

tion, Drew University, Madison, New Jersey. Contact: Albert E. Hurd, ATLA, 5600 S. Woodlawn Ave., Chicago, IL 60637; (312) 947-8850.

July

15-17—**Media Technology:** 20th Annual Media Technology Conference sponsored by the University of Wisconsin-Stout, Menomonie. Theme speaker: Manley R. Irwin, professor of economics at the University of New Hampshire, on "Information Technology: A Global Overview for Media Educators." Contact: David P. Barnard, Dean for Learning Resources, UW-Stout, Menomonie, WI 54751; (715) 232-2246.

August

6-9—**Genealogy:** "Genealogy for All People," the 5th Annual National Conference of the National Genealogical Society, Salt Lake City, Utah. Program topics include: genealogical librarianship, computers and genealogy, family histories. Special concert by the Mormon Tabernacle Choir. Fee: \$75 (\$60 before May 31). Contact: 1985 NGS Conference Host, P.O. Box 1053, Salt Lake City, UT 84110.

11-16—**Book Trade:** "The Out-of-Print and Antiquarian Book Market," a seminar/workshop for librarians and booksellers, University of Denver. Sponsored by the University of Denver Graduate School of Librarianship and Information Management and *AB Bookman's Weekly*, the program will include lectures, demonstrations, and practical workshops on such topics as the used book dealer, pricing and appraisals, the auction market, and the care and preservation of rare books. Keynote speaker is John Y. Cole, executive director of LC's Center for the Book. Fee: \$315. Contact: Out-of-Print and Antiquarian Book Market Seminar/Workshop, GSLIM, University of Denver, Denver, CO 80208-0270; (303) 871-2571.

18-24—**IFLA:** 51st Council and General Conference of the International Federation of Library Associations and Institutions, Palmer House, Chicago. Theme: "Libraries and the Universal Availability of Information." Selected topics will include: access to information, the need for and right to information, publishing, and issues of bibliographic control, resource sharing, and networking. Fee: \$175. Contact: Robert P. Doyle, IFLA '85 Coordinator, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

21-24—**Pacific Northwest:** "Models for Excellence," the Pacific Northwest Library Association Conference, Eugene, Oregon. Contact: Karen Calhoun, Local Arrangements Chair, University of Oregon Library, Eugene, OR 97403; (503) 686-3064. ■■

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

POSITIONS OPEN

ACQUISITION AND BIBLIOGRAPHIC CONTROL LIBRARIAN. Reporting to the Chief of Jonsson Library of Government Documents and to the Director of Research Services, your responsibilities will include planning and managing a government document technical processing program, acting as liaison with technical services departments, assisting at reference desk, and providing bibliographic instruction. Additionally, you will select and manage state and local government documents collection, prepare bibliographies and guides to state and local collections, contribute to planning and management of the library, and serve as a member of library and university committees. Requirements include an MLS or the equivalent in training and experience, management experience, and demonstrated analytical skills. Technical service experience with cataloged collections is required; experience with document classification schemes is desired. Good leadership, communication, and interpersonal skills are essential. Should be familiar with automated systems. Beginning salary range for the associate librarian is \$24,300-\$31,800; beginning salary range for the librarian is \$28,200-\$37,200. Closing date for receipt of applications is May 15, 1985. Send complete cover letter and resume with the names of three professional references to: Carolyn J. Henderson, Library Personnel Officer, Stanford University Libraries, Stanford, CA 94305. Cite #256-B on all correspondence. We are an equal opportunity employer through affirmative action.

ASSISTANT DIRECTOR FOR PUBLIC SERVICES. The University of Colorado, Boulder, is an ARL institution with a library of approximately 2,000,000 volumes, 43 library faculty, 94 classified staff, plus student assistants. In addition to Public Services, there are As-

Assistant Directors for Technical Services, Data Processing, and Collection Assessment and Development. The Public Services Division includes Circulation, Reference, Science, Art and Architecture, Audio-Visual, Government Publications and Western History Departments in the Central (Norlin) Library plus branch libraries for Engineering, Math/Physics, Earth Science, Music, and Business. The Division is staffed by 22 library faculty, 38 staff plus student assistants. The Assistant Director reports to the Associate Director; participates in overall management, policy and planning for the Libraries; provides leadership in planning, implementing and evaluating Public Services department heads and assigns their responsibilities; coordinates divisional budget requests; interprets Library policy to the academic community. Qualifications required: ALA-approved MLS degree; a minimum of 5 years administrative experience in a university or college library as a Public Services department head, including some supervision of professional librarians; demonstrated ability to provide leadership and set priorities; superior communications and interpersonal skills; experience with bibliographic instruction, online bibliographic services, and reference; experience with automation and technology as they contribute to library services. Desired: Evidence of university service and/or significant participation in library professional activities; experience with other library services; additional advanced study. Position available immediately. 12-month appointment with faculty rank and status with opportunity to work toward tenure. TIAA/CREF and usual vacation and sick leave benefits. Salary range: \$35,000-\$43,000. Applicants should send resume, plus names, addresses and telephone numbers of three references to: Leo W. Cabell, Chair, Search Committee, University Libraries, Campus Box 184, University of Colorado, Boulder, CO 80309. Closing date May 31, 1985. The University of Colorado is an equal opportunity, affirmative action, section 504 employer. Minorities and women are particularly encouraged to apply.

ASSISTANT DIRECTOR FOR SPECIAL COLLECTIONS AND HEAD, DeGolyer Library. Supervises a staff of four and one-half full-time staff plus temporary staff of five. Is responsible for both readers' services and processing as well as systems administration of the Special Collections computer. Required: ALA-accredited MLS and a second master's in the field of humanities or social sciences. Experience with library operations in general; special and archival collections in particular. Desired: Knowledge of publishing, conservation, records management, and antiquarian book trade. Salary Range: \$30,000-\$34,000. TIAA/CREF, group life, medical, dental, 22 days vacation. Appointment by July 1, 1985. Apply by June 1 to: Robert W. Oram, Director, Central University Libraries, Southern Methodist University, Dallas, TX 75275. An affirmative action, equal opportunity employer.

ASSISTANT DIRECTOR FOR USER SERVICES AND COLLECTION DEVELOPMENT. The Assistant Director for User Services and Collection Development is a management position reporting to the University Librarian. Primary responsibility is planning and administration for efficient operations of user services and collection development in accordance with library-wide goals. Departments and programs reporting to position are Reference (including Online Search Services), Acquisitions, Government Publications, and Special Collections Departments, and programs of Library Education and Assistance and Collection Development. Education requirements: Master's degree in library or information science from an ALA institution or an equivalent degree required. Experience: Successful experience in reference work and collection development, administration and personnel, automated library public service operations and library user education service programs is expected. Must have record of progressive professional and scholarly development. General qualifications: must have ability to motivate employees, initiate innovative services, and provide leadership and professional guidance to division employees. Effective interpersonal relations and communication skills are required. The salary is \$30,000-\$43,000. The application closing date is April 15, 1985. Send resume and names of 5 references to: Maureen Pastine, University Librarian, Clark Library, San Jose State University, One Washington Square, San Jose, CA 95192-0028. An equal opportunity, affirmative action, Title IX employer.

ASSISTANT REFERENCE LIBRARIAN, entry level position to begin June 1985. General reference service, including bibliographic instruction and online searching; some cataloging responsibilities will be required. Quals: Accredited MLS; second masters in a social science highly desirable. Appt. at faculty rank of Inst./Asst. Prof. depending on quals. and exp. Starting salary range \$16,000-\$18,500. Tenure-track position, 12-month appt. Send resume and names of 3 references by 5/1/85 to: Reina Hart, Reference Librarian, University of New Hampshire, Durham, NH 03824. UNH is an AA/EEO employer.

ASSISTANT SERIALS LIBRARIAN to assist in supervision of serials department, serial collection development, and reader services. Initial one-to-three year assignment will be to catalog department for retrospective conversion and special projects. Ideal candidate has experience with serials acquisition and services, LC cataloging/conversion experience, and facility with foreign languages. Supervisory and academic library experience, ability to write policies and procedures, ALA-accredited MLS required. Some evening and Saturday hours. Position open 10/1/85. Salary: \$17,000-\$22,000 depending on background and experience. Faculty status, twelve-month

ASSISTANT DIRECTOR FOR SCIENCE & ENGINEERING

Columbia University Libraries

This is a senior management position, responsible for the general administration of the Science & Engineering Division and science information services at Columbia University. Division has 8 departmental libraries, 7 librarians, 15.5 support staff, and a full-time equivalent of some 17.5 student assistants. The collections contain more than 500,000 volumes and more than 1 million microforms. Some 3,000 journals are acquired annually. Responsibilities include service program development, including working closely with faculty to develop science information services; coordinating collection development; and participating in system-wide planning.

Accredited MLS or equivalent relevant experience required, graduate degree desirable. Demonstrated evidence of imagination, leadership, and managerial skills are essential and will be sought in all cases. Knowledge and understanding of the process of scholarly communication and of the complexities of a major research library are also essential. Candidates with 5 years administrative experience in pertinent areas of library operations will be sought, with special attention given to responsibility for public service activity. Preference will be given to candidates with a strong background in the sciences. Salary ranges: Librarian II: \$29,500-\$38,350; Librarian III: \$32,500-\$47,125. The position will be available August 1, 1985. Deadline for applications is **June 7, 1985**. Submit resume, listing 3 references and salary requirements, to: **Box 35, Butler Library, Columbia University Libraries, 535 W. 114th Street, New York, NY 10027.**

An equal opportunity, affirmative action employer.

tenure-track position; liberal benefits. Send application letter, resume, names of three references and library school transcript by May 1 to: Marcie Kingsley, Serials Search Committee, Jackson Library, UNC-Greensboro, Greensboro, NC 27412-5201. An equal opportunity, affirmative action employer. UNC-G is a doctoral degree-granting institution with approximately 10,000 students and 70 faculty.

ASSOCIATE LAW LIBRARIAN, Cornell Law Library. Duties: Responsible with Law Librarian for coordinating management of Cornell Law Library, which has a collection of 385,000 volumes, staff of 7 professional librarians and 12.5 permanent support staff. Primary responsibility for public services in the Law Library; shared responsibility for instruction in legal research for law and non-law students. The Cornell Law Library presently serves a population of 570 law students (including 20 graduate students) and 35 law faculty. Computer holdings include LEXIS, WESTLAW and microcomputers for student use. A campus-wide library automation program is currently underway. Requirements: MLS from accredited library school and JD with at least 2 years of relevant library experience. Salary: \$27,500 plus, depending upon experience and qualifications. Available: August 1, 1985. Applications received prior to April 20, 1985, will receive priority consideration. Submit cover letter, resume, and a list of three references to: Carolyn A. Pyhtila, Personnel Director, 235 Olin Library, Cornell University, Ithaca, NY 14853-5301. An equal opportunity, affirmative action employer.

ASSOCIATE UNIVERSITY LIBRARIAN, with overall administrative responsibilities for public services including all information, reference, and bibliographic instruction programs and for collection development. Provides leadership in the planning, coordinating, organizing, staffing, evaluating, publicizing and marketing of library service programs. Reports to the University Librarian and is responsible for 6 service units staffed by 19 library faculty and 19 support staff. University and Library: Illinois State University is a multiple purpose university with more than 20,000 students, located in the medium sized urban area of Normal/Bloomington. Academic programs and courses are offered in 33 academic departments organized into five Colleges with master's degree programs in most fields and doctoral degree programs in Art, Biological Sciences, Curriculum and Instruction, Economics, Education, English, History and Mathematics. Milner Library is the central library facility serving the entire university community with a staff of 110 including 34 professionals, over 1 million volumes, and a materials budget of \$1.2 million. The Library is a member of the Center for Research Libraries and the Library Computer System (LCS), a resource-sharing network of 25 academic institutions in the State of Illinois. Qualifications: Accredited

MLS degree with second advanced degree or certification in library science or another subject discipline. Required: Minimum of 7 years of professional experience in academic libraries, primarily in public service and collection development including at least 3 years of successful administrative experience; proven ability to lead effectively in a collegial setting and work effectively with teaching faculty and students. Publication and professional activity appropriate for rank of Associate Professor. Knowledge and experience with non-print media, thorough knowledge of computer applications to public service operations, and successful experience in implementing bibliographic instruction programs highly desirable. Salary and rank: \$32,000 minimum, Administrative/Professional position with State Retirement Program, Health insurance and other options. Starting date: July 1, 1985 desirable. To apply: Submit resume, the names and addresses of 3 references to: Marian Carroll, Chair, Search Committee, Room 311B Milner Library, Illinois State University, Normal, Illinois 61761. Application deadline: April 30 or until position is filled. Equal opportunity, affirmative action university.

AUTOMATION SYSTEMS LIBRARIAN. University of Wisconsin Center for Health Sciences Library. This person will have the responsibility for and work closely with the Director on the planning, development, implementation and management of automated systems in support of the Libraries' functions and programs. Plans call for this person to work with micro-, mini-, and mainframe-based systems. Due to the general campus commitment to library automation, there is a local group of automation resource persons, including other systems analysts and programmers with expertise in library automation, with whom this person would work. The Automation/Systems Librarian will be a resource person for other library staff and would work closely with them in needs analysis, problem solving and system design and maintenance. This person would also be responsible for training staff and some users in the use of the Libraries' automated systems and for representing the Library on various committees in the Center for Health Sciences and the campus. This person should have an advanced degree in librarianship or computer science or both from accredited schools, as well as demonstrated skill and experience in system analysis and design, library automation, and written and oral communication. Salary commensurate with qualifications; range \$22,000-\$30,000. Position presently vacant. The CHS Library is comprised of a major library and a very active clinical branch. Staff consists of 18 professionals and 21 support staff. The Libraries are active in campus, state, and regional services. Letter of application, resume, and names of 3 references should be sent to: Virginia Holtz, Director, CHS Library, 1305 Linden Drive, Madison, WI 53706, by April 20, 1985. The University of Wisconsin is an equal opportunity employer.

ASSOCIATE DIRECTOR OF LIBRARIES FOR LIBRARY SYSTEMS

University of Maryland, College Park

The University of Maryland, College Park, invites nominations and applications for the position of Associate Director of Libraries for Library Systems. The position is responsible for providing the Director of UMCP Libraries and the UMCP library system with staff support in automated systems. The Associate Director serves as liaison to all technical support groups, including the campus computer centers, and to outside contractors. He/she participates in the general administration of the UMCP Library system, and supervises the University's Library Information Management System and coordinates all related activities among the several campuses.

Qualifications: MLS from ALA-accredited library program required. Course work in computer and/or information science essential. Seven years of progressively responsible experience, at least three of which must have been working with automated library systems required. At least three years of supervisory experience required. Demonstrated leadership qualities with strong interpersonal and communication skills, and ability to work effectively with all levels of university, campus and library personnel essential. Salary: \$34,211 minimum.

For full consideration, please submit a letter of application, resume and the names of three (3) references, directly to: **Virginia Sojdehei, Personnel Librarian, McKeldin Library, University of Maryland, College Park, MD 20742.**

The University of Maryland is an affirmative action equal opportunity employer.

BIBLIOGRAPHIC INSTRUCTION AND COLLECTION DEVELOPMENT LIBRARIAN. The University of Wisconsin-Superior invites applications and nominations for the position of Bibliographic Instruction and Collection Development Librarian. For the service oriented librarian who likes a small university environment this position offers unique opportunities and a wide range of responsibilities for the planning, development, and delivery of an active bibliographic instruction program, and in collection development. The primary responsibility of the position will be bibliographic instruction and the librarian who holds the position will be expected to assess needs, prepare plans, develop services, and implement a comprehensive program of bibliographic instruction and library use. As collection development librarian, this librarian would assist the Director in the supervision of the acquisitions and deacquisitions activities of the Library. This includes coordination of book purchasing and weeding activities, liaison with faculty, planning, and coordination of the acquisition and use of non-print resources including hardware. This librarian also teaches in the library science program (an undergraduate minor), provides reference service at a central desk as assigned, including one night per week, and on week ends (in rotation). The librarian who holds the position will have faculty rank and be on a tenure track. This person will be expected to participate in teaching, research, and service as a full member of the University faculty. The position requires a Master's Degree in Library Science from an ALA-accredited institution, experience in, or familiarity with, bibliographic instruction programs, and good communication and human relations skills. Knowledge of media and technology uses for instruction and bibliographic instruction is required. A second master's degree is desirable as is a knowledge of library automation, particularly microcomputer based applications. A librarian with a humanities background, preferably in English, with strong writing skills, is preferred. The position is available July 1, 1985. The salary is \$18,000 minimum for a twelve month appointment. An attractive fringe benefit package is available. The deadline for applications is April 15, 1985. Send letters of application or nomination to: Bob Carmack, Director, Hill Library, University of Wisconsin-Superior, Superior, WI 54880. Letters of application should include a resume and a list of three references. The University of Wisconsin-Superior, located on the shores of Lake Superior near the beautiful North Woods country, is an equal employment opportunity, affirmative action employer.

CATALOG LIBRARIAN. Full-time, 12-month, faculty, non-tenure track appointment with opportunity for additional appointment beyond this time period. Duties: Responsibilities include original and complex copy cataloging in assigned subject disciplines using AACR2, OCLC, and LC classification. Limited public service duties. Qualifications: Required: MLS from ALA-accredited library school; knowledge of LC classification and subject headings; cataloging experience applying AACR2 and MARC tagging via a major bibliographic utility; reading knowledge of at least one foreign language; ability to work in a changing environment. Preferred: At least one year cataloging experience in an academic library. Subject background or working experience in pure and applied sciences. Salary: \$18,000; negotiable depending upon qualifications. Benefits: State retirement plan required; group medical and life insurance. Beginning date: July 1, 1985. To apply: Submit resume, the names and addresses of 3 references to: Bryant H. Jackson, Associate University Librarian, Milner Library, Illinois State University, Normal, IL 61761. Application deadline: Applications will be accepted until position is filled, but for maximum consideration applications should be received no later than May 15, 1985. Illinois State University is an equal opportunity, affirmative action employer.

CATALOGER, ORIGINAL MONOGRAPHS CATALOGING. Temporary 18-month position (search reopened). This position has primary responsibility for original cataloging of monographs in English and European languages in the fields of art history and architecture, including supplementary and difficult searching, bibliographic description, subject headings and assignment of call numbers, and authority work. In addition to an accredited MLS, requirements are a working knowledge of AACR2 rules, a reading knowledge of two Western European languages, and an aptitude for analytical and detail work, as demonstrated through previous relevant experience and/or superior performance in a formal course in cataloging. Preferential consideration will be given to applicants with a strong background in art and city planning and previous relevant cataloging experience. Salary ranges, which will increase 7/1/85, are: Librarian I: \$19,000-\$24,700; Librarian II: \$21,000-\$27,300. Submit resume to: Box 35, Butler Library, Columbia University, 535 West 114th Street, New York, NY 10027. Deadline for applications is April

30, 1985. External applicants should list 3 references and salary requirements. This is a temporary 18-month grant-funded position. An affirmative action, equal opportunity employer.

CHIEF COLLECTION DEVELOPMENT OFFICER. Buffalo State College is seeking a knowledgeable, enthusiastic, creative individual to function as chief officer and special assistant to the director for collection analysis and development for E. H. Butler Library. Buffalo State College is a medium-sized comprehensive liberal arts and sciences college in the State University of New York system. It is the largest of the system's four-year colleges, and the only one located in an urban community with strong traditions in the arts, recreation and education. Responsibilities: The successful candidate will be responsible for the coordination, development, and preservation of all resource collections of the library; will work closely with the Director of Library Services and the Head of Resource Management; will perform qualitative and quantitative analyses of the collections and of potential new collections which might be acquired by the library. The appointee will utilize computerized analysis techniques in assessing and developing the collections. Requirements: Master's degree in library science from an ALA-accredited institution; second advanced degree, knowledge of computerized statistical procedures for collection analysis; minimum 7 years increasingly responsible academic library experience; excellent writing and communications skills and the ability to work harmoniously with library staff, college faculty, students and administration at all levels. Salary: \$23,000-\$27,000. 12-month library faculty appointment at the Associate Librarian level. Women and minorities are encouraged to apply



ASSOCIATE DIRECTOR OF LIBRARIES FOR TECHNICAL SERVICES

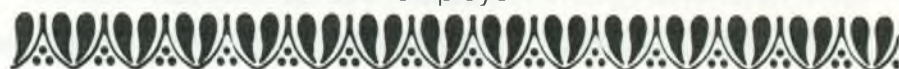
**University of Maryland,
College Park**

The University of Maryland, College Park, invites nominations and applications for the position of Associate Director of Libraries for Technical Services. The position is responsible for the planning and management of the Libraries' technical services functions and for the coordination of those functions with the relevant divisions in the library system. The Associate Director for Technical Services also participates in the general administration of the system.

Qualifications: MLS from ALA-accredited library program required. Seven years of progressively responsible experience in an academic or research library, at least three of which must be at the managerial level required. Comprehensive knowledge and experience in technical services organization, policy and practice in both manual and automated modes essential. Demonstrated leadership qualities with strong interpersonal and communication skills, and ability to work effectively with all levels of staff, the university community and vendors essential. Salary: \$34,211 minimum.

For full consideration, please submit a letter of application, resume and the names of three (3) references, directly to: **Virginia Sojdehei, Personnel Librarian, McKeldin Library, University of Maryland, College Park, MD 20742.**

The University of Maryland is an affirmative action, equal opportunity employer.



for this position. Deadline for applications is April 30, 1985, or until such time as the position is filled. Please address resume, including the names and addresses of 3 references to: Susan P. Besemer, Associate Director for Library Services, E. H. Butler Library, State University College at Buffalo, 1300 Elmwood Avenue, Buffalo, NY 14222. Equal opportunity, affirmative action employer.

CIRCULATION LIBRARIAN. Seton Hall University seeks applicants for the position of Circulation Librarian. The individual will be responsible for the management of circulation, development and implementation of departmental policies and procedures and supervision over support staff and student workers. This tenure-track position requires an MLS from an accredited institution and a second masters degree within three years of appointment. Supervisory experience and professional interest in automated circulation systems is desirable. Individual will be expected to work a flexible schedule. To apply, send resume, letter of application and three letters of reference before April 25, 1985, to: James C. Sharp, University Librarian, McLaughlin Library, Seton Hall University, South Orange, NJ 07079. An equal opportunity, affirmative action employer.

CATALOG DEPARTMENT SECTION HEAD Stanford University

The Catalog Department of Stanford University Libraries is seeking an experienced original cataloger for the position of Head, Humanities Cataloging Section. The section provides original and variant edition cataloging of monographic material on history, art, religion, philosophy and some related subjects in Western European languages. Responsible for coordinating workflow within the section; providing original cataloging in one or more of the above subjects; participating in Departmental, Library and University decision-making groups; training and supervising librarians, support staff, and student assistants; and undertaking special projects as assigned.

We require an MLS from an ALA-accredited library school, or the equivalent in training and experience; working knowledge of either German, or Portuguese and Spanish (facility in all three highly desirable); minimum of three years' experience in original cataloging using an automated cataloging system, AACR2 and LC classification and subject headings; excellent written and verbal communication skills. Educational background or experience in one or more of the subjects noted above, additional language skills, and previous supervisory experience are highly desirable.

Beginning salary range for 1984-85: Librarian, \$28,200-\$37,200 annually. Closing date for receipt of applications is **May 31, 1985**. Send complete cover letter and resume with the names of three professional references to:

Carolyn J. Henderson
Library Personnel Officer
Stanford University Libraries
Stanford, CA 94305.

Cite #260 on all correspondence.

We are an equal opportunity employer through affirmative action.

COLLECTIONS LIBRARIAN. Albert R. Mann Library, Cornell University. Cornell, the land-grant institution of New York State, is known world-wide for the teaching and research programs of the College of Agriculture and Life Sciences and the College of Human Ecology. Mann Library, which supports these programs with 550,000 volumes and 9,500 current serials, is the largest academic agricultural and life sciences library in the United States, and its collection is second only to the National Agricultural Library. Responsibilities: Administers collection development and management staff and activities. Coordinates work throughout the library relating to the collections. Formulates collection development policy, allocates and monitors funds for library materials, evaluates the collection, and prepares statistical reports and budget analyses. Coordinates work in collection preservation. Coordinates collection development activities of librarians with departmental liaison responsibilities. Requirements: Minimum 3 years of administrative responsibility for collection development and management. Demonstrated successful experience in working with faculty in the collection development process. Knowledge of national and international trends and issues in academic library collection development and in agricultural research and development. Previous participation in the national agricultural research community highly desirable. Ability to work effectively with researchers and to become an integral part of the research process. Demonstrated organizational ability, interpersonal skills, imagination, and creativity. Excellent oral and written communication skills. Demonstrated knowledge of library preservation. Familiarity with appropriate automated applications. MLS or equivalent and a second advanced degree in agriculture or life sciences. Salary: Rank and salary dependent on experience and qualifications. Minimum \$31,235. Applications requested by May 30, 1985, however, applications will be accepted until the position is filled. Position available September 1985. Send resume listing three references to: Carol Pyhtila, 235 Olin Library, Cornell University, Ithaca, NY 14853-5301. An equal opportunity, affirmative action employer.

COORDINATOR, MONOGRAPHIC AND AV CATALOGING UNIT. Supervises and coordinates all cataloging operations and personnel, including maintenance of CLSI database, authority files, filing, and physical processing. Requirements: ALA-accredited degree required; 3 years cataloging experience using OCLC in an academic library desired; knowledge of AACR2, LC class. and subj. heading, and ALA filing rules preferred; reading knowledge of one or more foreign languages preferred; music coursework or degree helpful but not required; demonstrated ability to supervise, communicate with and work with various levels of personnel desired. Salary and faculty rank commensurate with qualifications and experience. Salary range: \$17,000-\$23,000. Winthrop College is a 5000 student state-supported coeducation institution with both undergraduate and graduate degree programs. It is located in Rock Hill, S.C., the geographic center of the Carolinas. Charlotte, N.C. is a 20 minute drive and the mountains and beaches are only 3 hour drives. Submit vita plus names, addresses, and telephone numbers of 3 professional references to: Shirley M. Tarlton, Dean of Library Services, Dept. C, Dacus Library, Winthrop College, Rock Hill, SC 29733. Position will be filled as soon as qualified applicant is found.

COORDINATOR OF ACCESS SERVICES. Responsible to Assistant Director for Public Services for circulation and reserves (three service desks), interlibrary loan, and stack maintenance for General and Reference Collections, Periodicals, Government Documents, and Special Collections. As a Public Services Librarian, may participate in reference desk service, collection development, academic department liaison, database searching, and library instruction, dependent upon background, training, interests, and scheduling. Required: ALA-accredited Masters degree or equivalent; successful experience supervising circulation service; demonstrated strong communications and human relations skills. Preferred: successful circulation supervisory experience in library with automated circulation system; successful supervisory experience in stack maintenance, reserves, and/or interlibrary loan; additional graduate study and degrees. Faculty rank, tenure-track 12-month appointment. Salary and rank negotiable based on degrees and experience. Minimum salaries: Instructor, \$17,200; Assistant Professor, \$20,500; Associate Professor, \$25,800; Professor, \$31,100. Send letter of application, resume, and names, addresses, and telephone numbers of three references to: Frank E. Elliott, Chair, Search and Screen Committee for Coordinator of Access Services, Libraries and Learning Resources, University of Wisconsin-Oshkosh, Oshkosh, WI 54901. Closing date: April 30, 1985. Affirmative action, equal opportunity employer.

CURATOR. Cornell University Library's Wason Collection, one of North America's largest research collections on East Asia, seeks a Curator beginning July 1, 1985. Long noted for its Western language holdings on China, as well as for its extensive Chinese materials, the Collection for the past ten years has also emphasized the development of its Japanese holdings. The Wason Curator reports to the Olin Librarian and is responsible for the operation and development of the Wason Collection, including supervision of its staff, budget, acquisitions program, stacks, and reading room. The Wason Curator supervises and coordinates all public service and collection development activities of the department; plans and manages the collection's budget; provides reference and bibliographic services related to East Asia, and serves as a central liaison with other library departments and with patrons; selects all Western language material for the Collection; supervises the East Asia Librarian's selection of Chinese and Japanese language materials; advises the library's technical service departments on their processing and cataloging of East Asian materials for the Wason collection; works closely with the faculty and students of the university's China-Japan Program in developing the Collection's holdings; teaches annually a graduate seminar on East Asian Bibliography and Research Methods in Cornell's Asian Studies Department. Cornell has also long maintained a major commitment to Southeast Asian studies and the Wason Curator must work closely with the Curator of the Echols Collection on Southeast Asia in all matters of common interest and concern. A professional degree in librarianship or equivalent experience required. An advanced research degree in East Asian Studies with evidence of continuing scholarly interest also desired. Demonstrated managerial skills and at least five years of experience in the Asian Collection of a major research library or equivalent research experience requiring a thorough knowledge of East Asian bibliography essential. At least a research-level reading knowledge of Chinese or Japanese required; both are highly desirable. Evidence of initiative, leadership, and administrative capability required, as is a demonstrated capacity to contribute to the field of East Asian Studies, to develop and promote a very large research collection on East Asia, to interact effectively with other library staff, and to work with students, faculty, and visiting scholars on thesis and research problems. Salary: \$25,000 plus, dependent upon qualifications and experience. Send resume and 3 names of reference by May 15, 1985, to: Carolyn A. Pyhtila, Personnel Director, 235 Olin Library, Cornell University, Ithaca, NY 14853-5301. An equal opportunity, affirmative action employer.

DEAN, LEARNING RESOURCE CENTER. College of DuPage seeks a dean to administer its Learning Resource Center. The LRC contains in excess of 110,000 volumes and has 800 periodical subscriptions. The dean administers a staff of 9 professional librarians and 33 full time classified staff. Duties include preparation of annual budget, overseeing collection development, providing for staff development experiences, representing the College and the LRC to the community and enhancing the LRC's involvement in the College's educational program. The LRC is technologically one of the most advanced in the U.S. with computer applications, a closed circuit television system and a microcomputer classroom housing 25 IBM PCs which are networked. Qualifications: Masters in Library Science from an accredited institution, commitment to staff development, experience in budget preparation and financial management, at least 3 years administrative experience in an academic library, preferably in a community college, an interest in OCLC and online information services, and training in educational technology. Salary is commensurate with education and experience. The college offers a generous benefit package, including assistance with relocation expenses. Send letter of interest, personal resume, and the names of three references by April 15, 1985, to: College of DuPage, Office of Human Resources, Glen Ellyn, IL 60137; (312) 858-2800, Extension 2460/61. Equal opportunity, affirmative action employer.

DIRECTOR, LINDA HALL LIBRARY. The Trustees of Linda Hall Library (Kansas City, Missouri) invite nominations and applications for the position of Director, to assume office as soon as available after July 15. Linda Hall Library is a privately supported reference library for science and technology that was established under the terms of the will of Herbert F. Hall and named in memory of his wife. It opened to the public in 1946. Situated in the heart of the research and education center of Kansas City, the Library, which has no connection to any other institution, is fully supported by income from the founding trust and by gifts from friends and patrons. Housed in a contemporary structure enclosing approximately 180,000 square feet on a fourteen acre tract, the collection includes materials in all disciplines of science and technology except clinical and surgical medicine.

The Library receives some 16,600 current serial titles. Its total holdings number 550,000 volumes, 790,000 microforms, over 100,000 engineering standards and specifications, and 65,000 maps. It has a significant collection of rare books and volumes and documents related to the history of science. The Director, who reports to a board of five Trustees, is assisted by a professional staff numbering twenty and a total staff of around sixty. Nominations and applications (with resume) should be addressed to: D. Brook Bartlett, Chairman, Search Committee, Linda Hall Library, 5109 Cherry Street, Kansas City, MO 64110. The search committee will begin to review resumes in early April. The Linda Hall Library is an equal opportunity employer.

DIRECTOR OF LIBRARY SERVICES. Responsible for the operation, administration, and evaluation of the library and audiovisual me-

CHIEF, GENERAL REFERENCE DEPARTMENT Stanford University

The Chief of the General Reference Department maintains, develops, and improves an excellent program of research support services for the academic departments and programs in the Humanities and Social Sciences at Stanford University.

The General Reference Department Chief is responsible for the management of reference and information services of the Department, and the Current Periodical, Microtext and Newspaper Division, bears a major responsibility for the development and coordination of library-wide data services and bibliographic instruction activities, and contributes to general library planning and direction as a Senior Library Officer.

We are looking for a conceptual, literate and intellectual person with strong background in and knowledge of the function and operation of research universities and of academic research libraries in support of them. We seek someone who understands and enjoys teaching and research processes of a research university, who has knowledge of and experience in reference service in a graduate and research setting, who has strong management skills, and who can act as a leader and coordinator of reference and information services within the Stanford University Libraries.

Initial appointment may be at the level of Librarian, \$28,200-\$37,200; or Senior Librarian, \$33,000-\$42,000 annually, depending upon education and experience. Closing date for receipt of applications is **June 1, 1985**. Send complete cover letter and resume with the names of three professional references to:

**Carolyn J. Henderson
Library Personnel Officer
Stanford University Libraries
Stanford, CA 94305**

Cite #265 on all correspondence.

We are an equal opportunity employer through affirmative action.

dia programs. MA Degree from an ALA-accredited library school, administrative experience in a community college library, plus educational coursework, training, or experience in both the library and AV media fields required. Salary \$32,000-\$36,000. Starting date July 1, 1985. Send application, resume, placement file, and statement of the library's role in community colleges, as you perceive it; your reasons for applying for this position; and your philosophy of library service to: Personnel Office, Highline Community College, 240th & Pacific Hwy S., Midway, WA 98032; (206)431-5541, no later than April 30, 1985. EOE.

DIRECTOR OF LIBRARIES

Philadelphia College of Art

The Philadelphia College of Art seeks an experienced library professional to serve as Director of Libraries at a dynamic period in its history as it moves toward consolidation with the Philadelphia College of The Performing Arts to become the Philadelphia Colleges of the Arts.

Both P.C.A. and P.C.P.A. are fully accredited independent institutions offering undergraduate and graduate degrees in the arts. P.C.A., founded in 1876, has a student body of approximately 1,000 full-time and 800 part-time students; P.C.P.A., founded in 1870, has a student body of approximately 500 full-time and 150 part-time students.

Division: Academic Affairs. Typical duties: Provide executive leadership for the College's Liberal Arts, Visual Arts and Performing Arts libraries. Direct the development of the College library collections, services and policies. Supervise operations, direct personnel, plan and promote the continuing education and professional growth of the staff. Manage the annual budget for the libraries. Promote the role of the libraries in furthering the College's academic programs. Develop general policies governing the nature of the libraries, their intellectual content, the organization of the various collections, the use of new technologies and relations with other libraries in the community. Maintain ongoing relationships with appropriate external groups.

Qualifications: A Master's Degree in Library Science from an ALA-accredited institution. Strong administrative and communication skills. Demonstrated ability to work effectively with employees, senior officials and colleagues. At least six (6) years experience as a professional librarian; experience in a collegiate library preferred.

This is a full-time administrative level calendar year position offering a competitive salary and comprehensive benefit package. Letters of application should include resumes, salary history and a brief statement of the applicant's ideas on the leadership and organization of libraries within a College specializing in the visual and performing arts.

Submit applications to: **Library Search Committee, c/o Personnel Administrator, Philadelphia College of Art, Broad and Pine Streets, Philadelphia, PA 19102.**

The Philadelphia College of Arts is an equal opportunity employer.

HEAD, ACQUISITIONS DEPARTMENT. University of Southern California, University Library. The incumbent in this position is responsible for managing the Acquisitions Department. This position reports to the Assistant University Librarian for Technical Services. As department head is responsible for short and long range planning for the department, for organizational and personnel planning and for the allocation and assignment of staff and implementation of new procedures as appropriate. The Department is in the early stages of implementing an automated acquisitions system. An MLS from an ALA-accredited program required. Must have at least five years of professional experience including three years as supervisor of a primary unit in a large department, preferably in a large academic or research library. Must have at least two years experience in an Acquisitions Department. Strong interpersonal skills and the ability to work well with people are essential as well as the ability to communicate effectively orally and in writing. The USC Library has a collection of 2.3 million volumes and is currently in a major fund raising

HEAD, TECHNICAL SERVICES

Kenyon College

Kenyon College has embarked upon a major library expansion program which will double the size of the library and increase the technical services staff by fifty percent. Plans are soon to be formulated for comprehensive automation of library services including an online catalog and circulation system. A key contributor to the planning and implementation of this growth will be the Head of Technical Services. The position is available July 1, 1985.

Responsibilities center upon leadership and management of the acquisition, cataloging, and preparation for use of print and non-print materials. Staff recruitment and training, and coordination for conversion to automated procedures are also crucial ongoing responsibilities. Candidates must have a minimum of three years' experience cataloging via OCLC and demonstrate successful supervisory skills. The ability to set, implement, and maintain high standards of departmental production is essential. Well-rounded communication skills are necessary. An ALA-accredited MLS is required.

Kenyon College is a selective admissions liberal arts college of long-established academic excellence. A candidate with a sound appreciation of the values of this kind of educational program will be better able to contribute to the total library service to the College community. Salary ranges from \$25,000 upward depending upon qualifications, with an excellent package of fringe benefits.

Please submit full, detailed resume, including three letters of reference directly related to professional performance to: **Allan Bosch, Chair, Technical Services Search Committee, Chalmers Memorial Library, Kenyon College, Gambier, Ohio 43022.** Closing date for applications or nominations is **April 30, 1985.** Kenyon College encourages applications from women and minority candidates.

An equal opportunity employer.

program for improvement of collections, physical facilities and innovative automation programs. The Library is a member of the Association of Research Libraries, and the Research Libraries Group. The Library has an automated circulation system and is in the process of implementing automated acquisitions and an online catalog. Benefits include TIAA Retirement Plan, 22 days paid vacation per year in a twelve-month contract, Dental Plan and Tuition Remission. Rank and salary: negotiable depending upon background and experience. Minimum starting salary: \$25,000. Please send résumé and three references, by May 1, 1985, to: Anna Covington, Personnel Officer, Doheny Memorial Library, University of Southern California, University Park, Los Angeles, CA 90089-0182.

HEAD, BOOK ACQUISITIONS DEPARTMENT, SUPPORT DIVISION. Under the general direction of the Assistant Director for Technical Support, this position has responsibility for administering all activities of the Department which is responsible for the central acquisition of monographic materials for all departmental libraries, using a computer assisted in-process system; also responsible for accounts payable activities. Position has responsibility for 21 full-time and 3 part-time staff members; planning and coordinating routines and work flow; establishing priorities; resolving problems relating to the ordering and receipt of monographic materials and the payment of all library materials; and developing a thorough knowledge of the book trade. In addition to an MLS from an accredited library school, qualifications for the position are administrative ability as demonstrated by successful relevant supervisory experience; the ability to work with staff in other library units and outside vendors; flexibility to work in an environment of evolving systems; effective writing and speaking skills; familiarity with computer-assisted technical processing in a large research library; the ability to work with a variety of modern European languages; and relevant acquisitions and/or biblio-

graphic experience. Excellent benefits, including free tuition and assistance with University housing. Salary ranges, which will increase 7/1/85, are: Librarian II: \$24,500-\$31,850; Librarian III: \$27,500-\$39,875. Submit resume, listing 3 references and salary requirements to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is April 30, 1985. An affirmative action, equal opportunity employer.

HEAD, COLLECTION MANAGEMENT. Virginia Commonwealth University, an urban university of some 20,000 students offering doctoral programs in 21 fields with the master's degree in 61, is seeking an experienced arts/humanities bibliographer who will provide dynamic leadership for the collection management unit. Responsibilities: Supervise and coordinate the work of three full time collection management librarians and three classified staff; develop and manage collections supporting the arts and humanities; plan and participate in special projects such as collection evaluation, review of serials, etc.; monitor expenditures of a materials allocation of \$2 million; monitor approval plan; coordinate liaison activities. Qualifications: Required: ALA-accredited MLS; substantial experience as a bibliographer in a large academic library. Preferred: previous management experience; experience with approval and other blanket order plans; knowledge of book trade, including relevant subject area. The successful candidate should be an effective planner, work well with others, possess good oral and written communications skills and have a solid grounding in the principles and practices of collection development. This position requires a person with a high energy level, talent for creative solutions and the ability to provide leadership for a team of skilled and dedicated collection management librarians. Librarians at VCU have faculty rank and should demonstrate continuing professional growth. Participation in professional organizations is expected. Salary \$22,000 minimum. Health and retirement benefits.

DIRECTOR OF LIBRARIES AND MEDIA RESOURCES

Indiana University of Pennsylvania

Indiana University of Pennsylvania invites applications for the position of Director of Libraries and Media Resources.

IUP, the largest institution in the Pennsylvania State System of Higher Education, has an enrollment of 12,800 on the main campus and two branch campuses. The University has seven colleges, two schools, 1,200 full-time employees, including a faculty of 645, and offers undergraduate and graduate programs through the doctoral level. Located 50 miles northeast of Pittsburgh, IUP is situated in the foothills of the Allegheny Mountains in a community of 20,000 residents.

The Director of Libraries and Media Resources reports directly to the Provost and is responsible for general and personnel administration, the supervision of library facilities, public relations, guiding the overall development of the collections, coordinating long and short-range planning, preparing and supervising budgets, evaluating library procedures and programs, and supervising the work of the readers' service, technical service, and media service departments.

The Library, an OCLC participant, contains 432,000 books, 30,000 holdings in special collections, 65,000 audio/visual materials, 1,500,000 units of microform, 180,000 government documents, and currently subscribes to 4,500 periodicals. The IUP Library is a DIALOG subscriber, has computerized circulation and serials systems, and is committed to further automation. The central library facility is supplemented by branch libraries in the Music Department, the University School, and two satellite campuses. Library capacity is 1,000,000 volumes and seating is available for 1,500 patrons. Staffing includes 20 ALA-accredited degree librarians, 16 non-instructional staff, and more than 130 student workers. With the addition that was completed in 1981, the Library now occupies 140,000 square feet.

An ALA-accredited master's degree and substantial library administrative experience are required, a doctorate is preferred. Additional qualifications include knowledge of current trends and the application of library information technologies; superior communication, management and interpersonal skills and ability to effectively interact with an academic community and its publics. Commitment to affirmative action is essential.

The current salary range is \$33,428 to \$44,871. An excellent fringe benefit program is available. Appointment date is July 1, 1985, or later by mutual agreement. Applications, complete with vita, transcripts, and names of three references should be received **before April 30, 1985**, by: **Lee H. Bowker, Dean of the Graduate School and Research, The Graduate School, 129 Stright Hall, IUP, Indiana, PA 15705.**

IUP is an affirmative action, equal opportunity employer.

Applications will be reviewed beginning May 1; position will remain open until filled. Send letter of application, resume and the names of three references to: John H. Whaley, Jr., Associate Director, Collection Management, 901 Park Avenue, Richmond, VA 23284. Virginia Commonwealth University is an equal opportunity, affirmative action employer.

HEAD, HUMANITIES DEPARTMENT. The Library at Virginia Polytechnic Institute and State University seeks applications from experienced professionals for the following vacancy. ALA-accredited MLS and a knowledge of one or more foreign languages required of all applicants. Applicants with an advanced subject degree, supervisory experience, reference and collection development experience, and a working knowledge of developments in information technology will be given preference. The Head, Humanities Department is a faculty position reporting to the Associate Director. Responsible for one of four reference departments. The Humanities Department includes Communications Studies, English, Foreign Languages, History, Music, Philosophy, Religion, Theater Arts, as well as several interdisciplinary Humanities programs. The Department also includes the Architecture Library, Listening Room/Reserve, and Special Collections. Responsibilities include administering a department of eight professionals and nine classified staff; coordinating reference and collection development activities; oversight of the departmental budget; and representing the department on the Library Administrative Committee. Position available 1 July 1985. Deadline for submitting applications is 1 March 1985. Send applications and the names of three references to: Thomas A. Souter, Acting Director of Libraries, Virginia Polytechnic Institute and State University Libraries, Blacksburg, Virginia 24061. Virginia Tech is an equal opportunity, affirmative action employer.

HEAD, MONOGRAPHIC CATALOGING UNIT, Bibliographic Records Services Department, University of Virginia Library. Manages unit of 6.5 FTE professional catalogers engaged in original and difficult copy cataloging of monographs. Responsible for training and evaluating staff, developing procedures, monitoring workflow, and participating in departmental planning. Reports to Director for Bibliographic Records Services. Qualifications: MLS; substantive experience including expertise in original cataloging of monographs, preferably in a medium to large research library; thorough knowledge of AACR2, LC classification and subject headings, MARC format, and an automated cataloging system such as OCLC; demonstrated skills in leadership, communication, and human relations; familiarity with library computer applications. Preference for working knowledge of one or more Western European languages. Salary of \$22,000 or higher, depending upon qualifications. Faculty rank of Assistant Professor. Deadline: May 16, 1985. Send resume and names of three references to: Sada Crismond, Library Personnel Coordinator, Alderman Library, University of Virginia, Charlottesville, VA 22901. An equal opportunity, affirmative action employer.

HEAD OF CATALOGING. (Search reopened.) Head of Cataloging, Jerome Library and Coordinator of Cataloging Services, Bowling Green State University Libraries. Reporting to Chair of Access Services, is responsible for supervising Original Cataloging, Editing, Catalog Maintenance, and Retrospective Projects. Coordinates cataloging efforts and policies of main collection with those of Music Library, Center for Archival Collections, Firelands College, and other areas within Libraries and Learning Resources. Supervises three faculty and six classified staff; sets priorities and determines workflow; has collection development responsibility in at least one subject area. Participates in planning for new integrated online system. Participates in library and university governance. All librarians at BGSU have full faculty status and must meet requirements for promotion and tenure. Qualifications: ALA-accredited MLS, familiarity with OCLC, AACR2, LC Classification and subject headings, supervisory experience, and a minimum of 3 years of cataloging experience are required. Preferred qualifications include second master's degree; foreign language background; demonstrated administrative skills; flexibility; commitment to integration of cataloging activities into total online library system; professional commitment to librarianship. Salary for 12-month appointment is \$28,000-\$30,000, depending on experience and qualifications. Tenure-track at Assistant or Associate Professor level, 24 days/yr. vacation, state retirement plan. Position available June 1, 1985. Send resume and three current letters of reference by May 1, 1985, to: Joan Repp, Chair, Access Services, Jerome Library, Bowling Green State University Libraries, Bowling Green, OH 43403. An EO/AA employer.

HEAD OF REFERENCE, Librarian II. Responsibility for coordination, planning and supervision of user-oriented reference services in the General Library, and participation in providing these services, including reference desk service, interlibrary loan, computer-based literature searching, library instruction and collection development in the humanities, social sciences and sciences reference collection. Faculty liaison in support of one or more of the disciplines in the College of Arts and Sciences, preferably in History, English, Political Science, or Communication Studies. The Head of Reference reports to the Head of Public Services and supervises a department consisting of 6.5 FTE professional librarians. Minimum qualifications: ALA-accredited MLS; bachelor's degree in the humanities or social sciences; extensive working knowledge of reference and bibliographic sources; three years experience in an academic or research library with some supervisory experience; strong commitment to public services and undergraduate instruction. Preferred qualifications: Subject masters degree; familiarity with a major Western European language. Salary: \$23,500-\$26,500. Standard fringe benefits. Application deadline: April 16, 1985. Send letter of application, resume and the names of three references to: Ted P. Sheldon, Associate Director of Libraries, University of Missouri-Kansas City Libraries, 5100 Rockhill Road, Kansas City, MO 64110; (816) 276-1531. An equal opportunity institution.

HEAD OF REFERENCE SERVICES. Experienced, innovative librarian sought to assume leadership responsibilities for reference services and bibliographic instruction under the direction of the Public Services Coordinator. The position includes reference collection development and maintenance, supervision of students and a classified staff member, reference desk service including some evening and occasional weekend work, coordination of bibliographic instruction, and online searching as assigned. Applicants should have good communication skills, imagination and a dedication to quality reference service. Candidates for this position must have an ALA-accredited MLS and an additional subject master's degree, preferably in a science. Minimum of four years relevant professional experience in an academic library is required, two years of demonstrated competence in online searching on both DIALOG and BRS is highly desirable. Position available August 19, 1985. This is a probationary faculty position: Appointment will be at the rank of assistant professor or above, depending upon qualifications. University standards apply for promotion and tenure. Salary commensurate with experience (\$20,000 minimum). Academic year contract with some summer employment usually available at individual and campus options. The library faculty is organized as an academic department. Send application letter, resume, and three current, professional references with phone numbers to: Edwin Hill, Department Chair, Murphy Library, University of Wisconsin-La Crosse, La Crosse, WI 54601, post-marked by June 10, 1985. AA/EOE.

HEAD, ORIGINAL CATALOGING DEPARTMENT. The Dartmouth College Library is seeking qualified applicants for the position of Head, Original Cataloging Department. The Department Head reports to the Director of Collection Development and Bibliographic Control and is responsible for managing the cataloging production activities of the department in a technically sophisticated environment utilizing the Dartmouth Online Catalog, RLIN and OCLC. The Department Head has responsibility for planning, development, and implementation of cataloging policies and procedures; performs original cataloging; participates in the technical services department heads group, which contributes to the overall administration of technical services; coordinates original cataloging activities with related operations in other technical service areas; participates in the selection, training, supervision, and evaluation of professional and support staff; provides leadership for the implementation and continuing development of computer technology for the department. Qualifications: MLS from an ALA-accredited library school; minimum of six years progressively responsible experience in an academic or research library, four years of which must have been in cataloging; familiarity with AACR2, LC classification and LCSH; experience with RLIN or another automated system; user-oriented cataloging philosophy; ability to supervise a variety of staff performing complex tasks; effective communication and interpersonal skills. A knowledge of Slavic and/or Germanic languages is highly desirable. Salary and rank commensurate with experience and qualifications with a minimum salary of \$25,000. Please send resume before April 30 to: Phyllis E. Jaynes, Director of User Services, 115 Baker Library, Dartmouth College, Hanover, NH 03755. Dartmouth College is an AA/EE0, M/F employer.

HEAD, PHOTOGRAPHIC SERVICES. Yale University Library. Reporting to the Associate Librarian, is responsible for the management of the photographic services operation and to the University Libraries including the preparation of microforms, photography, offset printing, catalog card production, and photocopying. Requires: Graduate library science degree preferred, formal training in photographic services may be substituted for the degree. Two or more years of library experience desirable, with specialization in photographic services preferred. Advance knowledge of methods of photoreproduction of library materials. Knowledge of book handling and preservation techniques desirable. Demonstrated ability to plan and supervise the work of a large staff. Salary: From \$19,000, dependent upon qualifications and experience. Fringe benefits include contributory comprehensive group practice health insurance, five weeks vacation. Please send resume listing the names of three references by April 30, 1985, to: Diane Turner, Personnel Supervisor, Yale University Library, Box 1603A Yale Station, New Haven, CT 06520. An AA/EEO employer. All interested persons are encouraged to apply.

HEAD, REFERENCE/COLLECTION UNIT. Science and Engineering Division, Columbia University Libraries. The incumbent in this position has primary responsibility for developing and administering the reference and bibliographic instruction programs for the following six science and engineering libraries: Biology, Chemistry, Engineering, Mathematics/Science, Physics/Astronomy, and Psychology. Responsibilities include the development and coordination of innovative reference services using both print and online sources, instruction in the use of the collections and online tools for students, faculty, and researchers, and effective liaison with deans, department chairmen, and other faculty. The incumbent in this position also has primary responsibility for developing and managing the collection in the six libraries. Collections in these six libraries total over 410,000 volumes, with 1,100,000 microform units. The incumbent reports to the Assistant Director, Science and Engineering and supervises 3 professional and one paraprofessional positions, as well as 1.5 FTE student assistant positions. Book funds for the purchase of materials and for binding in these libraries totalled over \$725,000 for 1984/85. The incumbent coordinates collection development and reference functions for geology and related earth sciences with the Geology/Geoscience Librarian. In addition to an accredited MLS, requirements are: a minimum of three years experience in positions with reference and collection development responsibilities in science or engineering libraries; demonstrated ability to supervise effectively and to plan and implement programs of reference services and bibliographic instruction using both print and online resources; knowledge of collection management techniques and demonstrated skill in effectively developing collections in a science or engineering library. Knowledge of the process of scholarly communication is required. Previous experience in a major research library or research university and subject background in the sciences preferred. Excellent benefits, including free tuition and assistance with University housing. Salary ranges, which will increase 7/1/85, are: Librarian II: \$22,500–\$29,250; Librarian III: \$25,500–\$36,975. Submit resume, listing 3 references and salary requirements to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is May 15, 1985. An affirmative action, equal opportunity employer.

HEAD, REFERENCE DEPARTMENT, Jerome Library and Coordinator of Reference Services, BGSU Libraries. Reports to Chair of Information Services, and supervises a staff of 10 professionals and 2 classified staff. Responsible for overall quality of reference services and collection in Jerome Library as well as for coordination of this service with reference services of other departments and special collections; formulation of reference policies and procedures; close collaboration with coordinators for Online Services, Library User Education, Collection Development. Active participation in departmental programs and services. Subject specialty in social sciences preferred. Obligations include faculty liaison for collection development, library user education, database searching, and creation of instructional aids. Qualifications: Required: ALA-accredited MLS; good written and oral communications skills; ability to work harmoniously with students, teaching faculty, and library colleagues; excellent organizational and analytical ability; minimum 3 years experience in academic library reference services with emphasis on general reference; potential to meet tenure requirements for research and publication. Preferred: 2nd master's degree, and academic library collection development experience. Faculty position. Salary: \$25,000. Applications postmarked by May 1, 1985, to: Elizabeth Wood, Chair, Head of Reference Search Committee, Jerome Library, Bowling

Green State University, Bowling Green, OH 43403. AA/EEO employer.

HEAD, SYSTEMS DEPARTMENT, AND SYSTEMS LIBRARIAN. Reports to the Associate Director of Libraries. Duties include organizing, managing and coordinating all operations of the Systems Department; acting as the Libraries' coordinator for computer-based systems and projects, including the Virginia Tech Library System (VTLS); serving as liaison with the Virginia Tech Computing Center and the Communications Network Services; overseeing other computer services for the libraries; providing data processing support for the Virginia Tech/University of Virginia serials project. Job requirements MLS, MIS, or MS/CS from an accredited program, and experience with computer-based library systems required. Familiarity with research methodology desirable. Virginia Tech is a land grant institution of approximately 22,000 students. The Libraries have a collection of 1.8 million volumes, a staff of 55.5 librarians and 105 support staff. Send applications and the names of three references to: Thomas A. Souter, Acting Director of Libraries, Virginia Polytechnic Institute and State University Libraries, Blacksburg, Virginia 24061. Virginia Tech is an equal opportunity, affirmative action employer.

LIBRARY INSTRUCTION COORDINATOR. (Search Extended.) Auraria Library, located in downtown Denver and serving the University of Colorado at Denver, Metropolitan State College and the Denver Auraria Community College, seeks a Library Instruction Coordinator to manage the development of an active and progressive library instruction program. The Coordinator supervises and evaluates library instruction activities of 13 liaison librarians and reports to the Assistant Director of Public Services. The Coordinator is responsible for revising existing library instruction videotapes and coordinating the revision of existing library use guides, with future opportunities in CAI and Instructional Design. The provision of reference service at a central reference desk, including some evening and weekend hours, is expected. Additional faculty responsibilities include publication, committee assignments and service. Qualifications: ALA-accredited master's degree and one year of academic reference and library instruction experience is required. Supervisory experience and writing/editing skills are strongly preferred. Knowledge of media uses for instruction and bibliographic searching is desired. Salary \$18,000–\$21,000 for a 12-month contract. Faculty status at the University of Colorado at Denver, tuition benefits, 22 vacation days and TIAA/CREF. All application materials must be postmarked no later than April 19, 1985. Send letter of application, vita, and names and telephone numbers of three references to: Martin Tessmer, Search Committee Chair, Auraria Library, Lawrence at 11th Street, Denver, CO 80204. AA/EEO employer.

LIBRARY SYSTEMS ANALYST, SYSTEMS OFFICE. This position reports to the Assistant University Librarian for Systems and plays a strong leadership role in framing and carrying out analytic studies by which computer-based systems are planned, implemented, and evaluated. The position also provides technical support with respect to the Research Libraries Information Network (RLIN), personal computers, database searching services, and other areas as needs warrant. Requirements are: three to five years of professional library experience; demonstrated proficiency with library automation systems, organizational systems analysis and workflows and policies in large academic/research libraries; excellent communication skills; and familiarity with computer literacy program planning. Faculty with RLIN is desirable. Excellent benefits, including free tuition and assistance with University housing. Salary ranges, which will increase 7/1/85, are now: Librarian II: \$22,500–\$29,520; Librarian III: \$25,500–\$36,975. Submit resume, listing 3 references and salary requirements to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is April 30, 1985. An affirmative action, equal opportunity employer.

PUBLIC SERVICES LIBRARIAN. Responsible for reference, bibliographic instruction, online searching, interlibrary loan, circulation, including supervision of support staff. Position reports to library director. Requirements: ALA-accredited MLS; minimum of 4 years reference experience in a science library—academic or special, including some supervisory experience; demonstrated online searching expertise; effective communications skills; experience with library automation/microcomputers; experience with library orientation and bibliographic instruction. Preferred: Undergraduate degree in a scientific or technical field. Salary will be commensurate with qualifications and experience. Minimum: \$21,000. 12-mo., TIAA/CREF

life/health insurance, excellent benefits package. Deadline for applications: April 30. Send cover letter, resume, and the names, addresses, and telephone numbers of at least 3 references to: Emily R. Mobley, Library Director, GMI Engineering & Management Institute, 1700 W. Third Ave., Flint, MI 48502. An equal opportunity, affirmative action employer.

REFERENCE AND GOVERNMENT DOCUMENTS LIBRARIAN.

The University of Wisconsin-Superior invites applications and nominations for the position of Reference and Government Documents Librarian. For the service oriented librarian who likes a small university environment this position of supervisor and coordinator of reference and government documents will have a broad range of responsibilities and opportunities for the planning and delivery of reference



REFERENCE LIBRARIAN/ BUSINESS BIBLIOGRAPHER

University of Miami

(Search reopened)

The City of Miami is one of the fastest-growing centers of international business. The School of Business Administration at the University of Miami offers 7 Master's degree programs and one Ph.D. program in economics. A \$2.5 million endowment, created to develop outstanding business library services offers an unusual opportunity for imaginative collection building. We seek an experienced librarian who will direct the growth of the collection, provide creative reference services, teach library instruction, and offer direct research assistance to students and faculty of the School of Business.

Qualifications: MLS from an ALA-accredited school or equivalent; MBA or related advanced degree desirable. Extensive experience providing creative library service in the field of business and economics in an academic or special library. Capacity for developing close working relations with faculty colleagues in matters pertaining to library collection development, bibliographic instruction, and the creation of new library services.

Position is a 12-month faculty tenure-track appointment available immediately. Beginning salary range is from \$24,000-\$30,000, depending on experience and qualifications. Benefits include paid pension plan, partially paid insurance plans, one month's vacation, moving allowance, tuition remission.

For full consideration, please send **before May 31**, a letter of application, a resume, and the names of three references to:

Ronald P. Naylor
Assistant Director for
Administrative Services
University of Miami Libraries
P.O. Box 248214
Coral Gables, FL 33124

Interviews may be arranged at the ALA conference in Chicago.

An EO/AA employer.



and documents services. These include, but may not be limited to, scheduling, collection development, reference desk service, including one night per week and weekends (on rotation), faculty liaison, preparation of specialized information packets using both print and technology processes, and assisting in the bibliographic instruction program. This librarian will also teach, as assigned, in the library science program (an undergraduate minor), and supervise three very small collections: the administrative library; the university archives; and the area research center. The librarian who holds the position will have faculty rank and be on a tenure track. This person will be expected to participate in teaching, research, and service as a full member of the University faculty. The position requires a Master's Degree in Library Science from an ALA-accredited institution, experience in, or knowledge of, reference and government documents, and good communication and human relations skills. A second master's degree is desirable as is experience in, or knowledge of, library automation, particularly microcomputer applications, and archival practices. The position is available July 1, 1985. The salary is \$18,000 minimum for a twelve month appointment. Attractive fringe benefit package available. The deadline for applications is April 15, 1985. Send letters of application or nomination to: Bob Carmack, Director, Hill Library, University of Wisconsin-Superior, Superior, WI 54880. Letters of application should include a resume and a list of three references. The University of Wisconsin-Superior, located on the shores of Lake Superior near the beautiful North Woods country, is an equal employment opportunity, affirmative action employer.

REFERENCE LIBRARIAN. John M. Olin Library, Cornell University. Responsibilities: Share in staffing busy reference desk in the John M. Olin Research Library. As the largest unit of the Cornell University Libraries, Olin houses more than 2.5 million volumes and serves primarily faculty and graduate students in the humanities and social sciences. In addition to providing subject reference service, the Reference Department aids users in the location of government publications. It also works closely with Interlibrary Services in providing bibliographic verification. Initial off-desk responsibilities will be in the area of graduate-level library orientation and instruction. Future responsibilities may include searching online subject databases, assisting with collection development, or specializing in statistical data sources. Schedule includes some night and weekend hours. Qualifications: MLS; strong academic background; knowledge of at least one foreign language; ability to communicate effectively and to work calmly under pressure. Professional public services experience in an academic library desirable. Closing date: Applications appreciated by May 15, however, applications will be accepted until the position is filled. Available date: July 1, 1985. Salary: \$17,000 plus, depending on qualifications and experience. Apply to: Send cover letter, resume, and a list of three references to: Carolyn A. Pyhtila, Personnel Director, 235 Olin Library, Cornell University, Ithaca, NY 14853-5301. Cornell University is an equal opportunity, affirmative action employer.

REFERENCE LIBRARY HEAD. University of Illinois Library at Urbana-Champaign. Position available August 21, 1985. Responsibilities: Under the general direction of the Assistant Director of General Services for Central Reference Services has operating responsibility for the Reference Library. In addition to providing direct reference service to the campus community from a central location, the Reference Library also provides online search services and engages in a variety of user education activities. The Head will work closely with reference librarians in the provision of these services and also with the Assistant Director in planning for their development and improvement. The Head will have primary responsibility for Reference Library staff training and evaluation. Qualifications: Required: Master's degree in Library Science from an ALA-accredited library school, or its equivalent. At least four years of progressively more responsible experience in a general reference setting in a university or large research library and evidence of administrative ability. Comprehensive knowledge of general reference and bibliographic sources. Experience in the provision of online search services. Excellent oral and written communications skills and the ability to work well with people, both individually and in groups. Evidence of a strong commitment to responsive and innovative reference service. The ability to provide firm, positive leadership and to work cooperatively in a demanding and rapidly changing environment. Evidence of the ability to meet university standards of research, publication and service. Preferred: Experience in reference management and online services management. Background in reference collection development and evaluation. Desirable: Experience in planning user education programs. Librarians have faculty rank. Engaging in

research, publication, and university/community/professional service is an integral part of the job assignment. Rank for this position will be dependent on qualifications. Salary \$28,000 upward. Send complete resume with names and addresses of five references to: Paula D. Watson, Assistant Director of General Services, Chair, Search Committee, c/o Library Personnel Office, 127 Library, University of Illinois Library at Urbana-Champaign, 1408 West Gregory

Drive, Urbana, IL 61801; (217) 333-1116. For maximum consideration, applications and nominations should be received no later than June 1, 1985. The University of Illinois is an affirmative action, equal opportunity employer.



UNIVERSITY LIBRARIAN Santa Clara University

Santa Clara University invites nominations and applications for the position of University Librarian.

Santa Clara, the oldest institution of higher learning in California, is a Jesuit University with 7,448 students and 283 full-time faculty in the College of Arts and Sciences, Leavey School of Business and Administration, School of Engineering, School of Law, and Division of Counseling Psychology and Education. It is located 46 miles south of San Francisco in the heart of the Santa Clara Valley.

The University Librarian reports to the Academic Vice President and is responsible for administering the Michel Orradre Library. (The Heafey Law Library is separately administered.) This library has a staff of 10 professional librarians and 16 support staff; an annual budget of more than \$1.5 million; and holdings that include 326,700 monographs, 85,900 bound periodicals, 225,000 government documents, and 365,600 microform units. Special collections include California fiction and history, California mission history, and fine press publications.

Qualified candidates must have an MLS from an ALA-accredited library program and should have substantial experience in the management of an academic library. A second master's degree or PhD is highly desirable. The University is seeking a person who can provide vigorous leadership in the enhancement of both the general and special collections; automation of library functions; financial planning and fundraising; and staff recruitment and professional development.

Salary is competitive and will be commensurate with qualifications. Starting date is August 15, 1985.

Send applications or nominations with resume **by May 15** to:

Don Dodson
Assistant Vice President for
Academic Affairs
Santa Clara University
Santa Clara, CA 95053

Santa Clara University is an affirmative action, equal opportunity employer.

SCIENCE LIBRARIAN (Assistant/Associate Professor). Search reopened. To manage Science Library of 100,000+ volumes serving the hard sciences, health, and technology. Strong management skills and commitment to public service required. Duties include instruction, searching, reference, collection development, and outreach. Faculty status entails research and publication. Qualifications: ALA-accredited MLS, 5 years of relevant experience including some demonstrated success as a manager. Science background preferred but not essential. Salary for 12-month appointment is \$25,000-\$35,000, depending on qualifications and experience. Resume must be postmarked by May 1, 1985, to: Chair, Science Librarian Search Committee, Dean's Office, Jerome Library, Bowling Green State University, Bowling Green, OH 43403-0071. An AA/EOE.

SYSTEMS LIBRARIAN. To coordinate, maintain and document minicomputer-based library system operations and implement system updates and enhancements. Library currently has locally developed acquisitions, circulation, catalog & serials modules and is a distributed member of PHILSOM serials network. MLS with programming experience or computer science degree and 2 years experience with library systems required. Salary negotiable, minimum \$20,000. Send resume to: Suzanne Grefsheim, Himmelfarb Library, George Washington University Medical Center, 2300 Eye Street, N.W., Washington, DC 20037. The GWUMC is an equal opportunity employer.

TECHNICAL SERVICES COORDINATOR. DePauw University is seeking a Coordinator of Technical Services to head a technical services department of four, plus 10-15 student employees. Primary duties include coordinating cataloging and acquisitions, managing the materials budget and endowed funds, and providing leadership in the development of an automated integrated library system. Additional duties include working with several academic departments on collection development, some original cataloging, and participation in library management. Qualifications: MLS from an ALA-accredited school, 3+ years experience in technical services (with strong cataloging background), familiarity with AACR2, LC classification and subject headings, and OCLC, plus evidence of strong supervisory, communication, planning, and leadership skills. Experience in planning library automation is highly desirable. 12-month faculty appointment, usual benefits, salary dependent on qualifications and experience, minimum \$21,500. Send letter of application, resume and 3 letters of reference to: Jana Bradley, Director of Libraries, DePauw University, Box 137, Greencastle, IN 46135. Letters received by April 15, 1985, will be given first consideration. An equal opportunity, affirmative action employer.

TECHNICAL SERVICES LIBRARIAN, Northwestern University Music Library. Performs original cataloging utilizing AACR2, LC Subject Headings, MARC format, and NOTIS (Northwestern Online Total Integrated System). Oversees bibliographic files. Supervises two paraprofessional employees. Provides reference service five hours/week. Serves as liaison to Technical Services in the Main Library. Qualifications: MLS from ALA-accredited library school. Strong music background, a Master's degree in Music preferred. Minimum of 2 years music cataloging experience. Familiarity with automated cataloging system. Knowledge of RLIN or OCLC cataloging procedures. Demonstrated managerial skills. Working knowledge of two or more modern foreign languages, including German. Broad knowledge of musical repertory. Awareness of current concerns and developments in music librarianship. Effective communication skills. Salary range: \$20,000-\$24,000. Available immediately. Send letter of application and resume, including names of three references, to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by May 1, 1985, will be considered. An EEO/AA employer.

UNIVERSITY LIBRARIAN, Syracuse University. Responsible for directing an ARL library system. Experience with modern technology and knowledge of automated systems and contemporary trends essential. MLS degree required; preference given to advanced degree holder in academic discipline. Letter, resume, and at least three letters of reference must be sent to: University Librarian Search Committee, Office of Academic Affairs, 300 Administration Building, Syra-

LATE JOB LISTINGS

ASSISTANT CATALOG LIBRARIAN. Open July 1, 1985. A faculty position reporting to the Head of Cataloging with particular responsibility for two-year retrospective conversion of catalog records on OCLC and related duties in preparation for mounting online catalog. Possible reassignment at project end. Will also assist in regular cataloging department activities and the revision of work performed by paraprofessional and students. Flexible hours will be considered. Qualifications: Requirements include ALA-accredited MLS; working knowledge of OCLC, AACR2, Dewey and LC Classifications; demonstrated ability to communicate effectively. Desirable qualifications include experience with retrospective conversion projects, knowledge of a modern foreign language, and supervisory skills. Minimum salary \$16,000. Twelve-month term appointments with standard benefits. Application deadline is April 30, 1985, or until suitable applicant is hired. Send resume, academic credentials, and have three current letters of recommendation sent to: B. J. Kim, Briggs Library, South Dakota State University, Brookings, SD 57007. An AA/EEO Employer.

ASSISTANT CURATOR OF MANUSCRIPTS, Assistant or Associate Librarian, Lilly Library, Indiana University-Bloomington. Under general direction of Curator of Manuscripts, processes and catalogs manuscript collections; specific reference responsibility for Latin American manuscript collections and general reference duties relating to all other manuscript holdings; involved in training and supervision of full-time staff and 8-10 student assistants doing preliminary processing of manuscripts; supervises the Manuscripts Department in Curator's absence. MLS from ALA-accredited library school; minimum two years experience with manuscripts or archives; reading competence in 16th-18th century Spanish documents and manuscripts and fluency in Spanish; reference and supervisory experience essential; ability to communicate well both orally and in writing, and work well with students, faculty, and visiting scholars; ability to meet responsibilities and requirements of tenure-track appointment; master's degree in history preferred. Salary dependent upon qualifications and experience; salary floors will be observed: Assistant Librarian, \$15,800; Associate Librarian, \$19,800. Benefits include vacation of 22 working days; Blue Cross/Blue Shield, major medical; group life insurance; TIAA/CREF annuity plan. Available date: July 1, 1985. Closing date: no earlier than April 30, 1985. Apply: send letter of application and names of four references to Anne Rimmer, Personnel Librarian, Indiana University Libraries, Bloomington, IN 47405; (812) 335-3403. EEO/AAE.

BIBLIOGRAPHIC ACCESS LIBRARIAN, coordination of technical services and interlibrary loans, original cataloging, and assistance in providing public service. Experience using OCLC and Library of Congress classifications. ALA-MLS. Applications will be accepted until April 22, 1985, or until filled. Letter of application, vita, and 3 current letters of recommendation to: Arthur L. Olsen, Vice-President of Provosts, Augustana College, Sioux Falls, SD 57197. Equal opportunity, affirmative action employer.

CATALOG LIBRARIAN. Performs original and adaptive cataloging according to AACR2, OCLC, and LC standards; creates and maintains records in card and online files; monitors status of uncataloged library materials; resolves problems with cataloged materials. Qualifications: MLS from an ALA accredited library school; academic library cataloging experience with AACR2 and LC desirable; knowledge of OCLC and other automated systems; working knowledge of a Western foreign language. Minimum Salary: \$16,716. Send

letter of application, resume, and three letters of reference to: Virginia Toliver, Director, Library Personnel and Administrative Services, Olin Library, Washington University, St. Louis, MO 63130, by May 20, 1985. Washington University is an AA/EEO employer.

DIRECTOR OF THE LIBRARY AND CHAIRPERSON OF THE LIBRARY SCIENCE DEPARTMENT.

Kentucky Wesleyan College invites applications for Head Librarian, a 12-month, tenure-track position at the rank of Assistant or Associate Professor. The Head Librarian provides leadership for library policy, administration, and budget, for a BA program in library science and for the AV Department. Extensive library administration experience and a master's degree from an ALA-accredited library school are required. Preference will be given to candidates holding the Ph.D. Salary in the mid-20's. Appointment to be effective July 1, 1985. Send letter or application with a resume and 3 letters of recommendation to: Robert E. Shimp, Academic Dean, Kentucky Wesleyan College, Owensboro, KY 42301. Closing date for applications: April 22. An equal opportunity, affirmative action employer.

ENGLISH/AMERICAN LITERATURE SUBJECT SPECIALIST.

Northern Illinois University Libraries is seeking a qualified individual to fill a twelve-month tenure-track position at the level of Assistant Professor or above, depending upon qualifications, as an English/American Literature Subject Specialist. Required: MLS from an ALA accredited library school and a second master's degree or thirty (30) hours beyond the MLS, preferably with an emphasis in English or American Literature; demonstrated ability to communicate effectively. Preferred: An earned Ph.D. in the field highly desirable; two-years (2) experience in an academic research library; experience with bibliographic instruction or teaching; experience with online database searching. Salary and benefits: \$18,000 minimum for twelve-month contract; Illinois Retirement System; faculty status and rank. Send letter of application, resume, placement file and names of three references to: John Tyson, Assistant Director for Planning, Administration, and Development, University Libraries, DeKalb, IL 60115. Applications will be accepted through May 15, 1985, or until the position is filled. EO/AA employer.

HEAD, CIRCULATION DEPARTMENT.

Responsible for managing circulation activities, including circulation desk, reserve room, shelving and stack maintenance. Reports to Assistant Director for Technical Services and will work closely with other library units for implementation of an integrated automated library system. Will also ensure the effective development of circulation services in new library building presently under construction. The Circulation Department consists of 17 support staff and over 50 student assistants. Qualifications: ALA accredited MLS. Three years of professional experience, with preference given for demonstrated supervisory skills and academic library background. Strong oral and written communication skills. Ability to establish and maintain effective working relationships in a rapidly changing environment. Familiarity with library automation, especially circulation systems, preferred. Rank and salary dependent upon experience and qualifications. Vacation of 22 working days. Liberal sick leave. Employee's basic Blue Cross/Blue Shield, major dental, medical, and group life insurance all paid by the University. TIAA-CREF. Tuition remission. Send letter of application, current resume, and the names and telephone numbers of three references to Frances O. Painter, Personnel Officer, Office of the Director, University of Delaware Library, Newark, DE 19717-5267. To ensure consideration, application must be received by May 15, 1985. The University of Delaware Library is an equal opportunity employer which encourages

applications from qualified minority groups and women.

HEAD OF CATALOG DEPARTMENT, University of Southern California. The incumbent in this position is responsible for managing the Catalog Department. This position reports to the Assistant University Librarian for Technical Services. As department head is responsible for short and long range planning for the department, for organizational and personnel planning and for the allocation and assignment of staff and implementation of new procedures as appropriate. The Department is in the early stages of planning and implementing changes required for processing materials for an online catalog. An MLS from an ALA-accredited program is required. Must have at least six years of professional experience including three years as supervisor of a primary unit in a large department, preferably in a large academic or research library. Must have at least three years experience in a large academic or research library. Must have at least three years experience in a Catalog Department. Experience with a bibliographic utility (OCLC, RLIN, WLN) is a necessity. Strong interpersonal skills and the ability to work well with people are essential as well as the ability to communicate effectively orally and in writing. Candidates with a second subject masters, foreign language expertise, experience with online catalogs and demonstrated ability to provide leadership in a climate of change will be given preference. Must have potential for scholarly achievement and professional growth commensurate with full faculty status. The USC library is a major research library in process of expansion of staff and collections, has a collection of 2.3 million volumes, and is currently in a major fund-raising program for improvement of collections, physical facilities, and innovative automation programs. Benefits include TIAA Retirement Plan, 22 days paid vacation per year in a 12-month contract, Dental Plan, and Tuition Remission. Rank and salary: negotiable upon background and experience. Minimum starting salary: \$30,000. Please send letter of application and resume including three references by June 1, 1985, to: Anna Covington, Personnel Officer, Doheny Memorial Library, University of Southern California, University Park, Los Angeles, CA 90089-0182. AA/EOE.

LIBRARIAN. 12-month permanent position, available for creative, flexible, enthusiastic generalist. Applicants must be capable of working in a variety of assignments, in both reference and technical services, and be willing to be trained as necessary. Responsibilities may include reference, library instruction, cataloging, collection development. Some weekend and evening hours. ALA-accredited MLS; preference given to those with academic experience. Salary and rank dependent upon qualifications. Annual salary: \$16,500-\$18,500. Available July 1, 1985. Willamette University is a small liberal arts college beginning construction of a new library building in the summer. Send letter of application, 500 word essay on the role of the library in a liberal arts college, resume, and names of 3 references by May 10, 1985, to: Sandra Weronko, University Librarian, Willamette University, Salem, OR 97301. Willamette University is an equal opportunity employer.

REFERENCE LIBRARIAN. Entry-level. Qualifications: ALA-accredited MLS. Evidence of research methods coursework necessary, effective communication skills. Duties: public service desk responsibilities, faculty liaison assignment, computer literature searching, bibliographic instruction. Salary: \$15,000. 12-month appointment, 22 days annual leave, TIAA/CREF. Position available: September 3, 1985. Send letter of application, resume, and names of three references, to: Director's Office, Penrose Library, University of Denver, 2150 E. Evans Avenue, Denver, CO 80208. Applications received by May

29, 1985, will receive first consideration. Preliminary interviews will be held at the July ALA Conference. The University of Denver (Colorado Seminary) is an EEO/AA employer.

REFERENCE LIBRARIAN. The University of Richmond's Boatwright Library is a teaching library, heavily involved in library instruction and collection development in support of a strong undergraduate curriculum. The staff includes 10 professional librarians and 18 support staff. A position of Reference Librarian will be available July 1, 1985. Responsibilities include reference service in the social sciences and humanities, online database searching, library instruction, collection development and faculty liaison; shared night and weekend duties. Minimum requirements: ALA-accredited MLS, liberal arts undergraduate degree with strong background in the social sciences or humanities; ability to communicate effectively. Must enjoy teaching and working with undergraduate students. The position is a 12-month appointment, including faculty status but not rank or tenure. Salary: \$15,000. Benefits include TIAA/CREF, paid medical insurance, 20 days vacation. Closing date for application: May 1, 1985. Send applications, resume, transcripts and references to: Patricia Gregory, Convener of Reference Services, Boatwright Library, University of Richmond, VA 23173. The University of Richmond is an equal opportunity employer.

SCIENCE REFERENCE LIBRARIAN. Bucknell University is recruiting for a Science Reference Librarian to participate in a broad program of general reference service including desk coverage (with regular evening and weekend hours), bibliographic instruction, database searching, and collection development. Ability to work in a dynamic changing environment, strong organizational skills, and excellent written and oral communication ability necessary; ALA-accredited MLS; demonstrated familiarity with a science or engineering field. Salary dependent upon qualifications; minimum \$16,000. Starting date: August 1, 1985. Send resume, with names and telephone numbers of three references to: Ann de Klerk, University Librarian, Bucknell University, Lewisburg, PA 17837, before April 30, 1985. An equal opportunity, affirmative action employer.

SERIALS LIBRARIAN (12 month, tenure track). Open July 1. Holds administrative responsibility for a serials department with 3,200 current subscriptions and three support staff plus part time students. Catalogs periodicals on OCLC, trains and supervises staff in serials, maintains serials records and automated serials holding list, supervises bindery preparation, and recommends procedures for further automation. Duties include providing reference service on a rotating basis (evenings and weekends). Qualifications: Requirements include ALA-accredited MLS, two years' professional academic or research library experience, supervisory experience, working knowledge of serials cataloging and serials department operations, and demonstrated communication skills. Desirable qualifications include second master's, experience as a department head, working knowledge of a modern foreign language, and experience with online serials cataloging and record management. Minimum salary \$18,000, with standard benefits. Application deadline: April 30, 1985, or until filled. Send resume and have academic credentials and three recent letters from professional associates sent directly to: Gary Hudson, Chair, Search Committee, South Dakota State University Library, Box 2115, Brookings, SD 57007. An AA/EEO Employer.

TECHNICAL SERVICES COORDINATOR. Primary responsibility for cataloging. Shared responsibility for acquisitions, liaison with academic disciplines,

bibliographic instruction, and reference. Qualifications: ALA-accredited MLS, knowledge of AACR2, LCSH, MARC, and familiarity with national trends among small colleges in technical services and automation. Faculty position with tenure track and rank eligibility. 10-month contract, TIAA/CREF, excellent fringe benefits. Faculty rank and salary commensurate with qualifications: \$16,000 minimum. Send letter of application and three letters of reference to: Larry Hardesty, Director of Library Services, Eckerd College, St. Petersburg, FL 33733; application postmarked no later than April 20, 1985. Appointment available July 1, 1985. AA/EOE.

***** LIBRARIAN EXCHANGE ALERT *****

ACRL has once again been asked by the French government to help arrange exchanges of librarians between the United States and France. Three French librarians have been selected to come to the U.S. ACRL needs to hear by the end of April from any U.S. librarians who would like to exchange jobs with these individuals for the 1985-86 school year. The requirements are: U.S. citizenship, ability to speak French, and at least tentative approval for the exchange from the library administration. The positions open in France are:

University of Savoie Library, Chambéry. Manager of the Science and Law Department in a university library of 60,000 volumes and 300 serials. Also interested in cataloging and other technical services.

Toulouse Interuniversity Library. Science Library of 60,000 volumes, 950 serials. Responsible for information retrieval, both manual and computer-based, interlibrary loan supervision, and technical services.

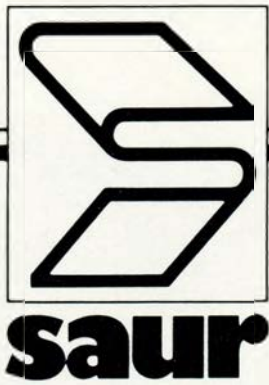
The National and University Library of Strasbourg. A library of 3 million volumes. Responsible for a computerized national union catalog of periodicals and the compilation of a computerized Alsatian bibliography. Knowledge of computer systems required; knowledge of German in addition to French preferred.

Individuals chosen for exchange will need to be approved by the French ministry. Round-trip airfare will be paid by the Fulbright Commission. The home institution must continue to pay their salary. For further information on this program, see C&RL News, December 1983, p.436. Interested librarians should write Sandy Whiteley, ACRL/ALA, 50 E. Huron St., Chicago, IL 60611.

(Washington Hotline, cont'd)

Eileen Cooke, who testified March 7 before the House Postal Operations and Services Subcommittee. The Administration would eliminate all postal revenue foregone appropriations for the library rate, free mailing for the blind and physically handicapped, and other preferred rates.

Some nonprofit subsidies would apparently be retained by raising nonsubsidized rates--requiring radical postal law changes not yet spelled out by the Office of Management and Budget and not likely to be fully implemented by October 1 when the new fiscal year begins. The Senate Budget Committee has given tentative approval to the proposal, thus endangering postal subsidies for fiscal '86. The ALA Washington Office has a shortage of data on library postal costs, and would appreciate any information available.



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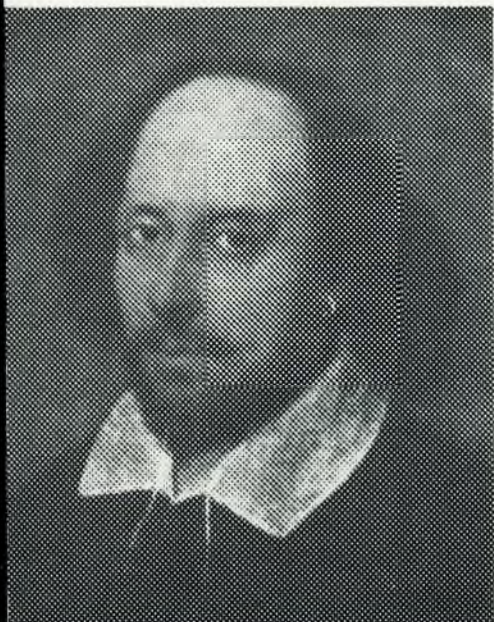
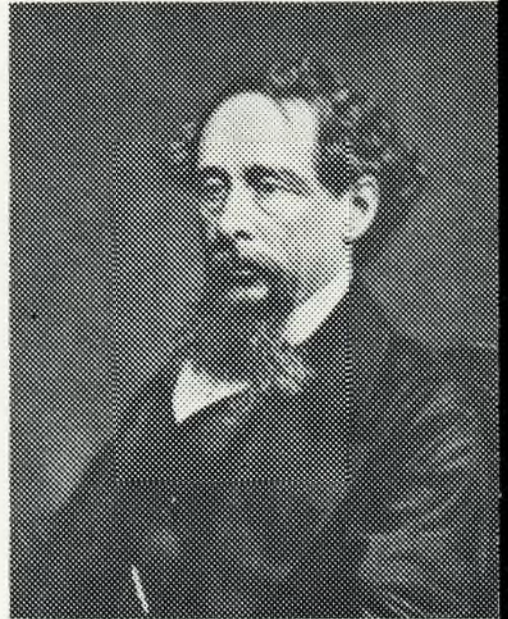
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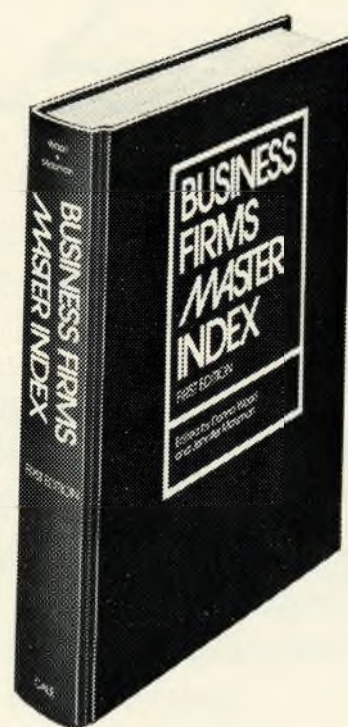
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