

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$10.50 per line for institutions that are ACRL members, \$12.60 for others. Late job notices are \$24.25 per line for institutions that are ACRL members, \$29.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$485 to \$900 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/advert2.html>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude dis-

crimatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/c&rlnew2.html>. Ads will be placed approximately four weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnewsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ASSISTANT PROFESSOR. Library and Information Science, the University of Western Ontario. Deadline for receipt of applications: January 15, 2003, or until position is filled. The Faculty of Information and Media Studies (FIMS) at the University of Western Ontario invites applications for a full-time, probationary appointment (tenure-track) at the rank of Assistant Professor to begin July 1, 2003. Candidates must have a Ph.D. completed or nearing completion in Library and Information Science or related area and show evidence of strong research potential and excellence in teaching. Professional experience as a librarian or information manager in a traditional or nontraditional setting is an asset. This advertisement is directed to individuals who have teaching and research interests in the area of information technology and systems, including questions at the intersection of information, technology, and users. The normal teaching workload in FIMS is four half courses per academic year. The successful candidate will demonstrate the ability to contribute to the faculty's programs, especially the master's and Ph.D. programs in Library and Information Science. Expertise in one or more of the following areas is desirable: Information systems and architecture; interface design and usability; digital libraries; health informatics. The faculty of Information and Media Studies is a vibrant, expanding faculty of more than 35 full-time faculty members and 17 nonacademic staff. It currently offers an undergraduate program in Media, Information, and Technoculture with an enrollment of 700 students, as well as a master's in Journalism, a master's and doctoral program in Library and Information Science, and a new graduate program in Media Studies. Information about the faculty and descriptions of our programs are available at: <http://www.fims.uwo.ca>. The University of Western Ontario is a research-intensive university of 27,000 full-time equivalent students. Interested candidates are invited to send their curriculum vitae, names and addresses of three references, copies of their scholarly writing, and a cover letter outlining their interest in the position by January 15, 2003, to: Catherine Ross, Dean, Faculty of Information and Media Studies, Middlesex College, University of Western Ontario, London, ON, CANADA N6A 5B7; phone: (519) 661-3542; fax: (519) 661-3506. The position is subject to budgetary approval. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority. The University of Western Ontario is committed to employment equity and welcomes applications from all qualified women and men, including visible minorities, aboriginal people, and persons with disabilities.

ASSISTANT UNIVERSITY LIBRARIAN FOR PUBLIC SERVICES. Brigham Young University, Provo, Utah. Brigham Young University, an equal opportunity, affirmative action employer, sponsored by The Church of Jesus Christ of Latter-day Saints requires observance of Church standards. Preference is given to applicants who are Church members. The AUL for Public Services leads and manages the library's public service programs including reference ser-

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

Connecticut	\$34,172
Delaware	\$22,500**
Illinois	\$30,096*
Indiana	varies*
Iowa	\$23,911
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$31,362*
New Jersey	\$36,503
North Carolina	\$27,641**
Ohio	\$25,198**
Pennsylvania	\$29,540*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$30,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,700

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level for a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

vices, library instruction, access services, and distributed learning. To Apply: Review the complete job listing (position #001401) located at <http://www.byu.edu/hr/employment/faculty.html> and submit résumé, names of three references, and Brigham Young University employment application form (download from above URL) to: Call O'Connell, Library Human Resource Services, 2068 HBL, Brigham Young University, Provo, UT 84602.

Explore In-depth Topics at ACRL Workshops

Mark your calendars! ACRL will offer two workshops in Philadelphia on Friday, January 24, 2003.

Creating a Continuous Assessment Environment in Academic Libraries

Presenters: Bob Fernekes, Information Services Librarian, Georgia Southern University; Bill Nelson, Professor and Library Director, Augusta State University

Behaviors that Burden the Workplace

Presenter: Pat Wagner, Pattern Research

Complete descriptions are online at
<http://www.ala.org/acrl/confhp.html>

50 E. Huron Street • Chicago, IL 60611
800-545-2433, ext. 2522; acrl@ala.org



Association of College
& Research Libraries
A Division of the American Library Association

Register online at
www.ala.org/events/midwinter2003/registration.html

SOCIAL SCIENCES LIBRARIAN **RUTGERS UNIVERSITY LIBRARIES**

The New Brunswick Libraries seek a creative and energetic social sciences librarian to develop collections in a digital environment and offer effective information/instructional services. Reporting to the Director, the successful candidate will combine a strong background in the social sciences with a proven record of leadership. Included is liaison work primarily to Social Work and other social sciences disciplines as needed. Will work cooperatively with faculty in graduate programs and professional schools. Research, publication, and service in professional associations is expected. Evening and weekend hours included. Master's from an ALA accredited institution required; additional advanced degree(s) in Social Work or a related social sciences discipline preferred. Experience in collection development, information/instructional services in a research library. Effective communications skills essential. Expertise in government information, GIS, social sciences data desirable. Non-U.S. citizens must be authorized to work in the U.S.

Minimum salary for a tenure track Librarian III appointment is \$43,770. Complete position profile is at <http://www.libraries.rutgers.edu/>. Resumes reviewed as they are received until the position is filled. Submit resume, cover letter, names of three references to Sandra Troy (APP.157), University Libraries Human Resources Manager, Rutgers University Libraries, 169 College Ave., New Brunswick, NJ 08901-1163; Email: stroy@rci.rutgers.edu; Fax: 732-932-7637.

Rutgers, the State University of New Jersey is an equal-opportunity, affirmative action employer



TWO POSITIONS AVAILABLE

Auburn University at Montgomery

Auburn University at Montgomery (AUM) seeks applications for the following positions:

Head of Technical Services

AUM invites applications for the position of Head of Technical Services. This position is responsible for the management and supervision of the technical services operations (cataloging, acquisitions, and serials) of the library. This includes planning, implementing, and evaluating operations; establishing policies and procedures; setting priorities; sharing in the cataloging duties; providing training, evaluation, and supervision of the technical service staff. Technical Service librarians also provide assistance on the library's reference desk.

QUALIFICATIONS: Required: A master's degree from an ALA-accredited program in library science or information studies; three or more years of professional experience in a technical services environment; knowledge of cataloging and acquisitions processes; strong knowledge of AACR2, LCRI, LC classification, LCSH, and USMARC; experience working in a fully automated library environment. Desired: Reading knowledge of French, German, or Spanish; must be capable of working in a flexible environment.

This is a probationary, tenure-track position.

SALARY: \$42,000 for a 12-month contract, negotiable depending upon experience; and standard benefits package benefits.

Government Documents Librarian

AUM seeks a qualified individual for the position of Government Documents Librarian. AUM is one of two regional depositories for federal documents within the state of Alabama. The position is responsible for managing the documents collection in multiple formats, providing legal and documents reference assistance, serving as liaison with selective depository libraries within the state, and processing Marcive cataloging records into the library's Endeavor VOYAGER catalog. The successful candidate will also participate in the library instruction program, provide general reference assistance on the main reference desk, participate in evening and weekend rotation at the main reference desk, and supervise two FTE staff and two student assistants.

QUALIFICATIONS: Required: MLS from an ALA-accredited program; three years' experience with government documents; knowledge of federal documents in all formats; documents reference experience using print and electronic government resources; evidence of excellent analytical, organizational, communication, and time management skills. Preferred: Supervisory experience; experience with Web development; instructional experience. This is a tenure-track position, requiring evidence of scholarly activity including publication.

SALARY: \$42,000 for a 12-month contract, negotiable depending upon experience; standard benefits package.

Located in the state capital of Alabama, AUM is a campus of approximately 5,100 students located in a metropolitan environment of some 300,000. Montgomery is located three hours from Atlanta and six hours from New Orleans.

TO APPLY: Deadline for applications is **November 15, 2002**. Submit applications including cover letter, résumé, copies of transcripts, and the names, current addresses, and telephone numbers of three references by November 15, 2002, to:

Betty J. Tims
Chair, Search Committees
Auburn University at Montgomery Library
P.O. Box 244023
Montgomery, AL 36124-4023

*Auburn University at Montgomery is an affirmative action, equal opportunity employer.
Women and minorities are encouraged to apply.*

CHINESE/JAPANESE/KOREAN UNIT SECTION HEAD. University of California, San Diego. Rank: Assistant/Associate Librarian. Salary: \$37,920-\$46,008. The libraries of the **University of California, San Diego (UCSD)**, invite applications from innovative professionals to lead a team that acquires and catalogs Chinese materials in all formats, including electronic resources. Responsibilities: Provides origi-

nal cataloging of Chinese language materials using Anglo-American Cataloging Rules; Library of Congress rule interpretations, classification system, subject headings, and Pinyin romanization; MARC21 formats; serves as head of the team (supervising five library assistants, temporary staff, and part-time students). Provides leadership in Chinese character sets, acquisitions and cataloging, and metadata; manages technical pro-

PRINCIPAL CATALOGER

Allegheny College

Pelletier Library of Allegheny College invites applications for the position of principal cataloger. The position is a full-time, 12-month appointment reporting to the Director of the Library and will be available fall 2002.

RESPONSIBILITIES: Catalog materials in all formats and some foreign languages, including some original cataloging, using AACR2R, Dewey Decimal Classification, and LC Subject Headings; perform authority control on a database of over 400,000 bibliographic and authority records; update cataloging and union listing of over 4,000 periodicals records (both print and electronic); maintain the integrity of the online catalog and physical collections; supervise one full-time assistant and four students.

QUALIFICATIONS: Required: ALA-accredited MLS and two years of relevant post-MLS experience. Preferred: Experience with OCLC, Innovative Interfaces, Inc. systems, and Dewey classification; supervisory experience; experience with cataloging serials and authority control. Other Requirements: Strong organizational and communication skills; ability to work under pressure, meet deadlines, solve problems, exercise good judgment; ability to work in a team environment; familiarity with emerging trends and issues in cataloging.

Allegheny College is a private, undergraduate, liberal arts college situated in Meadville in the rolling hills of northwestern Pennsylvania. Founded in 1815, Allegheny College has a reputation for providing quality education within a liberal arts framework. A faculty of nearly 150 offers the approximately 1,850 students both traditional and innovative instruction in a wide range of subjects in the liberal arts. Computing is a strong component of the educational experience at Allegheny.

Pelletier Library has a long and distinguished history. The original collection consisted of significant gifts from James Winthrop, William Bentley, and Isaiah Thomas. Today those collections form the basis of strong special collections. The library houses over 700,000 volumes and offers strong support of the curriculum through both print and electronic resources and a very active instruction program.

Please submit a letter of application, detailed résumé, and the names, addresses, and phone numbers of at least three references who can speak knowledgeably about your experience to:

**Office of Human Resources
Allegheny College
520 N. Main Street
Meadville, PA 16335**

DEADLINE: October 20, 2002. Review of candidates will continue until the position is filled.

Visit the Allegheny College Web site at: www.allegheny.edu.

Allegheny College is an equal opportunity employer.

cessing operations for Chinese materials in all formats (including e-resources), comprising acquisitions, cataloging, and database maintenance; trains staff in all aspects of acquisitions and cataloging, including descriptive cataloging, subject analysis, and classification; revises cataloging of Chinese language materials; manages Prinix conversion project; participates in general management of Catalog Department as a member of Cataloging Committee and through membership on other committees as appropriate; contributes to development of local cataloging policies and procedures and implements those policies and procedures with the team; participates in library-wide planning and professional activities appropriate to position; performs Name Authority Cooperative (NACO) authority work for Chinese personal names. Qualifications: MLS from an ALA-accredited program; two years' professional librarian cataloging experience in an academic library. Under federal law, the University of California may employ only individuals who are legally authorized to work in the United States as established by providing documents specified in the Immigration Reform and Control Act of 1986. To Apply: Send application letter including a statement of qualifications, a full résumé of education and relevant experience, and the names of at least three persons who are knowledgeable about your qualifications for this position to: libraryjobs@ucsd.edu, or to: Debra Ambrose, Recruitment Specialist, UCSD Library Human Resources-0175H, 9500 Gilman Drive, La Jolla, CA 92093-0175. Affirmative action, equal opportunity employer.

COORDINATOR OF LIBRARY TECHNOLOGY SERVICES.

Responsibilities: Under the direction of the Assistant Dean for Administra-

tive Services, the coordinator administers and provides leadership in policy and program development for the Library Technology Services area. That includes responsibility for systemswide administration and management of e-tronic information systems and servers for the university libraries. Required Qualifications: Bachelor's or master's degree in computer science or related field of study; minimum of three years' management experience; minimum of three years' experience with client/server hardware and software. Highly Desired Qualifications: Documented knowledge of LAN and WAN network infrastructure and protocols; documented knowledge of data communications network, software applications design, information processing, and computer architecture; documented knowledge of programming/scripting languages such as PERL, HTML, XML, C++, and MySQL; documented knowledge of HTTP, HTTPS, and TCP/IP related protocols; experience in a heterogeneous computer environment (Linux, UNIX, Windows); an understanding of emerging trends in the use of information technology; proven leadership ability within a library setting; ability to plan, coordinate activities, and complete projects in collaboration with technical and nontechnical staff; experience in Internet-based delivery and presentation of resources/services; demonstrated success in introducing new technologies with a commitment to client services; excellent organizational, interpersonal, oral, and written communication skills. Also desired: Academic library experience, advanced degree in computer science or related field of study; an understanding of networks and distance-learning technologies and the ability to apply technology to a range of library applications. Rank and Salary: Full-time administrative professional position with a salary of \$75,000 (negotiable).

TWO POSITIONS AVAILABLE

California State University, Northridge

The Delmar T. Oviatt Library seeks dynamic, energetic, team-oriented leaders to fill the positions of Electronic Resources Librarian and Literature and Humanities Librarian. For complete details about these positions, go to: <http://library.csun.edu/libjobs.html>.

Electronic Resources Librarian

DEPARTMENT: Technical Services.

EFFECTIVE DATE OF APPOINTMENT: January 1, 2003. This is a 12-month, tenure-track position.

RANK AND SALARY: Senior Assistant Librarian. Minimum salary of \$50,101 and an excellent benefits package. Salary is dependent on qualifications and experience.

POSITION DESCRIPTION: The Electronic Resources Librarian will be expected to play a leadership role in the accessing and processing of electronic resources, including cataloging remote and direct access titles, ensuring consistency and accuracy of the information and accessibility of the library's electronic presence and resources. The Electronic Resources Librarian works under the general direction of the Cataloging Coordinator; creates access methods to the electronic resources to deliver information to serve students, faculty, and staff of the university and to further the research and teaching goals of the university; works closely with librarians and staff involved in Web development, and in building a consensus for improvements, refining Web policies, setting priorities, establishing usability testing, coordinating electronic bibliography, overseeing electronic licenses and compliance, and providing a vision for the Web and future digital projects to ensure a high-quality electronic collection that meets the need of students, faculty, and the curriculum. May also catalog other formats as needed and work at the reference desk, with some evening and weekend hour assignments.

Required qualifications include ALA-accredited MLS or equivalent; strong customer service commitment; bibliographic, and Web instruction knowledge; computer and technology skills, including Web page creation utilizing state-of-the-art Web authoring tools; knowledge of Web technologies and standards (e.g., HTML, XML, TEI, Dublin Core); excellent interpersonal and written communication skills, including ability to document procedures; ability and commitment to work in a culturally and ethnically diverse campus community; capability and commitment to engage in research and continued professional development worthy of promotion and tenure as a faculty member in the CSU system.

Preferred skills include knowledge of library systems, preferably Innovative Interfaces, and with online bibliographic utilities such as OCLC; AACR2rev, LCRI, LCSH, MARC21 formats; and LC classification; e-journal and e-book management issues and information research techniques; online database searching and vendors; Internet tools, desktop information retrieval systems; Microsoft Office products; commitment to acquiring knowledge of the Innovative Interfaces Millennium software; familiarity with and ability to evaluate and recommend online services, and proficiency in database searching; experience in Web design, development, and management and development tools such as Dreamweaver, CSS, Flash, and Photoshop; demonstrated ability to initiate, organize, and set priorities in a team

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To Apply: Send a letter of application addressing your qualifications as they relate to the position, a current résumé, and the names, e-mail and office addresses, and phone numbers of three references to: Sande Slack, Library Personnel Services, Colorado State University Libraries, Fort Collins, CO 80523-1019; e-mail: sslack@manta.colostate.edu; or visit our Web site at: <http://lib.colostate.edu/pers/openings.html>. For full consideration, all application materials must be received by 5:00 p.m. September 30, 2002. CSU is an equal opportunity, affirmative action employer.

DIRECTOR OF LEARNING RESOURCES. Wheaton College (Illinois) invites applications for the position of Director of Learning Resources for Buswell Memorial Library. Reporting to the Dean of Technology and Institutional Research, the Director is responsible for all aspects of administration in the library and the supervision of its staff of 7 library faculty and 15 support staff members. Service on other academic and/or administrative committees is expected. The successful candidate will have completed an MLS or equivalent from an accredited institution; at least a second master's degree in another field (Ph.D. preferred); at least five years' administrative experience in an academic research library comparable to Wheaton's; an understanding and appreciation of the

liberal arts education and the needs of the scholarly community; strong management skills and a collegial style that supports the professionalism and initiative of the staff; a progressive and proactive approach to planning for and implementing technology in the library; and evidence of continued professional development. Wheaton College is an evangelical Christian liberal arts college whose faculty and staff affirm a Statement of Faith and adhere to lifestyle expectations. The college complies with federal and state guidelines for nondiscrimination in employment. Letters of interest and curriculum vitae should be sent to: Director of Human Resources, Wheaton College, Wheaton, IL 60187-5593. Complete application materials will be forwarded to candidates. Applications will continue to be accepted until the position is filled.

DIRECTOR OF THE LIBRARY. Augustana College is currently seeking an individual with effective leadership, communication, and managerial skills to serve as Director of the Library. Well respected on campus, the library is positioned to fully support and participate in a reformed general education curriculum that includes a significant information literacy component. The library, housed in a beautiful purpose-built facility at the center of the college, includes a collection of 270,000 titles and 400,000 items as well as significant online resources. The library cur-

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environment; understanding of research and teaching activities and of how information is organized, accessed, and used to support the academic and research mission of the university.

Open until filled, but preference will be given to applications received by **November 15, 2002**.

Literature and Humanities Librarian

DEPARTMENT: Technical Services.

EFFECTIVE DATE OF APPOINTMENT: Appointment available immediately. This is a 12-month, tenure-track position.

RANK: Senior Assistant Librarian.

SALARY: Minimum salary of \$50,101 and an excellent benefits package. Salary dependent upon qualifications and experience.

POSITION DESCRIPTION: Candidates must be passionate about the English language and its literature, and able to build a high-quality collection serving students, faculty, and the curriculum. Serves as Coordinator of the Arts and Humanities Bibliographers Team, and has collection development responsibilities for English and American Literature, Journalism, some Modern and Classical Languages and Literature, and an interdisciplinary Humanities program; serves as subject liaison to those departments, and also responsible for bibliographic instruction for those disciplines. Assignment includes service at the reference desk and fine arts desk, with occasional evening and weekend hours.

Required qualifications include ALA-accredited MLS or equivalent; some post-MLS collection development experience in an academic or research library or equivalent in one or more of the disciplines above; and reference experience. An advanced degree or substantial coursework in one of the disciplines listed above is preferred.

Review of applications will begin immediately and continue until the position is filled.

TO APPLY: Send résumés for either position with names, addresses, and telephone numbers of three professional references to:

Doris S. Helfer
Chair/Technical Services Department
University Library
California State University, Northridge
1811 Nordhoff Street
Northridge, CA 91330-8328

California State University, Northridge, with an enrollment of approximately 31,000 students, is one of the largest of 23 campuses in the California State University and Colleges System. Twenty-five miles from Central Los Angeles, in the San Fernando Valley, it is the only public university in this metropolitan suburb, which has a population in excess of 1,800,000. The university offers undergraduate and graduate degrees in over 50 fields, as well as credentials in the field of education. The university is committed to creating a community in which individuals from different backgrounds can live, learn, and work together. The library is dynamic, active, forward-looking, and committed to excellence. For more information about the library, please check the Web site at: <http://library.csun.edu>; and the University at: <http://www.csun.edu>.

An affirmative action, equal opportunity, Title IX employer.

rently uses a GEAC integrated library system and is planning to migrate to a third-generation system in 2003. The Director supervises seven full-time librarians, 10 support staff, and student assistants. Minimum qualifications include a MLS from an ALA-accredited institution and five years of increasingly responsible professional experience in libraries. Review of applications will begin November 1, 2002. The position will start as soon as feasible. For consideration, send an application letter, a separate single-page statement of your philosophy of librarianship, a résumé, and the names, addresses, telephone numbers, and e-mail addresses of three references to: Ellen A. Hay, Dean of Academic Services, **Augustana College**, 639 38th Street, Rock Island, IL 61201-2296. Rock Island is one of the Quad Cities of Illinois and Iowa, a diverse metropolitan area on the Mississippi River with about 350,000 residents. Augustana College is an equal opportunity employer and encourages applications from minority professionals. The college does not discriminate based on age, race, color, ethnic origin, gender, sexual orientation, disability, or creed. Visit the College Web site at <http://www.augustana.edu> to learn more about the college and its library.

DIRECTOR, TECHNICAL AND ACCESS SERVICES. Southern Illinois University Edwardsville, Library and Information Services,

Assistant/Associate Professor. Responsibilities: The Director of Technical and Access Services (TAS) is responsible for managing all units of the department: Acquisitions, Bibliographic Control, Binding and Processing, and Access Services. The Director reports to the Dean of Library and Information Services. Primary Responsibilities: Manages all Technical and Access Services personnel; oversees annual evaluation of work performance and development plans for all departmental faculty, professional staff, and civil service staff; develops policies and procedures for Technical and Access Services; monitors and evaluates their implementation and effectiveness; participates in overall LIS planning, consultation, and management activities; works with the Dean and appropriate LIS staff to assign resources for Technical and Access Services operations and projects; apprises and advises other library personnel on all department policies and procedural changes. Represents the library in state and national organizations, as appropriate; remains current with library trends, issues, and practices and apprises colleagues of developments; meets the requirements for tenure and promotion. Terms of Appointment: Assistant or Associate Professor, 12-month, tenure-track, continuing contract, excellent fringe benefits program. More information is available at: <http://www.siu.edu>. Contract Available: November 2002. Qualifications Required: MLS from an ALA-accredited library school; minimum of six years

HISTORY LIAISON/REFERENCE LIBRARIAN

Georgia State University

Georgia State University is seeking an energetic, knowledgeable, and visionary librarian to serve as the History Liaison/Reference Librarian.

RESPONSIBILITIES

The successful candidate will serve as liaison with History Department; meet regularly with members of the department to provide information and instruction about library services, collections, and programs; serves as an advocate within the library for this group; be responsible for collection development in history; participate in management of the library materials budget; work at the general reference desk; provide specialized reference and research assistance to library patrons in designated subject area(s).

QUALIFICATIONS

Required: ALA-accredited MLS; familiarity with resources in a variety of formats; skill in use of technology and Web applications; excellent communication, presentation, and interpersonal skills. Preferred: Second master's degree and/or relevant experience in appropriate subject area; experience in library instruction; demonstrated interest in research and professional activities.

SALARY AND RANK

\$32,500-\$38,000 for 12 months commensurate with the candidate's experience. Appointment at a faculty rank on a contract renewal basis.

APPLICATION

Submit a cover letter addressing the above qualifications, résumé, and the names, addresses, and phone numbers of three references, including immediate supervisors, to:

Carmen R. Newton
Library Human Resources Officer
William Russell Pullen Library
Georgia State University
100 Decatur Street, S.E.
Atlanta, GA 30303-3202
Phone: (404) 651-2172

Materials received by **October 31, 2002**, will receive priority consideration. For more information, please visit our Web site at: www.library.gsu.edu/.

Georgia State University is an equal opportunity educational institution and affirmative action employer strongly committed to cultural diversity.

of progressively responsible and successful experience in management in academic libraries; demonstrated knowledge of MARC 21 formats and bibliographic utilities such as OCLC; extensive experience in one or more of the following areas: acquisitions, bibliographic control, circulation and serials management; excellent written and verbal communication skills; ability to work collaboratively in a team environment; strong interpersonal and public service skills. Qualifications Preferred: Experience negotiating licenses for electronic resources; experience with Endeavor's Voyager system. Salary Range: Negotiable dependent upon credentials and experience, with a minimum salary of \$60,000. Excellent fringe benefits. University Environment: SIUE, 20 minutes northeast of St. Louis, is a public comprehensive university situated on 2,600 acres of rolling land and woods along bluffs a few miles from the Mississippi River. It is an integral part of Illinois and the St. Louis metropolitan area and uses its suburban location to capitalize upon urban resources. As a premiere metropolitan university, SIUE is the first choice of a diverse pool of applicants. SIUE has a student population of over 11,000. Library and Information Services manages Lovejoy Library, Academic Computing (including responsibility for interactive video distance education technology), and Audiovisual Services. Lovejoy Library maintains a collection of more than 1,000,000 volumes and subscribes to more than 6,500 print and digital serials and periodicals. Additional information regarding the library and university can be found at the Web site: <http://www.library.siu.edu/lib>. Closing Date for Applications: Initial review to begin October 18, 2002, and to remain open until position is filled. To Apply: Submit letter of application and three current professional references to: Jay Starratt, Dean of Library and Information Services, Director, Technical and Access Services, Lovejoy Library, Southern Illinois University Edwardsville, Campus

Box 1063, Edwardsville, IL 62026-1063. As an affirmative action employer, SIUE offers equal employment opportunity without regard to race, color, creed or religion, age, sex, national origin, or disability. Applications from women and minority groups are especially encouraged.

DIRECTOR, UNIVERSITY LIBRARY. (#2000) The University of Southern Maine (USM) invites nominations and applications for the position of Director of the University Library. This directorship offers a challenging opportunity for a leader with a strong vision for university libraries who has the managerial skills to translate that vision into practice. The successful candidate will possess creative problem-solving skills and the ability to work collaboratively with a talented and energetic constituency. She or he will be philosophically committed to the concept of shared decision-making and to the use of a team-based approach to management. We seek a director who shares a commitment to diversity, tolerance, and the active examination of ideas that promote a greater understanding of the richness and complexity of our society. Position Description: The Director of the University Library is the senior officer of the multicampus University Library. She or he is responsible for the organization, administration, operation, and evaluation of library services, physical facilities, staff, collections, and budgets. In concert with faculty, staff, and students, the Director seeks to accomplish the educational objectives of the university by playing an active role in developing the library's print collections as well as pursuing new technologies in support of scholarly communication and learning. A detailed position description can be found at the USM Web site: <http://usm.maine.edu/hrs/empserve/d>. Qualifications: Required: An earned master's degree in library science (or equivalent) from an ALA-accredited program; demonstrated experience

The Sheridan Libraries of the Johns Hopkins University are seeking an energetic individual to provide leadership for its rare book collections. This is a new position and combines oversight of three rare book libraries of 400,000 volumes. Reporting to the Curator of Special Collections, the successful candidate will be responsible for the rare books in the Milton S. Eisenhower Library, the John Work Garrett Library, and the George Peabody Library. The Curator will develop a strategy to integrate intellectually the three rare book collections to support research and teaching at the university. The successful candidate will have experience evaluating the importance of rare books to current trends in scholarship and managing acquisitions funds to develop collections. The Curator will supervise two full-time employees responsible for reader services and collection maintenance, and develop policies and priorities for this work. The libraries have an active program of presenting rare materials digitally, and the Curator will participate in the selection of materials for digital publication.

The Sheridan Libraries are the principal research library of The Johns Hopkins University comprising the Milton S. Eisenhower Library and its collections at the John Work Garrett Library, the George Peabody Library, and the Albert D. Hutzler Reading Room. Serving the students and faculty in the schools of Arts and Sciences, Engineering, and Professional Studies, the libraries are a key partner in the academic enterprise. The libraries are a leader in the innovative application of information technology and have implemented notable diversity and organizational development programs. The libraries prize initiative, creativity, professionalism, and teamwork. For more information on the libraries, see: <http://www.library.jhu.edu>.

QUALIFICATIONS: MLS from an ALA-accredited school and an advanced degree in a humanities subject; more than three years' experience working with rare books in an academic library; experience developing rare book collections through purchase and gift programs; experience conducting instructional programs in the use and interpretation of rare books; experience with outreach programs such as lectures, exhibits, and publication; familiarity with digital technology and preservation issues in rare book collections; reading knowledge of at least two foreign languages, preferably German, French, or Latin; supervisory experience; ability to work independently as well as part of a team; excellent communication and interpersonal skills.

For more information and to apply online, see: <http://jobs.jhu.edu/>; or send résumé, indicating job #SCRA8510 on cover letter, along with three professional references, via e-mail to: jhu@alexus.com; fax to: (877) 262-0646; or mail to:

**JHU Résumé Processing Center
P.O. Box 3687
Scranton, PA 18505**

Approximate starting salary range \$47,680-\$60,000. We offer excellent benefits, including tuition remission, in a smoke-free and drug-free environment.

Affirmative action, equal opportunity employer.

with library automation, networking, and online systems; minimum of five years' successful experience in an administrative position in a college or university library; demonstrated professional commitment to and experience with diversity and multicultural concerns; proven leadership and administrative abilities in a complex organization; and demonstrated ability to work collaboratively with staff, faculty, students, administrators, and the professional community. Preferred: Earned doctorate in any field or a second master's degree; previous experience as a director of a college or university library; previous experience in a large, statewide university system; experience in research and scholarship activities on library-related issues; experience with university-community partnerships, experience with grants and contracts; working knowledge of a second language (preferably French); and familiarity with Canadian library systems, institutions and setting. The University of Southern Maine is the largest of the seven campuses of the University of Maine System, as well as one of the oldest, with its founding in Gorham in 1878. USM has three campuses, each having its own unique geography: the coastal city of Portland, the rural town of Gorham, and the inland city of Lewiston located 40 miles northwest of Portland. The eight academic units include College of Arts and Sciences; School of Applied Science, Engineering, and Technology; School of Business; College of Education and Human Development; College of Nursing and Health Professions; Lewiston-Auburn College; the Edmund S. Muskie School of Public Service; and the University of Maine

School of Law. The University Library, exclusive of the Law library, has holdings of more than 362,000 volumes and more than 3,900 serial subscriptions. The library also supports many electronic resources within the library through URSUS, the University of Maine System's online catalog and resource database. The University Library is also home to a growing number of special collections. The prominent collections include the Osher Map Library and Smith Center for Cartographic Education and the Collections within the Jean Byers Sampson Center for Diversity in Maine (African-American Archives of Maine, Franco-American Heritage Collection, Judaic Collection, and the Gay and Lesbian Archives). Detailed information about the University of Southern Maine can be found at the USM Web site: www.usm.maine.edu. Information about the University Library can be found at: www.library.usm.maine.edu. Application Process: Review of applications will begin on November 1, 2002, and will continue until the position is filled. Nominations and applications must include: a cover letter responsive to the position announcement, a curriculum vitae, and the names and phone numbers of three references. After initial review, candidates will be expected to supply transcripts and may be asked for additional references that pertain to their work experience. Please remit applications to: Susan Campbell, Co-chairperson, Director of the University Library Search Committee, RE: 104, University of Southern Maine, Division of Advising and Academic Resources, 96 Fairmount Street, P.O. Box 9300, Portland, ME 04104-9300.

Library Department Head and Original Cataloger

Stanford University is seeking both a Library Department Head (Req# 001387-CRLN) for Cataloging and Metadata Services and an Original Cataloger (#001787-CRLN) for Humanities and Social Sciences.

As a Department head in Technical Services, you will manage data description and control processes in support of the Collections and Services programs of the University Libraries. You will serve as a major player and consolidator for SUL/AIR's development of its metadata discovery and retrieval environment. You will also develop goals, policies, local standards and priorities for the Department.

You must have experience managing cataloging units or metadata projects in a medium to large setting. This position requires the ability to manage time and staffing. This position also requires M.L.S., Information Industry work background, or the equivalent in education and experience.

As an Original Cataloger, you will be responsible for the original cataloging of monographs at the appropriate level, predominantly in the humanities and social sciences. You will also participate in the NACO and BIBCO programs in support of Cataloging Services Department objectives. You will also track and participate in national cataloging developments related to the humanities and social sciences.

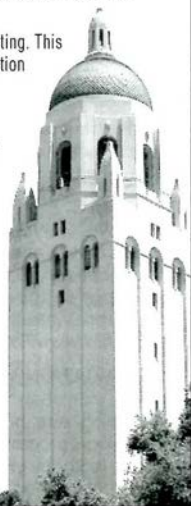
The position requires you to have a familiarity with cataloging procedures and principles as defined in AACR2, the MARC Bibliographic, Holdings and Authorities formats. You also need to have advanced knowledge of at least one modern, Western European language, and an interest in humanities and social sciences.

A Masters degree in library science from an ALA accredited institution is required.

For consideration, please email your resume, indicating Req# 001387-CRLN for the Department Head position and #001787-CRLN for the Original Cataloger to resumes@resumix.stanford.edu. For more information about these positions visit our website <http://jobs.stanford.edu>. AA/EOE.



Only at Stanford



EXTENDED COLLECTIONS SERVICES LIBRARIAN. Northern Kentucky University invites applications for an experienced and innovative individual for the position of extended collections librarian. Extended collections include interlibrary loan, document delivery, distance learning, and copyright and intellectual property issues. This tenure-track position reports to the Head of Technical Services. Responsibilities include supervising, coordinating, and providing direction for ongoing and new interlibrary loan; document delivery services; and monitoring copyright and intellectual property compliances for on-campus and distant learners. See contact information and a complete list of responsibilities and qualifications at: <http://www.nku.edu/~library>. **Northern Kentucky University** is an affirmative action, equal opportunity employer.

HEAD OF CATALOGING. San Diego State University Library and Information Access seek applications and nominations for a dynamic Head of Cataloging. The new position will manage and coordinate monographs cataloging services in accordance with academic goals, library objectives, and strategic planning; provide innovative leadership and direction for monographs cataloging unit including acquisitions processes, authority control, database maintenance, cataloging issues and processes, material preparation, Web site access, project management, planning, and problem resolution; create original cataloging for monographic material in all languages, subjects, and formats including nonprint, electronic, and special resources; supervise staff, their training, development, and evaluation; plan and prioritize special materials cataloging projects, which may include San Diego, Mexican-American Border Region, and media resources in both traditional and digital formats; work with library colleagues to develop and implement responsive, user-oriented, and cost-effective cataloging processes and policies; collaborate with staff and colleagues in establishing and documenting departmental goals, objectives, procedures, priorities, and local practices that are consistent with service expectations; maintain awareness of emerging information technologies including use of metadata and of current trends and developments in cataloging, technical services, and librarianship. Required Qualifications: Evidence of a strong commitment to and understanding of cataloging practices and technical services; knowledge of electronic and traditional cataloging products, services, rules, and resources; excellent oral, written, analytical, and interpersonal communication skills; ability to work effectively in a collegial and fast-paced environment; demonstrated leadership and supervisory experience; experience leading change initiatives; demonstrated project management skills; potential for meeting the re-

quirements for tenure; ALA-accredited degree or equivalent foreign degree. Preferred Qualifications: Active involvement in professional development activities with a record of scholarly contributions and achievements in the profession; experience in using Web-based integrated library systems, preferably innovative interfaces; experience working with faculty, staff, and students; experience with collection development. This is a full-time, 12-month, tenure-track faculty position. Tenure is dependent upon continuing library service effectiveness, professional growth and development, and service for the university and the community. Rank of either Senior Assistant or Associate Librarian, with a starting salary from: \$50,100 - \$90,136. Excellent benefits, including 24 days' vacation. San Diego State University is the second largest academic institution in California and the oldest in the region. It serves an ethnically diverse student body of approximately 33,000 students and 2,000 faculty members. The university offers bachelor's degrees in 78 areas, master's in 62, and the doctorate in 14. Its mission is to provide well-balanced, high-quality education for undergraduate and graduate students, and to contribute to knowledge and the solution of problems through excellence and distinction in teaching, research, and service. Additional information is available at: <http://www.sdsu.edu>. SDSU is a Title IX, equal opportunity employer and does not discriminate against individuals on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability, or veteran status, including veterans of the Vietnam era. Send letter of interest that highlights strengths and experiences for this position, resumé, and names, postal addresses, and e-mail addresses of five professional references to: mdotson@mail.sdsu.edu. Print version of application packet may be sent to: Helen Henry, Director, Administrative Operations, Library and Information Access, **San Diego State University**, 5500 Campanile Drive, San Diego, CA 92182-8050. Please indicate the position for which you are applying. The search committee will begin screening applications on October 28, 2002. While applications will continue to be received until the position is filled, submission by the date indicated will ensure full consideration.

HEAD, LIBRARY INSTRUCTION. **Washington State University (WSU)** Libraries seeks candidates who are leaders, are enthusiastic about teaching and learning, and work successfully in a team environment. The expanding, innovative library instruction program employs cutting-edge technology to support university curriculum, including writing-across-the-curriculum objectives. In collaboration with multiple university departments and programs, provides course-related library

HEAD, REFERENCE AND RESEARCH SERVICES DEPARTMENT

University of Cincinnati

The University of Cincinnati seeks a dynamic, innovative, service-oriented team player to head the Reference and Research Services Department in the University Libraries' Langsam Library. Langsam Library houses the main collections for the humanities, social sciences, and business collections. This tenure-track faculty position reports to the Head of the Information Services Division and is responsible for a department composed of eight librarians, three staff members, and student assistants.

ENVIRONMENT: The University of Cincinnati (UC) is a large, urban, research university with a diverse student population of approximately 35,000, including 5,000 graduate students. Ranked among the top 50 of ARL, University Libraries is a leader in the nationally recognized OhioLINK library consortium. University Libraries (UL) offers user-centered services in an innovative and welcoming environment that strives to serve the communities' research needs.

KEY RESPONSIBILITIES: Provides leadership in the development of a shared vision for reference and research services and has primary responsibility for the administration of the department. UL's centralized Reference Department comprises Reference, Government Documents, the Info Commons, and the First Year Experience initiative. Coordinates the reference and research functions across the college and departmental libraries. Some evening and weekend work required.

QUALIFICATIONS: Required Qualifications: MLS from an ALA-accredited program; at least five years' experience providing reference services and participation in collection development in an academic or research library environment; demonstrated ability to promote teamwork and encourage collaboration; record of successful supervisory experience with commitment to mentoring, training, and staff development. For complete details of required and desired qualifications, visit: <http://www.libraries.uc.edu/information/personnel/index.html>.

SALARY AND BENEFITS: Minimum salary is \$41,310. Rank and salary negotiable depending on experience and qualifications. Benefits include health care, retirement plan, 22 days of vacation, sick leave, and tuition remission for self and immediate family.

APPLICATIONS: Send letter of application, résumé, and the names, addresses, and phone numbers of three references to:

**Priscilla Neill
University of Cincinnati
P.O. Box 210033
Cincinnati, OH 45221-0033
Fax: (513) 556-0325**

E-mail: priscilla.neill@uc.edu (MS Word format)

Review of applications will begin **November 1, 2002**, and will continue until the position is filled.

UC is an equal opportunity, affirmative action employer. Women, minorities, disabled persons, and Vietnamese and disabled veterans are encouraged to apply.

Instruction infused throughout curriculum, provides Internet classes, and offers a credit course in research skills and information literacy. WSU participates in a program of legislatively mandated statewide assessment of information and technology literacy. Administers library instruction department, including managing budget, supervising Instruction Librarians, and coordinating efforts of instruction liaison librarians housed in public service units across campus. Required: ALA-accredited degree; minimum three years' post-MLS experience in academic library; demonstrated commitment to library instruction; demonstrated substantive recent teaching experience; flexibility and creativity; excellent interpersonal and communication skills; excellent administrative skills; experience with online database and Web searching; experience with application of new technologies to library instruction; familiarity with current theory, practices, and issues related to information literacy; ability to work effectively in collegial environment. Preferred: Successful supervisory or project management experience; experience developing, coordinating, promoting, and assessing library instruction programs; experience in Web-based instructional design. Salary: From \$41,000 based on qualifications and experience. Complete retirement and insurance package. Application review begins October 14, 2002.

Open until filled. Send cover letter, résumé, and complete contact information for three current references to: Bonny Boyan, Personnel Coordinator, WSU Libraries, P.O. Box 645610, Pullman, WA 99164-5610; or by e-mail to: boyan@wsu.edu. For more information and application procedures, see: <http://www.cfr.wsu.edu>; search #3211. Equal opportunity, affirmative action employer.

INFORMATION LITERACY LIBRARIAN. San Diego State University (SDSU) Library and Information Access seek applications and nominations for a dynamic Information Literacy Librarian. The new position will serve as a champion for information literacy within the library and across campus; coordinate with the Outreach Librarian and Coordinator of Instruction Librarian to design innovative, effective library instruction directed at the growing number of undergraduate students; create instructional materials in multiple media formats to include online tutorials and Web-based instruction; assist in planning library instruction and information literacy efforts; conduct assessment and evaluation of information literacy effectiveness; promote information literacy initiatives with teaching faculty; participate in reference services; may have collection development responsibilities. Required Qualifications: Evidence of a strong

DIRECTOR OF COLLECTION DEVELOPMENT AND MANAGEMENT

(Associate Director of Libraries)

University of Pennsylvania

The University of Pennsylvania (Penn) Library seeks qualified candidates for the position of Director of Collection Development and Management. The Director reports directly to the Vice Provost and Director of Libraries, is a member of the senior management team of the university library system, and participates in Administrative Council.

SCOPE AND RESPONSIBILITIES OF POSITION: The Director maintains close and informed relationships with a wide range of faculty and academic administrators in Penn's schools and leads, coordinates, and guides the work of 30 bibliographers and subject specialists in acquiring and licensing information resources in all formats and media. The director also oversees and shapes collections in all disciplines and academic programs of the University, both the development of historic collections supporting academic programs of continuing strength and the development of collections to support new strategic directions of the university and its schools. The Director manages information budget preparation and justification, fund allocation, collaborative and consorsial resource programs; monitors information license agreements; and works with library colleagues in managing collections, for maximum usefulness, and reviewing them for storage and preservation—including digital archiving policies. The Director also participates in a range of activities that raise awareness, understanding, and action in the areas of scholarship, scholarly communication, information policy, and intellectual policy

The Director of Collection Development and Management participates in the selection, continuing education, mentoring, and evaluation of all librarians with collection development responsibilities and is responsible for assigning of those responsibilities. This Director also participates in the Library program of fundraising and development, including donor contacts and presentation, preparation of case statements and proposals, and assures good stewardship and reporting to major donors of information funds.

The Director works with the Librarian for Assessment and Publications to devise means of gauging the effectiveness of the Library's information resources in meeting the needs of Penn's faculty and students, and collaborates with the Director of the Annenberg Library of Rare Books and Manuscripts, the Directors of Public Services and Information Processing, and School and Departmental Librarians to assure effective, user-based, and economic operation. The Director represents the Library in key national and regional organizations and meetings on collection development issues, including the Ivlies+ Group and the Global Resources Program of the Association of Research Libraries.

QUALIFICATIONS: Advanced library or information science degree or the equivalent in theory and practice; Ph.D. in a field of the humanities or the social sciences and demonstrated facility in at least

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commitment to information literacy, teaching, and service; experience creating instructional/informational materials and providing bibliographic instruction; demonstrated project management skills; knowledge of electronic and traditional reference services and resources; excellent oral, written, analytical, and interpersonal communication skills; ability to work effectively in a collegial and fast-paced environment; potential for meeting the requirements for tenure; ALA-accredited degree or equivalent foreign degree. Preferred Qualifications: Active involvement in professional development activities with a record of scholarly contributions and achievements in the profession; experience working with faculty, staff, and students; experience with online course management software and other relevant educational technologies; experience with collection development. This is a full-time, 12-month, tenure-track faculty position. Tenure is dependent upon continuing library service effectiveness, professional growth and development, and service for the university and the community. Rank of either Senior Assistant or Associate Librarian, with a starting salary of \$50,100-\$80,136. Excellent benefits, including 24 days' vacation. San Diego State University is the second largest academic institution in California and the oldest in the region. It serves an ethnically diverse student body of approximately 33,000 students and 2,000 faculty members. The university offers bachelor's degrees in 78 areas, master's in 62, and the doctorate in 14. Its mission is to provide well-balanced, high-quality education for undergraduate and graduate students, and to contribute to knowledge and the solution of problems through excellence and distinction in teaching, research, and service. Additional information is available at: <http://www.sdsu.edu>. SDSU is a Title IX, equal opportunity

employer and does not discriminate against individuals on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability or veteran status, including veterans of the Vietnam era. To Apply: Send letter of application, résumé, and names, postal addresses, and e-mail addresses of five professional references to: mltson@mail.sdsu.edu. Print version of application packet may be sent to: Helen Henry, Director, Administrative Operations, Library and Information Access, San Diego State University, 5500 Campanile Drive, San Diego, CA 92182-8050. Please indicate the position for which you are applying. The search committee will begin screening applications on October 14, 2002. While applications will continue to be received until the position is filled, submission by the date indicated will ensure full consideration.

REFERENCE LIBRARIAN. Long Island University, Brooklyn, New York. Provide reference services, including some evening and weekend hours; develop user guides and Web tools; provide curriculum-integrated instruction through BI program, Core Seminar and Writing Across the Curriculum Program; collection development in curriculum areas; special projects. Required Qualifications: ALA-accredited MLS; three to five years of post-MLS reference and instructional experience, preferably in automated academic library; strong service orientation; subject specialties in curriculum areas; business and health sciences concentrations desirable; excellent database skills; good grasp of technology/interfaces and of user habits and needs; ability to work collaboratively; excellent communication skills with various constituencies. Position is a tenure-track

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one significant foreign language and culture are highly desirable; an understanding of the goals, structures, practices, and politics of research universities, their outcomes, and their libraries; demonstrated familiarity with scholarly information and knowledge resources in all media and formats and the global production, distribution, acquisition, and consumption of information; demonstrated understanding of the structure and processes of scholarly research and publishing; experience with information budget preparation and allocation highly desirable; demonstrated management or supervisory skills in a complex organization; demonstrated ability to work effectively and collegially with faculty and library staff; demonstrated understanding of the functions of public services, acquisition, and vendor and dealer cultures.

BACKGROUND: The University of Pennsylvania is a private, Ivy League comprehensive research university in Philadelphia founded in 1740 by Benjamin Franklin and his circle. It is composed of 12 schools with 3,800 faculty members and has a present enrollment of nearly 20,000 students, equally divided between undergraduate and graduate/professional school students.

The University of Pennsylvania Library system consists of 14 libraries and a nearby high-density storage facility. It contains over five million books, 40,000 current serials, 200 digital information bases and over 7,000 e-journals. The Library is a leader in the development of digital library services and collections, and has nationally and internationally renowned traditional collections in a number of fields, including church history, Shakespeare, Medieval and Renaissance Studies, Judaic Studies, the History of Science, and South Asian Studies. It has recently embarked on an extensive program of space renovation. The library system has an annual acquisitions budget of over \$11 million and a library endowment of over \$50 million. There are 400 FTE library staff.

SALARY AND BENEFITS: Highly competitive and commensurate with the senior level of the position.

APPLICATION AND NOMINATION PROCESS: Potential candidates are invited to submit a letter of application that addresses the needs and qualifications of the position, along with their résumé and the names, addresses, and phone numbers of three references who can address the suitability of the candidate for the position described, to:

Robert Eash
Human Resources Officer
University of Pennsylvania Library
3420 Walnut Street
Philadelphia, PA 19104-6206
E-mail: reash@pobox.upenn.edu

Nominations for the position are welcome. Applications will be reviewed upon receipt. Materials received by **November 1, 2002**, will receive first consideration.

The University of Pennsylvania is an affirmative action, equal opportunity employer.

faculty appointment (30 additional graduate credits or second master's degree required for Assistant Professor). Excellent benefits including 44 days' leave, calendar recesses, and release time. To Apply: Send letter of interest and curriculum vitae to: Terri Campo, **Long Island University**, 1 University Plaza, Brooklyn, NY 11201-8423.

REFERENCE/INSTRUCTION LIBRARIAN. Northwestern State University is extending its search for an outgoing, vibrant Reference/Instruction Librarian who enjoys working with teaching faculty and students—a leader in designing, publicizing, implementing, and evaluating instruction. Primary Responsibilities Include: Library instruction for students, promoting services to faculty, and integrating library instruction into their curriculum. Reference duties as assigned. Required: ALA-MLS. Preferred Qualifications: Classroom experience; curriculum design; co-teaching experience. Salary: \$32,500 (12 months). Contact: (318) 357-4403; or: merrella@nsula.edu for complete announcement. Open until filled. To Apply: Send letter, résumé, and three references to: Library Instruction Search, Director of Libraries, Watson Library, **Northwestern State University**, Natchitoches, LA 71497. Equal opportunity, affirmative action employer.

SCIENCE AND TECHNOLOGY REFERENCE LIBRARIAN. Librarian II or Librarian III. University of Hawai'i at Manoa Library. Full-time, tenure-track, available October 2002. Responsibilities: Under direction of the department head, provide general and specialized reference service, utilizing a variety of print and electronic research sources;

serve as principal selector of print and electronic resources for several science disciplines; assist in collection development; provide electronic database and Internet searching assistance; provide instructional services to students in group or classroom setting and develop bibliographic instructional materials; assist with the maintenance of departmental Web pages; participate in committees and special projects as needed. Minimum Qualifications: At rank of Librarian II: ALA-accredited MLS or international equivalent; subject background or experience in a science field; at rank of Librarian III: ALA-accredited MLS or international equivalent; at least three years of professional experience in an academic library and 24 post-baccalaureate credits in a science field. Desired Qualifications: Write to the address below to receive a full position description and list of minimum and desired qualifications or consult the Library Web page: <http://libweb.hawaii.edu/uhmlib/libinfor/jobs.html>. Salary Range: Librarian II: \$35,316–\$52,248; Librarian III: \$41,304–\$61,128. To Apply: Submit letter of application addresses the minimum and desired qualifications, résumé, and names of three references to: Personnel Officer, **University of Hawai'i Library**, 2550 McCarthy Mall, Honolulu, HI 96822. Interviewees will be expected to make a presentation to library faculty and staff as part of the screening process. Inquiries: (808) 956-7207. Closing Date: October 11, 2002. The University of Hawai'i is an equal opportunity, affirmative action institution.

SCIENCE LIBRARIAN. University of Minnesota Libraries, Twin Cities Campus. Science and Engineering Library. The University of Minnesota Libraries (<http://www.lib.umn.edu>) invites applications and



THREE POSITIONS AVAILABLE

San Francisco State University

Three tenure-track faculty positions; for detailed position descriptions with information on required and preferred qualifications, see: <http://www.library.sfsu.edu/jobs>.

Collection Development Coordinator (Position No. 46.02)

Provides leadership for and coordinates the collection development program. Serves as library subject liaison to appropriate academic programs.

APPOINTMENT RANK: Senior Assistant or Associate Librarian.

Curator of the de Bellis Collection and Music/Humanities Librarian (Position No. 47.02)

Serves as Curator of the de Bellis Collection (<http://www.library.sfsu.edu/special/debellis.html>) and Library subject liaison to the School of Music and Dance, Classics, Classical Archaeology, Italian, and Museum Studies. As subject liaison, participates in research and instructional services support and collection management.

APPOINTMENT RANK: Associate Librarian or Librarian.

Social Sciences Librarian (Position No. 48.02)

Fulfills a combination of responsibilities in the areas of instruction, reference, collection development, and liaison work with discipline-based faculty in behavioral and social science fields.

APPOINTMENT RANK: Senior Assistant Librarian.

Librarians have full faculty status.

APPOINTMENT SALARY RANGES:

Senior Assistant Librarian: \$50,100–63,300

Associate Librarian: \$57,612–80,136

Librarian: \$72,912–88,056

San Francisco State University (SFSU), a member of the California State University system, serves a diverse student body of 27,000 undergraduate and graduate students. The mission of the university is to promote scholarship, freedom, human diversity, excellence in instruction, and intellectual accomplishment. SFSU faculty are expected to be effective teachers and demonstrate professional achievement and growth through continued research, publications, and/or creative activities.

APPLICATION PROCEDURE: Review of applications will begin **November 1, 2002**, and continue until the positions are filled. Candidates should submit a letter of application, résumé, and the names, postal and e-mail addresses, and telephone numbers of three references to:

Pam Kullberg, Personnel Coordinator
J. Paul Leonard Library
San Francisco State University
1630 Holloway Avenue
San Francisco, CA 94132-4030

*San Francisco State University is an affirmative action, equal opportunity employer.
Minorities, women, and persons with disabilities are encouraged to apply.*

nominations for the position of Science Librarian in the Science and Engineering Library (<http://scweb.lib.umn.edu>). This position assists in supporting the research and instruction needs of undergraduate and graduate students, faculty, and staff in the Institute of Technology (IT, <http://www.it.umn.edu/>). Responsibilities: Select library materials in all formats for assigned disciplines in the physical sciences or engineering; develop strong connections with faculty, students, and instructional programs to determine collection and service needs; promote information literacy by consulting with faculty on assignments and providing instructional support; provide general and research assistance to library users during scheduled hours at the Science and Engineering Reference Desk in Walter Library, including some evening and weekend shifts; contribute to the development of the libraries' digital reference services and online learning resources and tools (see <http://infopoint.lib.umn.edu/> and <http://www.lib.umn.edu/research/>); maintain assigned subject Web pages on SciWeb (<http://scweb.lib.umn.edu/>); work closely with the AUL for Information Technology and with the Digital Technology Center to seek out opportunities for

digital projects with the Institute of Technology; analyze trends in the teaching and research programs of assigned disciplines, keep current with scholarship in the disciplines themselves, and apply observations to collection, instruction, and reference services. Qualifications: Required: ALA-accredited MLS or foreign equivalent; excellent communication and interpersonal skills; creativity, flexibility, initiative, and self-direction; ability to work both independently and in cooperation with colleagues and library users in a service-oriented, team-based environment. Preferred: Undergraduate or graduate science degree, or significant disciplinary experience in an academic library; experience in collection development, reference, or instruction in a large college or university library; experience in the development of digital library projects; demonstrated involvement in professional activities. Salary and Benefits: This is a full-time, 12-month, continuous appointment track, academic/professional position with probationary appointment at Assistant Librarian. The libraries offers a competitive salary commensurate with experience, excellent benefits, and substantial moving allowance. To Apply: Position available immediately.

REFERENCE LIBRARIAN

NORTHERN ARIZONA UNIVERSITY

The Cline Library at Northern Arizona University (NAU) invites applications for **Reference Librarian**. Under the direction of the Head of Reference, the Reference Librarian supports services for a distributed learning environment that accommodates student study and research activities that take place 24/7, wherever students are located. Librarians at Cline Library are responsible for enriching and developing information content for the library's Web site so that users become increasingly self-sufficient in finding and using high-quality information. Additionally, the library is committed to a public computing environment that encourages the integration of access to resources with software applications that allow manipulation of the resulting research. This position has special responsibility for coordinating library services and course support for the College of Education.

QUALIFICATIONS: Required: ALA-accredited graduate degree from a library and information science program; one year of experience with Web-based reference sources, services, and research; outstanding commitment to providing resources and services and promoting student research competencies through the use of information technology; demonstrated skill in assisting users in locating, evaluating, and utilizing information; ability to contribute effectively to learner-centered library initiatives and the development of resources, services, and tools for the library's Web site; strong leadership, project management, and organizational skills; demonstrated ability to participate as a productive member of a team; capacity for working flexibly and creatively in a rapidly changing environment; excellent communication and interpersonal skills in a diverse workplace and a multicultural learning environment; enthusiasm for collaborating with colleagues to continue the effective integration of new technologies into a strong array of reference services and collections; commitment to a library public computing environment that encourages the integration of access to resources with software applications that allow manipulation of the resulting research; demonstrated proficiency with microcomputer networks, PC troubleshooting, Windows and Web applications, and electronic communication/collaboration tools; experience in creating Web-based research resources and services; demonstrated interest in professional activities, including participation in local, state, and national professional organizations.

For a detailed job description and complete list of requirements under Academic Professional, see: http://jan.ucc.nau.edu/~hr/Home/NAU_Jobs/.

TO APPLY: Send letter of application specifically addressing the qualifications listed above, vita, and names and addresses of three references to:

Ann Eagan, Head of Reference Services
Cline Library
Northern Arizona University
Box 6022
Flagstaff, AZ 86011-6022

For additional information, phone: (928) 523-0340; fax: (928) 523-3770; or e-mail: Ann.Eagan@nau.edu.

SALARY AND BENEFITS: \$37,400 minimum for 12-month contract with Academic Professional status. Benefits include TIAA-CREF; life and health insurance; generous vacation and sick leave.

Résumés will be reviewed periodically, beginning on **September 30, 2002**, every two weeks until filled or until December 2, 2002.

NAU has a growing minority student population and is committed to equal opportunity and affirmative action; we welcome minorities, women, persons with disabilities, and veterans willing to make a commitment to NAU's mission of cultural diversity.

Applications will be accepted until filled. Send letter of application, résumé, and the names, addresses, telephone numbers, and e-mail addresses of three current professional references to: Human Resources, 499 Wilson Library, University of Minnesota, 309 19th Avenue South, Minneapolis, MN 55455. Please identify the application with UL #162. Full description available: <http://www.lib.umn.edu/about/ul162.phtml>. The University of Minnesota is an equal opportunity educator and employer.

SCIENCE REFERENCE LIBRARIAN. Wake Forest University seeks an energetic, innovative, and service-oriented Science Reference Librarian to join the Information Services Team of the Z. Smith Reynolds Library. The Science Reference Librarian serves as subject specialist and liaison for the undergraduate and graduate sciences of biology, chemistry,

physics, mathematics, and computer science. Duties include reference and research assistance, user instruction, and computer training for students and faculty. Please see the full vacancy announcement for this Reference Librarian at: <http://www.wfu.edu/hr/careers/university/01263.html>. Review of applications is underway and will continue until the position is filled. To Apply: Send letter of application, résumé, and names, addresses, telephone numbers, and e-mail addresses of three professional references to: Employment Manager, Office of Human Resources, P.O. Box 7424, Wake Forest University, Winston-Salem, NC 27109. You may transmit your materials via fax to: (336) 759-6127 or via e-mail to: wakejobs@wfu.edu. For more information about Wake Forest University, visit our Web site at: www.wfu.edu. Wake Forest University is an affirmative action, equal opportunity employer.

SERIALS/ELECTRONIC RESOURCES CATALOGER

University of Denver

The University of Denver's Penrose Library seeks a motivated and progressive professional to assume responsibility for serials/electronic resources cataloging. Penrose Library houses 2.8 million items in its main and music libraries. The library fulfills its mission with a faculty of 16 professional librarians and 42.5 FTE staff. The library is a founding member of the Colorado Alliance of Research Libraries, a partnership of 11 research, public, and educational institutions serving the information needs of the Colorado community. For additional information about the university and Penrose Library, see: <http://www.du.edu>.

RESPONSIBILITIES: Catalog serials and electronic resources using OCLC and the INNOPAC/Millennium system; coordinate serials database maintenance; develop cataloging policies and procedures; and handle license agreements for electronic resources. This position reports to the Head of Original Cataloging/Special Materials.

QUALIFICATIONS: Required: MLS; two years' professional cataloging experience; current awareness of new trends, standards, and emerging technologies in serials cataloging; working knowledge of AACR2, USMARC, LCSH, LC classification, OCLC, and CONSER standards; excellent communication and interpersonal skills; strong analytic and problem-solving skills; ability to work in a team environment; and flexibility in response to changing circumstances. Participation in professional and scholarly activities is expected. Preferred: Working knowledge of one or more foreign languages; experience with an automated serials module; basic knowledge of metadata standards (e.g., Dublin Core) and mark-up languages (e.g., HTML, XML).

SALARY, RANK, BENEFITS: \$38k to low \$40s; faculty status, non-tenure-track appointment; generous benefits package including TIAA-CREF; 22 vacation days per year.

GENERAL INFORMATION: The University of Denver, founded in 1864, enrolls approximately 9,300 students in its undergraduate, graduate, and professional programs. It is in the midst of a \$350 million campus improvement program. The university is situated in a residential neighborhood of Denver, a vibrant and diverse city situated at the foot of the Rocky Mountains. The city has a robust economy anchored by tourism, high technology, and telecommunications. It boasts an array of cultural attractions, fine restaurants, great shopping, and a lively nightlife. Denver is the gateway to the playgrounds of the mountains with recreational activities in abundance all year round. The climate is temperate and healthful, with little humidity and lots of sunshine.

DEADLINE: Review of applications will begin **November 1, 2002**, and continue until the position is filled.

TO APPLY: Send letter of application, résumé, and names, addresses, telephone numbers, and e-mail addresses of three current references to:

**Toni Miller
Office of the Dean
Penrose Library
University of Denver
2150 E. Evans Avenue
Denver, CO 80208-2007
Fax: (303) 871-2290**

The University of Denver is committed to enhancing the diversity of its faculty and staff and encourages applications from women, minorities, people with disabilities, and veterans.

Late Job Listings

ACQUISITIONS AND COLLECTION DEVELOPMENT LIBRARIAN. Mina Rees Library, **City University of New York (CUNY) Graduate Center**, seeks Acquisitions and Collection Development Librarian (Instructor or Assistant Professor level). Requires MLS (and additional master's for Assistant Professor); minimum three years' supervising acquisitions/serials in academic/research library; record of professional achievement; OCLC/NOTIS proficiency. To Apply: Send résumé and the names and addresses of three professional references to: Julie Cunningham, Chief Librarian, Mina Rees Library, CUNY Graduate Center, 365 Fifth Avenue, New York, NY 10016. Application review begins October 18, 2002. EOE/AA/ADA/IRCA.

INSTRUCTION/REFERENCE LIBRARIAN

Central Michigan University

Central Michigan University (CMU) Libraries seeks a qualified, team-oriented applicant to fill a position in its Reference Services Department. The department is made up of 11 reference librarians and two support staff who work within a new, 50-million-dollar, state-of-the-art facility. This is a faculty position requiring an MLS or equivalent from an ALA-accredited program, evidence of potential for earning tenure and promotion as a library faculty member, and excellent communication skills. This position includes some weekend and evening hours.

INSTRUCTION/REFERENCE LIBRARIAN

Works collaboratively and provides leadership for an active and established library instruction program. Principal responsibilities include: coordinating research-skills courses, course-related bibliographic instruction, and Web-based tutorials; collaboration with librarians and academic faculty to develop and maintain technology-based instruction. Initiates outreach activities to promote library services. Also provides all facets of reference service. This position may include some collection development responsibilities.

SPECIFIC MINIMUM QUALIFICATIONS

MLS or equivalent from an ALA-accredited program; demonstrated teaching ability; leadership ability; enthusiasm and commitment to service excellence; knowledge of HTML, electronic/Internet and print reference sources, and Web page design experience; evidence of excellent written and oral communication; strong interpersonal skills.

PREFERRED QUALIFICATIONS

Professional library experience, including reference experience; teaching experience, preferably in an academic library; experience teaching in a hands-on computer classroom; experience designing successful Web-based instructional modules; additional graduate degree; experience with promotion and outreach activities.

SALARY AND BENEFITS

Salary commensurate with qualifications; minimum \$42,000. Excellent fringe benefits.

Serving more than 27,000 students, Central Michigan University is an innovative doctoral/research-intensive institution recognized for strong undergraduate education and a range of focused graduate programs and research.

TO APPLY

Review of applications begins **October 1, 2002**. Applications for this position will be accepted until the position is filled. Submit letter of application addressing qualifications for the position, résumé, and names, titles, addresses, and telephone numbers of at least three work-related references. Mail letter of application to:

Chairperson, Reference Librarian Search Committee
407 Park Library
Central Michigan University
Mt. Pleasant, MI 48859

CMU, an affirmative action, equal opportunity institution, is strongly and actively committed to increasing diversity within its community (see www.cmich.edu/aaeo/).

DIRECTOR/CHIEF EXECUTIVE OFFICER. The Detroit Public Library is among the 10 largest public libraries in the nation, with 24 neighborhood branches and an annual budget of \$33 million. The director's primary responsibilities include creating and orchestrating the vision and strategic direction of the library and its financial and organizational management, and directing the library's public relations efforts. Required professional qualifications include: Librarian's Permanent Professional Certificate (Level 1); master's from an ALA-accredited library school; minimum five years' senior management in a complex, multisite, library-related organization, preferably in an union environment with demonstrated facility working with diverse constituencies. Competitive compensation and benefits package commensurate with experience. The **Detroit Public Library** is an equal opportunity employer. Forward résumé and cover letter to: Jennifer Kerensky, Boulware & Associates Inc., 175 West Jackson Boulevard, Suite 621, Chicago IL 60604; phone: (312) 322-0088; fax: (312) 322-0092; e-mail: detroitlibrary@boulwareinc.com; or visit our Web site: www.boulwareinc.com.