

In order to structure the meeting, the Planning Committee is requiring a not-more-than-one-page description of the proposal, stating (1) the name and address of the person (or persons) presenting the idea, (2) the problem to be solved by the proposal, and (3) the general plan of procedure. Anyone is invited to present a proposal. The only restriction is that it must lie within the division's areas of responsibility; acquisitions, cataloging, classification, serials, reproduction, and resources.

Projects will be presented and discussed at a meeting of the Planning Committee during the ALA Conference in Kansas City. The meeting is scheduled for Wednesday, June 26, 1968 at 4:30 p.m. The place will be listed in the Conference Program and will also be reported to those sending in proposals. Available at the meeting for consultation will be members of the Policy and Research Committees of the RTSD sections—Acquisitions, Cataloging and Classification, Serials, and Reproduction of Library Materials—as well as a representative of the Resources Committee.

When a proposal is accepted, action to set it in motion will be taken. If it falls within a section's responsibilities, it will be referred to the appropriate Policy and Research Committee. It might go to one of the divisional committees. It might warrant a recommendation to the RTSD Board that an ad hoc committee be created. In every case, the intention is that the person making the proposal be a central figure in the implementation of his idea.

To be included in the Kansas City meeting, the proposal must be received by May 15, 1968. Descriptive sheets should be addressed to: Helen M. Welch, Chairman of the RTSD Planning Committee, University of Illinois Library, Urbana, Illinois 61801.

INFORMATION NEEDED

ACRL has been requested to present a program on "EDUCATIONAL POTENTIAL FOR LIBRARIES IN LIVING UNITS" at the Annual Conference of the National Association of Students Personnel Administrators, on April 2.

We would be grateful if information and policy statements regarding practices and programs in Academic Libraries would be sent to: Edward B. Stanford, Director of Libraries, University of Minnesota, Minneapolis, Minnesota 55455.

The Guidelines for Library Service to Extension Students were officially endorsed by the National University Extension Association at its 1967 Annual Meeting and reprinted in the NUEA *Spectator*, October-November 1967.

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