language. Salary: \$16,000-\$17,000. Standard fringe benefits. Application deadline: March 29, 1985. Position available: After April 1, 1985. Send letter of application, resume and the names of three references to: Ted P. Sheldon, Associate Director of Libraries, University of Missouri-Kansas City Libraries, 5100 Rockhill Road, Kansas City, MO 64110; (816) 276-1531. An equal opportunity institution.

**LIBRARY DIRECTOR** at East Stroudsburg University. Full-time, continuing position effective July 1. Director reports directly to the Vice President for Academic Affairs and is responsible for the overall supervision of the Library and its departments. Also responsible for the direction of the library staff, promoting the effective use of the library resources, administering the library budget and has final responsibility for the maintenance and development of the collection. Master's degree in Library Science from an ALA-accredited institution required. Advanced certificate in Library Science or second master's degree in a subject field preferred. Doctorate in Library Science desirable. Candidates must also demonstrate professional experience, knowledge of current trends and applications of information technology, leadership ability and communication skills. Salary: \$30,500-\$41,200, commensurate with experience. Submit letter of application or nomination, current resume and 3 letters of recommendation by April 1 to: A. Susan Bromer, Chairperson, Library Search & Screen Committee, Kemp Library, East Stroudsburg University, East Stroudsburg, PA 18301. An affirmative action, equal opportunity employer.

**LIBRARY INSTRUCTION LIBRARIAN**. Reports to the Head of Library Instruction and Orientation. Responsibilities include the teaching of classes, the design and development of library instructional print and non-print materials, the promotion/publicity of library resources and services, and the evaluation of instruction and orientation. Serves at the main reference desk. In addition may assist in collection development. Qualifications: an MLS from an ALA-accredited library school, minimum 2 years full-time professional experience in an academic library with at least 1 year concentration in library instructional activities, and demonstrated ability to communicate effectively with faculty, staff and students. Additional subject master's degree and experience in teaching, reference, computer-assisted learning, and media design and production are desirable. Position available July 1, 1985. Salary minimum \$17,500, negotiable depending on qualifications and experience. Excellent fringe benefits. Send letter of application, resume, and names, addresses and telephone numbers of 3 current references to: Marilyn Christianson, Chair, Library Search Committee, Indiana State University, Terre Haute, IN 47809. Applications must be postmarked on or before March 29, 1985. Indiana State University is an equal opportunity, affirmative action employer.

**LIBRARY/MEDIA SERVICES DIRECTOR** at Concord College. Develop library/media service policies, plans, goals, and standards, and supervise 3 sites: Concord, Bluefield State, and branch campus in Lewisburg. OCLC cataloging, DIALOG services at Concord; online interlibrary loan at both main campuses. MLS from ALA institution required, as is experience in academic library setting, including supervisory management, cooperative programs, budgeting, li-

brary instruction, and planning for automated services. Salary and rank negotiable, depending on degrees and experience. Review begins April 15, 1985, and continues until position is filled. Starting date July 1. Send letter of intent, resume, and names of or letters from 3 professional references to: Robert Turnbull, Search Committee Chair, Concord College, Athens, WV 24712. AA/EOE.

**LOUISIANA ROOM REFERENCE LIBRARIAN.** Responsible for providing reference service in the Louisiana Room/Special Collections Section using books, state documents, and genealogical materials. Responsible for processing state documents. Qualifications: ALA-accred. MLS required. Sound knowledge of French preferred; second master's degree in a subject area highly desirable. Knowledge of Louisiana history and culture strongly preferred. Appointment with faculty rank, status, and benefits. Salary commensurate with qualifications; min. starting salary: \$19,000. Send letter of application, resume, and names of three references by March 29, 1985,

or until position is filled, to: Donald L. Saporito, Director, University Libraries, University of Southwestern Louisiana, USL Box 40199, Lafayette, LA 70504. The University is an equal opportunity, affirmative action employer.

**MUSIC CATALOGER.** Southern Illinois University at Carbondale, Morris Library. Required qualifications: ALA-accredited MLS; graduate degree in music, with emphasis in music history and/or literature; foreign language capability in French, German, Italian; supervisory potential; knowledge of AACR2; familiarity with OCLC. Preferred qualification: Music cataloging experience. Faculty rank, full-time, 12-month tenure-track appointment. University Retirement System of Illinois, state paid life, medical and surgical insurance. 25 vacation days and 11 holidays per contract year. Salary of \$16,400 and up based upon education and experience. Position available April 1, 1985. Application deadline March 29, 1985. Apply to: Susan S. Poteet, Chairperson, Music Cataloger Search Committee, Cata-



## LOYOLA UNIVERSITY OF CHICAGO

### Five positions

Loyola University of Chicago is expanding its library collection, staff, and services. At present the library system includes over 850,000 volumes on 3 campuses in Chicago and one in Rome, Italy. It supports the research and teaching of 776 full time faculty and over 16,000 students. The library is seeking candidates for the following positions:

**Associate Director of Libraries** (new position). Assists in planning, implementing and evaluating all library services, in cooperation with the Director of Libraries. Direct supervision of the Cudahy Library at Lake Shore Campus, with a staff of 15 librarians, 27 support staff and 50 student assistants. Will provide leadership in collection development, enhancement of public services and automation. Extensive contacts with faculty and students; service on university committees. Reports to the Director of Libraries. Qualifications: Accredited MLS with additional graduate degree highly desirable. At least 5 years administrative experience in an academic library preferably in both public and technical services. Background in collection development, planning and budget control. Salary: \$30,000, to \$35,000, depending on qualifications. Application deadline: **April 30, 1985**; position available July 1.

**Head of Circulation** (search reopened). Management of circulation functions and interlibrary loan at Cudahy Library. Responsible for coordinating circulation and access policies in a multi-campus environment. Also serves as a departmental liaison for collection development and assists in planning library information services. Active participation on Library Automation and Space Planning committees. Supervises staff of 10 FTE and 35 student assistants. Qualifications: Accredited MLS with at least 2 years supervisory experience. Familiarity with automated library systems and collection management experience desirable. Salary: From \$18,000, depending on qualifications. Application deadline: applications will be accepted until the position is filled.

**Medical Reference/Information Service Librarian** (new position). General reference service, computerized searching, instruction and special projects at the Medical Center Library. Reports to Coordinator of Bibliographic Services. Qualifications: Accredited MLS, MLA certification, relevant reference experience including experience in searching BRS, NLM, DIALOG and OCLC in a biomedical setting. Microcomputer experience desirable. Excellent written and oral communication skills. Salary: From \$17,000, depending on qualifications. Application deadline: applications will be accepted until the position is filled.

**Monographic Cataloger** (new position). To handle original and non-LC copy cataloging with special responsibility for rare books, mainly in the fields of theology, history and classics. This position is funded for a 3 year special project. Qualifications: Accredited MLS, 1 to 2 years experience with AACR2 cataloging, knowledge of Latin, appropriate subject background is highly desirable. Salary: From \$18,000, depending on qualifications. Application deadline: **April 15, 1985**.

**Retrospective Conversion/Catalog Maintenance Librarian** (new position). To supervise 2.5 FTE catalog maintenance staff and 1.5 FTE retro staff working on preparations for an online catalog. Active participation in library automation planning and implementation. Qualifications: Accredited MLS, 2 years experience with AACR2, authority control, LC classification and OCLC. Appropriate supervisory experience. Familiarity with commercial technical services vendors and automation is desirable. Salary: From \$18,000, depending on qualifications. Application deadline: **April 15, 1985**.

Qualified applicants should send a letter, resume, and names of 3 references to: **Mary J. Cronin, Director of Libraries, Loyola University of Chicago, 6525 N. Sheridan Road, Chicago, IL 60626.**

Loyola University of Chicago is an equal opportunity, affirmative action employer.





logging Department, Morris Library, Southern Illinois University at Carbondale, Carbondale, IL 62901. The University is an equal opportunity, affirmative action employer.

**PERIODICALS LIBRARIAN.** New position. Responsible for coordinating all aspects of periodicals and microform functions. Additional responsibilities may include assisting with technical services, bibliographic instruction, and/or reference (nights and weekends included). Ability to work effectively with faculty and colleagues, strong service orientation, concern for detail and accuracy, good communication skills are essential. Experience with periodicals or similar materials preferred. Involvement in professional organizations desirable. MLS degree from an ALA-accredited institution required. The University of Evansville is an independent, coeducational, Methodist-affiliated institution located in a metropolitan area of southwestern Indiana. Enrollment numbers 5,000 full- and part-time students. The University is presently constructing an addition which will triple the amount of library space. Along with the expansion, the library will be completely automated using the NOTIS system. Salary: \$17,000; 12-month contract, faculty rank. Application deadline is April 15, 1985, with the position available July 1, 1985. Send application, placement file and three letters of reference to: Grady Morein, University Librarian, University of Evansville, P.O. Box 329, Evansville, IN 47702. The University of Evansville is an equal opportunity, affirmative action employer.

**PERSONNEL: ASSISTANT TO THE UNIVERSITY LIBRARIAN FOR PERSONNEL.** University of Oregon Library. Assistant Professor or higher. Responsibilities: Under the direction of the University Librarian, and in consultation with appropriate University officers, is responsible for the planning, organizing, and coordination of all activities relating to recruitment, employment, compensation, employee relations, and staff development for staff consisting of 45 faculty, 83 support staff, and 300 student assistants. Coordinates staff

development and continuing education programs. Provides employee counseling and referral. Advises Library Administration on personnel matters and works closely with Department Heads to facilitate effective use of internal personnel practices and procedures. Supervises 1 support staff member and student assistants. Qualifications: MLS from ALA-accredited library school. Ability to apply personnel management practices in an academic library situation. Library experience and previous personnel training and experience desired. Proven ability to communicate and work effectively with diverse staff and with University officials at all levels. Supervisory experience preferred. Microcomputer experience desirable. Salary: \$18,000 minimum for 12-month appointment, plus benefits. Submit letter of application, resume, and names of 4 references by May 1, 1985, to: Thomas A. Stave, Personnel Librarian (Acting), University of Oregon Library, Eugene, OR 97403. The UO is an AA/EEO employer.

**PRESERVATION INTERN.** This is a one-year position funded by a grant from the Mellon Foundation to support research-library preservation programs nationally. Four other institutions have also received preservation intern grants from the Mellon Foundation: Library of Congress, New York Public Library, Stanford University Libraries, and Yale University Libraries. The intern will report to the Head of the Preservation Department and, after orientation in the Preservation Department, will be assigned to one or more departmental libraries, which will be chosen in consultation with the Library Services Group. Every effort will be made to assign the intern to subject areas of individual interest. The primary responsibilities will involve surveying the condition of specific collections, monitoring environmental conditions, assessing current preservation procedures and determining needs in order to design a practical preservation program, and preparing a proposal for the funding of any identified special needs. The intern will have the opportunity to participate in planning sessions, policy discussions, and other library-wide preser-

---

## REFERENCE LIBRARIANS

### California State University, Long Beach

Three positions in an urban academic library with responsibilities for general reference desk service, in-depth manual and online literature searching in specified subject areas, collection development and liaison with faculty, and bibliographic instruction. Positions under supervision of Associate Director, Reference and Instructional Services. Assignments include evening and weekend duty. Liberal fringe benefits. Appointments to be made by July 1, 1985. General qualifications: A degree from a library school accredited by the American Library Association or the equivalent is required. Proficiency in or aptitude for use of computers in reference service. Evidence of high-level skills in oral and written communication and other interpersonal relations. Ability and motivation to make professional contributions to library literature and meet requirements for library faculty promotions and tenure. Enthusiasm and energy for work in heavily used service areas.

**Position I.** Senior Assistant or Associate Librarian, \$25,320–\$38,532 (Reopened). A degree in the social sciences with specialization in geography is preferred. Three or more years of successful reference service experience, and academic and/or research library, including experience with map and atlas collections. Record of peer enlightenment activities and accomplishments. Rank and salary based on qualifications.

**Position II.** Assistant or Senior Assistant Librarian, \$23,100–\$30,480 (Reopened). A degree in science or business with undergraduate or graduate courses in computer science preferred. One or more years of successful reference service in an academic and/or research library desirable. Commitment to continuing education for reference services. Rank and salary based on qualifications.

**Position III.** Senior Assistant or Associate Librarian, \$25,320–\$38,532. A degree in humanities or education with undergraduate or graduate courses in curriculum development, program evaluation, and educational statistics preferred. One or more years of successful experience in bibliographic instruction programs in an academic and/or research library desirable. Commitment to continuing education for reference services. Rank and salary based on qualifications.

Submit resume and names and addresses of three references **by April 1, 1985**, to: **Roman Kochan, Associate Director, Administrative Services, Library and Learning Resources, California State University Long Beach, 1250 Bellflower Boulevard, Long Beach, CA 90840.**

An equal opportunity, affirmative action employer.

---

vation activities. In addition to an accredited MLS, requirements are knowledge of preservation practices and demonstrated expertise in executing conservation procedures and techniques, as demonstrated through previous relevant experience and/or successful completion of a formal program in the conservation of research library materials. A working knowledge of one Romance and one Germanic language is desirable. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. External applicants should list 3 references and salary requirements. Annual salary: \$19,000 (to increase 7/1/85). This is a temporary 12-month position. Deadline for applications is April 15, 1985. An affirmative action, equal opportunity employer.

**PUBLIC SERVICES LIBRARIAN.** Demands excellent bibliographic and library instruction skills; commitment to university and community service. Position responsible for providing assistance in reference and serials; some night/weekend supervision. Applicant should be able to work effectively with all levels of academic community. Flexibility to allow individual development. Twelve-month appointment; faculty status; salary: \$17,000-\$20,000. Requires ALA-accredited MLS. McNeese State University is the fastest growing university in Louisiana; unique area offers year-round outdoor recreation; convenient to Houston, New Orleans, and the Gulf of Mexico. Deadline for applications is March 29. Send resume, names of 3 references to: Richard H. Reid, Director of Library Services, McNeese State University, Lake Charles, LA 70609. MSU is an equal opportunity, affirmative action employer.

**REFERENCE/INTERLIBRARY LOAN LIBRARIAN.** Responsible for collection development in the areas of management and economics, and supervision of the interlibrary loan unit, including two support personnel. Duties include reference assistance, online database searching, collection development and maintenance, user instruction with an online catalog, and staff development. ALA-accredited MLS degree and two years post-degree professional experience required. Preference will be given to candidates holding an appropriate subject degree or having directly relevant experience. We are looking for a self-motivated individual with demonstrable communication skills and a commitment to provide high-quality academic library services. Rensselaer is a science and technology oriented university offering degrees through the Ph.D. Salary: \$16,000 minimum subject to negotiation. Position opens July 1. For maximum consideration applications should be received by April 15. Send resume and references to: James Andrews, Library Director, Rensselaer Polytechnic Institute, Troy, NY 12180-3590. An equal opportunity, affirmative action employer.

**REFERENCE LIBRARIAN,** Owen Science and Engineering Library, Washington State University, Pullman, Washington. Three-quarter time (.750 FTE), academic year appointment, position available August 16, 1985. Responsibilities include reference, interlibrary loan, collection development, and orientation. Faculty status. Salary commensurate with qualifications and experience. Rank: Librarian 2. Required: ALA-accredited MLS. Desirable: Experience in a science/engineering/medical library and/or subject background; database searching skills. TIAA/CREF, broad insurance program. Send letter, resume, and names of three references to: Donna L. McCool, Assistant Director for Administrative Services of Libraries, Washington State University, Pullman, WA 99164-5610. Review of applications begins April 15, 1985. Washington State University is an equal opportunity, affirmative action employer.

**REFERENCE LIBRARIAN/BIBLIOGRAPHER.** 12-month, tenure-track appointment available June 18, 1985. Responsible for general reference service to undergraduate and graduate students and faculty in the humanities, social sciences, and in related professional fields. Participate in library orientation and instruction, and conduct online searches. Responsible for collection development in psychology, human development, sociology, and one or more other areas for the Libraries' main research collections. The Reference Department offers a collegial environment with independent working situations and flexibility in future assignments. Requires an ALA-accredited MLS; strong subject background in the social sciences other than history; ability to work effectively with library users and staff; strong reading knowledge of at least one Western European foreign language; and training or experience in online searching. Prefer research library experience in reference and collection development; advanced study in psychology, sociology, or a related field. Salary: \$16,000-\$20,000 dependent upon qualifications. Benefits

include 22 days annual vacation, 1 day per month sick leave, participation in TIAA/CREF retirement program, and individual group health insurance provided. Applications must be postmarked no later than April 1, 1985. To apply, submit letter of application, resume, undergraduate and graduate transcripts, and three letters of reference to: Sandra K. Gilliland, Assistant to the Dean, University of Kansas Libraries, Lawrence, KS 66045-2800. Minorities are encouraged to apply. An EEO/AA employer.

**REFERENCE LIBRARIAN/BIBLIOGRAPHER.** Duties include 20 hpw general desk duty; book selection and faculty liaison in discipline(s) appropriate to librarian's background and library's needs; supervision of the Microforms Department; computer searching in the humanities and social sciences. Reports to Assistant Director for Public Services. Required: MLS from ALA-accredited school, strong liberal arts background, positive service orientation, ability to learn DIALOG search system, supervisory ability. Desirable: Academic reference experience, master's level course work or degree in subject area, DIALOG training, and supervisory experience. Minimum salary: \$15,500 for 12 months. Position contingent upon funding. 12 days vacation per year. Excellent benefits package. Available June 1, 1985. Letter of application and resume to: Margaret A. Joseph, Assistant Director for Public Services, The University of Texas at San Antonio Library, San Antonio, Texas 78285. UTSA is an equal opportunity, affirmative action employer.

**REFERENCE LIBRARIAN, BUSINESS/ECONOMICS LIBRARY.** This position provides general and in-depth reference service in business and economics in a large academic research environment. Included in the reference responsibilities are computerized bibliographic and numeric database searching, bibliographic instruction, library orientation programs, research consultations, and continued development of the reference collection. The reference staff assists the librarian in the development of the general library collection, the selection of serial titles, and liaison service with faculty. Each reference librarian has the responsibility for acting as the reference coordinator for four months each year which includes being responsible for the normal operation of the library in the absence of the librarian. In addition to an MLS from an accredited library school, the position requires previous training and experience with relevant computerized bibliographic and numeric databases and the ability to work effectively with students, staff and faculty. A subject background in business and economics as well as demonstrated administrative ability are desirable. Knowledge of at least one modern Western European language is desirable. Excellent benefits, including free tuition and assistance with University housing. Salary ranges are: Librarian I: \$19,000-\$24,000; Librarian II: \$21,000-\$27,300. Submit resume, listing 3 references and salary requirements to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is April 15, 1985. An affirmative action, equal opportunity employer.

**REFERENCE LIBRARIAN/CATALOGER.** 12-month, tenure-track appointment available October 1, 1985. Duties are divided equally between reference and cataloging. Reports jointly to the heads of the Reference and Cataloging Departments. *Reference.* Responsible for providing general reference service to undergraduate and graduate students and faculty in the humanities, social sciences and related professional fields. Participates in library orientation and instruction and reference collection development. The Reference Department includes 9 professional librarians and offers a collegial environment with independent working situations and flexibility in future assignments. *Cataloging.* Performs original and copy cataloging and Library of Congress classification of materials in history or the social sciences. Participates in the professional activities of the Cataloging Department. The Cataloging Department includes 10 professional librarians and utilizes a fully automated record management and integrated authority system. Requires an ALA-accredited MLS; strong reading knowledge of Spanish; cataloging experience with AACR2 or recent library school training in cataloging; ability to work effectively with library users and staff. Prefer research library experience in reference and/or cataloging; experience with Library of Congress classification and OCLC or similar bibliographic utility; reading knowledge of at least one other Western European foreign language. Salary: \$16,000-\$20,000, dependent upon qualifications. Benefits include 22 days annual vacation, 1 day per month sick leave, participation in TIAA/CREF retirement program, individual group health insurance provided. Applications must be postmarked no later than April 1, 1985. To apply, submit letter of application, resume, transcripts, three letters of reference and/or library school

placement file to: Sandra K. Gilliland, Assistant to the Dean, University of Kansas Libraries, Lawrence, KS 66045-2800. Minorities are encouraged to apply. An EEO/AA Employer.

**REFERENCE LIBRARIANS (TWO POSITIONS).** 1) Biological and life sciences. 2) Engineering. Positions to be filled by July 1, 1985. Each appointee will assist nine other librarians in providing general reference service and library instruction. All reference librarians also provide in-depth reference service, online searching, bibliographic instruction and collection development in their subject areas. Qualifications: ALA-accredited MLS. Two years of appropriate reference experience OR an academic degree in the appropriate subject area. (M.S. preferred for Biological and Life Sciences. B.S. in physics or chemistry acceptable for Engineering.) Salary: \$17,000-\$25,000, library faculty rank, and tenure status dependent upon qualifications. Send letter of application with resume and names of three references by April 12, 1985, to: Reference Librarians Search Committee, R.M. Cooper Library, Clemson University, Clemson, SC 29631. An EEO/AA employer.

**SCIENCE LIBRARIAN.** 12-month, tenure-track appointment available not later than August 18, 1985. Responsible for administering the Science Libraries on the University's main campus. Directs the Science Library and oversees the operations of three other branch libraries (Engineering, Maps, and Mathematics and Computer Science). Combined collection size is approximately 300,000 volumes in the natural and biomedical sciences, engineering, mathematics, and computer science, as well as approximately 250,000 maps. Includes immediate planning for new science library facility (expected occupancy in 1989). Directs a combined staff of 3 librarians, 10 paraprofessionals and 11 FTE student assistants. Oversees and assists in public services, collection development, and online literature searching. Maintains close liaison with faculty and students as well as other departments in the Library system. Requires an ALA-accredited MLS; strong subject competence (coursework or experience) relevant to scope of the Science Libraries; successful public service experience in a science/technology collection; effective administrative and supervisory experience or demonstrated potential for administration and supervision; strong interpersonal and communication skills. Prefer successful managerial experience in a science/technology library; successful collection development and broad, in-depth reference experience with science/technology ma-

terials; experience in online literature searching. Salary: \$20,000-\$30,000, dependent upon qualifications. Benefits include 22 days annual vacation, 1 day per month sick leave, participation in TIAA/CREF retirement program, individual group health insurance provided. Applications must be postmarked not later than April 15, 1985. To apply, submit letter of application, resume, undergraduate and graduate transcripts, and names of three references to: Sandra K. Gilliland, Assistant to the Dean, University of Kansas Libraries, Lawrence, KS 66045-2800. Minorities are encouraged to apply. An EEO/AA Employer.

**SCIENCE AND TECHNOLOGY LIBRARIAN.** Institute of Technology Libraries, University of Minnesota. The Science and Technology Librarian, a newly created position, will participate in the development of a program designed to strengthen library service to the science and technology community of the University of Minnesota. Reporting to the Director of the Institute of Technology Libraries, s/he will participate in database searching, reference, bibliographic instruction, and collection development. The Science and Technology Librarian will share in planning and administrative responsibilities. The Institute of Technology Libraries consists of six separately housed departmental libraries: architecture, chemistry, engineering, geology, mathematics and physics, plus substantial collections of scientific and technical material housed in the Walter Library. The collections and services support primarily the instructional and research programs of the Institute of Technology. The major responsibilities of this position will be to: (1) formulate, develop, and deliver innovative scientific and technical information services to faculty, students, and staff of the university community; (2) participate in facilities planning, including utilization of new technologies for information storage, retrieval, and document delivery; (3) share in administrative duties, including planning and implementation of new services, procedures and policies, preparation of reports, grant proposals, etc.; (4) share in collection development, collection evaluation projects, and liaison with faculty; (5) assist in the development of technical information programs for local business and industry. Required qualifications are: (1) Master's Degree in Library Science; (2) minimum 5 years in scientific or technical library, preferably in a large research or academic library with experience in reference; (3) substantial experience with commercial sci-tech databases (DIALOG or BRS or SDC); knowledge of library applications of microcomputers and other telecommunication services; (4) ability to formulate, imple-



**KING SAUD UNIVERSITY  
(Formerly University of Riyadh)  
Riyadh, Saudi Arabia**

**COLLEGE OF ARTS - DEPARTMENT OF SCIENCE**

The department has vacant faculty positions of Professor, Associate Professor and Assistant Professor for Ph.D. holders and/or holders of academic titles earned at accredited universities who would be employed on contract basis as of commencement of the academic year 1985-86, which begins on July 27, 1985.

**THE LANGUAGE OF INSTRUCTION AT THE DEPARTMENT IS ARABIC.**

**NOTEWORTHY BENEFITS:**

**Free return air tickets annually for faculty member and family.**

**Furnished accommodation or housing and furnishing allowances.**

**Monthly transportation allowance.**

**Relocation allowance.**

**End-of-service gratuity.**

**Free medical and dental care covering family.**

**Contribution by University to tuition fees of non-Arabic-speaking children.**

Interested academicians are kindly requested to send non-returnable photocopies of their academic diplomas and specialized experience certificates together with their resumes (including lists of their publications and references) and written applications indicating the position applied for and the subjects applicant is qualified to teach to:

**Dean of College of Arts**

**King Saud University**

**P. O. Box 2456**

**Riyadh, 11451 Saudi Arabia**

**Address and telephone number (if available) should also be included so that applicant could be contacted if selected for interview.**

**Ms. Aida Ganim**

**King Saud University Recruitment Office**

**2425 West Loop South, Suite 450**

**Houston, TX 77027 USA**

ment, and administer information services utilizing various media; (5) excellent skills in relating to colleagues, faculty, students, and the business and industrial community. This is a 12-month academic/professional position with probationary appointment at Assistant Librarian rank with a salary of \$30,000. Submit letter of application, resume, names and addresses of at least three references to: Robert Wright, Personnel Officer, University Libraries, 499 Wilson Library, 309-19th Avenue South, Minneapolis, MN 55455. Applications must be postmarked no later than April 15, 1985. The University of Minnesota is an equal opportunity educator and specifically invites and encourages applications from women and minorities.

**SOCIAL SCIENCE LIBRARIAN.** The University of Missouri-Columbia is seeking a librarian responsible for providing reference, instruction, online searching, interlibrary loan services, and collection development for the Social Science Library, a department within the University's main library. Shares in the administration of the So-

cial Science Library and in supervision of support staff and student assistants. Provides online searching of social science databases and bibliographic instruction and training in the use of the library. Develops collections in selected disciplines and engages in faculty liaison activities. Requirements include a masters degree from an ALA-accredited program; strong social science background and/or equivalent experience; second masters in a social science discipline preferred. Two years of professional library experience in an academic or research library preferred; competency in online database searching required. Ability to communicate well orally and in writing; strong public service orientation; ability to work in a team environment as well as independently. Minimum salary: \$16,000 with experience for 12 months with usual fringe benefits. Available: May 1, 1985. Send letter of application, names of three references and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201. To ensure consideration, applications should be received by March 30, 1985.



## NORTHERN ILLINOIS UNIVERSITY

### Library vacancies

Northern Illinois University is a major public institution with an enrollment of 25,000 and 3,000 faculty and staff positions. The university offers 19 Doctoral programs, 13 C.A.S. programs, 61 Master's programs, the J.D. degrees, and Baccalaureate degrees in 53 programs in 6 colleges. DeKalb is located 65 miles west of Chicago. The following are anticipated positions within the University Libraries.

**General Reference Librarian, entry level.** Required: MLS from ALA-accredited library school and a second masters or thirty (30) hours of graduate course work beyond the MLS. Responsibilities: Assists library users through general and specialized reference work, bibliographic instruction, and online database computer searching. Maintains effective communication with colleagues, faculty and students. Assists in the development of policies and procedures, and special projects as assigned. Fulfills requirements of faculty status in the areas of contributions to librarianship, scholarly activities, and service. Subject background in the social sciences preferred. Salary and Benefits: \$18,000 minimum for twelve-month contract, Illinois Retirement System; faculty status and rank; 24 days vacation and 11 authorized holidays. Applications accepted **through April 1, 1985.**

**General Reference Librarian, Computer Reference Services Coordinator.** Required: MLS from an ALA-accredited library school and a second masters or thirty hours of graduate course work beyond the MLS. Two years or more of relevant experience with online database searching in an academic or research library or its equivalent. In-depth knowledge of current databases such as Dialog and BRS required. Demonstrated ability to communicate effectively; experience with bibliographic instruction or teaching desirable. Responsibilities: Include general operation of the library's computer reference services including staff training, program development, marketing, records management, statistical and budgetary analysis and evaluation. Coordinates searching activities of the library searcher's group. Salary and Benefits: \$18,000 minimum for twelve-month contract, Illinois Retirement System; faculty status and rank; 24 vacation days and 11 authorized holidays. Applications accepted **through April 1, 1985.**

**Assistant Business/Economics Librarian.** Required: MLS from an accredited library school and a second masters or thirty hours of graduate course work beyond the MLS, preferably with an emphasis in business or economics. Responsibilities: Provide reference service and bibliographic instruction, perform online literature searches, and assist with collection development for Business/Economics subject areas. Salary and Benefits: \$18,000 minimum for twelve-month contract; Illinois Retirement System; faculty status and rank, 24 vacation days and 11 days authorized holidays. Applications accepted **through March 15, 1985** or until position is filled.

**Music Librarian.** Required: MLS from an ALA-accredited library school and a second masters or thirty (30) hours of graduate course work beyond the MLS, preferably with an emphasis in musicology or music history. Qualifications: professional experience in academic or research library; experience cataloging music materials using LC classification, LCSH, MARC formats and AACR2 preferred; working knowledge of French or German preferred. Salary and Benefits: \$18,000 minimum for twelve-month contract; 24 days vacation and 11 authorized holidays. Applications accepted **through March 15, 1985** or until position is filled.

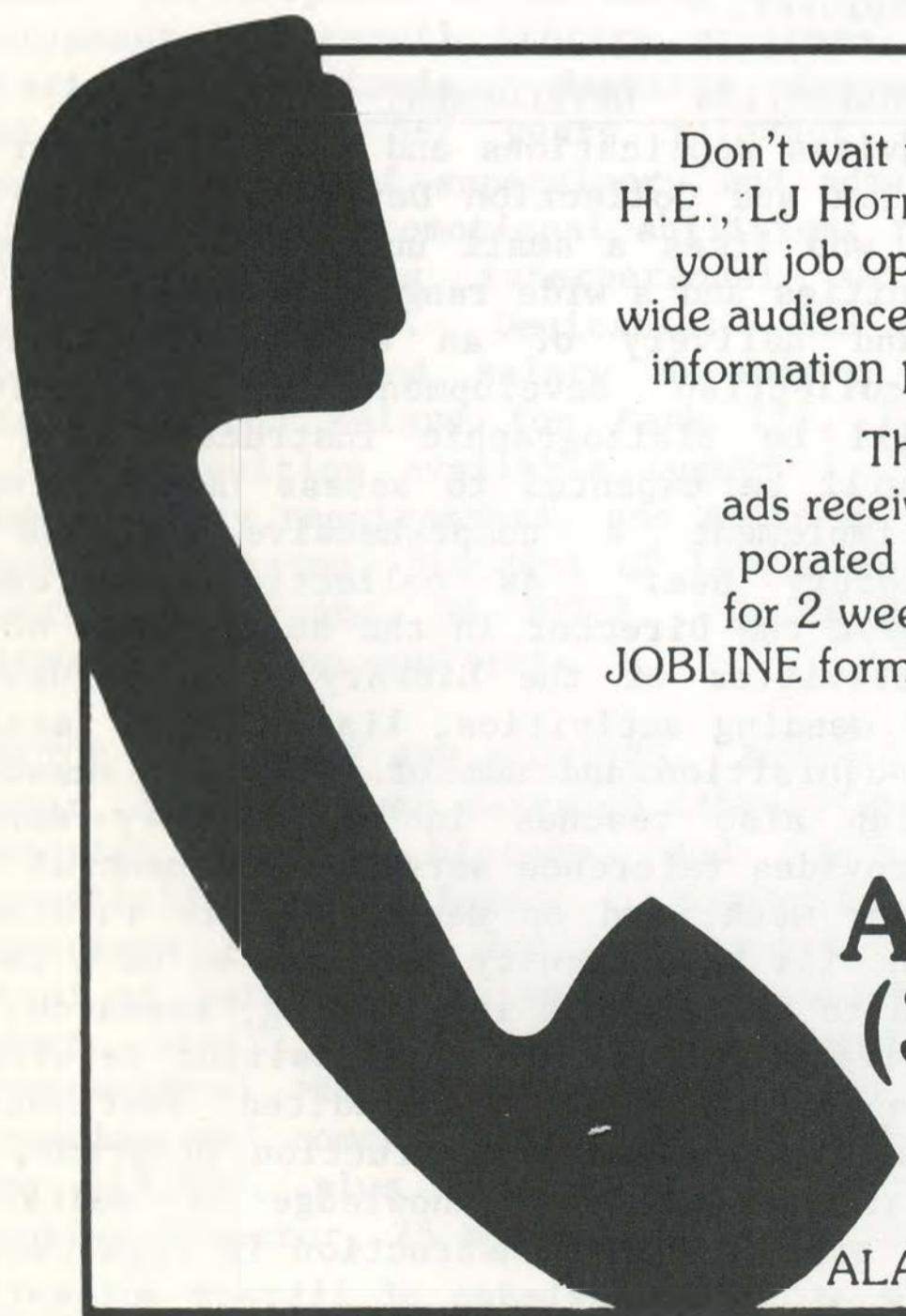
To receive full consideration, applicants should send resume, placement file, transcripts and the name of three references to: **John C. Tyson, Assistant Director for Planning, Administration and Development, Northern Illinois University Libraries, DeKalb, IL 60115.** Northern Illinois University has a strong commitment to the principles of equal opportunity, affirmative action, Title IX, and Section 504.



**SPECIAL COLLECTIONS LIBRARIAN**, Harvard Law School. (New position). Under the general direction of the Deputy Law Librarian, the Assistant Librarian for Special Collections (department head) will have administrative responsibility for all rare books, manuscript collections, law-related art work, realia, and the Law School Archives. These collections include nearly 200,000 volumes, including many incunabula, over 100 collections of American legal manuscripts, 300 oil portraits, 20,000 photographs and assorted realia connected with the history of the legal profession. The Law School Archives encompass writings of the faculty and official publications of the Harvard Law School. The Assistant Librarian must play a leadership role in planning, implementing, coordinating and evaluating special collection services and programs. Responsibilities will include supervision of 2.5 professionals and 3.5 support staff, formulation of special collections development policy and promotion of use of the collections including exhibits and publications. The Assistant Librarian will play a key role in library fund-raising and will play an active role in general library administration. Required: MLS degree from ALA-accredited school; responsible and appropriate experience in an area of special collections; evidence of managerial skills; strong interpersonal and effective communication skills; knowledge of the policies governing scholarly use of special collections, the principles of preservation, and the acquisition and processing of rare books, ephemeral materials, manuscripts and archives. Preferred: Three to five years experience with special collections in an academic library; education or research experience in American or European legal or social history; interest in applying computer technol-

ogy to management of special collections; working knowledge of Latin, German or French; a record of active professional involvement. Salary: \$30,000 minimum dependent upon experience and qualifications. Position available Summer 1985. Review of applications will begin April 15, 1985. Send resume, including names of three references, to: Sandra S. Coleman, Deputy Librarian, Harvard Law School, Langdell Hall, Cambridge, MA 02138.

**TECHNICAL SERVICES COORDINATOR.** DePauw University is seeking a Coordinator of Technical Services to head a technical services department of four, plus 10-15 student employees. Primary duties include coordinating cataloging and acquisitions, managing the materials budget and endowed funds, and providing leadership in the development of an automated integrated library system. Additional duties include working with several academic departments on collection development, some original cataloging, and participation in library management. Qualifications: MLS from an ALA-accredited school, 3+ years experience in technical services (with strong cataloging background), familiarity with AACR2, LC classification and subject headings, and OCLC, plus evidence of strong supervisory, communication, planning, and leadership skills. Experience in planning library automation is highly desirable. 12-month faculty appointment, usual benefits, salary dependent on qualifications and experience, minimum \$21,500. Send letter of application, resume and 3 letters of reference to: Jana Bradley, Director of Libraries, DePauw University, Box 137, Greencastle, IN 46135. Letters received by April 15, 1985, will be given first consideration. An equal opportunity, affirmative action employer.



**Employers:**

Don't wait for the next issue of AL, CHRONICLE OF H.E., LJ HOTLINE, or even C&RL NEWS to advertise your job openings. Announce your positions to a wide audience of academic and research library and information professionals on the ACRL JOBLINE.

The prerecorded tape is revised weekly; ads received by 1 p.m. on Thursday are incorporated into the new Friday tape. Listings run for 2 weeks. Call 312/944-6780 or write for a JOBLINE form and free job listing options brochure.

**Job Seekers:**

For current listings call the

**ACRL JOBLINE**  
**(312) 944-6795**

Association of College  
and Research Libraries  
ALA•50 E. Huron St•Chicago, IL 60611

ACQUISITIONS LIBRARIAN. Law Library, University of Missouri-Kansas City. Requirements: MLS from an ALA-accredited school. Reporting to the Technical Services Law Librarian, responsibilities include: Bibliographically search and generate all new Law Library acquisitions; establish headings and maintain quality control for in-house records; supervise the processing of new titles received; expedite cooperative procedures with the law cataloger; assist in collection development; one evening a week and occasional weekend reference service. Salary \$16,500 minimum. Send resume and the names of three references to: Michele M. Finerty, Technical Services Law Librarian, UMKC Law Library, Kansas City, MO 64110; (816) 276-1659. Application deadline April 1, 1985. An equal opportunity institution.

ASSISTANT LIBRARIAN--DOCUMENTS DIVISION HEAD. Opening created by retirement. 355,000 US documents in SDOCS classification. Domestic technical reports but no UN or state documents. All functions of a documents division. 2 support staff, 2-5 students. Require ALA-accredited master's. Preference to those with additional subject master's. Prefer backgrounds in agriculture, applied sciences, or US government. Prefer working experience with depository collection, skills in database manipulation. Will consider exceptional beginning professionals. 12-mo. appointment. Negotiable from \$24,000 d.o.e. Effective July 1 or sooner. Competitive fringe package. Warm desert climate. Applications accepted through April 12 or until suitable candidate is chosen. Contact: James Dyke, Director, New Mexico State University Library, Box 3475, Las Cruces, NM 88003. An EEO, AA employer.

BIBLIOGRAPHIC INSTRUCTION AND COLLECTION DEVELOPMENT LIBRARIAN. The University of Wisconsin-Superior invites applications and nominations for the position of Bibliographic Instruction and Collection Development Librarian. For the service oriented librarian who likes a small university environment this position offers unique opportunities and a wide range of responsibilities for the planning, development, and delivery of an active bibliographic instruction program, and in collection development. The primary responsibility of the position will be bibliographic instruction and the librarian who holds the position will be expected to assess needs, prepare plans, develop services, and implement a comprehensive program of bibliographic instruction and library use. As collection development librarian, this librarian would assist the Director in the supervision of the acquisitions and deacquisitions activities of the Library. This includes coordination of book purchasing and weeding activities, liaison with faculty, planning, and coordination of the acquisition and use of non-print resources including hardware. This librarian also teaches in the library science program (an undergraduate minor), provides reference service at a central desk as assigned, including one night per week, and on week ends (in rotation). The librarian who holds the position will have faculty rank and be on a tenure track. This person will be expected to participate in teaching, research, and service as a full member of the University faculty. The position requires a Master's Degree in Library Science from an ALA-accredited institution, experience in, or familiarity with, bibliographic instruction programs, and good communication and human relations skills. Knowledge of media and technology uses for instruction and bibliographic instruction is required. A second master's degree is desirable as is a knowledge of library automation, particularly microcomputer based applications. A librarian with a humanities background, preferably in English, with strong writing skills, is preferred. The position is available July 1, 1985. The salary is \$18,000 minimum for a twelve month appointment. An attractive fringe benefit package is available. The deadline for applications is April 15, 1985. Send letters of application

or nomination to: Bob Carmack, Director, Hill Library, University of Wisconsin-Superior, Superior, WI 54880. Letters of application should include a resume and a list of three references. The University of Wisconsin-Superior, located on the shores of Lake Superior near the beautiful North Woods country, is an equal employment opportunity, affirmative action employer.

CATALOG LIBRARIAN. Qualifications: ALA-accredited MLS with a minimum of 2 years academic experience. Must know AACR2, OCLC, and LC. Knowledge of German desired. Duties: overall responsibility for all monographic cataloging, retrospective conversion and PAC maintenance with staff of 7.5 FTE. 12-month appointment, 22 days annual leave, TIAA/CREF. Position available August 1. Salary: \$23,000. Application deadline April 15. Send letter of application, resume, names of 3 references to: Director's Office, Penrose Library, University of Denver, 2150 E. Evans, Denver, CO 80210. Preliminary interviews at July ALA. University of Denver (Colorado Seminary) is an EEO/AA employer.

DIRECTOR OF INSTRUCTIONAL SERVICES. Emory University Libraries seek a director to manage the Instructional Services Division, which includes audiovisual services, production center, media equipment support, repair shop, language and music labs, reserve room, non-print collections, etc. Primary support is for Arts and Sciences and Business Schools. Responsibilities include developing recommendations for expanded a-v programs in support of teaching, research, and administrative functions. As member of Director's Council, participates in advising the Director of Libraries on planning and development of overall library programs. Position reports to Director of Libraries. Required: Master's degree in accredited audiovisual/media services program, 5-7 years relevant experience, at least 3 years in increasing levels of supervisory and administrative responsibility; evidence of initiative and promotional abilities; proven management and organizational ability with strong interpersonal skills, excellent oral and written communication skills. Desirable: MLS degree from ALA-accredited program. Appointment rank and salary dependent on qualifications and experience. Minimum 1984/85 salary for Rank III, \$21,000; Rank IV, \$27,500; Rank V, \$35,000. Position available August 1, 1985. Send letter of application, resume, salary requirements, and names of 3 references by March 25, 1985, to: Herbert F. Johnson, Director of Libraries, Robert W. Woodruff Library, Emory University, Atlanta, GA 30322. Emory University is an equal opportunity, affirmative action employer.

DIRECTOR OF LIBRARY AND ARCHIVES. Buffalo and Erie County Historical Society. Manager, 50,000-volume research library with 500,000 photographs and extensive manuscript, oral history and television news film collections. Responsibilities include: analyzing, building and maintaining the collections; planning for and applying computer-based techniques to the control of and access to the collections; selecting, training and supervising support staff; and ensuring effective public services. Requires ALA-accredited MLS, 3 years' full-time experience, knowledge of library automation and communications skills. Degree in history desirable. Salary range \$18,000, plus benefits. Apply immediately to: G. Rollie Adams, Executive Director, 25 Nottingham Court, Buffalo, NY 14216. EOE.

DIRECTOR OF THE LIBRARY. Eastern New Mexico University, an accredited, state-supported university, with an enrollment of nearly 4,000 students, invites applications and nominations for the position of Director of the Library. The Library Director administers all library services and holdings approaching 1,000,000 units, including a full range of print and non-print materials;

directs a faculty and staff of 22 FTE and 150 students; reports to the Vice-President for Academic Affairs. The position, available July 1, 1985, is at the Dean's level, with faculty rank. Salary commensurate with qualifications; minimum \$40,000; 12-mo. contract, excellent fringe benefits. Minimum requirements: ALA-accredited MLS and additional graduate degrees, Ph.D. preferable, varied professional library experience including both technical and public services; at least 5 years successful administrative experience in a library; knowledge of current trends and experience in the application of information technology; commitment to academic excellence, scholarship, research, and support of graduate and undergraduate instruction. Send letter of application postmarked not later than April 15. Include statement of library philosophy, resume, graduate transcripts, and at least 3 professional references (with addresses and telephone numbers) pertaining specifically to the applicant's qualifications for this position. Direct all application materials to: Laura H. McGuire, Chair, Library Director Search Committee, Golden Library, Eastern New Mexico University, Portales, NM 88130. An AA/EEO employer.

DRURY, a private liberal arts college in the Missouri Ozarks, is seeking two energetic librarians. Planning now in process for addition and renovation which will double size of library and move services into 21st century. We seek professionals who are versatile and can meet the service demands of an academic library. If developing new programs, reference service, government documents, interlibrary loan, online bibliographic searching, and library instruction challenge you, we would like to hear from you. Positions open June 1985. Minimum requirements: Master's degree from ALA-accredited program. Librarians hold faculty rank and must have second advanced degree within 5 years to be eligible for tenure. Annual salary: \$17,000+, depending upon experience and advanced degrees. Nine-month contract negotiable. Benefits include major medical, disability, TIAA/CREF. Send resume, names of 3 references, and letter outlining career goals, to: Judith Armstrong, Director of Library, Drury College, Springfield, MO 65802, by April 1. EEO/AA.

EARTH AND PLANETARY SCIENCES LIBRARIAN. (Search reopened.) Manages the Earth and Planetary Sciences Library; performs bibliographic duties and is responsible for collection development in related subject areas; works in general reference services; performs online searches in scientific databases. Qualifications: MLS from an ALA-accredited library school; degree in science, preference will be given to earth and planetary sciences; reading knowledge of at least one foreign language; experience in science librarianship or reference in an academic library; knowledge of online searching, preferably in BRS or DIALOG; and supervisory experience. Minimum salary: \$19,932. Send letter of application, resume and letters of reference to: Virginia Toliver, Director of Library Personnel and Administrative Services, Olin Library, Washington University, St. Louis, MO 63130 by April 30, 1985. Washington University is an affirmative action, equal opportunity employer.

ENGINEERING RESOURCE LIBRARIAN, Library of Science and Medicine. Responsible for selection of materials to support instruction and research in Engineering, is expected to develop strong work relations with academic departments. General duties include collection development, general and specialized reference service, computer searches and bibliographic instruction. Additional duties of administrative nature may be assigned. Evening and weekend work may be required. MLS from an accredited library school required. Advanced subject degree(s), scholarly record and a minimum of four years pertinent experience in engineering or physical sciences library position is preferred. \$25,182 minimum depending upon experience and qualifications.



Faculty status, calendar year appointment, TIAA/CREF, life/health insurance, 22 days vacation. Submit resumes and three sources for current reference by May 1, 1985, to: Alfrieda Phillips (APP 92), Personnel Assistant, Alexander Library, Rutgers University, New Brunswick, NJ 08903. An equal opportunity, affirmative action employer.

HEAD, CATALOGING DEPARTMENT. The Center for Research Libraries seeks applications and nominations for the position of Head, Cataloging Department. The Position supervises and administers all aspects of the Cataloging Department, and is responsible for a staff of 11.5 FTE, including direct supervision of 5 FTE professional and 1 supervisory staff. Minimum salary: \$24,000. Requires MLS or equivalent, thorough knowledge of contemporary cataloging rules and procedures and of major bibliographic online utilities and automation of cataloging processes; superior supervisory management skills and oral and written communication skills. Minimum 5 years progressively responsible technical services experience in a large library; 3 years' supervisory experience in a university or research library. Send letter of application with resume and list of 3 references by 15 April to: Alan F. Barney, The Center for Research Libraries, 6050 S. Kenwood Ave., Chicago, IL 60637. EEO.

HEAD OF SPECIAL COLLECTIONS DEPARTMENT (SUNYA). Responsible for the administration of the department and the development and processing of special collections; manuscripts, university archives, and other special or restricted use collections; Overseas Campus Records Management Program. Supervises staff of 3 faculty, one clerk, and students. Seeks outside funding/grants. Reports to the Assistant Director for Reference Services. Library faculty at SUNYA are expected to fulfill faculty obligations in the areas of contributions to the advancement of the profession and university service, as well as specific library assignments. Qualifications: MLS from an ALA-accredited required. Additional graduate degree in the social sciences preferred. Minimum of 2 years experience in acquiring and processing manuscripts and archives required. 2 years experience in successfully administering special collections required, preferably in a research library. Familiarity with the development of the RLG/AMC format for archives and manuscripts preferred. Strong interpersonal and communications skills required. Salary/rank: commensurate with education and experience, salary from \$21,000, depending on qualifications. To apply send current resume and the names and addresses of three references to: Deborah G. Duchala, Library Personnel Officer, University Library, Room 140, State University of New York at Albany, 1400 Washington Ave, Albany, NY 12222. Inquiries should be received by Tuesday, April 30, 1985. The University at Albany is an equal opportunity, affirmative action employer. Applications from women, minorities, and handicapped are especially welcome.

LIBRARIAN--HUMANITIES, Southern Illinois University at Carbondale, Morris Library. Provide reference and related services in subject division involving arts and humanities. Required: Master's degree from ALA-accredited library program. Preferred qualifications: Additional graduate degree or coursework in some of the arts and humanities; bibliographic skills in French, German, Spanish, and/or other languages. Faculty rank, full-time, 12-month, renewable term appointment. University Retirement System of Illinois, state paid life and medical insurance, liberal leave benefits. Salary of \$16,400 and up based upon education and experience. Position available January 31, 1985. Application deadline April 30, 1985. Apply to: Alan Cohn, Chairperson, Search Committee, Humanities Division, Morris Library, Southern Illinois University at Carbondale, Carbondale, IL 62901. The University is an equal opportunity, affirmative action employer.

MANUSCRIPT CURATOR for active university manuscript collection. Duties include arrangement and description of collections, preparation of finding aids, and day-by-day supervision of research room and student workers. Reports to Coordinator of Special Collections. Minimum qualifications: MA in American History and MLS from an ALA-accredited library school (or MA and Ph.D); professional archival training and/or substantial experience in manuscript work. Ability to deal effectively with the public. Preferred: Demonstrated competence in North Carolina and/or Southern history and government; publication or editorial experience. Position available July 1; minimum salary: \$18,500; 12-month appointment, faculty rank and fringe benefits. Send letters of application with resume, official transcripts, and names of 3 references to: Ruth M. Katz, Joyner Library, East Carolina University, Greenville, NC 27834. Applications must be postmarked on or before April 14, 1985. AA/EEO.

PHYSICAL SCIENCES REFERENCE LIBRARIAN. Dartmouth College Library is seeking a reference librarian for the Kresge Physical Sciences Library, one of 8 libraries in the Dartmouth College Library system. The individual we are seeking will be capable of working as part of a team providing information services in a technologically sophisticated library environment utilizing the Dartmouth Online Catalog; RLIN, OCLC, online database vendors such as DARC/QUESTEL, BRS, and DIALOG; as well as microcomputers. Responsibilities include the provision of reference services, including bibliographic instruction and online searching, consultation with faculty to determine instructional and research interests, and collection development of the reference collection. Qualifications: ALA/MLS; educational background, graduate degree preferred, in one of the physical sciences, chemistry preferred; and a minimum of 2 years of post-MLS experience in an academic or special library are required. Experience in online database searching and library applications of microcomputers is highly desirable. Salary and rank commensurate with experience and qualifications with a minimum of \$16,500 for a Librarian I and a minimum of \$18,500 for a Librarian II. Dartmouth College is an AA/EEO/M/F employer and minority candidates are encouraged to apply. Please send resume to: Phyllis E. Jaynes, Director of User Services, 115 Baker Library, Dartmouth College, Hanover, NH 03755, before March 31, 1985.

PRESERVATION LIBRARIAN. Southern Illinois University at Carbondale, Morris Library. Responsible for the administration of all preservation and conservation activities for a university research library of 1.8 million volumes and additional special collections. Recommends preservation policies library-wide; serves as liaison with department heads and subject specialists; supervises the in-house conservation treatment facility; and implements the library's brittle book replacement program. During the grant periods, serves as Project Director of the Midwest Cooperative Conservation Program and the Illinois Cooperative Conservation Program. Faculty rank, tenure-track appointment. University retirement and insurance benefits, 25 vacation days, 11 holidays. Required qualifications: an MLS from an ALA-accredited program; in-depth knowledge of library preservation problems and solutions; advanced training/experience in preservation; and managerial experience. Preferred qualifications: a specialist's degree in library preservation or a compatible second master's degree; the ability to communicate effectively as demonstrated by a record of publication and presentation; and experience in grantsmanship. Salary of \$20,000 and up based upon education and experience. Position available now. Applications received by April 30, 1985, will be given preference. Apply to: Don E. Wood, Chairperson, Preservation Librarian Search Committee, Serials Department, Morris Library, Southern Illinois University at Carbondale, Carbondale, IL 62901. The University is an equal opportunity, affirmative action employer.

REFERENCE AND GOVERNMENT DOCUMENTS LIBRARIAN. The University of Wisconsin-Superior invites applications and nominations for the position of Reference and Government Documents Librarian. For the service oriented librarian who likes a small university environment this position of supervisor and coordinator of reference and government documents will have a broad range of responsibilities and opportunities for the planning and delivery of reference and documents services. These include, but may not be limited to, scheduling, collection development, reference desk service, including one night per week and weekends (on rotation), faculty liaison, preparation of specialized information packets using both print and technology processes, and assisting in the bibliographic instruction program. This librarian will also teach, as assigned, in the library science program (an undergraduate minor), and supervise three very small collections: the administrative library; the university archives; and the area research center. The librarian who holds the position will have faculty rank and be on a tenure track. This person will be expected to participate in teaching, research, and service as a full member of the University faculty. The position requires a Master's Degree in Library Science from an ALA-accredited institution, experience in, or knowledge of, reference and government documents, and good communication and human relations skills. A second master's degree is desirable as is experience in, or knowledge of, library automation, particularly microcomputer applications, and archival practices. The position is available July 1, 1985. The salary is \$18,000 minimum for a twelve month appointment. Attractive fringe benefit package available. The deadline for applications is April 15, 1985. Send letters of application or nomination to: Bob Carmack, Director, Hill Library, University of Wisconsin-Superior, Superior, WI 54880. Letters of application should include a resume and a list of three references. The University of Wisconsin-Superior, located on the shores of Lake Superior near the beautiful North Woods country, is an equal employment opportunity, affirmative action employer.

REFERENCE LIBRARIAN--BUSINESS. Responsible for reference, library instruction, and collection development for College of Management; general reference and library instruction; some evening and weekend responsibilities at central reference desk; and database searching. MLS and at least 2 years' library experience required; working knowledge of business libraries, academic background and/or advanced business degree highly desirable. 12-month appointment at rank of Librarian II or III (\$20,000-\$26,000 depending on qualifications). Send cover letter and resume by April 1 to: Janet DiPaolo, Search Chair, Healey Library, University of Massachusetts at Boston, MA 02125-3393. An affirmative action, equal opportunity, Title IX employer.

SERIALS CATALOGER. Under the direction of the head of Technical Services, is responsible for cataloging the library serials in all formats. Participates with other technical services librarians in the formulation of bibliographic policies and procedures. Is responsible for some aspects of authority work and may share in other overall functions of the Cataloging Section. Serves as a resource to the supervisor of the Acquisitions/Serials Section regarding serials check in (Faxon) and union listing (Boston Library Consortium) functions. Wessell Library, located on the Medford campus, is the main library of the university system (total holdings approximately 600,000 volumes, serving 7,000 students). Wessell Library subscribes to approximately 6,400 serials. Qualifications: MLS from ALA-accredited institution. Minimum 2 years as a serials cataloger, knowledge of OCLC or similar system. Knowledge of Faxon highly desirable. Salary dependent upon qualifications. Appointment at rank of Assistant Librarian. Minimum \$21,132. Send resume including names and addresses of three references to: Myra V. Siegenthaler, Chairperson, Search Committee, Wessell Library, Tufts University, Medford, MA

02155, before March 22, 1985. Tufts University is an equal opportunity, affirmative action employer.

**TECHNICAL SERVICES LIBRARIAN.** (Search reopened.) Participates with the head of technical services in developing goals and procedures for acquisition and cataloging operations. Performs original cataloging of print and non-print materials. Oversees reclassification and retrospective conversion projects. Supervises catalog maintenance, including authority work. Qualifications: MLS and experience in technical services. Knowledge of OCLC, AACR2, LC classification and subject headings. Ability to work with foreign language materials. Salary from \$18,000 dependent upon qualifications. Send resume and names of 3 references by April 15, 1985, to: Phyllis Cutler, College Librarian, Williams College, Williamstown, MA 01267. An EO/AA employer.

# **DISCOVER THE WORLD**

## **of academic libraries**

with

## ***College & Research Libraries News***

**News from the Field** keeps you informed of ongoing research by academic libraries, as well as recent special collections acquired and grants awarded.

**People and Profiles** gives you background on the leading librarians in the profession.

**Job Listings** will help you find the position that best suits your talents.

**Mini-reviews** of recent professional literature allow you to stay up-to-date.

**A Calendar of Events** will brief you on upcoming workshops, seminars, and conferences.

You will receive 12 months (11 issues) of **C&RL News** for \$10. Send orders to: C&RL News Editor, ACRL/ALA, 50 E. Huron St., Chicago, IL 60611.





***Don't take our word . . .***

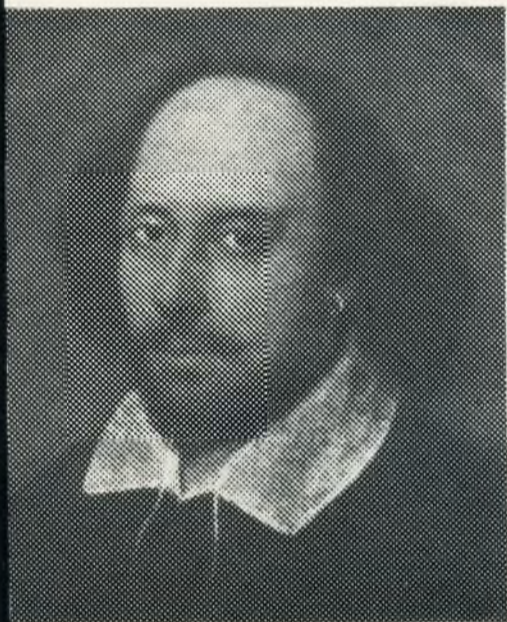
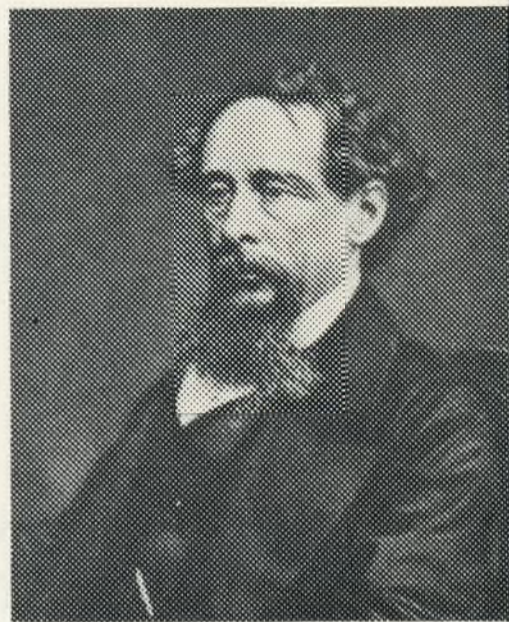
***Listen to the scholars . . .***

*"The British Biographical Archive has a fair claim to being the most important work of biographical reference to appear since the first publication of the DNB in 1885. The editorial input of this Saur publication—and, in particular, the degree of indexing and cross-referencing—adds vastly to its utility and indeed constitutes one of its chief claims to indispensability."*

**A.L. ROWSE**

*"For years biographers and historians have been making use of quaint and amateur systems of information retrieval. The British Biographical Archive now provides them with a genuinely modern aid to research. It is a new and valuable instrument of twentieth century scholarship."*

**MICHAEL HOLROYD**



## **The British Biographical Archive 17th—19th Centuries**

***A single alphabet cumulation of over 300 of the most important English-language biographical reference works originally published between 1601 and 1926.***

**Lauren Baillie, Managing Editor  
Paul Sieveking, Editor**

Included in this convenient **Archive** are complete reproductions of biographical entries covering individuals from England, Scotland, Wales, Ireland, and all British colonies to the date of their independence or home rule, as well as persons generally associated with Britain, but not of British birth. Individuals of every class, calling and distinction are included; no one has been omitted for being obscure.

A complete listing of the source works used to compile the **Archive** is now available.

Publication in 12 installments 1984—1987.

1200 (approx.) fiche, 24X, negative polarity.



**K·G·Saur Inc·175 Fifth Avenue·New York, N.Y. 10010·212 982-1302**

# Gale 1985

## New Titles and New Editions

### **ENCYCLOPEDIA OF ASSOCIATIONS 1985: UPDATING SERVICE**

Reports approximately 10,000 major changes (association name, telephone number, address, executive officer, and mergers and other changes in status) between editions for some 4,000 associations listed in the main volume of *EA*, 19th ed. 2-issue sub., \$125.00. (*Issue No. 1 just published*) **(SO)**

### **MEDICAL AND HEALTH INFORMATION DIRECTORY**

3rd ed. Vol. 1, *Organizations, Agencies, and Institutions*. Covers national and state professional and voluntary associations, federal and state agencies, foundations, health insurance providers, and more. 1,157pp. (*Just published*) In prep.: Vol. 2, *Libraries, Publications, Audiovisuals, and Data Base Services*. Vol. 3, *Health Services*. \$150.00/vol. \$375.00/set. **(SO)**

### **L.C. SUBJECT HEADINGS WEEKLY LISTS: A WORKING CUMULATION**

In Gale's working cumulations, additions and changes as determined by L.C. are interfiled in a single alphabet. The first of three periodical issues for 1984 is in print and cumulates weekly lists 1-19 in 249pp. Softbound. 1984 sub., \$250.00. **(SO)**

### **BIO-BASE: 1984 MASTER CUMULATION**

This microfiche reference service provides over 5.35 million citations to biographical sketches and articles appearing in more than 1,080 volumes and editions of 500 biographical dictionaries. \$950.00/set. (*Just published*) **(SO)**

**(SO)** These titles are available at Gale's 5% Standing Order discount.

All Gale books are sent on 60-day approval.

Deduct 5% if you send check with order.

Customers outside the U.S. and Canada add 10%.

**Gale Research Co.**

**Book Tower  
Detroit, MI 48226**

To order by phone: 800-223-GALE toll free. In CAN, MI, AK, and HI: 313-961-2242.