

brary community; discuss the implication of the National Commission on Libraries and Information Science's posture as related to federal libraries; and identify resources, publications, and specialized services provided by federal libraries. Participants will be addressed by 25 directors of federal information programs and several membership association representatives. Contact: The School of Library and Information Science, The Catholic University of America, Washington, DC 20064; (202) 635-5085. ■■

## THE CLASSIFIED ADS

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$5.25 per line for ACRL members, \$6.60 for others. Late job notices are \$12.60 per line for members, \$14.70 for others. Organizations submitting ads will be charged according to their membership status.

**Telephone:** All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$15 will be charged for ads taken over the phone (except late job notices or display ads).

**Guidelines:** For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

**JOBLINE:** Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

**Fast Job Listing Service:** A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

**Contact:** *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

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## EDUCATIONAL OPPORTUNITY

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**LIBRARY GRADUATE ASSISTANTS** for 1989 Academic Year. Mankato State University is seeking individuals who possess either an MLS or MA in Library Science and who wish to work on a subject master degree while gaining valuable professional experience in an academic library. MSU offers master degrees in over 60 academic disciplines. Graduate assistantships are internships in the discipline—in this case, two disciplines—library science and the subject discipline of your choice. Graduate assistants supervise student workers and perform other professional services in the public and technical services of the Library. Public service positions include ref-

## Annual ALA Peace Award

ALA's Social Responsibilities Round Table, its Peace Information Exchange Task Force, and Social Issues Resources Series, Inc., have established an annual peace award. The award will be given to a library, which in the course of its educational and social mission, or to a librarian, who in the course of professional activities, has contributed significantly to the advancement of knowledge related to issues of international peace and security.

The contribution may be in the form of, but not limited to: a bibliographical compilation, research and publication of an original historical nature, or a non-print media creation, display, or distribution.

Nominations must be submitted by January 6, 1990. For more information, contact: Stephen J. Stillwell Jr., Librarian/CSIA, 79 Kennedy St., #369, Cambridge, MA 02138; (617) 495-1408.

erence, government publications, online database searching, interlibrary loan, educational resource center, media production, circulation, maps, periodicals, and bibliographic instruction. Positions in the technical services include acquisitions, cataloging, and library research. Successful candidates must show evidence of demonstrable working experience in one of the areas listed. A full assistantship averages 20 hours of work and pays \$160 per week for 34 weeks of the academic year. Additionally, graduate assistants qualify for in-state tuition and for one-half tuition remission of 6 to 12 graduate credits per quarter during the academic year. Mankato State University Library, a dynamic information center for over 16,000 students and area users, has a staff of 25 librarians, 24 classified staff, 20 graduate assistants, and over 200 student workers. Memorial Library is the home of the PALS automated system, a nationally known integrated library system featuring an online catalog, a circulation system, an interlibrary loan module, a serials control system, and an acquisition system. Authority control and inventory control are under development. A letter of application outlining your experiences in an academic library, your resume, and the names and telephone numbers of three current references should be sent to: Thomas M. Peischl, Dean of the Library, **Mankato State University**, MSU Box 19, Mankato, MN 56002; telephone 507-389-5953. Applications from minorities are encouraged; Mankato State University is an equal opportunity University and employer.

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## POSITIONS OPEN

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**ACQUISITIONS LIBRARIAN.** James Madison University is seeking a person to be responsible for management of monographic acquisitions department including 3 support staff; reports to the University Librarian. Provides leadership in developing/choosing automated acquisitions system, administers allocation system, monitors vendor performance and updates vendor contracts in conformity with state regulations. Monographic budget currently in excess of \$300,000. Member Collection Development Committee. Serves as liaison to one academic department including offering library instruction plus 4-6 hours/week on Reference Desk. Required: ALA-accredited MLS, minimum of 2 years experience in Acquisitions, familiarity with OCLC and automated library systems. Desirable: Knowledge of preservation issues and techniques, familiarity with using MARC formats for securing bibliographic data and database

management using microcomputers. Library faculty expected to meet service and research requirements for promotion and tenure. Minimum salary \$28,000. 12-month tenure-track appointment. Benefits include 20 days annual leave, state or TIAA/CREF retirement options, paid life insurance, BC/BS. Send letter of application with complete resume and names, addresses, phone numbers of 3 professional references to: Dennis E. Robison, University Librarian, Carrier Library, **James Madison University**, Harrisonburg, VA 22807. Screening of candidates will begin April 15, position will remain open until filled. Interviewing will be held at ACRL conference. James Madison University is an affirmative-action, equal-opportunity employer.

**ASSISTANT BUSINESS LIBRARIAN**, Michigan State University Library (Librarian I). Reporting to Head of the Business Library, provides reference services in business and related subjects. Performs collection development, database searching, bibliographic instruction, and other specialized services, and actively participates in liaison with faculty, staff and students in the College of Business and related programs. Develops and updates bibliographies, handouts, and vertical files, and performs collection management activities. Supervises student assistants. Responsibilities may include scheduled evening and weekend hours. Required qualifications include a master's degree from an accredited program in library science; demonstrated ability to communicate effectively, both orally and in writing; and ability to work effectively with faculty, students and staff. Social sciences or business background, and training or experience in database searching preferred. Other desired qualifications include advanced study in business, social science or a related field. Minimum salary, \$21,000. Serving one of the largest and most active business programs in the United States, MSU's Business Library is a dynamic service organization with two professional librarians, two full-time support staff, and approximately 8 FTE student assistants. Position approval is pending; mention position PRO-82E. Submit letter of application, a resume, and the names and addresses of three current references to: Eugene Wiemers, Jr., Head, Social Sciences and Humanities Library, Main Library, **Michigan State University**, East Lansing, MI 48824-1048. Applications received by March 31, 1989, will receive priority consideration. Position will remain open until filled. MSU is an affirmative action, equal opportunity institution.

**ASSISTANT UNDERGRADUATE SERVICES LIBRARIAN**. Participates in a program of library services for undergraduates. Supervises the Reserve Book Room. Plans and manages the freshman orientation program and participates in other undergraduate user education programs. Recommends new titles in some subject areas for the Core Collection (50,000 key books selected for undergraduates) and works at Social Sciences and Humanities reference desk a few hours a week. (This is a permanently funded public services position but, due to planning in progress, the responsibilities may change in the future.) Qualifications: Master's degree from accredited library school required. Academic background in social sciences or humanities and reading knowledge of a foreign language strongly preferred. Two years professional library experience. Academic library reference experience and supervisory experience required. Must have excellent communication skills. Salary \$23,000 minimum. Send letter of application and resume to: Ann Smith, Personnel Manager, **Northwestern University** Library, Evanston, IL 60208. Applications received by March 31, 1989, will be considered. Northwestern University is an equal opportunity, affirmative action employer.

**BIBLIOGRAPHER AND REFERENCE LIBRARIAN**, Asian Studies, Michigan State University Library (Librarian I or II). Reporting to Head of Social Sciences and Humanities Collection Development, provides collection development, bibliographic instruction and specialized reference services in Asian studies, including East, Southeast and South Asia. Participates in all aspects of work of the Social Sciences and Humanities Collection Development, including selection, collection management, public service and outreach, and provides scheduled reference services in Social Sciences and Humanities Reference or in Documents Library, including evening and weekend hours. Works with Technical Services staff to assist in bibliographic description and subject assignments of materials in vernacular languages. Depending upon qualifications, assignment may include collection development and public service responsibilities for subjects outside Asian studies. Required qualifications include a master's degree from an accredited program in library science, educational background or experience with research materials in one or more disciplines related to Asian studies, and

knowledge of Japanese or Chinese (Chinese preferred). Demonstrated ability to communicate effectively, both orally and in writing, and ability to work effectively with faculty, students and staff are also required. Appointment will be made at Librarian I or II level, depending upon qualifications; appointment at the rank of Librarian II requires at least three years of successful professional experience in an academic or research library or substantial equivalent experience. Other desired qualifications include an advanced degree in a discipline related to Asian studies, additional foreign language expertise, collection development or reference experience in a research library and teaching experience. Minimum salary \$21,000, depending upon qualifications. SSH Collection Development has principal responsibility for developing and managing collections in social sciences and humanities. Staff includes 11 full-time librarians and 17 other selectors within the library system. Position approval is pending; mention position PRO-201E. Submit a letter of application, resume, and names and addresses of three current references to: Eugene Wiemers, Jr., Head, Social Sciences and Humanities Library, Main Library, **Michigan State University**, East Lansing, MI 48824-1048. Applications received by March 15, 1989, will receive priority consideration. Position will remain open until filled. MSU is an affirmative action, equal opportunity institution.

**BUSINESS LIBRARIAN**. Responsibilities divided between Reference and Collection Development Departments in areas of business and economics; serves at Reference Desk, participates in bibliographic instruction, assists in developing Reference collection; liaison between economic and business departments and library and selects materials in those fields. Qualifications: Master of Library Science from ALA-accredited school; minimum of two years reference experience with significant business reference component required; academic degree in business or economics, experience with electronic databases and collection development experience highly desirable. Salary: Minimum \$25,000. Start Date: As soon as possible. Send resume and references to: Peggy Weissert, Library Personnel Officer, Theodore M. Hesburgh Library, **University of Notre Dame**, Notre Dame, IN 46556, by April 15, 1989, for insured consideration. An Affirmative Action, Equal Opportunity Employer.

**CATALOG LIBRARIAN** (Immediate opening), Methodist College, a small liberal arts college and an affirmative-action, equal-opportunity employer, welcomes applications for a tenure-track, twelve-month, faculty appointment. Responsibilities include cataloguing of materials in all formats, archives, supervising catalog department, automation planning, some reference services. Occasional weekend work, MLS and two years of current cataloguing experience in an academic library; working knowledge of Dewey system, LC subject headings, AACR2; some online searching experience. Minimum of \$18,000. Minority candidates are especially encouraged to apply. Send application, resume, graduate transcripts and three letters of reference by April 15, to: Susan Pulsipher, Director of Library Services, **Methodist College**, 5400 Ramsey Street, Fayetteville, NC 28311-1499; (919) 488-7110.

**CATALOG LIBRARIANS**. The University Library System is seeking two faculty librarians. Both positions require an ALA-accredited MLS degree (or recognized equivalent). 1) Head, Copy Cataloging Section. Responsible for the daily management and supervision of monographic copy cataloging under the direction of the Head, Catalog Department. The section handles both titles with Library of Congress copy and most OCLC member copy, plus the cataloging of most Ph.D. dissertations and Master's theses. Three years experience in technical services including demonstrated competency in original cataloging and classification required. Ability to work with at least two modern European languages is essential. Supervisory experience required as is a strong interest in work in an academic research library. Working knowledge of a major bibliographic utility and local automated systems desirable. Must have strong interpersonal, oral and written communication skills, and be able to work with diverse groups in an ever changing automated environment. 2) Hispanic/Latin American Cataloger. The primary responsibility is the original cataloging of monographs, document, and non-print materials in the Spanish and Portuguese languages, and the enhancing of some OCLC member copy cataloging. This position is in the Original Cataloging Section of the Catalog Department and reports to the Head of the Catalog Department. Fluency in Spanish is required, Portuguese helpful. Must have knowledge of AACR2 and LC classification. Experience in original cataloging and using OCLC preferred. Applicant must have strong interest in work in an academic research library. Must have strong interpersonal, oral and written communica-

tion skills, and be able to work with diverse groups in an ever changing automated environment. Salary and rank commensurate with qualifications. Applications must be received no later than March 17, 1989. Apply in writing, including a resume and three letters of reference, to: Secretary, Search Committee, 271 Hillman Library, **University of Pittsburgh**, Pittsburgh, PA 15260. The University of Pittsburgh is an affirmative-action, equal-opportunity employer. Minorities are actively sought.

**CATALOGER.** The Health Sciences Library at the University of North Carolina at Chapel Hill invites applications for Cataloger. This position shares responsibilities for cataloging using OCLC and a locally developed online catalog, assigning LC or NLM classification and MeSH headings, and investigating and helping resolve cataloging problems or inconsistencies. Monographic retrocon, serials retrocon, and the creation of detailed holdings records for serials are nearly complete; these records are included in a multi-institutional database. This position reports to the Head of Cataloging Services and works in a department totaling 7 FTE. Required: ALA-accredited master's degree and minimum of two years cataloging experience using MARC and AACR2. Some of the following experience preferred: using OCLC, MeSH and the NLM Classification; cataloging both monographs and serials; cataloging in non-print or rare books formats. Educational background in life sciences also helpful. Qualities sought include: excellent interpersonal and communication skills, flexibility, initiative, good problem solving skills, interest in professional involvement, and a commitment to serving the information needs of health professionals. Salary based on experience and other factors; minimum salary \$22,000. The Health Sciences Library has a professional staff of 24; it serves 5 professional schools and North Carolina Memorial Hospital. Send letter of application, curriculum vitae, and names of 3 references to: Carol Jenkins, Director, Health Sciences Library CB# 7585, **University of North Carolina at Chapel Hill**, Chapel Hill, NC 27599-7585. To be assured of consideration, applications should be received by March 31, 1989. An Affirmative Action, Equal Opportunity Employer.

**CATALOGER, MONOGRAPHS/MUSIC.** Assistant Professor (tenure-leading). Cataloging Department starting July 1. The successful candidate will be responsible for the original cataloging of print and nonprint monographic materials in the arts, humanities, and social sciences, with an emphasis on music; the editing of non-Library of Congress copy from the OCLC database, including procedures for Enhance and Upgrade; making series and name authority decisions for assigned subject and language areas; acting as a resource person for cataloging assistants in assigned subject areas and foreign languages; and completing special assignments as necessary. Required: MLS from an American Library Association-accredited library school; familiarity with OCLC or similar cataloging utility; knowledge of LC classification, LC subject headings, and AACR2; course work at the undergraduate or graduate level in music history and/or music theory; and a good working knowledge of one European language. Preferred: Professional and/or preprofessional cataloging experience and a secondary foreign language. \$19,500 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by April 15 to: Kent Hendrickson, Dean of Libraries, 106 Love Library, **University of Nebraska-Lincoln**, Lincoln, NE 68588-0410. Affirmative Action, Equal Opportunity Employer.

**CLASSICS CATALOGER.** University of Cincinnati. Responsible for original and OCLC cataloging of materials, primarily monographs, for the Classics Library with a collection of 130,000 volumes. The U.C. Libraries have an online catalog (UCLID), the database of which contains 900,000 records representing the holdings of all U.C. library systems. Required Qualifications: MLS from an ALA-accredited program; reading knowledge of Latin and one or more European languages; degree in Classical Studies or related field; demonstrated knowledge of AACR2, LCSH, LC classification, and MARC tagging; ability to communicate clearly orally and in writing; and ability to work effectively with colleagues. Preferred Qualifications: Reading knowledge of Greek; experience in cataloging with OCLC or another bibliographic utility. Salary Range \$21,000-\$25,000 depending on qualifications. Letter of application, including resume and the names and addresses of three references must be postmarked no later than May 1, 1989. Send to: Mark W. Weber, Personnel Officer, **University of Cincinnati** Libraries, Mail Location 33, Cincinnati, OH 45221-0033. The University of Cincinnati

## Chief of Catalog Department

The Stanford University Libraries seek an experienced, energetic and flexible manager, comfortable with and effective in a dynamic technical services environment to head the Catalog Department. As the Libraries move to implement an integrated online processing system, the Chief of the Catalog Department will play a key role in shaping and coordinating the process of transition.

We invite applications from individuals who can demonstrate: significant experience in providing bibliographic access to and control of a wide range of library materials and an ability to see the relationship of cataloging to all local and national library programs; superior administrative and planning skills; effective interpersonal skills, including the ability to manage change in a complex environment; solid communications skills and evidence of creative and imaginative contributions to overall library management. The Chief of the Catalog Department directs a staff of 60.25 FTE (including 22.25 librarians) and is responsible for all cataloging functions for monographs as well as for defining appropriate levels of bibliographic access for all library materials, developing appropriate policies and processes for achieving them, and coordinating necessary resources. Senior Librarian (\$39,400-57,600). Send letter of application, resume and names of 3 professional references by **March 31, 1989** to **Irene Yeh, Assistant Library Personnel Officer, Stanford University Libraries, Stanford, CA 94305-6004. Cite #903-CRL**, on all correspondence, EEO/AEE.

**STANFORD  
UNIVERSITY**



nati is an affirmative action, equal employment opportunity employer.

#### **COLLEGE ARCHIVIST/SPECIAL COLLECTIONS LIBRARIAN.**

Dickinson College, Carlisle, Pennsylvania. Seeks a creative, energetic archivist/librarian to assume responsibility for its Archives and Special Collections Department housing historic and contemporary records from all divisions of the College plus rare books, photographs, and over 400 manuscript collections. This position involves continuing collection development and preservation, work with the Friends of the Library, provision of direct services to faculty and students through a busy instruction program, liaison with several academic departments and active participation in the collegial management of the entire library. Master's in history and ALA-accredited MLS preferred, or advanced degree in history with significant archival experience. Previous work with AMC format highly desirable. Salary \$26,500 or higher depending on qualifications. Full benefit package. Available July 1, 1989. Send letter of application, vita and three letters of recommendation (or university placement file) to: Ella Forsyth, Chairperson, Department of Library Resources, **Dickinson College**, Carlisle, PA 17013. Closing date: April 15, 1989. Will conduct some interviews at ACRL in Cincinnati. An Equal Opportunity, Affirmative Action Employer.

#### **CURATOR (ASSOCIATE) LIBRARY SPECIAL COLLECTIONS.**

Directs the technical processing and preservation of the Library's special collections. Processes collections from original and retrospective cataloging of 18th-20th century manuscripts via OCLC/MARC AMC format and the Library of Congress subject headings; requires graduate degree in American/European history or Library Science plus 1-2 years experience and/or training in manuscript and archives processing, 1 year experience with the AMC format for cataloging archival and manuscript materials, some supervisory experience, and in-depth knowledge of colonial biographical and bibliographical reference sources. Salary range is \$16,650-\$25,825 depending upon experience and education. Excellent benefits. Application deadline is March 15, 1989. Send resume to: Employment Specialist, The **Colonial Williamsburg Foundation**, P. O. Box C, Williamsburg, VA 23187. EOE/AA.

#### **DIRECTOR.**

The University of Wisconsin-Madison General Library System is accepting applications for the position of Director of the Steenbock Agricultural & Life Sciences Library. Full state benefits. Salary range: \$39,058-\$58,586. Responsibilities: Administration and management of Steenbock Library, including long- and short-range planning, setting goals & objectives, developing policies & procedures, allocating budget & personnel resources, and for program development. Qualifications: ALA/MLS. 5 years experience in academic or research library, with movement to positions of increasing responsibility, including 3 years high level administrative and supervisory experience is required. Experience in the life sciences field desirable. Demonstrable leadership ability. Strong oral and written communication skills. Applicants should submit a writing sample and final candidates must present a paper on a relevant topic before an audience. Send letter of application, resume, & names, addresses, and phone numbers of 3 references to: Priscilla Neill, **University of Wisconsin-Madison**, Memorial Library, 728 State St., Madison, WI 53706, or call Mary Baremore at (608) 262-2768, for full announcement. Deadline: April 3, 1989. EEO/AA.

#### **DIRECTOR OF LIBRARY,**

the University of Wisconsin-River Falls, 30 miles east of St. Paul, Minnesota, enrollment of 5,200. Responsibilities include management, planning, and development of an automated library with over 200,000 holdings, a textbook rental library and archives; supervision of 7 professional and 9 support persons; and administration of the budget. Reports to the Vice Chancellor. Qualifications: MLS from ALA-accredited institution, 2nd master's or doctorate preferred. Minimum of 5 years academic Library experience with increasing administrative responsibility. Salary range: \$39,500-\$48,800. Appointment available August 15, 1989. To receive full consideration, applications should be received by March 20, 1989. Apply to: Brian Copp, Chair, Library Director Search Committee, 117 North Hall, **University of Wisconsin-River Falls**, River Falls, WI 54022. An equal-opportunity, affirmative-action employer.

#### **FINE ARTS LIBRARIAN**

at the University of California, Irvine Library. Assistant or Associate Librarian rank, salary range of \$25,380-\$44,676. Deadline April 1, 1989, but applications will be accepted until the position is filled. As a reference librarian, shares responsibility for reference desk assistance, database searching

and bibliographic instruction; acts as liaison with School of Fine Arts, specifically the Departments of Art History, Studio Art, Dance, Drama and Music. As a bibliographer, shares responsibility for development and management of all library collections, especially to support the School of Fine Arts. Requires ALA-accredited MLS degree, degree in Fine Arts or commensurate experience, commitment to public service, excellent communication skills, basic computer literacy. Desired: Post-baccalaureate degree in Fine Arts (preferably Music or Art History); experience in collection development, bibliographic instruction and database searching; reading knowledge of at least one major European language. Send application letter with 1) complete statement of qualifications, 2) resume of education and relevant experience, and 3) the names, addresses and telephone numbers of 3 references to: Anne Rimmer, Library Personnel Services, **University of California, Irvine**, P.O. Box 19557, Irvine, CA 92713. Telephone (714) 856-7115.

#### **GENERAL REFERENCE LIBRARIAN,**

University Libraries. Date of Appointment: September 1, 1989. Salary: \$22,000 entry level. Term of Appointment: Twelve-month contract. Academic Rank: Assistant Professor or above, depending upon qualifications, as a general reference librarian. Reports to: Head of the General Reference Department. Education Requirements: Minimum MLS from an ALA-accredited library school and a second master's or 30 hours of graduate course work beyond the MLS, or its equivalent, required for an appointment at the rank of assistant professor. Qualifications: Demonstrated ability to communicate effectively, basic knowledge of online database searching, strong interest in providing library instruction services. Duties and Responsibilities: Under the direction of the head of the general reference department, participates in the full range of departmental activities including reference service on a scheduled basis with some weekend and evening hours, online database searches, and library instruction in both formal and informal settings. Applicants should have a strong commitment to public service-oriented librarianship. Benefits: Illinois State Retirement System, 24 vacation days, faculty status and rank. Deadline for Applications/Nominations: June 1, 1989. Send a cover letter with 1) a complete statement of qualifications, 2) resume of education and relevant experience, and 3) the names, addresses, and telephone numbers of at least three references to: Elizabeth A. Titus, Assistant Director for Public Services, 414 Founders Memorial Library, **Northern Illinois University**, DeKalb, IL 60115.

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## **PUBLIC SERVICES LIBRARIAN**

### **Bucknell University**

Public services librarian in a new integrated reference service program. Available August 1, 1989. Desk coverage (some evening and weekend assignments), multi-format collection development including government documents, online and CD-ROM services, user education, and database searching. Required: ALA-MLS, and database searching training. Preferred: experience with alternative information resources and social sciences background. Entry-level salary minimum \$21,000.

For maximum consideration please send resume and names of three references by **April 15, 1989**, to:

**Ann de Klerk**  
**Director of Library Services**  
**Ellen Clarke Bertrand Library**  
**Bucknell University**  
**Lewisburg, PA 17837**

Applications from members of minority groups are encouraged.

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**GOVERNMENT DOCUMENTS/TECHNICAL SERVICES LIBRARIAN.** Responsible for developing and maintaining a collection of federal, state, and local documents. The position involves both technical and public services duties including library instruction, faculty liaison, general reference desk work, and cataloging. Qualifications: an ALA-accredited MLS, good interpersonal skills are required. Strong interest and background in government documents; the ability to catalog using SuDocs, LC classification and subject headings, and AACR2; experience with library instruction; and knowledge of a foreign language are highly desirable. Minimum salary is \$20,000, tenure-track, TIAA/CREF, 24 days' annual leave. Send letter of application, resume, the names of 3 references, and a sample of written work by April 15 to: Ella Jane Bailey, University Librarian, **University of Nebraska at Omaha**, Omaha, NE 68182-0237. Review of resumes will continue until position is filled. AA, EOE.

**HEAD, BIBLIOGRAPHIC MAINTENANCE UNIT.** Reports to Chair, Cataloging Department. KSU Library is currently implementing NOTIS. This person will be involved in the planning and implementation of authority control and the online catalog on the NOTIS system. Responsibilities include maintenance and quality control of bibliographic records via automated library system (LS/2) and OCLC; manages and coordinates the maintenance of all card catalogs in the Libraries; monitors authority files and cross-reference structures; oversees physical processing of materials; selects, trains, directs, and evaluates unit personnel of 5 classified staff and 2 FTE student assistants. Engages in unit and departmental planning, develops procedures, maintains unit statistics, prepares unit reports. Required: MLS from an ALA-accredited library school; two years experience in a cataloging department which uses an automated bibliographic utility; knowledge of LC classification and subject headings, AACR2 and MARC formats; one year of supervisory

experience, effective oral and written communications. Preferred: Knowledge of and experience with development of an online catalog and online authority control. Salary: \$22,000 minimum for a 12-month appointment. Librarians at KSU have academic rank and are eligible for tenure, sabbatical leave, and research support. Vacation of 22 working days. Choice of retirement and medical plans. Kansas State University is a land-grant institution with an enrollment of over 19,000 students and a materials budget of over 2 million dollars. KSU is located in Manhattan, a community of 45,000 in the rolling Flint Hills. Deadline for applications is March 30, 1989. Send letter of application, resume and names, addresses and telephone numbers of 3 references to: Jean McDonald, Administrative Services Officer, **Kansas State University** Libraries, Manhattan, KS 66506. KSU is an Equal Opportunity, Affirmative Action Employer. Women and minorities are encouraged to apply.

**HEAD, CATALOG MAINTENANCE DEPARTMENT.** The Columbia Libraries are in the process of implementing an online integrated system for information services. A central component of the system is the online catalog, CLIO, which will become a NOTIS-based system in Spring 1989. The Libraries add approximately 90,000 new catalog records each year, and will be engaged for some time in continuing retrospective conversion of older records. Active collection maintenance and preservation programs contribute to a high volume of catalog maintenance activity. We seek a Head of the Catalog Maintenance Department with the skills needed to manage a broad range of maintenance activities, and the vision and energy required to take an active role in planning database maintenance and authority control functions in a changing environment. Reporting to the Assistant Director for Bibliographic Control, the Head of Catalog Maintenance manages catalog maintenance activities for both manual and machine-readable records, and participates in planning related to the Libraries' bibliographic control functions. The Catalog Maintenance

**Binghamton**  
STATE UNIVERSITY OF NEW YORK

**ASSISTANT DIRECTOR FOR  
TECHNICAL SERVICES**

**Associate Librarian or Librarian Rank**

The State University of New York at Binghamton is one of the four comprehensive doctoral-granting University Centers of the 64 campus system.

The SUNY-Binghamton Library system is composed of the Glenn G. Bartle Library, serving the humanities and social sciences and housing the centralized technical services operation, and two satellite libraries for Science and Fine Arts. The Library is a member of the Research Libraries Group and its Research Libraries Information Network.

Reporting to the Director of Libraries, this position has primary responsibility for management and coordination of the centralized Acquisitions, Serials, Cataloging and Bibliographic Services departments, currently comprised of 49 FTE staff. This person serves on the Director's Council and will have an opportunity to play a leadership role in organizational changes and in the implementation of automated systems in a dynamic and changing organization.

Qualifications include an MLS from an ALA-accredited program; demonstrated leadership, management and human relations skills with successful supervisory experience; five years of progressively responsible experience in technical services in a university library, including supervision of staff and faculty; experience with automated cataloging systems (preferably RLIN and NOTIS); demonstrated ability to communicate clearly both orally and in writing.

Screening will begin on **April 1** and will continue until position is filled. Salary range \$38,000 to \$45,000, commensurate with qualifications, plus excellent fringe benefits, including TIAA/CREF.

Send cover letter, current resume, and names, addresses, and telephone numbers of three references to:

**Eleanor L. Heishman**  
**Director of Libraries**  
**State University of New York at Binghamton**  
**Glenn G. Bartle Library**  
**Binghamton, NY 13901**

SUNY-Binghamton is an equal opportunity, affirmative action employer.

nance Department (6 support staff plus 2 FTE student assistants) has responsibility for withdrawals, shelflisting and central shelflist maintenance, error analysis and correction, bibliographic headings maintenance, and maintenance of physical catalogs. With the transition to a NOTIS-based catalog, it is anticipated that the department will assume additional responsibilities for the quality and control of on-line authority files, as well as for such post-cataloging activities as transfers and reclassification, with an increase in the size of the department possible. As one of four department heads within the Bibliographic Control Division, the incumbent coordinates activities with the heads of Original Monographs Cataloging, Cataloging with Copy, and Serials Cataloging. The incumbent also provides advice and assistance in support of catalog maintenance activities in departmental libraries and distinctive collections. In addition to an accredited MLS, requirements include: strong organizational and analytical skills; effective oral and written communications skills; energy and vision as demonstrated through successful supervisory experience and/or innovative work in technical services; and knowledge of and experience in the application of cataloging principles and procedures such as AACR2, LC subject headings and classification, and MARC formats. Knowledge of automated cataloging procedures and bibliographic control developments, research library and supervisory experience, and experience in the use of RLIN and NOTIS are desirable. Salary ranges are: Librarian I, \$26,500-\$34,450; Librarian II, \$28,500-\$38,475; Librarian III, \$31,500-\$48,575. Excellent benefits include tuition exemption for self and family and assistance with University housing. Send resume, listing names, addresses and phone numbers of three references, to: Kathleen M. Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th Street, New York, NY 10027. Deadline for applications is March 31, 1989. An affirmative action equal opportunity employer.

**HEAD LIBRARIAN**, College of Jewish Studies. Gratz College, the oldest non-denominational college of Jewish studies in the U.S. seeks chief librarian for 100,000+ item collection. Gratz is relocating to a suburban campus where a new library is being built. Qualifications: familiarity with computerization and databases; Hebrew required, Yiddish desirable; management experience; MLS, Jewish studies degree; 5+ years experience. Salary commensurate with qualifications, in the 30's. Send vitae and 3 references by March 30, to: Chair Library Search, **Gratz College**, 10th St. & Tabor Rd., Philadelphia, PA 19141.

**HEAD OF GOVERNMENT PUBLICATIONS AND MICROFORMS DEPARTMENT** (Search extended). Department is staffed by one FTE librarian (the department head), and three FTE library assistants. It maintains five areas: U.S., California state and local, British, UN, and international organizations. The department is responsible for Microtext operations as well. Duties and Responsibilities: Operation of the Government Publications and Microforms Department for The Libraries of The Claremont Colleges: develops and manages the department; direct responsibility for one of the five collection areas; participates in reference services and instructional programs. Analyzes, recommends and implements the automation of the processing and control of government publications as warranted by current developments. Oversees Microtext operations. Hires, organizes, trains, schedules, supervises, and evaluates government publications staff. Conducts in-house staff development workshops. Prepares budgets, annual reports and other reports as needed. Consults with the Libraries' subject bibliographers on selections. Serves as member of the Libraries' Expanded Line Officers Group. Salary: \$25,000-\$30,000. Qualifications: MLS degree. Thorough knowledge of depository programs and government publications collection development; ability to provide public services in one or more of the five collection areas; one to two years' supervisory experience, preferably in a academic library. Highly desirable: Experience in reference services and library instructional programs. Experience with automated library systems. Send resume with names, addresses, and telephone numbers of three references. Include cover letter with statement of qualifications. Apply to: Alberta Walker, Chair-Search Committee, Honnold Library, The **Claremont Colleges**, Claremont, CA 91711. Applications accepted until a selection is made.

**HEAD OF REFERENCE SERVICES** at Arizona State University, where a totally new reference complex is being created on the mezzanine overlooking the new underground library addition. Primary responsibilities include management of the Reference Department (15 librarians, 3 support staff) in the main library, development and administration of active programs of reference support and faculty

liaison (including collection development), coordination with other administrators of related information services; strategic planning; reference desk service. Required: ALA-accredited MLS degree; five years' experience at the professional level in academic or research libraries; three years' experience in the provision of reference services; successful experience as a supervisor of librarians; excellent interpersonal and communication skills; skill in the use of new technologies in the provision of reference services, including online databases, microcomputers and compact disks; experience and/or training in collection development and management; demonstrated leadership qualities. Preferred: Three years' experience at the department head level in a large academic or research library; academic degree or experience in providing library services in the social



## REFERENCE LIBRARIAN

### The Pennsylvania State University

Penn State University at Erie, The Behrend College, seeks an energetic, creative reference librarian for a growing and increasingly busy library. Duties include reference desk coverage, including evening hours, participation in an expanding bibliographic instruction program, computerized literature searching, and collection development. The Behrend College library is part of a system of libraries linked by Penn State's LIAS, a sophisticated, user-friendly, interactive computer system. Librarians are members of both a beautiful 600 acre campus in suburban Erie, Pennsylvania, is a dynamic, growing, comprehensive liberal arts institution offering more than 25 four-year and graduate degree subscriptions and will be moving to a new, greatly expanded facility in 1991. The city and county of Erie offer a low cost of living and a variety of cultural and year-around recreational opportunities.

**Requirements:** ALA-accredited MLS or equivalent, strong oral and written communication skills, strong generalist background and orientation. Second advanced degree in the humanities or social sciences, experience in computer searching, instructional experience desirable. Potential for promotion and tenure will be considered.

Available July 1, 1989. Salary and rank dependent on qualifications, minimum \$23,000. Benefits include liberal vacation, excellent insurances, State or TIAA/CREF retirement options and educational privilege.

To apply, send letter of application, resume and names of three references to:

**Nancy Slaybaugh**  
**Personnel Coordinator**  
**Box BR-ACRL**  
**Penn State University**  
**E1 Pattee Library**  
**University Park, PA 16802**

Application deadline **April 15, 1989.**

An Affirmative Action, Equal Opportunity employer;  
women and minorities are encouraged to apply.



sciences or humanities. Salary: \$38,000 minimum (negotiable, dependent on qualifications and experience). To apply: Send letter of application and resume which together address all of the qualifications listed above, and the names, addresses and telephone numbers of four recent references to: Constance Corey, Associate Dean of University Libraries, Hayden Library, **Arizona State University**, Tempe, AZ 85287-1006, (Phone 602-965-3417). Recruitment will remain open until the position is filled, but review of applications will begin April 15, 1989. ASU is an affirmative-action, equal-opportunity employer.

**HEAD, ONLINE CATALOGING SECTION.** The Online Cataloging Section Head supervises personnel involved with the plans for bibliographic record searching, online cataloging of MARC monographs, and the creation of machine-readable bibliographic records for retrospective conversion. The section Head supervises six library assistants and three part-time student assistants. Required: MLS from an ALA-accredited library school; experience with MARC formats and online cataloging. Preferred: Experience with integrated online systems; supervisory experience. Salary: Minimum \$28,000. Applications received by April 28, 1989, will be given first consideration; applications will be accepted until the position is filled. Send letter of application, resume and names of three references and/or Placement Bureau address to: Dennis R. Defa, 328 Marriott Library, **University of Utah**, Salt Lake City, UT 84112. The University of Utah is an Equal Opportunity, Affirmative Action Employer. Women and Minorities are encouraged to apply.

**HEAD, ORIGINAL CATALOGING DEPARTMENT** (search extended). Provides overall supervision and management for the origi-

nal cataloging department under the direction of the head, processing division. Department is responsible for all description cataloging, LC classification, and LC subject headings as needed for OCLC member-input records. Participates in weekly planning meetings. Department consists of 4 entry-level professional librarians, 2 experienced catalogers, and 4.5 classified staff. Qualifications: ALA-MLS. Minimum 4 years progressively responsible professional (post-MLS) cataloging experience, preferably in an online environment. Require at least one year in an academic or large research library. Experience with MARC formats, AACR2, LC rule interpretations, and Library of Congress subject headings. Must have experience with OCLC or similar bibliographic utility. Experience with NOTIS desirable. Supervisory and management skills appropriate to the position. Salary: \$24,000 minimum for 10.5 months; \$25,000 with additional master's. Benefits: Competitive benefits package. No state income tax. Faculty rank. Texas A&M is located in Bryan/College Station, between Austin and Houston. Closing Date: Applications received by April 30, 1989, will receive first consideration. Write or call for complete description of duties, qualifications and benefits. To apply, send letter of application, resume and names and telephone numbers of three professional references to: Roberta Pitts, Head, Personnel Operations, Evans Library, **Texas A&M University**, College Station, TX 77843-5000. Phone: (409) 845-8111. AA,EEO employer.

**HEAD, REFERENCE DEPARTMENT.** The Henry Madden Library of California State University, Fresno, seeks an innovative, flexible, and service-oriented librarian to provide leadership for the library's Reference Department. The Department consists of 7 professionals, 3 support staff, and 6.8 FTE student assistants. The Head of Refer-

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# HEAD, CATALOG DEPARTMENT LIBRARIAN

**University of California-Berkeley**

Serving the Library at Berkeley plus 19 of the 23 library branches on campus, the Catalog Department is responsible for all original cataloging of monographs, media, and machine-readable datafiles in all languages except Chinese, Japanese and Korean. In addition, the Department coordinates cataloging and authority control policy throughout the Library, including the Bibliographic Services Department, the Serials Cataloging Division, four branch cataloging units and other departments.

**Duties:** The Catalog Department Head Librarian is responsible for the management of the Department, including planning, personnel administration, budgetary control, administrative reporting, and overall operation of the services provided by the staff. As Chair of the Cataloging Council, an advisory group of 13 Heads of cataloging units at Berkeley, the individual in this position coordinates cataloging and authority control policies.

**Qualifications:** MLS degree or equivalent and substantial academic or research library experience is required, plus demonstrable successful management of a cataloging or similar unit, including experience with budget and personnel administration. The ability to exercise leadership with a large staff, a commitment to staff participation, and excellent communication skills are also essential. Rank and salary (range: \$42,900-\$49,000) will be based on the qualifications of the candidate selected. The position will be available 1 July 1989 or as soon thereafter as possible.

**Closing Date for Applications:** This position will remain open until 25 April 1989.

Apply in writing, including a complete resume with cover letter and the names and addresses of three professional references, to:

**Janice H. Burrows**  
**Director, Library Human Resources**  
**Human Resources Department**  
**Room 447 Library**  
**University of California**  
**Berkeley, CA 94720**

The University of California is an Equal Opportunity, Affirmative Action Employer.

# Curator of Judaica and Hebraica Collections

The Stanford University Libraries seek applications from qualified professionals with strong backgrounds in Jewish Studies to become the first Reinhard Family Curator of Judaica and Hebraica Collections at Stanford. Principal responsibilities of the Curator are to develop and manage the Libraries' growing collections in support of Stanford's recently created Jewish Studies Program. The Curator is also expected to develop programs of specialized reference and instruction, work with technical services staff to develop procedures for the processing of materials, participate in Library development efforts, and to contribute to the general effectiveness of the Libraries' Collection Development Program.

Candidates should have significant experience in academic libraries, a knowledge of the nature and distribution of library materials in the field of Jewish Studies, and demonstrated professional accomplishments. Appropriate linguistic skills and MLS or the equivalent in practice are also required. Graduate training in Jewish Studies and related fields is highly desirable as is familiarity with technical processing practices, especially cataloging. Evidence of effective oral and written communication is necessary, and candidates should be able to demonstrate the ability to work effectively with library staff as well as with faculty and students.

Applications received by March 31, 1989 will be given first consideration. Associate Librarian (\$29,700-\$41,400) or Librarian (\$33,900-\$50,000) rank depending on qualifications and experience. Send letter of application, resume and three letters of reference from professionals who are knowledgeable of your qualifications for this position to **Irene Yeh, Assistant Library Personnel Officer, Stanford University Libraries, Stanford, CA 94305-6004**. Cite #902-CRL on all correspondence. EEO/AEE.

**STANFORD  
UNIVERSITY**





ence is responsible for general reference service; interlibrary lending; bibliographic instruction; computerized information service (database searching and CD-ROMs); and, selection and management of the reference collection. The Head of Reference reports to the Associate Dean for Administration and serves on the Library's Administrative Council. Qualifications required: MLS from an ALA-accredited institution; substantial reference and/or other public service experience in an academic library, including some supervisory responsibilities; ability to establish effective working relationships with faculty, staff and students in a culturally diverse environment; knowledge of trends and issues in academic libraries and the ability to participate in systematic planning; strong commitment to service; evidence of research, publication, and professional activity. Twelve-month appointment, full-time, tenure-track, faculty status. Appointment at rank appropriate to qualifications. Salary range \$31,560-\$55,548. Attractive benefits package. Correspondence, applications and confidential papers should be sent by May 10, 1989, to: Herb Fox, Search Committee Chair, Henry Madden Library, Administrative Office, **California State University, Fresno**, Fresno, CA 93740-0034. An affirmative action, equal opportunity employer.

computer-based information service, user education and document delivery; management of the work of the department, directing the activities of 5 science reference librarians, participating in space and facilities planning; developing long-range planning for the Science and Engineering Library. Reporting to the Director of the Institute of Technology Libraries, the Reference Head serves as a member of the management team, which involves discussion of major program and administrative policy issues. Qualifications: 1) ALA-Accredited Master's degree or related Master's degree; 2) Minimum 5 years professional experience as a science or engineering librarian in a research library, with a minimum of two years administrative experience; 3) Strong commitment to experimentation and change with an interest in long-range planning for innovative reference services; 4) Highly developed skills in areas of reference service and online searching; 5) Knowledge of trends and issues in information services for science and technology; 6) Excellent written and oral communication skills. The Science and Engineering Library is a division within the Institute of Technology Libraries, one of four major departmental library units within the University Libraries. Its collections and services are focused on chemistry, physics, engineering, geology, history of science. Taken together with the departmental libraries of Mathematics and Architecture, the collections consist of 400,000 volumes, 4,500 current serials and a staff of 46. The University of Minnesota Libraries, including IT Libraries, utilizes NOTIS software for its integrated online systems. Salary: Minimum \$34,000. Appointment: Assistant or Associate Librarian, depending upon qualifications. Initial review of applications will begin April 15, 1989, but the search will continue until the position is filled. Send application letter, resume, and names of three references to: Barbara J. Doyle, Personnel Officer, **University of Minnesota** Libraries, 453 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455. Please

**HEAD, SCIENCE & ENGINEERING REFERENCE/RESEARCH SERVICES**, University of Minnesota-Twin Cities, Institute of Technology Libraries. The University of Minnesota invites applications for the position of Head, Science and Engineering Reference/Research Services. The position will provide leadership in the development of information services for the academic community, as well as business and industry. A strong emphasis is placed on the application of technology to enhance services. Responsibilities include: planning, implementing and participating in programs for reference service,



## **HEAD, INFORMATION ACQUISITION DEPARTMENT**

### **Case Western Reserve University**

Under the general direction of the Assistant Director for Technical Services, is responsible for planning and supervising the acquisition of monographs and serials in all formats for University Libraries. There are two units, the Information Accounting Unit and the Information Resources Unit. The Head manages the department, supervising its personnel and activities; establishes new policies as required; coordinates the quality standards for departmental routines; assigns priorities, reviews responsibilities and work-flow; facilitates communication between the department and University Libraries collection managers, vendors, and external information providers. The staff consists of 3 professionals, 6 support staff, and student assistants. University Libraries, an ARL member, is composed of Sears and Freiburger Libraries, plus two branches, and houses the collections in humanities and arts, social and behavioral sciences, engineering, science, management, and music.

**Requirements:** ALA-accredited MLS; second Master's degree preferred. Five years increasingly responsible experience in an academic research library with at least three years in acquisitions, serials, or, preferably, a combination of both. Demonstrated knowledge of the serials industry, the book trade, and emerging information technologies; substantial managerial/supervisory experience; experience with a local online library system; demonstrated initiative, originality, and judgment in applying established principles and procedures to complex and unusual problems; experience with scientific and technical materials desirable.

**Salary:** Minimum \$30,000.

Send resume and names of three current references to:

**Karen K. Griffith**  
**Personnel Librarian**  
**Case Western Reserve University**  
**11161 East Boulevard**  
**Cleveland, OH 44106**

Review of applications will begin on 24 March 1989; applications will be accepted until the position is filled.

An equal opportunity, affirmative action employer.





## TWO POSITIONS

### Columbia University Libraries

### Social Science Division

The Columbia University Libraries are seeking two talented professionals to join the staff of the Social Science Division. The Division consists of the Business, Lehman, Journalism and Social Work Libraries, and the Documents Service Center. These department libraries work together in coordinating, planning and evaluating traditional information/instructional services, access services, collection management, and the introduction of new non-traditional products and services. The Head of the Documents Service Center and the Lehman Librarian play major roles within the Division, and have the opportunity to work in an exciting and challenging environment. Both positions report directly to the Assistant Director for the Social Sciences.

**Head, Documents Service Center:** The Head of the Documents Service Center provides leadership in developing documents services and collections for the Columbia University library system, including administering and coordinating systemwide service, resource development, and technical processing. The Head provides reference and consultation services, instructs individuals and groups in the use of documents, and is expected to provide leadership in the incorporation of government information in machine readable form into information services at Columbia. The incumbent has responsibility for hiring, training and evaluation of all Documents Service Center staff (2 support staff plus student assistants), and represents the Columbia Libraries in local and national documents forums.

In addition to an accredited MLS, requirements include previous public service experience with U.S. Government Documents in an academic or large public library, superior verbal and written communications skills, and demonstrated ability to work effectively with others in a complex environment. Knowledge of machine readable data files and data archives management, experience with CD-ROM technology and products, and previous supervisory experience are highly desirable.

Salary ranges are: Librarian I, \$26,500–\$34,450; Librarian II, \$28,500–\$38,475; Librarian III, \$31,500–\$45,675. Deadline for applications is **March 31, 1989**.

**Lehman Librarian:** The Lehman Librarian is responsible for planning and developing programs, policies and procedures for intellectual and physical access to the Lehman/Social Work collections, including administrative responsibility for reference and instructional services, circulation and reserves, technical services and physical facilities. The Librarian will maintain close contact with faculty and students of the School of International and Public Affairs (SIPA) and the School of Social Work, including regular meetings with SIPA administrators and service on Lehman and Social Work advisory boards. The incumbent will participate in collection management, including preservation, inventory projects and planning for automated circulation.

In addition to an accredited MLS, requirements include at least five years of experience in managing access and information services in an academic library; superior verbal and written communications skills; demonstrated ability to work effectively with others in a complex environment; and relevant management experience. Experience with reserves management and automated circulation; previous successful program development for instruction in the social sciences; knowledge of U.S. Government documents, and CD-ROM technology and products; and experience in online/end-user database searching desirable. Reading knowledge of at least one foreign language (preferably Russian or Spanish) also desirable.


Salary ranges are: Librarian II, \$30,500–\$41,175; Librarian III, \$33,500–\$48,575. Deadline for application is **April 30, 1989**.

Columbia offers an excellent benefits package, including tuition exemption for self and family and assistance with University housing.

To apply, please send letter of interest (specify which position), resume, and names, addresses and phone numbers of three references, to:

**Kathleen M. Wiltshire**  
**Director of Personnel**  
**Box 35 Butler Library**  
**Columbia University**  
**535 West 114th Street**  
**New York, NY 10027**

An affirmative action, equal opportunity employer.



identify application with UL 177. The University of Minnesota is an equal opportunity employer and invites and encourages applications from women and minorities. Note: The Immigration Reform and Control Act of 1986 requires all new employees to submit verification of identity and authorization to work in the United States at time of hire.

**HEAD, SCIENCES AND ENGINEERING LIBRARY**, University of California, Santa Barbara. Plans, organizes and manages public service activities within department; supervises and provides leadership for 6 librarians and 5 support staff who work to enhance access and delivery of information in a rapidly changing environment. Requires MLS and degree in science, engineering, or related field; experience in establishing strong faculty relationships and experience in collection management and development. Salary range is \$31,944–\$54,060. Send letter of application, names of 3 references and resume by May 15, 1989, to: Margaret Deacon, Associate University Librarian-Personnel, **University of California, Santa Barbara** Library, Santa Barbara, CA 93106. UCSB is an affirmative action, equal opportunity employer. Proof of U.S. citizenship or eligibility for U.S. employment will be required prior to employment (Immigration Reform and Control Act of 1986).

**HUMANITIES COLLECTION DEVELOPMENT LIBRARIAN**, Brown University Library. Reports to the Head of the Collection Development. Responsible for the development of the Library's collection in Humanities, specifically Art and Art History and related disciplines; works with the Head of Collection Development in planning and implementing goals, strategies, procedures and programs for College Maintenance; performs some Reference duties. Requirements: MLS degree from an ALA-accredited program; advanced degree in Art/Art History or related fields; at least two years experience in Collection Development in an academic/research environment; background in Collection Maintenance and/or Preservation acquired through education or experience; knowledge of Western European languages; some reference experience desired; strong organizational, interpersonal and communications skills; familiarity with online catalogs and other technologies appropriate to libraries. Hiring range: \$23,000–\$28,700 based upon experience. Interested candidates should send letter of application, resume and names of three references to: Geneva Ferrell, Personnel Office, Box 1879/MG834, **Brown University**, Providence, RI 02912. Applications received by March 31, 1989, will be given first consideration. Brown University is an Equal Opportunity, Affirmative Action Employer.

**INFORMATION SERVICES LIBRARIAN**. Responsible for reference service, online searching, reference collection development, instructional sessions and preparation of user guides and bibliographies. Some evening and weekend work. Qualifications: ALA-accredited MLS, strong commitment to public service, excellent communication skills, and ability to work effectively with university clientele. Preferred: Experience with or training in reference services, online database searching and teaching. Salary: \$22,500. Excellent benefits. As faculty members librarians must meet expectations for promotion and tenure. Iowa State University is an Equal Opportunity, Affirmative Action employer and encourages the applications of women and minorities. The Library offers an exceptional environment for career growth and challenge and the city of Ames provides a strong educational system and active cultural base. Submit application letter, vitae, and names, addresses, and phone numbers of three references by April 14, 1989, to: William K. Black, Chair, Information Services Librarian Search Committee, 302 Parks Library, **Iowa State University**, Ames, IA 50011-2140.

**LIBRARIAN**. Faculty rank and tenure-track position in a combination of areas including reference, cataloging, instruction, and collection development. Responsibilities include cataloging new monographs, supervising processing, and bibliographic instruction. Serves on daytime, evening, and weekend reference rotation. The Library has an integrated computer system (CLS) and serves the School of Humanities and Social Sciences, School of Science and Professional Studies, and School of Business Administration. Required: Accredited MLS, minimum 2–3 years experience, effective oral and written communication skills. Most desirable: Academic background in technical and public service; ability to communicate in a collegial environment; prior experience with OCLC and automated systems; experience in supervising support staff. Twelve months faculty appointment to a tenure-track position available July 1, 1989. Salary commensurate with qualifications (minimum starting

salary \$23,000). Send letter of application, completed resume, and names and addresses of three references to: Robert M. Brooks, Library Director, Guggenheim Memorial Library, **Monmouth College**, Cedar Avenue, West Long Branch, NJ 07764. An Equal Opportunity Employer.

**LIBRARIAN**. We need a "Compleat Librarian" to do some combination of reference, instruction, collection development, database searching, etc.; business or science experience is a plus. We have been successful in developing positions from our previous searches that give individuals a good breadth of involvement in library services and operations. The Library has 10 librarians and 18 staff, an online catalog/circulation/acquisitions system, 300,000 titles, and 1900 subscriptions for 5000 students and 200-plus faculty. We are looking for a self-motivated individual with an ALA/MLS, some experience in two or more of the library services listed above, and an interest in working in an environment that emphasizes professional peer responsibilities and relationships. Faculty status/rank requires usual obligations; tenure requires a second subject master's. Excellent benefits include TIAA; 12-month contract. Targeted starting date is September 1; earlier negotiable. Minimum salary, \$28,000. We will be pleased to review your application if our kind of environment appeals to you and if you believe your background might fit our needs. Apply by March 31 with letter, resume, and names, addresses, telephone numbers of three references to: Ross Stephen, Director of Library Services, **Rider College** Library, 2083 Lawrenceville Road, Lawrenceville, NJ 08648-3099. Rider College is an Affirmative Action, Equal Opportunity Employer.

**LIBRARIANS FOR SIUC-N JAPAN PROJECT**, Southern Illinois University at Carbondale in Nakajo, Japan. Librarian: to direct all phases of the library portion chief duties include providing leadership and policy direction for planning, organizing, coordinating, directing, and evaluating all library functions and integrating them within the instructional programs. Qualifications: Required: ALA-accredited MLS. Minimum 3 years increasingly responsible administrative positions as well as bibliographic instruction and reference experience in a university library. Strong commitment to service to undergraduates; proven leadership ability; effective communication skills; ability to work with diverse patrons. Preferred: second advanced degree; experience in establishing a library; experience with international students; international experience; knowledge of automated library systems. Initial screening begins approximately February 1, 1989, with applications/nominations considered until the position is filled. Assistant Librarian: to direct the technical service phase. Chief duties include the management and direction of technical services, including acquisitions, cataloging, classification, serials, binding, physical processing, and bibliographic records. Qualifications: Required: ALA-accredited MLS. Minimum two years administrative experience in technical services as well as bibliographic instruction experience in a university library; strong commitment to service to undergraduates; proven leadership ability; effective communication skills; ability to work with diverse patrons. Preferred: second advanced degree; experience in providing reference, research, and related assistance to users; experience with international students; international experience; knowledge of automated library systems. Initial screening begins approximately March 1, 1989, with applications/nominations considered until the position is filled. Both librarians will be in Japan for a minimum of one year with possible extension. Salary: dependent upon qualifications and experience; 25 percent overseas differential allowance provided. Japan Librarian \$32,000 and up depending on qualifications and experience; Japan-Assistant Librarian \$25,000 and up depending on qualifications and experience. Fringe benefits: medical insurance; retirement package; housing; travel allowance; holiday schedule, etc. Send letter of application, resume, and names of three references to: Judith Ann Harwood, Chair, Search Committee, SIUC-N, Morris Library, **Southern Illinois University**, Carbondale, IL 62901; Telephone: (618) 453-2818. The University is an Equal Opportunity, Affirmative Action employer.

**MANUSCRIPTS LIBRARIAN**, Special Collections, Mississippi State University Libraries (Re-advertisement). Qualifications: ALA-accredited MLS required, with an advanced degree in History or other appropriate subject preferred. At least two years experience in an academic library with demonstrated successful processing and cataloging of manuscript collections required. Familiarity with archival and records management desirable. Individual in this position must have a thorough knowledge of standard manuscript and archival processing and preservation techniques; strong analytical and

writing skills with aptitude for bibliographic detail; excellent communication and interpersonal skills; ability to work independently and well with other staff members and the general public; commitment to public service necessary. A broad general understanding of history and politics and an expertise for recognizing significant historical items are needed. Supervisory skills required. Duties: Organization and arrangement of manuscript collections; preparation of descriptive inventories, collection cataloging, subject and other indexing. Compiling of guides to the collections and submitting detailed descriptions to various national publications. Reference service to researchers and patrons of Special Collections and University Archives. Rotating weekend assignments, with special assignments as necessary for overall operation of Department. Supervision of support staff and Library Student Assistants in processing work. Benefits: Include faculty rank, status, privileges and responsibilities; enrollment in the State Retirement System; comprehensive medical coverage; University holidays and annual and health care leave. Salary: \$19,000, or higher, depending upon qualifications and/or experience. Position Available: This position will be filled only if a suitable applicant is found. The Search and Screening Committee will begin to consider nominations and applications immediately and will con-

tinue to do so until the position is filled. Application Procedure: Send application and resume, including names, addresses and telephone numbers of at least three (preferably work) references to: Frances N. Coleman, Chair Search Committee, P.O. Box 5408, **Mississippi State University**, Mississippi State, MS 39762. Mississippi State University is an equal opportunity, affirmative action institution.

**MEDIA LIBRARIAN.** Presbyterian College, Clinton, South Carolina, a four-year liberal arts college with 1,100 students and a faculty of 70, will establish a full-time professional library staff position, July 1, 1989. Responsibilities include initial development and subsequent direction of a program of media services and materials to support the education program. ALA-accredited MLS preferred; experience in reference work is desirable; Master's in Educational Media or Instructional Technology will be considered. Creativity and the ability to communicate effectively with individuals and groups are essential. Salary negotiable: \$21,500 minimum. Full job description sent upon request. Send application, resume (including names, addresses, and telephone numbers of three references) by April 1, 1989, to: Lennart Pearson, Media Librarian Search Committee, **Presbyterian College Library**, Clinton, SC 29325; (803) 833-8295. EOE.

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## **UNIVERSITY LIBRARIAN**

### **Search Extended**

### **California State University, Los Angeles**

Applications and nominations are invited for the position of University Librarian with a starting date of July 1, 1989. The University Librarian reports to the Provost and Vice President for Academic Affairs. Candidates must have a terminal degree and qualify for tenure in the Library. Significant administrative experience, demonstrated scholarly activity, and demonstrated commitment to affirmative action also are required. Annual salary range \$42,000-\$75,000. The salary is negotiable, dependent upon qualifications and experience.

Chief duties include: providing leadership and policy direction for planning, organizing, coordinating, directing, and evaluating all Library functions and integrating them with the instructional programs of the University. The University Librarian works with faculty in formulating Library policy and with the Provost, other officers in the University, and the Academic Senate in developing Universitywide policy; supervises long-range planning and development, including applications of Library technology, Library administrative and services organization, and assignment of Library personnel; responsible for long-range growth, control and quality of the book, periodical, and non-print collections; supervises the recruitment and orientation of professional personnel and approves personnel appointments, promotions, and terminations; administers the budget of the Library; extends resources through cooperative programs and consortial arrangements; oversees orientation of faculty to the use of the Library and promotes services to users; supervises staff and encourages staff development; and maintains good relations with faculty, students, University, and CSU administrative officers. The University Librarian assists in public relations efforts such as speaking engagements and other activities of the University.

The University, one of 19 campuses of The California State University, was founded in 1947. Programs are offered in more than fifty academic and professional fields in four state-supported quarters per year. The campus is located at the eastern boundary of the City of Los Angeles, with a student body of approximately 20,000 full- and part-time students reflecting the ethnic diversity of the area. The University has collective bargaining contracts with the faculty, including librarians, and eight other employee units.

Even though the committee has begun the screening process, applications and/or nominations will continue to be accepted until the position is filled. Applicants should include a current resume and the names, addresses, and telephone numbers of at least three professional references.

Applications, nominations, and inquiries should be addressed to:

**Chair, Search Committee**  
**c/o Dee Flanagan**  
**Human Resource Management**  
**California State University, Los Angeles**  
**5151 State University Drive**  
**Los Angeles, CA 90032**

An Equal Opportunity, Affirmative Action, Handicapped, Title IX Employer.

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**MICROCOMPUTER SPECIALIST/REFERENCE LIBRARIAN.**

The University of Nevada-Reno Library seeks an energetic librarian with a strong interest and aptitude in microcomputers to provide guidance, training, and support of microcomputer applications in the public service areas of the library. The position functions as a member of the Reference Department and participates in its varied activities, such as online searching and instruction. ALA-accredited MLS; knowledge of and keen interest in microcomputer applications and software (including laser disk technology); working knowledge of a variety of major microcomputer software packages; online database searching experience; strong public service skills and orientation. Faculty status requires librarians to meet faculty standards for appointment, promotion and tenure. Salary open, depending upon qualifications and experience (minimum \$25,000). 12-month appointment; TIAA/CREF; 24 days vacation. Open July 1, 1989. Mountains, desert, lakes, 5 hours by car from San Francisco. Send resume and names and addresses of three references to: Mary Ansari, Head of Administrative Services, **University of Nevada-Reno Library**, Reno, NV 89557-0044. Closing date April 15 or until position is filled. AA/EOE. UNR employs only individuals lawfully authorized to work in the United States.

**MONOGRAPHIC CATALOGER.** Performs original and complex copy cataloging of monographs in a variety of languages, subjects, and physical formats, using Northwestern's NOTIS system, AACR2, LCSH, and Dewey classification. Contributes eligible authority records to NACO. Qualifications: Master's from an ALA-accredited library school. Working knowledge of two or more modern European languages, preferably including German and a Romance language. Broad educational background, including some science desirable. Familiarity with the MARC books and authorities formats. Fully original cataloging experience in an automated environment preferred. Salary: \$21,000-\$25,000. Send application and resume, including names of three references to: Ann Smith, Personnel Manager, **Northwestern University Library**, Evanston, IL 60208. Applications received by April 15, 1989 will be considered. An EEO/AA employer.

**MONOGRAPHIC HUMANITIES CATALOGER.** Responsible for original cataloging in the humanities and OCLC-member copy catalog in all disciplines using AACR2 and other national standards. Additional responsibilities as assigned including possible coordination of acquisitions and cataloging for Chinese language materials under a Title VI DI Grant. Participates in development of policies and full implementation of online catalog. Qualifications: ALA-accredited MLS; cataloging experience including use of LC classification and subject headings, application of AACR2 MARC tagging via a bibliographic utility; reading knowledge of a modern European language; ability to work in a changing environment. Preferred: OCLC experience in cataloging; humanities, including history, background with preference for literature. Salary: \$22,500. Excellent benefits. As faculty members librarians must meet expectations for promotion and tenure. Iowa State University is an Equal Opportunity, Affirmative Action employer and encourages the applications of women and minorities. The Library offers an exceptional environment for career growth and challenge and the city of Ames provides a strong educational system and active cultural base. Submit application letter, vitae, and names, addresses, and phone numbers of three references by April 14, 1989, to: William K. Black, Chair, Monographic Humanities Cataloger Search Committee, 302 Parks Library, **Iowa State University**, Ames, IA 50011-2140.

**MUSIC LIBRARIAN.** Overall responsibility for planning and developing the services and resources of the Music Library. Assists with cataloging music scores, sound recordings, monographs, and serials. Liaison between the library and the faculty and students of the Department of Music. Collaborates with colleagues at Bryn Mawr and Swarthmore Colleges. Participates in and designs bibliographic instruction programs relating to music. Reports to Librarian of the College. Required: ALA-accredited MLS, excellent interpersonal skills, strong user-oriented philosophy. Two years experience in a music library preferred. Performance background and a graduate degree in Music are desirable. Salary: \$23,000 minimum, generous fringe benefits. Application deadline, 10 April 1989. Please send letter of application, resume, transcripts, and three letters of reference to: Michael Freeman, Librarian of the College, **Haverford College**, Haverford, PA 19041-1392. EOE/AA.

**PRINCIPAL BIBLIOGRAPHER.** Department head equivalent position reporting to the Assistant Director for Public Services and Collec-

tion Development. Responsible for coordinating the collection development process and special projects on a day-to-day basis; planning and overseeing implementation of collection development policies and procedures; training new collection development staff; establishing work assignments in consultation with the Head of Reference; evaluating performance of collection development activities of 20 Reference Librarian/Bibliographers; facilitating a smooth working relationship with other units in the Libraries involved in collection development; and other duties as assigned. The incumbent will also be responsible for collection development and faculty liaison in a subject field, and will participate in the administration of the Libraries by membership on the Library Administrative Committee. Required Qualifications: ALA-accredited MLS; relevant collection development experience in an academic library; excellent oral communication skills; demonstrated skill in planning, organizing, and coordinating the work of others; knowledge of issues and trends in collection management; ability to work effectively with library staff at all levels; strong analytical skills; experience in budget management. Desired: Working experience with approval plans, additional graduate degree, reading knowledge of one or more foreign languages. Rank and salary dependent on qualifications and experience. Minimum salary \$29,000. Full-time, 12-month appointment. Librarians at Virginia Tech have faculty status and are eligible for TIAA-CREF retirement program. 24 working days vacation per year. Generous sick leave. Blue Cross/Blue Shield. Life insurance. Tuition waiver. Position available July 1, 1989. Send letter of application, current resume, and the names, addresses, and telephone numbers of three references to: Frances O. Painter, Personnel Officer, 201 Newman Library, **Virginia Tech**, Blacksburg, VA 24061-0434. Applications received by March 31, 1989, will receive first consideration. Virginia Tech is an equal opportunity, affirmative action employer, and employs only U.S. citizens and lawfully authorized alien workers.

**REFERENCE LIBRARIAN** (Temporary Replacement) full-time for 1989/90 academic year with possibility of re-employment if temporary position is approved for 1990/91. General reference desk work, library instruction and/or online searching. ALA-accredited degree required by 28 August 1989. Demonstrated ability to relate to ethnically diverse student body and other expertise desired. Instructor or Assistant Professor, salary range of \$21,000-\$34,215 (summer additional). Excellent benefits. Application deadline April 15, 1989. Send resume and names, addresses and telephone numbers of three references to: M. D. Endres, Chair, Search and Screen Committee, Harvey A. Andruss Library, **Bloomsburg University**, Bloomsburg, PA 17815. Bloomsburg University is an AA/EEO Employer. Persons of color and members of other protected classes are urged to apply.

**REFERENCE LIBRARIAN AND EDUCATION BIBLIOGRAPHER**, Michigan State University Library (Librarian I or II). Reporting to Head of Social Sciences and Humanities Reference, provides specialized reference, comprehensive database searching and bibliographic instruction services, and participates in all reference and instructional activities of the unit, with emphasis on social sciences. Takes primary responsibility for developing and coordinating specialized services in education and psychology, and selects current and retrospective materials for libraries in those areas. Provides scheduled reference services in Social Sciences and Humanities Reference or in Documents Library, including evening and weekend hours. Assignment may include coordination of one or more major functions of the unit. Required qualifications include a master's degree from an accredited program in library science; educational background or experience with research materials in one or more social science disciplines, particularly in education. Appointment will be made at Librarian I or II level, depending upon qualifications; appointment at the rank of Librarian II requires at least three years of successful experience in an academic or research library or substantial equivalent experience. Demonstrated ability to communicate effectively, both orally and in writing; and ability to work effectively with faculty, students and staff are also required. Other desired qualifications include an advanced degree in a discipline related to areas of assignment, database experience, collection development or reference experience, teaching experience, or foreign language expertise. Minimum salary \$21,000, depending upon qualifications. Social Sciences and Humanities Reference is the principal service unit for specialized reference in social sciences and humanities, including education and law, and is staffed by approximately 7 FTE librarians, 1.5 FTE support staff, and 2.3 FTE student assistants. Position approval is pending; mention position PRO-203E. Submit letter of application, resume, and names and addresses of three current

references to: Eugene Wiemers, Jr., Head, Social Sciences and Humanities Library, Main Library, **Michigan State University**, East Lansing, MI 48824-1048. Applications received by March 15, 1989, will receive priority consideration. Position will remain open until filled. MSU is an affirmative action, equal opportunity institution.

**REFERENCE LIBRARIANS.** Two reference positions, Assistant Librarian rank. The SUNY-Binghamton Libraries seek two librarians to participate in reference services, including desk duty, online searching, patron instruction, and collection development. The library system is composed of the Glenn G. Bartle Library, serving the humanities and social sciences, and two satellite libraries for Science and Fine Arts. Qualifications include MLS from an ALA-accredited program, effective interpersonal skills, excellent oral and written communication skills, training in database searching, and a strong commitment to service and professional development. Academic library experience, a second advanced degree relevant to the position, and a working knowledge of library automated systems are desirable. Reference Librarian/Sociology-Afro-American and African Studies Bibliographer: Provides patron assistance at the Bartle reference desk and collection development for Sociology, including Fernand Braudel Center, Afro-American and African Studies. Position reports to the Head of Reference/Coordinator of Bartle Collections. Science Reference/Health Science Bibliographer: Provides reference service to Science Library patrons and collection development for the School of Nursing and the Department of Psychology. Position reports to the Head of the Science Library. Screening will begin on April 1 and will continue until positions are filled. Salary range \$22,000-\$26,000, commensurate with qualifications, plus excellent fringe benefits, including TIAA/CREF. Send cover letter, current resume, and names, addresses, and telephone numbers of three references to: Eleanor L. Heishman, Director of Libraries, **State University of New York at Binghamton**, Glenn G. Bartle Library, Binghamton, NY 13901. SUNY-Binghamton is an equal opportunity, affirmative action employer.

**SCIENCE REFERENCE LIBRARIAN** (2 positions), full-time, tenure-track, 12-month, available on or before June 18. Responsible for general reference in the Science Library, a collection of 230,000 volumes; collection development in mathematics, computer science, the physical, biomedical, biological, or earth sciences; conducts online literature searches on the NLM, DiALOG and STN International systems; presents bibliographic instruction sessions; assists in implementing a major move to a new \$13.9 million science library, scheduled to be completed Fall 1989; helps develop and implement programs for new reference equipment and services, such as CD ROM and end-user searching. The first position will supervise access services including circulation, stack maintenance, reserve and photocopying. The second position will be the automation coordinator for the public and staff equipment in the building. Requires ALA/MLS; strong interpersonal and communication skills; strong subject competence (coursework or experience) relevant to the scope of the Science Libraries. Prefer successful reference, collection development, and supervisory experience in a special library or a large academic library; strong subject competence in organic chemistry, mathematics, physics, computer science or geology; training or experience with online literature searching, especially NLM, STN International and DiALOG; experience with microcomputer hardware and software and their applications to library services and operations; demonstrated initiative and good organizational skills. Salary: \$21,000-\$26,000. To apply, submit letter of application describing candidate's ability to meet qualifications, three confidential letters of recommendation, copies of undergraduate and graduate transcripts, to: Sandra Gilliland, **University of Kansas** Libraries, Lawrence, KS 66045-2800. Applications post-marked by March 31, 1989, will receive first consideration. Applications will be considered monthly thereafter until the positions are filled or until May 31, 1989. An AA/EOE employer.

**SERIALS CATALOGER.** Full-time, two-year temporary position with possible conversion to tenure track. Responsible for serials cataloging, including periodicals conversion project; some original cataloging of materials in all formats. Salary range \$31,680-\$43,896 (Senior Assistant Librarian). Minimum of one-year serials experience. Liberal benefits package. Available August 21, 1989. Send letter of application with complete resume and names, addresses, and phone numbers of 3 professional references by April 17, 1989, to: The University Librarian, **Humboldt State University**, Arcata, CA 95521; (707) 826-3441.

**SERIALS LIBRARIAN.** Responsibilities: Reports to the Acquisitions

Librarian and assists in all aspects of coordinating and integrating serials with acquisitions and cataloging. Supervises the Processing Supervisor, two and one-half Acquisitions Department support staff as pertains to their serials duties, and part-time students. Does original and copy cataloging of periodical titles using OCLC. Coordinates the review of gift and duplicate exchange lists for periodicals. Supervises the updating of the library's holdings in a cooperative OCLC union list of serials. Supervises the use of Innovaq for serials check in and binding. Responsible for the bibliographic control among the library's manual and automated files. Responsible for collection development in assigned subject area. Requirements: ALA-accredited MLS. Ability to manage the complexities of serials; knowledge of current theory and practice of bibliographic control; skills in problem solving; listening, oral and written communication skills; ability to work independently and cooperatively with patrons and colleagues. Experience with online systems highly desirable. Technical services experience is desirable but recent graduates are encouraged to apply. UOP is an independent coeducational institution with 3,944 undergraduates, 195 graduate students, and 336 faculty. UOP offers more than 50 major programs in most of the traditional areas of the physical and life sciences, the humanities, and the social and behavioral sciences. Programs are also offered by the six professional schools including: Conservatory of Music, Business and Public Administration, Education, Engineering, International Studies, and Pharmacy. Three doctoral programs are offered in chemistry, pharmacy, and education. The library holds 355,829 volumes and receives 3,120 current subscriptions. Rank, Salary: Appointment at assistant rank. Salary of \$20,000 minimum (depending on qualifications and experience). One-month vacation, TIAA/CREF and generous benefits. Applications will be accepted until position is filled, but those received before April 15 will receive first consideration. Send letter of application, resume and the name, addresses, and phone numbers of three current references to: Jessica A. Marshall, Associate Dean, **University of the Pacific**, Stockton, CA 95211. UOP is an equal-opportunity, affirmative-action employer.

**SERIALS/GENERAL CATALOGER**, Old Dominion University. One of three departmental professionals, the Serials/General Cataloger has primary responsibility for the cataloging/classification of serials in all format/materials categories. He/She shares responsibility for cataloging monographs, selected government publications, music and media materials. The incumbent will also share responsibility for some computer room operations, supervision and training of classified personnel, and general departmental planning and policy development. The individual selected will be expected to be thoroughly familiar with AACR2 and OCLC and aware of the role of bibliographic database control in an integrated automated systems environment. Qualifications: ALA-accredited Master's Degree and evidence of continued professional development; knowledge of OCLC and integrated automated systems preferred; flexibility and good interpersonal communications skills essential. Some experience desirable. Salary: Base \$20,000. For full consideration, send letter of application, resume, the names, addresses, and phone numbers of three references, and photocopies of all academic transcripts by April 1, 1989, to: Linda Farynk, Assistant University Librarian, **Old Dominion University**, Norfolk, VA 23529-0256. Old Dominion University is an affirmative action, equal opportunity institution and requires compliance with the Immigration Reform and Control Act of 1986.

**SPECIAL COLLECTIONS LIBRARIAN.** The special collections librarian is responsible for managing the Special Collections Department which includes: Area Research Center for Northeastern Wisconsin, Belgian American Ethnic Resource Collection, Wisconsin Indian history, a small map and photograph collection, UWGB Masters theses, and University Archives. Duties include: collection development, reference, instruction, conservation, outreach, processing, and supervision of support staff. This position requires an MLS from an ALA-accredited school and training in archives management, with a degree in American History or related field preferred. Other requirements include: an understanding of the historical research process, the ability to appraise historical records, skills in basic conservation practices, and the ability to work effectively with a diverse clientele consisting of faculty, students and the general public. Effective written and oral communication are extremely important along with the ability to promote interest in the use of historical records. This is a full-time, 12-month position with 22 days vacation and excellent benefits. Minimum salary is \$22,640. Please send letter of application, credentials and the names of three references to: Kathy Pletcher, Chair, Search & Screen Committee, Library, **University of**

**Wisconsin-Green Bay**, 2420 Nicolet Dr., Green Bay, WI 54311, by April 15, to be considered in the first screening. Position will remain posted until filled. UWGB is an equal opportunity, affirmative action

employer. Racial or ethnic minorities, women and disabled persons are encouraged to apply and may identify themselves as such if they wish.

## LATE JOB LISTINGS

**ASSOCIATE UNIVERSITY LIBRARIAN**, Boise State University. Responsibilities: Coordinate administrative functions under direction of University Librarian; supervise public service department heads; participate in collection development and other professional duties; assist in planning, policy development, and budgeting. Qualifications: MLS; demonstrated ability to plan, manage, and supervise; seven years of professional library experience in academic or research libraries; direct provision of professional services and a minimum of five years in increasingly responsible managerial positions; knowledge of automation and networks---strong preference will be given to applicants with experience in directing the implementation of an automated system; oral and written communication skills; ability to foster constructive interpersonal relationships. Salary: \$40,000. Tenure track; rank dependent upon professional background. Closing Date for Applications: March 31, 1989. Starting Date: July 1, 1989. To Apply: Submit letter of application and detailed resume with the names, addresses, and phone numbers of at least three references in position to assess professional potential on the basis of direct observation of work. Applicants should arrange for library school credentials to be forwarded to: Timothy A. Brown, University Librarian, **Boise State University**, Boise, ID 83725. EEO/AA Employer.

**CATALOG LIBRARIAN**. Performs original and adaptive cataloging according to AACR2, OCLC, and LC standards; creates and maintains records in card and online files; participates in formulating cataloging policies and procedures; assists with training personnel; is responsible for monitoring status of uncataloged library materials and handling requests for priority processing; resolves catalog problems, and coordinates theses cataloging. Qualifications: MLS from an ALA-accredited library school; academic library cataloging experience with AACR2 and LC classification desirable; knowledge of OCLC and other automated systems desirable; working knowledge of a Western foreign language, preferably German. Minimum salary \$19,728. Send letter of application, resume and three letters of reference to: Personnel Office, Box 1184, **Washington University**, One Brookings Drive, St. Louis, MO 63130-4899. Position will remain open until filled. Initial review of applications will begin April 3, 1989. Employment eligibility verification required upon hire. Washington University is an equal opportunity, affirmative action employer.

**HEAD OF CIRCULATION, HUMANITIES AND HISTORY DIVISION**. Reporting to the Head of Access Services, Humanities and History Division, the Head of Circulation administers and coordinates the overall circulation operations of Butler Library, the Butler Annex, the Burgess-Carpenter Instructional Library, the Periodical Reading Room and the Microform Reading Room, and also oversees evening/weekend operations of the College Library. This position is responsible for 5 supervisors, 25 support staff, and 5 FTE student assistants. In addition to an accredited MLS, requirements are: previous successful management/ supervisory experience; superior interpersonal and communications skills; ability to plan and implement change; and ability to work effectively in a complex academic environment. Familiarity with automated circulation systems (particularly NOTIS), advanced degree in relevant subject area (humanities or history), and working knowledge of modern European language(s) desirable. Salary ranges are: Librarian I, \$26,500--\$34,450; Librarian II, \$28,500--\$38,475; Librarian III, \$31,500--\$45,675. Excellent benefits include tuition exemption for self and family and assistance

with University housing. Deadline for applications is March 31, 1989. Send resume, listing names, addresses and phone numbers of three references, to: Kathleen M. Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th Street, New York, NY 10027. An affirmative action, equal opportunity employer.

**INFOSOUTH INFORMATION MANAGER.** University of Georgia Libraries. INFOSouth, a Southern Forestry Information Service, is funded by U.S. Forest Service grants and self-generated income for the purpose of providing information services to the forestry community in the South. INFOSouth operates in a highly automated environment employing innovative approaches to the delivery of information services. (Salary minimum \$19,700 commensurate with experience.) Duties: Responsible to the INFOSouth Coordinator for performing literature searches, providing general reference service, technical development and local interaction with the FS INFO database, preparing and supervising database input, overseeing office automation activities, and acting in a decision-making capacity in the absence of the coordinator. The five person staff serves U.S. Forest Service employees and subscribers in the thirteen southeastern states. Qualifications: ALA-accredited MLS; experience with online searching; working knowledge of basic reference sources; practical experience with applications in a micro- or mini-computer environment; familiarity with MARC format and AACR2 for minimal-level cataloging; interest in the biological or agricultural sciences; ability to work independently with initiative and good judgment; ability to establish and maintain effective working relationships; effective written and oral communication skills; interest in academic librarianship preferred. Application Procedure: Send letter of application by April 14, 1989, including resume and names of three references to: Florence E. King, Personnel Librarian, **University of Georgia Libraries**, Athens, GA 30602. This position will be filled only if suitable applicants are found. An Equal Opportunity, Affirmative Action Institution.

**PUBLIC SERVICES LIBRARIAN**, Engineering Library, Cornell University. Provide reference desk service, online searching, interlibrary loan verification, and handle microfiche requests. Edit Engineering Library Newsletter and Engineering Library Handbook. Prepare handouts and library guides. Supervise and operate Document Photocopy Service. Provide orientation tours and bibliographic instruction. Qualifications: MLS from ALA-accredited library school or equivalent; academic background or equivalent experience in engineering, physical sciences or computer science preferred; two years' reference experience desirable; familiarity with Macintosh computer software helpful. Salary minimum \$20,000. Applications due April 15, 1989, but accepted until position is filled. Send cover letter, resume, and names of three references to: Ann Dyckman, Personnel Director, **Cornell University Library**, 201 Olin Library, Ithaca, NY 14853. AA/EO employer.

**SEVEN POSITIONS**, Auburn University Libraries. Assistant Archivist for Arrangement and Description (New Position): Reports to University Archivist. The University Archives is part of the University Libraries system. Directs arrangement and description of holdings that include archives, manuscripts, still photographs, and sound recordings on the history of Auburn University, Alabama agriculture, the Civil War, and twentieth-century Alabama politics. Supervises graduate assistants and work-study students involved in arrangement and description activities. Qualifications include MA in archival administration, MA in history with course work in archival administration, or ALA MLS with course work in archival administration. Two years' experience as a full-time, professional archivist may be substituted for coursework if the candidate has an MA in history or an ALA MLS. Demonstrable knowledge of



archival arrangement and description (including the US MARC AMC format) required. Apply to: Dwayne Cox, University Archivist, University Archives, R.B.D. Library, Auburn University, Auburn, AL 36849-5607, (205) 826-4465.

Technology Cataloger (New Position): Responsible for the cataloging (both original and revision) of monographs in the technology area (LC classifications S, T, U, and V), and the supervision of a support staff position.

Humanities Cataloger: Responsible for the cataloging (both original and revision) of monographs in the humanities area (LC classifications A, N, P, and Z), and the supervision of two support staff positions. Information relevant to both positions: Cataloging experience including the use of OCLC, LC classification and subject headings, and AACR2; flexibility; good interpersonal skills. Desirable: NOTIS experience; 2 or more years of cataloging experience in an academic library; supervisory experience; written and verbal communication skills; knowledge of a modern European language; undergraduate science major. Apply to: David M. Smith, Chairperson.

Humanities Reference Librarian (New Position): Provides reference services for the Humanities; responsible for collection development in one or more areas of the Humanities; participates in bibliographic instruction activities; prepares reference guides; conducts computer searches in Humanities databases. An academic background in a Humanities discipline is required. Graduate work in a Humanities discipline and reference experience are desirable. Apply to: Judith A. Adams, Chairperson.

Microforms and Documents Reference Librarian (New Position): Reports to Head of Microforms and Documents Department. Provides reference and information services for the Libraries' federal publications and microforms collections, assists in the maintenance and development of the collections, prepares subject bibliographies, participates in the Libraries' bibliographic instruction and online searching programs, assists in the ongoing project to load GPO MARC records into the NOTIS database and the subsequent reviewing and correcting of these records and other duties as assigned. Reference experience, an academic background in either the social sciences or agriculture, background in bibliographic instruction, experience in either a card or online cataloging environment. Apply to: T. Harmon Straiton, Jr., Chairperson.

Interlibrary Loans Librarian (New Position): Responsible for the interlibrary loan department, including recommending policies and procedures, supervision of the ILL staff, online bibliographic searching, OCLC searching, coordination of services for faculty and students, coordination of services with NAAL and serving as assistant to the head of circulation services when necessary. Some successful supervisory experience, online bibliographic searching, OCLC searching and experience with NOTIS or an automated library system are highly desirable. This position will require that the candidate enjoy working with the library patrons and be service-oriented. Apply to: Sherida Downer, Chairperson.

Serials Cataloger (Search Reopened): Responsibilities include original and copy cataloging of serials, series and volumes of monographic series using AACR2, LC classification/subject heads, OCLC and NOTIS, supervision of one paraprofessional. Apply to: Thomas R. Sanders, Chairperson.

Information Relevant to All Positions (unless noted otherwise): ALA-accredited MLS and strong academic and communication skills required. A commitment to scholarly and professional achievement with evidence of research and professional activity desirable. Salary: \$22,000--\$25,000 or higher, dependent upon qualifications and experience. Benefits include 12-month appointment; faculty status but not professional titles; eligibility for tenure; participation in state teachers' retirement (mandatory), TIAA/CREF (optional); health and life insurance, disability benefits; sick leave; 20 working days vacation. The application review process will begin March 15, 1989. Starting date negotiable. Send letters of application, resume, undergraduate and graduate transcripts, and 3 confidential letters of reference specific to the position to the chairperson of the search committee for desired position to: Ralph B. Draughon Library, **Auburn University**, Auburn, AL

36849-5606. Auburn University is an Equal Opportunity Employer. Minorities and women are encouraged to apply.

**SYSTEMS AND AUTOMATION LIBRARIAN.** The University of Arizona Library is seeking applicants to fill this position reporting to the University Librarian for continuing development of an integrated online system, and general support responsibility for existing automation, including OCLC, a GEAC circulation system, an INNOVACQ Serials and Acquisitions system, and an INNOPAC online catalog in the Science/Engineering Library. The Library is on the brink of acquiring funding for significant new steps toward a fully integrated system. Staffing and other resource growth will be included in the funding package. Successful supervisory experience is essential. Applicants with an MLS from an ALA-accredited library school will be preferred. Substantial experience in a large academic library is required, and preference will be given to persons with degrees and/or experience directly related to library automation. The person in this position must have excellent communication skills. Salary competitive, minimum \$35,000. Librarians at the University of Arizona have status as Academic Professionals, a division of the faculty, with privileges equivalent to the teaching faculty, and eligibility for continuing status. They may take up to 24 days professional leave per year. They have 22 days paid vacation, 12 days sick leave and 10 holidays. Several health care and retirement plans are available. Send a resume, including the names of three references, to: W. David Laird, University Librarian, A349 Main Library, **University of Arizona**, Tucson, AZ 85721. Applications must be postmarked no later than April 30, 1989, to be considered. The University of Arizona is an Equal Employment Opportunity employer with an Affirmative Action plan. Women, minorities and other protected classes are urged to apply.

**TWO POSITIONS.** The North Carolina University Libraries invites applications and nominations for the positions of: 1) Librarian for Professional Development & Education, and 2) Assistant Head of the Reference Department.

Librarian for Professional Development & Education. Responsibilities: Under the direction of the Assistant Director for Administration, provides leadership for and management of the Libraries' personnel program. Manages the recruitment, appointment, and evaluation process for over 225 FTE staff. Develops and manages a comprehensive plan for the professional development and continuing education of the Libraries' staff. As a department head, serves as a member for the Libraries' middle management group. Participates in the Libraries' planning activities and is expected to be active professionally. Qualifications: Required: MLS degree from an ALA-accredited library school. Significant training, experience, and/or education in personnel/human resource management. Relevant professional experience in an academic library. Knowledge of and experience with library personnel programs. Demonstrated interpersonal skills, including excellent oral and written communication skills. Mediation skills. Strong commitment to affirmative action and equal opportunity principles. Preferred: Knowledge of microcomputer applications.

Assistant Head of the Reference Department. Responsibilities: Reports to and shares with Head of Reference responsibility for planning, managing, and providing creative leadership in a department oriented towards innovative service programs. Manages a major service program, as either Coordinator of Instruction or Coordinator of Reference Desk Services, including supervision of staff. Takes part in developing the reference collection, providing reference service/library instruction, and performing database searches in specific subject areas. Participates in the Libraries' planning activities and is expected to be active professionally. Qualifications: Required: MLS degree from an ALA-accredited library school. Substantial experience and proven ability to provide excellent reference services in a research library. Demonstrated interpersonal skills, including excellent oral and written communication skills. Experience

with emerging information technologies and their application to library services. Strong commitment to responsive and innovative services. Preferred: Background in the sciences and/or science reference experience. The University: North Carolina State University is located in Raleigh within the Research Triangle. This region of North Carolina contains one of the nation's premier concentrations of academic, corporate, and public research. The area offers outstanding opportunities for professional growth and an exceptional quality of life. Salary and Benefits: 1) Librarian for Professional Development & Education, minimum \$35,000; 2) Assistant Head of Reference, minimum \$26,000. Librarians at NCSU have academic status without tenure or faculty rank. Benefits include: 24 days vacation; health, dental, life, legal, and disability insurance; state retirement. Tuition waiver program for all 16 campuses of the University of North Carolina available. Application Process: The Librarian for Professional Development & Education position is available July 1, 1989; the Assistant Head of the Reference Department is available immediately. The review of applications for both positions will continue until the positions are filled. Interested candidates should send a resume and the names and addresses of three current, confidential references to: 1) Chair, Professional Development Librarian Search Committee or 2) Chair, Reference Search Committee, Office of Personnel Services, Box 7111, **North Carolina State University** Libraries, Raleigh, NC 27695-7111. North Carolina State University is an affirmative action, equal opportunity employer.

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(Washington Hotline, cont'd)

measure should impose no significant costs on the federal government, and should reduce future preservation costs. Sen. Pell appended to his statement the resolution of support by ALA (CD #37, 1988-89, adopted January 11) as well as a letter of support from the Association of Research Libraries.

*Action needed.* Additional cosponsors are needed to move the legislation through the process this year. Especially important are members of the Governmental Affairs Committee, to which S.J.Res. 57 will be referred. Urge your Senators to sign on as cosponsors of S.J.Res. 57. Thank those who have already done so.

**Budget.** The final Reagan Administration budget for federal library programs, since endorsed by President Bush, requests funds equal to current year funding of \$137.2 million for the Library Services and Construction Act and the Higher Education Act title II. However, the fiscal year 1990 request is predicated on passage of legislation to be proposed later which would repeal the existing LSCA and HEA II. Such legislation was submitted to Congress last spring as the proposed Library Improvement Act with total funding of \$76 million. Congress took no action on the proposal, which now apparently will be resubmitted with a higher authorization level. Meanwhile, congressional appropriations committees must base funding actions on the existing LSCA and HEA II, and authorizing committees must act to extend LSCA this year. A reauthorization hearing focusing on the accomplishments of LSCA is expected to be held on April 11, which is also Library Legislative Day in Washington, D.C.



*Systems  
Without Standards  
Miss the MARC.*

MOST LIBRARY AUTOMATION VENDORS  
WOULD LIKE YOU TO BELIEVE THAT THEY  
NOW SUPPORT THE MARC STANDARD.  
UNFORTUNATELY, SOME OF THEM  
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