

FBI Commendation

The board endorsed the resolution by Patricia Ann Sacks commending the Federal Bureau of Investigation for its handling of the Shinn case (*American Libraries*, February, p. 110).

Guidelines for Extended Campus Library Services

The board voted to adopt these guidelines, which were formulated by the Standards and Accreditation Committee. The full text appears in this issue on pp. 86-88.

Legislation Committee

The board endorsed the "ACRL Legislative Policy and General Guide to Legislative Action" drafted by the committee. The full text of this document appears on pages 94-96 of this issue.

The board also approved the final draft of the ALA Legislation Committee's document, *Federal Legislative Policies Supported by the American Library Association*.

Operating Agreement

The board endorsed the December 1981 version of "An Operating Agreement between the American Library Association and Its Membership Divisions," and commended the ALA Committee on Program Evaluation and Support (COPES) on "its effectiveness in capturing the

spirit, principles, and substance of previous discussions in this document which should serve as a productive basis for further relationships and negotiations."

Publications in Librarianship

The board approved the recommendation of the Publications Committee that Arthur Price Young be appointed the next editor of this series.

The board also approved the committee's proposal that the Executive Director of ACRL be charged to negotiate with ALA Publishing and other publishers for improved contract terms for *PIL* and other in-house publications; and that any royalties accruing from the series be divided equally between the author and ACRL.

Lawrence J. Wilt, chair of the Publications Committee, informed the board that the committee would be reviewing the viability of the *Publications in Librarianship* series in 1985, following the completion of evaluative criteria.

Satellite Teleconference

The board approved the recommendation of the Budget and Finance Committee that ACRL forward \$1,000 to ALA's Library and Information Technology Association in support of a satellite teleconference of the ALA Annual Conference in Philadelphia. ■■

***C&RL News* Guidelines for Submission of Articles or Columns**

I. Purpose of *C&RL News*

College & Research Libraries News is the official news magazine of ACRL, a division of the American Library Association. Its purpose is to record significant activities of ACRL and to report news about academic and research libraries. As official ACRL news magazine, *C&RL News* maintains a record of selected actions and policy statements of the association and publishes timely reports on the activities of ACRL and its sections, committees, discussion groups, councils, and chapters.

As a vehicle for communication among college and research librarians, *C&RL News* reports news items pertinent to academic and research librarianship, including information on bibliographic instruction, continuing education, appointments, collection acquisitions, grants to libraries, and publications (brief notices).

The editor bears responsibility for the contents of each issue of *C&RL News*. Materials selected by the editor must be newsworthy, timely, and of practical value to people in the field. The editor has authority to decide what material is appro-

priate for publication, based on the following guidelines. The editor also reserves the right to make appropriate revisions in material selected for publication in order to standardize style or improve clarity (except official ACRL documents, president's letters, and similar material).

Formal, theoretical, or research-oriented articles inappropriate for *C&RL News* will be forwarded to the editor of *College & Research Libraries* for review.

II. Length

Articles and columns should be no more than 2,000 words and no less than 500 words.

III. Style

C&RL News style is informal, but informative and accurate.

IV. Content

Materials selected should fall into one of the following categories:

a. Reports on a project, program, or research underway or recently completed dealing with a topic relevant to academic librarianship. Foot-

notes should be minimal and charts or tables avoided. These reports may be preliminary descriptions of programs or research to be published formally at a later date in library literature (e.g., "Online Searching and Chemistry Students at Knox," February 1982).

b. Reports on a recent conference or workshop of interest to academic or research librarians (e.g., "Second International Conference on User Education," November 1981).

c. Reasoned and informed speculation or comment on a relevant topic, especially if solicited by the editor or an official ACRL group (e.g., "Enemies of Books," October 1981).

d. State-of-the-art reports on a relevant topic (e.g., "Education for Community College Librarianship," September 1981).

e. Standards, guidelines, or recommendations of an ACRL committee or other official ACRL group (e.g., "Guidelines for Two-Year College Learning Resources Programs," January & February 1982).

V. Manuscript

Authors should submit two copies, double-spaced, following either the University of Chicago's *Manual of Style* or Turabian.

VI. Requests for Donations

C&RL News may occasionally print requests for the donation of books or materials to libraries, especially foreign libraries, which have suffered extensive loss through fire, hurricane, or other natural disaster. Other libraries soliciting contributions for other reasons will be referred to the rates for classified advertising in *C&RL News*.

Editor's Note: These guidelines were adopted by the C&RL News Editorial Board at the Midwinter meeting on January 25, 1982. The board consists of Jay K. Lucker (chair), Linda Beaupré, Catherine Reichert, Patricia Glass Schuman, Jean M. Whalen, and Hiram L. Davis. ■■

Guidelines for Extended Campus Library Services

FOREWORD

In January 1980, the ACRL Standards and Accreditation Committee undertook the review of the 13-year-old "Guidelines for Library Services to Extension Students" to determine if a revision of these guidelines was appropriate. Membership of the Committee at the time this project was first discussed included Marjorie C. Dennin, director of learning resources, Annandale Campus, Northern Virginia Community College; James T. Dodson, (chair), director, University of Texas at Dallas Library; Jane G. Flener, associate director, University of Michigan Libraries; Peter C. Haskell, director, Franklin and Marshall College Library; George V. Hodowanec, director of the library, Emporia State University; Jay K. Lucker, director of libraries, Massachusetts Institute of Technology; Elizabeth M. Salzer, librarian, J. Henry Meyer Memorial Library of Stanford University Libraries; and Barbara J. Williams Jenkins, director, South Carolina State College Library. Since June 1980, the following membership changes have occurred: Patricia Ann Sacks, director of libraries, Muhlenberg and Cedar Crest Colleges, replaced James T. Dodson as chair of the committee, and Irene B. Hoadley, director of libraries, Texas A & M University, replaced Jane Flener.

Following a survey of the ACRL membership, a draft of proposed revised guidelines for library

services to extension students was prepared and further responses were solicited. Hearings were held during the 1981 ALA Midwinter Conference. The published draft was revised by the Committee to reflect testimony and written responses, and approved by the ACRL Board on January 26.

INTRODUCTION

Changing patterns within higher education during the last few decades have placed broader demands on library resources and services. Four factors have necessitated the review of library services to extension students: the growing importance of continuing education and off-campus programs; the open admissions policy at many colleges and universities and the corresponding change in the student body; proliferation of academic programs and an increase in the number of locations at which they are offered; and, new technological advancements and the increase in the complexity and quantity of informational resources. These exogenous factors have called for a review of library services on the main campuses and have necessitated the revision of the guidelines of library service for continuing education and off campus services.

"Guidelines for Extended Campus Library Services" supersede the 1957 "Guidelines for Library Services to Extension Students." The change in