

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$6.00 per line for ACRL members, \$7.60 for others. Late job notices are \$14.50 per line for members, \$17.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$15 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Contact: Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513.

ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN, Law Library, Cornell University. Responsible for the Acquisitions Department in a library of 400,000 volumes which orders and processes materials independently, but operates closely with the Cornell University Library system. The Library has an annual budget of over \$500,000, maintains over 4000 subscriptions and is a depository for U.S. government publications. Responsibilities: Oversee the acquisitions function of the Technical Services Department, supervising 5 support staff plus students; responsible for relations with materials vendors; represent Law Library on library system committees concerned with acquisitions, fund accounting, serials check-in and other associated areas; coordinates weekly Collection Development meetings. Requirements: MLS degree or equivalent; at least three years of

professional library experience, preferably in technical services; ability to communicate effectively with staff at all levels and library patrons; excellent interpersonal skills. Knowledge of legal materials, the book trade, and law library options desirable. Salary: \$25,000 minimum. Applications due November 30, 1990, but will be accepted until the position is filled. Send cover letter, resume, and the names, addresses, and phone numbers for three references to: Ann Dyckman, Director of Personnel, 201 Olin Library, Cornell University, Ithaca, NY 14853-5301. Cornell University is an affirmative action/equal opportunity employer.

ASSISTANT DIRECTOR FOR COLLECTION AND BIBLIOGRAPHIC SERVICES (Search Reopened). Responsible for the overall coordination, direction, and supervision of the Collection and Bibliographic Services divisions of Acquisitions, Resource Development, Processing and Circulation (including Interlibrary Services). Allocation and monitoring of a materials budget of \$3 million. Participation in the overall administration of the Library, including budgeting, planning and policy formulation. Participation in planning and implementing automation activities. Responsible for Collection and Bibliographic Services personnel including 21.5 librarians and 95 support staff. Reports to Director, Sterling C. Evans Library. Qualifications: ALA-MLS. Doctoral degree preferred. Ten years of increasingly responsible and varied professional (post-MLS) experience in libraries, including demonstrated managerial and supervisory competence and actual work experience in at least two of the following areas: acquisitions, collection development, processing, interlibrary services or circulation. Knowledge of and commitment to cooperative collection development, innovative technical services, library automation, and use of national bibliographic utilities; prefer OCLC. Record of productive scholarship, research and significant experience in professional library organizations. Knowledge of budget development techniques desirable. Open: September 1, 1990. Salary: \$43,000/12 months; negotiable based on qualifications. Faculty Rank. Competitive benefits; no state income tax. Texas A&M University has an enrollment of 40,000 and is located in Bryan/College Station between Houston and Austin. Applications received by December 31, 1990, will receive first consideration. To apply send letter of application, resume and names and telephone numbers of three professional references to: Roberta Pitts, Head, Personnel Operations, Evans Library, Texas A&M University, College Station, TX 77843-5000; (409) 845-8111. AA/EEO Employer.

ASSISTANT HEAD OF CATALOGING, Oberlin College Library, assists Head of Cataloging in departmental planning, policymaking and management; coordinates all aspects of monographic cataloging; supervises 1 professional and 6 paraprofessional catalogers. Qualifications required: ALA-accredited MLS; at least 3 years cataloging experience in an academic library; supervisory experience and ability to work well with others; experience in the use of current automated cataloging standards; knowledge of Dewey and LC classification, LCSH, and OCLC (or RLIN); knowledge of a modern foreign language. Qualifications desired: experience with local online catalog maintenance, authority control, and Geac 9000 library system. Salary competitive, commensurate with qualifications and experience, minimum \$27,000. Generous fringe benefits. Available January 1991. Send letter of application, resume, and three letters of reference to: Cataloging Search Committee, Oberlin College Library, Oberlin, OH 44074. Screening of applications will begin on December 14, 1990. AA/EOE.

CATALOG LIBRARIAN, Arizona State University (search reopened). Serves as Catalog Librarian for Scores and Audiovisual Media; directs the cataloging program for these formats; supervises a library assistant; participates in departmental governance and management; engages in professional development and service activities. Required: an ALA-accredited MLS degree; undergraduate degree in music; evidence of language background and/or training in one or more of the following: German, Italian, French, Spanish; knowledge of AACR2, LCSH, LC classification, and MARC formats; demonstrated oral and written communication skills; flexibility and initiative; demonstrated interest in professional development/contributions and service as required for promotion and continuing appointment. Preferred: Experience in original/copy cataloging of scores or audiovisual media; supervisory and training experience. Salary: \$22,000 and up, dependent on qualifications and experience. To apply: send letter of application, resume, and the names, addresses and telephone numbers of four recent references to: Constance Corey, Associate Dean for Man-

agement Services, Hayden Library, **Arizona State University**, Tempe, AZ 85287-1006; (602) 965-3417. Deadline: November 30, 1990, or the last day of each month thereafter until the position is filled. ASU is an affirmative action/equal opportunity employer.

CATALOG LIBRARIAN/AREA SPECIALIST, Arizona State University. Serves as cataloger/area specialist for Japanese language materials: directs the cataloging and bibliographic maintenance program for these materials; does original cataloging of monographs and serials; performs all collection development responsibilities, faculty liaison and specialized public service for areas of specialization; supervises and trains a library assistant; participates in departmental governance and management; engages in professional development and service activities. Required: ALA-accredited MLS degree; proficiency in both spoken and written Japanese; ability to communicate effectively in spoken and written English; knowledge of the Japanese language book trade and bibliography; demonstrated interest in professional development/contributions and service, as required for promotion and continuing appointment. Preferred: Degree in Japanese Studies or Japanese emphasis in subject degree; cataloging experience (AACR2, LCSH, LC classification system); successful supervisory and training experience; proficiency in the Hepburn romanization scheme; ability to work with Korean language materials in cataloging and collection development. Salary: \$22,000 and up, dependent upon qualifications and experience. To apply: Send letter of application, resume, and the names, addresses and telephone numbers of four recent references to: Constance Corey, Associate Dean for Management Services, Hayden Library, **Arizona State University**, Tempe, AZ 85287-1006; (602) 965-3417. Deadline: November 30, 1990, or the last day of each month thereafter until the position is filled. ASU is an affirmative action/equal opportunity employer.

COLLECTION MANAGEMENT LIBRARIAN (Re-opened Library Faculty Position). Responsible for coordinating the management of collections, including analysis and evaluation, weeding, preservation, and coordinating the development of collections to support new Core Curriculum. MLS and significant, relevant experience are required. Available December 1, 1990. Minimum salary \$30,000. Excellent benefits package. Screening will begin November 1. Submit letter of application, curriculum vitae, names and addresses of three references to: Eugene T. Neely, Dean of Libraries, **Adelphi University**, Box 704, Garden City, NY 11530. AA/EOE.

CURATOR OF RARE BOOKS, Special Collections/Archives, Rutgers University Libraries. Responsibilities: Under the direction of the Director, Special Collections/Archives, responsible for collection development, cataloging, assessment and maintenance of rare books and select manuscript collections. Coordinates and curates a scholarly exhibitions program, oversees guest curators, provides specialized reference and research; trains and supervises rare book interns and staff. Must be able to cultivate strong working relations with faculty and donors. Assists with publications, fund raising activities, and provides support for Special Collections/Archives public service and outreach activities. Participates in system wide library activities and development of policies and procedures. Qualifications: MLS from an accredited library school, three years full-time library experience cataloging rare books, and other relevant work curating rare books and exhibitions required, preferably in an academic/research library. Advanced subject degree(s) and competency in western European languages preferred. Knowledge of AACR2, LC subject headings and MARC tags plus online system experience required, preferably RLG or OCLC. Excellent oral/written communication skills and evidence of scholarly potential essential. Salary: Salary negotiable, dependent upon experience and qualifications, with a minimum of \$33,370 for a Librarian III tenure-track appointment. Status and Benefits: Faculty status, calendar year appointment, TIAA/CREF, health, and life/disability insurance, tuition remission, one month vacation. Library Profile: Special Collections/Archives, situated in the Alexander Library in New Brunswick, has system wide responsibility for the acquisition and care of rare books, manuscripts, the University archives and the comprehensive New Jersey collections in all formats. Rare book strengths include New Jersey, British and American political works, Westerners in the Orient, gift annuals, almanacs, travel accounts, dictionaries and agricultural works. Rutgers University Libraries consists of 18 library units in 3 geographic locations (New Brunswick, Camden, Newark) and ranks among the top 25 research libraries in North

America. The University is a member of the Research Libraries Group. Submit resumes and three sources for current references no later than November 26, 1990, to: Sandra Troy (APP. 165), Library Personnel Officer, **Rutgers University Libraries**, 169 College Avenue, New Brunswick, New Jersey 08903. Minorities are encouraged to apply. An equal opportunity/affirmative action employer.

DIRECTOR OF THE LIBRARY. The College of Wooster is seeking to appoint a Director of the Library. The Director is responsible for the administration and supervision of all library programs and services: reference, circulation, technical services, special collections, archives, audio-visual services, online services, U.S. government publications, bibliographic instruction, and fiscal management. An important responsibility is the supervision and evaluation of library faculty and staff. The director is expected to show leadership in maintaining the Library's role in the academic program and will have the opportunity to carry out two significant library projects:

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1990, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$27,000
Indiana	varies*
Iowa	\$20,580
Kansas	\$17,500*
Louisiana	\$20,000
Maine	varies*
Massachusetts	\$27,554*
New Hampshire	\$17,500
New Jersey	\$24,200
New York	varies*
North Carolina	\$20,832
Ohio	\$20,024
Pennsylvania	\$23,700*
Rhode Island	\$23,750
South Carolina	varies*
South Dakota	\$20,000
Vermont	\$21,500
West Virginia	\$20,000
Wisconsin	\$23,700

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

TWO POSITIONS

The University of Texas at Arlington

Located in the Dallas-Fort Worth area, the University enrolls 25,000 and offers 97 degrees, 22 at the doctoral level. The UTA Libraries, consisting of the Central Library, the Architecture and Fine Arts Library, and the Science and Technology Library, have 800,000 volumes, 1,000,000 documents, 5,727 serial subscriptions, a staff of 107 including 38 librarians, and a budget for FY90-91 of \$4,750,000. The Libraries participate in AMIGOS/OCLC, DIALOG, BRS, and use the NOTIS automated system and an IBM token-ring local area network.

Monographs Acquisitions Librarian (new position available immediately). Responsibilities: Reports to the Head of the Acquisitions and Collection Development Department, directs and supervises (7 classified FTE) the monographic operations of the department and is responsible for acquiring monographic and nonprint materials, both in-print and out-of-print, through direct orders, special plans, contracts, and donations.

Serials Acquisitions Librarian (available January 2, 1991). Responsibilities: Reports to the Head of the Acquisitions and Collection Development Department, directs and supervises (3 classified FTE) the serials operations of the department and is responsible for acquiring serials and back volumes through subscriptions, standing and direct orders, and donations.

Qualifications for both positions: MLS degree from an American Library Association approved program, demonstrated organizational ability, effective communication skills, and knowledge of techniques applicable to acquisitions are required. Acquisitions and supervisory experience in academic libraries, experience with an automated acquisitions system, and knowledge of a bibliographic utility are preferred. Additional graduate degree in a subject discipline is desired.

Salary and benefits: \$21,500 minimum salary plus \$965 in State contributions toward Social Security for an annual minimum of \$22,465. Additional State contributions include up to \$1,800 per annum to health benefits package, and 8.5 percent of annual salary contributed by the State for optional retirement programs.

Applications: Applicants may apply for either or both positions, should so specify, and should include a resume and the names, addresses, and telephone numbers of three professional references. Consideration for both positions will begin **November 23, 1990**, and will continue until satisfactory candidates have been selected. Applications and nominations should be addressed to:

**John Dillard, Chair
Acquisitions Librarians Search Committee
The University of Texas at Arlington Libraries
P.O. Box 19497
Arlington, Texas 76019**

An equal opportunity/affirmative action employer.

implementation of automation in 1991, and a major expansion-construction project. Salary range is \$45,000-\$55,000, depending upon qualifications. The Director has faculty status and reports to the Vice-President for Academic Affairs. Qualifications: MLS from an ALA-accredited institution, with a minimum of four years of managerial experience in an academic library setting, and demonstrated ability to work effectively with faculty, staff, and students. A Ph.D. is desirable. The College of Wooster is a highly selective, nationally recognized liberal arts college with a commitment to excellence in undergraduate education. It is located in northeastern Ohio, one hour south of Cleveland and Lake Erie. At Wooster, the Library plays a uniquely important role through the Independent Study program required of all students. The college has 1,800 students and 150 full-time faculty. The College wishes to ensure

that the search committee identifies qualified candidates who are women or members of minority groups. Such applicants are encouraged to identify themselves if they wish. The College is an equal opportunity, affirmative action employer. The deadline for nominations and applications is December 15; full consideration will be given to those applying by that date. Send letter, curriculum vitae, and names of three references to: R. Stanton Hales, Vice-President for Academic Affairs, **The College of Wooster**, Wooster, OH 44691.

DIRECTOR, UNIVERSITY LIBRARY SERVICES, Virginia Commonwealth University, Virginia Commonwealth University, a publicly supported, urban, research university in Richmond, Virginia, invites nominations and applications for the position of Director,



THREE ASSISTANT UNIVERSITY LIBRARIAN POSITIONS

The UCLA Library

The UCLA library seeks applications and nominations of highly qualified individuals for its administrative team of 6 assistant/associate university librarians who, with the University Librarian, manage a large and complex research library system. The UCLA Library actively services a community of 3,300 faculty, 36,000 students, and 19,000 staff, and supports nationally recognized collections in excess of 6 million volumes, 5.6 million microforms, and 96,000 current serial titles. Library staff include 150 FTE librarians, 250 FTE staff, and 200 FTE student assistants. The UCLA Library includes the University Research Library, an undergraduate College Library, and 18 branch libraries. The library's fully integrated and locally developed online information system, ORION, is also used by other campus departments as a campus information utility.

Assistant University Librarian for Public Services. Primary responsibilities: leadership, planning, management, and coordination of reference, user education, instructional technology, and access policies and services librarywide, with a focus on the library's primary clientele; supervision of space planning activities and the publication of guides and instructional brochures. Has direct administrative responsibility for 6 major public service units with 93 FTE plus student assistants: Reference and Circulation in the University Research Library; the College, Education-Psychology, and Management libraries; and the Fine Arts libraries (Archive of Popular American Music, Architecture and Urban Planning, Art, Music, and Theater Arts). Chairs the Public Services Council; serves as a primary liaison to campus schools and committees on public service issues; represents the UCLA Library in local, regional, university, and national arenas on public service issues.

Qualifications: Demonstrated administrative, planning, leadership, analytic, and communication skills commensurate with responsibilities of this position. Record of initiative and achievement in development and implementation of innovative public service programs and services. Understanding of the goals and service mission of a large research university and its library. Ability to view issues from a broad, librarywide perspective and to function effectively in a team environment. MLS from an ALA-accredited school normally required.

Assistant University Librarian for Systems. Primary responsibilities: leadership, planning, management, and coordination in the application of automated systems to meet library and campus goals. Directs operations of ORION, the UCLA Library's online information system, and planning for ORION development. Coordinates planning and technical support for all automation equipment, local area networks, and connectivity to departmental and campus networks. Serves as the administrative liaison to non-library groups which use ORION software to support information resources and databases. Coordinates technical relationships with automated services, such as OCLC and the University of California's Division of Library Automation. Serves as the Library's liaison with campus computing centers and participates in campus technical planning and policy-setting groups. Has direct administrative responsibility for 4 units with 22 FTE plus student assistants: ORION Systems Office, ORION User Services, Automation Equipment Support,

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University Library Services (ULS). The Director provides dynamic and innovative leadership for the over all operation and development of a comprehensive integrated library system, including public, technical and media services. ULS serves over 21,000 students on both the academic and medical campuses. VCU is a member of the Association of Southeast Research Libraries and the Center for Research Libraries. The library uses NOTIS. The library has in excess of 860,000 volumes and the 1989-90 materials budget was over \$2.4 million. The library system also includes learning resource centers, a film library, and a media production department. Qualifications: MLS or equivalent degree required, earned doctorate preferred. Significant administrative experience with demonstrated increasing breadth of responsibility in a comprehensive academic or medical library setting. Knowledge of issues and trends in scholarly communication and information technology. Demonstrated skills in management, excellent oral and written communication skills, and positive interpersonal relations; a strong service orientation; and a creative approach to problem-solving. Evidence of professional and

scholarly activity. This is an administrative position carrying nontenured faculty rank. Rank and salary commensurate with qualifications. Nominations and applications (including resume with names, addresses, and telephone numbers of references) should be submitted to: Susan Estabrook Kennedy, Professor of History and Chair, Search Committee for Director, ULS, Virginia Commonwealth University, Box 2001, Richmond, VA 23284. Applicant screening will begin October 23, 1990, and will continue until a new director is selected. Virginia Commonwealth University is an equal opportunity, affirmative action employer and strongly encourages the application of minorities and women.

HEAD, HUMANITIES COLLECTION DEVELOPMENT LIBRARIAN. (Reopened). Supervises all aspects of Humanities Collection and Development management for the WSU Libraries. Selects materials for purchase in English and American literature. Works closely with teaching faculty and other subject

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and Administrative Computing. Represents the UCLA Library in local, regional, university, and national arenas on automation issues.

Qualifications: Demonstrated administrative, planning, leadership, analytic, and communication skills commensurate with responsibilities of this position. Record of initiative and achievement in developing and implementing innovative automation programs in a complex environment. Experience with large mainframe library systems. Competency and currency in the area of library automation, including knowledge of bibliographic record structure, bibliographic utilities, integrated online systems, microcomputer/CD-ROM applications, telecommunications and local area networks. Ability to view issues from a broad, librarywide perspective and to function effectively in a team environment. MLS from an ALA-accredited school normally required.

Assistant University Librarian for Technical Services. Primary responsibilities: leadership, planning, management, and coordination of technical services policies and operations librarywide. (Acquisitions and serials processing functions are decentralized to all libraries; the library system has 7 cataloging centers.) Has direct administrative responsibility for 6 units with 140 FTE plus student assistants: Acquisitions and Serials (in the University Research Library), Cataloging (major center for the arts, humanities, and social sciences), the Map Library, Public Affairs Service (including government documents), and the Library Task Force (a unit that provides staffing for special projects and temporary staffing librarywide). Directs and monitors Library's retrospective conversion activities. Chairs the Technical Services Council and is responsible for standardization, coordination, and documentation of technical services policies and procedures and technical services staff education programs librarywide. Coordinates the Library's contracts and grants activities. Represents the UCLA Library in local, regional, university, and national arenas on technical services issues, including CONSER and NACO programs.

Qualifications: Demonstrated administrative, planning, leadership, analytic, and communication skills commensurate with responsibilities of this position. Record of initiative and achievement in fostering and implementing change in a highly automated technical services environment. Competency and currency in technical services, including knowledge of bibliographic record structure, bibliographic utilities, and national standards. Ability to view issues from a broad, librarywide perspective and to function effectively in a team environment. MLS from an ALA-accredited school normally required.

Salary negotiable from \$55,000 minimum depending on qualifications. Applications received by **February 1, 1991**, will receive first consideration. Applicants should submit a letter of application, a complete resume, and the addresses and telephone numbers of three references to:

Rita A. Sherrei
Associate University Librarian
University Research Library
University of California
Los Angeles, CA 90024-1575

UCLA is an AA/EOE actively seeking minority applicants.

specialists in the Humanities. Provides full range of general reference services in all Humanities and Social Science disciplines. Participates in library user education programs. Works cooperatively with other heads of collection development to deal effectively with issues of mutual concern. Serves on the Libraries' Collection Committee. Reports to the Head, Humanities/Social Sciences Libraries. Librarians are appointed as members of the Washington State University Faculty and are expected to participate actively in the University's instructional, research and service programs. All privileges, obligations, and research responsibilities of faculty are inherent in such membership. Librarians are ranked in grades of 2, 3 and 4, equivalent to the academic ranks of Assistant Professor, Associate Professor, and Professor. A progressive record of professional/scholarly achievement is expected of all librarians. Required: ALA-accredited MLS; recent significant experience as a subject bibliographer/subject specialist in the humanities disciplines, or in acquisitions in an academic/research library; undergraduate major in English or American literature; reference experience in an academic/research library; strong organizational, interpersonal, and communication skills.

Preferred: Master's or above degree in English or American literature or American Studies with emphasis on literature; reading knowledge of a modern foreign language; reference experience in the Social Sciences; experience with user education and automated systems. Salary: From \$30,000; commensurate with qualifications and experience. Rank: Librarian rank commensurate with qualifications and experience; full faculty status. Benefits: TIAA/CREF, broad insurance program, 22 days vacation, 12 days/year sick leave. Application procedures: Send letter of application, resume, and names of three references to: Donna L. McCool, Acting Director of Libraries, **Washington State University Libraries**, Pullman, WA 99164-5610. Application review begins: December 7, 1990. Washington State University is an equal opportunity/affirmative action educator and employer. Members of ethnic minorities, women, Vietnam era or disabled veterans, persons of disability or persons between the ages of 40-70 are encouraged.

HEAD OF HUMANITIES DIVISION, Southern Illinois University at Carbondale. Responsible for overall administration, informa-

Library Director, University of South Florida (USF), Tampa

THE POSITION: Applications and nominations are invited for the position of Director of USF's Tampa campus Library. *We are seeking a leader with strong interpersonal skills. The new Director will both lead the Library staff and articulate a clear vision of the role and future of the Library both within and beyond its walls.* The Director reports to the Associate V-P for Information Resources and is a member of the Provost's Council. Library staff includes 2 Associate Directors, 1 Assistant Director, 32 professionals and 73 support staff. The last 2 groups are members of collective bargaining units. Library holdings include 800,000+ volumes, 4,000 periodical titles, a Federal and state documents depository, and special collections and archives. The Director prepares the Library budget and directs its expenditure.

THE UNIVERSITY: USF was founded in 1956 and is the second largest of the nine universities of the State University System of Florida. Over 23,000 students are enrolled at the Tampa campus in 92 undergraduate and over 100 graduate programs.

QUALIFICATIONS & EXPERIENCE: An MLS or equivalent degree from an ALA-accredited program is required, a second Master's degree in another discipline is desirable, and a Ph.D. will be a benefit. Ten years of progressively responsible experience as a professional librarian is required. Experience in the many services of a university library and demonstrated success as a leader are essential. The Director must be familiar with current trends in library automation and information delivery. Experience in development and fund-raising is desirable.

SALARY & BENEFITS: Salary is competitive and negotiable. Benefits are currently valued at 24% of annual salary. This 12-month appointment accrues 22 days of leave/year.

ADDRESS: Nominations & applications including resumes and the names and addresses of 3 references must be received by Dec. 14th, 1990. They should be sent to: Mary Bertollo, Executive Secretary, ADM 226, University of South Florida, 4202 E. Fowler Avenue, Tampa, FL 33620.

According to Florida law, applications and meetings regarding the same are open to the public. USF is an equal employment opportunity / affirmative action employer, and specifically encourages applications from women and members of minority groups.

December 1, 1990, and will continue until position is filled. Submit a letter of application, full resume and names and current address/telephone number of three references to: William E. Barr, Library MS-84, Eastern Washington University, Cheney, WA 99004. AA/EEO.

LIBRARIAN, The Catholic University of America, Oliveira Lima Library. The Lima Library is a center for research in Brazilian and Portuguese literature, history, and culture from the colonial period to the early twentieth century. The Librarian works with the Curator in collection development and management and in organizing conferences, preparing exhibits, and writing catalogues and grant proposals. Qualifications: MLS/ALA-accredited program; two years experience in special collections desirable; working knowledge of AACR2 rules, OCLC, MARC formats required; reading knowledge of Portuguese or Spanish required. Salary and starting date negotiable. Send application, vita, three references, and a writing sample demonstrating non-technical writing style or research skills, to: Adele Chwalek, Director of Libraries, **The Catholic University of America**, Washington, DC 20064. Deadline: December 1, 1990. The Catholic University of America is an equal opportunity/affirmative action institution.

LIBRARIAN/ARCHIVIST-SPECIAL COLLECTIONS. Responsible for the operation of campus archives and special collections (theatre, political commentary, Lincoln, rare books) in the Franklin D. Schurz Library, Indiana University at South Bend; includes all aspects of planning, collection development, technical and public services. Duties also include reference desk service, bibliographic instruction and evening, weekend rotation. Position reports to Director. Qualifications: ALA-MLS; archival/special collection experience or equivalent formal training; working knowledge of preservation techniques; ability to work well independently and with others; communicate effectively orally and in writing. Second master's degree, computer literacy preferred. Must be able to meet responsibilities of tenure-track appointment. Salary dependent

upon qualifications and experience; Assistant Librarian \$22,500, Associate Librarian \$28,000. Application deadline December 1, 1990, or until position is filled. Send letter of application, resume and names of three references to: Linda Fisher, Franklin D. Schurz Library, **Indiana University at South Bend** Library, P.O. Box 7111, South Bend, IN 46634. Indiana University is an AA/EEO employer.

LIBRARY DIRECTOR. The Graduate Theological Union seeks a Director for the Flora Lamson Hewlett Library: 500,000+ item collection; 25 full-time staff; annual budget \$1.5 million; new building designed by Louis Kahn. Exciting and challenging opportunity to lead research library serving 150 faculty and 1400 students in professional and academic programs, M.Div. through Ph.D. The GTU is a consortium of nine member schools, Catholic and Protestant, with affiliation of Jewish, Buddhist, and Orthodox centers. The Library works in close association with the University of California at Berkeley Libraries. The Director is responsible for formulating policy and administering programs covering all phases of library operations. Experience in the formulation of collection development policy and the implementation of library automation especially desired. The Director reports to the President; consults with the Deans and faculty. Minimum requirements: MLS or Ph.D. in Library Science from an ALA-accredited school or foreign equivalent. Additional graduate degree required, theology or related field strongly preferred. Reading knowledge of one or more relevant foreign languages. Minimum five years administrative experience in an academic library. All qualified applicants welcome; women, racial/ethnic, physically challenged applicants encouraged to apply. Nominations of qualified candidates may be sent. Salary and benefits are negotiable and competitive. Range begins at \$50,000. Send letter of application with current c.v. to: **Graduate Theological Union** Library Director Search, 2400 Ridge Road, Berkeley, CA 94709-1212. Applications received by December 1, 1990, will be given first consideration. Position open until filled.

ASSISTANT DIRECTOR FOR PUBLIC SERVICES

Iowa State University

The Assistant Director, working within a team of four other Assistant Directors and the Dean, shares broad responsibility for management of the Library system and provides creative leadership in planning, developing and administering division activities in a service-directed environment. The Public Services Division consists of 16 professional and 45 support staff positions in the following departments: Reference; Bibliographic Instruction; Access Services (Circulation, Stacks Maintenance, Interlibrary Loan, Periodicals Room, Photoduplication, and Reserve); Documents, Microforms, and Media; the Design, Economics and Sociology, and Physical Sciences, Reading Rooms; and the Veterinary Medical Library.

Qualifications: ALA-accredited MLS; minimum of five years successful and increasingly responsible public services experience in a research library which has included administration of a major unit or group of units and supervision of personnel; effective interpersonal and communication skills; demonstrated leadership in administering library programs including the ability to assess user needs, establish goals and priorities, develop and implement innovative services, allocate personnel and fiscal resources effectively and motivate staff; service commitment; commitment to participatory management; knowledge of and experience with library automation and new technology as they impact services; understanding of academic teaching and research needs; ability to view issues from a broad Library-wide perspective. Commitment to equal opportunity/affirmative action. Ability to meet promotion and tenure requirements. Record of achievement appropriate to the associate professor or professor rank is desirable.

Salary, Rank and Benefits: \$48,000 minimum, Assistant Professor or higher, dependent on qualifications; competitive benefits.

Iowa State offers a positive environment for career growth and challenge. Situated on a beautiful campus, the recently remodeled and expanded Library actively serves a campus of over 25,000 students and supports nationally recognized collections in excess of 1.8 million volumes, 2.2 million microforms and 21,000 current serial subscriptions. A fully integrated online library system (NOTIS) is in the first phase of installation. The Library is a member of ARL, CRL, BCR, and OCLC. Ames is a community of nearly 50,000 located 35 miles from Des Moines, the state capital. The city supports quality schools and outstanding cultural attractions and was recently recognized as one of the top ten areas of its size in the country.

Application: Review of applications will begin **December 10, 1990**, and will continue until an adequate pool is developed. Submit letter, resume, and the names, addresses, and telephone numbers of three references to:

William K. Black
Assistant Director
for Administrative Services and Personnel
Iowa State University
302 Parks Library
Ames, IA 50011-2140

Iowa State has a strong commitment to equal opportunity and affirmative action. Members of protected classes are especially encouraged to apply.

MONOGRAPHS CATALOG LIBRARIAN. Search extended. The University of Alabama seeks applications for the position of Monographs Catalog Librarian, Instructor or Assistant Professor Level to provide, under the supervision of the Head, Catalog Department, general original cataloging and editing of OCLC copy for monographs in the main and departmental libraries. To assist with the formulation and review of policies and procedures in the department, and with conducting Graduate School of Library and Information Studies internships. Qualifications (Instructor): Required: An

MLS from a program accredited by ALA; knowledge of AACR2, Library of Congress classification, LCSH, and relevant MARC formats; ability to work effectively with others. Desired: Experience with OCLC or other bibliographic utility; cataloging experience, preferably in a large academic or other research library; course work, undergraduate or graduate degree in business or the sciences; experience with NOTIS; knowledge of one or more modern European languages. Qualifications (assistant professor): Required: An MLS from a program accredited by ALA; successful

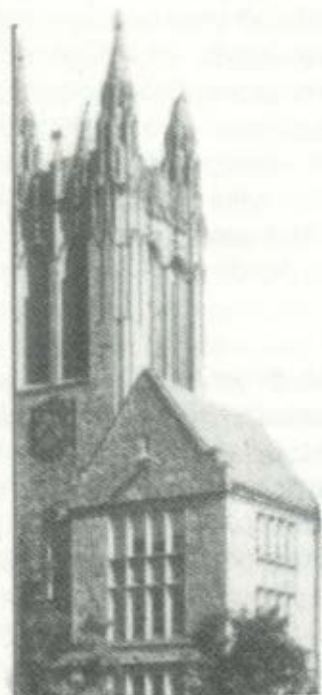
SENIOR ASSOCIATE UNIVERSITY LIBRARIAN

Boston College seeks a Senior Associate University Librarian. As deputy to the University Librarian, this position has operational responsibility for the University Libraries including a main research library (O'Neill) and 4 specialized libraries. The Senior Associate will coordinate the effective organization and delivery of all library services to the University community through 3 AULs responsible for collections and information; access; and technical services and automation. The Senior Associate will have a leading role in designing and implementing innovative programs to enhance the Library's contribution to the teaching and research mission of Boston College.

Boston College is a coeducational Jesuit University with over 14,000 students and a number of outstanding graduate and professional programs. The University Libraries have a combined staff of over 50 professionals, 90 support positions and 200 student assistants, a collection of 1.2 million volumes and an annual operating budget of over \$8 million. The Libraries are recognized leaders in utilizing information technology to enhance services, and have instituted an innovative program of research support. Continued growth in resources and collections is anticipated for the 1990's.

Qualifications: ALA-accredited MLS with 10 years' academic or research library experience combining front-line work with increasing management responsibilities. Evidence of a collegial, flexible management style and strong interpersonal skills a must. Ability to manage and enjoy change while maintaining stability in a dynamic, fast-paced environment. Commitment to staff development and the value of each individual. Record of active participation in the library profession, with excellent written and oral presentation skills.

Benefits include 22 days, vacation, tuition remission and a wide range of insurance programs. Salary from \$50,000 depending on qualifications. Applications received by **January 15, 1991**, will receive first consideration. Apply to:



**BOSTON
COLLEGE**

A Jesuit University

**Mary J. Cronin
University Librarian
O'Neill Library 414
Boston College
Chestnut Hill, MA 02167**

Boston College is an Equal Opportunity/Affirmative Action Employer.

cataloging experience, preferably in a large academic or other research library; knowledge of AACR2, Library of Congress classification, LCSH, and relevant MARC formats; ability to work effectively with others. Desired: Experience with OCLC or other bibliographic utility; course work, undergraduate or graduate degree in business or the sciences; experience with NOTIS; knowledge of one or more modern European languages. Appointment at the Instructor level will be with a beginning salary of \$21,500. Assistant Professor level position minimum \$25,300. The University of Alabama is a member of ARL, OCLC, and CRL, and is currently converting to the NOTIS system. Send letter of application, resume and names and addresses of three references to: Sondra Tucker, Libraries Personnel Officer, **The University of Alabama**, Catalog Librarian Search, P.O. Box 870266, Tuscaloosa, AL 35487-0266, by the application deadline, December 21, 1990. The University of Alabama is an equal opportunity, affirmative action employer.

MONTANA STATE ARCHIVIST. Manages official archives of state government and state history-related mss. collection. Supervises two professional archivists and one archive assistant. Qualifications: MA in American history/studies, or MLS with archives/mss. concentration, 5 years archival experience with 2 years supervisory, required. MA in Western American history, experience with records management, government records, and computerized archival operations preferred. Application deadline: De-

cember 3, 1990. Salary: \$22,625 minimum advancing to \$24,404 after 6 months. State benefits package. More complete job description available upon request. Send letter of application, and resume including names, addresses, and current phone numbers of 3 references to: Robert M. Clark, Head, Library & Archives Program, **Montana Historical Society**, 225 N. Roberts St., Helena, MT 59620. An EEO/AA employer.

MUSIC/NON-BOOK CATALOGING LIBRARIAN, Penn State University Libraries. Primary responsibility is for the cataloging of scores, sound recordings, and non-book materials (except maps and data files) for the University Park and campus libraries. Duties include: participation in ongoing review and establishment of Cataloging Department policies and procedures, especially for music and non-book materials; supervision of 1 FTE cataloging assistant/copy editor; assisting in the training of new catalog librarians and other staff; meeting faculty promotion and tenure requirements. The Penn State University Libraries collection consists of over 3 million volumes, including a large collection of music scores and sound recordings. Penn State has an integrated automated system (LIAS) and participates in ARL, RLG, OCLC and the Pittsburgh Regional Library Center. Qualifications: Requires ALA-accredited MLS; two years of relevant experience; knowledge of at least one foreign language; working knowledge of AACR2, LC rule interpretations, LCSH, and MARC tagging; experience with a bibliographic

REFERENCE LIBRARIAN

Central Washington University

Assistant Professor Rank, tenure track, 12 month, faculty status. Reports to Head of Reference as a generalist with specialty in business or social sciences with a team of four. Duties include bibliographic instruction; CD-ROM, OCLC, and DIALOG online searching; service desk rotation including nights and weekends; collection development; participation in planning processes.

Minimum qualifications: ALA-accredited MLS; five years professional academic library experience; advanced degree or systematic course work may substitute for up to three years experience; demonstrated organizational, communication, and interpersonal skills with strong public service orientation. Desirable qualifications: academic teaching experience; training or experience in library computer/automation applications; modern foreign language capability.

Salary, depending upon qualifications, \$25,979-\$32,327 (to be adjusted January 1, 1991). Benefits include TIAA-CREF, 22 days vacation, employer paid medical and dental insurance. Available immediately.

Application: Send letter of application, resume, and the names, addresses and phone numbers of three current professional references to:

Jennifer Jaques
Search Committee Chair
c/o Dean of the University Libraries
Central Washington University Library
Ellensburg, WA 98926

Affirmative Action/Equal Opportunity
Title IX Institution.

REFERENCE LIBRARIAN. Search extended. (Instructor or Assistant Professor depending upon qualifications). The University of Alabama seeks a librarian to supervise its Music area, which is in the process of being upgraded to a Music Library. The position provides information/instructional assistance to the University School of Music's faculty, staff, and students and occasional assistance in the General Reference Department of the University Main Library. The Music Librarian is responsible for the maintenance of the Music area which includes the Music monographs, scores and recordings and the supervision of the Music area's staff and student assistants. Participation in Music and Reference Collection Development. Some evening and weekend general reference in the reference room. Library liaison with the University School of Music. Requirements: (Instructor) Bachelor's degree in Music, and an MLS from a program accredited by ALA (requirements to be met by time of appointment). Strong commitment to public services. Demonstrated oral and written communication skills, initiative and flexibility. Familiarity with traditional reference and music sources and national and music trade bibliographies. Desirable: Familiarity with online database searching and knowledge of one or more foreign languages. Requirements: (Assistant Professor) an MLS from a program accredited by ALA and Master's degree in music. Strong commitment to public services. Evidence of organizational and supervisory skills, initiative and flexibility, demonstrated oral and written communications skills. Comprehensive knowledge of traditional reference and music sources, and national, trade, and music trade bibliographies. Successful library experience. Pattern of involvement in professional or scholarly activities. Desirable: Experience with online database searching, government documents, and knowledge of one or more foreign languages. Salary: \$21,500 minimum (Instructor) and \$25,300 minimum (Assistant Professor), depending upon rank and qualifications. Benefits: Permanent, 12 month full-time position, tenure track, twenty-two days vacation, sick leave, Blue Cross/Blue Shield, State and TIAA/CREF retirement plans. Projected date for appointment to begin: April 1, 1991. Application procedures: Send letter of application, resume, and the names and addresses of three references to: Sondra Tucker, Libraries Personnel Officer, P.O. Box 870266, **The University of Alabama**, Tuscaloosa, Alabama 35487-0266 by the application deadline of December 7, 1990.

REFERENCE LIBRARIAN. Under the direction of the Head of Reference, the incumbent will be responsible with other members of the Reference Department for: general reference desk duties, mediated online searching, user training with CD-ROMS/user friendly systems, participation in orientations, instructional programs, exhibits, and special projects as assigned. Qualifications: MLS from an ALA accredited program. Course work or 1-2 years' experience in a health science or academic library setting is preferred. Experience with microcomputers and searching bibliographic databases is essential. Undergraduate or graduate degree in the sciences desirable. Excellent written and verbal communications skills along with a commitment to service essential. The D. Samuel Gottesman Library of the Albert Einstein College of Medicine along with Montefiore Hospital Library has installed the LIS integrated Library Information System with miniMEDLINE. Various CD-ROM products are in use. The library supports the programs of the Medical School, the Sue Golding Graduate Division, and the Ferkauf Graduate School of Psychology. Salary from \$26,000. Faculty status, 22 days' vacation, excellent benefits. Applications received by Nov. 21 will be given first consideration. Albert Einstein College of Medicine is an equal opportunity employer. Send resume and 3 references to: Judie Malamud, Director, **Albert Einstein College of Medicine**, D. Samuel Gottesman Library, Jack and Pearl Resnick Campus, 1300 Morris Park Ave., Bronx, NY 10461. Albert Einstein College of Medicine is an equal employment opportunity institution.

REFERENCE LIBRARIAN, Cornell University Law Library (re-post). The Cornell Law Library presently serves a student population of 600 (including 30 graduate students) and approximately 35 faculty; the collection contains 400,000 volumes and 325,000 microforms. Students have access to both LEXIS/NEXIS and WESTLAW. PCs are available to use the Center for Computer-Assisted Legal Instruction (CCALI) programs and other CAI materials. The Law School has recently completed a major construction/renovation project, which increased Law Library space by 50%. The Law Library is a participant in the campus-wide NOTIS automated library system. Responsibilities: Offer reference service,

utility preferably OCLC or RLIN. Supervisory and automation experience desirable. Evidence of potential for promotion and tenure will be considered. Salary and rank dependent upon experience, minimum \$27,000. Benefits include liberal vacation and sick leave; excellent insurances; State or TIAA/CREF retirement options; and educational privileges. To apply, send letter, current resume and names of three references to: Nancy Slaybaugh, Manager, Libraries Human Resources, Box MC-ACRL, E1 Pattee Library, **Penn State University**, University Park, PA 16802. Applications received by December 15, 1990, will be assured of consideration. However, applications will be considered until the position is filled. An affirmative action/equal opportunity employer, women and minorities encouraged to apply.

prepare bibliographies, assist with current awareness services, advise on collection needs, and instruct users in legal research methodology (including LEXIS and WESTLAW) in both formal and informal settings. Participate in the first year legal bibliography course. Regular evening and periodic weekend reference assignments. Qualifications: Required: MLS or equivalent graduate degree; strong service orientation; ability to communicate effectively and work well with faculty, students, and staff; flexibility; good problem solving skills; knowledge of legal bibliography or ability to learn quickly. Preferred: experience in a public service position, preferably in an academic law library (JD may substitute for experience if other requisite characteristics are present); experience in teaching legal bibliography. Foreign language skills desirable. Entry level salary \$22,200+ depending on qualifications. Applications due November 30, 1990, but accepted until position filled. Send cover letter, names, addresses and phone numbers for three references, and resume to Ann Dyckman: Director of Personnel, 201 Olin Library, **Cornell University**, Ithaca, NY 14853-5301. Cornell is an affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN (three positions). The LSU Libraries Reference Services Department seeks qualified applicants for subject specialist/reference librarians with Agriculture, Science and Technology, and Interlibrary Loan specializations. The Department comprises 10 librarians reporting to the Head of Reference Services, with 10 FTE support staff, working in a centralized setting. The LSU Libraries has implemented the NOTIS integrated library system, and is a member of ARL, RLG, CRL, ASERL, and SOLINET. Responsibilities: Duties for all reference librarians/specialists include reference desk service, online searching, bibliographic instruction, collection development, faculty liaison, and interlibrary loan assistance. The Interlibrary Loan specialist will work approximately one-half time in Interlibrary Loan, with some responsibility for supervision of office staff. The Agriculture and Science specialists have significant faculty outreach responsibilities. Requirements: All positions require a Master's degree from an ALA-accredited program. A degree in a science discipline or appropriate experience required for Science and Agriculture positions. Reference experience and appropriate subject Master's preferred for all three positions; ILL experience preferred for the ILL position. Rank/Salary: Tenure-track positions, with appointment possible at the Assistant or Associate Librarian level, depending on qualifications and experience. Salary is competitive, commensurate with qualifications and experience, \$22,500 minimum at the Assistant Librarian level. Applications: Send letter of application, vitae, and the names, addresses, and telephone numbers of three references to: Reference Librarian Search Committee, LSU Libraries, **Louisiana State University**, Baton Rouge, LA 70803. Preference will be given to applications received by December 15, 1990.

REFERENCE LIBRARIAN. Position summary: Reports to Head of Reference, Van Pelt Library, for general reference functions with special emphasis on social science disciplines. Duties: Participates in all usual reference activities—reference desk service, library orientation and instruction programs, online searching and end-user assistance, documents reference. Assists colleagues and readers with machine-readable data resources in the social sciences, including statistical files from the Bureau of the Census and other numeric files. Qualifications: MLS from an ALA-accredited school or equivalent in experience, training and practice. Strong subject background in a social science discipline. Microcomputer experience essential. Advanced degree preferred. Second language helpful. Appointment at entry level (Librarian I) requires no previous professional library experience. Appointment at the Librarian II level requires a minimum of 2 years' relevant professional experience. Application process: Please send a cover letter and resume with the names of three references to: Edna Dominguez, Personnel Administrator, Van Pelt-Dietrich Library Center, 3420 Walnut Street, Philadelphia, PA 19104-6206. Deadline: Applications received before November 15, 1990, will

receive first consideration. The **University of Pennsylvania** is an equal opportunity/affirmative action employer

REFERENCE SERVICES SPECIALIST. OCLC, Online Computer Library Center, Inc., the world leader in computer library services, products and research, has an immediate opening for a reference services specialist in the technical fields of computer science and telecommunication at its headquarters in Dublin, Ohio (a suburb of Columbus, Ohio). The reference services specialist is responsible for providing a complete range of reference services in computer science and telecommunications; other services provided are, instructing in the use of libraries and library systems, and promoting the library and its services to OCLC's employees. Qualified candidates must possess an MLS or equivalent experience, 4-5 years' experience in reference services, with subject knowledge in technical area of computers, programming and telecommunications. Strong interpersonal communications and ability to interact with all levels of management are important. Experience using OCLC products and services is desirable. OCLC offers an excellent compensation and benefits package, including paid medical/dental/life insurances, tuition reimbursement and corporate fitness and wellness centers. Salary range: \$25,400-\$34,500. For confidential consideration please send your resume to: Human Resources, **OCLC**, 6565 Frantz Road, Dublin, OH 43017. An equal opportunity employer.

SENIOR ASSISTANT LIBRARIAN. Under the general supervision of the Head of Reference, provides the full range of academic reference service and library instruction. Performs data base searches, instructs patrons in the use of CD-ROM database and the online public access catalog, actively participates in library instruction and reference service activities. In addition to weekday hours, works evenings and weekend hours as assigned. Minimum qualification: ALA-accredited degree. Desirable qualifications: 1 to 3 years of relevant experience in the above areas, excellent interpersonal and writing skills, science or legal course work or reference background. Permanent tenure-track appointment. Personal interview required. Finalist(s) will be invited to campus. Position will open March 1, 1991. Current salary range is \$34,764 to \$41,844; an increase is anticipated January 1, 1991. Submit a letter of application and resume by 14 December 1990 to: Library Recruitment Committee, **California State University**, San Bernardino, 800 University Parkway, San Bernardino, CA 91407-2397. California State University, San Bernardino is an equal opportunity, affirmative action, Section 504, Title IX employer.

SYSTEMS LIBRARIAN. Texas Christian University, a research institution of 7,000 students, is seeking a Systems Librarian to fill an anticipated January 1, 1991 vacancy. Required qualifications include an MLS degree with previous experience administering an integrated library system or a BS degree in Computer Science/Information Systems and at least 1 year of experience with VAX/VMS systems. Candidates should demonstrate familiarity with microcomputers, telecommunications, local area networks and CD-ROM technology. Working with both the University Computing Center on systems issues and with library staff on database maintenance, the systems librarian will be expected to have some programming familiarity and a working knowledge of MARC formats. Preference will be given to candidates with previous DRA experience. The appointment will be a staff position reporting directly to the University Librarian. Strong communication skills and an ability to work effectively with the three divisions of the library and external agencies are important. Salary: \$32,000. Strong fringe benefits. Application should include a cover letter detailing background, vita and names of three references that can speak to systems qualifications. Applications received by November 30, 1990 will be given first consideration. Mail to: J. Koelker, Mary Couets Burnett Library, **Texas Christian University**, Box 32904, Fort Worth, TX 76129. EEO.

LATE JOB LISTINGS

ASSISTANT LIBRARIAN. Traditional and technological reference service in all disciplines and specialized reference service to students and faculty in the Fine Arts (Music, Art, Theater) and Communications (Communication, Composition)

broad subject areas, collection development, and faculty liaison with Fine Arts and Communication. Plans and participates in Library instructional programs—both general orientation and subject specific sessions. Evenings and weekend hours are part of scheduled rotation. Position is in the Professional Academic series. Successful completion of probation (7 year maximum) results in continuous appointment. Required: ALA-accredited MLS; two years experience with Fine Arts collection development or a MA in Fine Arts, 2-4 years reference experience in an academic or large public library, knowledge of automated reference service with training and/or experience with DIALOG or BRS. Good communication and interpersonal skills are necessary. Salary: \$25,000-\$28,000. Closing date: December 15, 1990. Send resume and three letters of reference to: Joanne Line, Administrator, Library, **University of Minnesota**, 248 Library, 10 University Drive, Duluth, MN 55812. The University of Minnesota is an equal opportunity educator and employer and specifically invites and encourages applications from women and minorities.

TWO POSITIONS, Temple University Libraries. *Coordinator of Science Libraries*. Supervises and coordinates operations and staff (3.5) of four departmental science libraries, directly operating Mathematics Library with support of half-time para-professionals and students. Provides reference and information service; assists in planning and implementing collection development, library instruction, and in-depth reference services in the sciences. Reports to Head, Engineering & Science Libraries; assists in formulating and implementing policies and procedures for the department. In addition to qualifications listed below familiarity with automated circulation system, online catalog, and bibliographic networks is desirable. Address correspondence to Betsy Tabas, address below. *Desk Services Coordinator*, Reference & Information Services Dept. Coordinates services for general reference and business/government documents reference desks. Evaluates reference desk services, oversees scheduling, trains reference staff, develops and coordinates continuing education program. Serves 15 hours/week at reference desks, plus weekend rotation and occasional evenings. Participates in computerized database searching, library instruction, and reference collection development. Reports to the head, Reference and Information Services; assists in formulating and implementing policies and procedures for the department. In addition to qualifications listed below, knowledge of print and computerized reference sources is essential; library instruction, online searching, collection development, staff training, teaching experience are desirable. Address all correspondence to Mark Jacobs, address below. Both positions: Qualifications: ALA-accredited MLS required, broad liberal arts background with one year professional experience in an academic or research library preferred. Demonstrated oral and written communication skills, excellent interpersonal skills and strong service orientation are essential. Salary: Minimum \$23,000 for 10-month appointment; higher depending on qualifications and experience. Additional month may be required for an added 9.6% of annual salary. Fringe benefits include health, dental, and life insurance; tuition remission; TIAA-CREF. Application Procedure: Send letter addressing all qualifications stated above, resume, and names of 3 references to: Chair (named above), Search Committee, c/o Administrative Services Department, Paley Library 017-00, **Temple University**, Philadelphia, PA 19122. Review of applications will begin immediately and continue until positions are filled. An AA/EO employer.

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