

# THE CLASSIFIED ADS

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$6.60 per line for institutions that are ACRL members, \$8.40 for others. Late job notices are \$15.95 per line for institutions that are ACRL members, \$18.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$295 to \$565 based upon size. Please call for sizes and rates.

**Guidelines:** For ads which list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

**Contact:** Classified advertising manager, *C&RL News* Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U38398@UICVM.uic.edu.

**Policy:** ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

## POSITIONS OPEN

**ACQUISITION LIBRARIAN AND COLLECTION DEVELOPMENT COORDINATOR** at Canisius College, the Jesuit College of Western New York. As Head of the Department, supervises all acquisitions functions, devises and monitors \$300,000+ budget, manages automated systems module, supervises two technicians and one professional. Evaluates collections using conspectus methodology, establishes policies and procedures, develops plans, coordinates activities of selectors, selects materials, and serves as liaison with faculty. Requires: ALA-accredited MLS; 2 years' professional experience in academic library acquisitions; knowledge of book trade; familiarity with fund accounting; knowledge of automated acquisitions procedures and systems; excellent communications and organizational skills. Second master's, experience with INNOPAC and LOTUS, supervisory and budget management experience, and collection evaluation experience are desirable. \$23,000 minimum, depending on credentials and experience; comprehensive benefits package; tuition remission. Available immediately. Review of applications will begin on April 2, 1993. Send letter of application; resume; names, addresses, and telephone numbers of three references to: George M. Telatnik, Director, **Canisius College** Library, 2001 Main St., Buffalo, NY 14208. EOE.

**ASSISTANT SCHAFFNER LIBRARIAN.** Reporting to the head of the Schaffner Library, this position participates in all library services

## DIRECTOR OF LIBRARY SERVICES Bakersfield College

Bakersfield College accepting applications for Director of Library Services (management position). Master's degree in library science from an ALA-accredited institution or the equivalent AND demonstrated skills in personnel management, budget planning, and justification and collection development are required. Twelve-month contract position with 20 days annual vacation.

**SALARY RANGE:** \$52,158-\$66,022.

**DEADLINE: March 26, 1993.**

Founded in 1913, Bakersfield College is one of California's first community colleges. It is located on 153 acres of the bluffs overlooking the Kern River. Branch campuses are located in Delano and downtown Bakersfield and the college is planning the opening of a third branch campus in rapidly growing southwest Bakersfield. Current enrollment is about 14,000 students.

Contact for application:

**Personnel Department  
Bakersfield College  
1801 Panorama Dr.  
Bakersfield, CA 93305  
(805) 395-4435**

AA/EOE

including user education; faculty liaison; reference; microcomputer, network, and Internet services development; materials selection and technical services. Some weekend and evening hours. Located on the lakefront of the downtown Chicago campus, the Schaffner Library serves over 3,000 students enrolled in the University's continuing education programs. Schaffner is an electronic library laboratory, emphasizing user education and new technological applications to meet the special needs of adult students. Qualifications: MLS from an ALA-accredited library school; excellent communication skills, and experience or strong interest in microcomputers, online searching, CD-ROM technology, and networks. Salary: \$24,500 to \$30,000, depending on qualifications. If you are interested in joining this dynamic and innovative library, send a letter of application, resume, and names of three references by March 29, 1993, to: Lance Query, Assistant University Librarian for Planning and Administration, **Northwestern University** Library, 1935 Sheridan Rd., Evanston, IL 60208. NU is an AA/EEO employer.

**ASSOCIATE COLLEGE LIBRARIAN FOR INFORMATION AND TECHNOLOGY.** Gettysburg College is accepting applications for the position of Associate College Librarian for Information and Technology. The newly created position is intended to provide leadership and an integrated vision for library automation, media services, and user instruction on a highly networked campus. Supervises the librarians and support staff within these units and works closely with computing services. Coordinates the above services with the library's programs of instruction in the use of both internal and external information resources. Serves as the associate college librarian and acts on

## 1993-94 ALA MINORITY FELLOWSHIP OPPORTUNITY

The American Library Association (ALA), the oldest and largest national library association in the world, provides leadership for the development, promotion, and improvement of library and information services and the profession of librarianship through a comprehensive program including research, fellowships, publications, conferences.

Applications are being accepted for the 1992-93 American Library Association (ALA) Minority Fellowship Program. The program is designed to provide an opportunity for minority librarians to gain an understanding of ALA's structure and operations, how policy is formulated and implemented, and association management. The program is intended to improve the upward mobility of minority librarians, make ALA better known and more visible to minorities and minority librarians, and increase the number of minorities in the profession and in the ALA.

The American Library Association's goal is to help to eliminate the barriers that prevent minority librarians and information scientists from participating fully in the profession. The American Library Association recognizes that one institution or professional association cannot eliminate the barriers alone, but strongly believes that professional associations have a significant role to play and must provide leadership by example.

To qualify, an applicant must: be a librarian/information professional; a member of the following groups of American minorities: American Indian or Alaskan Native, Asian or Pacific Islander, African American, or Latino; hold a master's degree from a library science program accredited by the ALA or from a program that meets the ALA/AASL curriculum guidelines within a unit accredited by the National Council for the Accreditation of Teacher Education; have a minimum of three years of professional working experience in a library or information science environment; be a citizen of the United States; be a member of the ALA at the start of the fellowship.

The 1993-94 stipend for the ALA Minority Fellow is \$30,000 plus medical, dental, life, and disability insurance and relocation assistance to Chicago. To obtain more information about the program or to receive application materials, contact:

**American Library Association  
Office for Library Outreach Services  
50 East Huron St.  
Chicago, IL 60611  
(1-800) 545-2433, ext. 4294**

The postmarked deadline for applications is **April 1, 1993**.

behalf of the college librarian as appropriate. Gettysburg is becoming a model among liberal arts colleges for utilization of information technology to support classroom teaching and student and faculty research. Gettysburg was the second liberal arts college to join the Coalition for Networked Information. Preferred qualifications: ALA-accredited degree in library and information science desirable but alternative qualifications will be considered for exceptional candidates. The following qualifications will be considered in reviewing applications: addition graduate work; substantial and successful administrative experience in managing a complex set of responsibilities (including new program development and/or grant writing) in a library or library related organization; knowledge of libraries, computing, and media services and their potential in a networked environment; experience in providing instructional services to faculty and students; proven record of working collegially and cooperative in a complex work environment; strong oral and written communications skills. Salary competitive and commensurate with our expectations for this newly formed position. Liberal benefits package, including TIAA/CREF. Gettysburg College is a highly selective liberal arts

college located within an hour and one-half of the Washington/Baltimore area. If interested, please send letter of application and resume with the names of three references by March 31, 1993, to: **Gettysburg College**, Human Resources, Attn: Jane D. North, Director, 300 N. Washington St., Gettysburg, PA 17325. Gettysburg College is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

**BUSINESS REFERENCE LIBRARIAN.** Reports to the Chair of Research and Information Services. Provides reference and consultation services primarily for the students and faculty of the College of Business Administration. Works in a highly automated environment and needs a strong public service commitment. Responsibilities include participation in staffing of the main reference desk (including evenings and weekends), online searching, development of computer-assisted reference services, some collection development, library instruction, liaison to faculty in assigned departments, and serves as a member of the Libraries Social Science Team consisting of bibliographers, reference librarians, and catalogers. Required:

ALA-accredited MLS; experience or training in online searching. Preferred: degree in a business field or working experience as a business reference librarian in a public or academic library or corporate library experience; interest, knowledge, and/or experience with library microcomputer applications; experience with providing reference service; demonstrated flexibility, innovation, and ability to work well with colleagues, faculty, staff, and students. Salary: mid 20s for a twelve-month appointment, depending on experience and qualifications. Academic rank/tenure-track. Vacation of 22 working days plus state holidays. Choice of retirement and medical plans. Kansas State University, founded in 1863 and one of the nation's oldest land-grant universities, is located in Manhattan, a community of 45,000 in the rolling Flint Hills. The University has an enrollment of over 20,000 students and employs 1,500 full-time faculty. KSU Libraries contains approximately 1,100,000 cataloged volumes, has a materials budget in excess of \$2,300,000 and has recently implemented NOTIS. A 28 million dollar expansion/renovation of the Libraries is underway. Applications will be accepted until the position is filled but those applications received by March 15, 1993, will receive first consideration. Send letter of application; resume; names, addresses, and telephone numbers of three relevant references to: M. Jean McDonald, Director of Administrative Services, **Kansas State University Libraries**, Manhattan, KS 66506-1200. KSU is an affirmative action, equal opportunity employer. Women and minorities are encouraged to apply.

**CATALOG LIBRARIAN.** The University of Northern Colorado seeks applicants for the position of Catalog Librarian/Assistant Professor of Library Science, position number 20627. Required: master's degree from an ALA-accredited library school. Preferred: experience in a college, university, or research library; experience in cataloging library materials through an automated library system; reading knowledge of one modern foreign language. This is an entry-level, tenure-track position. The position reports to the Head of Cataloging. Responsibilities include original cataloging of library materials utilizing OCLC and CARL and some hours at a public service desk. The successful candidate will participate in implementation of the CARL authority control system. Minimum salary \$28,800. Starting date is July 1, 1993 (negotiable). The position is contingent on funding from the Colorado State Legislature, approval by the Board of Trustees, and subject to the policies and regulations of the University of Northern Colorado. All applications materials will be accepted until April 1, 1993, or until the position is filled. Send letter of applications highlighting candidate's suitability, resume, and the names, addresses, telephone numbers of three references to: Catalog Librarian Search Committee, c/o Administrative Office, James A. Michener Library, **University of Northern Colorado**, Greeley, CO 80639. The University of Northern Colorado is an affirmative action, equal opportunity employer.

**HEAD OF CATALOGING,** Indiana Historical Society. The Indiana Historical Society is accepting applications for the position of head of cataloging. The Society, founded in 1830 and located in Indianapolis, is a private, nonprofit corporation. The Society's library, the William Henry Smith Memorial Library, is a repository of documentary and visual materials that relate to the history of Indiana and the Old Northwest. The head of cataloging is primarily responsible for printed material cataloging as well as coordination of processes that provide access to all library materials. Duties include: supervise departmental staff and set department goals; catalog and classify printed material; help plan and implement library automation; define and coordinate cataloging/classification procedures for all library materials; supervise OCLC operations including liaison work with OCLC, INCOLSA, and other networks; provide reference service. Position reports to director of the library. A complete position description is available upon request. Required: MLS from an ALA-accredited library school; at least three years' experience cataloging printed material including use of OCLC or other utilities and application of AACR2 cataloging rules, Library of Congress Classification System, and LCSH. Preferred: experience with computer technology, particularly in library applications; serials management experience; experience in working with historical collections; knowledge of American history—an MA in history or a background in history is desirable. Beginning salary range: low to mid 30s, commensurate with skills and experience. Benefits: health, dental, life, and long-term disability insurance as well as tax-deferred annuities and a pension plan with TIAA-CREF. Applications will be accepted until the position is filled. Send a letter of application, a resume, and any supporting materials, along with the names, current addresses, and telephone numbers of three professional references to: Susan P. Brown, Human Resources Director, **Indiana Historical Society**, 315 W. Ohio St., Indianapolis, IN 46202-3299.

**HEAD OF COLLECTION MANAGEMENT.** Reports to the Associate Dean for Library Services. Responsible for the direction of collection development policies and programs. Specific responsibilities include allocating a \$1.5 million materials budget, coordinating and evaluating eleven selectors, reviewing collections, monitoring expenditures, conducting collection evaluation programs, developing policies, and reviewing collections. Represents the library in state, regional, and national arenas, and in cooperative collection development activities, and participates in overall library management and planning as a member of the Executive Council. Required qualifications: ALA-accredited MLS; three years' academic library experience in collection development; ability to communicate and work effectively with library faculty, staff, and university community. Desired qualifications: additional graduate degree, experience in management, training, fundraising, grant writing, and budgeting, and knowledge of library automation, publishing and book trade, higher education, preservation, and the application of automated data analysis techniques. Starting salary \$34,000 minimum for twelve months depending on experience and qualifications. Tenure eligible, choice of retirement plans and health insurance, 22 days vacation. Send letter of application, resume, and names, addresses, and phone numbers of three references by April 2, 1993, to: James C. Eller, Associate Dean for Library Services, **Wichita State University**, Wichita, KS 67260-0068. Non-citizens must report visa status. Finalists will be invited for an expense-paid interview. Wichita State

## Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers, and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$28,900
Delaware	\$22,500+
Illinois	\$26,200#
Indiana	varies*
Iowa	\$21,588
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$24,200
New York	varies*
North Carolina	\$22,491
Ohio	\$25,198+
Pennsylvania	\$23,700*
Rhode Island	\$26,500
South Carolina	varies*
South Dakota	\$20,000
Texas	\$25,000
Vermont	\$22,500
West Virginia	\$22,000
Wisconsin	\$25,830

\*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.  
#Option for local formula

# REFERENCE SERVICE COORDINATORS

## The University of Tennessee Libraries

The University of Tennessee Libraries is seeking two subject coordinators for Reference Services. The department encompasses general reference, government documents and microforms, library instruction, and database searching. These services are supported by 17 reference faculty and 8.5 nonexempt staff members. Coordinators along with reference faculty serve as the primary liaison to the teaching faculty and have a major role in collection development. Coordinators report to the Head, Reference Services, and participate fully in department activities and in the planning, development, and refinement of effective user services. Some evening and weekend service required.

### 1) REFERENCE SERVICES COORDINATOR, HUMANITIES

Provides campus-wide leadership in the development of collections and the implementation of library services in the humanities. Supervises, evaluates, and provides guidance for 3-4 reference faculty whose liaison responsibilities are in the humanities.

**REQUIRED QUALIFICATIONS:** ALA-accredited MLS degree; several years of recent academic library experience applicable to the description and responsibilities outlined above; strong service orientation; ability to work effectively with faculty, students, and staff; excellent interpersonal skills and leadership abilities; experience with information technology as it applies to academic libraries. Preferred: additional graduate degree in humanities; reading knowledge of a foreign language, preferably either in Germanic or Romance languages; knowledge of effective collection development and management practices.

### 2) REFERENCE SERVICES COORDINATOR, SCIENCE AND TECHNOLOGY

Provides campus-wide leadership in the development of collections and the implementation of library services in science and technology. Supervises, evaluates, and provides guidance for four reference faculty whose liaison responsibilities are in science/technology.

**REQUIRED QUALIFICATIONS:** ALA-accredited MLS degree; several years of recent academic or special library experience with a science/technology emphasis; strong service orientation; ability to work effectively with faculty, students, and staff; excellent interpersonal skills and leadership abilities; experience with information technology as it applies to academic or special libraries. Preferred: undergraduate or graduate degree in the sciences; knowledge of effective collective development and management practices.

Librarians at the University of Tennessee have faculty rank and status and are appointed for twelve months. These are tenure-track positions at the assistant or associate professor rank. Salary: \$30,000 minimum. Library faculty must meet university requirements for promotion and tenure.

Send letter of application, current resume, and names, addresses, and telephone numbers of recent references to:

**Jill Keally  
Human Resources  
The University of Tennessee Libraries  
1015 Volunteer Blvd.  
Knoxville, TN 37996-1000**

Review of applications will begin **April 15, 1993**, and will continue until the position is filled.

*UTK is an EEO/AA/Title IX/Section 504/ADA Employer.*

## HEAD, LIBRARY SERVICES

### The Folger Shakespeare Library

The Folger Shakespeare Library, an independent research library with specialized collections for the study of the Renaissance and early modern periods, invites applications for Head, Library Services. The Head, Library Services, reports to the Director and is responsible for overall management, policy-making, and planning for all library operations.

**QUALIFICATIONS:** MLS from an ALA-accredited library program. A graduate degree in the humanities in a field relevant to the focus of the Folger is highly desirable. A minimum of 10 years' experience in research/academic libraries including substantial, responsible administrative experience and familiarity with automation techniques is required. A record of participation in relevant professional organizations is also desirable.

**SALARY:** minimum salary of \$50,000—dependent on relevant experience.

Excellent benefit package. Position available **July 1, 1993**. Please send letter of application, resume, and the names of at least three references to:

**Library Search Committee  
Folger Shakespeare Library  
201 E. Capitol St. S.E.  
Washington, DC 20003**

*An Equal Opportunity Employer*

is an urban institution with an enrollment of 15,000 and a commitment to improving the diversity of its faculty by actively seeking applications from a broad spectrum of individuals. AA/EEO.

**HEAD OF REFERENCE.** The Academic Affairs Library of the University of North Carolina at Chapel Hill invites applications and nominations for the head of a newly merged reference department. Consisting of twelve librarians and fourteen paraprofessionals, the department provides traditional reference assistance, electronic information services, bibliographic instruction, and other services in a large research library that houses general, humanities, social sciences, and business collections. The Reference Department also includes the state's federal regional depository and international and state documents collections, interlibrary loan, and the microforms collection. The department houses some 360,380 volumes, 258 maps, more than 2.5 million microforms and 2 million documents, and 518 data files on CD-ROM and diskette. Responsibilities: manages all activities of the Reference Department, develops departmental goals and objectives, prepares budget requests, manages budget allocations, oversees reference collection development, and provides leadership in assessing existing services and developing new ones. Advises and reports to the Associate University Librarian for Public Services. Required qualifications: ALA-accredited MLS; at least five years' increasingly responsible professional experience in the reference department of an academic or research library; experience searching electronic databases and an appreciation of electronic information technologies and their potential for enhancing public services; strong leadership and communication skills; and a commitment to providing quality service. Preferred qualifications: first hand knowledge of the issues and practices relating to government documents, microforms, interlibrary loan, and networked databases. The ideal candidate will also have a consultative management style, the ability to inspire and motivate, the ability to adapt (and help others adapt) to a rapidly changing environment, and a commitment to personal professional development and to the development of reference staff. Salary and benefits: this is a twelve-month academic appointment with a minimum salary of \$42,000. Standard State benefits of annual leave, sick leave, and State or TIAA-CREF retirement plan. Applications will be

accepted until the position is filled. To ensure full consideration, apply by the initial review date of April 1, 1993, by sending a letter of application, resume, and the names, addresses, and telephone numbers of three current professional references to: Barbara A. DeLon, Library Personnel Officer, Davis Library, CB #3900, The University of North Carolina, Chapel Hill, North Carolina 27599-3900. The University of North Carolina at Chapel Hill is an affirmative action, equal opportunity employer.

**HEAD OF SPECIAL COLLECTIONS/UNIVERSITY ARCHIVIST, ASSISTANT PROFESSOR** (tenure-leading). Branch Services Department, starting July 1. Direct the University Archives/Special Collections. Responsible for provision of services and security for Special Collections materials consisting of books, manuscripts, maps, photographs, etc. Help develop and build the special collections. Some existing strengths include: Botkin Collection (folklore), Latvian Collection, Mazour Collection (Russian history and culture), Nebraska authors (Cather and Sandoz), WWI and WWII, and Czech Heritage Collection. Responsible for the acquisition, arrangement, description, preservation, and servicing of the UNL official records, personal and professional papers of faculty, records of student organizations, and other material documenting the University of Nebraska-Lincoln. Supervise two FTE staff plus student assistants. Oversee the daily operations of the unit and plan for future operations and services. A major expectation is to work toward creation and implementation of records on the Libraries automated public access catalog. Prepare proposals for grant funding in cooperation with Libraries Development Officer and actively develop external support for the Archives/Special Collections. Required: MLS from an ALA-accredited library school, minimum of five years of professional experience in an academic or research library; knowledge of archival principles; and excellent interpersonal, oral, and written communication skills. Preferred: experience in academic/research archives; experience with USMARC-AMC format and automation of records; Academy of Certified American Archivists certification; foreign language knowledge of one or more of the following: Czech, French, German, Latin, Latvian, Spanish, Russian; experience with rare book and manuscript collections; microfilming experience; knowledge of preservation principles; and

# **LIBRARIAN, RARE BOOK AND MANUSCRIPT LIBRARY**

## **Search Extended**

### **Columbia University**

The Librarian is responsible for leading one of the world's preeminent collections of rare books and manuscripts. Located in the nation's publishing center, the Rare Book and Manuscript Library contains over 500,000 rare books and 26 million manuscripts in separate rare book and manuscript departments. Staff of the Library numbers 13 FTE, 7 of whom are professional librarians.

The Rare Book Department has significant holdings in all subject areas except law, architecture, health sciences, and East Asian languages. The collections are particularly strong in English and American literature and history, Greek and Latin classical authors, sources of education, mathematics and astronomy, economics and banking, history of theater, photography, history of printing, and New York City politics. Medieval, Renaissance, and Near and Middle Eastern manuscripts are also housed in the Rare Book Department, along with cuneiform tablets, epigraphical specimens, papyri, paintings, drawings, maps, posters, portraits, and mathematical instruments.

The Manuscript Department is the University's major repository for the extensive collections of original papers, letters, manuscripts, and documents; the holdings include resources in nearly all subjects and academic disciplines, especially English and American history and literature, American publishers and literary agents, business and banking, librarianship, international affairs organizations, social work, oral history, and Russian and East European history and culture. The Library also administers the Herbert H. Lehman collection and suite, concerned with New York state government and U.N. Relief and Rehabilitation Administration materials.

The Librarian is directly responsible for liaison with the faculty; oversight of all collection development, preservation, exhibition, precataloging, technical processing, manuscript processing, and publications programs; fundraising; and a robust acquisition-through-gifts program. The Librarian also works closely with the Columbia University Libraries Friends Group and the Libraries Development Officer. Exercising a high degree of autonomy, the position reports to the Resources and Special Collections Group Director. The Librarian frequently serves in the role of deputy Group Director.

**QUALIFICATIONS INCLUDE:** successful experience leading a special collections library or a comparable institution; interest and success in fundraising; knowledge of rare books and manuscripts; the ability to work harmoniously with colleagues; the capacity to build support for the advanced research and curricular needs of the University; and a master's degree in library science or advanced degree in an appropriate subject field.

Salary commensurate with qualifications and experience. Excellent benefits include assistance with University housing and tuition exemption for self and family.

The Search Committee will begin screening applications on receipt, continuing until the position is filled. To apply, send letter of interest, resume, and names, addresses, and phone numbers of three references familiar with your professional work to:

**Kathleen M. Wiltshire  
Director of Personnel  
Box 35 Butler Library  
535 West 114th St.  
New York, NY 10027**

*Qualified women and members of minority groups are encouraged to apply. Columbia University is an affirmative action, equal opportunity employer.*

## HEAD OF CATALOGING

### Melvin J. Zahnow Library Saginaw Valley State University University Center, MI

Saginaw Valley State University, a dynamic and growing four-year public university of 6000+ students located in the Tri-Cities area, is seeking applicants for the position of Head of Cataloging. The library is host institution for the Valley Library Consortium, a group of 14 libraries sharing a Dynix system.

**RESPONSIBILITIES:** this position is responsible for management of cataloging, database maintenance, and end processing. Duties include the development of policies and procedures, original cataloging, revision of non-DLC cataloging, implementation of Dynix and OCLC enhancements and responsibility for authority control. Participates in collection development. Minimal Reference Desk and occasional Bibliographic Instruction duties can be expected. This position supervises 3.5 FTE and reports to the Head of Technical services.

**QUALIFICATIONS:** MLS from an ALA-accredited library science program. Familiarity with AACR2, OCLC, or other utility and the automated library environment. Experience with Dynix desirable. Excellent interpersonal, written, and oral communication skills.

**SALARY/BENEFITS:** minimum \$30,000. Excellent benefits including vacation, sick leave, and TIAA/CREF retirement.

**APPLICATION DEADLINE:** applications will be received until the position is filled. Send letter of application, resume, and three references to:

**Larry Fitzpatrick  
Director of Personnel  
Saginaw Valley State University  
2250 Pierce Rd.  
University Center, MI 48710**

AA/EOE

supervisory experience. \$34,000 minimum for a twelve-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by April 15 to: Kent Hendrickson, 106 Love Library, **University of Nebraska-Lincoln**, Lincoln, NE 68588-0410. The University of Nebraska-Lincoln is committed to a pluralistic campus community through Affirmative Action and Equal Opportunity and is responsive to the needs of dual career couples. We assure reasonable accommodation under the Americans with Disabilities Act; contact Larry Kahle at the above address for more information.

**INTERLIBRARY LOAN/RESOURCE SHARING COORDINATOR, ASSISTANT PROFESSOR** (tenure-leading). General Services Department, starting July 1. Responsible for overall management of Interlibrary Loan unit, including borrowing and lending activities and document delivery service. Supervise Library Specialist responsible for supervising 4.5 FTE staff and 5 FTE student assistants. Provide leadership with new technologies relating to document access. Participate in planning and implementing shared resource agreements with other libraries. Participate in policy formulation, prepare reports. Responsible for revolving account and student wage budget. Coordinate borrowing and lending activities with state, regional, and national networks and consortia. Service on management team within department. Provide general reference service at reference desk five to ten hours per week. Required: MLS from an ALA-accredited library school, minimum of two years' professional experience in an academic or research library; demonstrated strong interpersonal, oral, and written communication skills; supervisory experience. Preferred: experience with OCLC ILL subsystem; experience in interlibrary loan; knowledge of technologies related to document access; familiarity with document-delivery systems; reference experience; familiarity with one or more foreign languages; experience with an online

integrated library system, preferably Innovative Interfaces; subject master's degree. \$28,000 minimum for a twelve-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by April 15 to: Kent Hendrickson, 106 Love Library, **University of Nebraska-Lincoln**, Lincoln, NE 68588-0410. The University of Nebraska-Lincoln is committed to a pluralistic campus community through Affirmative Action and Equal Opportunity and is responsive to the needs of dual career couples. We assure reasonable accommodation under the Americans with Disabilities Act; contact Larry Kahle at the above address for more information.

**LATIN AMERICAN BIBLIOGRAPHER**, Michigan State University Libraries. Reporting to the Coordinator of Collections Management for International Studies, assumes responsibility for all aspects of collection development in the field of Caribbean and Latin American area studies. Serves as principal library contact with faculty in the field, chiefly through the Center for Caribbean and Latin American Studies, an HDEA Title VI center. Duties include selection of materials, faculty liaison, management of the collection, production of bibliographies, bibliographic instruction, public service and outreach, specialized and/or general reference service, and other duties as assigned. Qualifications: required qualifications include a master's degree from an accredited program in library science, or the equivalent, competence in the Spanish language, and an advanced degree in a field related to Latin American studies. Appointment will be made at the Librarian II level, which requires at least three years of successful professional experience in an academic or research library or substantial equivalent experience. Demonstrated ability to communicate effectively, both orally and in writing, and an ability to work effectively with faculty, students, and staff are also required. Other desired qualifications include: doctoral degree, experience in collection de-

STANFORD UNIVERSITY LIBRARIES & INFORMATION RESOURCES

# CURATOR FOR THE SOCIAL SCIENCES

Associate Librarian or Librarian

Associate Rank: \$34,548 - \$ 42,204

Librarian Rank: \$39,396 - \$ 49,752

Stanford University is seeking an experienced librarian with an academic research library background for the position of Curator for the Social Sciences, **effective August, 1993.**

The Libraries are seeking someone with graduate training in one or more of the social sciences disciplines to develop and manage collections and resources in the social and behavioral sciences. The Curator provides liaison to faculty and graduate students in social sciences programs and coordinates and provides bibliographic instruction and advanced reference and research consultation. The Curator also participates in the planning and operation of programs supporting academic computing in the social sciences and plays a lead role in the design and operation of the Academic Data Service, a joint Libraries and Information Resources program providing access to numeric and other machine-readable data. For a period of at least three years, the Curator will service six to eight hours per week at the General Reference Desk.

**QUALIFICATIONS:** Substantial knowledge of or experience in research libraries is required. Demonstrated knowledge of social sciences information resources, including materials in electronic and machine-readable format, is required. Demonstrated professional accomplishments relevant to the responsibilities of this position are required. An MLS from an ALA-accredited library school or the equivalent in training and experience is required. Advanced graduate work in one or more social sciences disciplines is required. Demonstrated capacity to work effectively and collegially with library and information resources staff as well as with faculty and students is required. Ability to perform effectively in and contribute successfully to a diverse, multicultural workplace is required. Evidence of the ability to communicate effectively, both orally and in writing, is required.

The position reports to the Head of the Social Sciences Resource Group.

**APPLICATIONS:** A letter of application, resume, and the names, addresses, and telephone numbers of three references should be submitted by **April 15, 1993** to: **Barbara Celone, Chair, Search Committee, Social Sciences Curatorship, Cubberley Library, STANFORD UNIVERSITY LIBRARIES, Stanford, CA 94305-3096.** Stanford is committed to the principles of diversity and encourages applications from women, members of ethnic minorities, and disabled individuals.

**STANFORD  
UNIVERSITY**





## THREE POSITIONS

THE STATE UNIVERSITY OF NEW JERSEY

# RUTGERS

### University Libraries

Rutgers University Libraries comprise 18 libraries in three geographic locations (New Brunswick/Piscataway, Camden, Newark). Collections include over 3 million volumes and extensive holdings of maps, microforms, documents, archives, manuscripts, and computer-based information services. Rutgers is a member of the Association of Research Libraries, the Research Libraries Group, and the American Association of Universities.

#### HEAD, ACQUISITIONS DEPARTMENT

**Technical and Automated Services/Piscataway Campus.** Plans and administers Libraries central monograph acquisitions and end-processing activities. Manages ongoing implementation of acquisitions/fund accounting/serials control system (Innopac). Supervises 14 FTE. Minimum three years' direct experience with an automated library system in large library required. APP #100.

#### SOCIAL SCIENCES LIBRARIAN

**Archibald Stevens Alexander Library/New Brunswick Campus.** Provides general and specialized reference services, library instruction, database searching. Collection development in sociology/social work. Other areas as assigned. Faculty/student liaison. Advanced social science degree(s) particularly in focus area preferred. APP #101.

#### REFERENCE LIBRARIAN (PHYSICAL SCIENCES)

**John Cotton Dana Library/Newark Campus.** Provides general and specialized reference services. Collection development, library instruction, database searching in the physical sciences, e.g., chemistry, geology, physics, math, and in non-science areas. Liaison on campus and to joint science programs with New Jersey Institute of Technology. Science background in a physical science preferred; strong database skills desirable. APP #102.

All positions require an ALA-accredited MLS and three years' relevant professional experience for a Librarian III tenure-track appointment. Scholarly record preferred. Salary: \$35,205 minimum is negotiable dependent upon experience and qualifications. To apply: submit resume and three sources for current references no later than **April 1, 1993**, to:

**Sandra Troy**

**APP #**

**Libraries Personnel Officer  
Rutgers University Libraries**

**169 College Ave.**

**New Brunswick, NJ 08903**

**Fax: (908) 932-7637**

*Rutgers, The State University upholds a commitment to affirmative action and equal opportunity.*

velopment in an academic library, competence in Portuguese, history of work/residence in Latin America, academic competence in a social science field, successful grant writing experience. Campus and Library: Michigan State University Libraries serve more than 2,000 faculty, 32,000 undergraduate students, and 8,000 graduate students on park like campus of over 5,000 acres in a metropolitan area which includes the state capital. The Main Library and 14 branch libraries have combined holdings of over 3.5 million volumes and an annual acquisitions budget of approximately \$4.7 million. Resource sharing agreements with the University of Michigan and Wayne State University are now being negotiated. Salary: dependent on qualifications; minimum \$30,000. Excellent benefits. Interest applicants should

submit a letter of application, resume, and names and addresses of three current references to: Talbott Huey, Coordinator for International Studies, Michigan State University Libraries, East Lansing, MI 48824-1048. Applications received by March 20, 1993, will receive priority consideration; possible starting date of July 1, 1993. MSU is an affirmative action, equal opportunity institution.

**LIBRARY GRADUATE ASSISTANTS** for the 1993 academic year. Mankato State University Library is seeking individuals who possess either an MLS or MA in Library Science and who wish to work on a subject master's degree while gaining valuable professional experience in an academic library. MSU offers master's degrees in over 60 academic



## **ASSOCIATE DEAN AND DIRECTOR OF PUBLIC SERVICES AND COLLECTIONS**

### **Purdue University Libraries**

Purdue University Libraries invites applications and nominations for a senior administration position responsible for 15 school and departmental libraries as well as other public service activities: the Associate Dean:

- Functions as chief collection development officer for the entire library system,
- Shares with the Dean of Libraries and the Directors the responsibility for planning and administering the Libraries and for determining and implementing policy,
- Promotes Libraries faculty and staff development,
- Reports to the Dean of Libraries, and
- Functions as the principal administrator during the absence of the Dean.

**QUALIFICATIONS:** the Libraries are in the final stages of developing a strategic plan designed to take the organization into the next century. The library system, as it evolves into a functional team rather than a traditional line management approach, is seeking someone to initiate change. The successful candidate will exercise leadership in articulating collection development and public service policies, persuading colleagues, and building consensus. Requirements include an ALA-accredited MLS degree and substantial professional experience with increasingly significant responsibilities in public services and collection development in an automated research library. Desired attributes entail the ability to communicate effectively with diverse constituents, to build financial support for collections, and to employ innovative approaches to problem-solving and budget administration. Candidates must present evidence of scholarly research and publication as well as service in professional associations for appointment at the rank of associate or full professor. An advanced degree is desirable.

**SALARY:** \$60,000 and up depending on qualifications.

**STATUS AND BENEFITS:** appointment at rank of associate or full professor. Twelve-month appointment with annual vacation of 22 working days. Flexible benefits programs with open enrollments annually. Group life, medical, and disability insurance programs are in effect as are TIAA-CREF retirement and social security coverage.

**UNIVERSITY LIBRARIES:** the Purdue University Libraries system, which consists of the Undergraduate Library and 14 school and departmental libraries, has holdings of over 1,900,000 volumes. Staff totals more than 260 FTE, including 61 faculty and professionals.

Purdue University is located approximately 60 miles northwest of Indianapolis, Indiana, and 110 miles southeast of Chicago, Illinois. The Greater Lafayette area of approximately 100,000 provides diverse cultural and social activities.

**POSITION TO BE FILLED:** **July 1, 1993**, or as soon thereafter as possible.

**REVIEW OF APPLICATIONS:** review of candidates will commence on April 1, 1993, and will continue until the position is filled. Each application must include a list of references and a current resume. Application and nominations should be sent to:

**Thomas L. Haworth**  
**Personnel Officer**  
**Purdue University Libraries**  
**1530 Stewart Center**  
**West Lafayette, IN 47907-1530**

*An Equal Opportunity, Affirmative Action Employer*

disciplines. Graduate assistantships are internships in the discipline—in this case, two disciplines—library science and the subject discipline of your choice. Graduate assistants supervise student workers and perform other professional services in the public and technical services of the library. Public service positions include reference, government publications, online database searching, interlibrary loan, educational resource center, media production, circulation, maps, periodicals, and bibliographic instruction. Positions in the technical services include acquisitions, cataloging, and library research. Successful candidates must show evidence of demonstrable working experience in one of the areas listed. A full assistantship averages 20 hours of work and pays approximately \$155 per week for 34 weeks of the academic year. Eleven-month assistantships are also available with additional compensation. Additionally, graduate assistants qualify for in-state tuition and for at least one-half tuition remission of 6 to 12 graduate credits per quarter during the academic year. Mankato State University Library, a dynamic information center for 15,000 students and area users, has a staff of 20 librarians, 24 classified staff, approximately 20 graduate assistants, and over 150 student workers. Memorial Library is home of the PALS total library system, a nationally known integrated library system featuring an online catalog, a circulation system, an interlibrary loan module, a series control system, an acquisition system, and external files such as ERIC, which are available online. A letter of application outlining your experiences in an academic library, your resume, and the names and telephone numbers of three current references should be sent by April 1, 1993, to: Thomas M. Peischl, Dean of the Library, Mankato State University, MSU Box 19 - P.O. Box 8400, Mankato, MN 56002-8400; telephone (507) 389-5953. Applications from minorities are encouraged; Mankato State University is an equal opportunity university and employer.

**LIBRARY INSTRUCTION COORDINATOR.** Permanent twelve-month, full-time position, tenure-track, assistant professor position responsible to the Head of Reference, Zimmerman Library. Anticipated start date July 1, 1993. Salary from \$27,000 depending on experience. Master's degree from an accredited ALA program; a degree in education, humanities, or social sciences, and two years of reference experience in an academic or research library and two years' experience in an active library instruction program are required. Strong written and verbal communication skills; working knowledge of Spanish or another foreign language, and second master's degree in education, humanities, or social sciences are preferred. A strong commitment to public service and library instruction; ability to operate in an expanding electronic reference environment; experience in a team-oriented work environment; management experience; experience in collection development. Duties include coordinating the library instruction program in Zimmerman Reference, including enhancing the instruction program, overseeing production of information guides, scheduling and assigning instruction sessions, outreach activities, and participating in instructional activities. Reference service, including night and weekend rotation, and searching electronic databases. May do collection development and serve as library liaison to teach credit courses offered through the General Library. The successful candidate will be expected to comply with the policies of the Faculty handbook including meeting requirements in research, publication, and service to the profession and community. The **University of New Mexico** General Library, with a collection of over 1.3 million volumes, is a member of the Association of Research Libraries and the AMIGOS Bibliographic Council. The General Library consists of six units: Zimmerman Library, Centennial Science and Engineering Library, Parish Library (Business and Economics), Fine Arts Library, the Center for Southwest Research, and the Center for Academic Support. Zimmerman Library is the largest of campus libraries and includes materials in education, the humanities, and the social sciences. The General Library uses an INNOPAC integrated online system. The UNM main campus has an enrollment of 25,000 students and employs 1,400 faculty and 3,800 staff. The institution serves a multicultural state, and the student body is one of the most ethnically diverse in the nation. Women and minorities are encouraged to apply. Send letter of application, resume, and list of at least three references to: Rita Critchfield, Library Personnel Coordinator, UNM General Library, Albuquerque, NM 87131-1466. To ensure consideration applications must be postmarked no later than March 31, 1993. UNM is an EEO/AA employer.

**LIBRARIAN, WESTERN EUROPEAN BIBLIOGRAPHER.** Responsible for developing and managing collections in the humanities and social sciences pertaining to the Romance-language areas of Western Europe, as well as collections dealing with Western Europe in general since the medieval period. Acts as library liaison to the Center for Medieval and Renaissance Studies and maintains close contact

## LIBRARIAN

*South/Southeast Asia Services,  
U.C. Berkeley*

*Assistant/Associate Librarian  
\$28,668 - \$41,160 pa (boq)*

**Responsibilities:** The Librarian for South and Southeast Asia manages the South/Southeast Asia Library Service, including budget planning and management and supervision of 1.5 career positions and student assistants. Principal responsibilities include providing research information services to users of the collection and serving as liaison to faculty and students in the South and Southeast Asian Studies Department and the Centers for South Asian Studies and Southeast Asian Studies. Additional staffing will be provided to support language and subject expertise needed to complement that of the selected candidate.

The Librarian provides reference service; initiates programs for faculty and graduate students; prepares and presents information in classroom and informal settings; is conversant with networked information resources and applications of new information technologies.

**Required:** MLS degree from an ALA-accredited library school; broad knowledge of cultural, historical and social patterns in South and/or Southeast Asia; specialized knowledge including fluency in one or more appropriate languages, familiarity with appropriate publishing trends and information resources; excellent interpersonal skills and ability to communicate effectively both orally and in writing.

Applicants should apply in writing by April 16, 1993 including with their letter a complete statement of qualifications, a full resume of their education and relevant experience, and the names, addresses and phone numbers of three references who are knowledgeable about their qualifications for this position. Send application to: Janice H. Burrows, Director of Library Human Resources, 447 The Library, University of California, Berkeley, CA 94720, FAX: (510) 642-8675. EEO/AA

# CAMPUS DIRECTOR OF EDUCATIONAL SUPPORT SERVICES

## Montgomery College

Montgomery College, a comprehensive community college located in the Maryland suburbs of the Washington, D.C. metropolitan area with campuses in Takoma Park, Rockville, and Germantown, Maryland is seeking candidates for the position of Campus Director of Educational Support Services for the Takoma Park Campus.

The Campus Director of Educational Support Services provides administrative leadership at the campus level to ensure availability of and access to library and educational media services and resources to directly support the instructional mission of the College. The Campus Director is responsible for developing, implementing, administering, and evaluating services, resources and personnel within the campus library and learning resource units.

The College is experiencing a period of exciting growth and change in which all personnel are encouraged to share responsibility for setting and achieving the highest standards of service. As a leader and manager, the Campus Director encourages and recognizes excellence, creativity, and teamwork among the unit staff, and also serves as a member of a collegewide leadership/management team to enhance, expand, and promote the units's services and resources throughout the College.

A master's degree in Library Science from an American Library Association accredited school or a master's degree in educational media or related field is required. At least three years of progressively responsible managerial experience in an academic library/learning resources environment is also required. Community college library administrative experience is desirable. Strong leadership, management and communication skills are essential. Working knowledge of instructional applications of present and emerging electronic technologies and automated library systems is highly desirable. Experience in the administration of a comprehensive bibliographic instruction program is also desirable.

Starting salary range is \$47,008 to \$59,207. Excellent benefits are offered. Review of applications will begin March 26, 1993, and interviews are anticipated to begin April 19, 1993. Call (301) 279-5373 for an application or write to the following address:

**Montgomery College  
Office of Human Resources  
900 Hungerford Drive, Suite 130  
Rockville, MD 20850**

*Montgomery College is an equal opportunity and affirmative action institution.  
Minorities and women are encouraged to apply.*

## CHIEF LIBRARIAN

### Queens College of the City University of New York

Queens College of the City University of New York invites applications and nominations for the position of Chief Librarian, who also serves as Chair of the Library Department. A distinguished liberal arts college serving 18,000 students, Queens College offers 56 bachelor's and 49 master's programs, and participates in the University's doctoral programs. The student body reflects the culturally and ethnically diverse population of New York City's borough of Queens and the New York metropolitan area.

The Chief Librarian, who reports to the Vice President for College Affairs, Planning, and Information Systems, is responsible for leadership and management of the Benjamin S. Rosenthal Library (the central library building), Music Library, and College Archives, all housed in new facilities. The collection includes 600,000 volumes, 3,600 periodical subscriptions, substantial microform holdings, several CD-ROM databases, and non-print materials. The Library uses the NOTIS integrated library system and has a full-time staff of 58, including 23 professionals. It has an active instruction program and a strong commitment to library service.

Responsibilities include coordinating and administering library programs, collections, services, and instruction, as well as maximizing utilization of staff resources through effective management of available resources and identification of alternative sources of funding for library development. The Chief Librarian should possess superior leadership and communication skills in dealing with faculty, students, staff, and the community while serving as an advocate for the library and articulating its mission. Qualified applicants must be able to manage the library budget and have knowledge of current trends in the application and implementation of automated and electronic information technology.

An ALA-accredited MLS degree and a second master's degree are required; an earned doctorate is preferred. Candidates must demonstrate accomplishments and credentials to qualify for appointment to the rank of professor or associate professor. Administrative and supervisory experience is essential.

Current salary ranges (including a \$7,670 remuneration for administrative title): Professor, \$53,980-\$73,980; Associate Professor, \$44,978-\$62,849; excellent fringes. Send vita; a letter with a statement of candidate's vision for the library in relation to acquisition, organization, and presentation of information; and four professional references with current telephone numbers to:

**Norman Goldman**  
**Chief Librarian Search Committee**  
**Box CL**  
**Queens College/CUNY**  
**Flushing, NY 11367-1597**

Review of applications will commence on **April 1** and continue until position is filled.

AA/EOE

with the departments of French, Italian, Spanish and Portuguese, and History, and with faculty and students of other UCLA departments, research centers, and academic programs with an interest in Western Europe. Develops and maintains effective working relationships with foreign and domestic book dealers, and with selectors and staff in other library units. Responsibilities include evaluating collections, selecting materials for acquisition, making preservation decisions, monitoring approval plans and budget expenditures, reviewing gift materials and library exchange arrangements, and selecting materials for storage. Provides advanced reference service and may be called upon to participate, either formally or informally, in a variety of teaching, research, or other academic programs. Graduate-level study (or equiva-

lent) in the humanities or social sciences relating to Western Europe is required. Knowledge of two or more Romance languages (with preference given to French) is required. A thorough understanding of research needs and the organization of scholarly literature are required. Practical experience in collection development and a demonstrated interest in scholarly activities (research, publications, or teaching) are desirable. The ability to work effectively with faculty, students, and library staff in a culturally diverse environment is essential. \$28,668-\$59,316. UCLA is an EEO/AA employer. Send application letter, a full resume, and the names and addresses of at least 3 references to: Rita A. Scherrei, Associate University Librarian, Administrative and Personnel Services, University Research Library,

**DIRECTOR OF THE LIBRARY**  
**Lamson Library**  
**Plymouth State College**  
**of the**  
**University System of New Hampshire**

Plymouth State College is seeking candidates for the position of Director of the College Library.

Plymouth State College is a predominantly undergraduate teaching institution with two graduate professional programs in Education and Business. Lamson Library's total collections of circa 750,000 print and non-print items serve 4,000 students and 170 faculty. The College has a campus-wide electronic network providing access to internal and external information technologies. The Library provides stand-alone and network access to CD-ROM databases, external online databases, and is in the process of migrating from LS2000 to a new integrated automation system by July 1993. Planning underway for library expansion. While proud of our state-of-the-art electronic capabilities, we set a high priority on strong traditional library service in Reference, Bibliographic Instruction, and Collection Development.

Plymouth State College is located between the Lakes Region and the White Mountains, 2 hours from Boston or the Maine coast; 4 hours from Montreal; and within 1 hour from 6 major Northeast ski areas.

**RESPONSIBILITIES:** the Director is responsible for the planning, development, coordination, and administration of all Library programs, operations, and services, leading a staff of a 8 professional library faculty and 12 support staff. The Director must have a strong commitment to undergraduate education and be an effective advocate and spokesperson for the Library's educational mission on campus and for the role of the academic librarian in supporting undergraduate teaching and learning. The Director of the College Library reports to the Dean of the College.

**QUALIFICATIONS:** ALA-accredited MLS, with significant library administrative experience. Minimum of five years of professional academic library experience. Advanced academic degree highly desirable. Superior communication and interpersonal skills in building productive, cooperative working relationships with colleagues, faculty, students, staff; and in successfully representing the Library to the administration and campus at large. Demonstrated commitment to participatory management. Evidence of ability in effective strategic and fiscal planning. Experience with major library automation systems and knowledge of emerging information technologies. Knowledge of technical and public services operations, bibliographic instruction, and collection development goals and philosophies.

**SALARY:** \$41,000-46,800, depending on qualifications and experience. Review of applications will begin on **March 15, 1993**, and will continue until the position is filled. The position will be available on July 1, 1993. Please send letters of nomination or application (addressing the above requirements and including a statement of philosophy and goals); a current curriculum vitae; and the names, addresses, and telephone numbers of three references to:

**Gay Zimmerman**  
**Director Search Committee**  
**Lamson Library**  
**Plymouth State College**  
**Plymouth, NH 03264**  
**Phone: (603) 535-2456**  
**Fax: (603) 535-2445**

*PSC actively seeks women and minorities and is an AA/EEO Employer.*

## LIBRARIAN HEAD OF CATALOGING

### THOMAS J. WATSON LIBRARY The Metropolitan Museum of Art

Search Reopened. MLS degree required. BA in Fine Arts is desirable. Fluency in 2 foreign languages (including German) essential. Minimum 10 years progressive responsibility in a research library. Will supervise staff of twelve, cataloging in an online system for major art research library. Call our Job Hotline for more details

212-570-3988.

Equal Opportunity Employer m/f.

UCLA, 405 Hilgard Ave., Los Angeles, CA 90024-1575. Candidates applying by April 15, 1993, will be given first consideration.

**ORIGINAL CATALOGER**, with specialty in Africana materials, Original Catalogers Team, Systems and Access Services Division. Librarian I or II. Provides bibliographic access to library materials by original cataloging of Africana and general humanities and social science material in all formats and in a variety of Western European languages. Includes descriptive and subject cataloging and classifications for the national database and to national standards. In fulfillment of these responsibilities, coordinates activities and cooperates with Collection Management and Public Services Divisions. Reports to the Original Catalogers Team, a self-managing team; a mentor will be assigned for initial appointment period. Participates as an effective team member in the self-management process. Active participation in state and/or national professional activities and/or strong publications record will be expected. Required: an ALA-accredited MLS; reading ability in French; knowledge of library automation, online systems, and OCLC. Must demonstrate ability to promote teamwork and work effectively with faculty, students, and staff; strong communication and interpersonal skills; ability to deal with changing technology; and ability to work creatively and flexibly in a dynamic, rapidly changing environment with high productivity goals. Required for appointment as Librarian II: 3 years' experience as a librarian. Preferred: academic library cataloging experience; experience cataloging Africana; reading ability in a second European or African language. Minimum salary for Librarian I, \$25,500; for Librarian II, \$28,000. Appointment will be made at Librarian I or II level, depending on qualifications. Submit a letter of application, a resume, and the names and addresses of 3 current references by May 1, 1993, to: Colleen F. Hyslop, Assistant Director for Systems and Access Services Division, **Michigan State University Libraries**, East Lansing, MI 48824-1048. The position will remain open until filled.

**REFERENCE/BIBLIOGRAPHIC INSTRUCTION LIBRARIAN**, St. Olaf College, Northfield, Minnesota. Three-year appointment (ten month schedule), August 1, 1993-June 30, 1996. Share general reference desk responsibilities, including one evening per week and weekend/college break rotations. Participate in course-integrated BI with responsibilities for history and several social sciences. Other library

## ART AND ARCHITECTURE LIBRARIAN

Faculty Rank And Status

*Pratt Institute, an exciting, internationally-noted college of Art, Design, Architecture, and Information & Library Science, seeks an Art & Architecture Librarian to assume cooperative responsibility for reference & information service programs, including instruction; all aspects of collection development; training & supervision of staff; acting as library liaison to the Schools of Art & Design and Architecture, and serving on committees. Thirty-five hours weekly during academic year; reduced hours during other periods.*

An ALA-accredited MLS; academic background in art &/or architecture, and strong communication & interpersonal skills essential. Experience in library public services & instruction, and with on-line systems preferred. Entry-level candidates will be considered.

Salary range \$28—30,000 + comprehensive benefits including tuition remission, liberal vacation, professional leave time & TIAA-CREF. Review of resumes will begin immediately. Please submit to: **DEAN OF LIBRARIES, Department CRL, 200 Willoughby Avenue, Brooklyn, NY 11205.** An AA/EOE.

**pratt**  
INSTITUTE

responsibilities to be determined. Requirements: ALA-accredited MLS; academic library experience with reference, BI, and electronic database experience desirable. Salary low 30s depending on qualifications. Faculty rank; non-tenure-track. Send letter, resume, and names of four references to: Beth Christensen, College Librarian, **Rølvaag Memorial Library, St. Olaf College**, 1510 St. Olaf Ave., Northfield, MN 55057-1097 by March 28. St. Olaf is a college of the ELCA. EEO/AA.

**REFERENCE/ELECTRONIC ACCESS LIBRARIAN**. Tenure-track position. Provides reference assistance to student and faculty end-users of online and CD-ROM information retrieval systems. Develops supporting materials, teaches classes, and investigates new systems and products. Serves as subject specialist, taking responsibility for bibliographic instruction as well as for subject collection management of monographs, serials, electronic media, and other materials and services. Serves at a general reference desk, including some evening and weekend hours. Participates in faculty governance with full faculty status in a collective bargaining environment. Required: MLS from ALA-accredited institution plus a minimum of one year's professional experience or equivalent. Knowledge of and experience with a variety of electronic information retrieval systems and services. Strong communication skills. Flexibility. Interest in working with students and faculty on a multicultural urban campus. Preferred: public services, including bibliographic instruction experience. Subject specialty in humanities or social sciences. Appointment level: Senior Assistant Librarian. Salary range: ten-month; \$34,824-\$38,208, depending on qualifications. Twelve-month: \$39,984-\$43,896, depending on qualifications. Starting date: September 1993. Position will be filled subject to final budgetary approval. To apply: send letter of application, resume, and names, addresses, and telephone numbers of three references to: Patricia Forsyth, Personnel Assistant, J. Paul Leonard Library, **San Francisco State University**, 1630 Holloway Ave., San Francisco, CA 94132. Applications must be postmarked by May 15, 1993. San Francisco State University is an affirmative action, equal opportunity employer. Minorities, women, and persons with disabilities are encouraged to apply.

**REFERENCE LIBRARIAN**. Position: 1) Proposed appointment: Assistant/ Associate Librarian (depending on qualifications). 2) Anticipated date of appointment: July 1, 1993, or as soon thereafter as

possible. 3) Salary range: \$36,468-\$55,488. Placement on the salary schedule depends on academic preparation and professional experience. 4) Benefits: An attractive package of fringe benefits valued at approximately 30% of gross salary in addition to base salary. Responsibilities: This is will be a full-time, permanent, twelve-month appointment in the Library's Reference Department. Approximately half of the time will be at the Reference Desk, including one night per week plus 4-5 weekends per semester. Additional responsibilities include preparing bibliographies, giving library instruction, assisting patrons in the use of electronic resources, and coordinating either the Library's Multicultural Program or reference services to the University's science departments. Qualifications: 1) Academic preparation: The minimum requirement for appointment to a faculty position is an ALA-accredited MLS (or its equivalent). An academic background in science or multicultural studies is desirable. 2) Professional experience: reference experience in an academic library is desirable. Knowledge of and experience in searching electronic reference sources is desirable. Preference will be given to candidates with multicultural resource experience or a science background. Strong preference will be given to candidates with the ability to relate to an ethnically diverse student population. Applications: Correspondence, applications, and confidential papers should be sent to: William F. Heinlein, Search Committee Chair, Henry Madden Library Administrative Office, California State University, Fresno, 5200 N. Barton, Fresno, CA 93740-0034. Phone: (209) 278-2403. Filing deadline: To ensure full consideration, applicants are encouraged to have all application information on file by April 9, 1993.

**REFERENCE LIBRARIAN** for dynamic, service-oriented program of humanities and social sciences reference in an outstanding college library. Required: ALA/MLS, sound liberal arts education, previous academic or research library reference experience, knowledge of humanities and social sciences sources, library instruction skills, demonstrated service commitment, ability to work well independently and with others, excellent communication skills, commitment to professional development, and evidence of initiative, creativity, and resourcefulness in past activities. Preferred: one year professional reference experience, experience with library instruction, electronic information sources, interlibrary loan, and government documents; advanced degree in a social sciences field; knowledge of one or more foreign languages. Oberlin College combines a leading undergraduate college of arts and sciences with a music school of national prominence, and has a long history of leadership in educating women and minorities. In addition to strengths in traditional arts and sciences, Oberlin emphasizes interdisciplinary study and actively seeks a racially, ethnically, and culturally diverse staff and student body. The library contains 1 million+ volumes and is fully automated. Salary competitive, \$25,000 minimum. Available

July 1, 1993. To ensure consideration, send letter of application, resume, and names of three references by March 22, 1993, to: Reference Search Committee, Oberlin College Library, Oberlin, OH 44074. AA/EOE.

**REFERENCE LIBRARIAN**. Permanent twelve-month, full-time position, tenure-track assistant professor position responsible to the Head of Reference, Zimmerman Library. Anticipated start date July 1, 1993. Salary from \$26,000 depending on experience. Master's degree from an accredited ALA program; a degree in education, humanities, or social sciences, and one year of reference experience in an academic or research library are required. Strong written and verbal communication skills; working knowledge of Spanish or another foreign language and second master's degree in education, humanities, or social sciences are preferred. Duties include reference service, including night and weekend rotation, bibliographic instruction, searching electronic databases, collection development, including serving as library liaison to a teaching department or departments. May have the opportunity to teach credit courses offered through the General Library. The successful candidate will be expected to comply with the policies of the Faculty handbook including meeting requirements in research, publication, and service to the profession and community. The University of New Mexico General Library, with a collection of over 1.3 million volumes, is a member of the Association of Research Libraries and the AMIGOS Bibliographic Council. The General Library consists of six units: Zimmerman Library, Centennial Science and Engineering Library, Parish Library (Business and Economics), Fine Arts Library, the Center for Southwest Research, and the Center for Academic Support. Zimmerman Library is the largest of campus libraries and includes materials in education, the humanities, and the social sciences. The General Library uses and INNOVAC integrated online system. The UNM main campus has an enrollment of 25,000 students and employs 1,400 faculty and 3,800 staff. The institution serves a multicultural state and the student body is one of the most ethnically diverse in the nation. Women and minorities are encouraged to apply. Send letter of application, resume, and list of at least three references to: Rita Critchfield, Library Personnel Coordinator, UNM General Library, Albuquerque, NM 87131-1466. To ensure consideration applications must be postmarked no later than March 31, 1993. UNM is an EEO/AA employer.

**SENIOR ASSISTANT LIBRARIAN**. Resource/collection development (all formats) and computer maintenance (Dynix, PCs). Tenure-track. Master's degree in library/information science, two or more years professional experience. Strong foundation in collections, computers skills. Salary: \$28,000-30,000. Resume and 3 professional references to: Library Search Chairman, Box 10, The College at New Paltz, New Paltz, NY 12561. Review begins immediately; open until filled. AA/EOE.

---

## Late Job Listings

**CATALOG LIBRARIAN**. Entry-level, instructor-rank, twelve-month, tenure-track faculty appointment open June 1, 1993. Responsibilities: original and copy cataloging in all formats and several languages including Russian, union listing, and retrospective conversion. Participates in Technical Services Department activities and occasional reference desk duties. Required: MLS from ALA-accredited program; experience or coursework in cataloging; knowledge of AACR2; familiarity with LCSH, LC classification practices, and MARC formats; ability to work effectively with all levels of faculty and staff. Desirable: second master's degree; experience with OCLC; working knowledge of MS-DOS microcomputers. Salary: \$23,500. Send letter of application, resume, and names, addresses, and telephone numbers of three references by April 10, 1993, to: Betty D. Johnson, Associate Director for Technical Services, duPont-Ball Library, Stetson University, DeLand, FL 32720.



# If You Think an Automated Media Tracking System Is a Luxury... Just Try Losing One of These...



PRECISION ONE® Media Minder™ from Brodart Automation in partnership with CRS, Inc. (formerly Canopy Road Software) provides you with an easy to use, PC-based media management program that allows you to take control of your media collection.

The Precision One Media Minder System provides total automation and control of your media center. From check-in to check-out, this is the media tracking system that received one of the highest overall scores in the November 1991 issue of T.H.E. Journal.

Just imagine ... a feature-laden system that gives you the power to manage your media center's resources in a fully automated environment and at a price you can afford.

## For Media Centers

The Precision One Media Minder Reservation System gives you and your users complete control of your valuable media collection. And it gives your users automated access to all your media resources.

The optional voice board allows educators to make telephone reservations for any piece of AV material in the collection. For the media center manager, the system tracks the reservation, prints shipping documents and provides for fund accounting if required.

## All This and More ...

- Telephone reservations
- Full fund accounting
- Generation of shipping documents
- User control of set-up and installation
- Custom profiles
- Full MARC record support

So if you want to take full control of your library's valuable media collection find out more about Precision One Media Minder. Call us today at:

800-233-8467, ext. 522

In Canada: 800-666-9162, ext. 522



**Automation**  
PRECISION ONE® Media Minder™

# Paint your own picture with FirstSearch



For many libraries, providing

reference databases to patrons has meant supporting a confusing hodgepodge of technologies, workstations, and services. Wouldn't it be nice if one system could simplify your efforts and meet most of your information needs?

The FirstSearch Catalog is the most adaptable patron reference system available today. Like an artist selecting colors, you have a wide range of options with FirstSearch to create the perfect reference picture for your library.

- **Flexibility to choose databases**
- **Pricing flexibility—per search or flat fee**
- **Common user interface—yours or ours**
- **Remote and/or in-house access**
- **OCLC Dedicated Line, Internet, Dial Access**
- **Document Ordering and ILL**

With FirstSearch, you have lots of flexibility, which is vital in a time of exploding choice and unpredictable change. You can tailor FirstSearch to fit in with today's patron service strategies—and tomorrow's.

Now is the time to paint the FirstSearch picture that's best for you.

**The Simple Solution.  
FirstSearch.**



U.S. and Canada (800) 848-5878  
Ohio (800) 848-8286

**OCLC...for today's libraries**

