

THE

CLASSIFIED

ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$7.10 per line for institutions that are ACRL members, \$9.00 for others. Late job notices are \$17.25 per line for institutions that are ACRL members, \$20.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$320 to \$610 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are now accessible on the Internet through the gopher server at the University of Illinois at Chicago. Ads will be placed on the gopher approximately 2-3 weeks before the printed edition of C&RL News is published. To reach C&RL NewsNet locate the University of Illinois at Chicago in the menu of all servers maintained on gopher at the University of Minnesota. Alternatively, connect your favorite gopher client directly to host "gopher.uic.edu 70". Select "The Library" from the menu and then select "C&RL NewsNet" from the next menu.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U21808@UICVM.uic.edu.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ACCESS SERVICES DEPARTMENT HEAD. Watson Library, University of Kansas Libraries. This new position will administer lending, closed reserve, stacks management and collection maintenance, current periodicals, microforms, photocopying, and central fines office operations in Watson Library, and provide systemwide coordination of circulation services. This is a 12-month, tenure-track appointment. A full position description is available. Required: MLS from an ALA-accredited program; substantial supervisory experience in an academic or research library; strong commitment to meeting the needs of library users; effective oral and written communication skills; strong interpersonal and public relations skills; sensitivity to a multicultural environment; strong analytical, planning, and organizational skills; substantial recent public service experience within a large academic or research library. Preferred: Experience with management issues in automated library systems; experience coordinat-

■ Assistant Director of Libraries ■ Collections and Document Delivery

This position provides opportunity to assess Library collections and user resource needs for teaching, learning and research in an urban, commuter university. Duties include initiating and coordinating the implementation of collection policies, evaluation of collections in all formats to meet curricular and research needs; collaboration with bibliographers; assisting the Director in planning the use of new technologies to enhance document delivery and access to electronic and non-electronic information resources. MLS from an ALA-accredited program required; additional Master's or Doctorate preferred; at least five years' progressively responsible experience in an academic library, including experience in collection development and management; vision of library services for purposes of long-range planning required. Salary mid to high 40's; benefits competitive. Send resume, cover letter, and names, addresses and phone numbers of at least three references to: **Patricia Payne, c/o Healey Library, UMass-Boston, 100 Morrissey Blvd., Boston, MA 02125-3393.** Application review will begin December 5, 1994 and will continue until the position is filled. An Affirmative Action, Equal Opportunity, Title IX employer.

University of Massachusetts Boston

ing library services across several library units; experience with automated library systems, particularly circulation and related functions; experience in management of large library collections and lending operations; current awareness of library trends, management issues, and technologies related to materials access and user services; familiarity with current library practices in building security and in the handling and safekeeping of materials; experience in departmental budget preparation and resource management; familiarity with large university records and accounting systems. Annual salary: \$30,000-\$36,000, dependent upon qualifications. Excellent benefits. To apply, submit letter of application, resume, undergraduate and graduate transcripts (photocopies accepted), and names, addresses, and telephone numbers of three references to: Sandra Gilliland, Assistant to the Dean for Personnel, **University of Kansas Libraries, 502 Watson Library, Lawrence, KS 66045-2800.** Applications must be postmarked by February 15, 1995. An EO/AA employer.

ACCESS SERVICES LIBRARIAN Interested in new and innovative ways of providing access to information? The University of Vermont Libraries invites applications for the position of Access Services Librarian. Reporting to the Assistant Director for Collection Management Services, the Access Services Librarian will be responsible for managing the overall operations of the Access Services Group, which consists of the Bailey/Howe Library's circulation, reserve, periodicals, stack maintenance, interlibrary loan, and document delivery operations. We are seeking a person who would like to develop a new unit, merging circulation and interlibrary loan, and who can think creatively about using technology to provide materials for patrons. Will serve as a member of the Collection Management Team which includes faculty and staff responsible for access services, collection development, acquisitions, cataloging, end processing, and preser-

DIRECTOR OF SECURITY AND PUBLIC SAFETY

With the objective of developing a comprehensive security program to safeguard the collections, buildings, staff and patrons, the Harvard College Library is creating a key new management position, Director of Security and Public Safety. Reporting to the Associate Librarian for Administrative Services and working closely with the Associate Director for Administration and Programs in the University Library, The Director of Security and Public Safety has managerial line responsibility for the Widener Library Security Department and College Library-wide responsibility for leadership of the related programs. In addition the incumbent will act as an information resource and maintain a communication network throughout the Harvard libraries.

The Director is responsible for developing, evaluating and updating policies, programs, guidelines and procedures to provide a safe and secure environment within the Library including safeguarding collections against theft and vandalism, and ensuring staff and patron safety. The Director will work closely with units of the College Library in a consultative way, serving both as a catalyst for improved security programs and an information resource. The Director will maintain an effective relationship with the University Library, the Faculty Librarians, the University Police and the University General Counsel's Office to plan and implement a comprehensive security and safety program.

Qualifications: Applicants should have progressively responsible public safety, law enforcement or comparable experience preferably within an academic environment including three to five years managerial responsibility. Applicants should demonstrate proven management skill, effective communication and the ability to relate sensitively to members of the campus community. The successful candidate will be knowledgeable and experienced in a wide range of security issues including electronic security systems, theft deterrence, problem patrons, emergency preparedness, disaster recovery, and staff safety. Experience with development and presentation of training programs and with security matters unique to libraries preferred.

The Harvard College Library consists of the central collections of the Faculty of Arts and Sciences (7.3 mil. vol.) with a staff of 416.

Available: ASAP

Compensation: Appointment salary depending on qualifications, mid 40's. Major benefits include one month's vacation; generous holiday and sick leave; choice of health plans; dental insurance; life insurance; disability benefits; University-funded retirement income plan; tax-deferred annuity options; staff tuition assistance; child care scholarships.

Interested candidates may send a letter of interest, resume and the names of three references to: Hazel C. Stamps, Director of Personnel Services, Harvard College Library, Widener 188, Cambridge, MA 02138.

*Harvard University upholds a commitment to
Affirmative Action and Equal Opportunity.*

H A R V A R D C O L L E G E L I B R A R Y

H A R V A R D



U N I V E R S I T Y

HEAD PUBLIC SERVICES RARE BOOKS AND MANUSCRIPTS

The Research Libraries of The New York Public Library, has an exceptional opportunity available in our Special Collections/Rare Books and Manuscripts Division.

Will administer, organize and plan activities of the public services unit, including management of a staff of professionals and technical assistants; evaluate current public services, conservation/preservation activities, access and circulation procedures; plan and develop new procedures, applying existing and future technologies.

Qualified candidates must have an MLS from an ALA accredited institution and a Master's degree in the Humanities. Substantial professional experience in an academic or research library required. Experience with practical aspects of handling rare books and manuscripts and with preservation practices required. Demonstrated managerial and supervisory experience required. Knowledge of descriptive and analytical bibliography and modern archival arrangement and description required. Must have strong public service orientation and experience with automated systems, including educational technology. Reading knowledge of at least one Western European language required Latin or Greek preferred.

We offer a competitive salary of \$42,510 plus comprehensive benefits. For prompt consideration, please send resume in confidence to:

Human Resources Dept. JQ-RBK

Candidates selected for consideration will be contacted for an interview

An Equal Opportunity Employer



The New York Public Library
8 West 40th Street, 2nd Floor
New York, New York 10018

vation. Contributes to the university in the areas of educational mission, scholarship and creative activities, and service. Required qualifications: ALA-accredited MLS or international equivalent; two years professional public services experience in an academic library with access services, interlibrary loan or circulation. Experience managing full-time staff and students. Knowledge of current technologies and services, including electronic requesting and delivery technologies, commercial document delivery services, electronic reserves, and copyright compliance. Familiarity with electronic and print bibliographic sources. Ability to organize work effectively. Demonstrated evidence of problem-solving skills. Flexibility and ability to work harmoniously with colleagues. Must have a commitment to team-based management, effective oral and written communication skills, the ability to work in a demanding and rapidly changing environment, and a public service orientation. Evidence of innovation in providing library service and an understanding of the variety of access needs of all academic library users. Preferred qualifications: Management experience, experience in both interlibrary loan and circulation, experience providing reference service, experience with NOTIS, systems training or experience. Desired starting date of March 1, 1995, is open to negotiation. Campus and environs: The University of Vermont (UVM) enrolls approximately 9,600 undergraduate, graduate, and medical students. It is located in Burlington, a metropolitan area of 135,000 people situated on the shores of Lake Champlain between the Adirondack and Green Mountains. The area offers a wide range of cultural and recreational opportunities. Rank and salary: Library Assistant or Associate Professor, depending upon qualifications, non-tenure-track, 12-month appointment. Minimum salary: \$28,000 for Library Assistant Professor, \$34,500 for Library Associate Professor. Benefits: Excellent fringe benefits include TIAA/CREF (or alternative plans), 22 days of annual leave, and tuition remission for 15 credit hours per year. Application: Send letter of application, professional resume, and names, addresses, and phone numbers of three references to: Birdie MacLennan, Search Committee Chair, Bailey/Howe Library, The University of Vermont, Burlington, VT 05405-0036. Review of applications will begin upon receipt and continue until an appointment is made. Applications received prior to December 21, 1994, will receive first consideration. The library encourages applications from women and people of diverse racial, ethnic, and cultural backgrounds. UVM is an EO/AA employer.

ANTIQUARIAN AND SCHOLARLY BOOKSELLER CATALOGER. The Lawbook Exchange, Ltd., Union, New Jersey is seeking a qualified individual to produce annotated bookseller's catalogs. Requirements: Excellent writing skills, ability to use reference works, and proficiency with Aldus Pagemaker. Minimum salary \$25,000. Position now available. Send letter of application and current resume to: Gregory F. Talbot, The Lawbook Exchange, Ltd., 965 Jefferson Ave., Union, NJ 07083.

ASSISTANT HEAD, SCRIPPS INSTITUTION OF OCEANOGRAPHY LIBRARY. University of California, San Diego. Rank: Assistant Librarian I—Associate Librarian IV, \$28,668—\$41,160. Shares responsibility with the head of the library for the provision of information services to SIO faculty, staff, and graduate students and the development of new or expanded electronic library services. Supervises technical services (5.5 FTE staff and student assistants) and circulation services (1.8 FTE staff and student assistants). Provides outreach and reference services. Instructs users in online, CD-ROM, and Internet information resources and develops instructional material with an emphasis on electronic delivery to faculty and graduate students. Takes active role in collection assessment projects. UCSD librarians are expected to participate in librarywide planning and to be active professionally. Qualifications: Required: MLS, strong micro-computer skills, excellent interpersonal and communication skills, ability to work well with faculty, evidence of strong organizational and leadership skills with potential for assuming a supervisory position, knowledge of issues and trends related to automated library services and their implications for public and technical services. Preferred: Science degree, relevant academic library experience, supervisory experience. Appointment at the higher rank requires substantial rel-

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

| | |
|----------------|-----------|
| Connecticut | \$28,900 |
| Delaware | \$22,500+ |
| Illinois | \$27,400# |
| Indiana | varies* |
| Iowa | \$21,588 |
| Louisiana | \$22,000 |
| Maine | varies* |
| Massachusetts | \$27,554* |
| New Jersey | \$24,200 |
| New York | varies* |
| North Carolina | \$24,367+ |
| Ohio | \$25,198+ |
| Pennsylvania | \$23,700* |
| Rhode Island | \$28,000 |
| South Carolina | varies* |
| South Dakota | \$20,000 |
| Texas | \$25,000 |
| Vermont | \$23,846 |
| West Virginia | \$22,000 |
| Wisconsin | \$25,830 |

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.

#Option for local formula.

Kean College

Nancy Thompson Library

Three Professional Librarian Positions Available

Available in January 1995, all three titles being searched are 12-month positions. All are bargaining unit positions carrying concurrent academic rank and tenure eligibility as Assistant Professor in the Library. Salary range for all three positions is \$43,060-\$62,446; starting salary is negotiable, depending on candidates qualifications and experience.

Minimum of five years full-time professional library experience needed for all positions. ALA-accredited MLS degree required for all positions plus second masters degree in another subject area or experience equivalent to second masters (minimum of five additional years of library service)/ Excellent communication skills expected for all positions. Evening and/or weekend service is a possibility for all positions. Comprehensive benefits program included with all positions.

Librarian I (Acquisitions)

Position Description: Reports to Associate Director for Technical Services; also coordinates activities with Director of Library Services. Responsible for maintenance and development of acquisitions systems. Additional responsibilities may include public services activities. **Professional Qualifications:** Working knowledge of and experience with automated/computerized acquisitions and technical services systems. Demonstrated record of successful coordinating skills. Ability to use WordPerfect.

Librarian I (Services)

Position Description: Reports to Director of Library Services. Responsible for developing automotive modules for library services and for coordinating development of library newsletter. **Professional Qualifications:** Requires previous experience in user education, Dialog and other online databases, internet and e-mail. Demonstrated record of successful involvement with current technology. Ability to work creatively while fostering a cooperative approach is essential.

Librarian I (Generalist)

Position Description: Reports to Director of Library Services. Coordinates and troubleshoots library systems enhancements, such as database loads, interlibrary loan, internet, computerized processing packages and library system planning. Assists in public services and technical services. **Professional Qualifications:** Requires previous experience in public services and technical services. Working knowledge of and experience with library networking and integration of library automated systems. Ability to use variety of database and word processing packages.

Application Procedures for all Positions

Candidacy review begins on or about December 1, 1994 and continues until appointments are made. Send letter of interest; current resume; names, addresses and telephone numbers of three references who can comment on candidate's professional qualifications. Apply to:

Barbara Simpson
Director of Library Services
Kean College of New Jersey
1000 Morris Avenue, Union, New Jersey 07083.
Kean College is an EEO/AA Institution

evant experience and superior qualifications. UCSD is an equal opportunity, affirmative action employer, and specifically seeks candidates who can make contributions in an environment of cultural and ethnic diversity. Consideration of applications will begin on February 1, 1995, and continue until the position is filled. Submit a letter of application, enclosing a resume and a list of references to: Janet Tait, Academic Personnel Coordinator, Library Personnel Office, 0175H-5, University of California, San Diego. 9500 Gilman Dr., La Jolla, CA 92093.

BIBLIOGRAPHER. Two positions. Reporting to Coordinator of Collection Development, responsible for selecting approval plan, firm order, serials, and gift materials in social science or humanities disciplines; monitoring materials budget in areas of responsibility and making allocation recommendations; performing collection analyses and recommending new course proposals, accreditation reports, and other requests for collection development information. Liaison to academic departments. BGSU Libraries and Learning Resources holds 1.8 million volumes at a Ph.D.-granting university of 17,000 undergraduate and 2,500 graduate students. BGSU LLR leads in campus efforts to promote a culturally diverse environment through programs, exhibits, and the appointment of a multicultural services librarian. BGSU Libraries is part of an emerging, statewide, online catalog and materials-sharing network, OhioLINK. BGSU is a short commute to/from Toledo. Required: ALA-accredited MLS; excellent oral and written communication skills; demonstrated knowledge and skills in using electronic resources and bibliographic utilities; familiarity with social science or humanities bibliography and review literature; subject background for or knowledge of social science or

humanities collection development. Preferred: Business/economics background and/or background in foreign languages (reading knowledge of German, Russian, French, or Spanish), literature, and the arts. Salary competitive. Assistant Professor. 12-month tenure-track appointment. Full faculty privileges including participation in library and university governance. Research and publication required for tenure. BGSU actively encourages minorities, women, handicapped, and veterans to apply, and is an AA/EOE. Review of applications begins February 15, 1995, and will continue until position is filled. Send application letter, resume, and names, addresses, and telephone numbers of three references to: Bibliographer Screening Committee, Jerome Library, Dean's Office 204, Bowling Green State University, Bowling Green, OH 43403.

BUSINESS LIBRARIAN. University Library, California State University, Long Beach. Tenure-track position available July 1, 1995. The Business Librarian will provide course instruction and develop instructional materials, will develop the library's collections and services for assigned business disciplines, will work in a cooperative centralized reference environment which requires evening and weekend hours, will be active in library and university committees, and will participate in professional activities and research, including publication. Librarians have full faculty status and are represented by the California Faculty Association. A graduate degree from an ALA-accredited institution or equivalent professional library degree is required. Appointment and salary will be commensurate with qualifications and experience (\$37,560-\$65,866). Review of candidates will begin December 15, 1994. CSULB recruiters will be available to provide informa-

THREE PROFESSIONAL LIBRARY POSITIONS

George Mason University Libraries

George Mason University, a comprehensive research university in the Washington, D.C. area, is seeking library professionals to join a growing library system committed to playing an integral role in the academic initiatives of the university. Creativity, initiative, and willingness to reach beyond the boundaries of the traditional library are especially prized.

FINE ARTS REFERENCE/LIAISON LIBRARIAN (new position)

Responsible for liaison services (collection development, bibliographic instruction, online searching, and information management and problem solving) for the departments of Art History, Music, the Institute of the Arts (including divisions of Dance, Theater, and Studio Art), and Visual Information Technologies. Serves as co-coordinator of instructional services for the main library.

QUALIFICATIONS: Reference experience and second master's in relevant subject area preferred. Experience in collection development, bibliographic instruction, and electronic information management desired.

GOVERNMENT DOCUMENTS REFERENCE/LIAISON LIBRARIAN (new position)

Coordinates government documents public services, including staff training and management of government electronic resources. Responsible for liaison services (collection development, bibliographic instruction, online searching, electronic information management and problem solving) for the Department of Geography and Earth Systems Science.

QUALIFICATIONS: Government documents experience, reference experience, and second master's in relevant subject area preferred. Experience in collection development, bibliographic instruction, and electronic information management desired.

INFORMATION TECHNOLOGY AND ENGINEERING REFERENCE/LIAISON LIBRARIAN

Responsible for liaison services (collection development, bibliographic instruction, online searching, and information management and problem solving) for the School of Information Technology and Engineering, including Departments of Computer Science, Electrical and Computer Engineering, Information and Software Systems Engineering, Operations Research and Engineering, and Systems Engineering. Serves as coordinator for Online Search Service.

QUALIFICATIONS: Reference experience and second master's in relevant subject area preferred; experience in collection development, bibliographic instruction, and online searching desired.

All positions require an ALA-accredited MLS; reference librarians provide general reference desk service, including evening and weekend rotation. Other qualifications follow. Base salary \$28,500; final offers vary with qualifications. Excellent benefits.

Application deadline is **January 31, 1995**. Send letter of application with resume and names of three references to:

Amy Cooke
Library Administration Office, 2FL
George Mason University
Fairfax, VA 22030-4444

AA/EEO employer, minorities encouraged to apply.

tion at ALA Midwinter. For further information, contact the University Library. **California State University, Long Beach**, (310) 985-7839.

COORDINATOR, ELECTRONIC INFORMATION SERVICES. Scott Memorial Library of Thomas Jefferson University seeks applicants for the position of Coordinator, Electronic Information Services. Under the direction of the Associate Director for Public Services, the successful candidate will plan and coordinate the delivery of a wide variety of electronic information services by combining traditional skills with those required to make the transition to the electronic library of the future. The coordinator will manage dissemination of electronic bibliographic services from the campuswide information system (JEFFLINE), the library Optinet LAN, and database vendors. Coordinator serves as chair of a working group charged with making content decisions on electronic resources delivered via JEFFLINE. In addition, the successful candidate will provide a dynamic combination of services, including searching, reference, and consulting. This is an excellent opportunity to work with a team of information and systems specialists committed to migrating to a multimedia, client-server Unix environment within the next year. Position requirements are: An ALA-

accredited MLS; two to three years of professional experience, preferably in a health care setting; strong skills in searching and reference, as well as a working knowledge of the Internet. Desired qualifications: Experience with the Internet and client-server technology; experience with bibliographic management software. Minimum salary: \$31,000. Thomas Jefferson University is an academic health center consisting of a medical college, college of allied health sciences, college of graduate studies, and hospital. Scott Memorial Library is a department of the Academic Information Services and Research (AISR), division which also includes Medical Media Services and the Office of Academic Computing. AISR has a staff of 64 FTE and an annual operating budget of \$4 million. The university offers an excellent benefits package including tuition reimbursement. Qualified applicants should send resume and the names of three references to: Deborah Dole, Business Manager, Scott Memorial Library, **Thomas Jefferson University**, 1020 Walnut St., Philadelphia, PA 19107-5587. We are committed to a smoke-free environment. Equal opportunity employer.

CURATOR OF PRINTED BOOK COLLECTIONS, University of Pennsylvania Libraries. Position summary: Reporting to the Director of

HEAD OF TECHNICAL SERVICES (SEARCH EXTENDED)

Marshall University

Coordinates all technical services operations, including acquisitions, serials, cataloging, gifts and exchanges, and bindery. Provides leadership in planning, implementing, and evaluating all division functions and services, as well as two library faculty, 11 support staff, and student assistants. Directly responsible for the acquisition of monographs and the implementation of VTLS acquisitions subsystem.

Qualifications: MLS from an ALA-accredited program; five years increasingly responsible professional experience, including collection development; familiarity with automated library systems; good communication and interpersonal skills; and proven successful supervisory experience. Second master's or other advanced degree desirable. Appointment will be as Associate Professor/Librarian III.

Salary: \$35,211 minimum, commensurate with qualifications and experience. Position is twelve-month, non-tenure-track appointment; 24 days annual leave. Applications received by **January 1, 1995**, will be given first consideration.

Send letter of application, resume, and names of at least three references to:

**Director of Libraries
Marshall University
400 Hal Greer Blvd.
Huntington, WV 25755-2060**

EEO/AA employer.

Special Collections, the Curator of Printed Book Collections has general responsibility for the administration, management, and conservation of the printed book collections in the Department of Special Collections. The Curator oversees and coordinates technical services procedures and activities; the maintenance of catalogs, files, and records; and the conservation and deployment of the collections. Collection security and bibliographic control are central to the position. Qualifications: MLS or the equivalent in theory and practice required. Graduated degree in the humanities required, doctorate preferred. Reading knowledge of one modern European and one classical language required. Experience with early printed books necessary. Excellent oral and written communication skills. Demonstrated ability to work well with a diverse population. Salary and classification: Appointment as Librarian II requires minimum of two to three years experience; salary \$28,800-\$37,600. Appointment as Librarian III requires four to five years of professional experience salary \$31,900-\$40,600. Send cover letter, resume, and names and numbers of three references to: Rubin I. Fisher, Library Personnel Administrator, Van Pelt Library, University of Pennsylvania, 3420 Walnut St., Philadelphia, PA 19104-6206. Applications received by December 31, 1994, will receive first consideration. The University of Pennsylvania is an equal opportunity, affirmative action employer.

DIRECTOR OF INFORMATION RESOURCES AND SERVICES, Berea College. Responsible for administration of college library and supervision of campuswide computing facilities and services. Planning for continuous improvement and efficient use of information

APPLICATIONS/ NOMINATIONS INVITED FOR C&RL EDITOR

Applications and nominations are invited for the position of editor of *COLLEGE & RESEARCH LIBRARIES (C&RL)*, the bimonthly, scholarly research journal of the Association of College and Research Libraries (ACRL). The editor is appointed for a three-year term which may be renewed for an additional three years. Applicants must be members of ALA and ACRL. Qualifications include professional experience in academic libraries, a record of scholarly publication, editing experience, an understanding of the scholarly communication process, and a broad knowledge of the issues confronting academic libraries.

Some funding for editorial assistance is available, and there is a small honorarium for the editor.

Appointment will be made by the ACRL Board of Directors at the 1995 Annual Conference, upon the recommendation of the search committee and of the ACRL Publications Committee. The incoming editor will assume full responsibility for *C&RL* in July 1996, after a year working with the outgoing editor.

Nominations, or resumes and letters of application including the names of three references, should be sent to:

**C&RL Search Committee
c/o Hugh Thompson
Program Officer
ACRL/ALA
50 E. Huron St.
Chicago, IL 60611**

The deadline for receipt of applications is **December 15, 1994**. Finalists will be interviewed at the Midwinter Meeting in February 1995.

ASSOCIATION OF
COLLEGE
& RESEARCH
LIBRARIES

technology, and advancing the key role of the library in undergraduate instruction, are among major responsibilities. Other duties include staff selection, review, and development; policy formulation; budgeting and financial control; program development; and extensive interaction with other campus departments and off-campus agencies. Provides leadership for an able staff (currently 14 professionals and 8 paraprofessional and support persons). Holds senior faculty rank, serves on institutional curriculum committee, and reports to the Academic Vice-President. Fundamental qualifications include master's degree in library or computer science (both preferred), thorough understanding of both academic libraries and computer services, and at least five years of significant administrative experience. Professional vision, current knowledge of electronic technologies, and effective interpersonal and communication skills, strong orientation toward service, and a collegial management style required. Commitment to the special purposes of the college is essential. Salary competitive, but not less than \$55,000. In keeping with the college's nonsectarian Christian tradition and its emphasis on the worth and dignity of all persons, Berea encourages applications from women and members of minority groups. Send letter of application, curriculum vitae, and names and phone numbers of

CATALOG LIBRARIAN



Dartmouth College Library Hanover, New Hampshire

Dartmouth College Library seeks a catalog librarian to serve as Assistant Bibliographic Control Services Librarian in the Bibliographic Control Services department, which is part of the newly reorganized Collection Services division. Catalogers at Dartmouth work in an innovative and technically sophisticated environment. The department formulates bibliographic control policies and standards for the library, and provides bibliographic access to the library's information resources, including local and remote online resources available via the Dartmouth College Information System.

RESPONSIBILITIES: Under the general direction of the Bibliographic Control Services Librarian, participates in the management and operations of the department by training and providing guidance for staff, assisting with the development and implementation of policies and procedures for bibliographic and authority control, and cataloging in a wide variety of formats and languages. Provides guidance in the use of online systems, including RLIN, OCLC, Innopac, and the Dartmouth Online Catalog. Participates in planning and decision making for the department, and serves on library committees.

QUALIFICATIONS: ALA-accredited MLS; minimum of three years post-MLS cataloging experience in an academic or research library, using RLIN or OCLC, AACR2R, and the MARC formats. Reading knowledge of two foreign languages. Familiarity with library online systems and experience with creating machine-readable cataloging records. Familiarity with current trends in cataloging, demonstrated supervisory skills, and effective interpersonal and written communications skills. Experience with Innopac and with online authority control operations highly desirable.

RANK AND SALARY: Rank and salary commensurate with experience and qualifications, with a minimum salary of \$26,000 for Librarian I or \$28,000 for Librarian II; full benefits package including 22 vacation days, comprehensive health care, TIAA/CREF, and relocation assistance.

APPLICATION: Applications received by **January 11, 1995** will be given first consideration; applications will be considered until position is filled. Send resume to:

**Phyllis E. Jaynes
Director of User Services
115 Baker Library
Hanover, NH 03755**

Dartmouth College is an AA, EEO, M/F employer. Minority candidates are encouraged to apply.

three references by January 1, 1995, to: DIRS Search Committee, c/o Judy Kalliam, Hutchins Library, Berea College, Berea, KY 40404. Position is currently open; beginning date negotiable.

DIRECTOR OF THE LIBRARY AND MEDIA SERVICES. Position: Mankato State University invites applications and nominations for the position of Director of Library Services and Information Technology. Responsibilities: The Director is responsible for the development, implementation, and direction of all aspects of library services in order to meet scholarly and intellectual needs of the university community and its service area. The Director serves as the chief personnel, budget, and development officer and represents the library and the university to its various constituencies. The Director also seeks ways to enhance the library's mission as a center for accessing appropriate electronic information resources. Qualifications: Master's degree in library science from an ALA-accredited institution, an earned doctorate, and a minimum of five years of experience in academic library administration at a comprehensive university. The successful candidate must have practical knowledge

and experience in electronic library technology and emerging computer innovations in library sciences; knowledge of personnel management policies, practices, and principles, and knowledge of budget building and administration; knowledge of literature in higher education, leadership, and administration. Strong writing, speaking, and listening skills; strong problem-solving skills; strong mediation and interpersonal skills; and a proven ability to utilize current innovations in information technology are also required. Preference will be given to candidates who possess a record of scholarly achievement, and active participation in professional organizations. Applications will be reviewed beginning January 12, 1995. Position available on or after July 1, 1995. Salary is commensurate with qualifications; excellent benefits package. Application procedures: Interested candidates should send a letter indicating their interest, a curriculum vitae, and names and addresses of three references to: Director of Library Services and Information Technology Search, Attention: Gaber Abou Elenein, MSU #14, P.O. Box 8400, Mankato State University, Mankato, MN 56002-8400. An affirmative action, equal opportunity university.

DIRECTOR OF THE JEAN AND ALEXANDER HEARD LIBRARY

Vanderbilt University

Vanderbilt University invites applications and nominations for the directorship of the Jean and Alexander Heard Library System. The system includes nine campus libraries (Biomedical, Central, Divinity, Education, Law, Management, Music, Science and Engineering, and Special Collections), with a combined collection of more than two million volumes, an advanced network of electronic equipment for access to information, and a staff of 285 FTE employees, including students. The Director reports to the Provost. The library is a member of ARL, CRL, and OCLC.

Responsibilities of the Director include the development of long-range planning strategies for collection, allocation, preservation, automation, access, and services, preparation of an annual budget, oversight of personnel, determination of governing bibliographic policy, enhancement of technological services, coordination through deans' offices of systemic library operations, leadership in fund-raising activities, and representation of Vanderbilt in the wider library community.

Candidates must present advanced degrees (such as an ALA-accredited MLS or Ph.D.) and evidence of library administrative experience; a record of scholarly activity is also desirable. Requisite is an understanding of the academic mission of a large university distinguished for excellence in teaching and research. Applicants should be current on state-of-the-art information management technology, and philosophically and administratively sophisticated in addressing issues raised by the rapidly changing bibliographic environment. Evidence of managerial vision, of strong and creative leadership, of effective communication, of commitment to service, of familiarity with users' expectations in a major research library, and of compelling interpersonal skills are also required in candidates for this position.

Salary is competitive and commensurate with qualifications. It is anticipated that the appointment will begin in August 1995.

Send application letters explaining interest in and qualifications for the position with a curriculum vitae and the names and addresses of three references, by January 15, 1995 (nominations by **December 15, 1994**), to:

Paul Elledge
Chair, Library Director Search Committee
221 Kirkland Hall
Vanderbilt University
Nashville, TN 37240
e-mail: elledge@ctrvx.vanderbilt.edu

Vanderbilt University is an affirmative action, equal opportunity employer. Women and minorities are especially encouraged to apply.

DOCUMENTS LIBRARIAN. The University of North Texas Libraries seeks an Assistant Government Documents Librarian. The Government Documents Department includes U.S. and Texas State documents as well as the libraries' legal and map collection. This position is responsible for Texas documents, coordination of department's online technical services activities, reference, bibliographic instruction, faculty liaison activities, staff training and supervision, management of department in absence of the Documents Librarian, and the promotion of the collection within the community. Requirements include an advanced degree from an ALA-accredited program; at least two years professional experience in government documents; knowledge of AACR2, LCSH, and MARC formats; experience with OCLC, microcomputer applications, CD-ROMs, and the Internet. Strong interpersonal and communication skills required. Appointment at the rank of Librarian II, with a minimum annual salary of \$24,600. Standard benefits and no state income tax. UNT is a state-assisted, comprehensive doctorate granting institution located in the Dallas/Fort Worth metroplex, has a student population of over 26,000, and has library collections of over 1.6 million volumes. This position is available January 1995 and the application deadline is December 31, 1994. Applicants should send a letter of application, vita, and the names, addresses, and telephone numbers of at least three professional references to: Melody Kelly, Documents Librarian, University of North Texas Libraries, Box 5188, Denton, TX 76203-0188. UNT is an AA/EO employer and encourages applications from women and minorities and provides reasonable accommodation to the unknown disabilities of applicants and employees.

ELECTRONIC SERVICES LIBRARIAN (Librarian 3)—#533. 12-month tenure-track position. Responsibilities include maintenance of hardware and software for online search systems and CD-ROMs in cooperation with the college computer center; supervision of the Electronic Learning Facility (training, supplies, staffing, reference); preparation of instructional guides and documentation for search systems and CD-ROMs; training of students, faculty, staff, and librarians in use of electronic information including Internet, CD-ROMs, OCLC, DIALOG, and other databases; participation in general reference service and user education program. Required: MLS from an ALA-accredited institution. Experience with electronic reference information, CD-ROMs, Internet, DIALOG, and NEXIS. Prefer recent graduate with vendor training, experience in a LAN environment and technical processing desirable. Some evenings and weekend hours. Start: January, 1995. Salary: \$33,737 - \$38,799. Ramapo College of New Jersey, a four-year, barrier-free, undergraduate institution approximately 25 miles from New York City, is committed to "global education" for students and faculty. Ramapo College is an equal opportunity employer. Applications from minorities, women, persons with disabilities, and veterans are especially welcome. On-site preschool child care is available. Since its beginnings, Ramapo College has had a multicultural and international mission. Please tell us how your background, interest, and experience can contribute to this mission, as well as to the specific position for which you are applying. We will start to review resumes as soon as possible. Give position number on envelope and letter. Send two resumes and names of three references to: Pauline M. Rothstein, Director, Library, Ramapo College of New

HEAD LIBRARIAN, PERSONNEL SERVICES

Massachusetts Institute of Technology

Has primary responsibility for administering libraries' personnel program, a key component of which is conceiving and implementing staff development programs for professional and support staff. Participates with other library administrators in development of plans and policies and serves as liaison to appropriate institute offices. Responsible for libraries' affirmative action program. Will manage programs for recruitment and appointment of professional and support staff; administer salary review, evaluation, and promotion systems; plan and implement systemwide staff development, training, and orientation program; counsel staff on personnel concerns and interpret library and university policies and procedures; work with department heads in planning effective utilization of staff. This is a new position and the successful candidate will have an opportunity to create an effective and innovative human resources program, integrating staff training and development into the achievement of the libraries' strategic objectives.

QUALIFICATIONS: ALA-accredited MLS required, as is extensive experience in academic or research library, including supervision of professional and support staff. Ability to work effectively with all levels of staff and with institute officers. Interest in and ability to develop and administer staff development, training, and orientation programs. Knowledge of personnel management principles. Ability to handle personnel matters with sensitivity and confidentiality. Demonstrated sound judgment and problem solving ability. Commitment to affirmative action and equal employment opportunity. Excellent oral and written communication skills.

HIRING SALARY RANGE: \$45,000-\$52,000.

The MIT Libraries offer excellent benefits, including tuition assistance, a children's scholarship program, and a relocation allowance. MIT is a smoke-free campus.

Applications received by **January 15, 1995**, will receive priority consideration. Send cover letter, resume, and names and addresses of three current references to:

Search Committee for Head Librarian, Personnel Services (CRL)
MIT Libraries
Room 14S-216
Cambridge, MA 02139-4307

MIT is strongly and actively committed to diversity within its community and particularly encourages applications from qualified women and ethnic minority candidates.

Jersey, Dept. 35, 505 Ramapo Valley Road, Mahwah, NJ 07430. "The College of Choice for a Global Education." EEO/affirmative action.

ETHNIC/MULTICULTURAL STUDIES LIBRARIAN. California State University, Long Beach. Provides a full range of professional services to students and instructional faculty in a highly automated general reference environment: instruction, collection development, reference and consultation. Appointment will be made at the Senior Assistant or Associate Librarian rank (\$37,560-\$65,868). A detailed position description and application materials are available from the University Library and Learning Resources Administrative Office, California State University, Long Beach. (310) 985-7839. An equal opportunity, affirmative action, title IX employer.

GOVERNMENT INFORMATION LIBRARIAN. The University of New Mexico General Library is seeking applicants for a tenure-track position at the Assistant Professor level. Requirements: Master's degree in library and information science from an ALA-accredited program. At least one year relevant post-MLS experience with government publications and information. Reference experience in an academic or large research library. Experience with electronic information sources such as the Internet, CD-ROMs, and online vendor services. Strong commitment to public service. Demonstrated ability to work effectively, independently, and cooperatively with a culturally diverse academic community and public clientele. Excellent oral and written communication skills. Preferred qualifications: Experience working with GPO/MARCIVE MARC records. Familiarity with bibliographic utilities, OPACS, word processing, spreadsheets, and database management software. Library instruction experience. Collection development experience. Cataloging experience using AACR2. Interest in working with international documents. Interest in grant writing. Supervisory experience. Second language ability. Second master's degree in a subject field. Responsibilities: Provides refer-

ence and information services in person and by telephone to the public. Reference service includes evening and weekend hours. Coordinates the department's library instruction program. Develops guides. Assists in outreach activities. Works effectively in a team environment. Participates in the development of department policy and procedures. Other duties as assigned in the areas of collection development, cataloging and other technical processing activities, and/or supervision. As a tenure-track faculty member (regular, 12-month, full-time), the incumbent will comply with the policies of the UNM *Faculty Handbook*, including research, publication, and service to the profession and community. Salary: Negotiable from \$30,000, based on qualifications. Reports to the Director of Government Information. Application: Submit a resume (including addresses and telephone numbers for at least three references) and a letter describing the strengths you would bring to this position to: Rita Critchfield, Personnel Office, University of New Mexico General Library, Albuquerque, NM 87131-1466. A full position description will be provided on request. Deadline: Complete applications must be received by 5:00 p.m., MST, January 6, 1995. The University of New Mexico is an equal employment opportunity/affirmative action employer.

HEAD, GOVERNMENT DOCUMENTS/MICROTEXT CENTER AND POLITICAL SCIENCE BIBLIOGRAPHER. University of Rochester Library. Manages center operations: plans, implements, and evaluates center's services and materials processing; supervises one librarian and 2.5 library assistants; develops and coordinates reference services for U.S. and New York State depository documents, newspapers, and microform collections; provides leadership for government information access; implements plans for automating documents processing. Builds strong client-centered relationship with political science faculty and students, including electronic data resources assistance. Evaluates and builds political science and documents collections. Works closely with heads of other special libraries. Serves on librarywide Electronic

CHINESE CATALOGER LIBRARIAN

East Asian Library

University of California, Berkeley

Assistant Librarian

\$28,668 - \$36,696

The East Asian Library (EAL) houses more than 720,000 volumes and receives 3,800 serial titles, the second-largest university research collection in East Asian languages outside East Asia. EAL serves the campus community and a substantial number of off-campus users. The Chinese collection, with approximately 310,000 volumes, is one of the largest in the country. The Chinese Cataloger reports to the Head of Technical Services within the East Asian Library. The East Asian Library uses OCLC and RLIN for vernacular cataloging.

The Chinese Cataloger performs original cataloging of books, serials, manuscripts, audio-visual materials, microforms, maps, and other library materials in Chinese. All original cataloging is performed according to AACR2, classified using the Library of Congress Classification scheme, and provided subject access using LCSH; records are given full MARC tagging by the cataloger, who is also responsible for preparing online catalog authority records. In addition, the Chinese Cataloger advises the Head of the Technical Services and cataloging staff; participates in the formulation of cataloging policy and system design relating to Chinese materials; and participates in planning and special cataloging projects. The position also involves some reference duties.

Requirements include: MLS/MLIS from an ALA accredited library school or equivalent; knowledge of Chinese culture and scholarship; knowledge of AACR2, LC classification system, and MARC coding; familiarity with Wade-Giles system of romanization and RLIN-CJK or OCLC-CJK required. Previous relevant cataloging experience highly desirable. Familiarity with national online system (Innopac preferred). Excellent verbal and written communication skills in Chinese and English are necessary, as is the ability to work well with a staff of diverse backgrounds.

Applicants should apply in writing by January 31, 1995. Please include a cover letter, a statement of qualifications and a complete resume with the names, addresses and phone numbers of three references.

Apply to: Janice H. Burrows, Director for Library Human Resources, 447 The Library, University of California, Berkeley, CA 94720-6000. FAX: (510)642-8675. EOE/AA

Resources Team. Requirements: ALA-accredited MLS; undergraduate/graduate work in social science, preferably political science. Two years academic public service experience, including experience with documents and supervision; in-depth knowledge of CD-ROM products, online services, internet access, and new technology instruction. Demonstrated analytical, organizational, planning, and leadership skills. Strong communication and interpersonal skills. University of Rochester is a private institution with membership in OCLC, RLG, ARL, CRL; 62 percent federal and full New York State depository collections. Political Science Department ranked among country's top 15. Salary dependent upon experience and qualifications—minimum \$30,000 plus benefits. Send letter of application, resume, and three references' names and addresses to: Search Committee/Documents Librarian, Director's Office, Rush Rhees Library, University of Rochester,

Rochester, NY 14627. Phone: (716) 275-4461; fax: (716) 273-1032. Applications review begins November 23, 1994. EOE/MF.

HEAD OF CIRCULATION AND COORDINATOR OF USER SERVICES. Position and responsibilities: Reports to the Director of Library Services. Job responsibilities are divided into three major components: Management of the Circulation area of Reed Library (circulation, stack maintenance, reserves), coordinating and facilitating communication among the activities of other user services areas (reference, library instruction, interlibrary loan, music), and coordinating collection development activities. Some service at the information desk is required. There are five full-time librarians, and five full-time classified professionals (support staff) plus student assistants within the user services areas. Qualifications required: Master's degree in

COORDINATOR, GOVERNMENT DOCUMENTS AND MICROFORMS DEPARTMENT

West Virginia University

The West Virginia University Libraries seek applicants for the position of Coordinator, Government Documents and Microforms Department. The Coordinator is responsible for overseeing the operation of the federal regional depository library at the WVU Libraries, including electronic products, maps, and microforms. The Coordinator provides direction and leadership in promoting the use of government publications, providing reference service, bibliographic instruction, collection development, and processing all materials into the collection according to GPO standards. The department staff includes the Coordinator, one librarian, 2.5 FTE support staff, and 20 student assistants. The Coordinator participates in state, regional, and national documents organizations and activities. The Coordinator also manages all microform materials housed in the Main Library.

QUALIFICATIONS: ALA-accredited MLS; minimum of three years experience with federal documents in an academic or large public library; excellent oral and written communication skills; successful supervisory experience; experience with automated library systems, electronic databases, and Internet usage; and knowledge of the MARC format.

SALARY: \$36,000 minimum, depending on qualifications. Appointment at the rank of Assistant or Associate University Librarian. Excellent benefits package including TIAA-CREF, medical and life insurance, a variety of optional insurance and pretax service programs, generous annual and sick leave. This is a 12-month non-tenure-track faculty position.

Send resume and letter of application, including names, addresses, and phone numbers of three professional references to:

George H. Libbey
Associate Dean for Administration and Planning
West Virginia University Libraries
P.O. Box 6069
Morgantown, WV 26506-6069

Review of applications will begin **February 1, 1995**, and continue until the position is filled.

Female and minority candidates are encouraged to apply. West Virginia University is an equal opportunity, affirmative action employer.

library and information studies from an ALA-accredited program and a second master's degree (or equivalent); significant experience in an academic library, with at five years of supervision with increasing responsibility; commitment to a collegial management style, with the ability to communicate and relate effectively with others, using excellent oral and written communications skills; demonstrated analytical and planning skills; thorough knowledge of user services functions and issues in an academic library. The ideal candidate will have a vision of the future which includes the virtual library, and the skills to help bring it about. The college and the library: Located in beautiful Chautauqua County, the location of the original Chautauqua Institution, and near Lake Erie, the State University of New York College at Fredonia is currently listed among the top 20 percent of "America's Best Colleges" in *U.S. News and World Report*. The Daniel A. Reed Library, designed by I. M. Pei, has recently completed a \$7 million building addition and renovation project. The library is managed using a collegial administrative style. Benefits: Tenure-track appointment will be made at a rank of Associate Librarian (minimum salary: \$34,918) for calendar year appointment. Excellent fringe benefits including academic status and health and retirement plans. By December 1, 1994, send letter of application and curriculum vitae with the names of three current references to: Search Committee C, Reed Library, **SUNY College at Fredonia**, Fredonia, NY 14063. References will be kept confidential and will not be contacted until initial screening is complete. For questions or further information call (716) 673-3199. The College at Fredonia is an affirmative action, equal opportunity employer. Women and minorities are especially encouraged to apply for this important position.

HEAD OF TECHNICAL SERVICES. Skidmore College, a strong liberal arts college located in Saratoga Springs, New York, seeks a Head of Technical Services. This is a non-tenure-track, 10-month

faculty position at one of the professorial ranks. All faculty are expected to show evidence of professional accomplishment and service to receive continuing appointment. The position reports to the College Librarian. Position responsibilities include administration of Acquisitions and Cataloging (7 FTE); planning for computer applications necessary to administer technical service functions; and library preservation policies and activities. The Head of Technical Services also is responsible for assisting with long-range planning and policy development as part of the library's senior management staff. Skidmore College is in the process of a major expansion to and renovation of its library (scheduled to be completed July 1995), which will result in state-of-the-art facilities. The successful candidate can expect to work in a progressive environment in a college committed to the library's central role in liberal arts education. Requirements: ALA-accredited MLS and at least five years progressively responsible experience in cataloging and/or acquisitions in an academic library. In-depth knowledge of automated acquisitions and/or cataloging procedures and systems. Excellent communication and organizational skills. Preferred: Additional graduate work in library science or other subject area, experience with Dynix system, supervisory and budget management experience. Knowledge of U.S. and foreign book trade, understanding of emerging technology in acquisitions such as electronic data interchange, and experience with acquisitions budgeting will be sought in candidates with acquisitions background. Experience with music cataloging or government documents conversion projects will be sought in candidates with cataloging background. Position to begin July 1, 1995. Consideration of applications will begin January 1995 and continue until position is filled. Please send a current vita and the names of three references to: Peggy Seiden, College Librarian, Scribner Library, **Skidmore College**, Saratoga Springs, NY 12866. People with diverse racial, ethnic, and cultural backgrounds are especially encouraged to apply.

Stanford University Libraries

PRINCIPAL GOVERNMENT DOCUMENTS LIBRARIAN

Librarian \$3,449–\$4,530/month, or
Senior Librarian \$4,024–\$5,222/month

Stanford University is seeking a librarian to provide intellectual and programmatic leadership in the area of government information, with special emphasis on emerging models of government information publication and dissemination in electronic formats. Key responsibilities include collection development for international documents; acquisition and delivery of numeric machine-readable data sets from government agencies and coordination of computing support needed to utilize government data in machine-readable formats; reference and instruction; and liaison with technical services departments within the Stanford University Libraries. The Principal Documents Librarian will serve as temporary administrative head of the Jonsson Library of Government Documents until that unit becomes part of the new Social Sciences Resource Center in 1998.

Qualifications: M.L.S. or equivalent in training and experience; advanced degree in the social sciences highly desirable; substantial knowledge of and experience with government documents in an academic library setting; knowledge of intergovernmental organization resources highly desirable; substantial knowledge of electronic information resources and demonstrated experience with a variety of government data in machine-readable formats; 3–5 years of increasingly responsible professional supervisory experience; demonstrated planning and management skills; experience with or understanding of technical processes necessary to acquire and make available government documents; working knowledge of at least one Western European foreign language highly desirable; demonstrated capacity to work effectively and collegially with library staff, as well as faculty and students; and evidence of ability to communicate effectively, both orally and in writing.

Send a letter of application, resume, and the names, addresses, and telephone numbers of three references to: Barbara Celone, Head of Social Sciences Resource Group, Stanford University Libraries, Stanford, CA 94305-3096. Stanford University has an institutional commitment to the principal of diversity. In that spirit, we welcome applications from all individuals.



LIBRARY ASSOCIATE/ASSISTANT LIBRARIAN, REFERENCE DEPARTMENT. Clement C. Maxwell Library. Instruct faculty, students, and staff of the college in the use of electronic and traditional resources; give bibliography instruction to students; responsible for collection development for the reference; serve as liaison librarian to assigned academic department. MLS from ALA-accredited library program; knowledge of electronic and network-based information resources and technologies; strong interpersonal skills to work with faculty, students, and colleagues in a team approach; good oral and written communication skills. Salary: Dependent upon qualifications and experience. Deadline for complete application file: Open and continuing; review of complete application files will begin December 19, 1994. (Letter of intent, resume, and the names, addresses, and telephone numbers of three professional references should be submitted

for a complete file.) Address all inquiries to: Office of Human Resources, Boyden Hall, Bridgewater State College, Bridgewater, MA 02325. Bridgewater State College is an affirmative action, equal opportunity employer which actively seeks to increase the diversity of its workforce.

LIBRARIAN I, BIBLIOGRAPHER. The University of Maryland College Park Libraries invites applications for the position: Librarian I, Bibliographer, Collection Management & Special Collections Division. Responsibilities: To Provide direct support for campus curricula, teaching and research in developing library collections in: History, Philosophy, Religion, and the History and Philosophy of Science. Nature of collection management work includes: selection of library materials, analysis of collections for strengths and weaknesses; formulation and application of collection policies; monitoring of expen-

HUMANITIES BIBLIOGRAPHER
(Search Reopened)
Northwestern University Library

Northwestern University Library invites applications and nominations for the position of Humanities Bibliographer. The Bibliographer develops and manages research collections in support of Northwestern's undergraduate and Ph.D. programs in French, Italian, German, Hispanic, English, and American language and literature; classics; linguistics; and comparative literature; as well as the collections in world literature in translation; and general humanities. Acts as liaison with faculty, students, and other users. Provides specialized bibliographic instruction and reference services. Reports to the Assistant University Librarian for Collection Management, and serves on Management Council, a policy-making forum for department heads and senior management.

Required qualifications include a master's degree from an accredited program in library science; evidence of significant advanced study in a discipline related to language and literary studies; three years of successful library or equivalent experience, including collection development experience; and competence in French, German, Italian, Spanish, and English. The ability to communicate effectively, both orally and in writing, and the ability to work productively with faculty, students, and staff are also required.

Desired qualifications include a strong record of research and publication, an advanced degree in a humanities discipline, and knowledge of additional modern western European or classical languages. Experience and demonstrated interest in electronic formats in the humanities is highly desired.

SALARY: \$35,000 minimum. Send letter of application and resume, including names and addresses of three references, to:

Peter Devlin
Personnel Librarian
Northwestern University Library
1935 Sheridan Rd.
Evanston, IL 60208-2300

Applications must be received by **December 31, 1994**.

*Northwestern University is an equal opportunity, affirmative action employer.
Employment eligibility verification required upon hire.*

SUPERVISORY LIBRARIAN
(MEDICAL & BIOLOGICAL SCIENCES)

Library Branch
National Center for Research Resources
National Institutes of Health

The NIH Library, which supports the biomedical information needs of research staff employed at the National Institutes of Health in Bethesda, Maryland, seeks a dynamic librarian to direct information services. Areas of responsibility include: End-user instruction, electronic information resources, outreach, mediated searching, reference, and collection development. Applicants must have held a leadership position in a public service unit of a large academic medical or research library; e.g., head of reference or head of information management education, or have been a collection development officer (selective factor). An MLS and a second degree in science and/or extensive experience in a scientific or medical library is required. The salary range for the position is \$47,920 to \$62,293 per annum (grade GS-13, not inclusive of 4.23% locality differential). The position has promotion potential to grade GS-14. Please submit a curriculum vitae with the names of three reference to:

Ron Canada
NCRR Personnel Office
Building 31, Room 3B38
31 Center Dr. MBC 2130
Bethesda, MD 20892-2130

For more detailed information and the vacancy announcement, please contact Ron Canada at (301) 496-5621 (voice) or (301) 402-2110 (Fax). Applications must be postmarked or faxed no later than **January 2, 1995**. United States citizenship is required.

NIH is an equal opportunity employer.

PHYSICAL SCIENCES REFERENCE LIBRARIAN



DARTMOUTH COLLEGE LIBRARY HANOVER, NH

The Dartmouth College Library seeks a dynamic reference librarian for the Kresge Physical Sciences Library and Cook Mathematics Library .

RESPONSIBILITIES: Reporting to the Physical Sciences Librarian, works as a member of an information services team providing reference services in an innovative and technically sophisticated environment utilizing the Dartmouth Online Catalog, the campus wide information system (DCIS), RLIN and OCLC. Services provided include bibliographic instruction and user education; online searching using Dialog, STN and CD-ROM systems; consultation with faculty to determine instructional and research interests; preservation of library materials; and collection management and development.

QUALIFICATIONS: ALA/MLS; educational background in the physical sciences; and a minimum of two years post-MLS experience in an academic or special library. The successful candidate will have strong interpersonal skills; ability to work collegially in small group and team environments; strong reference and online searching skills; familiarity with use and application of microcomputers in a networked environment and an interest or experience in preservation of library materials.

RANK AND SALARY: Rank and salary commensurate with experience and qualifications with a minimum salary of \$26,000 for Librarian I or \$28,000 for Librarian II. Full benefits package including 22 vacation days; comprehensive health care; TIAA/CREF; and relocation assistance.

APPLICATION: Applications received by **January 11, 1995**, will be given first consideration; applications will be considered until the position is filled. Please send resumé to:

**Phyllis E. Jaynes
Director of User Services
115 Baker Library
Hanover, NH 03755.**

Dartmouth College is an AA, EEO, M/F employer.

ditures; developing and maintaining close working relationships with faculty and other users, with the book trade, and with other library staff; coordinates collection management activities of selectors in allied disciplines. Qualifications: ALA-accredited Master's degree in Library Science. Graduate degree in History required. Working knowledge of one of the following languages: French, German, Italian, Russian, or Spanish. Experience: Required: Minimum three years experience in collection development. Preferred: Collection development experience in an ARL Library, including collection analysis, collection development policy formulation and application; work experience in dealing with the book trade; demonstrated ability

to deal successfully with a broad range of library functions, ability to interact effectively with library staff and diverse clientele, particularly campus faculty, and ability to communicate effectively in oral and written form. Salary: Salary commensurate with experience. Excellent benefits. For full consideration submit resume and names and addresses of three references by December 23, 1994. Applications accepted until position is filled. Send resume to: Ray Foster, Personnel Librarian, Library Personnel Services, McKeldin Library, University of Maryland, College Park, MD 20742-7011. The University of Maryland is an affirmative action, equal opportunity employer. Minorities are encouraged to apply.

DIRECTOR, MEMBER SERVICES

Association of College and Research Libraries A Division of the American Library Association

The Association of College and Research Libraries (ACRL), a division of the American Library Association (ALA), is seeking a Director, Member Services to work at the middle management level in support of activities and projects of the association.

GENERAL RESPONSIBILITIES INCLUDE: Developing, planning, marketing, and managing ACRL's pre-conferences and annual conference programs; providing support and guidance to members of ACRL serving in elected and appointed capacities in chapters, sections, discussion groups and committees; providing support for the division standards and statistics program; provision of advisory services to members and non-members concerning academic librarianship; manages ACRL Source and ACRL Leads listservs; manages the ACRL chronological calendar and other responsibilities assigned.

THE SUCCESSFUL CANDIDATE WILL BE ABLE TO: work effectively with the ACRL members and governing groups; develop and maintain effective working relationships within a professional association setting; possess strong oral, written communication, and creative thinking skills; and work well under pressure but with the flexibility to organize work schedules to accommodate competing priorities.

REQUIREMENTS: MLS from a program accredited by the American Library Association; a minimum of three years library experience; experience in association management or volunteer work with non-profit organizations is desirable.

Starting salary range: \$35,742-\$41,500; appointment will be based on successful candidate's experience and qualifications. Excellent benefit package includes low-cost medical and dental insurance.

Closing date: **December 15, 1994.** Applications, which should include a cover letter, resume, and the names of three references, should be sent to:

**American Library Association
Human Resources
50 E. Huron St.
Chicago, IL 60611**

The American Library Association is an affirmative action, equal opportunity employer. Applications are invited from women, ethnic minorities, veterans, and handicapped individuals.

REFERENCE/TECHNICAL SERVICES LIBRARIAN. Seattle Pacific University. Responsibilities: General reference service, with evening and weekend rotation required; working with electronic and traditional reference resources; technical services and general cataloging processes, including original cataloging of print and nonprint materials; revision of OCLC input; assisting with special projects. Qualifications: ALA-accredited MLS; knowledge of and experience with using traditional and electronic academic reference resources, online services, Internet, MARC formats, AACR2, LCSH, automated cataloging systems (preferably DRA); excellent interpersonal and communication skills. Professional position and salary (\$23,500-\$26,000) depend upon experience and qualifications. Seattle Pacific University is an evangelical Christian university in the Wesleyan tradition, serving more than 3,500 undergraduate and graduate students in the liberal arts and professional studies. Women and minority persons are encouraged to apply. Send resume and letter listing three or more references to: Gary R. Fick, University Librarian, SPU Library, Seattle Pacific University, Seattle, WA 98119. Phone: (206) 281-2414. Closing date: January 3, 1995.

RESEARCH LIBRARY RESIDENCY PROGRAM, University of Michigan (three positions are available). The program provides recent library school graduates with advanced training and practical experience in an academic research library. We seek highly motivated persons in the final year of library school or those who graduated after August 1993. The residency must be the candidate's first full-time, professional position. Candidates must be available for a two-year appointment beginning August 1995. Program components consist of a work assignment, a formal series of seminars with senior staff and leaders in the library field, and a peer support group. Annual salary is \$28,000. Deadline for applications is February 15, 1995. For application information, contact: Program Coordinator, Research

Library Residency Program, 818 Hatcher South, University of Michigan, Ann Arbor, MI 48109-1205; (313) 764-9356. The University of Michigan is a nondiscriminatory, affirmative action employer.

SCIENCE AND ENGINEERING LIBRARIAN. Raymond H. Fogler Library. The University of Maine is seeking an innovative and talented librarian to join its Science and Engineering Center staff. Located within the Raymond H. Fogler Library, the center has a staff of three professionals, one clerk, and student assistants. Duties include collection development, reference and geographic information services, computer literature searching, user education, and faculty outreach. Required: ALA-accredited MLS; demonstrated knowledge of collection development, reference service, computer literature searching, and user education through professional experience; excellent oral and written communication skills. Preferred: Degree in an engineering discipline; experience with patent and trademark searching; Internet experience; experience in a full-service, academic science library. Benefits: Twelve-month contract (July 1-June 30), continuing-appointment-track, 20 working days annual leave, TIAA/CREF, life and health insurance. Salary range: \$26,000-\$28,000, commensurate with experience. To apply: Send cover letter addressing position requirements, resume, and names of three references to: James E. Bird, Chair, Search Committee, 5729 Fogler Library, University of Maine, Orono, ME 04469-5729. Applications will be accepted until a suitable candidate is found. University of Maine, the land grant university and sea grant college for the state of Maine, is the flagship campus for the UM system and offers a full range of programs in engineering, life sciences and agriculture, and physical sciences. Fogler has a staff of 21 professionals, an integrated library automation system, and an annual acquisitions budget of approximately \$2.2 million. An affirmative action, equal opportunity employer.

HEAD LIBRARIAN

The Canadian Centre for Architecture

The Centre Canadien d'Architecture/Canadian Centre for Architecture (CCA), located in Montreal, is a study center devoted to the art of architecture and its history. The CCA Library is an international research collection devoted to the history of architecture. It comprises 160,000 titles, with emphasis upon rare books and special collections related to the history of architectural theory, practice, and publishing. The library is one of the central components of a study center and museum with internationally important collections of photographs, drawings, and archives and with wide-ranging research and exhibition programs.

Reporting to the Associate Director for Collections and Programs, the Head Librarian works closely with the Director and other senior CCA staff in the development of institutional plans, programs, and policies. Supervising a staff of 21, the Head Librarian will be responsible for all library operations, directing the development of its collection and services, furthering activities that are linked with wider research and academic library communities, and contributing as part of the senior management of the Centre to the long-range planning of the institution.

The Head Librarian must be fully cognizant of all aspects of modern information technology. He/She will be an established research library administrator with five or more years of progressively responsible administrative experience in an academic or specialized research library. The ability to work in French and English is required. A graduate degree—preferably in the arts or humanities—with evidence of scholarly activity and/or contributions to the library discipline is required. The successful candidate should also have an MLS or equivalent. Salary level is competitive and the CCA offers an excellent personal benefits program. Send resume and cover letter to:

Morris & Berger
201 South Lake Ave., Ste. 700
Pasadena, CA 91101
Phone: (818) 795-0522
Fax: (818) 795-6330

INFORMATION SYSTEMS INTEGRATOR

George Mason University Libraries

George Mason University, a comprehensive research university in the Washington D.C. area, is seeking an information systems integrator to join a growing library system committed to playing an integral role in the academic initiatives of the university. Creativity, initiative, and willingness to reach beyond the boundaries of the traditional library are especially prized.

Incumbent will assist Library Systems Office in design, deployment, maintenance and ongoing enhancement of a variety of information systems throughout the university's libraries. Specific duties include: Maintenance of library gopher and http servers; assistance in planning, installation, and enhancement of information systems in new University Center library. Ability to provide training and trouble-shooting support to library staff is an important aspect of this position.

REQUIRED: B.S. in computer science or related field (extensive and significant experience may be substituted). Knowledge of at least one high-level language (C, C++, or Pascal preferred). Experience in local area networking, TCP/IP, UNIX, Windows, and/or DOS.

PREFERRED: ALA-accredited MLS; system administration experience using Solaris 2.x or AIX 3.x; experience with CD-ROM networking; knowledge of HTML. Base salary: \$32,000; final offer varies with qualifications. Excellent benefits. Application deadline is **January 31, 1995**.

Send letter of application with resume and names of three references to:

Amy Cooke
Library Administration Office, 2FL
George Mason University
Fairfax, VA 22030-4444

AA/EEO employer, minorities encouraged to apply.

LIBRARIANS—FOUR POSITIONS

University of Central Florida, Orlando, Florida

A rapidly growing state university, enrollment 26,000, fully automated library.

General qualifications required for each position: ALA-accredited master's degree; ability to work effectively with faculty and students; ability to work independently and cooperatively in a team setting; excellent oral, written, and interpersonal communication skills.

COORDINATOR, FEE-BASED INFORMATION SERVICE. Rank: Associate or University Librarian
Reports to Head of Access Services. Responsible for Library Information Network Exchange (LINE), which provides reference, research, online searching, interlibrary loan/document delivery, and other library services to LINE clients, principally the central Florida business and professional community. Plans, promotes, coordinates, and evaluates services. Manages staff and operations. Required: Five years experience after the professional degree in an academic, research, corporate, or special library; extensive reference experience; advanced online searching skills using multiple systems such as DIALOG, BRS, LEXIS/NEXIS; excellent organizational skills; a strong commitment to client-centered service. Desired: Familiarity with traditional and emerging information resources and technologies; supervisory experience; marketing experience; demonstrated leadership ability; bibliographic instruction experience; experience with intellectual property research; evidence of active ongoing participation in the profession. **Postmarked deadline: February 3, 1995. Position available: July 1, 1995.**

COORDINATOR, ONLINE SEARCH SERVICES. Rank: Associate or University Librarian
Reports to Head of Access Services. Responsible for the library's mediated computer search service to faculty, staff, and students. Plans, promotes, coordinates, and evaluates service; directs staff and operations. Expected to participate in reference, bibliographic instruction, or collection development activities. Required: Five years experience after the professional degree in an automated library environment; familiarity with traditional and emerging information resources and technologies; advanced online searching skills using multiple systems such as DIALOG, BRS, LEXIS/NEXIS, STN; demonstrated organizational skills; strong commitment to public service. Desired: Working knowledge of a variety of microcomputers, microcomputer software, and library computer applications; reference experience in an academic library; experience in bibliographic instruction; supervisory experience; demonstrated leadership ability. **Postmarked deadline: February 3, 1995. Position available: June 1, 1995.**

GENERAL REFERENCE. Two New Positions. Rank: Instructor Librarian
Reports to Head of Reference. Participates in a full range of reference and bibliographic instruction duties in a fast-paced environment including numerous electronic reference sources, U.S. and Florida documents, and patents. Some evening/weekend hours. Assignment may include collection development and/or online searching. Required: Must have ALA-accredited master's degree by June 1, 1995. Familiarity with and willingness to work with automated reference sources; ability to manage diverse assignments; strong desire to participate actively in a dynamic instruction program; a strong commitment to public service and information literacy. Desired: An understanding of the application of emerging technologies to reference service; experience with microcomputers; subject expertise or course work in the social sciences, sciences, or engineering; commitment to professional development. Finalists will be expected to present a brief bibliographic instruction demonstration during the on-site interview. **Postmarked deadline: January 13, 1995. Position available: May 15, 1995.**

RANK/SALARY: The general reference positions are at the Instructor rank. Ranks for the coordinator positions are assigned based on background and experience. Minimum salaries: Instructor Librarian, \$25,000; Associate Librarian, \$29,500; University Librarian, \$33,000.

Submit cover letter addressing above qualifications; resume; and names, addresses, and telephone numbers for three professional references, postmarked by deadline, to:

Victor F. Owen
Library Personnel Officer
University of Central Florida Library
P.O. Box 162666
Orlando, FL 32816-2666

Application and selection procedures are subject to public review.

AA/EEO

HEAD, REFERENCE INFORMATION, CONSULTING, AND INSTRUCTION

Emory University General Libraries

Emory University invites applications and nominations for the position of Head, Reference Information, Consulting and Instruction.

ENVIRONMENT: Emory University's General Libraries, in conjunction with the Information Technology Division, are currently embarking on a long-term effort to develop a program of services focused on access to networked information resources. Citing the library strategic plan, "Building on the growing convergence of computer centers and libraries, we expect to bring together the General Libraries, academic computing, and multimedia" in a suite of services to provide the Emory community with support for creating, accessing, and managing information and knowledge. A new facility, soon to be under construction, will house services, staff, and a wide variety of electronic resources and networked workstations. This center presents the opportunity for innovative approaches to the use of information technology and the development of services for the scholarly community in the electronic context.

RESPONSIBILITIES: Within the context of the changing environment, this position will: Facilitate the planning and implementation of the transition to a service model which focuses on serving user needs through information, consulting, and instructional services delivered by the reference staff and other library staff. These services will be provided in conjunction with the library's partnership with Academic Computing and Multimedia Services and offer the opportunity for an integrated service environment for the user community. Participate in developing plans for space in a library addition that will be responsive architecturally to the evolving service model and its range of needs. Provide leadership for reference services and serve as liaison to library administration and library, university, and consortia committees. Foster professional development of staff to continuously expand the knowledge base needed for providing a broad range of reference services in an electronic environment. The nature and scope of responsibilities for this and other library positions are expected to change as an organization of the library evolves.

QUALIFICATIONS: MLS or equivalent from an ALA-accredited institution; minimum of five years experience in public services, preferably in a research library setting, and supervisory experience required. Strong interpersonal and communication skills in an academic environment; demonstrated ability to assess service needs and facilitate group decision-making and planning processes; demonstrated ability to lead a change process. Experience with computer resources, including CD-ROM, full-text resources, and automated library systems in a networked environment. Strong record of professional activities and demonstrated commitment in fostering the professional development of others.

EMORY LIBRARIES: The libraries of Emory University hold 2.2 million volumes and employ a total of 263 FTE. In addition to the General Libraries, there are separate libraries for health sciences, law, theology, and Oxford College. The university libraries and the Information Technology Division work closely in meeting the information needs of the Emory community. Reference services, including library instruction, are currently provided within the Public Services Division by eight reference librarians and 3.5 general staff. The Emory libraries are members of the Association of Research Libraries, OCLC, the Research Libraries Group, the Center for Research Libraries, and the University Center in Georgia.

SALARY AND BENEFITS: Appointment rank and salary to reflect qualifications and experience. Comprehensive benefits package, including sick leave and vacation leave, choice of health plans, and TIAA/CREF.

APPLICATION: Review of applications begins **January 10, 1995**. Send letter of application, resume, and the names, addresses, and telephone numbers of three references to:

**Dianne M. Smith
Human Resources Officer
Robert Woodruff Library
Emory University
Atlanta, GA 30322-2870**

Emory University is an affirmative action, equal opportunity employer and encourages women and minority candidates.

ASSOCIATION OF
COLLEGE
& RESEARCH
LIBRARIES

**APPLICATIONS/NOMINATIONS
INVITED FOR *C&RL* EDITOR**

Applications and nominations are invited for the position of editor of COLLEGE & RESEARCH LIBRARIES (*C&RL*), the bimonthly, scholarly research journal of the Association of College and Research Libraries (ACRL). The editor is appointed for a three-year term which may be renewed for an additional three years. Applicants must be members of ALA and ACRL. Qualifications include professional experience in academic libraries, a record of scholarly publication, editing experience, an understanding of the scholarly communication process, and a broad knowledge of the issues confronting academic libraries.

Some funding for editorial assistance is available, and there is a small honorarium for the editor.

Appointment will be made by the ACRL Board of Directors at the 1995 Annual Conference, upon the recommendation of the search committee and of the ACRL Publications Committee. The incoming editor will assume full responsibility for *C&RL* in July 1996, after a year working with the out-going editor.

Nominations, or resumes and letters of application including the names of three references, should be sent to:

C&RL Search Committee
c/o Hugh Thompson, Program Officer
ACRL/ALA
50 E. Huron Street
Chicago, IL 60611

The deadline for receipt of applications is **December 15, 1994**. Finalists will be interviewed at the Midwinter Meeting in February 1995.

Late Job Listings

HEAD OF LIBRARY SYSTEMS. Loyola University Chicago seeks a dedicated, imaginative professional for the position of Head of Library Systems. Loyola is an urban university consisting of six libraries, including Law and medical libraries. Library Systems supports a number of applications, including the NOTIS Library Management System/Multiple Database Access System, a Meridian CD-ROM network, Novell local area networks, and McGill's NET3270. Patrons may access the Internet through library workstations which support Mosaic and Gopher. Responsibilities of the Head of Library Systems fall into four main categories: project planning; installation and implementation; management of daily operations; and staff training. Library Systems works closely and cooperatively with all library and some university departments, especially Information Technologies. Serves as LIB1 contact with NOTIS Systems Inc. Supervises one full-time network administrator and three student assistants. Coordinates team of departmental systems support staff. Required: Four years experience with automated systems. Excellent interpersonal and communication skills essential; demonstrated organizational and project planning skills necessary. Preferred: An ALA-accredited MLS. Experience with NOTIS in an academic library setting. Knowledge of Novell software and CD-ROM networks. Creative and flexible individual who can achieve results with limited resources while maintaining a sense of humor. Salary commensurate with qualifications and experience. Base salary from \$45,000. Benefits include 20 days vacation, individual and family tuition benefits, university contributions to TIAA/CREF, selection of other retirement plan options, dental insurance, and choice of medical plans. Qualified applicants should send letter of application, resume, and the names, addresses, and phone numbers of three references to: Edward A. Warro, Associate University Librarian, Cudahy Library, **Loyola University Chicago**, 6525 N. Sheridan Rd., Chicago, IL 60626. Application screening will begin January 31, 1995.

POSITION OPENINGS FOR LIBRARIANS AND ARCHIVISTS IN BUDAPEST

Open Media Research Institute

The Open Media Research Institute is the custodian of the Radio Free Europe/Radio Liberty archives, one of the world's largest archives covering the post-1950 Soviet Union and its successor states and central and eastern Europe. The historic archives (pre-1989), including Russian and Polish samizdat, will be located in Budapest and available positions in Budapest include: a Chief Archivist for Historic Archives, Assistant Archivist/Samizdat Curator, and several Reference Archivists. The positions offer the opportunity to participate in the development of innovative approaches to processing, preserving, bibliographically describing, and enhancing both on-site and remote access to these valuable and unique resources.

Minimum qualifications include: A master's degree in library science or archives management, or equivalent experience and education; for Samizdat Curator, an extensive knowledge of Russian samizdat; for Chief Archivist, successful administrative and supervisory experience; good written and verbal English and an excellent command of one or more languages of the area. Salary will be competitive and commensurate with experience, and an attractive benefits package will be offered.

Applicants should provide: A comprehensive curriculum vitae and the names, addresses, and current telephone and fax numbers of at least three references.

To file an application or to obtain further information, write to:

**Open Media Research Institute
C/O Open Society Institute
888 7th Ave.
New York, NY 10106 USA
e-mail: tort@sorosny.org;
Fax: (212) 489-8455**

The Open Media Research Institute is an equal opportunity employer.

and continue until position is filled. Loyola University is an affirmative action, equal opportunity educator and employer.

REFERENCE/INFORMATION SERVICES LIBRARIAN (Head of Reference). Weber State University Library is seeking an experienced, dynamic individual to serve as Reference/Information Services Librarian (Head of Reference) at an innovative, client-focused academic library. The position provides leadership and direction for reference and information services programs, which include reference, government publications, and online searching services. Oversees the development and management of the general reference and government publications collections, provides reference desk services, library tours, and other informal learning opportunities. Coordinates the selection and development of general network-based resources. Supervises one professional staff position and evaluates the reference service of library faculty and staff. As a member of the Library Council, the R&IS Librarian works closely with the University Librarian and other council members to plan, implement, and coordinate library programs and policies. The position reports to the University Librarian. Qualifications: MLS from an ALA-accredited program and evidence of increasingly responsible experience in coordinating references service at a comparable academic library. The successful candidate needs to work effectively as a member of a team in a collegial, changing environment and possess expert knowledge of print and electronic reference sources and government publications. Seeking candidates who are innovative, flexible, experienced in providing leadership in the application of new technologies enhancing user serves; demonstrate a commitment to providing quality public service and ongoing staff training; have excellent communication, time management, organizational, and personnel management skills; and have a strong record of active professional involvement in state, regional, or national organizations. Salary:

TWO LIBRARY POSITIONS

Trinity University Library

Trinity University, San Antonio, Texas, invites applications for two public services tenure-track positions. Trinity, with 2,400 undergraduates and 200 graduate students, is strongly committed to excellence in support of the liberal arts and sciences tradition. Selective admissions, highly qualified faculty, outstanding teaching programs, support for library development, and commitment to undergraduate research place Trinity among the excellent liberal arts and sciences institutions in the nation. Presently the Maddox Library collection holds more than 750,000 volumes, plus sizable holdings of government documents, microforms, and nonprint media.

SCIENCE SPECIALIST

Primary responsibilities involve liaison work, including collection development, bibliographic instruction, and reference services, with selected departments. Additional responsibilities include implementing and managing a variety of microcomputer applications, both Windows and Macintosh, in stand-alone and networked environments. General reference duties, including weekend and evening hours, are part of this position as well. Scholarship, including publication, and professional service are expected activities. QUALIFICATIONS: Include demonstrated skill in reference automation applications and user education; knowledge of print and electronic science resources; microcomputer experience; initiative, energy, and creativity; good interpersonal skills; and an ALA-accredited MLS degree. Baccalaureate or graduate degree in science discipline preferred.

HEAD OF ACCESS SERVICES

Primary responsibilities include providing strong management skills, direction, and leadership in the areas of circulation desk service, reserves, and stack maintenance, as well as ongoing system (NOTIS) support. Supervises seven FTE paraprofessional staff. Demonstrate skill in all aspects of library automation, including reference resources and services. Additional duties include assigned reference desk hours, bibliographic instruction, and possibly collection development. Scholarship, including publication, and professional service are expected activities.

QUALIFICATIONS: Include strong management skills, especially in the area of supervision; initiative, energy, and creativity; good interpersonal skills; and an ALA-accredited MLS degree. Two years of library experience at a supervisory level preferred.

BOTH POSITIONS: Assistant Professor rank with tenure-track. Salary minimum: \$28,000, higher depending on experience or other qualifications; 12-month appointment; TIAA/CREF and other fringe benefits. Positions available June 1, 1995, or as soon thereafter as possible.

Send letter of application, detailed resume, placement file if available, and names of three references to:

**Richard Meyer
Library Director
Trinity University
715 Stadium Dr.
San Antonio, TX 78212-7200.**

Trinity University is an equal opportunity, affirmative action employer; we especially encourage applications from minorities.

Deadline for receipt of applications is **February 13, 1995.**

This is a nine-month, tenure-track, faculty appointment. Rank and salary are based on relevant experience and education background. Minimum salary: \$33,500, and includes an excellent benefits package with retirement benefits paid by the university. Application: Send current resume containing the names, addresses, and phone numbers of three references and a letter of application addressing the strengths you would bring to the position to: Joan Hubbard, University Librarian, c/o Human Resource Department, **Weber State University**, Ogden, UT 84408-1016. Screening begins January 15, 1995. Weber State University opposes unlawful discrimination and supports affirmative action. The university has a strong commitment to the principles of diversity. In that spirit, we are interested in receiving applications from a broad spectrum of people.

**THE R. CHAMPLIN AND DEBBIE SHERIDAN DIRECTOR OF
THE MILTON S. EISENHOWER LIBRARY**

JOHNS HOPKINS
UNIVERSITY

The Milton S. Eisenhower Library is the principal library on the Homewood Campus of Johns Hopkins University. With collections of 2.2 million volumes and a full- and part-time staff of 165 FTE, it serves particularly the School of Arts and Sciences, the GWC Whiting School of Engineering, and the School of Continuing Studies. Its total budget is \$13 million.

The Eisenhower Library is a highly valued partner in teaching and research at Johns Hopkins. Dynamic, client-centered services are advanced by an innovative management team and library staff. The Director will be particularly involved in initiatives concerning electronic information, library instruction, distance learning, building renovation, and the university's new capital campaign.

Johns Hopkins University seeks an experienced and imaginative librarian capable of forging strong links for the library with academic programs, academic computing, and the university press. Candidates should have administrative credentials for the oversight of planning and program development activities, collection management, information technology, staff development and organizational effectiveness, budget management, and fundraising.

Candidates' credentials should include an advanced degree, a record of distinguished achievement, and evidence of excellent leadership and communication skills. While most candidates will have held progressively responsible positions in a research library, generally a university library, the Search Committee will consider candidates with other backgrounds, whose experience with information resources and technologies offers insight and perspective on the challenges faced by the modern research library.

The Search Committee will begin reviewing nominations and applications on **November 1, 1994**. The university expects to fill this position before July 1995. Nominations and applications, including a letter of interest and qualifications, a curriculum vitae, and the names of three references, should be sent to:

**Chair, M.S.E. Library Director Search Committee
The Johns Hopkins University
226A Garland Hall/3400 N. Charles St.
Baltimore, MD 21218**

Johns Hopkins is an equal opportunity, affirmative action employer.

LIBRARIAN II, HEALTH SCIENCES LIBRARIAN, PRO 80. Reporting to the Science Reference Coordinator, is responsible for collection development in the health sciences, with a budget exceeding \$500,000. Other duties include provision of science reference, instruction, database searching primarily in the health sciences. Works with other health science librarians in meeting the information needs of students and faculty in three health science colleges: Human Medicine, Osteopathic Medicine, Nursing. Required: Membership in AHIP, ALA-accredited MLS, minimum three years professional experience in a health-related library environment, strong collection development experience, excellent communications skills. Salary: \$30,000 minimum. Applications to: Library Human Resources, E 108 Libraries, **Michigan State University**, East Lansing, MI 48824-1048, by January 15, 1994, for priority consideration. Women and minorities are encouraged to apply.

INSTRUCTIONAL SERVICES LIBRARIAN. New York University Libraries. Plan, develop, coordinate, and evaluate library's educational programs and user needs, including orientation, bibliographic instruction, and user publication series. Develop electronic and multimedia materials for library instruction. Serve in reference. Requires three years public service experience in an academic library; knowledge of bibliographic instruction and training techniques; experience with electronic informa-

tion retrieval, Internet, and other networked resources; strong service orientation; excellent analytic, organization, and oral and written communication skills; familiarity with surveys, evaluation techniques, statistical methods, and experience with instructional technology, multimedia software, production techniques and desktop publishing. Minimum salary: \$34,000. Positions requires ALA accredited MLS, subject Master's required for tenure, and offer faculty status, attractive benefits package including five weeks annual vacation. Salary commensurate with experience and background. To ensure consideration, send resume and letter of application, including the names, addresses, and telephone numbers of three references by December 31, 1994, to: Alice Deich, Director, Library Personnel, **New York University** Libraries, 70 Washington Square South, New York, NY 10012. NYU encourages applications from women and members of minority groups.

REFERENCE LIBRARIAN FOR THE PHYSICAL SCIENCES. Subject specialist for the physical sciences. Duties include reference assistance with both print and electronic media, bibliographic instruction, management and selection of research materials, and liaison with faculty and students. Develop collection in chemistry, physics, astronomy, and undergraduate mathematics and computer science. Requires two years relevant public service experience; graduate work in the physical sciences; experience with electronic information retrieval, Internet, and other networked resources; excellent oral and written communication skills; strong service orientation. Knowledge of literature and trends in scientific publishing; familiarity with bibliographic instruction recommended. Minimum salary: \$31,000. Positions requires ALA accredited MLS, subject Master's required for tenure, and offer faculty status, attractive benefits package including five weeks annual vacation. Salary commensurate with experience and background. To ensure consideration, send resume and letter of application, including the names, addresses, and telephone numbers of three references by December 31, 1994, to: Alice Deich, Director, Library Personnel, **New York University** Libraries, 70 Washington Square South, New York, NY 10012. NYU encourages applications from women and members of minority groups.

COMPUTER SCIENCE LIBRARIAN. Carnegie Mellon University. The Carnegie Mellon University Engineering & Science (E&S) Library contains one of the leading computer science/robotics collections in the country. E&S serves the Carnegie Institute of Technology, the Mellon College of Science, the School of Computer Science, and several scientific research centers. Carnegie Mellon is also the site of the Defense Department's Software Engineering Institute and an NSF Supercomputing Center. The successful candidate will work in a highly automated environment and provide input into the application of new information technologies for science library services. The Computer Science Librarian reports to the Head, E&S Library, and is responsible for: general and specialized reference services utilizing print and electronic resources; faculty liaison and collection development in the areas of Computer Science, Robotics, and Electrical and Computer Engineering; supervision of the Computer Science Specialist, students, and support activities; database coordinator duties; and library instruction. All librarians are expected to demonstrate continued professional development and to serve on University Libraries committees. Required qualifications: ALA-accredited MLS degree; effective reference and instructional skills; knowledge of collection development techniques; experience with online database searching; effective interpersonal, verbal, and written skills; and team orientation. Preferred: Degree or significant course work in computer science; two or more years of reference experience working with scientific and engineering information; and supervisory experience. Salary: \$24,000 minimum, commensurate with qualifications and experience. To apply, send letter of application, resume, and the names of three references to: **Carnegie Mellon University** Libraries, Head, Administrative Services, 4825 Frew Street, Pittsburgh, PA 15213-3890. Application review will begin February 1, 1995, and will continue until the position is filled. Carnegie Mellon is an AA/ EOE and encourages applications from women and men of all ethnic and racial backgrounds.

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