

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$10.15 per line for institutions that are ACRL members, \$12.25 for others. Late job notices are \$23.50 per line for institutions that are ACRL members, \$28.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$470 to \$870 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/advert2.html>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude

discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/c&rlnew2.html>. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnewsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ARCHIVIST/SPECIAL COLLECTIONS LIBRARIAN. Position: Faculty rank, tenure-track, 12-month appointment, I. D. Weeks Library, University of South Dakota. Seeking an individual who will serve as the Library's Archivist/Special Collections Librarian. Responsible for overall department operations including project management for the archives and continued implementation of EAD. Primary responsibilities are to collect, appraise, organize, and preserve primary source materials and printed items relating to the University of South Dakota and the South Dakota region, including its Western Americana rare book collection, and to provide assistance to researchers using these materials. Develops collection through active outreach to the University Community, potential donors, and granting agencies. Provides original cataloging of manuscript and other special collections materials, including subject cataloging of USD theses and dissertations. Participates in reference services, bibliographic instruction, and collection development. Excellence in teaching is expected, both in the classroom and in mentoring students outside the classroom. Supervises one FTE and student assistants. Qualifications: Minimum qualifications include ALA-accredited MLS with a specialization in Archives and Records Management or other formal training in archival theory and practice. Experience in academic archives and special collections. Experience with bibliographic utilities; ability to perform original cataloging including manuscript cataloging; knowledge of microcomputer applications and database software; familiarity with HTML markup language and knowledge of Encoded Archival Description; ability to work effectively with colleagues and diverse clientele; effective written and oral skills. Additional desirable qualifications include: 1) practical experience with archives and special collections, USMARC-AMC format, digitization of source material and project management skills; 2) familiarity with records management issues for university archives; 3) a second master's degree in history or another relevant subject field (will be required for tenure and promotion). Salary: Commensurate with qualifications, salary range in the low to mid \$30s. Application Procedure: Submit letter of application, résumé, and the names, addresses, and telephone numbers of three references to: Archivist/Special Collections Librarian Search Committee, I. D. Weeks Library, University of South Dakota, 414 East Clark Street, Vermillion, SD 57069-2390. Application Deadline: Review of applications will begin October 26, 2001, and will continue until position is filled. The University of South Dakota is an equal opportunity, affirmative action employer committed to increasing the diversity of its faculty, staff, and administration.

ARTS LIBRARIAN (VISUAL AND PERFORMING ARTS). California State University, Long Beach (www.csulb.edu/library). Tenure-track position available June 1, 2002. This position will be responsible for reference service, collection development, instruction, and library liaison/outreach to students and faculty for four departments of the

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

Connecticut	\$34,172
Delaware	\$22,500**
Illinois	\$30,096*
Indiana	varies*
Iowa	\$23,911
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$31,362*
New Jersey	\$33,785
North Carolina	\$27,641**
Ohio	\$25,198**
Pennsylvania	\$28,120*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$28,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,700

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

College of the Arts: music, theatre arts, art, and design. The appointee will provide reference service in a busy, highly automated centralized environment. CSULB librarians are expected to participate in university and library governance and to engage in professional activities, including research and publication. The position requires an ALA-accredited professional library degree; other required and desired qualifications are described in the application packet. Rank and salary will be commensurate with qualifications and experience (\$48,156—\$74,352;

HEAD OF CATALOGING

University of Akron

The University of Akron Libraries seeks a dynamic librarian to provide leadership and direction for its Cataloging Department. University Libraries (Bierce Library, the Science and Technology Library, and Archival Services) operates with a faculty of 30 librarians and 35 additional staff members. This research library has a collection of 1.1 million bound volumes and an annual budget of \$5.5 million.

RESPONSIBILITIES: The Head of Cataloging coordinates and sets the direction of departmental operations, leading four paraprofessionals and four library faculty. He/she actively participates in the overall management of the University Libraries, reporting directly to the Dean of Libraries. The department head advocates for library users and employees and is involved in state and national groups as appropriate. The department catalogs an average of 30,000 titles per year in a variety of formats, for three university and several nonuniversity libraries. Formats include electronic resources, archival materials, music scores, sound recordings, and audiovisual and curriculum center materials. Some projects are outsourced to OCLC's TechPro service.

UNIVERSITY AND COMMUNITY: The University of Akron (www.uakron.edu) is the third-largest state-assisted university in Ohio. There are 10 academic colleges offering 22,000 students more than 300 undergraduate and master's degree programs and options, 17 doctoral degree programs, and four law degree programs. University of Akron Libraries is a founding member and active participant in OhioLink, a consortium of 79 college and university libraries in Ohio. Akron is located 30 miles south of Cleveland, in a metropolitan area of roughly 500,000 people. It provides an attractive combination of the arts, sports, and natural resources, during its mild winters and warm summers.

QUALIFICATIONS: Required: ALA-accredited MLS or equivalent; demonstrated recent success in supervising permanent employees; five years of relevant, increasingly responsible professional library experience in an academic or research setting; good written and verbal communication skills; excellent interpersonal skills; thorough knowledge of OCLC's cataloging subsystem and of the cataloging component of at least one integrated library system; thorough understanding of AACR2 and LCRIs, LCSH, and LC classification; ability to work in, and capitalize on, the benefits of a networked environment; willingness to teach, passing on knowledge and responsibility within the Cataloging Department.

Preferred: Project management experience; working knowledge of Innovative Interfaces cataloging system and MS Office; familiarity with Dewey classification; demonstrated knowledge of the scholarly research process; a record of professional contributions demonstrating potential to meet the Library Faculty's tenure and promotion requirement.

SALARY/APPOINTMENT/BENEFITS: Salary competitive with a minimum of \$52,000 for a 12-month tenure-track appointment with full faculty status and responsibilities. Rank and salary commensurate with qualifications, experience, and credentials. Excellent benefits, including 22 annual vacation days, health and retirement plans, professional development support, and tuition fee remission for self and immediate family.

TO APPLY: Please send letter of application specifically addressing qualifications for this position, current vitae or résumé, and the names, addresses, telephone numbers, and e-mail addresses of three references to:

Delmus E. Williams
Dean of University Libraries
The University of Akron
Akron, OH, 44325-1701

Review of applications will begin **November 1, 2001**, and will continue until position is filled.

The University of Akron is an equal education and employment institution.

this salary range may increase as a consequence of collective bargaining). The position will remain open until an appointment has been made; review of candidates will begin December 3, 2001, and continue through early spring 2002. To request an application packet, or for further information, contact the library administrative office: (562) 985-7839; e-mail: nancyk@csulb.edu. **California State University Long Beach** is an equal opportunity employer committed to excellence through diversity, and takes pride in its multicultural environment. An equal opportunity, affirmative action, and Title IX employer.

BIBLIOGRAPHIC SERVICES COORDINATOR. The Library at California State University, Monterey Bay seeks a Coordinator to provide leadership in planning, organizing, and managing Bibliographic Services including acquisitions, cataloging, and serials. Manages the workflow for acquiring, describing, and preserving the Library's collection of electronic, print, and media resources. Participates in reference services, information competency instruction, and collection development. For a full position description, please see: <http://csumb.edu/jobs/faculty/>. CSU Monterey Bay is a highly collaborative and creative

EDUCATION REFERENCE/INSTRUCTION LIBRARIAN

California State University, Hayward

Tenure-track, 12-month; No. 02-03 LIBR-PUBLSERV/EDUC-TT.

DUTIES:

Be responsible for both instructional and collection development activities for the departments in the School of Education and Allied Studies, and other academic departments; teach one or more sections of LIBRARY 1010, a credit-bearing information competence course, and other for-credit and/or non-credit classes; serve at the centralized reference desk during day, evening, and weekend hours; develop relevant reference and instructional materials; and perform other duties as assigned. Librarians enjoy faculty rank and privileges and are expected to engage in continuing professional development, service, and scholarly activities to be recommended for tenure and promotion.

QUALIFICATIONS:

Required: MLS from an ALA-accredited institution; experience with and/or demonstrated knowledge of Web-based and Internet resources and tools; demonstrated ability to work collegially in a diverse, fast-paced environment; demonstrated ability in classroom teaching; familiarity with the principles of information competence; flexibility in handling a variety of general reference activities; strong service and work ethic; and demonstrated commitment to engage in research and/or continued professional development worthy of promotion and tenure as a faculty member.

Desired: Academic training and/or subject expertise in the field of education; public service experience in an academic or large public library; experience teaching formal classes and/or making other types of presentations to groups; and familiarity with presentation software, and the design and development of Web pages.

RANK AND SALARY: Senior Assistant Librarian. Minimum salary: \$48,156.

For full description of the position: <http://www.library.csuhayward.edu>.

APPLICATION PROCEDURES:

Please submit a letter summarizing your ability to meet the requirements of the position, a complete and current vita, graduate transcripts, and three letters of recommendation (including phone numbers and e-mail references) to:

**Office of the University Librarian
California State University, Hayward
25800 Carlos Bee Boulevard
Hayward, CA 94542
Phone: (510) 885-3664
Fax: (510) 885-2049
Email: bgianni@csuhayward.edu**

Application review will begin on **November 15, 2001**, and will continue until the position is filled. The position is available beginning July 1, 2002. Work authorization required.

California State University Hayward is an equal opportunity employer.

environment requiring a sincere commitment to advancing CSUMB's academic goals, as identified in the University Vision Statement. This is a 12-month, tenure-track faculty appointment (position #FAC2001-0023) with a salary of approximately \$51,000. First consideration given to applications received by November 2, 2001. Apply to: Faculty Recruitment/Human Resources Development & EEO, **California State University, Monterey Bay**, 100 Campus Center, Building 80, Seaside, CA 93955-8001; phone: (831) 582-3389; fax: (831) 582-3040. E-mail applications are encouraged: faculty_recruitment@csumb.edu.

COLLECTION DEVELOPMENT LIBRARIAN. University of South Florida St. Petersburg. Non-tenured, 12-month appointment. Responsibilities: Coordinates library collection development to meet instructional and research needs of campus. Duties: Assessment and evaluation of collections; development of policies and procedures; coordination of materials selection and budget; faculty liaison; gifts and donor relations; participation in reference and bibliographic instruction. Service and research activities are required. Qualifications: MLS from ALA-accredited program; experience and knowledge of academic collection development; excellent communication and interpersonal skills; demonstrated assessment and analytical skills.

Preferred Qualifications: Additional postgraduate degree, bibliographic instruction, and/or reference experience. Salary: \$32,500, negotiable. For full position description, visit: www.nelson.usf.edu. Send letter of application, vita, and names of three references to: Barbara Reynolds, Poynter Library, **University of South Florida St. Petersburg**, 140 7th Avenue South, St. Petersburg, FL 33701. Applications must be received by October 20, 2001, to be considered. According to Florida law, applications and meetings regarding this position are open to the public. All positions are contingent on funding. USF is an equal opportunity, affirmative access institution. For disability accommodations, contact: (727) 553-1151 or TDD: (813) 974-1510 a minimum of five working days in advance.

CURRICULUM LIBRARIAN. The College of Saint Rose seeks a librarian to provide leadership and vision for its educational materials center. This collection, soon to become part of the new Lally Education Center, is a vital resource for the college's education programs. The curriculum librarian will have overall responsibilities for the operation of this facility and its staff, and the librarian will participate in reference, collection management, and library instruction. Minimum Qualifications: MLS from an ALA-accredited program and familiarity with

INFORMATION SERVICES/
INSTRUCTIONAL DESIGN
LIBRARIAN

GWINNETT CENTER LIBRARY

Provides library instruction and research assistance to students, faculty and staff at the Gwinnett University Center, a dynamic and growing consortium library. Responsible for maintaining the Center Library's website, and the coordination and design of online information services, including distance education program services.

Experience in web site management and site architecture; working in a web environment using web authoring tools, scripting, and mark up languages is required. Previous experience teaching electronic information systems in an academic library is preferred.

An ALA-accredited Master's degree in Library or Information Science is required. Salary: \$33,541+ (commensurate with education and experience) with excellent benefits. Position is available to start immediately.

Applicants should reference position number (#02-101) and send the following as a single packet: (1) letter of interest, (2) resume, (3) unofficial copy of graduate transcript(s), and (4) list of three professional references (names, addresses, telephone numbers) to:

**Human Resources
Attn: Judy Chastonay
c/o Georgia Perimeter College
3251 Panthersville Rd.
Decatur, GA 30034
Fax: 404-244-5774**

Review of applications will begin October 12, 2001 and continue until the position is filled.

An AA/EOE Employer

For more information about Gwinnett Center Library, please visit our website at:

www.gpc.peachnet.edu/gusclib

Rivier College has the advantage of a central New England location in a thriving small city less than 50 miles from metropolitan Boston. With a student population of 2,600 undergraduate and graduate students, the College is recognized for academic excellence and a commitment to social justice coupled with professional career preparation in all its programs. The College welcomes women and men of all faiths to its faculty, staff and student body. Candidates for teaching or administrative positions must demonstrate a personal and professional commitment to liberal arts education and to the promotion of the mission and traditions of a Catholic College.

DIRECTOR OF THE LIBRARY

Rivier College seeks an individual with strong managerial and analytical skills to direct, manage, supervise, and coordinate the delivery of all library services and facilities and to work collaboratively with others in structuring the library operation to insure excellent and friendly service to library users. A Master's degree (MLS) in Library Sciences from an ALA accredited institution, a second master's or other advanced degree desirable. Preferably the candidate should have a minimum of five years of academic library management and five years supervisory/administrative experience. Specifically, candidates should demonstrate the following:

- strong interpersonal skills and the ability to work effectively with faculty, students and administrators;
- excellent negotiation and communication skills, written and oral;
- ability to manage and coordinate all aspects of the library's operation, including budget;
- extensive experience with technology as it applies to libraries;
- experience with grant writing desirable.

Review of applications will begin immediately and continue until position is filled. Submit letter of intent, resume, and the names, addresses, and telephone numbers of three (3) professional references to: Office of Human Resources, Rivier College, 420 Main Street, Nashua, NH 03060.

An Equal Opportunity Employer. Applications from women and minorities encouraged.

For further information about Rivier College, please visit our website at www.rivier.edu

Rivier College

A Catholic liberal education for social justice

curricula and standardized test materials. Preferred: Master's degree in education and/or teaching experience and familiarity with children's literature. Please send letter of application, résumé, and three letters of reference, including addresses and phone numbers, to: Library Director, **The College of Saint Rose**, 432 Western Avenue, Albany, NY 12203. Review of materials will begin on October 15, 2001.

DIRECTOR OF DUGGAN LIBRARY. Hanover College seeks a Director of Duggan Library beginning July 2002. Hanover is a residential, coeducational liberal arts college affiliated with the Presbyterian Church (USA). The College has selective admission standards, offers a curriculum solidly grounded in the liberal arts with an emphasis on critical thinking and research skills, and has a student-faculty ratio of approximately 11 to 1. For more information, please visit the Duggan Library's Web site: <http://www.hanover.edu/Library>. The Director is the chief administrator responsible for planning and directing all areas of library operation, including a budget of over \$660,000; a staff of five professional librarians including the director; seven support staff, as

Stanford University Libraries has the following outstanding opportunities available. Substantial knowledge of and experience in academic or research libraries and the university research environment are required as is the ability to perform effectively in a diverse, multicultural workplace environment. Each position requires an MLS from an ALA-accredited library school or the equivalent in training and experience, proven managerial ability, and experience with current technology and information systems.

Curator for French and Italian Collections

The Libraries seek a subject specialist with graduate training in French or Italian Studies to develop and manage general and special collections supporting these academic areas. Responsibilities include collecting published texts in all formats and unpublished primary resources. An understanding of research and teaching in French or Italian Studies and familiarity with literary, historical and social science disciplines that make use of Western European Collections are essential. This opportunity requires advanced graduate work in an area of French and Italian studies (PhD preferred) and reading knowledge and communication skills in French. Reading knowledge of Italian and one other Western European language, preferably German, is highly desired.

William R. Moran Curator for the Archive of Recorded Sound

You will administer and direct programs, including public services, collection development, bibliographic instruction, technical services, preservation, and development. In addition to advanced subject expertise in the history and technology of sound recording, you'll need advanced knowledge of archival management and the recording industry. Graduate training in music, musicology or a related field and reading knowledge of at least one Western European language are highly desirable.

Head Librarian, Music Library

You will provide high quality library services for the faculty and students of the Department of Music. This opportunity requires advanced graduate work in the fields of music and musicology (PhD desired) and knowledge of the sources and distribution of music materials (including digital resources). Reading knowledge of German and Italian or French is highly desirable.

Curator for Western European Languages and Cultures

Apply your graduate training in relevant fields of Western European Literary or Historical Studies to develop and manage general and special collections supporting these academic areas. An understanding of research and teaching in a field such as German Studies, French Studies, or Italian Studies is essential as is advanced graduate work in these fields (PhD is preferred). Demonstrated knowledge of the distribution and sources of materials in Germanic, French, and Italian studies, including digital resources, is required, as well as reading knowledge of German, French and Italian. Oral and written communication skills in at least two of these languages are highly desirable. Appointment to the rank of Senior Librarian requires evidence of an exceptionally high level of professional development and accomplishment.

Curator for Germanic Collections

Apply your graduate training in German Studies to develop and manage general and special collections supporting these academic areas. You should possess an understanding of research and teaching in German Studies and be familiar with literary, historical and social science disciplines that make use of Western European Collections. Advanced graduate work in an area of Germanic Studies and reading knowledge and communication skills in German are required; PhD is preferred. Demonstrated knowledge of the distribution and sources of materials in Germanic Studies, including digital resources, with emphasis on the German, Swiss, and Austrian national book trades is essential. Reading knowledge of another Western European language, preferably French, is desirable. Appointment to the rank of Senior Librarian requires evidence of an exceptionally high level of professional development and accomplishment.

Applicants should supply with their cover letter, a complete statement of their qualifications, a full resume of their education and relevant experience, and the names and addresses of 3 references who have knowledge of their professional qualifications for the position of interest. Letters and documents should refer to the position and be addressed to: Carol Olsen, Director of Human Resources, Stanford University Libraries, Stanford University, Stanford, CA 94305-6004. Please see our website at <http://www.sul.stanford.edu/depts/humres/job.html> for further information. AA/EOE



Stanford University



DIRECTOR OF MANAGEMENT SERVICES

Dartmouth College Library

Dartmouth College offers exceptional opportunities to talented people who contribute greatly to our success. Our ongoing training, advancement opportunities, and a host of academic, recreational, and cultural resources make Dartmouth an outstanding place to build your career. Be part of a community and tradition that values excellence in teaching, learning, scholarship, and research.

Reporting to the Deputy Librarian of the College, the Director of Management Services manages the \$17 million annual financial operations of the Dartmouth College Library, including fiscal accounting, budget development and management, procurement, facility, and other operational functions.

As a member of the Library Management Group, the Director of Management Services fills a key role in the achievement of the Library's mission to advance scholarship and research, support excellence and innovation in teaching, and foster learning through the comprehensive management of scholarly content.

The successful candidate will possess a master's degree or equivalent in a relevant discipline. Significant financial experience, preferably in an institution of higher education, is required. Demonstrated team leadership and project management skills are highly desired.

Review of applications will begin on **October 15, 2001**, and will continue until the position is filled. Please submit résumé and letter of application to:

**Search Committee for Director of Management Services
Dartmouth College Library
6025 Baker-Berry Library
Hanover, NH 03755**

Or send by email to: john.g.crane@dartmouth.edu.

*Dartmouth College is an equal opportunity, affirmative action employer.
Women and minorities are encouraged to apply.*

For further information, review our Web site: www.dartmouth.edu.

well as student workers. The Director is an integral member of a team and provides direct service in addition to administrative functions. The Director will continue major initiatives currently underway, including renovation, expansion of instruction and reference services, and reclassification, and will provide leadership for collection development in partnership with staff and faculty. The College seeks a candidate with a vision for the future of liberal arts libraries who demonstrates leadership and management experience and the ability to work in a cooperative atmosphere with library staff, students, faculty, administrators, and consortium members. Hanover is a member of the Private Academic Libraries Network of Indiana. A minimum of a master's degree from an ALA-accredited program required. Evidence of scholarly achievement in a traditional discipline of the liberal arts is desirable. Experience in collection development, library automation, advanced technologies, budget, and supervision is desirable. Send letter of application, vita, and three letters of recommendation to: Daniel Murphy, Cochair, Library Director Search Committee, c/o Christine Wilcox, Hanover College, P.O. Box 108, Hanover, IN 47243-0108. Review of applications begins November 12, 2001, and continues until position is filled.

DIRECTOR OF LIBRARY SERVICES. Chowan College, a church-related (Baptist), liberal-arts institution, located in Murfreesboro, North Carolina, approximately 60 miles south of Norfolk, Virginia, seeks a Director of Library Services. This position, with 12-month faculty status (non—tenure-track), reports directly to the Vice President for Academic Affairs. The successful candidate will be responsible for overall operations of the library, including planning, budgeting, supervision of five faculty and staff, collection development, and managing library systems. Candidates must have an ALA-accredited MLS, three to five years of progressively responsible experience in academic library settings, excellent interpersonal skills (written and oral), and a sense of humor. Some evening/weekend work may be required. The successful candidate will have an active commitment to the Christian faith. Send letter of application (including salary requirements), graduate transcripts, curriculum vitae, and three

current letters of reference to: Human Resources, Attention: Dennis McIntire, Chair, Library Search Committee, **Chowan College**, Murfreesboro, NC 27855. Applications may also be faxed to: (252) 398-6213; or sent by e-mail to: hintoj@chowan.edu. Application review will begin immediately and continue until the position is filled. Interested candidates are urged to visit our Web site at: www.chowan.edu. All inquiries and expressions of interest will be kept in strictest confidence. Chowan College, an equal opportunity employer, encourages women and minorities to apply.

ENGINEERING SUBJECT SPECIALIST/REFERENCE LIBRARIAN. (Search Extended) Santa Clara University (www.scu.edu) is seeking a creative, service-oriented librarian to fill the position of Engineering Subject Specialist/Reference Librarian. The successful candidate will provide specialized reference, research consultation, and collection development for graduate and undergraduate programs in applied mathematics, civil engineering, computer engineering, electrical engineering, engineering management and leadership, and mechanical engineering. He or she will work collaboratively with the engineering faculty to support instructional programs and faculty scholarship. The Engineering Librarian contributes to the development of the Library's growing number of electronic services and resources; and, with other librarians, he/she participates in general reference support and an established instructional program. This position reports to the Head, Instruction and Research Services. Required: MLS, or equivalent, from ALA-accredited program; strong interpersonal and communication skills; strong technological skills, appropriate to a 21st century academic library; familiarity with online information systems and knowledge of current trends in this area; ability to work collaboratively with others in a dynamic, rapidly changing environment. Preferred: One to two years' library experience in engineering collection development; instructional experience; and experience using information resources in a broad range of subject areas. Will consider candidates with academic background in engineering or computer science, in lieu of library experience. Desirable: Second master's, knowledge of a modern foreign language. Initial appointment at rank of Assistant Librarian (\$33,600—



MATHEMATICS/PHYSICS LIBRARIAN

University of Michigan

Are you a creative librarian who enjoys managing superior collections of print and electronic resources, and who enjoys working with excellent faculty and students? Come join us as we create new resources, develop new methods of accessing those resources, and support faculty and students in their use of the traditional and nontraditional library resources.

The University of Michigan is seeking a librarian to join a team of science librarians and information professionals who provide a wide range of services to science and mathematics undergraduates, graduate students, and faculty. This position will be responsible for collection development and selection for a large and rich RLG Level 5 Mathematics collection, the Physics collection and the Statistics collection. This position will serve as liaison to the Mathematics, Physics, and Statistics Departments and will provide instruction to those departments. The librarian is the UM library liaison to Mathematical Reviews, which is located in Ann Arbor. The University of Michigan Science Library has one of the largest and most comprehensive mathematics collections in the U.S. The Library is currently involved in an NSF digital library grant to create electronic access to many volumes of the historical mathematics collection. A full position description, including the necessary qualifications, is available at: <http://www.lib.umich.edu/libhome/humres/vac-math-physics.htm>.

RANK AND SALARY:

Rank is anticipated at the Assistant or Associate Librarian level commensurate with the candidate's experience and qualifications. As a professional appointment in the University Library, this position offers full benefits and opportunities for professional development and travel.

TO APPLY:

Send cover letter and copy of résumé to:

Lucy Cohen
Library Human Resources
404 Hatcher Graduate Library North
University of Michigan
Ann Arbor, MI 48109-1205

Contact (734) 764-2546 for further information.

APPLICATION DEADLINE:

Applications received by **October 31, 2001**, will be given first consideration.

The University of Michigan is a nondiscriminatory, affirmative action employer.

\$50,400), Senior Assistant (\$38,000—\$57,000) or Associate Librarian (\$42,800—\$64,200), depending upon qualifications. Santa Clara University, the oldest institution of higher learning in California, is a Jesuit university, which educates men and women for competence, conscience, and compassion. The campus is located 46 miles from San Francisco, near the southern tip of San Francisco Bay, in an area rich in opportunities for learning and in the midst of one of the nation's greatest concentrations of high technology industry (Silicon Valley) and professional and scientific activity. The San Francisco Bay Area offers a wide array of cultural and recreational activities, and the University is within easy driving distance of the Pacific beaches of Santa Cruz and the world-famous Monterey Peninsula. The University is currently in the preliminary phase of planning expanded physical facilities to house the Library, Media Services, and Information Technology. SCU's School of Engineering has approximately 150 full and part-time faculty. About 1,450 of the University's 7,300 students were enrolled in its undergraduate and graduate programs during the 2000-2001 academic year. The Michel Orradre (University) Library has a staff of 37 (13 librarians). It has a collection of over 700,000 volumes, and provides access to a rapidly growing number of electronic resources. The Library is a selective federal government documents depository and a depository for California State documents. SCU's campus libraries, which include the Heafey Law Library, are fully automated, using the Millennium software of Innovative Interfaces, Inc. The Orradre Library is a member of OCLC, SPARC, SCEL (Statewide California Electronic Library Consortium), and is a charter member of the Golden Gateway Library Network. To Apply: Send a letter of application, complete résumé, names of three references, and salary history to: Elizabeth M. Salzer,

University Librarian, **Santa Clara University**, 500 El Camino Real, Santa Clara, CA 95053-0500. Applications received by October 31, 2001, will receive full consideration. Position will remain open until filled. Santa Clara University is an equal opportunity, affirmative action employer.

FACULTY LIBRARIAN/LEARNING CONSULTANTS. (Two Positions) Seattle Pacific University invites applications for two 11-month positions available immediately. Exact duties of each position flexible: select 3-4 of the six options to create a full-time position. For either position, 0.2 FTE will be reserved for Reference; select remaining 0.8 FTE from the following: 1. Learning Consultant for Theology (0.2 FTE); 2. Learning Consultant for Humanities (0.4 FTE); 3. Learning Consultant for Fine Arts (0.2 FTE); 4. Learning Consultant for Education (0.4 FTE); 5. Technology (could include: Electronic Resources, Webmaster) (0.2 FTE); 6. Distance Education (0.2 FTE). FTE amounts are illustrative and do not necessarily represent actual time allocations. General requirements include MLS from an ALA-accredited program; three or more years of reference and instruction experience in an academic library; excellent interpersonal, written, and verbal communication skills; proficiency in using automated library systems; ability to work independently and collaboratively, including some regularly scheduled evening and weekend hours. Learning Consultant requirements include appropriate subject-matter master's degree, strong background in one or more of the subject areas shown above; expertise with subject-specific resources (electronic, Internet, print); ability to coordinate collection management, provide library information literacy, and work closely with faculty. Technology assignments could include heading or serving on Web committee, and researching/coordinating implement-

PUBLIC SERVICES LIBRARIAN

Grinnell College

Grinnell College Libraries seek a person with energy and initiative, strong public service skills, a commitment to information literacy instruction, and the ability to work effectively in a collaborative environment to serve as Public Services Librarian. Initial appointment will be at the assistant professor rank with a two-year, renewable contract.

Responsibilities involve participating in the full range of reference and instructional services including staffing the reference desk, with evening and weekend rotation during the semester; providing information literacy instruction through research appointments, small-group meetings, and course sessions; serving as library liaison to selected academic departments; and supervising library support staff in one or more areas.

REQUIRES: A graduate degree in librarianship from an ALA-accredited institution; excellent written and oral communication skills; strong teaching skills; and the ability to be effective and tactful in meeting all elements of a campus community that makes heavy demands on library services. In addition, previous library experience in reference/information-literacy instruction, circulation, interlibrary loan, reserve, or supervision of support staff or student workers is desirable.

Minimum salary in the mid-\$30s.

In their letters of application, candidates should address their interest in working in an undergraduate, liberal arts environment that emphasizes close faculty-student interaction. Letters of application, including a current vita and the names, addresses, and telephone numbers of at least three references, should be sent to:

**Christopher McKee
Librarian of the College
Burling Library
1111 Sixth Avenue
Grinnell, IA 50112-1690
Phone: (641) 269-3351**

Electronic applications may be submitted to: mckee@grinnell.edu.

To be assured of consideration, applications must be received not later than **November 15, 2001**. For further information about the Grinnell College Libraries, please see our Web page at: <http://www.lib.grin.edu>.

Grinnell College is an equal opportunity, affirmative action employer committed to employing a highly qualified staff which reflects the diversity of the nation. No applicant shall be discriminated against on the basis of race, national or ethnic origin, age, gender, sexual orientation, marital status, religion, creed, or disability.

tation of electronic resources (e.g., virtual reference service). Distance Learning assignments will consist of assisting in the planning, coordination, and support of library services to distance learners by working directly with the library's online education department as well as library staff for the needs of remote library users. Annual Salary: \$36,000 to \$45,000, depending on qualifications. Benefits include health, dental, disability, and life insurance as well as retirement programs. Moving allowance is provided. Application Deadline: Applications should be completed no later than October 31, 2001. Contact: Susan Reynolds, Library Administrative Assistant, **Seattle Pacific University** Library, 3307 3rd Avenue West, Seattle, WA 98119; (206) 281-2413; email: sreynold@spu.edu. Seattle Pacific University serves more than 3,400 undergraduate and graduate students in both liberal arts and professional studies. The university's Christian commitments are both evangelical and Wesleyan, with faculty and students representing a broad range of faith traditions. The university seeks applicants who are enthusiastically committed to its Christian mission. For more information about SPU, access our homepage at: <http://www.spu.edu/>.

HEAD OF INFORMATION AND INSTRUCTION SERVICES. Carlson Library, University of Toledo. Duties: Coordinates activities of six faculty librarians, as well as support staff and student assistants. Provides vision and leadership to improve reference and information

literacy services, promotes professional development, and fosters teamwork in an urban university. Serves at reference desk, provides instruction, and participates in collection development. Required Qualifications: MLS from an ALA-accredited program; increasingly responsible academic or research library experience, including five years' reference and instruction and three years' supervisory experience; strong organization and planning skills; ability to meet the university's tenure and promotion requirements, including a record of scholarly activity and professional involvement. Preferred: Experience with collection development, managing a budget, marketing and promoting services, distance education, experience in a collective bargaining environment, background in classics and foreign languages or health sciences. The 12-month appointment will be made at the appropriate tenure-track rank based on qualifications, with a minimum rank of Assistant Professor. Minimum salary of \$40,000. Review of applications will begin October 1, 2001, and will continue until position is filled. Send letter of application, current vita, and names, addresses, phone numbers, and e-mail addresses of five recent professional references to: Wade Lee, Chair, Head of Information and Instruction Services Search Committee, c/o Tyna Derhay, Dean's Office, Mail Stop 509, **University of Toledo**, 2801 W. Bancroft Street, Toledo, OH 43606-3399; fax: (419) 530-2726; e-mail: tderhay@utnet.utoledo.edu. Please use only one method of application. The University of Toledo is an equal access, equal opportunity, affirmative action employer and

Johns Hopkins University

The Johns Hopkins University seeks an energetic librarian to provide expertise and leadership for its monograph copy cataloging unit. The coordinator will supervise five full-time employees (plus students), formulate goals, establish priorities, develop cataloging procedures, and create an environment that fosters teamwork as well as encourages and recognizes high performance. The successful candidate will have strong collaborative and collegial skills with a personal commitment to responsive service that combines traditional and innovative methods for providing intellectual access to the collection.

Requires an accredited MLS; three years' professional original cataloging experience; working knowledge of AACR2r, LC subject headings and classification, and USMARC formats; reading knowledge of one Western European foreign language; experience with automated systems; time management skills. Supervisory experience with demonstrated success in collaborative management based on goal setting, teamwork, and performance feedback preferred.

Review of applications will begin immediately and continue until position is filled. For a more detailed job description, position qualifications, and to apply online, see: <http://jobs.jhu.edu/>. Or send résumé, indicating job # SCRA4498 on cover letter, and three professional references via e-mail: jhu@alexus.com; fax: (877) 262-0646; or mail to:

**JHU Resume Processing Center
P. O. Box 3687
Scranton, PA 18505**

Approximate starting salary range \$40,094–\$45,606. We offer excellent benefits, including tuition remission, in a smoke-free/drug-free environment.

A strategic goal of the libraries is to work toward achieving diversity when recruiting new and promoting existing staff. The libraries prize initiative, creativity, professionalism, and teamwork.

Affirmative action, equal opportunity employer.

educator. For additional information about The University of Toledo and this position, visit: <http://www.cl.utoledo.edu/info/headisad.html>.

HEAD OF TECHNICAL SERVICES. St. John Fisher College's Lavery Library invites applications for Head of Technical Services. Responsibilities include administering the operations of acquisitions, cataloging, and processing for all nonperiodical library materials, and serving as Acquisitions Librarian and Cataloging Librarian. Incumbent will also serve as Collection Manager for circulating books. Some reference and instruction. Required: MLS or MLIS from an ALA-accredited institution; two years' professional library experience, preferably in an academic setting; recent course work or one year's experience in cataloging using MARC21 including Holdings Format, AACR2, LC, OCLC, and an integrated library system (preferably DRA), including database maintenance and authority control work; recent course work or experience in acquisitions and/or collection development; effective and professional communication skills; demonstrated ability to successfully supervise support staff; demonstrated ability to use MS Office applications. Salary and Benefits: Salary commensurate with education and experience, minimum \$32,000. Excellent benefits package, including 20 days' annual vacation. Applications: Applications will be accepted until the position is filled. Please send a detailed résumé, cover letter, and contact information for three professional references to: Karen Junker, Library Director, **St. John Fisher College**, 3690 East Avenue, Rochester, NY 14618; phone: (716) 385-8164; fax: (716) 385-8445; e-mail: junker@sjfc.edu. <http://library.sjfc.edu>. Equal opportunity employer.

INSTRUCTION LIBRARIAN. Marriott Library, University of Utah. As a result of expanding services, the Marriott Library at the University of Utah seeks to fill a new position with a motivated and innovative individual who will serve as a team member in a successful and growing library instruction program. General Description: Works with members of the Instruction Division to develop, plan, and implement the library's instruction program; develops and leads group and individual instruction for course-integrated and software applications; may teach credit courses. Works closely with Reference Departments, Library Computing, Marriott Library student computing labs, and other library

departments; masters new technologies and stays current in library applications; creates instructional and training materials in print, interactive Web-based, and multimedia formats; provides reference services. Qualifications Required: MLS from an ALA-accredited library school; substantial knowledge of and experience with electronic resources, desktop, and Internet applications; demonstrated effective training/teaching skills in group and one-on-one settings; evidence of strong oral and written communication skills; commitment to providing excellent and innovative service; ability to work with users of varying technical expertise; ability to meet university's requirements for promotion and continuing appointment (tenure equivalency). Preferred: Formal teaching experience. Reference of computer help desk experience. Experience in an academic library. Salary: Minimum \$33,000 depending on qualifications, excellent benefits calculated at approximately 35 percent of salary including TIAA-CREF, medical, dental, generous paid sick and vacation, sabbaticals, and professional development time. The Marriott Library is an ARL library with holdings of more than 2.5 million volumes and access to 4,500 electronic journals and a considerable number of other networked electronic resources. The university, with a student population of over 27,000, is situated on a 1,500-acre campus in Salt Lake City. During a recent expansion, teaching facilities were expanded to include two PC labs, two MAC labs, three classrooms, and a 250-seat auditorium, all with multimedia capabilities. Undergraduate education is a university priority and library instruction a growing emphasis. We teach more than 400 library instruction sessions per semester. Salt Lake has a population of approximately one million and a strong economy and was rated as the #1 place in the U.S. to live in a recent edition of "Places Rated Almanac." The city offers a wide variety of cultural, entertainment, and recreational activities, including the 2002 Winter Olympics. Application Procedures: Send a detailed letter of application addressing how your experience matches the qualifications, a résumé, and names, addresses (including e-mail), and phone numbers of three references to: Kristeen Arnold, Human Resources Director, 327 Marriott Library, 295 South 1500 East, Salt Lake City, UT 84112-0860. Applications postmarked by November 16, 2001, will be given full consideration. The **University of Utah** is an equal opportu-



TIDEWATER COMMUNITY COLLEGE

REFERENCE LIBRARIAN

Tidewater Community College invites applications and nominations for the position of Reference Librarian. Located in historic Hampton Roads, TCC is among the 50 largest community colleges in the nation, serving over 31,000 credit students annually. With four campuses and a visual arts center, TCC is a comprehensive institution offering more than 60 different curricula, including a full complement of college transfer and occupational/technical education, workforce training and development, and general community enrichment and outreach.

Reference Librarian FA183

The Reference Librarian will provide instruction and assistance to faculty, staff, and students in the use of library information resources, including electronic databases, the Virtual Library of Virginia (VIVA), Internet tools, printed materials, and media.

REQUIRED:

Knowledge of academic library research methods and library information resources, including electronic databases, print, and media; knowledge of the reference interview process and the ability to effectively use microcomputers and software, including word processing, spreadsheets, databases, Internet tools, and electronic mail; must have the ability to prepare and conduct bibliographic instruction classes and to assist patrons with information searches using electronic and print resources; ability to devise research strategies and to prepare subject guides, pathfinders, bibliographies, handbooks, and other materials to support the information needs of faculty and students; assist other staff members in the day-to-day operation and management of a Learning Resource Center; communicate effectively, both orally and in writing; ability to employ systematic planning and effective time management techniques; MLS from an ALA-accredited library school is required.

PREFERRED:

Experience providing reference assistance with electronic and print resources, preferably in an academic library.

SALARY AND BENEFITS:

The college offers a competitive salary and an excellent benefits package. Applications will be accepted until position is filled.

APPLICATION PROCESS:

Please send a completed Commonwealth of Virginia Application for Employment to:

**The Office of Human Resources
Tidewater Community College
7000 College Drive
Portsmouth, VA 23703**

For complete information about this opening and how to apply, call (757) 822-2572; or visit our Web site: <http://www.tc.cc.va.us>; hearing impaired: (757) 483-5254. For the Commonwealth of Virginia Application via Internet: <http://www.dhrm.state.va.us/>. Postmarks do not meet the deadline requirement; facsimiles or e-mail will not be accepted. Applications will be accepted until position is filled.

AA/EEO/ADA

nity, affirmative action employer. We encourage applications from women and minorities and provide reasonable accommodations to known disabilities of applicants and employees.

LIBRARY DIRECTOR. Blanche Skiff Ross Library, Cottey College, Nevada, Missouri. The director is responsible for supervising 2.0 FTE professional and 2.0 FTE paraprofessional staff plus student aides; fiscal management; and developing, promoting, and carrying out strategic plans for library services and multimedia support of instructional programs. MLS degree, significant librarianship experience, and understanding of current issues in academic libraries

and trends in media services required. Cottey College is a teaching-oriented, student-centered, small, private (not church-related), two-year, residential, liberal arts college for women. Student population numbers 300 to 350 from 35 to 45 states and 15 to 25 countries. Eighty miles to Kansas City metro area, 40 to 140 miles to Ozark recreation areas. Send cover letter and curriculum vitae with names and numbers of three references to: Hal Ross, Academic Vice President, **Cottey College**, 1000 W. Austin, Nevada, MO 64772; e-mail: dkerbs@cottey.edu; fax: (417) 448-1030; phone: (417) 667-8181. Search ongoing until position is filled. Affirmative action, equal opportunity employer.

DIGITAL SUPPORT MANAGER

Trinity University

Manager of Digital Support directs automation implementation and maintenance of Endeavor Voyager system; coordinates development of Web pages, online resources, infrastructure maintenance (PCs), automation training, and instructional sessions for staff, librarians, and users. Supervises staff responsible for installing software, maintaining files, and controlling programs. Maintains servers to provide network-based indexes and full-text products to users.

REQUIRED: Three to five years' academic administrative systems, library systems, or comparable automation experience, with evidence of a capacity for management. Bachelor's degree in the liberal arts, computer science, or business. Experience with Unix-based systems.

PREFERRED: Master's degree in library science, information technology, information systems, or related area and experience managing a library system and associated staff. Familiarity with the Sun Solaris platform, JAVA, wireless networking. For more info, view: <http://lib.trinity.edu/>.

Preference will be extended to candidates who demonstrate superior interpersonal and communication skills, an ability to work collaboratively, and a desire to contribute to the educational mission. Trinity expects this individual to contribute significantly to further development of the library's strategic planning, and also to support user education programs and collection development. The incumbent will participate as a member of the library management team, which advises the director coordinating library operations. S/he will also work closely with members of the Information Technology Services and Instructional Media Services group on campus.

BENEFITS INCLUDE: Trinity-paid TIAA-CREF when qualified, comprehensive insurance options, 20 days' vacation, and generous professional development support.

Trinity University is a nationally recognized liberal arts and sciences institution characterized by a demanding curriculum, distinguished faculty, exceptionally bright students, and a campus that is among the most modern and beautiful in America. Trinity is located in what Will Rogers called one of America's four unique cities. Combining Old World charm, a multicultural heritage, and numerous cultural and historical attractions, San Antonio is a friendly, affordable, enchanting city in which to live and study.

TO APPLY: Submit a detailed résumé, application letter addressing experience and interest, and the names, phone numbers, and e-mail and postal addresses of three references to:

Diane J. Graves
University Librarian
Trinity University Library
715 Stadium Drive
San Antonio, TX 78212-7200
E-mail: dwarneke@trinity.edu

Review of applications begins **October 1, 2001**, and continues until the position is filled.

Trinity University is an equal opportunity, affirmative action employer.

METADATA LIBRARIAN. The Indiana University Bloomington Libraries are seeking an innovative and dynamic individual to lead Libraries in analysis and use of metadata, to assist in development of Libraries' metadata policy standards, to coordinate metadata procedures and practices across various digital library projects on Bloomington campus. The Digital Library Program at Indiana University has created more than 300,000 digital objects to date in many formats, including electronic text, digital images, and sound. In addition, the IUB Libraries are rapidly expanding their commercially produced digital collections. Responsibilities: Reports to Associate Dean & Director of Technical Services and works closely with variety of constituents within library system. Develops plans to record descriptive, administrative, and structural metadata needed to support Libraries' expanding digital collections. Advises on application of appropriate metadata schema for digital objects and assists in defining Digital Library Program and other digital project parameters. Plans for translation of metadata between formats and participates in integration of metadata from variety of sources for search and display within and across collections. Contributes to Libraries' traditional and nontraditional efforts to improve access to all information resources. Assists in planning for storage of digital objects in Indiana University's Massive Data Storage Service and in

national metadata initiatives such as RLG's Cultural Materials Alliance and Digital Library Federation's Metadata Harvesting Initiative. Participates in Library committees, communicating with relevant selectors, curators, subject specialists, and also takes active role in university, statewide, national, and international efforts and forums regarding metadata in digital libraries. Qualifications: Required: ALA-accredited degree in library or information science or equivalent combination of degrees and experience. Knowledge of concepts and applications used in standards and practices of organizing information. In addition to MARC, experience with one or more following metadata standards: EAD, TEI, VRA Core, Dublin Core, RDF, CIDOC, or others. Experience with creation and/or management of digital objects in various text, image, sound, and/or video formats. Ability to work independently as well as collegially in complex, rapidly changing, and culturally diverse environment with various groups of library staff. Excellent written and oral communication skills. Ability to plan, coordinate, and implement projects. Good organization skills and aptitude for complex analytical and detailed work. Ability to meet requirements of tenure-track appointment. Preferred: Experience in one or more of these areas: experience with SGML and/or XML. Experience with computer programming languages, particularly Perl and Java. Experience with multiple

LIBRARY INSTRUCTION COORDINATOR

University of Alaska Anchorage

Come to the Last Frontier and Help Build the Library of the 21st Century!

POSITION: Library Instruction Coordinator, PCN: 305259A, full-time, tenure-track, regular appointment with benefits, 9 months/year (plus 3-month extension), faculty rank, status, privileges, and responsibilities.

LOCATION: Consortium Library, University of Alaska Anchorage.

SALARY: Minimum \$43,000 annually. Excellent benefits to include health and life insurance, retirement, and tuition waiver benefits. Represented by bargaining unit.

The Consortium Library at the University of Alaska Anchorage is recruiting a Library Instruction Coordinator. We are looking for a dynamic, energetic, motivated, and innovative librarian to join us in offering superb library service as we design and plan a new state-of-the-art library building. The new library complex is scheduled for completion in the summer of 2004. The library's priorities also include expanding electronic services and Web-based instruction.

Located near the Chugach Mountains in Alaska's largest city (population: 260,000), the library serves both the University of Alaska Anchorage (UAA), with 12,000 students, and Alaska Pacific University (APU), a private institution with 500 students. From UAA's fully networked campus, the library delivers its electronic library services to the UAA and APU communities. The library's Health Sciences Information Service offers a full range of library services to the medical community across the state. The Consortium Library holds more than 735,000 bound volumes and subscribes to more than 3,400 journals. The library licenses over 150 databases and provides Web access to the full text from more than 10,000 journals and e-books. The library is a designated Foundation Center. There are 18 FTE faculty positions and 25 FTE staff positions. The Library's operating budget is approximately \$3.8 million.

UAA is a comprehensive metropolitan university consisting of the main campus in Anchorage, three extended colleges, and additional sites in rural communities and on military installations. The University of Alaska Anchorage offers certificate, associate, baccalaureate, and master's programs in the arts, humanities, sciences, and professions.

QUALIFICATIONS: ALA-accredited MLS or equivalent. Ability to work collaboratively. Strong interpersonal skills. Excellent written and verbal communication skills. Strong user service commitment. Demonstrated recent reference and library instruction experience. Flexibility, initiative, and

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computer platforms including Linux, UNIX, Windows, and MacOS. Experience in applying for or managing grant proposals. Salary and Benefits: Salary and rank negotiable and competitive dependent upon qualifications and experience. This is a tenure-track academic appointment that includes eligibility for sabbatical leaves. Benefits include university health care plan, TIAA-CREF retirement/annuity plan, group life insurance, and liberal vacation and sick leave. To Apply: Review of applications begins November 1, 2001; position remains open until filled. Send letter of application, professional vita, names, addresses, and phone numbers of four references to: Yolanda Cooper-Birdine, Libraries Human Resources Officer, Indiana University Libraries, Main Library 201A, Bloomington, IN 47405. Phone: (812) 855-8196; fax: (812) 855-2576; e-mail: ycooperb@indiana.edu. For further information concerning Indiana University: <http://www.iub.edu>, or employment opportunities at the IUB Libraries: <http://www.indiana.edu/~libpers>. **Indiana University** is strongly committed to achieving excellence through cultural diversity. The university actively encourages applications and nominations of women, persons of color, applicants with disabilities, and members of other underrepresented groups. Indiana University is an affirmative action, equal opportunity employer.

PRINCIPAL ORIGINAL CATALOGER. The Johns Hopkins University is seeking a Principal Original Cataloger to provide leadership and expertise in creating appropriate access to the library's collections as well as in coordinating current cataloging policies and practices with developing national standards and shifting local needs. The incumbent, reporting to the Head of Cataloging, is responsible for original cataloging of monographs representing a variety of formats, languages, subjects, and levels of difficulty. Supervises nonbook copy cataloging, including cataloging of microforms, videos, and cassettes. Maintains a high-level

working knowledge of national and international cataloging standards and practices. Participates actively in local and national discussions through professional development and service activities. The successful candidate for this position will have strong collaborative and collegial skills with a personal commitment to responsive and innovative service. Requires accredited MLS degree with 2+ years original cataloging experience. Working knowledge of current national cataloging standards (including AACR2r, LC subject headings and classification, and the USMARC formats). Reading knowledge of at least one Western European foreign language. Experience with computer applications in libraries, including a local automated system and one of the national bibliographic utilities. Excellent communication and training skills. Ability to work independently as well as part of a team. Strong organizational skills. Aptitude for complex, analytical work with attention to detail. Demonstrated problem-solving skills. Flexibility and initiative in carrying out assignments in response to changing environment. Ability to prioritize work to ensure that departmental and library goals are realized. Ability to work effectively in a production-oriented environment, with a demonstrated commitment to professional growth and development. Supervisory and/or NACO experience preferred. Review of applications will begin immediately and continue until position is filled. For a more detailed job description, position qualifications, and to apply online, see: <http://jobs.jhu.edu/> or send résumé, indicating Job #SCRA3585 on cover letter, along with three professional references, via e-mail to: jhu@alexus.com; fax to: (877) 262-0646; or mail to: JHU Resume Processing Center, P.O. Box 3687, Scranton, PA 18505. Approximate starting salary range \$40,094-\$45,606. We offer excellent benefits, including tuition remission, in a smoke-free/drug-free environment. A strategic goal of the libraries is to work toward achieving diversity when recruiting new and promoting existing staff. The libraries prize initiative, creativity, profession-

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creativity. Demonstrated knowledge of current library instruction theory. Preferred Qualifications: Demonstrated experience with delivery of Web-based library instruction. Instructional experience in higher education.

RESPONSIBILITIES: Coordinate existing library instruction activities. Develop innovative and diverse library instructional activities that may include semester-long classes, faculty and student workshops, course-related sessions, and competency-based certificate programs. Develop and administer effective outreach and publicity for instructional activities. Work with library faculty to create print and Web-based instructional materials. Work at the reference desk up to 10 hours per week including night and weekend rotation. Serve as collection development liaison to academic unit in assigned subject area.

REVIEW DATE: Search will remain open until filled; however, review of applications will begin **November 1, 2001**. Candidates are encouraged to apply by the review date above to receive full consideration.

APPLICATION PROCEDURE: Please send letter of application, résumé, or curriculum vitae, and the names, addresses, telephone numbers, and fax numbers of at least three professional references to:

**University of Alaska Anchorage
Human Resource Services
Administration Building, Suite 245
3211 Providence Drive
Anchorage, AK 99508-8136
Phone: (907) 786-4608
TTY: (907) 786-1420
Fax: (907) 786-4727**

University of Alaska Anchorage Employment Information Web site: www.finsys.uaa.alaska.edu/uaahrs.

Background checks may be required; please contact the Office of Human Resource Services for questions. Applicants needing reasonable accommodations to participate in the application or interview process should contact Human Resource Services.

UAA is an affirmative action, equal opportunity employer and educational institution. Must be eligible for employment under the Immigration Reform and Control Act of 1986 and subsequent amendments. Your application for employment with the University of Alaska is subject to public disclosure.

alism, and teamwork. **Johns Hopkins University** is an affirmative action, equal opportunity employer.

PUBLIC SERVICES LIBRARIAN. Love to teach? Seeking innovative, flexible, service- and team-oriented librarian to oversee and provide instruction for a growing program, coordinate public services, provide reference, and supervise acquisition assistant while coordinating collection development. Position reports to the director. Required: ALA-accredited MLS, experience teaching and/or providing library instruction, excellent communication and organizational skills. Preferred: Experience in collection development, prior supervisory experience, and experience with emerging instructional technologies. Salary minimum: \$30,000. Applications accepted until the position is filled. To Apply: Send a letter, résumé, and the names, addresses, and phone number of three professional references to: Director of Human Resources, **Daniel Webster College**, 20 University Drive, Nashua, NH 03063; and/or e-mail: HR@dwc.edu. Visit the college's homepage at: <http://www.dwc.edu> and find the library under the "Jump To" link.

REFERENCE LIBRARIAN. The University of Evansville invites applications for the post of Reference Librarian to join a collegial team-based library environment in which a commitment to excellence is a hallmark of information service. Responsibilities: Participates in all service activities of the Reference and Instruction Department; Contributes 20 weekly hours at the reference desk on a rotational basis including weekends and evenings; assists with coordination of electronic information services; oversees management of public access PC workstations in the library; participates in the library instruction program; and participates in collection development activities. Participates in the planning and decision-making processes of the Libraries, and also with faculty governance activities. Reports

to the Head of Reference Services. Qualifications Required: MLS from an ALA-accredited graduate program; reference assistance experience; demonstrated knowledge of Internet-based information resources and with electronic information technologies; strong communication and interpersonal skills. Qualifications Preferred: Working knowledge of microcomputer hardware and software; academic library experience; teaching experience. Appointment, Salary, and Benefits: 12-month, tenure-track faculty appointment. Minimum Salary: \$24,000. Flexible benefits program with open enrollments annually includes group life, medical, dental, and disability insurance programs, and TIAA-CREF retirement. To Apply: Send letter of application and résumé including names, addresses, and telephone numbers of three professional references to: William F. Loudon, University Librarian, University of Evansville, 1800 Lincoln Avenue, Evansville, IN 47722. Review of applications will begin immediately and continue until an appointment is made. Appointment date is January 2002. The University of Evansville is an independent, comprehensive university affiliated with the United Methodist Church, which provides a strong liberal arts and sciences orientation and selected professional programs. The University of Evansville operates under a nondiscriminatory policy with regard to race, color, creed or religion, national origin, gender, sexual orientation, age, or disability. Additional information on the **University of Evansville** and its libraries is available on the Web at: <http://www2.evansville.edu/libweb/>.

SPECIAL COLLECTIONS LIBRARIAN. University of South Florida St. Petersburg. This new position is a non-tenured, 12-month appointment. The library's special collections emphasize marine science, journalism, and local history. Responsibilities: Coordinates library's special collections organization, development, preservation, and outreach activities. Duties: Building, organizing, conserving, and providing



UNIVERSITY
OF HAWAII
HILO

UNIVERSITY LIBRARIAN

University of Hawaii at Hilo

The University of Hawaii at Hilo invites applications and nominations for the position of University Librarian. We seek an energetic, team-oriented individual to provide innovative administrative leadership. The Library serves over 5,000 undergraduate, graduate, and community college students.

The University of Hawaii at Hilo (UH Hilo) is a comprehensive, regional institution on the island of Hawaii and incorporates three four-year colleges: the College of Agriculture, Forestry, and Natural Resources Management; the College of Arts and Sciences; and College of Hawaiian Language. Additional information is available at: www.uhh.hawaii.edu.

UNIVERSITY LIBRARIAN: UH at Hilo, Position #89175, general funds, full-time, to begin approximately July 1, 2002, pending position clearance and availability of funds.

DUTIES: Provides executive leadership, vision, direction, advocacy, and accountability for managing all aspects of the Library's programs and services at UH Hilo, including policy planning and implementation, budget and program planning and review, organizational planning, personnel review and appraisal, staff development, communications with the University community and general public.

MINIMUM QUALIFICATIONS: Master's degree from an ALA-accredited institution in library and information science; five years of substantial and progressively responsible administrative and supervisory experience in an academic library; demonstrated responsive leadership and experience in planning, implementation, assessment, budgeting, personnel management, and information technology. Knowledge of scholarly communication; advanced technology and electronic information management; collection development; bibliographic instruction; public and technical services. Ability to articulate a vision for the future of library services in light of emerging information resources. Proven ability to communicate effectively; to establish productive working relationships with campus and community constituents in a multicultural environment; and to have an effective service orientation that is reflected in a record of creative accomplishments in a library setting.

DESIRABLE QUALIFICATIONS: Additional advanced academic degree. Evidence of success in fund raising and grantsmanship. Experience in a consortial or state-supported university system.

SALARY: Commensurate with education and experience.

TO APPLY: The application should include: 1) a letter addressing the ways in which the minimum and desirable qualifications are met; 2) current résumé; and 3) the names, addresses, telephone and fax numbers of three current professional references. The application should be addressed to:

**Human Resources
University Librarian Selection
200 W. Kawili Street
Hilo, HI 96720-4091**

INQUIRIES: (808) 974-7449; e-mail at hr@uhh.hawaii.edu; or visit the Library's Web site at: library.uhh.hawaii.edu.

Review of applications will begin on November 1, 2001, and continue until a candidate is selected.

access to collections; development of policies and procedures; donor relations; grant writing; exhibits and publications; outreach to campus and community. Reference, service, and research activities are required. Qualifications: MLS from ALA-accredited program; experience in special collections; knowledge of preservation trends and practice; relevant subject expertise; excellent communication and interpersonal skills. Preferred Qualifications: Additional postgraduate degree, experience with grants and/or Web site development, and reference experience. Salary: \$32,500, negotiable. For full position description, visit: www.nelson.usf.edu. Send letter of application, vita, and names of three references to: Barbara Reynolds, Poynter Library, **University of South Florida St. Petersburg**, 140 7th Avenue South, St. Petersburg, FL 33701. Applications must be received by October 20, 2001, to be considered. According to Florida law, applications and meetings regarding this position are open to the public. All positions are contingent on funding. USF is an equal opportunity, affirmative access institution. For disability accommodations, contact: (727) 553-1151 or TDD:(813) 974-1510 a minimum of five working days in advance.

UNIVERSITY ARCHIVIST AND HEAD OF SPECIAL COLLECTIONS. South Dakota State University seeks a dedicated professional archivist to administer, develop, and promote its archival and rare book collections, housed within the Hilton M. Briggs Library. Responsibilities: Identify, acquire, organize, preserve, describe, promote, and facilitate the use of archival, manuscript, and rare book collections; provide research guidance in all special collections; prepare guides and bibliographies; develop exhibits and publicity publications; supervise support staff and students; participate in library reference services. Required: ALA-accredited MLS or a master's degree in a related field with course work in archival management; minimum of two years of full-time professional library or archival experience in an academic or research setting; familiarity with archival theory, principles, practices, and procedures as applicable to an academic organization; demonstrated effective oral and written communication skills and evidence of success in interacting with colleagues, administrators, staff, patrons, and donors; knowledge of preservation techniques for special materials and laws regarding freedom of information, privacy, and copyright; ability to perform physical activities associated with archival environ-

DISTANCE LEARNING LIBRARIAN

University of Southern Indiana

The University of Southern Indiana seeks a Distance Learning Librarian to plan, coordinate, promote, and evaluate the library's informational and instructional services for remote library users. Will participate fully in reference and instruction; work closely with other library units to provide off-campus students support equivalent to that on campus, in a user education program that includes traditional, electronic, and distance components.

REQUIRED: ALA-accredited MLS or equivalent; at least three years' academic reference/instruction experience. Working knowledge of the Internet, electronic databases, computer applications, and automated library systems; supervisory, organizational, and analytical skills; excellent written, oral, and interpersonal communication skills; strong service orientation. **Preferred:** Teaching experience, additional advanced degree, Web page development, and knowledge of course management software. The ability to interpret user needs without face-to-face contact, and to direct users to resources in any format. Familiarity with distance education and intellectual property rights issues.

Full-time, non-tenure-track position; salary and rank dependent upon qualifications and experience. Consideration of applications begins **October 15, 2001**. Send letter of intent and résumé, including names, addresses, e-mail, and phone numbers of three professional references to:

Ruth H. Miller
Director, Rice Library
University of Southern Indiana
8600 University Boulevard
Evansville, IN 47712
Phone: (812) 464-1824; Fax: (812) 465-1693

To learn more about Rice Library, visit: <http://www.usi.edu/library/library.htm>.

USI is an affirmative action, equal opportunity employer.

e-learning Webcasts from ACRL

*Take advantage of ACRL's newest
PROFESSIONAL DEVELOPMENT opportunity!*

- ❖ *Digital Reference: The Future of Academic Reference?*
- ❖ *From 'My Library' to 'My Librarian': A Reinvestigation of Personalized Research Clinics*
first presented at the ACRL 10th National Conference



GO TO
<http://acrl.telusys.net/webcast/index.html>

[Check this site for updates!]

HEAD, MEDIA CENTER

Florida State University (Search Reopened)

RANK: Associate Librarian or Assistant Librarian, depending upon qualifications.

DESCRIPTION: Will help shape a new unit, providing media service to the University. Provides effective leadership in the planning and provision of innovative, multimedia services in a rapidly changing information environment. Ensures the delivery of responsive, user-focused service using the most appropriate technology available. Works with faculty to select materials that support the instructional programs. Fosters teamwork, facilitates creative problem solving, and develops positive relations with other library units in a changing organizational environment. Coordinates the provision of services by supervising one paraprofessional and a number of student employees. Reports to the Assistant Director for Public Services. Occasional night and weekend work required.

QUALIFICATIONS: Must have an MLS degree from an ALA-accredited library school. After receipt of the MLS degree, five years of professional experience for Associate Librarian rank and two years of professional experience for Assistant Librarian rank. Three years' relevant experience in media services and managing collections of audio and video recordings in various media. Public service experience, preferably in a college, research, or university library environment. Demonstrated supervisory and project management experience. Interest in and familiarity with emerging technologies. Effective reference, instructional, and user education skills; strong commitment to patron services for undergraduates, graduates, faculty, and administrators; excellent communication and interpersonal skills; ability as a leader implementing user-focused organizational changes; ability to work well both as an individual and a team member; demonstrated flexibility and initiative in changing environment preferred. Experience with electronic systems, including the Web, CD-ROM networks, and PC applications.

SALARY: Minimum \$40,000; negotiable depending on qualifications.

BENEFITS: This is a full-time, 12-month nontenured faculty appointment. Benefits include 22 days' vacation, 13 days' sick leave, group medical, dental, and life insurance, an optional retirement program or state retirement, and no state or local income tax. With supervisor's approval, may qualify for University tuition scholarships for up to six hours credit each semester.

THE LIBRARY: Located in Tallahassee, Florida's capital city, a growing community with a population of more than 215,000, the Florida State University, a public, coeducational institution of the 11-member State University System of Florida, has an enrollment of over 33,000 students. The Library system includes the Robert Manning Strozier Library (the main library), Paul A. M. Dirac Science Library, Mildred and Claude Pepper Library, Harold Goldstein Library Science Library, Warren D. Allen Music Library, Law Library, College of Medicine Library, John and Mable Ringling Museum of Art Library, and School of Nursing Library Resource Center. Campus libraries have combined volume holdings totaling over 2,338,000 books and periodicals, over 957,000 government documents, and over 6,669,000 microforms. The Library is a member of ARL, CRL, RLG, and SOLINET. For information about the Florida State University Libraries, see our home page at: <http://www.fsu.edu/~library/>.

AVAILABLE: December 7, 2001.

DEADLINE FOR APPLICATION: Application must be received or postmarked no later than **October 31, 2001**, to be considered.

TO APPLY: Send letter of application, résumé, and the names, addresses, and telephone numbers of three professional references to:

**Deborah Lightfoot
Office Manager
Administrative Office
Strozier Library
Florida State University
Tallahassee, FL 32306-2047**

Please cite position no. 56118.

An equal opportunity, equal access, affirmative action employer.

HEAD OF LIBRARY MEDIA CENTER

California State University, Sacramento

California State University, Sacramento (CSUS), seeks a talented, experienced, and energetic librarian to lead the Library Media Center. This tenure-track, faculty position reports directly to the Associate Dean for Public Services and works closely with the Coordinator for Collection Development. The Head of the Library Media Center provides direction in the planning, development, and management of the library's media services, including the daily operation of the Library Media Center and the development of the collections. The Head also assumes a prominent role in librarywide strategic planning, budgeting, and communication with regard to Library services, collections, and facilities. The Head also serves as a member of the library's Administrative Council.

MINIMUM QUALIFICATIONS: MLS from an ALA-accredited institution; experience supervising staff; effective oral and written communication skills; evidence of increasing levels of professional experience and responsibility; effective interpersonal skills; significant course work related to media or significant work experience with media materials; knowledge of recent media technology and innovations; ability to provide effective instruction; ability to deal with change.

PREFERRED QUALIFICATIONS: An advanced degree related to media; an undergraduate degree related to media; experience with media in a post-secondary library setting; experience with media collection development; experience at a managerial level in a library setting; evidence of scholarly or creative activity; experience in working with a diverse student, faculty, or public population.

Visit the Library homepage for a detailed vacancy announcement at:
<http://www.lib.csus.edu/geninfo/employment/>.

ANNOUNCED STARTING DATE: April 1, 2002.

APPOINTMENT: This is a probationary, 12-month, tenure-track position at the Senior Assistant rank, salary range \$48,156–\$60,852, or Associate Librarian rank, salary range \$55,380–\$77,028, based on background and level of experience. Librarians have full faculty status and excellent benefits. Library faculty must demonstrate professional competence, scholarly or creative achievement, and service to the University and community in order to meet university requirements for tenure and promotion.

APPLICATION PROCEDURES: Applications received by **January 2, 2002**, will receive first consideration. Position open until filled. Send a cover letter describing interest and qualifications, a complete résumé and the names, addresses, phone numbers and email addresses of four professional references to:

Tamara Frost Trujillo
Associate Dean in Charge
California State University, Sacramento, Library
2000 State University Drive East
Sacramento, CA 95819-6039

Applicants invited for interview will be required to submit official transcripts. Vacancy announcement and position description available electronically; request from: lmjones@csus.edu.

CSUS is an affirmative action, equal opportunity employer.

ments (i.e., a tolerance for dust and mold); and an ability to move materials up to 40 pounds in weight. Desired: Experience with automated file management, MARC format, and the digitization of archival materials; ability to meet the qualifications of a tenure-track appointment including an ALA-accredited MLS and a second master's degree, preferably in history or other academic discipline closely related to the archival field. Both master's degrees will be required for promotion and tenure. Salary: Minimum \$35,000; 12-month contract. Competitive benefits package. Review of applications will begin on November 1, 2001, and continue until filled. Send letter of application with résumé, transcripts, and names, addresses, and telephone numbers of three professional references to: Carlene Aro, Chair, University Archivist Search Committee, Box 2115, **South Dakota State University**, Brookings, SD 57007-1098; phone: (605) 688-5106; fax: (605) 688-6133; e-mail: Carlene_Aro@sdstate.edu (inquiries only). SDSU is an affirmative action, equal opportunity employer and encourages applications

from women and minorities. ADA accommodations: (605) 688-4504; TTY: (605) 688-4394.

UNIVERSITY LIBRARIAN. Brigham Young University (BYU), located in Provo, Utah, is an equal opportunity, affirmative action employer sponsored by The Church of Jesus Christ of Latter-day Saints, and requires observance of Church standards. Preference is given to applicants who are members of The Church. The University Librarian is responsible for overall administration and leadership as well as planning, organizing, implementing, and administration of all library operations. To apply, please review complete job listing (position #001401) located at: <http://www.byu.edu/hr/employment/faculty.html>; and submit résumé, names of three references, and BYU employment application form (also available to download from above URL) to: Call O'Connell, Library Human Resource Services, 2068 HBLL, **Brigham Young University**, Provo, UT 84602.

ASSISTANT GOVERNMENT PUBLICATIONS LIBRARIAN

University of Colorado at Boulder

This is a tenure-track position reporting to the head of the Government Publications Library. The position provides reference and instruction for the government publications collection and collaborates in the development of tools for accessing electronic government information. The Government Publications Library is a Regional Federal Depository Library and has a strong collection of state, foreign, and international documents and technical reports. This position is responsible for the state and foreign documents collections. A significant part of this position involves research and creative work and a commitment to service in keeping with the tenure standards of the University of Colorado.

REQUIREMENTS:

Master's degree from an ALA-accredited library school completed by December 2001, experience with the Internet and electronic resources, coursework or experience with government publications, effective oral and written communication skills, strong commitment to public services, strong interpersonal skills, and potential for research and scholarly/professional achievement.

PREFERENCES:

Library school coursework in government publications, experience with government publications in a research library, demonstrated experience with the creation of Web pages, demonstrated experience with electronic data and electronic information in a variety of formats, experience with computer hardware and software loading, and experience with state or foreign documents.

APPOINTMENT AND SALARY:

The successful candidate with demonstrated accomplishments in research and creative work will be appointed as a full-time (12-month) assistant professor on tenure track. A successful candidate with promise in research but lacking an established scholarly record will be appointed as a senior instructor (non-tenure track) for two years, with promotion to the tenure track and the rank of assistant professor upon successful review. Starting salary range will be \$33,000–37,000. Benefits include 22 working days of vacation, 10 paid holidays, liberal sick leave, university group health care plans, group life insurance, TIAA-CREF retirement/annuity, and support for scholarly/professional activities. Tenured librarians are eligible for sabbatical leave.

APPLICATION PROCESS:

Review of applications and nominations will begin immediately and continue until the position is filled. It is suggested that applications be on file with the search committee by **November 15, 2001**. Send letter of application specifically addressing qualifications for the position, résumé, and names, addresses, and telephone numbers of three references to:

Scott Seaman
Associate Director for Administrative Services
University Libraries, 184 UCB
University of Colorado at Boulder
Boulder, CO 80309-0184

The University of Colorado at Boulder is committed to diversity and equality in education and employment.

Late Job Listings

DIRECTOR OF THE LEHMAN MEMORIAL LIBRARY. Taylor University, Fort Wayne. Twelve-month, tenure-track position. Provides leadership for the management and development of resources and services to support and promote teaching, research, and service. Oversees library services, personnel, collection, and fiscal management. Will participate in the refinement of final plans for a new library facility. Represents and promotes library services and resources among students, faculty, administration, and other constituencies. ALA-accredited MLS is required together with possession of a second master's degree or a definite commitment to attain the same. Strong service orientation. Demonstrated leadership in integrating emerging technologies with traditional library collections and services. Candidates must be strongly committed to the educational mission and evangelical Christian orientation of the university. The library has a collection of approximately 80,000 volumes, subscribes to more



DIRECTOR OF EDUCATION PROGRAMS

Dartmouth College

Are you an experienced educator eager to shape a new educational initiative? Bring your vision and talent to Dartmouth, where teaching and learning are central to the mission of the institution. Working at Dartmouth means joining an institution with a strong commitment to libraries. Exciting new facilities provide space for creative educational programs with quality media labs and a diversity of teaching spaces. A high quality of life, an interesting mix of graduate, professional, and undergraduate programs, and a diverse student body make Dartmouth an outstanding place to work.

Reporting to the Associate Librarian of the College, the Director leads the Library's education programs by working closely with faculty and librarians across the campus to identify and assess needs and develop, implement, and evaluate a program of systemwide training and instruction that teaches effective use and management of information resources and services.

The successful candidate will have a relevant graduate or professional degree and a minimum of three to five years of related experience, including teaching in traditional and digital environments. Experience in curriculum design, demonstrated project management or team leadership skills, and a commitment to excellence in teaching and service provision are required.

Review of applications will begin on **October 19, 2001**, and will continue until the position is filled. Please submit résumé and letter of application to:

**Search Committee for Director of Education Programs
Dartmouth College Library
6025 Baker-Berry Library
Hanover, NH 03755**

Or send by e-mail to: cynthia.f.pawlek@dartmouth.edu.

*Dartmouth College is an equal opportunity, affirmative action employer.
Women and minorities are encouraged to apply.*

than 500 periodicals, and provides a variety of electronic resources. Developments are underway for a new library facility with construction anticipated to commence in 2002-03. Library personnel includes three full-time professional librarians (including the director), three support staff, and a dozen student employees. Inquiries, credentials, and supporting materials should be addressed to: Dwight Jessup, Provost and Dean of the University, **Taylor University**, 236 West Reade Avenue, Upland, IN 46989. Likely candidates will be sent an appointment questionnaire for completion and return. Faculty rank and salary dependent upon qualifications and experience. All materials will remain confidential. Women and members of minority groups are encouraged to apply. Evaluation of applications will continue until the position is filled. For further information, see: www.tayloru.edu/fw/campus/jobs/faculty/librarydirector07-16-01.html.

HEAD OF INFORMATION AND ACCESS SERVICES. Southwestern Oklahoma State University in Weatherford, Oklahoma, is accepting applications for Head of Information and Access Services. Screening of applicants will begin on October 30, 2001, and will continue until position is filled. For more information and full job description, please go to <http://www.swosu.edu/library/employ.htm>; or contact the SWOSU Human Resources Department at (508) 774-3275.

REFERENCE AND INSTRUCTIONAL SERVICES LIBRARIAN. Southwestern Oklahoma State University in Weatherford, Oklahoma, is accepting applications for Reference and Instructional Services Librarian. Screening of applicants will begin on October 30, 2001, and will continue until position is filled. For more information and full job description, please go to <http://www.swosu.edu/library/employ.htm>; or contact the SWOSU Human Resources Department at (508) 774-3275.

REFERENCE/INSTRUCTION LIBRARIAN. American University Library invites applications for a tenure-track Reference/Instruction Librarian at the rank of Assistant Librarian.



WRIGHT STATE UNIVERSITY

UNIVERSITY LIBRARIAN

Wright State University

Wright State University invites applications and nominations for the position of University Librarian. We are seeking candidates with successful administrative experience in a university library, a thorough understanding of the use of evolving technology in a library setting, a

strong commitment to service, and a collegial leadership style. The University Librarian reports to the Provost and serves on the Council of Deans.

RESPONSIBILITIES:

The University Librarian is the chief administrative officer for the University Libraries and is responsible for providing leadership in long-range, strategic planning, development and promotion of library services and resources, initiation and implementation of appropriate technologies, collaboration on campus and with external community partners, budget and personnel management, and library fundraising. In addition, the University Librarian actively participates in planning and development of academic and technology initiatives throughout the university.

QUALIFICATIONS:

- ALA-accredited master's degree in library or information science required
- Additional advanced degree in an academic discipline strongly preferred
- Substantial, progressive managerial and senior-level administrative experience including budget and personnel
- Strong communication and interpersonal skills with demonstrated ability to work effectively with staff, faculty, and students in a diverse community
- Ability to provide leadership while working successfully and collaboratively in a collegial administrative style
- Demonstrated understanding of evolving issues in higher education and scholarly communication and the ability to articulate how those affect library services and the university community
- Demonstrated commitment to excellent service and to staff development
- Record of leadership in integrating new and emerging information technologies with traditional library resources and services
- Experience in developing external funding sources to enhance library collections and services

ENVIRONMENT:

Wright State University, founded in 1968 and named for Dayton's aviation pioneers, Orville and Wilbur Wright, is located 10 miles east of the city of Dayton, a metropolitan area of nearly one million people. The university serves approximately 16,000 students (12,000 undergraduates and 4,000 graduate students) with 100 undergraduate, 40 master's, and 6 doctoral programs offered through six colleges and three schools. The University Libraries consist of the Paul Laurence Dunbar Library, the Fordham Health Sciences Library, the Music Library, and shared responsibility for the Lake Campus Library. With collections totaling over 755,000 volumes and over 5,500 current periodical subscriptions, the libraries have a budget of \$7.6 million and a staff of 76 FTE. Wright State University is a founding member of OhioLINK, a consortium of 79 Ohio college and university libraries including the State Library of Ohio. The University Libraries' Web site provides integrated access to WSU, OhioLINK, and Internet resources (www.libraries.wright.edu).

APPLICATION:

Fullest consideration will be given to applications received by **October 22, 2001**.

Applicants should address how they meet the qualifications listed above in their letter of application. Please send letter, résumé, and the names and contact information of three current references to:

**Chair, University Librarian Search Committee
Department of Human Resources
280 University Hall
Wright State University
3640 Colonel Glenn Highway
Dayton, OH 45435**

Wright State University is committed to a policy of equal opportunity and affirmative action, and specifically encourages applications from members of underrepresented groups.

Oklahoma State University is an affirmative action, equal opportunity employer

OKLAHOMA STATE UNIVERSITY LIBRARY



405.744.6324

Librarian Positions available in

ARCHITECTURE • DOCUMENTS/PATENTS

ENGINEERING • MAPS

HUMANITIES/SOCIAL SCIENCES

great place to start a CAREER

The OSU Library, a member of the Association of Research Libraries, welcomes professionals just entering the field.

exciting CAMPUS atmosphere

Recently designated a Truman Honor Institution, OSU attracts quality student. The campus sponsors cultural, academic & celebrity speakers from all over the world and hosts annual concerts & festivals.

small town COMMUNITY

Forget about rush hour. The average in-town commute is less than 10 minutes. Stop worrying about crime. OSU is one of the safest schools in the Big 12.

near big city CULTURE

Stillwater is only an hour drive from Tulsa and Oklahoma City where you can enjoy theater, opera, ballet, museums & more

CHECK us out!

For job descriptions & application information see

www.library.okstate.edu/personnel/facjobs.htm

Responsibilities: We seek an innovative, energetic, and service-oriented librarian to work in a team environment. Provide service to a diverse user population at a busy reference desk, over the Web, and in classes. Provide research assistance in the use of the online catalog, the Web, and other electronic and print resources. Prepare bibliographic and other reference tools in selected subject areas. As a member of the team, share facilitation of team meetings. May serve on one or more reference subteams or as coordinator of a special service. Contribute to library instruction program and/or collection development. Participate on cross-functional library teams. Some evening and weekend hours required. Position is responsible to the team and reports to the Assistant University Librarian for Information Services. Library faculty participate in library governance activities and are encouraged to contribute to campuswide activities. **Requirements:** ALA-accredited MLS; library experience in print and electronic bibliographic instruction. A strong commitment to teaching and library outreach. Outstanding interpersonal and communication skills. Strong public service ethic; collaborative skills. Demonstrated potential for contributions to the profession. Preferred: Experience with library instruction, Web-authoring, and working in a team environment. **Salary:** Commensurate with experience and qualifications. **Position Available:** Immediately. The American University, incorporated in 1893, offers a wide range of undergraduate and graduate programs, many with international focus, to over 11,000 students. Its proximity to centers of technology, politics, justice, world affairs, communication, science, business, and art in the Washington, D.C., area enhances the learning environment. The university library is a team-based organization



MARKETING COORDINATOR/ INFORMATION AND EDUCATION SERVICES LIBRARIAN

Dartmouth College Biomedical Libraries

The Biomedical Libraries are a component of the Dartmouth College Library system serving the Department of Biological Sciences, the Dartmouth Medical School, and the Dartmouth-Hitchcock Medical Center. The Biomedical Libraries consist of the Dana Biomedical Library at Dartmouth College's Hanover, New Hampshire, campus, and the Matthews-Fuller Health Sciences at the Dartmouth-Hitchcock Medical Center in Lebanon, New Hampshire.

The Marketing Coordinator/Information and Education Services Librarian leads the Biomedical Libraries' marketing and communication activities and serves as part of the information and education team providing liaison, reference, and education services in support of education, research, and patient care. Reporting to the Associate Director/Information Resources, the position is responsible for promoting the Libraries' resources and services, editing the *Biomedical Libraries Newsletter* and other publications, and coordinating a Librarian Liaison Program, in addition to reference desk coverage and educational activities.

The successful candidate will demonstrate evidence of skills in developing and sustaining a marketing and communications program and will have strong interpersonal, organizational, and communication skills; the ability to work collegially in small-group and team environments; a strong commitment to client service; and advanced reference skills and proficiency in computer-assisted research. ALA/MLS required; two years' post-MLS experience in the life sciences and an educational background in the life sciences preferred.

Rank and Salary: Commensurate with education and experience. Minimum Salary: \$42,000 (Librarian III); \$36,000 (Librarian II); and \$32,000 (Librarian I); plus a comprehensive benefits package and relocation assistance.

Applications received by **October 31, 2001**, will be given first consideration; applications will be considered until the position is filled. Please submit résumé and letter of application to:

Peggy Sleeth
Associate Director, Information Resources
6168 Dana Biomedical Library
Hanover, NH 03755

Or send by e-mail to: margaret.k.sleeth@dartmouth.edu.

For further information, including the full position description, see the Biomedical Libraries Web site at: <http://www.dartmouth.edu/~biomed/>.

*Dartmouth College is an equal opportunity, affirmative action employer.
Women and minorities are encouraged to apply.*

serving the university through a collection of over 740,000 volumes, 20 library faculty, 52 full-time staff plus over 160 student assistants, and a budget of over \$6 million. The university is an active member of the Washington Research Consortium with a shared Endeavor system that includes an online public catalog and numerous bibliographic databases and full-text databases. Review of applications will begin immediately and continue until the position is filled. Send letter of application, résumé, names, addresses, and telephone numbers of three references to: Michele Mikkelsen, Library Personnel Officer, **American University Library**, 4400 Massachusetts Avenue, NW, Washington, DC 20016-8046; e-mail: mmikkel@american.edu. The American University is an affirmative action, equal opportunity university committed to a diverse student body, faculty, and staff. Minority and women candidates are encouraged to apply.

REFERENCE/INSTRUCTION LIBRARIAN. The **University of Wisconsin-Parkside**, Kenosha, Wisconsin, seeks a Reference/Instruction Librarian to provide reference service, act as liaison to several faculty departments for purposes of library instruction and collection development, develop print and technology-based instructional materials, and participate in additional outreach and instruction programs. Required: Master's degree from ALA-accredited

DEAN OF UNIVERSITY LIBRARIES

The University of Toledo

The University of Toledo, a metropolitan research institution, seeks an experienced librarian and administrator to provide dynamic leadership as Dean of University Libraries. Initial screening of applications will begin **October 1, 2001**, and continue until the position is filled. The library dean is a member of the Provost's Cabinet.

RESPONSIBILITIES: Reports to the Provost and Vice-President for Undergraduate and Graduate Education. The dean is the chief administrative officer for University Libraries and is responsible for the successful planning, organization, policy development, implementation, and direction of all aspects of library services.

SPECIFIC RESPONSIBILITIES:

Strategic planning; program evaluation and development; recruiting, mentoring, and evaluation of faculty and staff; designing and communicating the University Libraries' educational and service mission to the university community; budget management; building consensus and fostering cooperative relationships; private and public fundraising. Provide energetic leadership in integrating new and emerging technologies with traditional library resources and services. Seek ways to promote the library as a center for student learning. Lead the executive board of the Friends of the Library. Information about the University Libraries may be found on our Web site at www.cl.utoledo.edu. The University of Toledo Web site (www.utoledo.edu) provides campus information and links to community resources.

REQUIRED QUALIFICATIONS:

MLS from an ALA-accredited program; credentials to qualify for tenure as a full professor in the University Libraries; significant experience in the administration of an academic library; demonstrated ability to create, articulate, and sustain a vision for the future of library services in an urban research university; ability to work effectively and collaboratively with faculty, staff, students, and administrators; ability to build consensus and foster cooperation; record of commitment to and support for cultural diversity; record of successful leadership; demonstrated knowledge of personnel and budget management; strong problem-solving, interpersonal, organizational, and planning skills; evidence of commitment to promoting professional growth and development of faculty and staff; ability to serve as an advocate for the libraries internally and externally; ability to represent the university in matters related to libraries on a statewide and/or national level. The successful candidate should have a clear vision of issues affecting academic libraries and especially appreciate and understand both traditional and evolving technologies in research, teaching, and service.

PREFERRED QUALIFICATIONS:

Earned doctorate; experience in a collective bargaining environment, an understanding of and development of projects or activities responsive to the changing needs of the disciplines in the university; experience with different types of library and archival items and the specific requirements that each media needs for care, conservation, storage, and access.

APPLICATION:

Applicants should submit a current curriculum vita, an extended statement addressing the required and preferred qualifications, and the names, mail and e-mail addresses, telephone and fax numbers of at least five references who can speak to professional qualifications. E-mail submission of these materials is welcome. Send applications to:

**Karen Bell, Office of the Provost
The University of Toledo
2801 W. Bancroft Street
Toledo, OH 43606-3390
Fax: (419) 530-4496
E-mail: kbell@utnet.utoledo.edu**

Please use only one method of application. Informal preliminary inquiries are invited by contacting Dr. Marcia Suter, Chair of the Search Committee, at (419) 530-2424 or e-mail msuter@utoledo.edu. As Ohio is an open records state, confidentiality cannot be guaranteed.

*The University of Toledo is an equal access, equal opportunity, affirmative action employer and educator.
Members of protected classes are encouraged to apply.*

Head, International Relations & Pacific Studies Library

<http://orpheus-1.ucsd.edu/fac/IRPSDeptHead.htm>

University of California, San Diego Libraries

HIRING SALARY RANGE:

\$55,980 - \$76,476 (commensurate with qualifications and experience)

DEPARTMENT HEAD STIPEND:

\$250/month in addition to salary

RESPONSIBILITIES INCLUDE:

Provides active, innovative leadership for the IR/PS Library; for development of the East Asia Collection and associated reference services; and for the Pacific Rim component of the UCSD Libraries' Digital Library Program. Plans, organizes and manages IR/PS Library programs and services, including reference, instruction, interlibrary loan, collection development, and web-based information delivery.

REQUIRED QUALIFICATIONS:

Five years of experience in an academic or special library serving similar clientele; successful supervisory experience; evidence of innovative leadership; experience with evolving digital library trends,

digital content development, and related relevant information technology; familiarity with issues, trends and operational needs of libraries that focus on international studies; excellent interpersonal skills and communication skills. Professional degree from a library school or other appropriate degree or equivalent experience in one or more fields relevant to library services.

Consideration of applications will begin on **November 21, 2001** and will continue until the position is filled. Submit a letter of application, a resume and a list of three professional references to: Debra Ambrose (1), Employment Specialist, University of California, San Diego Library Human Resources, 0175H, 9500 Gilman Drive, La Jolla, CA 92093-0175; Telephone:

858.534.1279; Confidential

facsimile: 858.534.8634;

E-mail: libraryjobs@ucsd.edu

AA/EOE.



University of California
San Diego

ACRL Institute for Information Literacy Immersion Programs seeks applicants



Apply for the Immersion '02 Programs to be held at the University of Colorado, Colorado Springs, next summer.

Complete details and application forms are online at www.ala.org/acrl/nili/immersion02.html.

UNIVERSITY
OF MICHIGAN



UNIVERSITY
LIBRARY

LIBRARY WEB ADMINISTRATOR

University of Michigan Library

The University of Michigan Library is seeking a Library Web Administrator for the Library's central Web presence (i.e., <http://www.lib.umich.edu/>). This is a new position and comes in response to a growing recognition within the Library of the centrality and importance of this role. The Library Web Administrator will have a leadership role in the development and maintenance of a continually evolving Web presence, working with Senior Managers in the University Library and with other staff throughout the library system. S/he will have supervisory responsibility for a single programmer, but also has at her/his disposal student support, the participation of Web support staff throughout the Library, and some of the technological resources of the Digital Library Production Service, including a strong in-house UNIX system administration and significant computing resources. The Library Web Administrator will also have the support and guidance of two significant advisory groups, one primarily technical and one programmatic and policy-oriented. The Library's Web site also serves as a public relations and communications mechanism, as an entrée to resources and services, and as an informational resource about the Library's staff, services, units, and facilities. A full position description, including the necessary qualifications, is available at: <http://www.umdl.umich.edu/jobs/web-admin.html>. For more information about the position, please feel free to contact John Price Wilkin at: jpwilkin@umich.edu.

RANK AND APPOINTMENT: Rank will be Associate, Senior Associate, or Librarian, and will be commensurate with the candidate's experience and professional achievement. As a professional appointment in the University Library, this position offers full benefits and opportunities for professional development and travel, and participates fully in faculty governance.

TO APPLY: Send cover letter and copy of résumé to:

Lucy Cohen
Library Human Resources
404 Hatcher Graduate Library North
University of Michigan
Ann Arbor, MI 48109-1205

Contact (734) 764-2546 for further information.

APPLICATION DEADLINE:

Applications received by **October 31, 2001**, will be given first consideration.

The University of Michigan is a nondiscriminatory, affirmative action employer.

library school. Position begins January 14, 2002. Complete position announcement and application process appear at: <http://www.uwp.edu/admin/academic.affairs/openpositions.html>. Candidates are required to access this Web site and follow application instructions. UW-Parkside is an affirmative action, equal employment opportunity employer D/M/W/W.

SERIALS AND ELECTRONIC RESOURCES CATALOGER. Eastern Kentucky University is seeking a flexible, innovative librarian to catalog serials and electronic resources. Reporting to the Coordinator of Systems and Technical Services, the serials cataloger will function as a consultant to the Cataloging Team and will assume responsibility for the planning, development, implementation, and evolution of sensible and effective policies and procedures for cataloging and linking serials in all formats. The successful candidate will have experience training support staff and working in a collaborative environment. Candidates must have an MLS from an ALA-accredited institution. For a more detailed job description, see <http://www.library.eku.edu/> and click on the "positions open" link. This is a 12-month, nontenured faculty position with the rank of Assistant University Librarian. Benefits include 20 days of paid leave plus 15 paid holidays, sick leave and family health care plans, retirement, life insurance, and tuition waivers. Salary is very competitive and dependent upon qualifications and experience. Send letter of application, résumé, and names, addresses, phone numbers, and e-mail addresses of three professional references to: Lee Van Orsdel, Dean of Libraries, **Eastern Kentucky University**, 521 Lancaster Avenue, Richmond, KY 40475-3102. Review of applications will begin in late September and will continue until the position is filled.